



SUPPLEMENT  
TO THE  
**VICTORIA**  
**GOVERNMENT GAZETTE**

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*Defences and Discipline Act 1890.*

**VICTORIAN NAVAL AND MILITARY FORCES.—REVISED  
FINANCIAL AND STORE REGULATIONS.**

*At the Executive Council Chamber, Melbourne, the thirteenth day of July, 1896:*

PRESENT :

His Excellency the Governor.

Mr. Turner  
Mr. Isaacs  
Mr. Best

Mr. Williams  
Mr. Foster  
Mr. Williamson.

**W**HEREAS by Part I. of the *Defences and Discipline Act 1890* it is amongst other things provided that the Governor in Council may make rules and regulations for the employment removal or dismissal and for the better government of persons engaged by virtue of the said Part of the said Act, and for enforcing good order and discipline among them, and otherwise carrying out the said Part of the said Act, and from time to time annul, alter, or amend the same, and substitute others in lieu thereof: Now therefore His Excellency the Governor of Victoria, with the advice of the Executive Council thereof, doth hereby make the following Financial and Store Regulations for the Defence Department, and doth order that the same shall take effect from the 1st day of July, 1896, inclusive, and doth hereby annul, from and after the 30th day of June, 1896, save as to anything done, offences committed, penalties or punishments incurred, or proceedings instituted thereunder, all Financial and Store Regulations for the said Department heretofore made under the said Part of the said Act:—

**FINANCIAL AND STORE REGULATIONS.**

PREAMBLE.

All persons appointed to the Permanent Naval or Military Forces draw pay and allowances from the date on which they commence duty only, and not from any earlier date.

All payments to the Defence Department, whether forwarded to the Department direct or through Head-quarters or Regimental Offices, are to be made by cheque, post-office order, or postal note made payable to the Paymaster, Naval and Military Forces, or order; and this must be carefully complied with.

In every case where a salary in these Regulations has an annual increment attached to it, such increment will be payable when the Officer, Warrant Officer, Petty or Non-commissioned Officer, or

man has been in receipt of the salary for a period of 12 months. The right to receive such increment in any year shall depend on the good and diligent conduct of the person to whose salary it is attached. If in the opinion of the Naval or Military Commandant any Petty or Non-commissioned Officer or man is not entitled to an increment, he may issue an order to deprive such person of it, and it shall, in that case, not be paid. [Provided that the Minister of Defence shall, on appeal of such person, confirm or disallow such order.]

In the case of Officers no increment shall be stopped from their salary or pay save on the authority of the Minister of Defence.

## DEFINITIONS.

In the following Regulations—

|                     |                |  |
|---------------------|----------------|--|
| The term "Minister" | shall mean the | Minister of Defence.                               |
| " " "Commandant"    | "              | Naval or Military Commandant (as the case may be). |
| " " "Secretary"     | "              | Secretary of Defence.                              |
| " " "Controller"    | "              | Controller of Stores.                              |
| " " "Paymaster"     | "              | Paymaster of the Naval and Military Forces.        |
| " " "Department"    | "              | Defence Department.                                |
| " " "Branch"        | "              | Ordnance Branch.                                   |

## PART I.—PAY OF PERMANENT FORCES.

## SECTION I.—PERMANENT NAVAL FORCES.

SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR PROMOTED ON OR BEFORE THE 30TH JUNE, 1895.

The Naval Commandant may retain or appoint—

- (a) Junior Officers in lieu of Senior Officers ;
- (b) Petty Officers and others in excess of the authorized number of any rating, provided there are vacancies in a higher rating and the total Establishment is not exceeded.

## 1. OFFICERS.

| Rank.                            | Pay per Annum. |          | Increment per Annum.                    |
|----------------------------------|----------------|----------|---|
|                                  | Minimum.       | Maximum. |   |
|                                  | £ s. d.        | £ s. d.  | £ s. d.                                 |
| Naval Commandant*                |                |          |   |
| Commander*                       |                |          |   |
| Lieutenants ...                  | 360 0 0        | 400 0 0  | 10 0 0                                  |
| Sub-Lieutenants ...              | 200 0 0        | 250 0 0  | 10 0 0                                  |
| " while on probation             | 150 0 0        |          |   |
|                                  | (No increment) |          |   |
| Fleet Engineer†                  | 350 0 0        | 450 0 0  | 15 0 0                                  |
| Engineers ...                    | 200 0 0        | 300 0 0  | 15 0 0                                  |
| Staff Surgeon‡                   |                |          |   |
| Assistant Paymaster or Clerk ... | 80 0 0         | 200 0 0  | { £10, up to £100; and £20, up to £200. |
| Chief Gunners ...                | 225 0 0        | 240 0 0  | 5 0 0                                   |
| Gunners, 1st Class ...           | 200 0 0        | 225 0 0  | 5 0 0                                   |
| Gunners, 2nd Class ...           | 160 0 0        | 200 0 0  | 10 0 0                                  |

## 2. PETTY OFFICERS, SEAMEN, AND OTHERS.

| Rating.                         | Daily Pay. |          | Increment.         |
|---------------------------------|------------|----------|--------------------|
|                                 | Minimum.   | Maximum. |                    |
|                                 | s. d.      | s. d.    |                    |
| Chief Engine-room Artificer ... | 11 0       | 12 0     | 1s. after 5 years  |
| Engine-room Artificers ...      | 9 0        | 10 0     | "                  |
| Chief Leading Stokers ...       | 6 6        | 7 0      | 6d. after 5 years  |
| Leading Stokers ...             | 6 0        | 6 6      | "                  |
| Torpedo Artificers ...          | 5 6        | 7 6      | 6d. a day annually |
| Stokers (special duty) ...      | 5 6        | 5 6      | Nil                |
| Stokers ...                     | 5 0        | 5 0      | "                  |

\* Imperial Officers under engagement.

† Borne in lieu of Chief Engineer.

‡ Annual agreement.

NOTE.—The maximum pay of Engineers not holding first-class certificates as such shall not exceed £250 per annum.

2. PETTY OFFICERS, SEAMEN, AND OTHERS—*continued*.

| Rating.                            | Daily Pay.    |               | Increment.                           |
|------------------------------------|---------------|---------------|--------------------------------------|
|                                    | Mini-<br>mum. | Maxi-<br>mum. |                                      |
| Chief Petty Officers ...           | s. d.<br>6 6* | s. d.<br>7 0  | 6d. after 5 years                    |
| 1st Class Petty Officers ...       | 6 0*          | 6 6           | "                                    |
| Leading Seamen ...                 | 5 6*          | 5 6           | Nil                                  |
| Able Seaman ...                    | 5 0*          | 5 0           | "                                    |
| Training Seamen ...                | 3 0           | 3 6           | At discretion of<br>Naval Commandant |
| Boys ...                           | 1 0           | 2 0           | "                                    |
| Chief Ship's Corporal ...          | 6 6*          | 7 0           | 6d. after 5 years                    |
| Ship's Corporal ...                | 6 0*          | 6 6           | "                                    |
| Chief Armourer ...                 | 8 0           | 10 0          | "                                    |
| Armourer's Mate ...                | 5 0           | 5 6           | Nil                                  |
| Carpenter's Mate ...               | 6 6           | 7 0           | 6d. after 5 years                    |
| Carpenters and Joiners ...         | 5 6           | 5 6           | Nil                                  |
| Officer's Cook ...                 | 5 6           | 6 0           | 6d. after 5 years                    |
| Ship's Cook ...                    | 5 6           | 5 6           | Nil                                  |
| Cooks ...                          | 5 0           | 5 0           | "                                    |
| Chief Ship's Steward ...           | 7 0           | 8 6           | 6d. a day annually                   |
| Officers' Steward ...              | 5 6           | 5 6           | Nil                                  |
| Officers' Stewards ...             | 5 0           | 5 0           | "                                    |
| Officers' Stewards (2nd Class) ... | 4 0           | 4 0           | "                                    |
| Officers' Servant† ...             | 5 0           | 5 0           | "                                    |
| Naval Storekeeper ...              | 6 0           | 6 6           | 6d. a day annually                   |
| Painter ...                        | 5 6           | 5 6           | Nil                                  |

## 3. SPECIAL-DUTY PAY AND ALLOWANCES.

- 1 Yeoman of signals, for making flags, 30s. a month.  
 5 Carpenters, tool money, 3d. a day each.  
 9 Gunnery and Torpedo instructors, 6d. a day each.  
 36 1st class seamen, gunners, and torpedomen, 4d. a day each.  
 3 Divers, 3d. a day each.  
 3 Buglers, 3d. a day each.  
 5 Leading signalmen, 4d. a day each.  
 15 Signalmen, 2d. a day each.  
 Allowance, from 1st April, 1896, to cover wear and tear of clothing when a vessel is detailed for torpedo practice, and the time of absence from Hobson's Bay exceeds twenty-four (24) hours—

Officers and Warrant Officers, 1s. per diem.  
 Petty Officers and others, 6d. per diem.

4. PAY OF WARRANT OFFICERS, PERMANENT STAFF,  
NAVAL BRIGADE.

| Ranks.                 | Minimum<br>Pay. | Maximum<br>Pay. | Increment<br>per Annum. |
|------------------------|-----------------|-----------------|-------------------------|
|                        | £ s. d.         | £ s. d.         | £ s. d.                 |
| Gunners, 1st Class ... | 200 0 0         | 225 0 0         | 5 0 0                   |
| Gunners, 2nd Class ... | 160 0 0         | 200 0 0         | 10 0 0                  |

SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR  
PROMOTED SUBSEQUENT TO 30TH JUNE, 1895.

## 5. OFFICERS.

| Rank.                              | Pay per annum. |       | Increment per<br>Annum.                    |
|------------------------------------|----------------|-------|--|
|                                    | Min.           | Max.  |  |
| Lieutenants ‡ ...                  | £ 250          | £ 350 | £ 10                                       |
| Sub-Lieutenants ...                | 175            | 225   | 10   |
| Sub-Lieutenants (on probation) ... | 150            | 150   | ...  |
| Chief Engineer ...                 | 240            | 300   | 10   |
| Engineers ...                      | 200            | 240   | 10   |
| Staff Surgeon §                    |                |       |  |
| Assistant Paymaster or Clerk ¶ ... | 80             | 200   | £10, up to £100;<br>and £20, up to<br>£200 |
| Chief Gunners ...                  | 185            | 210   | 5  |
| Gunners, 1st Class ...             | 160            | 185   | 5  |
| Gunners, 2nd Class ...             | 140            | 160   | 5  |
| Carpenter ...                      | 140            | 160   | 5  |

\* The pay of Petty Officers of the Seaman Class and of Able Seamen is subject to a deduction of 6d. per diem during their first term of service (five years), which is retained as deferred pay. On the expiration of such period, or on discharge, they are entitled to draw the amount so accrued. No such deduction, however, is made in the case of any subsequent engagement.

† This servant is held in accordance with special agreement with Commander of the Royal Navy for the term of his engagement.

‡ If appointed as Gunnery or Torpedo Lieutenant, Lieutenants will be allowed to proceed by annual increments of £10 to the maximum of £400.

§ Annual agreement.

¶ 5th Class Clerk in the Public Service.

## 6. PETTY OFFICERS, SEAMEN, AND OTHERS.

| Rating.                                | Daily Pay. |       | Increment.                            |
|--|------------|-------|---------------------------------------|
|  | Min.       | Max.  |                                       |
|  | s. d.      | s. d. |                                       |
| Chief Engine-room Artificer ...        | 9 0        | 10 0  | 1s. after 5 years                     |
| Engine-room and Torpedo Artificers ... | 7 6        | 8 6   | "                                     |
| Leading Stokers ...                    | 6 0        | 6 6   | 6d. after 5 years                     |
| Stokers (special duty)* ...            | 5 0        | 5 6   | "                                     |
| Stokers ...                            | 5 0        | 5 0   | "                                     |
| 1st Class Petty Officers ...           | 6 0        | 6 6   | 6d. after 5 years                     |
| Leading Seamen ...                     | 5 6        | 5 6   | "                                     |
| Able Seamen ...                        | 5 0        | 5 0   | "                                     |
| Training Seaman ...                    | 3 0        | 3 6   | Increment at discretion of Commandant |
| Boys ...                               | 1 0        | 2 0   | "                                     |
| Ship's Corporal ...                    | 6 0        | 6 6   | 6d. after 5 years                     |
| Chief Armourer ...                     | 7 6        | 8 6   | 1s. after 5 years                     |
| Armourer's Mate ...                    | 5 0        | 5 6   | 6d. after 5 years                     |
| Painter ...                            | 5 6        | 6 0   | "                                     |
| Carpenter's Mate ...                   | 6 6        | 7 0   | "                                     |
| Carpenters and Joiners ...             | 5 6        | 5 6   | "                                     |
| Sailmaker ...                          | 5 6        | 6 0   | "                                     |
| Cooks ...                              | 5 0        | 5 0   | Nil                                   |
| Chief Ship's Steward ...               | 7 0        | 8 0   | 6d. per day annually                  |
| Sick Berth Attendant ...               | 5 0        | 6 0   | 6d. after 5 years                     |
| Officer's Messman ...                  | 5 6        | 5 6   | Nil                                   |
| Officers' Stewards, 1st Class ...      | 5 0        | 5 0   | "                                     |
| Officers' Stewards, 2nd Class ...      | 4 0        | 4 0   | "                                     |
| Officers' Servant† ...                 | 5 0        | 5 0   | "                                     |
| Naval Storekeeper ...                  | 6 0        | 6 6   | 6d. after 5 years                     |

(a) The Warrant Officers, Permanent Staff of the Naval Brigade, to follow the rates of pay fixed for their rank in the Permanent Naval Forces.

(b) The pay of Petty Officers of the Seaman Class and of Able Seamen is subject to a deduction of 6d. per diem during their first term of service (five years), which is retained as deferred pay. On the expiration of such period, or on discharge, they are entitled to draw the amount so accrued. No such deduction, however, is made in the case of any subsequent engagement.

(c) In addition to their pay, rations will be drawn for Officers, Petty Officers, Seamen, and others, in accordance with scale.

(d) Members of the Permanent Naval Forces who from the nature of their duties or from the exigencies of the service cannot be rationed will be paid compensation in lieu of same at such a rate based on the annual contract rate for rations as the Minister may decide.

(e) Any person promoted will, if in receipt of a higher rate of pay than the minimum of the rank to which promoted, continue to draw such higher rate until, by natural increments in the new rank, he becomes entitled to an increase of pay.

(f) Should any person be receiving a higher rate of pay than that of the rank to which promoted, he will continue, on promotion, to receive such higher rate.

## 7. SPECIAL-DUTY PAY AND ALLOWANCES.

- 1 Yeoman of signals, for making flags, 30s. a month.
- 5 Carpenters, tool money, 3d. a day each.
- 9 Gunnery and Torpedo instructors, 6d. a day each.
- 36 1st class seamen-gunners and torpedomen, 4d. a day each.
- 3 Divers, 3d. a day each.
- 3 Buglers, 3d. a day each.
- 5 Leading signalmen, 4d. a day each.
- 15 Signalmen, 2d. a day each.
- 1 Stoker doing duty as blacksmith, 1s. a day from 1st of April, 1896.

Allowance, from 1st April, 1896, to cover wear and tear of clothing when a vessel is detailed for torpedo practice, and the time of absence from Hobson's Bay exceeds twenty-four (24) hours—

Officers and Warrant Officers, 1s. per diem.

Petty Officers and others, 6d. per diem.

\* For services in torpedo boats and steam launches not to exceed six in number.

† This servant is allowed in accordance with special agreement with Commander Royal Navy for the term of his engagement.

**8. PAY AND ALLOWANCES TO OFFICERS TEMPORARILY  
EMPLOYED DURING WAR SERVICE.**

|                                     | Pay.                           | Rations. | Servants |
|-------------------------------------|--------------------------------|----------|----------|
|                                     | £                              |          |          |
| Captains in command of Ships of War | 600                            | To scale | 1        |
| Captains otherwise employed ...     | 600                            | Nil      | Nil      |
| Commanders in command ...           | 500                            | To scale | 1        |
| Commanders not in command ...       | 450                            | "        | Nil      |
| Lieutenants in command ...          | 400                            | "        | 1        |
| Lieutenants not in command ...      | 350                            | "        | Nil      |
| Sub-Lieutenants ...                 | 260                            | "        | "        |
| Engineers in charge ...             | 300                            | "        | "        |
| Engineers not in charge ...         | 250                            | "        | "        |
| Engine-room Artificers ...          | 220                            | "        | "        |
| Surgeons ...                        | 500                            | "        | "        |
| Assist.-Surgeons ...                | 350                            | "        | "        |
| Chief Sick-berth Attendants ...     | 6s. 6d. to 8s.<br>6d. per diem | "        | "        |

Servants' wages to be according to Service scale.

General cook for Officers to be appointed to each ship.

General servants to be engaged for each ship in proportion to additional number of Officers appointed.

Officers temporarily called out for active service to be appointed for twelve (12) months; if retained over twelve (12) months, to have the option of remaining to complete two (2) years. The Government may, however, dispense with the services of any Officer temporarily engaged by payment of full pay for half the unexpired time.

Officers to receive allowance for uniform as per scale (to be fixed), provided they have never previously received such allowance.

Expenses to and from residence, on appointment and discharge, to be paid by the Government.

Engineers in charge of Torpedo boats not to receive a higher rate of pay than Two hundred and fifty pounds (£250).

**SECTION II.—PERMANENT MILITARY FORCES.**

The Military Commandant may retain or appoint Non-commissioned Officers and Men in the Victorian Artillery and Permanent Engineers in excess of the authorized number of any rank, provided that there are vacancies in such higher rank and that the total Establishment is not exceeded.

**I. VICTORIAN ARTILLERY.**

**II. PERMANENT ENGINEERS.**

**III. PERMANENT ADJUTANTS.**

**IV. PERMANENT WARRANT AND NON-COMMISSIONED OFFICERS.**

**V. MILITARY CLERKS.**

**I. VICTORIAN ARTILLERY.**

**SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR  
PROMOTED ON OR BEFORE THE 30TH JUNE, 1895.**

**9. PAY OF OFFICERS.**

| Rank.   | Pay, including<br>Fuel and Light. |      | Annual<br>Incre-<br>ment. | Allowance<br>for<br>Quarters* | Total. |      |
|---|-----------------------------------|------|---------------------------|-------------------------------|--------|------|
|   | Min.                              | Max. |                           |                               | Min.   | Max. |
|   | £                                 | £    | £                         | £                             | £      | £    |
| Major ...   | 419                               | 519  | 20                        | 70                            | 489    | 589  |
| Captain ...   | 319                               | 419  | 10                        | 65                            | 384    | 484  |
| Lieutenants ...                                     | 166                               | 316  | 15                        | 55                            | 221    | 371  |
| Lieutenants on probation ...                        | 160                               | 160  | ...                       | 40                            | 200    | 200  |
| Officers attached for courses<br>of instruction ... | 200                               | 200  | ...                       | ...                           | 200    | 200  |

(a) The rank to be regimental rank only, and not any higher rank which an Officer may hold in the Victorian Military Forces.

