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SECOND SUPPLEMENT

TO THE

VICTORIA
GOVERNMENT GAZETTE

OF FRIDAY, OCTOBER 8, 1880.

Published by Authority.

No. 117.

MONDAY, OCTOBER 11.

1880.

BANK HOLIDAYS AT DIVERS PLACES.

PROCLAMATION

By His Excellency the Most Honorable GEORGE AUGUSTUS CONSTANTINE, Marquis of Normanby, Earl of Mulgrave, Viscount Normanby, and Baron Mulgrave of Mulgrave, all in the County of York, in the Peerage of the United Kingdom; and Baron Mulgrave of New Ross, in the County of Wexford, in the Peerage of Ireland; a Member of Her Majesty's Most Honorable Privy Council; Knight Grand Cross of the Most Distinguished Order of St. Michael and St. George, Governor and Commander-in-Chief in and over the Colony of Victoria, and its Dependencies, &c., &c., &c.

IN pursuance of the provisions contained in the fifth section of *The Bank Holidays Act 1873*, I, the Governor of Victoria, do by this my Proclamation appoint

TUESDAY THE 12TH OCTOBER INSTANT
a Special Day to be observed as a Bank Holiday at Belfast;

THURSDAY THE 14TH OCTOBER INSTANT
a Special Day to be observed as a Bank Holiday at Seymour;

MONDAY THE 18TH OCTOBER INSTANT
a Special Day to be observed as a Bank Holiday at Stawell;

TUESDAY THE 19TH OCTOBER INSTANT
a Special Day to be observed as a Bank Holiday at Koroit and Tatura;

WEDNESDAY THE 20TH OCTOBER INSTANT
to be observed as a Bank Half-holiday at Colac from the hour of Twelve noon.

Given under my Hand and the Seal of the Colony, at Melbourne, this eleventh day of October, in the year of our Lord One thousand eight hundred and eighty, and in the forty-fourth year of Her Majesty's reign.

(L.S.)

NORMANBY.

By His Excellency's Command,

GRAHAM BERRY,
Chief Secretary.

GOD SAVE THE QUEEN!

PUBLIC HOLIDAY AT SHEPPARTON.

NOTICE is hereby given, in accordance with the provisions of *The Civil Service Act*, No. 160, section 38, that

THURSDAY THE 21ST OCTOBER INSTANT
is appointed to be observed as a Public Holiday at Shepparton.

Chief Secretary's Office,
Melbourne, 11th October 1880.

GRAHAM BERRY,
Chief Secretary.

By Authority: JOHN FERRIS, Government Printer, Melbourne.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial reporting and compliance with regulatory requirements. The text notes that incomplete or inconsistent records can lead to misunderstandings, disputes, and potential legal consequences.

2. The second section focuses on the role of technology in modern record management. It highlights how digital tools and software solutions have revolutionized the way data is stored, accessed, and analyzed. These technologies not only improve efficiency but also enhance the security and integrity of the information being managed. The document suggests that organizations should invest in robust digital infrastructure to support their record-keeping needs effectively.

3. The third part of the document addresses the challenges associated with data retention and disposal. It discusses the legal and ethical considerations that govern how long records should be kept and under what circumstances they should be safely destroyed. The text stresses the importance of developing clear policies and procedures to ensure that data is managed responsibly throughout its entire lifecycle, from creation to final disposal.

4. Finally, the document concludes by reinforcing the overall goal of effective record management: to provide reliable, accessible, and secure information that supports organizational objectives and compliance. It encourages a proactive approach to record-keeping, where organizations regularly review and update their practices to stay current with best practices and regulatory changes.