(b) In any case where an Officer is promoted after he has attained the maximum of the lower rank, one year's increment will be granted to him on promotion.

(c) Lieutenants appointed to the corps before the 17th of August, 1891, shall draw pay and increments under the scale fixed on 1st July, 1889, viz.:—Minimum pay, £200; maximum, £300, with annual increments of £10.

\* This allowance will not be drawn when Government quarters are provided.

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10. PAY OF WARRANT AND NON-COMMISSIONED OFFICERS  
AND MEN.

| Rank.  | Daily Pay,<br>with Rations. | Lodging<br>Allowance<br>when Quarters<br>are not<br>provided. | Remarks.  |
|--|-----------------------------|---|---|
| Regimental Sergeant-Major ...  | s. d.<br>7 6                | 9s. per week  | With increment<br>of 6d. a day<br>after five years  |
| Quartermaster-Sergeant, Master<br>Gunner, Company Sergeant-<br>Majors, and Staff Sergeants ... | 6 9                         | " "   | } 6d. kept as de-<br>ferred pay   |
| Sergeants ...  | 5 9                         | " "   |   |
| Corporals ...  | 4 9                         | 1s. per diem  |   |
| Bombardiers ...  | 4 3                         | " "   |   |
| Trumpeters, Gunners—   |                             |   |   |
| On entry ...   | 2 3                         |   |   |
| After two years ...  | 2 6                         | 1s. per diem  | 3d. kept as de-<br>ferred pay   |
| After five years ...   | 2 9                         | " "   | 6d. kept as de-<br>ferred pay   |
| Boys ...   | 1 3                         |   |   |
| Armourers, Blacksmiths—  |                             |   |   |
| On entry ...   | 7 9                         | ...   | These rates include<br>all military allow-<br>ances except unif-<br>orm. They are<br>not entitled to<br>quarters, and no<br>allowances for<br>overtime work<br>are given, and all<br>increments will<br>be subject to the<br>recommendation<br>of the Inspector<br>Ordnance Ma-<br>chinery. |
| After eighteen months (if suc-<br>cessful in passing an exami-<br>nation in Ordnance work) ... | 8 3                         | ...   |   |
| After two years and six months ...   | 8 9                         | ...   |   |
| After three years and six months ...   | 9 3                         | ...   |   |
| After four years and six months ...  | 9 6                         | ...   |   |
| Engine-driver, Coxswain—   |                             |   |   |
| On entry ...   | 6 6                         |   |   |
| After one year ...   | 6 9                         |   |   |
| After two years ...  | 7 3                         |   |   |
| After three years ...  | 7 6                         |   |   |
| After four years ...   | 7 9                         |   |   |
| Fireman—   |                             |   |   |
| On entry ...   | 5 3                         |   |   |
| After one year ...   | 5 6                         |   |   |
| After two years ...  | 5 9                         |   |   |
| After three years ...  | 6 0                         |   |   |
| Deck-hands—  |                             |   |   |
| On entry ...   | 5 0                         |   |   |
| After one year ...   | 5 3                         |   |   |
| After two years ...  | 5 6                         |   |   |
| After five years ...   | 6 0                         |   |   |

| Rating.     | Pay.             | Remarks.            |
|-------------|------------------|---------------------|
| Boatman ... | £1 10s. per week | Without allowances. |

The engine-driver, coxswain, fireman, and deck-hands receive no working pay, good-conduct pay, or deferred pay, and are not entitled to quarters or payment for overtime.

All the above ranks receive rations in addition to their pay, but married Non-commissioned Officers and Men on the Establishment, and men who at any time from the nature of their duties or the exigencies of the service cannot be rationed, will be paid compensation in lieu of same at such a rate based on the annual contract rate for rations as the Minister may decide.

SPECIAL PAY AND ALLOWANCES.

11. Good-conduct pay, for soldiers below the rank of Bombardier—

- After one year's service with good conduct, threepence (3d.) a day.
- After two years' service and possession of good-conduct badge for one year, threepence (3d.) a day more.
- After three years' service and possession of two good-conduct badges for one year, threepence (3d.) a day more.
- The service of boys will not be allowed to count for good-conduct pay until they attain the age of eighteen years. After completing one year's service with good conduct, boys of nineteen years will be allowed pay as set forth in clause (a), and for their further service pay as set forth in clauses (b) and (c) respectively.

This regulation shall take effect in the case of all boys enlisted after the 31st of August, 1891.

12. The following table shows the maximum pay obtainable by trumpeters and gunners during the several years of their service :—

| Year.              | Pay.  | Good-conduct Pay. | Deferred Pay. | Total. |
|--------------------|-------|-------------------|---------------|--------|
|                    | s. d. | s. d.             | s. d.         | s. d.  |
| 1                  | 2 3   | ...               | ...           | 2 3    |
| 2                  | 2 3   | 0 3               | ...           | 2 6    |
| 3                  | 2 3   | 0 6               | 0 3           | 3 0    |
| 4                  | 2 3   | 0 9               | 0 3           | 3 3    |
| 5                  | 2 3   | 0 9               | 0 3           | 3 3    |
| After the 5th year | 2 3   | 0 9               | 0 6           | 3 6    |

For special allowances and special-duty pay, see paragraphs 17, 18, and 19.

SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR PROMOTED SUBSEQUENT TO 30TH JUNE, 1895.

13. PAY OF OFFICERS.

| Rank.  | Pay, including Fuel and Light. |      | Allowance for Quarters.* | Annual Increment. | Total. |      |
|--|--------------------------------|------|--------------------------|-------------------|--------|------|
|  | Min.                           | Max. |                          |                   | Min.   | Max. |
|  | £                              | £    | £                        | £                 | £      | £    |
| Major ...                                    | 380                            | 485  | 70                       | 15                | 450    | 555  |
| Captain ...                                  | 265                            | 355  | 65                       | 15                | 330    | 420  |
| Lieutenants ...                              | 166                            | 256  | 55                       | 15                | 221    | 311  |
| Lieutenants on probation                     | 160                            | 160  | 40                       | ...               | 200    | 200  |
| Officers attached for courses of Instruction | 200                            | 200  | ...                      | ...               | 200    | 200  |
| Surgeons†                                    |                                |      |                          |                   |        |      |

(a) The rank to be regimental rank only, and not any higher rank which an officer may hold in the Victorian Military Forces.

14. PAY OF WARRANT AND NON-COMMISSIONED OFFICERS AND MEN.

| Rank.  | Daily Pay. | Lodging Allowance when Quarters are not provided. | Remarks.  |
|--|------------|---|---|
|  | s. d.      |   |   |
| Regimental Sergeant-Major, Master Gunner, and Quartermaster-Sergeant | 6 6        | 9s. per week                                      | With increment of 6d. a day after two years, and a further 6d. a day after five years' service in the rank  |
| Company Sergeants-Major and Staff Sergeants                          | 6 3        | " "   | 6d. kept as deferred pay  |
| Sergeants ...  | 5 9        | " "   | "   |
| Corporals ...  | 4 9        | 1s. per diem                                      | "   |
| Bombardiers ...  | 4 3        | " "   | "   |
| Trumpeters, Gunners—   |            |   |   |
| On entry ...   | 2 3        | " "   |   |
| After two years ...  | 2 6        | " "   | 3d. kept as deferred pay  |
| After five years ...   | 2 9        | " "   | 6d. kept as deferred pay  |
| Boys ...   | 1 3        |   |   |
| Armament Artificers and Blacksmiths—                                 |            |   |   |
| 1st year ...   | 7 9        |   | These rates include all Military Allowances, except uniform. They are not entitled to quarters, and no allowances for overtime work are given, and all increments and the retention of same will be subject to the recommendation of the Inspector of Ordnance Machinery, and their passing such examinations in Ordnance Machinery as may be laid down from time to time |
| 2nd year ...   | 7 9        |   |   |
| 3rd year ...   | 8 3        |   |   |
| 4th year ...   | 8 9        |   |   |
| 5th year ...   | 9 0        |   |   |
| On re-engagement ...   | 9 6        |   |   |
| Engine-driver, Coxswain—   |            |   |   |
| On entry ...   | 6 6        |   |   |
| After one year ...   | 6 9        |   |   |
| After two years ...  | 7 3        |   |   |
| After three years ...  | 7 6        |   |   |
| Fireman—   |            |   |   |
| On entry ...   | 5 3        |   |   |
| After one year ...   | 5 6        |   |   |
| After two years ...  | 5 9        |   |   |
| After three years ...  | 6 0        |   |   |
| Deck-hands—  |            |   |   |
| On entry ...   | 5 0        |   |   |
| After one year ...   | 5 3        |   |   |
| After two years ...  | 5 6        |   |   |
| After five years ...   | 6 0        |   |   |

\* This allowance will not be drawn when Government quarters are provided.

† Annual agreement.

14. PAY OF WARRANT AND NON-COMMISSIONED OFFICERS  
AND MEN—*continued.*

| Rating.        | Pay.             | Remarks.           |
|----------------|------------------|--------------------|
| Boatman ... .. | £1 10s. per week | Without allowances |

The engine-driver, coxswain, and deck-hand receive neither working pay, good-conduct pay, nor deferred pay, and are not entitled to quarters or payment for overtime.

In addition to their pay, rations will be received by all Warrant, Non-commissioned Officers, and Men in accordance with scale, but Non-commissioned Officers and Men on the Married Establishment, and men who at any time from the nature of their duties or the exigencies of the service cannot be rationed, will be paid compensation in lieu of the same at such a rate based on the annual contract rate for rations as the Minister may decide.

SPECIAL PAY AND ALLOWANCES.

15. Good-conduct pay for soldiers below the rank of Bombardier—

- (a) After one year's service with good conduct, threepence (3d.) a day.
- (b) After two years' service and possession of good-conduct badge for one year, threepence (3d.) a day more.
- (c) After three years' service and possession of two good-conduct badges for one year, threepence (3d.) a day more.
- (d) The service of boys will not be allowed to count for good-conduct pay until they attain the age of eighteen years. After completing one year's service with good conduct, boys of nineteen years will be allowed pay as set forth in clause (a), and for their further service pay as set forth in clauses (b) and (c) respectively.

This regulation shall take effect in the case of all boys enlisted after the 31st of August, 1891.

16. The following table shows the maximum pay obtainable by trumpeters and gunners during the several years of their service :—

| Year.              | Pay.         | Good-conduct Pay. | Deferred Pay. | Total.       |
|--------------------|--------------|-------------------|---------------|--------------|
|                    | <i>s. d.</i> | <i>s. d.</i>      | <i>s. d.</i>  | <i>s. d.</i> |
| 1                  | 2 3          | ...               | ...           | 2 3          |
| 2                  | 2 3          | 0 3               | ...           | 2 6          |
| 3                  | 2 3          | 0 6               | 0 3           | 3 0          |
| 4                  | 2 3          | 0 9               | 0 3           | 3 3          |
| 5                  | 2 3          | 0 9               | 0 3           | 3 3          |
| After the 5th year | 2 3          | 0 9               | 0 6           | 3 6          |

(1) Any person promoted will, if in receipt of a higher rate of pay than the minimum of the rank to which promoted, continue to draw such higher rate until by natural increments in the new rank he becomes entitled to an increase of pay.

(2) Should any person be receiving a higher rate of pay than that of the rank to which promoted, he will continue, on promotion, to receive such higher rate.

17. Special allowance to 40 1st class Gunners of the Battery—

The cross-guns given to 1st class gunners of the battery carry with them additional pay, at the rate of threepence (3d.) a day for one year.

18. Special allowance to Army Signallers—

An allowance of twopence (2d.) a day will be given to 10 army signallers.

19. Special-duty pay—

20 District gunners, 6d. per diem:

- 1 Carpenter and wheeler, 1s. per diem, with two annual increments of 6d. per diem.
- 1 Assistant carpenter and wheeler, 1s. per diem.



6 Assistant armourers and assistant blacksmith (in addition to regimental pay and allowances as gunners, with the exception of working pay), 1s. per diem, with two annual increments of 6d. per diem on the recommendation of the Inspector of Ordnance Machinery.

1 Dispenser, 2s. 6d. per diem.

1 Hospital orderly, 6d. per diem.

1 Staff office orderly, 1s. per diem.

2 Staff office orderlies, 6d. per diem.

2 Carters, 1s. per diem.

1 Provost sergeant, 1s. per diem, during such period as there may be prisoners in the cells.

5 Clerks, 1s. per diem.

2 Storemen, 1s. per diem, duties to include marking kits and stores.

1 Painter, 1s. per diem.

1 Collar-maker, 1s. per diem, duties to attend to canvas covers and all leather work.

1 Telegraph linesman, 1s. per diem.

1 Tailor, 3s. per diem.

1 Brigade sergeant-major, 6d. per diem.

#### WORKING PAY.

20. Working pay at the rate of 1s. per diem will be paid to such soldiers as may be employed in emptying cesspools or similar sanitary work.

#### RATION SCALE.

21. The following will be the scale of rations for the corps:—

| Rations.                      | Quantity. | Period.        |
|-------------------------------|-----------|----------------|
|                               | lbs. oz.  |                |
| FRESH.                        |           |                |
| Beef or Mutton ... ..         | 1 8       | Daily per man  |
| Fresh Bread ... ..            | 1 4       | "              |
| Potatoes ... ..               | 1 4       | "              |
| Sugar ... ..                  | 0 2       | "              |
| Tea ... ..                    | 0 ½       | "              |
| Coffee ... ..                 | 0 ½       | "              |
| Salt ... ..                   | 0 ½       | "              |
| Mustard (for 50 men) ...      | 0 8       | Daily          |
| Pepper (for 50 men) ...       | 0 8       | "              |
| Flour ... ..                  | 1 0       | Weekly per man |
| Raisins ... ..                | 0 8       | "              |
| Butter, best Factory ...      | 0 8       | "              |
| PRESERVED, IN LIEU OF FRESH.  |           |                |
| Biscuits, Ship ... ..         | 1 4       | Daily per man  |
| Meat ... ..                   | 1 4       | "              |
| Tea ... ..                    | 0 ½       | "              |
| Coffee ... ..                 | 0 ½       | "              |
| Sugar ... ..                  | 0 2       | "              |
| Pepper ... ..                 | 0 ½       | "              |
| Salt ... ..                   | 0 ½       | "              |
| Potatoes and other vegetables | 1 0       | "              |

NOTE.—The establishment of preserved rations to be kept in store at Fort Nepean and South Channel Fort will be as follows:—Fort Nepean (50 men for 3 days) 150 rations; South Channel Fort (50 men for 3 days) 150 rations.

#### II.—PERMANENT ENGINEERS.

PERMANENT SECTION, SUBMARINE MINING COMPANY,  
VICTORIAN ENGINEERS.

SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR  
PROMOTED ON OR BEFORE THE 30TH JUNE, 1895.

#### 22. PAY OF OFFICERS.

| Rank.             | Pay, including Fuel and Light. |       | Annual Increment. | Allowance for Quarters.* | Total. |       |
|-------------------|--------------------------------|-------|-------------------|--------------------------|--------|-------|
|                   | Min.                           | Max.  |                   |                          | Min.   | Max.  |
| Lieutenant ... .. | £ 216                          | £ 316 | £ 10              | £ 55                     | £ 271  | £ 371 |

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23. PAY OF WARRANT AND NON-COMMISSIONED OFFICERS  
AND MEN.

| Rank.                          | Rate of Pay.     |                  | Annual Increment. | Lodging Allowance. |
|--------------------------------|------------------|------------------|-------------------|--------------------|
|                                | Minimum.         | Maximum.         |                   |                    |
| Warrant Officer (Sgt.-Major)†  | £180 per annum   | £200 per annum   | £ 5               |                    |
| Warrant Officer (Storekeeper)† | £180 "           | £180 "           |                   |                    |
| Warrant Officer (Engineer)     | £200 "           | £300 "           | 10                |                    |
| Sergeant ...                   | 8s. per diem ... | 8s. per diem ... | ...               | 9s. per week       |
| Corporal ...                   | 7s. 6d. " ...    | 7s. 6d. " ...    | ...               | 9s. "              |
| Engine-driver                  | £11 per month    | £13 per month    | 6                 |                    |
| Coxswain ...                   | £11 " ...        | £15 " ...        | 6                 |                    |
| Fireman ...                    | £9 " ...         | £10 10s. " ...   | 6                 |                    |
| Deck-hands ...                 | £9 " ...         | £10 10s. " ...   | 6                 |                    |
| Sappers‡                       | 6s. per diem ... | 7s. per diem ... | ...               | 1s. per diem       |

\* This allowance will not be drawn when Government quarters are provided.

† Under special agreement.

‡ From 1st September, 1893, recruits will receive pay as follows:—On enlistment, 6s. per diem; after two years' good service, 6s. 6d. per diem; on re-engagement, 7s. per diem.

SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR  
PROMOTED SUBSEQUENT TO 30TH JUNE, 1895.

24. PAY OF OFFICERS.

| Rank.                       | Pay, including Fuel and Light. |       | Annual Increment. | Lodging Allowance when Quarters are not provided. | Total. |       |
|-----------------------------|--------------------------------|-------|-------------------|---|--------|-------|
|                             | Min.                           | Max.  |                   |   | Min.   | Max.  |
| Captain* ...                | £ 300                          | £ 360 | £ 15              | £ 65  | £ 365  | £ 425 |
| Lieutenant... ..            | 205                            | 295   | 15                | 55  | 260    | 350   |
| Lieutenant on probation ... | 160                            | 160   | ...               | 40  | 200    | 200   |

25. PAY OF WARRANT OFFICERS, NON-COMMISSIONED OFFICERS,  
AND MEN.

| Rank.                            | Rate of Pay. |       | Increment.   | Lodging Allowance when Quarters are not provided. |
|----------------------------------|--------------|-------|--------------|---|
|                                  | Min.         | Max.  |              |   |
| Warrant Officer (Sergeant-Major) | £ 150        | £ 160 | £5 per annum | £23   |
| Warrant Officer (Storekeeper)†   | 180          | 180   |              |   |
| Warrant Officer (Engineer)       | 180          | 240   | £10          |   |

| Rank.             | Rate of Pay. |       | Increment.  | Lodging Allowance. |
|-------------------|--------------|-------|---|--------------------|
|                   | Min.         | Max.  |   |                    |
|                   | Per diem.    |       |   |                    |
|                   | s. d.        | s. d. |   |                    |
| Sergeant ...      | 7 6          | 7 6   | ...   | 9s. per week       |
| Corporal ...      | 7 0          | 7 0   | ...   | "                  |
| Engine-driver ... | 7 3          | 8 3   | 3d. per diem annually<br>Pay to be increased from minimum to maximum by increments of 6d. per diem, according to qualifications, on the recommendation of the Commanding Engineer |                    |
| Coxswain ...      | 7 3          | 8 3   |   |                    |
| Sapper ...        | 6 0          | 7 0   |   |                    |

(1) Any person promoted will, if in receipt of a higher rate of pay than the minimum of the rank to which promoted, continue to draw such higher rate until by natural increments in the new rank he becomes entitled to an increase of pay.

(2) Should any person be receiving a higher rate of pay than that of the rank to which promoted, he will continue, on promotion, to receive such higher rate.

## III. OTHER PERMANENT OFFICERS.

SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR  
PROMOTED ON OR BEFORE THE 30TH JUNE, 1895.

## 26. PERMANENT ADJUTANTS.

| Rank.               | Pay, including<br>Fuel and Light. |          | Annual<br>Increment. | Allowance<br>for<br>Quarters.† | Total.   |          |
|---------------------|-----------------------------------|----------|----------------------|--------------------------------|----------|----------|
|                     | Min.                              | Max.     |                      |                                | Min.     | Max.     |
| Permanent Adjutants | £<br>219                          | £<br>344 | £<br>15              | £<br>60                        | £<br>279 | £<br>404 |

\* With an allowance of £35 per annum whilst acting as Staff Officer for Engineers.  
† Officers under engagement.  
‡ This allowance will not be drawn when Government quarters are provided.

27. SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED,  
OR PROMOTED SUBSEQUENT TO 30TH JUNE, 1895.

| Rank.                                | Pay includ-<br>ing Fuel<br>and Light. |          | Annual<br>Incre-<br>ment. | Lodging<br>Allowance<br>when<br>Quarters<br>are not<br>provided. | Total.   |          |
|--------------------------------------|---------------------------------------|----------|---------------------------|--|----------|----------|
|                                      | Min.                                  | Max.     |                           |  | Min.     | Max.     |
| Officer Commanding Mounted<br>Rifles | £<br>500                              | £<br>500 | £<br>...                  | £<br>70  | £<br>570 | £<br>570 |
| Officer Commanding Rangers           | 430                                   | 430      | ...                       | 70   | 500      | 500      |
| Officer Commanding Cadet<br>Corps    | 250                                   | 355      | 15                        | 60   | 310      | 415      |
| Adjutants ...                        | 250                                   | 355      | 15                        | 60   | 310      | 415      |

(1) Any person promoted will, if in receipt of a higher rate of pay than the minimum of the rank to which promoted, continue to draw such higher rate until by natural increments in the new rank he becomes entitled to an increase of pay.

(2) Should any person be receiving a higher rate of pay than that of the rank to which promoted, he will continue, on promotion, to receive such higher rate.

IV. PERMANENT WARRANT AND NON-COMMISSIONED  
OFFICERS.

SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR  
PROMOTED ON OR BEFORE THE 30TH JUNE, 1895.

28. PAY OF WARRANT AND NON-COMMISSIONED OFFICERS OF  
THE PERMANENT STAFF.

The pay of Warrant Officers and Non-commissioned Officers of the Permanent Staff shall be as follows :—

- (a) 1st Class Warrant Officers, 8s. 6d. a day, with an increment of 6d. a day after five years' service.
- (b) 2nd Class Warrant Officers, 7s. 6d. a day, with an increment of 6d. a day after five years' service.
- (c) Non-commissioned Officers, 7s. 6d. a day, with an increment of 6d. a day after five years' service.
- (d) No increment shall accrue to the pay of Warrant or Non-commissioned Officers who are under special engagement, or who are in the receipt of pay greater than that laid down in this Regulation.
- (e) A lodging allowance of £23 per annum will be granted to Warrant and Non-commissioned Officers for whom quarters are not provided; in the case of Warrant and Non-commissioned Officers of the Mounted Rifles and Rangers this allowance (1s. 3d. a day) will be merged in their pay.

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29. SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR PROMOTED SUBSEQUENT TO 30TH JUNE, 1895.

| Rank.   | Pay. |      | Incre-<br>ment. | Lodging<br>Allowance<br>when<br>Quarters<br>are not<br>provided. | Total. |      |
|---|------|------|-----------------|--|--------|------|
|   | Min. | Max. |                 |  | Min.   | Max. |
| <i>Mounted Rifles and<br/>Victorian Rangers.</i>  | £    | £    | £               | £  | £      | £    |
| Regimental Sergeants-<br>Major  | 153  | 173  | 5*              | ...  | 153    | 173  |
| Serjeants-Major ...   | 150  | 150  | ...             | ...  | 150    | 150  |
| <i>Permanent Staff<br/>Militia.</i>   |      |      |                 |  |        |      |
| Regimental Sergeant-<br>Major, Field Com-<br>pany, Victorian En-<br>gineers                                 | 180  | 180  | ...             | †  | 180    | 180  |
| Garrison Sergeant-<br>Major and Brigade Ser-<br>geant-Major, Horse<br>and Field Artillery,<br>Head Quarters | 180  | 180  | ...             | ‡  | 180    | 180  |
| 1st Class Warrant<br>Officers   | 130  | 150  | 5*              | 23   | 153    | 173  |
| Serjeants - Major, 2nd<br>Class Warrant and N.C.<br>Officers  | 127  | 127  | ...             | 23   | 150    | 150  |

(1) Any person promoted will, if in receipt of a higher rate of pay than the minimum of the rank to which promoted, continue to draw such higher rate until by natural increments in the new rank he becomes entitled to an increase of pay.

(2) Should any person be receiving a higher rate of pay than that of the rank to which promoted, he will continue, on promotion, to receive such higher rate.

V.—MILITARY CLERKS.

SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR PROMOTED ON OR BEFORE THE 30TH JUNE, 1895.

30. PAY OF MILITARY CLERKS.

|                     | Rate of Pay. |          | Annual<br>Increment. |
|---------------------|--------------|----------|----------------------|
|                     | Minimum.     | Maximum. |                      |
|                     | £            | £        | £                    |
| Chief Clerk ...     | 200          | 300      | 10                   |
| Junior Clerks ...   | 90           | 200      | 10                   |
| Shorthand Clerk ... | 130          | 200      | 10                   |

(a) A reduction in these rates will be made whenever quarters are provided.

(b) The increments of £10 per annum will be subject to the recommendation of the Military Commandant.

SCALE OF PAY FOR ALL PERSONS APPOINTED, ENGAGED, OR PROMOTED SUBSEQUENT TO 30TH JUNE, 1895.

31. PAY OF MILITARY CLERKS.

|                 | Rate of Pay. |          | Annual<br>Increment. |
|-----------------|--------------|----------|----------------------|
|                 | Minimum.     | Maximum. |                      |
|                 | £            | £        | £                    |
| Chief Clerk ... | 185          | 285      | 10                   |
| Junior Clerks § | 90           | 160      | 10                   |

(a) A reduction in these rates will be made whenever quarters are provided.

(b) The increments of £10 per annum will be subject to the recommendation of the Military Commandant.

(c) Any person promoted will, if in receipt of a higher rate of pay than the minimum of the rank to which promoted, continue to draw such higher rate until by natural increments in the new rank he becomes entitled to an increase of pay.

\* Annually.

† With quarters.

‡ With quarters, fuel, and light.

§ One qualified as a shorthand writer to receive £10 above the minimum and the maximum.

## PART II.—PAY OF MILITIA FORCES.

### SECTION I.—GENERAL REGULATIONS FOR RECEIPTS AND DISBURSEMENTS.

32. All funds, effective allowances, and other moneys shall be paid to and administered by the Commanding Officers.

33. The roll and pay list of the Staff of a corps, brigade, or battalion will invariably be submitted to the Commandant before being sent to the Paymaster. The Commandant's signature to be a voucher that the Officers on the list are effective, in accordance with the Regulations.

34. Payments to Medical Officers shall be dealt with singly, on accounts certified to by the Principal Medical Officer.

35. In accordance with the provisions of section 24 of the *Audit Act* 1890 (No. 1066), all moneys in hand for unclaimed pay left in the hands of Commanding Officers should, after a period of three months, be returned to this Department, together with a statement showing the full names of the persons to whom the amounts are due. The sums so returned will be paid into the Treasury to the credit of the Trust Fund, and can be drawn therefrom again when claimed.

36. In case of the disbandment of a corps, any balance of the effective allowance or other funds shall lapse into the Defence Vote, after payment of all expenses sanctioned under the Regulations.

37. Commanding Officers will be responsible to Government for the due custody and expenditure of the Government allowances, no portion of which shall pass from their control or be expended except by their direction. The Government allowances shall be kept in a special bank account, and all books and accounts connected with the expenditure thereof shall be produced when required at inspections.

38. On or before the 10th of July in each year a balance-sheet of the past year's receipts and expenditure, signed by the Commanding Officer, and countersigned by two other Officers, must be forwarded to the Minister. No portion of the annual allowance shall be issued to any corps until such balance-sheet shall have been received.

39. The Minister of Defence shall from time to time appoint and authorize some person or persons to examine all books and accounts of any Commanding Officer, and report thereon.

40. Every Commanding Officer shall furnish such guarantee as may be decided by the Minister.

41. Commanding Officers will call upon such Sergeants-Major as they may consider necessary, on account of their being intrusted with moneys, to find guarantees for a sum of £100, the premium for which will be paid from corps funds.

#### *Hire of Drill-rooms.*

42. Commanding Officers are permitted to let drill-rooms belonging to their corps (when not required for instruction) for purposes other than military; the rate of hiring to be fixed by the Commanding Officer.

43. When such rooms are let to the public for entertainments, all incidental expenses, such as cost of gas consumed, &c., must be deducted from the proceeds of the entertainment, and not from the effective allowance.

44. All rents are to be paid by the Officer Commanding the troop, battery, company, or detachment which occupies the drill-room to the Officer Commanding the corps, who will apply the same for the benefit of the said corps, in accordance with the Regulations for the disbursement of the effective allowance, subject to such rateable deductions for benefit of head-quarters as he may deem advisable.

### SECTION II.—NAVAL BRIGADE.

#### I. RATES OF PAY (GENERAL).

#### II. PAY OF MEDICAL OFFICERS.

#### III. PAY OF ENGINEERS AND ENGINE-ROOM ARTIFICERS.

#### IV. EFFECTIVE AND CAPITATION ALLOWANCE.

#### I. RATES OF PAY (GENERAL).

45. All Commissioned, Warrant, or Petty Officers, or seamen engaged under the provisions of the *Defences and Discipline Act* 1890 shall be entitled, subject to the Regulations made under the

authority of the said Act, to receive an annual retainer, according to the following scale, on condition of their performing the necessary number of drills, afloat and ashore, as hereinafter mentioned :—

|                                    | £  | s. | d. |
|------------------------------------|----|----|----|
| Lieutenants ... ..                 | 35 | 0  | 0  |
| Sub-Lieutenants ... ..             | 18 | 0  | 0  |
| Engineers ... ..                   | 10 | 10 | 0  |
| Warrant Officers ... ..            | 18 | 0  | 0  |
| First-class Petty Officers ... ..  | 11 | 2  | 6  |
| Second-class Petty Officers ... .. | 10 | 0  | 0  |
| Able Seamen ... ..                 | 8  | 5  | 0  |
| Stokers ... ..                     | 6  | 15 | 0* |

46. The annual retainer or allowance will be paid in quarterly instalments. The quarters are to be considered as commencing on the 1st January, 1st April, 1st July, and 1st October in each year. A proportionate number of drills is to be performed during each quarter of the year, and any member failing to attend the prescribed number will not be entitled to such quarter's retainer, except as may be provided in the Regulations for the Naval Brigade.

47. The following drills must be performed in order to entitle members (exclusive of engineers and stokers) to the retainer or allowance—

|              |  |             |
|--------------|--|-------------|
| 1st Quarter  | { 3 half-days afloat, 12 hours;<br>15 drills ashore, 22½ hours                     | { 34½ hours |
| 2nd Quarter  | { 15 drills ashore, 22½ hours;<br>(Easter cruise) 4 whole days<br>afloat, 32 hours | { 54½ hours |
| 3rd Quarter  | { 3 half-days afloat, 12 hours;<br>15 drills ashore, 22½ hours                     | { 34½ hours |
| 4th Quarter† | { 3 half-days afloat, 12 hours;<br>15 drills ashore, 22½ hours                     | { 34½ hours |
| Total ... .. |  | 158 hours   |

48. The following will be the rates of pay for drills performed under para. 14, Part III., Section VI., of the Naval Regulations :—

| Rank or Rating.          | Whole Days. |               | Half Days. |               | Night Drills. |              | Total.            |
|--------------------------|-------------|---------------|------------|---------------|---------------|--------------|-------------------|
|                          | No.         | Rate.         | No.        | Rate.         | No.           | Rate.        |                   |
| Lieutenants ... ..       | 4           | s. d.<br>34 0 | 9          | s. d.<br>16 0 | 60            | s. d.<br>7 0 | £ s. d.<br>35 0 0 |
| Sub-Lieutenants ... ..   | 4           | 15 9          | 9          | 8 0           | 60            | 3 9          | 18 0 0            |
| Engineers ... ..         | ...         | ...           | ...        | ...           | ...           | ...          | 10 10 0           |
| Warrant Officers ... ..  | 4           | 15 9          | 9          | 8 0           | 60            | 3 9          | 18 0 0            |
| 1st Class Petty Officers | 4           | 13 6          | 9          | 6 6           | 60            | 1 10         | 11 2 6            |
| 2nd Class Petty Officers | 4           | 11 0          | 9          | 5 8           | 60            | 1 9          | 10 0 0            |
| Able Seaman ... ..       | 4           | 9 0           | 9          | 4 4           | 60            | 1 6          | 8 5 0             |
| Stokers ... ..           | ...         | ...           | ...        | ...           | ...           | ...          | 6 15 0            |

#### Stokers.

49. Payment of the retainer to stokers shall be subject to their fulfilling the following conditions in regard to drills and attendance on duty :—

|              |  |
|--------------|--|
| 1st. Quarter | { 3 half-days afloat<br>2 night drills ashore                        |
| 2nd Quarter  | { 2 night drills ashore<br>Attendance on board during Easter cruise† |
| 3rd Quarter  | { 3 half-days afloat<br>2 night drills ashore                        |
| 4th Quarter  | { 3 half-days afloat<br>2 night drills ashore                        |

During the Easter cruise, and when afloat under steam on occasions other than those already specified, stokers will, in addition to the retainer, receive pay as follows :—

|                          |                            |
|--------------------------|----------------------------|
| 1st Class Petty Officers | { 11s. for a whole day     |
| (Stokers)                | { 5s. 6d. for a half-day   |
| 2nd Class Petty Officers | { 10s. 6d. for a whole day |
| (Stokers)                | { 5s. 3d. for a half-day   |
| Stokers ... ..           | { 10s. for a whole day     |
|                          | { 5s. for a half-day       |

\* And special pay as provided for in paragraph 49.

† The 6th of November will count as a whole day, of 8 hours' drill afloat, or the equivalent of two half-days.

‡ The days afloat at Easter must count for retainer, irrespective of the number of hours.

Under this regulation, duty afloat, when commenced before noon on any such day, shall be considered a whole day, and be paid for accordingly.

These hours of drill are exclusive of reviews or inspections called by the Officer Commanding Imperial Naval Forces on the Australian Station.

Should Easter fall on the first quarter of the year, the drills detailed above for the second quarter will be performed in the first quarter, and *vice versa*.

50. Pay will be issued to Commanding Officers and Staff on the certificate of the Commandant that they have performed the necessary duties during the period for which it is claimed.

51. In the event of the death of a member of the Brigade, the balance of any pay which may be due to him will be paid to his legal representative.

#### *Officers' Pay during Instruction.*

52. Commissioned Officers, when attached to the Permanent Force for instruction, will receive 10s. per diem, and Warrant Officers 8s. per diem, and rations to scale.

The period of instruction will not exceed one month annually, except that any Officer may once during each period of three years' service have the time extended to three months.

#### *Pay when called out for service, &c.*

53. The following will be the pay of Officers and Men of the Brigade when called out for service:—

| Rank.   | Pay per Diem.                    |    |    |
|---|----------------------------------|----|----|
|   | £                                | s. | d. |
| Commander ... ..  | 1                                | 10 | 0  |
| Lieut.-Commanders or Lieutenants of<br>over 8 years' seniority ... .. | 1                                | 5  | 0  |
| Lieutenants ... ..  | 1                                | 0  | 0  |
| Sub-Lieutenants ... ..  | 0                                | 16 | 0  |
| Gunners, 1st class ... ..   | 0                                | 12 | 0  |
| Gunners, 2nd class ... ..   | 0                                | 10 | 0  |
| Midshipmen ... ..   | 0                                | 10 | 0  |
| Chief Petty Officers ... ..   | 0                                | 9  | 0  |
| 1st-class Petty Officers ... ..                                       | 0                                | 8  | 6  |
| 2nd-class Petty Officers ... ..                                       | 0                                | 8  | 0  |
| Able Seamen ... ..  | 0                                | 7  | 6  |
| Engineers in charge of vessels  | } As provided for<br>in para. 8. |    |    |
| Engineers not in charge ... ..  |                                  |    |    |
| Engine-room Artificers ... ..   | }                                |    |    |
| Stokers, 1st-class Petty Officers ... ..                              |                                  |    |    |
| Stokers, 2nd-class Petty Officers ... ..                              | 0                                | 8  | 6  |
| Stokers ... ..  | 0                                | 8  | 0  |

#### *Special Instruction or Exercise.*

Petty Officers and others below that rank will receive the pay of the corresponding ranks in the Permanent Force when detailed for special instruction or exercise on board the *Cerberus* or torpedo boats.

#### II. PAY OF MEDICAL OFFICERS.

54. Medical Officers of the Brigade will receive pay as follows:—

(a) For examination of recruits, 2s. 6d. a head.

(b) For other duties—

Surgeons, £2 for whole day.

„ £1 for half-day.

„ Boards, £1.

„ Medical Surveys, £1.

Staff Surgeons, £2 10s. for whole day.

„ £1 5s. for half-day.

„ Boards, £1 5s.

„ Medical Surveys, £1 5s.

The maximum amount of pay, however, derivable from the various sources shall not exceed in one year £30 for a Surgeon, and £40 for a Staff Surgeon.

#### III. PAY OF ENGINEERS, ENGINE-ROOM ARTIFICERS, AND STOKERS.

55. Engineers will receive an annual retainer of £10 10s., as fixed by para. 45; and Stokers £6 15s., with special pay as provided for in para. 47.

56. When required for service afloat at Easter or on the 24th May or 9th November, the pay of Engineers will be 20s. per diem.

57. In the event of being called out for war service, the pay will be according to scale (*vide* paragraph 8).

58. Engineers and Engine-room Artificers who are likely to be absent for more than one month are, before leaving port, to give notice to their Commanding Officer, otherwise they will be liable to forfeit the quarter's retainer for failing to report themselves as ordered.

#### IV. EFFECTIVE AND CAPITATION ALLOWANCE.

59. At the commencement of each year the Commanding Officer will be credited for each member who is effective in accordance with the Regulations with the sum of 15s., together with 25s. per head on the established strength; to be expended by the said Commanding Officer, on behalf of the Force, on the following items:—

- (a) Clothing, not including pea-jackets.
- (b) Drill-rooms.—Lighting, cleaning, water, care of grounds, stationery, furniture; also expenses incidental to the care and protection of stores, and to making good Government property lost or damaged, the loss or damage of which cannot be traced to individuals and is not chargeable to the Government.
- (c) Expenses in connexion with musters, camps, and inspections.
- (d) Expenses incidental to target practice and prizes, not exceeding 15 per cent. of the effective money.
- (e) Band.
- (f) Cost of all supplies received from the Ordnance Department on repayment, or any other expenditure authorized by the Minister.

60. One shilling per head on the establishment of the Brigade shall be deducted from the effective allowance, and the amount thereof paid to the treasurer of the Victorian Rifle Association for the support of the ranges.

#### SECTION III.—VICTORIAN MILITIA.

##### I. RATES OF PAY (GENERAL).

##### II. MEDICAL STAFF.

##### III. ARMY SERVICE CORPS.

##### IV. EFFECTIVE AND CAPITATION ALLOWANCE.

##### I. RATES OF PAY (GENERAL).

61. After being passed into the ranks, members of the Militia will be entitled, subject to the Regulations made under the *Defences and Discipline Act 1890*, to payment for attendance at parades and drills in every financial year according to the following scale:—

Artillery, Field Company, of Engineers, Infantry, and Ambulance Corps.

| Boys—                          | £   | s. | d. | £ | s. | d. |
|--------------------------------|-----|----|----|---|----|----|
| 5 whole days, at 3s. 3d. ...   | ... | 0  | 16 | 3 |    |    |
| 15 half-days, „ 1s. 6d. ...    | ... | 1  | 2  | 6 |    |    |
| 25 night drills, „ 5d. ...     | ... | 0  | 10 | 5 |    |    |
|                                |     |    |    |   | 2  | 9  |
|                                |     |    |    |   |    | 2  |
| Gunners and Privates—          | £   | s. | d. | £ | s. | d. |
| 5 whole days, at 8s. ...       | ... | 2  | 0  | 0 |    |    |
| 15 half-days, „ 4s. ...        | ... | 3  | 0  | 0 |    |    |
| 25 night drills, „ 1s. ...     | ... | 1  | 5  | 0 |    |    |
|                                |     |    |    |   | 6  | 5  |
|                                |     |    |    |   |    | 0  |
| Drivers—                       | £   | s. | d. | £ | s. | d. |
| 5 whole days, at 9s. 6d. ...   | ... | 2  | 7  | 6 |    |    |
| 15 half-days, „ 4s. 6d. ...    | ... | 3  | 7  | 6 |    |    |
| 25 night drills, „ 1s. ...     | ... | 1  | 5  | 0 |    |    |
|                                |     |    |    |   | 7  | 0  |
|                                |     |    |    |   |    | 0  |
| Corporals—                     | £   | s. | d. | £ | s. | d. |
| 5 whole days, at 10s. 6d. ...  | ... | 2  | 12 | 6 |    |    |
| 15 half-days, „ 4s. 9d. ...    | ... | 3  | 11 | 3 |    |    |
| 25 night drills, „ 1s. 2d. ... | ... | 1  | 9  | 2 |    |    |
|                                |     |    |    |   | 7  | 12 |
|                                |     |    |    |   |    | 11 |
| Sergeants and Drum-Majors—     | £   | s. | d. | £ | s. | d. |
| 5 whole days, at 11s. 6d. ...  | ... | 2  | 17 | 6 |    |    |
| 15 half-days, „ 5s. ...        | ... | 3  | 15 | 0 |    |    |
| 25 night drills, „ 1s. 3d. ... | ... | 1  | 11 | 3 |    |    |
|                                |     |    |    |   | 8  | 3  |
|                                |     |    |    |   |    | 9  |



Artillery, Field Company of Engineers, Infantry, and Ambulance  
Corps—continued.

| Troop Battery or Company Quartermaster-Sergeants—   |     |     |     | £   | s.  | d.  | £  | s. | d. |
|---|-----|-----|-----|-----|-----|-----|----|----|----|
| 5 whole days, at 12s.   | ... | ... | ... | 3   | 0   | 0   |    |    |    |
| 15 half-days, „ 5s. 4d.   | ... | ... | ... | 4   | 0   | 0   |    |    |    |
| 25 night drills, „ 1s. 3d.  | ... | ... | ... | 1   | 11  | 3   |    |    |    |
|   |     |     |     |     |     |     | 8  | 11 | 3  |
| Colour-Sergeants, and Troop, Battery, or Company Sergeants-Major—                                     |     |     |     | £   | s.  | d.  | £  | s. | d. |
| 5 whole days, at 12s. 6d.   | ... | ... | ... | 3   | 2   | 6   |    |    |    |
| 15 half-days, „ 5s. 8d.   | ... | ... | ... | 4   | 5   | 0   |    |    |    |
| 23 night drills, „ 1s. 3d.  | ... | ... | ... | 1   | 11  | 3   |    |    |    |
|   |     |     |     |     |     |     | 8  | 18 | 9  |
| Brigade or Regimental Sergeants-Major, Quartermaster-Sergeants, Bandmasters, and Armament Artificers— |     |     |     | £   | s.  | d.  | £  | s. | d. |
| 5 whole days, at 13s.   | ... | ... | ... | 3   | 5   | 0   |    |    |    |
| 15 half-days, „ 6s.   | ... | ... | ... | 4   | 10  | 0   |    |    |    |
| 25 night drills, „ 1s. 3d.  | ... | ... | ... | 1   | 11  | 3   |    |    |    |
|   |     |     |     |     |     |     | 9  | 6  | 3  |
| Lieutenants and Quartermasters—   |     |     |     | £   | s.  | d.  | £  | s. | d. |
| 5 whole days, at 16s.   | ... | ... | ... | 4   | 0   | 0   |    |    |    |
| 15 half-days, „ 8s.   | ... | ... | ... | 6   | 0   | 0   |    |    |    |
| 25 night drills, „ 2s.  | ... | ... | ... | 2   | 10  | 0   |    |    |    |
|   |     |     |     |     |     |     | 12 | 10 | 0  |
| Captains—   |     |     |     | £   | s.  | d.  | £  | s. | d. |
| 5 whole days, at 24s.   | ... | ... | ... | 6   | 0   | 0   |    |    |    |
| 15 half-days, „ 12s.  | ... | ... | ... | 9   | 0   | 0   |    |    |    |
| 25 night drills, „ 3s.  | ... | ... | ... | 3   | 15  | 0   |    |    |    |
|   |     |     |     |     |     |     | 18 | 15 | 0  |
| Adjutants—  |     |     |     | £   | s.  | d.  | £  | s. | d. |
| 5 whole days, at 24s.   | ... | ... | ... | 6   | 0   | 0   |    |    |    |
| 15 half-days, „ 12s.  | ... | ... | ... | 9   | 0   | 0   |    |    |    |
| 25 night drills, „ 3s.  | ... | ... | ... | 3   | 15  | 0   |    |    |    |
|   |     |     |     |     |     |     | 18 | 15 | 0  |
| Majors—   |     |     |     | £   | s.  | d.  | £  | s. | d. |
| 5 whole days, at 32s.   | ... | ... | ... | 8   | 0   | 0   |    |    |    |
| 15 half-days, „ 16s.  | ... | ... | ... | 12  | 0   | 0   |    |    |    |
| 25 night drills, „ 4s.  | ... | ... | ... | 5   | 0   | 0   |    |    |    |
|   |     |     |     |     |     |     | 25 | 0  | 0  |
| Lieutenant-Colonels   | ... | ... | ... | ... | ... | ... | 35 | 0  | 0  |
| Colonels  | ... | ... | ... | ... | ... | ... | 45 | 0  | 0  |

Submarine Mining Company, Victorian Engineers.

| Sappers, Class B (Ordinary)—   |     |     |     | £  | s. | d. | £  | s. | d. |
|--|-----|-----|-----|----|----|----|----|----|----|
| 5 whole days, at 8s.   | ... | ... | ... | 2  | 0  | 0  |    |    |    |
| 15 half-days, „ 4s.  | ... | ... | ... | 3  | 0  | 0  |    |    |    |
| 25 night drills, „ 1s.   | ... | ... | ... | 1  | 5  | 0  |    |    |    |
|  |     |     |     |    |    |    | 6  | 5  | 0  |
| Sappers, Class A, specially qualified in electrical or mechanical knowledge— |     |     |     | £  | s. | d. | £  | s. | d. |
| 5 whole days, at 10s. 6d.  | ... | ... | ... | 2  | 12 | 6  |    |    |    |
| 15 half-days, „ 4s. 9d.  | ... | ... | ... | 3  | 11 | 3  |    |    |    |
| 35 night drills, „ 1s. 6d.   | ... | ... | ... | 2  | 12 | 6  |    |    |    |
|  |     |     |     |    |    |    | 8  | 16 | 3  |
| Corporals—   |     |     |     | £  | s. | d. | £  | s. | d. |
| 5 whole days, at 12s.  | ... | ... | ... | 3  | 0  | 0  |    |    |    |
| 15 half-days, „ 5s. 4d.  | ... | ... | ... | 4  | 0  | 0  |    |    |    |
| 35 night drills, „ 1s. 9d.   | ... | ... | ... | 3  | 1  | 3  |    |    |    |
|  |     |     |     |    |    |    | 10 | 1  | 3  |
| Sergeants—   |     |     |     | £  | s. | d. | £  | s. | d. |
| 5 whole days, at 13s. 6d.  | ... | ... | ... | 3  | 7  | 6  |    |    |    |
| 15 half-days, „ 6s. 6d.  | ... | ... | ... | 4  | 17 | 6  |    |    |    |
| 35 night drills, „ 2s. 6d.   | ... | ... | ... | 4  | 7  | 6  |    |    |    |
|  |     |     |     |    |    |    | 12 | 12 | 6  |
| Lieutenants—   |     |     |     | £  | s. | d. | £  | s. | d. |
| 5 whole days, at 27s.  | ... | ... | ... | 6  | 15 | 0  |    |    |    |
| 15 half-days, „ 13s. 6d.   | ... | ... | ... | 10 | 2  | 6  |    |    |    |
| 25 night drills, „ 4s. 6d.   | ... | ... | ... | 5  | 12 | 6  |    |    |    |
|  |     |     |     |    |    |    | 22 | 10 | 0  |
| Captains—  |     |     |     | £  | s. | d. | £  | s. | d. |
| 5 whole days, at 40s.  | ... | ... | ... | 10 | 0  | 0  |    |    |    |
| 15 half-days, „ 20s.   | ... | ... | ... | 15 | 0  | 0  |    |    |    |
| 25 night drills, „ 7s.   | ... | ... | ... | 8  | 15 | 0  |    |    |    |
|  |     |     |     |    |    |    | 33 | 15 | 0  |

(a) For the first year of service, recruits sworn in between the 1st October and 31st December shall not be entitled to more than three-fourths, and recruits sworn in between 1st January and 30th June shall not be entitled to more than one-half, of the amount provided in the above scale for the financial year.

(b) Recruits shall be paid at the rate of One shilling per drill for attendance at recruit drills on condition of being passed into the ranks; but in no case shall the total payment for the first year of training exceed the sum specified in paragraph 59.

(c) The sum of £1 5s. will be retained by Officers Commanding from the first payment due to recruits. This sum will, however, be returned to all men who make themselves effective during the first two years after enlistment. The amount so retained from men who fail to become effective or who are discharged or dismissed during that period will be forfeited, and will revert to the corps funds.

(d) At the close of the half-year ending 31st December, members of the Force may receive a payment on account for the parades and drills attended during the half-year. Such payment on account shall not exceed a moiety of the amount which could be earned in the whole year, and the amount so paid on account shall be deducted from the amount earned for the year. The Commanding Officer may deduct from such payments any fines which have been inflicted and are in arrear.

(e) In case of men leaving the Force by desertion, discharge, or dismissal, who have pay due to them, and who have in their possession or under their control clothing or property belonging to the corps to which they were attached, the Commandant will assemble a Board composed of three Officers, who will assess the value of such clothing or property. On approval of the finding of this Board by Commandant, the value so determined will be deducted from the pay due, and paid into the corps funds. The balance, if any, will in the case of desertion be paid into the Treasury, and in the case of discharge or dismissal to the man.

62. Officers on probation shall not receive any pay whilst on probation unless special authority be given. Upon the confirmation of their appointments, pay will be granted to Officers for all duties performed when on probation subsequent to the dates of their commissions, provided that the amount for the financial year does not exceed that laid down for their rank in these Regulations. In the case, however, of an Officer whose probationary service has been extended, no pay shall be given for a period of more than six months prior to confirmation.

63. Any Officer of the Force who may proceed to England to undergo a course of military instruction may be classed as effective during his absence, and receive the pay of his rank during such period, provided that on his return to the colony he proves to the satisfaction of the Military Commandant that he has passed through approved courses of instruction. Pay will not, however, be granted in any such case for a longer period than a year and a half.

64. Pay will be issued to Commanding Officers of Corps and Brigade and Regimental Staff on the certificate of the Commandant that they have been effective during the period for which it is claimed.

65. Fatigue parties, sent by order of the Commandant as baggage guards, &c., preliminary to the formation of a camp, will receive their ordinary rates of militia pay for the day or days they are so employed.

66. In the event of a Non-commissioned Officer of the Militia being authorized by the Military Commandant to perform the duties of a Sergeant-Major, such Non-commissioned Officer will receive the militia pay of his rank for a day, half-day, or night drill, as the case may be.

67. During encampments, or when called out for active service, Non-commissioned Officers and men of the Ambulance Corps will receive an allowance of Two shillings and sixpence (2s. 6d.) per diem in addition to the pay of their rank.

68. Officers attached to the Victorian Artillery for instruction will be permitted to draw the pay and lodging allowance fixed for them in paragraph 6, Part I., section II., of these Regulations. Not more than four Officers may be so attached in one year, and in no case will the period of instruction exceed two months, provided, nevertheless, that a larger number than four may be attached when necessary, so long as the total amount of pay and lodging allowance which would be drawn by *four Officers* under the regulation quoted is not exceeded.

69. Members of the Force will receive the following rates of pay when called out for active or temporary service :—

| Rank.   | Daily Rate. |    |    |                      |
|---|-------------|----|----|----------------------|
|   | £           | s. | d. |                      |
| Lieut.-Colonels ...   | 1           | 10 | 0  |                      |
| Majors ...  | 1           | 5  | 0  |                      |
| Captains ...  | 1           | 0  | 0  |                      |
| Adjutants ...   | 1           | 0  | 0  |                      |
| Lieutenants ...   | 0           | 16 | 0  |                      |
| Quartermaster-Sergeants (Regimental)  | 0           | 9  | 0  |                      |
| Sergeants-Major and Quartermaster-Sergeants (Troop, Battery, and Company) ... | 0           | 8  | 6  |                      |
| Sergeants ...   | 0           | 8  | 0  | } With free rations. |
| Corporals ...   | 0           | 7  | 0  |                      |
| Drivers ...   | 0           | 6  | 6  |                      |
| Trumpeters, Buglers, Gunners, Sappers, and Privates ...                       | 0           | 6  | 0  |                      |
| Boys ...  | 0           | 2  | 0  |                      |

70. During the annual Easter encampments, and when undergoing special courses of instruction, they will receive militia rates of pay with free rations.

#### II. PAY OF MEDICAL STAFF.

71. Medical Officers will receive pay as follows :—

- (a) The Principal Medical Officer, for discharge of all duties, as laid down in the Regulations for the Military Forces, a salary of £210 per annum.
- (b) For examination of recruits, 2s. 6d. a head.
- (c) For other military duties—
  - Surgeons-Major, £2 10s. for whole day.
  - Ditto £1 5s. for half-day.
  - Surgeons Captains, £2 for whole day.
  - Ditto £1 for half-day.

The maximum amount of pay, however, derivable from the various sources shall not exceed in one year £50 for Brigade-Surgeon Lieut.-Colonel; £40 for a Surgeon-Major, ranking as Major; and £30 for a Surgeon Captain.

72. Officers of the Reserve of Officers, Medical Staff, will when attached to corps receive the pay of their rank for all duties performed, provided that such pay does not exceed in any one year the amount allowed for four whole days or nine half-days.

73. The following are the attendances for which pay will be allowed to be drawn :—

Camps.  
Reviews.  
Inspections.  
Boards.  
Musketry or Gunnery Parades when firing takes place.  
Mounted Parades of Horse and Field Artillery.

No Medical Officer will be allowed to draw pay for other than the above parades or boards, unless permission be given for such pay by the Principal Medical Officer.

74. The amount of pay earned by a Medical Officer detailed as a substitute will be deducted from the pay of the Officer for whom such substitute was provided.

75. All claims for pay and horse allowances must be forwarded to the Principal Medical Officer for certification not later than the 15th of January and 15th of July in each year, otherwise they will not be admitted.

#### III.—PAY OF ARMY SERVICE CORPS.

76. Members of this Corps will be paid at the following rates :—

|                                     |     |         |    |   |
|-------------------------------------|-----|---------|----|---|
| Privates—6 whole days, at 10s.      | ... | £3      | 0  | 0 |
| 10 half-days, „ 5s.                 | ... | 2       | 10 | 0 |
| 20 night drills, „ 1s.              | ... | 1       | 0  | 0 |
|                                     |     | £6 10 0 |    |   |
| Corporals—6 whole days, at 11s. 8d. | ... | £3      | 10 | 0 |
| 10 half-days, „ 5s. 6d.             | ... | 2       | 15 | 0 |
| 20 night drills, „ 1s. 5d.          | ... | 1       | 8  | 4 |
|                                     |     | £7 13 4 |    |   |

III.—PAY OF ARMY SERVICE CORPS—*continued.*

|   |         |
|---|---------|
| Sergeants—6 whole days, at 12s. 6d. ... | £3 15 0 |
| 10 half-days, „ 6s. ...                 | 3 0 0   |
| 20 night drills, „ 1s. 6d. ...          | 1 10 0  |
|   | <hr/>   |
|   | £8 5 0  |

|  |         |
|--|---------|
| Quartermaster-Sergeant (per annum) ... | £8 11 3 |
| Sergeant-Major „ ...                   | 8 18 9  |
| Lieutenants „ ...                      | 12 10 0 |
| Captain „ ...                          | 18 15 0 |
| Officer Commanding „ ...               | 25 0 0  |

## Daily pay for extra days beyond 6 days in camp :—

|                            |         |
|----------------------------|---------|
| Quartermaster-Sergeant ... | £0 13 0 |
| Sergeant-Major ...         | 0 14 0  |
| Lieutenants ...            | 0 16 0  |
| Captain ...                | 1 4 0   |
| Officer Commanding ...     | 1 12 0  |

(a) Pay will be issued to the Officers, the Sergeant-Major, and the Quartermaster-Sergeant on the certificate of the Commandant that they have performed all their duties during the period for which it is claimed.

(b) Officers, Non-commissioned Officers, and men who are employed in camp or on duties in connexion therewith beyond six days will receive pay for those days in addition to their annual pay. Drivers will be paid immediately after completion of duty.

(c) No Non-commissioned Officer or man will be classed as effective unless he has attended six days at the Easter Camp.

(d) Clause (a), paragraph 61, of the Regulations for pay of the Militia does not apply to members of the Army Service Corps.

## IV. EFFECTIVE AND CAPITATION ALLOWANCE.

77. At the commencement of each financial year, Commanding Officers will be credited for each member who is effective in accordance with the Regulations with the sum of 15s., together with 25s. per head for Infantry, and 30s. per head for all other corps on the established strength; to be expended by the said Commanding Officers, on behalf of their corps, on the following items :—

- (a) Clothing.—Provision of all authorized clothing for Warrant and Non-commissioned Officers and men (great-coats excepted), including lace, buttons, chevrons, forage caps, and badges.
- (b) Orderly-rooms.—Lighting, cleaning, water, care of grounds, stationery, furniture; also expenses incidental to care and protection of stores, and to making good Government property lost or damaged, the loss or damage of which cannot be traced to individuals, and is not chargeable to Government.
- (c) Expenses in connexion with parades and camps.
- (d) Expenses incidental to target practice and prizes, not exceeding fifteen (15) per centum of the effective money.
- (e) Regimental bands.
- (f) Costs of all supplies received from the Ordnance Stores, on payment, or any other expenditure authorized by the Council of Defence.

78. It is to be distinctly understood that the effective allowance is not to be used for the payment of supplies made to individuals, or for the expenses of individuals which are not authorized by the Regulations. *Commanding Officers will be held personally responsible for any expenditure in excess of the effective allowance for which they may not have received special authority.*

79. Commanding Officers of the three batteries of the Field Artillery Brigade will be credited with an additional sum of Thirty shillings (30s.) for each driver of the said batteries, this sum to cover the cost of providing extra articles of clothing.

80. In cases where effective allowance is payable to officers commanding detachments,  $2\frac{1}{2}\%$  (two and a half per cent.) will be deducted from the amount of such allowance, and paid to the Officer commanding the Brigade or Battalion, to enable him to meet the expenses incidental to the administration of his command. Officers commanding Brigades or Battalions will keep an account of all such moneys received by them, and at the close of

each financial year any balance remaining unexpended will be divided among the several batteries or companies of their command in proportion to the amount received on account of each.

81. The following deductions shall be made from the effective allowances to Metropolitan Corps, and the amounts thereof paid to the Treasurer of the Victorian Rifle Association for the support of ranges, &c., viz.:—One shilling and sixpence per head on the establishment of corps armed with the rifle; One shilling per head on the establishment of corps whose arm is not the rifle.

### PART III.—PAY OF VOLUNTEER FORCES.

#### SECTION I.—MOUNTED RIFLES AND VICTORIAN RANGERS.

82. All funds, effective and capitation allowances, and other moneys shall be paid to and administered by the Commanding Officers of Companies, under the supervision of the Officer commanding the Regiment.

83. At the commencement of each financial year, Commanding Officers of Companies will be credited with the following sums\* :—

##### MOUNTED RIFLES.

For each effective member, 20s.

For each man sworn in on the establishment before the preceding 30th June, 20s.

##### VICTORIAN RANGERS.

For each effective member, 15s.

For each man sworn in on the establishment before the preceding 30th June, 20s.

The amount so credited shall be invested in a committee, composed of the Officer commanding the Company and Officers or Non-commissioned Officers commanding Detachments. The Company committees shall be under the control of the Commanding Officer.

84. The Committee shall establish a fund in each Company and shall apply it primarily to the supply and maintenance of clothing (great-coats exclusive), keeping of saddlery in thorough order (Mounted Rifles only), expenses incidental to musketry practice, drills, camps, exercises, and all expenses incurred in the performance of military duty. It is to be distinctly understood that the effective and capitation allowances are not to be used for the payment of supplies made to individuals, or for the expenses of individuals which are not authorized by the Regulations. *Commanding Officers of Companies will be held personally responsible for any expenditure in excess of the effective and capitation allowances for which they have not received special authority.*

85. Commanding Officers of Companies shall be responsible to the Commanding Officer for the due custody and expenditure of the Government allowances, no portion of which shall pass from their control or be expended except by their direction. The Government allowances shall be kept in a special bank account, and all books and accounts connected with the expenditure thereof shall be produced when required at inspections.

86. On or before the 10th of July in each year a balance-sheet of the past year's receipts and expenditure, signed by the Commanding Officer of the Company and two other Officers, and countersigned by the Officer commanding the Regiment, must be forwarded to the Minister. No portion of the annual allowance shall be issued to any corps until such balance-sheet shall have been received.

87. The Minister of Defence shall from time to time appoint and authorize some person or persons to examine all books and accounts of any Commanding Officer, and report thereon.

88. Every Commanding Officer of a Company shall furnish such guarantee as may be decided by the Minister.

\* Subject to the amount of the effective and capitation allowances being voted by Parliament.

## PART IV.—ALLOWANCES.

## SECTION I.—TRAVELLING ALLOWANCES (GENERAL).

89. The following is the scale of travelling allowances, to be drawn by Officers, Warrant Officers, Petty or Non-commissioned Officers, and men regularly employed under the *Defences and Discipline Act 1890* :—

| Rank.   | Allowance. |   |
|---|------------|---|
|   | Per diem.  | Reduced Rate, if one week and over at same place, per diem. |
| Naval Commandant<br>Military Commandant     ... |            |   |

\* Does not include the *Vulcan*.

(a) For a whole day, including the night, the full scale may be charged.

(b) For a whole day, not including the night, two-thirds of the allowance only to be charged.

(c) For a half-day, including the night, two-thirds of the allowance only to be charged.

(d) For a half-day, not including the night, one third of the allowance only to be charged.

(e) Cab and coach fare, horse and conveyance hire, to be charged for extra, but in every case where practicable receipted vouchers for the same must accompany the accounts sent in for travelling expenses.

(f) The hire of a cab or car between barracks or quarters and railway or steam-boat stations will be allowed if the officers be necessarily travelling with baggage.

(g) Carriage and cab hire will not be allowed when railway or other ordinary public conveyance is available, unless the claim be supported by a statement showing the necessity for using carriages or cabs.

(h) Cab hire, when baggage is not necessarily taken, will not be admitted for distances of less than two (2) miles, unless required for necessary saving of time apart from all circumstances under the officer's own control. A full explanation of the circumstances must accompany each claim, and the distance must in every case be shown.

(i) When two or more officers proceed from one quarter on the same duty, a separate cab will not be allowed for each, unless it be shown that it was impracticable for the officers to perform their journey together.

(j) No officer shall proceed travelling on any duty without first informing his senior officer, and such senior officer before granting permission shall satisfy himself that the travelling is necessary.

(k) If, through the exigency of the service, the permission of the senior officer could not be obtained, such should be at once reported in writing, or verbally if the officer travelling returns within twenty-four (24) hours.

(l) Charges for any unusual expenditure will be supported by a statement of the circumstances which rendered it necessary, and receipted vouchers will be obtained for all miscellaneous expenditure whenever practicable.

(m) When the distance travelled does not exceed twenty (20) miles from Head-quarters, only the necessary expenses actually incurred are to be charged.

(n) In cases where officers of the Victorian Artillery are detailed for duty which will necessitate their absence from the fort at which they are stationed, no claims for actual expenses will be allowed if they are entitled to draw working-pay. But claims for actual expenses incurred, accompanied by vouchers, may be forwarded for the approval of the Minister in cases where working-pay is not allowed, when officers proceed on duty from the fort at which they are stationed before 8 a.m. or return after 6 p.m.

(o) Commandants and other Regimental Commanding Officers will be allowed the use of a private room when travelling on duty, if absolutely necessary.

(p) Field allowance may be granted to the Military Commandant at such rate, and on such occasions, as meet the approval of the Ministerial head of his department.

(q) When officers or others are absent for any period exceeding seven days, the allowance shall be reduced by such an amount as the Minister may deem requisite.

(r) The Naval or Military Commandant may be allowed to submit a claim for Table-money to the extent of the actual expense incurred, provided that the claim preferred is to meet ordinary expenditure which may exceed the amount of personal allowance granted.

(s) All persons on first taking up appointments must join at their own cost. No travelling or other expenses will be allowed for themselves, wives, or families, providing that in cases where persons outside the colony are engaged, a special agreement may be made by the authority of the Minister.

(t) Travelling expenses of officers or non-commissioned officers, their wives and children, and the cost of removing furniture, within the following scale, will be allowed on their being transferred from one station to another by the department. Such expenses will not be paid, however, if the transfer is made by way of punishment :—

#### SCALE.

Commissioned Officers—Furniture, 2 tons; personal baggage, 10 cwt.

Permanent Sergeants-Major—Furniture, 1 ton; personal baggage, 10 cwt.

(u) Travelling expenses in connexion with any exchanges of officers or non-commissioned officers at their own request, and which are not incurred through departmental exigencies, must be borne by themselves.

(v) Officers are not entitled to travelling expenses incurred in consequence of, or in connexion with, leave.

(w) All claims for travelling allowances or expenses in connexion with the same will be countersigned as under, but before certifying to accounts for travelling expenses officers should assure themselves that the travelling was necessary, that the time occupied was not excessive, and that the charges as a whole are fair and reasonable :—

#### (1) By Assistant Adjutant-General—

In the case of Officers, Warrant and N.C. Officers, and men of—

Head-quarters Staff,  
Permanent Staff, Infantry Militia,  
„ Ambulance Corps,

#### (2) By Staff Officer for Artillery—

In the case of Officers, Warrant and N.C. Officers, and men of—

Permanent Artillery,  
Permanent Staff, Artillery Militia.

- (3) By *Staff Officer of Engineers*—  
 Permanent Engineers,  
 Permanent Staff, Submarine Mining Company, V.E.,  
 „ Field Company, V.E.
- (4) By *Officer commanding Mounted Rifles*—  
 In the case of all members of Mounted Rifles.
- (5) By *Officer commanding Rangers*—  
 In the case of all members of Victorian Rangers.
- (6) By *Officer commanding Cadets*—  
 In the case of all members of Cadet Corps.

## SECTION II.—NAVAL ALLOWANCES.

## I. MESS ALLOWANCES.

## II. SHORE ALLOWANCES.

## III. DIVERS' ALLOWANCES.

## IV. UNIFORM ALLOWANCES.

## I. MESS ALLOWANCE.

90. The Naval Commandant is authorized to expend an amount not exceeding £42 per annum for the supply and maintenance of mess-traps for the officers of the Naval Forces.

## II. SHORE ALLOWANCES.

91. Shore allowance, to be paid on approval of Commanding Officer only :—

|   | s. | d.          |
|---|----|-------------|
| Officers, when on shore on duty which does not entitle them to draw the authorized travelling allowance ... | 2  | 6 per diem. |

## III. DIVERS' ALLOWANCES.

92. Any member of the Naval Forces who may be specially employed by the Naval Commandant in diving operations will receive an allowance of One shilling and sixpence (1s. 6d.) an hour for the time he is so engaged.

## IV. UNIFORM ALLOWANCES.

*Permanent Force.*

93. Warrant and Petty Officers of the Permanent Naval Forces will receive the following allowances for uniform :—

|  |     |
|--|-----|
| Warrant and Subordinate Officers, on entry, or on promotion to that rank ... | £16 |
| Chief Petty Officers, on promotion to that rank...                           | 5   |

*Naval Brigade.*

94. Officers, Warrant, and Petty Officers of the Naval Brigade will receive the following allowances for uniform on entry or promotion (as the case may be), but no further allowance will be made :—

|   | £  | s. | d. |
|---|----|----|----|
| Commissioned Officers, on entry ...                             | 18 | 15 | 0  |
| Warrant and Subordinate Officers, on entry ...                  | 16 | 0  | 0  |
| Warrant and Subordinate Officers, on promotion to that rank ... | 16 | 0  | 0  |
| Engineers, on entry ...   | 18 | 15 | 0  |
| Engine-room artificers, on entry ...                            | 7  | 10 | 0  |

*Warrant Officers, Permanent Staff.*

95. The Warrant Officers of the Permanent Staff of the Brigade (2) will receive the following allowances for uniform :—

|                      | £ | s. | d. |
|----------------------|---|----|----|
| Annual allowance ... | 5 | 10 | 0  |



## SECTION III.—MILITARY ALLOWANCES.

## I. CAMP AND FIELD ALLOWANCES.

## II. UNIFORM ALLOWANCES.

## III. HORSE ALLOWANCES.

## I. CAMP AND FIELD ALLOWANCES.

*Permanent Staff.*

96. The following allowances are authorized :—

*For Camps not exceeding 7 days.*

|  |     |     |                     |
|--|-----|-----|---------------------|
| (a) The Military Commandant, 30s. per diem   | ... | ... | } And free forage.  |
| The Officer Commanding at the Heads, 20s. per diem   | ... | ... |                     |
| The Assistant Adjutant-General, 14s. per diem  | ... | ... |                     |
| Other Mounted Staff Officers, Camp Quartermaster, and Officers of Victorian Artillery detailed from forts where they are quartered to act as Staff Officers, 12s. per diem | ... | ... |                     |
| 1st Class Warrant Officers, 3s. per diem   | ... | ... | } And free rations. |
| 2nd Class Warrant Officers and Non-commissioned Officers, 1s. 6d. per diem   | ... | ... |                     |

*Field allowance when called out for active service.*

|                 |     |    |             |
|-----------------|-----|----|-------------|
| (b) Staff—      | s.  | d. |             |
| Major-General   | ... | 15 | 0 per diem. |
| Colonel         | ... | 8  | 6 „         |
| Lient.-Colonel  | ... | 6  | 6 „         |
| Major           | ... | 4  | 6 „         |
| Captain         | ... | 3  | 6 „         |
| Lieutenant      | ... | 3  | 0 „         |
| Warrant Officer | ... | 1  | 3 „         |

*[ For Reviews and Field Days.*

|  |     |   |             |
|--|-----|---|-------------|
| (c) *Warrant or Non-commissioned Officer, Permanent Staff, of any corps which has to parade out of its own district, such as coming from country to town, or <i>vice versa</i> , not exceeding ... | ... | 3 | 0 per diem. |
| *Officers of such corps, not exceeding   | 10  | 0 | „           |
| (d) Warrant or Non-commissioned Officers, Permanent Staff, when attending special courses of instruction outside their own district  | ... | 2 | 6 „         |

## II. UNIFORM ALLOWANCES.

97. The following allowances will be granted to Commanding Officers, for the purpose of providing Warrant and Non-commissioned Officers of the Permanent Staff attached to corps with uniform, as laid down in the Dress Regulations for the Military Forces :—

|                           | On Appointment. |     |     | Annually. |     |      |
|---------------------------|-----------------|-----|-----|-----------|-----|------|
|                           | £               | s.  | d.  | £         | s.  | d.   |
| Horse and Field Artillery | 13              | 5   | 9   | ...       | 7   | 10 0 |
| Garrison Artillery        | ...             | ... | ... | ...       | ... | ...  |
| Corps of Engineers        | 10              | 0   | 0   | ...       | 5   | 0 0  |
| Infantry                  | ...             | ... | ... | ...       | ... | ...  |
| Mounted Rifles            | ...             | ... | ... | ...       | ... | ...  |
| Victorian Rangers         | †10             | 0   | 0   | ...       | †5  | 0. 0 |
| Volunteer Cadet Corps     | ...             | ... | ... | ...       | ... | ...  |

N.B.—In the event of a Warrant or Non-commissioned Officer being transferred from one corps to another, he will only be allowed the actual cost of the necessary alterations in his uniform.

The amount given on appointment covers the first year.

\* Subject to the recommendation of the Military Commandant.  
† Payable to the Warrant and Non-commissioned Officers themselves.

98. Allowances in lieu of uniform will be paid to the under-mentioned persons at the rates set forth :—

|   |                  |
|---|------------------|
| Military Clerks at Head-Quarters                                | ... £6 per annum |
| Coxswains, Permanent Section of Engineers                       | ... 5 „          |
| Coxswain, Engine-driver, Fireman, and Deck-hands of V.A. launch | ... 5 „          |

Should any of these persons be discharged or dismissed during the term for which uniform allowance has been drawn, he will be required to refund a proportionate amount for the unexpired portion of the term, and such amount may be deducted from any pay due to him.

99. All Warrant and Non-commissioned Officers of the Permanent Staff attached to Head-Quarters and Warrant Officers of the Victorian Permanent Artillery who may wish to do so are authorized to draw money value for their boots at the following rates, viz.:—

|                       | £   | s. | d. |           |
|-----------------------|-----|----|----|-----------|
| Ankle boots           | ... | 0  | 14 | 6 a pair. |
| Half-wellington boots | ... | 1  | 5  | 0 „       |
| Jack boots            | ... | 2  | 5  | 0 „       |

### III. HORSE ALLOWANCES.

100. The following shall be the scale of horse allowance for the undermentioned officers—

All mounted officers (regularly employed) for whom horse allowance is approved, £50 per annum.

Warrant and Non-commissioned Officers of the Permanent Staff, Field Artillery Brigade, £50 per annum.

All mounted officers, Militia (except as provided hereafter), £40 per annum.

This allowance is to cover forage and stabling.

Should stabling be provided by the Government, a reduction of £10 per annum from the fixed allowance will be made, but such reduction may be remitted by the Minister in any case where stalls, available for use at the barracks, are allotted to officers who are in occupation of quarters there.

101. The allowance will be paid to officers, &c., upon their producing certificates signed by themselves, that they have been in possession of horses during the period for which the allowance is claimed, and that the same have been available for duty. Such horses must be the *bonâ fide* property of the claimant, must be sound and suitable for the service, and registers of such horses must be kept in each corps, but horse allowance will not be paid to any officer for any period during which he may have been on leave of absence, unless during such period his horse shall have been left available for military duties.

102. No permanent officer, &c., however, will be deprived of his horse allowance for want of such a certificate unless he shall have been without a horse for more than two calendar months.

103. Mounted officers who do not keep horses, and officers attached on probation to Mounted Corps, provided that there are vacancies in the establishment of officers of such corps, will be allowed the actual amount of horse hire, not exceeding 15s. for a whole day and 10s. for a half-day, for attendance at parades and drills.

104. The following officers will receive horse allowance at the authorized rate per day or half-day when called upon to perform mounted duty, but in all cases before any expense for horse hire is incurred the authority of the Commandant must be obtained :—

Field Officers of Garrison Artillery when attending brigade parades.

Officers of the Army Service Corps.

Surgeons-Major of Infantry Corps.

Field Officers on the Reserve.

Surgeons-Major on the Reserve of Officers, Medical Staff.

Officer Commanding Cadet Corps.

105. Forage allowance and horse hire will be issued to Sergeants-Major of the Mounted Rifles on the certificate of the Officer commanding the Regiment, provided that such forage allowance and horse hire does not exceed in any one month the sum of £37 10s. These allowances are to cover all expenses connected with the provision of horses for parade purposes by such Sergeants-Major.

## IV. ALLOWANCES TO WITNESSES.

106. Where required to attend by the president of a court-martial or a court of inquiry under the Defences and Discipline Act, witnesses may receive remuneration for such attendance at the following rates :—

|   | If Resident at Place of Trial, or within Five Miles thereof—for Each Day's Attendance— | Additional, if Resident beyond Five Miles from Place of Trial—for Each Day necessarily Absent, not including the Days at Court— |
|---|--|---|
| <i>For Civilians.</i>   |  |   |
| To every solicitor, medical practitioner, architect, surveyor, notary, bank manager, and other professional man attending in a professional capacity ... ..                       | 20s.   | 20s.  |
| To every interpreter not receiving salary by virtue of his office ... ..  | 20s.   | 20s.  |
| To every such person not attending in a professional capacity ... ..  | 10s.   | 12s. 6d.  |
| To every other witness, viz.:—mechanic, master tradesman, farmers, and others ...   | 6s.  | 7s. 6d.   |
| <i>For Members of Forces not permanently employed.</i>  |  |   |
| The daily rate of travelling allowance fixed for their rank.  |  |   |
| <i>For Members of the Forces permanently employed.</i>  |  |   |
| The usual rate of travelling allowance for their rank if so entitled by the clause of the regulations authorizing such allowances.  |  |   |
| <i>Police.</i>  |  |   |
| No allowance will be made to any member of the Police Force for attendance at any court under the Discipline Act held within the city, town, or borough in which he is stationed. |  |   |

## PART V.—MISCELLANEOUS.

## SECTION I.—EXPENDITURE.

107. An expenditure not exceeding Ten pounds (£10) on funerals of members of the Permanent Naval and Military Forces is authorized.

108. The Officer commanding the Naval Forces is authorized to incur expenditure not exceeding £20 for repairs to machinery of the Squadron, without waiting for Ministerial authority.

109. The Commandant is authorized to incur expenditure not exceeding £60 per annum in providing horses for the waggons of the Field Company, V.E.

110. The Officer commanding the Victorian Artillery is authorized to incur expenditure not exceeding £25 per annum in providing material for the carpenter and wheeler of the Corps.

111. An allowance at the rate of 2s. 6d. per meeting is authorized in connexion with the use of rooms for drill purposes by the Mounted Rifles and Rangers. This allowance is to cover the cost of lighting, cleaning, &c.

112. Officers commanding Field Batteries are permitted to have small and immediate repairs necessary to the harness effected by the collar-maker, the expense of material required for such repairs being charged half-yearly to the Defence Department.

113. Officers of the Mounted Rifles and Rangers who are obliged to send Telegrams on Service will be reimbursed their cost on furnishing monthly, through the Officer commanding their Corps, accounts made out on L 2 forms with copies of the Telegrams attached as vouchers.

114. All accounts for expenditure incurred under Ministerial or other authority must show, in the place provided for the purpose, the number and date of such authority.

## SECTION II.—PAY, ETC., OF OFFICERS SENT OUT OF COLONY FOR INSTRUCTION.

115. The following shall be the pay, allowances, and bonuses of Officers of the Naval and Military Forces when sent to England or India, or to her Majesty's ships on the Australian Station, for courses of instruction. All the personal allowances are exclusive of the cost of travelling by rail or cab when on duty :—

## I. NAVAL FORCES.

(a) *Pay during Course of Instruction in England.*

Permanent Officers—Full pay of their rank as fixed in Part I. of these Regulations, and a lodging allowance of 7s. a day for Lieutenant or Sub-Lieutenant; but no lodging allowance shall be drawn during any periods when they are on board ship.

Officers of the Naval Brigade—Pay, 16s. a day.

(b) *Bonuses.\**

Officers will be required to go through the practical course of instruction in H.M. ships *Excellent* and *Vernon* laid down for Gunnery Lieutenants, and to pass the requisite examinations therein. The bonuses for successful candidates will be—

For a first-class certificate, £50.

For a second-class certificate, £25.

(c) *Allowances during Course of Instruction on H.M. Ships on the Australian Station.*

Officers will receive a sum of £20 on the first occasion of their entering on such course of instruction as allowance for provision of outfit and cabin requisites. They will receive the sum of 5s. 6d. a day for mess and incidental expenses.

## II. MILITARY FORCES.

(a) *Pay during Course of Instruction in England.*

Permanent Officers—Full pay of their rank as fixed in Part I. of these Regulations, but deductions will be made for rent, fuel, and light during any periods when they are on board ship.

Militia Officers—Pay, 16s. a day.

## BONUSES.\*

(b) *Horse and Field Artillery and Infantry.*

Officers will be required to pass for promotion to the rank of Captain as laid down in the Imperial Service Regulations for the branch which corresponds to that in which they hold commissions. The bonuses for successful candidates will be—

For a "Distinguished" certificate, £30.

For a "Special mention" certificate, £20.

Officers passing for the rank of Major will receive a special bonus of £30.

The total sum which any officer may receive in the form of bonuses is not to exceed £50.

(c) *Victorian Artillery and Garrison Artillery Militia.*

Officers will be required to go through the long course at Woolwich and Shoeburyness, from 1st of February to the end of the course in December. Officers are examined at Woolwich at the end of the course, and at Shoeburyness at the end of the long course.

The bonuses for successful candidates will be—

For a "With Honours" School of Gunnery Certificate, £50.

For a 1st Class School of Gunnery Certificate, £25.

(d) *Victorian Engineers.*

Submarine Mining Officers proceed to England in time to join at the School of Military Engineering on the 1st of February. Pass through a complete course of instruction in Submarine Mining, including summer practice in rough water; also through a course of Electricity and Electric Lighting. Certificates of efficiency to be given at the conclusion of the courses.

Field Company Officers join at the School of Military Engineering at whatever time can be arranged, and pass through the same course of instruction in Field Engineering as Royal Engineer Officers. Certificate of efficiency to be given at the conclusion of the course.

The bonuses for successful candidates will be—

For a pass gaining 80 in all subjects, £50.

For a pass gaining 80 in half the subjects and passes in the others, £30.

For a pass gaining 70 in half and passes in the others, £20.

*(c) Allowances during Course of Instruction in India.*

Officers sent to India to attend Camps of Instruction will receive a sum of £50 and their actual travelling expenses. The sum named is to cover tent and camp equipage.

\* Bonuses will only apply to officers in regard to their *first qualifying course*, that is to say, will not be granted in the case of further qualifying or requalifying courses of instruction.

## SECTION III.—CHEQUES: PROVISION FOR SIGNING OF.

116. All cheques drawn on Government accounts in the Naval or Military Forces are to be signed and countersigned in the manner set forth below:—

| Branch.             | Signed by—                    | Countersigned by—   |
|---------------------|-------------------------------|---------------------|
| Victorian Artillery | Paymaster ...                 | Officer commanding. |
| Naval Brigade       | Officer commanding ...        | One other officer.  |
| Militia             | Officers commanding corps ... | One other officer.  |
| Mounted Rifles      | Officers commanding companies | One other officer.  |
| Victorian Rangers   | Officers commanding ...       | One other officer.  |
| Volunteer Cadets    | Officers commanding ...       | One other officer.  |

## PART VI.—COMPENSATION FOR INJURIES RECEIVED ON DUTY.

## I. CONDITIONS OF COMPENSATION.

## II. RATES PAYABLE.

## III. MEDICAL EXPENSES.

## I. CONDITIONS OF COMPENSATION.

117. If any person serving under the Discipline Act, whether continuously or occasionally, without his own default, and in the discharge of his duty, receive such bodily injury as to temporarily incapacitate him from earning his own livelihood, he shall be entitled to receive compensation out of any moneys which may be voted by Parliament for that purpose; and the Naval or Military Commandant may, on the application of the Commanding Officer, order the assembly of a Board of three commissioned officers, who shall inquire into the case.

## II. RATES PAYABLE.

*Officers.*

118. In the case of an Officer who is serving occasionally receiving such bodily injury the Board may recommend that he shall receive a sum not exceeding five-eighths ( $\frac{5}{8}$ ) of his Militia pay per diem for a period not longer than three months.

*Petty and Non-commissioned Officers and Men.*

119. If the person injured be a Petty or Non-commissioned Officer or man serving occasionally the Board may recommend that a sum not exceeding five shillings (5s.) per diem be granted to him to compensate him for loss of employment, but such sum shall not be granted for a longer period than three months.

## III. MEDICAL EXPENSES.

120. The Board may also recommend that any expenses incurred for necessary medical attendance, if certified to by the Principal Medical Officer of the Naval or Military Forces, shall be defrayed by the Government, but no such claim will be entertained unless the injury has been reported to Head-Quarters (or in the case of a member of the Naval Forces to the Naval Commandant) within forty-eight (48) hours of its occurrence. On the receipt of such report an Officer of the Medical Staff will be detailed to examine the person injured, and as long as the person shall remain under treatment a weekly report is to be rendered through the Officer Commanding to the Principal Medical Officer, at Head-Quarters of the Naval or Military Forces respectively. *No claims for expenses or compensation will be entertained unless this regulation be strictly observed.*

## PART VII.—STORES.

## SECTION I.—GENERAL REGULATIONS, ORDNANCE STORES.

121. The following general regulations for Ordnance Stores are to be strictly observed. They apply to both the Naval and Military Branches of the Defence Department:—

## DUTIES OF CONTROLLER.

122. The Controller shall have the custody of all stores in charge of the Branch, and shall be responsible for the due care and preservation of same, and he shall keep a clear and exact account of every article placed under his charge or issued by him.

123. The working hours to be observed by the artificers, working parties, labourers, and storemen employed in the Branch are from 8 o'clock a.m. to noon, and from half-past 12 to 5 p.m., and on Saturdays from 8 o'clock a.m. to 1 p.m., or for such longer periods as may from time to time be required in consequence of any departmental or public necessity.

124. No workman is to absent himself from the premises during working hours without leave.

125. No persons are to be permitted to go into any of the Ordnance Store rooms or workshops unless on duty or passed in by the Officer in charge of the Branch for the time being.

126. The Controller will be responsible for the correctness of all returns relating to stores, and also for the correctness of all expenditure upon orders from the Branch.

127. The Controller, as often as he considers necessary, and at least once in every year, or when instructed by the Minister, will prepare an inventory of all stores on hand which he considers unserviceable or not required, and forward the same to the Minister, who will take such steps for the survey and disposal of them as he thinks fit; but no article shall be disposed of as unserviceable until inspected by a Board of Survey and condemned.

128. The Controller is responsible that all articles in store are constantly under observation and frequently inspected in detail. The contents of each package to be at all times correctly noted on a label attached to the same.

129. Stock shall be taken by actual tally at least once in each year or when specially ordered by the Minister.

130. Articles required for the use of the Department, if not in stock, are to be obtained from the contractors for supplies to the general service if in schedule, but, if not, the Controller may obtain them in the cheapest market. When the value of such special lines exceeds Ten pounds (£10) tenders are to be invited, or quotations obtained and submitted for approval; but the Controller may, without special authority, make any purchases not exceeding in value the sum of Ten pounds (£10).

131. All stores required from contractors and others must be ordered by the Controller on the printed official form, a copy of which is to be retained in the butt of the order-book; and a copy of each order is to be sent to the Secretary, who will initial and forward same to the Paymaster.

132. Draft orders in duplicate for warlike stores and matériel required from England will be forwarded by the Controller to the Secretary:—

(a) The order will be signed by the Minister and sent to the Paymaster, who will retain one copy, placing it in the English order-book, and return the other copy, initialed, to the Secretary.

(b) The correct order, with a letter, will then be sent to the Agent-General by the Secretary, through the Premier's Office.

133. As soon as practicable after the landing of the stores, the Controller will make application to the Naval or Military Commandant (as the case may be) for a Board of Survey, informing him of the time and place of meeting most convenient. The Board will consist of one or two Officers nominated by such Commandant, and the Controller, who will be *ex officio* a member of all Boards of Survey. The proceedings of the Board will be forwarded by the President to the Commandant, who will, after approval, transmit them to the Secretary, and when dealt with they will be forwarded to the Controller.

134. When working parties from the Victorian Artillery are required by the Controller application for them must be made to the Commandant.

#### REQUISITIONS FOR STORES.

135. When articles requisitioned for are supplied from stock they will be accompanied by the requisition forms in duplicate. The black forms will be signed and returned without delay to the Controller, and the red form will be retained by the corps as a voucher.

136. When the articles requisitioned for come within the authorized establishment, the requisitions will be signed by the Commanding Officer and forwarded direct to the Controller, who will comply with them after having satisfied himself that the issue is in accordance with the Regulations; but in all cases where articles not forming part of the regulated equipment are required, the requisition must be marked "special," and forwarded, through the Naval or Military Commandant (as the case may be) to the Secretary, for the approval of the Minister. When approved by the Minister, such requisitions will be forwarded to the Controller. Under no circumstances are articles "authorized" and "special" to appear on the same requisition.

137. All requisitions for stores within the authorized establishment must state the number of the Regulation under which the articles are demanded, and in the case of small-arms ammunition and fuel the column for remarks must show how the quantity has been computed.

138. The clothing for the Permanent Military Forces will be requisitioned for by the Commanding Officers on the Controller, who will issue the same in accordance with the Regulations.

139. The regulated establishment of stores allotted to each corps or vessel must not be exceeded or reduced except by the authority of the Minister.

140. In requisitioning for stores which are required for Camps of Instruction or for active service, and which have to be delivered by the Army Service Corps, special camp requisition forms are to be used.

(a) These requisitions must be prepared in triplicate (one printed in black for the Ordnance Branch, one in red for the corps ordering, and one in green for the Army Service Corps), and must be forwarded through the Military Commandant to the Secretary for approval. In the case of stores required by the Army Service Corps the requisition need only be rendered in duplicate—one in red and one in black.

(b) In preparing the requisitions Officers must show their requirements in the first column of each form, leaving all the other columns blank.

(c) The red, or corps, copy of the requisition will be handed by the Controller to the Army Service Corps, together with the articles, for delivery to the Officer who has applied for them.

(d) When the stores have been handed over to the Army Service Corps for delivery the latter will be responsible for them, and will give receipts on the requisition forms at the places set apart for the purpose, and as the delivery and return proceeds the forms will be duly filled up and signed by the responsible Officers.

(e) As different sets of articles will be required for the Headquarters Staff, Medical Department, Mounted Rifles, Army Service Corps, and the other branches of the General Forces, separate sets of requisition forms have been prepared. These can be obtained when required on application to the Controller.

141. As much inconvenience is caused in the stores whenever requisition forms are not promptly returned after the articles set forth therein have been supplied, no fresh requisitions from any corps will be dealt with until all receipts for stores previously issued to it have reached the Controller.

142. When articles on approved requisitions are supplied direct by contractors and not from ordnance stock, the Officer receiving the stores will be responsible that they are in accordance with contract as to quality and description, and that the quantities charged are correct.

143. The order on the contractor, duly signed by the Officer authorized to receive the stores, will be retained by the Controller as his authority for passing the accounts.

144. Requisitions in duplicate must be forwarded to the Controller for all stores to be returned to the Branch; the red form to be signed by the Controller on the receipt of the stores and returned to the corps to be retained as a voucher; the black form will be filed in the Ordnance Store Office; the requisition to invariably precede the stores. Whenever arms or stores of any description bearing registered numbers are returned to store, either permanently or for repair, such numbers are invariably to be entered on the requisitions in the "Remarks" column in consecutive order.

145. To facilitate the return of stores, all packages for the Ordnance Branch must be handed over to the Railway Department at the nearest railway station, addressed to the Controller, Ordnance Stores, Melbourne, and in no case are packages to be handed over to carriers for conveyance right through to Ordnance Stores unless cost of carriage is to be borne by consignors and freight is prepaid.

146. Before returning stores, consignors should apply to the Controller for a railway warrant for their free conveyance, and the Controller should be advised when the stores are despatched.

147. Authorized expenses for carriage of stores, &c., when incurred by Officers commanding corps are to be paid locally out of corps funds. Claims on L 2 forms, accompanied by vouchers and stating the nature and number of authority, may be sent to the Controller at the beginning of each month, when amounts so paid will be refunded to corps.

148. When a corps, detachment, or rifle club is disbanded any ammunition or equipment which is Government property must be returned to the Ordnance Stores, with a requisition in duplicate setting forth the articles in detail. This requisition should be sent to the Controller before the stores are despatched. The Officer commanding at the time of the disbandment will be responsible for all such Government property until it has been duly returned to the Controller.

149. When the establishment of any corps is reduced, the Commanding Officer will advise the Controller of such reduction in the manner prescribed in paragraph 148, and return to the Ordnance Stores any surplus equipment.

150. Requisitions in duplicate for all stores which have to be struck off charge must be forwarded for approval to the Commandant (unless they come under paragraph 159, in which case they must accompany the proceedings referred to therein), who will transmit them to the Secretary of Defence for Ministerial authority, and they will then be sent to the Controller. The reason and authority for "striking off" must be shown on the requisition. The red copy of the requisition will be returned to the corps by the Controller to be filed as a voucher.

151. When articles of Government property on corps charge are found to be deficient from any cause, and have to be paid for, "a strike-off" requisition must be forwarded, accompanied by payment for such stores, and if the articles are required to be replaced a requisition "for stores" must also be attached.

152. Requisitions in duplicate for the conversion of stores must be forwarded to the Controller, after they have been approved by the Commandant, for all articles converted into or used in the conversion of other articles.

153. Requisitions in triplicate for the transfer of stores from one corps to another must be forwarded to and approved by the Commandant, who will transmit them to the Controller. One form (black) will be retained by the Controller, one form (red) by the Officer receiving the stores, and one form (red) by the Officer transferring them.

154. Except as hereinafter provided (paragraph 155) requisitions for the repair of stores must be forwarded to the Controller, and must state clearly the nature of the repairs required; and all repairs will be executed in the order in which they are received, except in special cases when instructions to the contrary are issued.

155. In the case of repairs to Government saddlery and leather work for the Mounted Rifles, the Officers commanding companies may arrange to have the necessary repairs carried out locally, and render an account quarterly to the Controller of Stores through the Officer commanding the Regiment. Strict economy must be exercised in the execution of such repairs, and the Officer requiring them must certify to the correctness of the account.



156. No erasures as to numbers or description of stores are to be made by Commanding Officers on any voucher. When any stores requisitioned for cannot be supplied they will be struck out of the requisition in red ink by the Controller or Assistant Adjutant-General in case of stores requiring the counter-signature of the Military Commandant, who will enter the cause of non-supply in the column for remarks, and initial.

157. Similarly, alterations in vouchers for stores returned must be initialed by Commanding Officers.

158. In order to secure the utmost accuracy in the supply of stores required for each branch of the service, it is directed that all requisitions are to contain full and exact details as to the number and particular description, as shown in the Vocabulary of Stores, of every article required. The responsibility of the professional details will rest with the Officer requiring the stores, whilst the Controller will only be responsible for providing and issuing them in accordance with the details furnished.

159. In all cases where stores are lost, damaged, or have become unserviceable from any cause, the Commanding Officer in charge of the stores will assemble a Board to report on them, unless the value is under £1. These Boards should only be held at quarterly intervals, viz., on the 1st of March, 1st of June, 1st of September, and 1st of December, except in cases of urgency, when they may be assembled at any time, special explanation being given of the necessity for such a course.

When the total quarterly value of the articles to be struck off charge does not exceed £1, the certificate of the Commanding Officer of the corps will be sufficient.

In cases of loss or damage it will be the duty of the Board to express an opinion by whom the loss should be borne.

The proceedings of all such Boards are to be forwarded to the Naval or Military Commandant (as the case may be), who will send them to the Minister with his recommendation for decision. They will then be sent to the Controller to be dealt with.

(a) When unserviceable stores are examined and reported on by Boards of Survey great judgment must be exercised in distinguishing between stores that are repairable and those that do not seem to be so.

(b) Repairable stores must be placed on a repair requisition if the stores are to be retained by the corps, and all other stores must go on a "Return to Store" requisition.

(c) On receipt of the proceedings and requisition the Controller of Stores will give directions what action is to be taken with regard to the repair or return of the stores.

(d) When articles are to be "struck off" charge on no account must those to be paid for by corps or individuals appear on the same "striko-off" requisition as those to be struck off at the public cost, but separate requisitions must be forwarded for each class.

(e) When articles are to be struck off on payment the requisition must be accompanied by a remittance for the value of the articles, and if the articles are to be replaced a requisition for issue of stores must also be attached to the papers.

(f) All necessary requisitions must accompany the proceedings of the Board or correspondence, together with the remittance for articles on payment, and, after being dealt with by the Naval or Military Commandant (as the case may be) they will be sent to the Secretary of Defence, who will forward them to the Controller when approved, for final action.

(g) When these Boards are held by the Permanent Naval or Military Forces the Controller of Stores will be a member.

#### EXPENSE STORES.

160. The following (and such other stores as may from time to time be authorized) are to be considered and dealt with as expense stores by both the Naval and Military branches:—

|                |                   |                     |
|----------------|-------------------|---------------------|
| Acids          | Bran              | Candles             |
| Arsenic        | Brass             | Caoutchouc          |
| Asbestos       | Bricks, Bath      | Carbons, for Hand   |
| Awls           | " Fire            | Lamps               |
| Bars, Bearing  | Bristles, Closing | Cards, Scratch, for |
| " End          | Brooms            | Files               |
| " Fire         | Brushes           | Cards, Spare, for   |
| " Furnace      | Bunting           | Compass             |
| Blades, Awl    | Burrs             | Castings            |
| Bolts and Nuts | Buttons, Brass    | Cement              |
| Borax          | Calico            | Chaff               |
| Braid          | Camphor           | Chalk               |

## EXPENSE STORES—continued.

|                                       |                          |                               |
|---------------------------------------|--------------------------|-------------------------------|
| Charcoal                              | Laces                    | Spokes, Mahogany              |
| Clay, Fire                            | Lacquer                  | Sponges, Water                |
| Cloth, Emery                          | Lampblack                | Springs, Door                 |
| Cloths, Sponge                        | Lead, Black              | Spun yarn                     |
| Coal                                  | „ Red                    | Squeegee                      |
| Coke                                  | „ Sheet                  | Staples                       |
| Colours, Paint                        | „ White                  | Stationery                    |
| Composition, Non-conducting           | Leather                  | Steel                         |
| Copper, Sulphate of                   | Lignite                  | Stone, Pumice                 |
| Copper                                | Line                     | „ Rotten                      |
| Cork                                  | Lines, Fishing           | Straw                         |
| Corticene                             | Links                    | Sulphur                       |
| Cotton, Machine                       | Litharge                 | Tacks                         |
| „ Wasto                               | Luting                   | Tallow                        |
| Crayons                               | Marline                  | Tape, Cotton                  |
| Disinfectants                         | Matches                  | Tapers, Wax                   |
| Dryers                                | Mercury                  | Tar, Coal                     |
| Dubbing                               | „ Sulphate of            | „ Stockholm                   |
| Dusters, Feather                      | Metal, Muntz             | Terebine                      |
| Escutcheons                           | „ Old                    | Thread                        |
| Eyelets, Sailmakers                   | „ White                  | Thimbles                      |
| Eyes, Brass and                       | Millboard                | Timber                        |
| Screw                                 | Mops                     | Tin                           |
| Fearnaught                            | Nails, of Sorts          | Torpedo Gear—                 |
| Files                                 | Naphtha                  | Screws, Outside               |
| Felt, Tarred                          | Needles, Sail            | Joints, 14" R.L.              |
| Firewood                              | „ Sewing                 | Mk. II.*                      |
| Flannel                               | Oakum                    | Screws, Outside               |
| Flax                                  | Oats                     | Joints, 14"                   |
| Flour                                 | Oils                     | Fiume, Mk.                    |
| Gauze, Wire                           | Osnaberg                 | IV.                           |
| Glass                                 | Paper                    | Screws, Air-pipe              |
| Glasses, Gauge                        | „ Drawing                | Joints, 14"                   |
| „ Lamp                                | „ Glass                  | Fiume, Mk.                    |
| „ Lantern                             | „ Sand                   | IV.                           |
| Globes, Lamp                          | „ Tracing                | Screws for Securing War-head, |
| Glue                                  | Paints                   | Mk. IV.                       |
| Glycerine                             | Pencils                  | Screws for Outside Joints,    |
| Gold-leaf                             | Pins, Drawing            | Fiume, Mk. V.                 |
| Grease                                | Pipeclay                 | Screws for Securing War-head, |
| Grenades, Hand                        | Piping Lead              | Mk. V.                        |
| Gum                                   | Pitch                    |                               |
| Gutta-percha                          | Plaster of Paris         |                               |
| Hafts, American                       | Plumbago                 |                               |
| „ Common                              | Potash                   | Screws for Air-pipe Joints,   |
| Handles, Awl                          | Powder, Bronze           | Mk. V.                        |
| „ Axe                                 | „ Emery                  | Leather Pressers              |
| „ Broom                               | „ Wellington             | Tow                           |
| „ File                                | Prisms, Glass            | Tubes, Glass, Water           |
| „ Hammer                              | Putty                    | Gauge for Boilers             |
| „ Mop                                 | Rags                     | Tubing, India-rubber          |
| „ Squeegee                            | Resin                    | Turners, Cupboard             |
| Hasps                                 | Rings, I.R., Gauge       | Turpentine                    |
| Hay                                   | Glasses                  | Twine                         |
| Hemp                                  | Rivets                   | Valves, India-rubber          |
| Hessian                               | Rubbers, Stone           | Varnish                       |
| Hinges                                | Sal-ammoniac             | Vaseline                      |
| Holystones                            | Screws                   | Wadding                       |
| Hooks                                 | Shellac                  | Washers                       |
| Hooks, Can, Sail and Sheet, for Boats | Size                     | Wax                           |
| India-rubber                          | Slabs, Zinc, for Boilers | Whiting                       |
| Ink                                   | Soap                     | Wicks                         |
| Insectibane                           | „ Crystals               | Wine, Spirits of              |
| Iron                                  | Soda                     | Wire, of Sorts                |
| Junk                                  | Solder                   | Worsted                       |
| Labels, Paper                         | Solution, India-rubber   | Zinc                          |
|                                       | Spelter                  |                               |

Such of the above stores as do not come within the authorized or regulated allowance must be treated as special in accordance with paragraph 136.

Requisitions for expense stores are to be kept distinct from those for other articles, and must in every case show the quantity on hand.

For the Military Forces expense stores requisitions are to be sent in quarterly, viz., on 1st January, 1st April, 1st July, and 1st October, and for the Naval branch they are to be sent in on 1st January and 1st July.

Expense stores are not to be entered on corps ledger or naval abstract books, neither will it be necessary to send to Controller strike off requisitions for such articles.

In the Permanent Forces all expense stores will be entered in expense books daily as used, but this need not be done in other branches of the service.

Expense stores must be carefully looked after, and Officers Commanding are held responsible that the stores are used for the purposes for which they are drawn, and with the strictest regard to economy.

161. All articles received and issued (except expense stores, which are provided for by paragraph 160) must be entered under their proper headings in the equipment ledgers or abstract book as the transactions occur, and the ledger folios in which the entries are made must be inserted in the columns provided for that purpose on the requisition form.

162. Whenever furniture for orderly-rooms or equipment is purchased by any corps with money taken from the effective allowance or obtained from any of the Government departments other than the Ordnance Branch, full particulars of the articles are to be entered in the equipment ledger and a list sent to the Controller for record.

#### BALANCING EQUIPMENT LEDGERS AND NAVAL ABSTRACT BOOKS AND STOCK TAKING.

163. Commanding Officers are to cause all articles on corps charge to be carefully examined and checked with the books at least once in each year, viz., on the 30th June in the Naval Forces, and not later than the 31st January in the Military Forces. They will furnish a report on the result of such inspection to the Naval or Military Commandant (as the case may be), forwarding with such report requisitions to cover any discrepancies which may be found to exist.

Any loss or damage which may be discovered during this examination, and which has arisen from any other cause than fair wear and tear, or which cannot be satisfactorily accounted for, will have to be made good at the expense of the corps or person responsible for it.

After all requisitions have been approved and dealt with, the equipment ledgers and abstract books are to be balanced, and the state as shown in them is to be compared with the articles actually on hand. When this has been done the books must be certified by the Commanding Officers as correct, and forwarded to the Controller for verification with the Ordnance store book not later than the 31st July in the case of the Naval Forces, and the 15th February in the case of the Military Forces.

If at any time the Controller has reason to believe that the books of a corps are not properly kept, he may report to the Secretary, who will take steps to have such books sent to the Ordnance Stores for examination.

On all occasions when the Controller takes stock of articles on issue to corps the Permanent Adjutant or such other Permanent Officer as may be directed by the Officer Commanding the corps will attend and assist at such checks or stock taking.

In case of corps where no Permanent Officer is employed the Senior Permanent Sergeant-Major shall attend and assist.

164. Whenever Commanding Officers are permanently changed books will be balanced as at the close of the year. In the Victorian Permanent Artillery the books need not be balanced when a change of officers takes place. The officer assuming charge will, however, certify as to the accuracy or otherwise of the stores and ledgers, and forward a copy of the certificate to the Controller of Stores.

165. The Controller will furnish a report to the Minister of the result of such inspection and comparison.

166. No person in the Naval or Military Forces who is intrusted with the care of stores is to receive his discharge until such stores have been handed over, and any deficiencies therein made good or accounted for.

167. Stores which have been longest in charge shall be issued first, unless when otherwise ordered in writing by the Minister; and articles returned into store after having been in use will be re-issued, if serviceable, in preference to new stores.

168. Stores or equipment in charge of any Officer are not to be lent, sold, or exchanged without the authority of the Minister.

169. When Government rifles or carbines have become damaged or unserviceable in any other way than by fair wear and tear, or have been lost through negligence, the corps or person responsible will be required to pay the cost of the same, allowance being made according to the period during which the arm has been on issue.

The life of a rifle or carbine will be fixed at ten years constant issue. During the first two years no allowance will be made; but for each successive year during which the arm has been in use one-tenth of the cost of repairs will be allowed; for example, if the damage has occurred at the end of the third year of issue, seven-tenths of the cost of repair will be charged; and so on until completion of the tenth year, after which the cost will be borne by the State.

When a new barrel has been fitted, the rifle will be considered as new from the date of re-issue.

If, in the opinion of the Commandant, culpable negligence shall be proved in the case of arms on issue, it shall be in his power to order the full or any proportionate value to be paid irrespective of the age of the weapon; but not less than half-price will be charged for any article wilfully or carelessly lost or damaged, although it may have been in use for the prescribed period of wear.

Tampering with arms, such as filing sights, using on them, or any part of them, emery or other forbidden substances, will be considered culpable negligence, and will be charged for accordingly.

170. The following will be the ordinary scale of charges for new barrels for Martini-Henry and Francotte Rifles on issue up to ten years :—

| Years on Issue. | M.-H. Rifles.—Cost for New Barrels. | Francotte Rifles.—Cost for New Barrels. |
|-----------------|-------------------------------------|---|
|                 | £ s. d.                             | £ s. d.                                 |
| 1               | 1 8 0                               | 1 6 0                                   |
| 2               | 1 8 0                               | 1 6 0                                   |
| 3               | 0 19 8                              | 0 18 3                                  |
| 3½              | 0 18 3                              | 0 16 11                                 |
| 4               | 0 16 10                             | 0 15 7                                  |
| 4½              | 0 15 5                              | 0 14 4                                  |
| 5               | 0 14 0                              | 0 13 0                                  |
| 5½              | 0 12 8                              | 0 11 9                                  |
| 6               | 0 11 3                              | 0 10 5                                  |
| 6½              | 0 9 10                              | 0 9 2                                   |
| 7               | 0 8 5                               | 0 7 10                                  |
| 7½              | 0 7 0                               | 0 6 6                                   |
| 8               | 0 5 8                               | 0 5 3                                   |
| 8½              | 0 4 3                               | 0 3 11                                  |
| 9               | 0 2 10                              | 0 2 8                                   |
| 9½              | 0 1 5                               | 0 1 4                                   |
| 10              | nil                                 | nil                                     |

171. Corps to which small-arms armourers have been appointed will be required to keep record books and observe the following directions in connexion with the repairs, &c., of small arms, &c.:—

(a) RIFLES AND CARBINES.

1. The whole of the rifles on charge of the company to be entered in this record.

2. The official registered numbers (in consecutive order) to be written at the top of each folio.

3. One folio to be kept for each rifle.

4. Whenever any rifles have been lost, returned to store, or struck off charge for any cause by authority of the Defence Department, the account for them should be closed, and authority quoted in the remarks column on the folio.

If the rifle or rifles returned to store, or struck off for any cause, are again issued to the corps, the same folio should again be used, note being made of the date of new issue.

5. Whenever a new issue of rifles of numbers not previously on issue to the corps is made, new folios are to be used, sufficient having been provided for that purpose.

6. In order to make the book last as long as possible the particulars of repairs required should be written as short and neatly as possible. Probably one line would be sufficient to use for each examination. In order to save writing the following abbreviations may be used :—

|                   |   |
|-------------------|---|
| B.B. ...          | Barrel bright (fair wear).                  |
| B.E. ...          | emeried (not fair wear).                    |
| B.H. ...          | honeycombed.                                |
| B.S.H. ...        | slightly honeycombed.                       |
| B.B.H. ...        | badly honeycombed.                          |
| B.B. and F.E. ... | body and furniture emeried (not fair wear). |
| B.S.F. ...        | Backsight filed.                            |
| F.S.F. ...        | Foresight filed.                            |
| S.F. ...          | Slide filed.                                |
| F.E. ...          | Furniture emeried (not fair wear).          |

Any other defects should be written in full.

(b) REVOLVERS, SWORDS, SCABBARDS, AND MISCELLANEOUS STORES.

The directions in the case of rifles and carbines (*vide a*) are to be observed, and each different class of article is to be kept recorded in the book separately.

(c) Once in each quarter, viz., 1st January, 1st April, 1st July, and 1st October, Officers commanding will furnish to Headquarters to be forwarded to the Secretary of Defence a return of all sums received from members of the corps for the repair of arms, &c. Forms for this purpose will be furnished by the C. of S. on application.

When the ordnance armourer makes his periodical visit to inspect small arms, the O.C. will cause him to be furnished with a complete list (whether the arms can be produced or not) of the rifles, carbines, and pistols respectively on his charge, the official numbers to be arranged in consecutive order. Forms for this purpose will be supplied by the C. of S. on application.

In cases where arms are not produced for the ordnance armourer's inspection, and such arms have in consequence to be transported to ordnance stores and returned to corps, the cost of transit will be borne by the corps.

172. Tools supplied for armourer-sergeants for stripping, cleaning, and making ordinary repairs to rifles—Martini-Henry; pistols—revolver, Enfield; and scabbards—sword, officers, &c.:—

|  |     |     |   |
|--|-----|-----|---|
| Vice, breech ...   | ... | ... | 1 |
| Clam's, wood, faced with buff, pairs ...                             | ... | ... | 1 |
| Stone, oil ...   | ... | ... | 1 |
| Gauge and Sight ...  | ... | ... | 1 |
| Hammer, handled, 1 lb. ...   | ... | ... | 1 |
| Vice, hand, small ...  | ... | ... | 1 |
| Pincers, pair ...  | ... | ... | 1 |
| Drivers, screw, handled, small ...                                   | ... | ... | 3 |
| "    "    plate butt (brace) ...                                     | ... | ... | 1 |
| "    "    bolt stock " ...   | ... | ... | 1 |
| "    handled, stop nut... ...  | ... | ... | 1 |
| Files, flat, 10 inches, safe edge ...                                | ... | ... | 1 |
| "    "    6 "    "    " ...  | ... | ... | 1 |
| "    "    4 "    "    " ...  | ... | ... | 1 |
| "    square, 4 inches ...  | ... | ... | 1 |
| " $\frac{1}{2}$ round 3 " ...  | ... | ... | 1 |
| Brace, iron, small ...   | ... | ... | 1 |
| Drift, brass ...   | ... | ... | 1 |
| Rods, cleaning, copper ...   | ... | ... | 2 |
| Punch, wire point, B sight ...                                       | ... | ... | 1 |
| Tester Trigger, pull off ...   | ... | ... | 1 |
| Tools, sight line... ...   | ... | ... | 1 |
| Scriber ...  | ... | ... | 1 |
| Implement Action for pistols, revolver ...                           | ... | ... | 1 |
| Repairs to Scabbards—Mandrills, iron, of sizes to suit scabbards ... | ... | ... | 3 |
| Chest, tool, with padlock and key ...                                | ... | ... | 1 |

RETURNS TO BE FURNISHED.

173. As soon as possible after the 1st July of each year the Naval Commandant and the Military Commandant respectively will furnish the Minister with a statement of the ammunition on charge and on order for heavy and Q.F. guns and machine guns, and what ammunition, stores, and equipment they consider should be ordered in addition to that in the colony and on order.

The total amount of the equipment, &c., in detail can be ascertained by reference to the general ledger in possession of the Controller of Stores.

It will be necessary, also, for the Commandants, before reporting, to take note of equipment, &c., under order but not received from England or elsewhere.

The Controller of Stores will supply the Commandants with all information required.

N.B.—Stores urgently required can be demanded at any time of the year.

174. Returns of the number of rounds fired from each description of gun are to be forwarded to the Secretary by the Naval and Military Commandants on the 1st of July in each year to enable the annual expenditure to be checked. A record of firing from each gun will also be kept by Commanding Officers, who will be responsible that each gun is carefully examined by the Inspector of Ordnance Machinery and the result noted in accordance with the following Regulations:—

#### PERIODS OF EXAMINATION.

| Nature of Guns. |                                       |                            |     | No. of Rounds with Projectiles. |
|-----------------|---------------------------------------|----------------------------|-----|---------------------------------|
| Rifled Ordnance | M.L.                                  | 10" and 9" ...             | ... | 50                              |
|                 |                                       | 7", 80-pr., and 64-pr. ... | ... | 100                             |
|                 |                                       | 40-pr. and under ...       | ... | 150                             |
|                 | R.B.L.                                | 40-pr. and under ...       | ... | 150                             |
|                 |                                       | 10", 9·2", and 8" ...      | ... | 25                              |
|                 | B.L.                                  | 6" and 5" ...              | ... | 50                              |
| S.B. Ordnance   | Field guns ...                        |                            |     | 100                             |
|                 | Firing 10-lb. charges and upwards ... |                            |     | 100                             |
|                 | Under 10-lb. charges ...              |                            |     | 200                             |
| Q.F. ...        | 4·7", 14-pr., and 6-pr. ...           |                            |     | 150                             |

For purposes of computation, four rounds of blank charges may be considered equal to one round with projectile.

All ordnance used for saluting purposes or for any purposes in which blank charges only are employed will be examined at least once a year (even if no rounds have been fired from them), or oftener if such a course be considered necessary.

#### PERIODICAL EXAMINATION OF AMMUNITION IN NAVAL AND MILITARY CHARGE.

175. All ammunition, comprising details of the undermentioned natures, will be examined annually or more frequently if special circumstances demand:—

- Powder in bulk.
- Cartridges in zinc cylinders or cases.
- Friction tubes.
- Shrapnel primers.
- Tubes—vent-sealing, percussion, and electric.
- Fuses.
- Quick-firing ammunition.
- Machine-gun ammunition.
- Miscellaneous details.

The examination will take place at the beginning of each year not later than the 31st of January, and will be made by a Board of Officers detailed by the Naval or Military Commandant (as the case may be), and the Controller, who will be *ex officio* a member of all such Boards.

During the operations of bronching or shifting powder or any other laboratory operations, the existing regulations regarding safety are to be strictly adhered to.

#### RULES FOR INSPECTION.

##### *Powder in Bulk.*

176. One per cent. of the packages taken indiscriminately will be examined.

The condition of the gunpowder is ascertained by hand and eye, and by ascertaining the presence of any indications of moisture.

Grained powder is to be examined for—

(a) *Dust*.—Freedom from dust can be ascertained by pouring the gunpowder from a bowl held two or three feet above the barrel in a good light.

(b) *Foreign Matter*.—If the presence of foreign matter is suspected, the powder should be slowly poured from one barrel to another.

(c) *Deterioration by Damp*.—The grain should be firm, crisp, and bright in appearance; the appearance will, however, vary according to the mode in which the gunpowder has been originally finished, and whether dressed with graphite or not. Injury from exposure to damp will be apparent by the grain losing its proper gloss and becoming more or less soft when pressed between the fingers, or by showing signs of saltpetre on its surface.

In examining cubical or moulded powders it should be also ascertained that the cubes or prisms are not broken or chipped to any considerable extent; but, as long as the outline is preserved, chipping does not necessarily render the powder unserviceable.

When inspecting powder, whether loose or in cartridges, if there is any appearance of white or light-coloured specks or stains on the surfaces of the powder grains or masses, they should be examined with a magnifying glass, the peculiar appearance of the mildew or fungoid growth will be readily distinguished from the crystalline appearance of an efflorescence or incrustation of saltpetre, which might be found upon powder which has been greatly damaged by damp.

The mildew or fungoid growth referred to does not injure the powder.

Any powder which on examination does not come up to the standard will be provisionally condemned, and a full report made to the Commandant.

#### *Cartridges in Zinc Cylinders or Cases.*

177. In examination of cartridges about 1 per cent. should be gauged and weighed and the choking and hooping looked to, in order to ascertain if it is according to existing regulations.

The condition of the bags should also be closely looked to, and any which have holes or are moth-eaten should be put aside for repair or condemnation. If there be any appearance of mould or mildew, especially under the folds of the choke and underneath the hoops, the defect, if it has not gone too far, may generally be overcome by careful brushing and drying.

The luting of all cases or cylinders is to be examined; should it be found hard or cracked it is to be scraped away without opening the cases or cylinders, and fresh luting applied.

#### *Friction Tubes.*

178. Five per cent. will be selected for examination from each month's date of each nature of tube.

If 8 per cent. of the selections fail, the nature failing will be provisionally condemned and reported on for the information of the Commandant.

Tubes should be always proved by whole cylinders of 25.

In the absence of the proof apparatus described in *Magazine Regulations* 1887, para. 456, the tubes will be examined for appearance and tested for misfires in either the 8" B.L. or 7" M.L.R. gun (Naval), or 9" or 80-pr. R.M.L. gun (Military).

#### *Shrapnel Primers.*

179. These will seldom be found unserviceable. About 1 per cent. should be examined, and if signs of deterioration are observed the batch should be provisionally condemned and a report made to the Commandant.

#### *Tubes—Vent-sealing, Percussion, and Electric.*

180. Will be selected for examination in the same proportion as friction tubes and provisionally condemned on the same number of failures.

In the proof of friction and vent-sealing tubes every precaution is to be taken to insure the proper manipulation of the lanyard, and an experienced gunner is to be selected to assist in this portion of the proof.

#### *Fuses.*

181. *Percussion Fuses*.—About 5 per cent. will be examined for preservation and appearance; it will not be necessary to open the boxes unless signs of deterioration are apparent.

*Time Fuses*.—The boxes will be examined as above, and one fuse of each nature in each fort will be tested for time of burning. Details of this last proof and limits of time of burning will be found in the *Magazine Regulations*.

*Quick-firing Ammunition.*

182. The following boxes will be opened :—

All unlined boxes.

Ten per cent. of other boxes.

The cartridges will be examined and gauged every six months, the safety clips being removed and the cap examined.

If any rust is observed it should be carefully removed with a copper scraper or emery cloth, and the part wiped with a cloth moistened with turpentine; should it be considerable, a special report of it will be made. Quick-firing ammunition is never to be passed up for exercise.

*Machine-gun Ammunition.*

183. The boxes and cases generally will be overhauled, those which are found in good condition will be replaced; a few may be opened if there is any reason to suspect deterioration or the presence of damp. Any showing these indications will be provisionally condemned and specially reported on. The tin lining of boxes containing machine-gun and small-arm ammunition is always to be examined when opened for practice.

*Shell—Preservation from Damp.*

184. To protect the interior of shell for land service, filled or empty, from damp, it is necessary that the plugs should be periodically removed and lubricated with Price's grease.

Filled and empty shell in store will be dealt with in this manner once a year; those exposed to the weather once every six months.

*Miscellaneous Details.*

185. The opportunity will be taken by the Inspecting Officers to generally examine any details which are connected with the preparation, examination, care, or storage of gunpowder or any other ammunition, and a report made regarding any damage or deficiencies it may be desired to bring under notice.

It is to be distinctly understood that the above Regulations are laid down only as a guide to Officers. All regulations referring to examination of powder and ammunition generally are to be strictly adhered to.

## SECTION II.—SUPPLY AND MAINTENANCE OF STORES AT FORTS.

186. Each requisition will be stamped, with a rubber stamp, with the name of the fort to which it refers.

187. The Officer in charge of each fort will forward all requisitions for expendable stores through the Officer Commanding the Permanent Artillery.

188. Requisition for stores within the establishment will be sent direct by the Officer in charge of each fort to the Controller, who will issue the same after having satisfied himself that the issue is in accordance with the Regulations.

189. Requisitions for stores outside the authorized establishment will be marked "special," and forwarded through the Officer Commanding the Victorian Artillery to the Military Commandant, who will forward the same to the Secretary of Defence for the approval of the Minister.

190. Stores will be delivered direct to the Officer at each fort, and the papers relating thereto will also be sent to him in the same way.

191. Arrangements will be made with the contractors to send stores for Nepean, Point Franklin, and South Channel forts, either *via* Queenscliff or the charge of the officer at Portsea, should there be one there.

192. Stores will be sent to Queenscliff either by rail or water. When they are sent by water they will be placed in the shed at the pier until removed by the Victorian Artillery. When they are sent by rail and are for out-forts they will be removed to the launch by the Victorian Artillery.

193. Orders for the respective forts will be sent to the contractors by the Controller, and the contractors will send supplies under such orders to the Officer Commanding each fort, arrangements to be made as far as possible to send each order in one consignment. Such goods as require examination and inspection are to be first delivered at the Ordnance Stores Branch.

194. Quarterly requisitions for supplies of stores to be made.



195. Two ledgers are to be kept, one for armament and the other for barrack stores.

196. Expendible stores are not to be entered in the ledger, but the expenditure to be shown in expense books, and all requisitions for fresh supplies must show the quantities remaining on hand.

197. The Officer in charge of each fort will be responsible for the stores in the fort, and will himself keep and enter up the ledgers.

198. The Officer commanding the Victorian Artillery will see that the Officers properly discharge their duties in this respect, and that the books are kept up to date; but the personal responsibility for the custody of the stores will rest with each Officer in charge.

199. Kit and clothing will remain on charge at the Headquarters of the Victorian Artillery, Queenscliff, under the Adjutant and the Quartermaster-Sergeant of the Victorian Artillery.

### SECTION III.—ALLOWANCE OF AMMUNITION AND STORES FOR INSTRUCTIONAL PURPOSES.

200. The following scales have been adopted as the yearly allowance of practice and exercising ammunition and of stores for instructional purposes for corps :—

- (a) In demanding ammunition, Officers commanding will forward their requisitions for the supply required, for any number of consecutive days, to the Assistant Adjutant-General for the approval of the Commandant. The requisitions to show the date or dates on which the ammunition should be delivered, also the amount of practice, exercising, or saluting ammunition already expended during current year.
- (b) The stores allowed for the Victorian Engineers (Submarine Mining and Field Companies) will be requisitioned for quarterly.

201. The number of rounds per gun authorized to be issued under paras. 202 and 204 may be varied by the Naval or Military Commandant, provided that the total expenditure involved in the issue of such ammunition under scale as it now stands is not exceeded.

#### *Naval Forces.*

202. Ammunition allotted to the Naval Forces annually for practice, saluting, and exercise, and blank-firing :—

| Nature of Guns.                                | Rounds per Gun.          |
|--|--------------------------|
| 10-in. R.M.L. ... ..                           | 20                       |
| 9-pr. B.L. ... ..                              | 50                       |
| 4·7-in. Q.F. ... ..                            | 24                       |
| 14-pr. Q.F. ... ..                             | 30                       |
| 6-pr. Q.F.* ... ..                             | 30                       |
| 1-pr. Hotchkiss Q.F. ... ..                    | 60                       |
| <i>Machine.</i>                                |                          |
| 1-in. 4-bar. Nordenfelt ... ..                 | 400                      |
| 1-in. 2-bar. " ... ..                          | 200                      |
| <i>Blank Firing.</i>                           |                          |
| 10-in. R.M.L., 20-lb. charges ... ..           | 10                       |
| 12½-pr. B.L., 14-lb. " ... ..                  | 10                       |
| 9-pr. B.L. 1-lb. " ... ..                      | 10                       |
| 4·7-in. Q.F. ... ..                            | 20                       |
| 14-pr. Q.F. ... ..                             | 20                       |
| 6-pr. Q.F. ... ..                              | 20                       |
| Saluting and exercise, charges 6 lbs. ... ..   | 20                       |
| <i>Small Arms Ammunition.</i>                  |                          |
| † Cartridges, Ball, M.-H. rifle ... ..         | 110 per rifle.           |
| " " " " for tube cannon ... ..                 | 10,000 rounds per annum. |
| " " " " practice ... ..                        | 20 per rifle.            |
| " " " " Ball, pistol, revolver, Enfield ... .. | 25 per revolver.         |

\* Two rounds may be expended for each seaman who passes for rating of Seaman Torpedo Gunner.

† Sixty rounds will be allowed for each member of one team from the Permanent Naval Forces, and of one team from each division of the Victorian Naval Brigade computing in the battle-firing match at the Victorian Rifle Association meeting.

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203. Establishment of projectiles and charges for guns in Victorian Navy :—

| Projectiles.        |              | Charges.          |              |  |
|---------------------|--------------|-------------------|--------------|--|
| Description.        | No. per Gun. | Description.      | No. per Gun. | Remarks.                                   |
|                     |              | 10-in. M.L. guns. |              |  |
| Armour-piercing ... | 80           | ...               | ...          | { Allowance laid down is 200 rds. per gun. |
| Common shell ...    | 90           | Full ...          | 100          |  |
| Shrapnel shell ...  | 30           | Reduced           | 100          |  |

(4-7 in. Q.F. and 14-pr. Q.F. guns.)

|                           |     |             |   |
|---------------------------|-----|-------------|---|
| Armour-piercing shell ... | ... | 195 per gun | { 300 cartridges per gun ready made up. |
| Cast-iron shell ...       | ... | 75 "        |   |
| Shrapnel shell ...        | ... | 30 "        |   |
| Total ...                 | ... | 300 per gun |   |

(6-pr. Q.F. gun.)

|                  |     |              |
|------------------|-----|--------------|
| Common shell ... | ... | 100 per gun. |
| Steel shell ...  | ... | 400 "        |
| Total ...        | ... | 500 per gun. |

Hotchkiss gun, 500 rounds per gun.  
1-in. Nordenfelt (2-barrel) guns, 2,880 rounds per gun.  
1-in. Nordenfelt (4-barrel) guns, 4,760 rounds per gun.  
M.-H. rifle ball cartridge, 300 rounds per rifle.

*Military Forces.*

204. Ammunition allotted for practice annually to the Victorian Artillery, Field and Garrison Militia Artillery, at the discretion of the Military Commandant :—

| Nature of Guns.      | Number of Rounds. |
|----------------------|-------------------|
| 10-in. B.L. ...      | 20                |
| 9-2-in. B.L. ...     | 32                |
| 8-in. B.L. ...       | 45                |
| 6-in. 5-ton B.L. ... | 60                |
| 6-in. 4-ton B.L. ... | 10                |
| 5-in. 3-ton B.L. ... | 176               |
| 5-in. 2-ton B.L. ... | 80                |
| 12½-pr. B.L. ...     | 540               |
| 9-in. R.M.L. ...     | 45                |
| 80-pr. R.M.L. ...    | 250               |
| 40-pr. R.B.L. ...    | 200               |
| 12-pr. R.B.L. ...    | 160               |
| 4-7-in. Q.F. ...     | 25                |
| 14-pr. Q.F. ...      | 50                |

205. Practice Allowance for Nordenfelt Quick-firing and Rifle Machine Guns :—

| Nature of Guns.           | Number of Rounds. |
|---------------------------|-------------------|
| Nordenfelt, 10-barrel ... | 2,000             |
| " 5-barrel ...            | 3,000             |
| " Q.F. 6-pr. ...          | 100               |

206. Annual Allowance of Blank Ammunition for Saluting and Field Days :—

|   | Rounds. |
|---|---------|
| 80-pr. R.M.L., cartridge, blank, Service II., at 8 lbs., R.L.G. <sup>2</sup> ...  | 400     |
| 40-pr. R.B.L., cartridge, blank Service II., at 3 lbs., R.L.G. <sup>2</sup> ...   | 50      |
| 12½-pr. B.L., cartridge, blank, Service II., at 3½ lbs., R.L.G. <sup>2</sup> ...  | 600     |
| 12-pr. R.B.L., cartridge, blank, Service II., at 1½ lbs., R.L.G. <sup>2</sup> ... | 300     |
| 6-pr. R.B.L., cartridge, blank, Service II., at 12 oz., R.L.G. <sup>2</sup> ...   | 200     |

| Nature of Guns.             | Number of Rounds. |
|-----------------------------|-------------------|
| 12-pr. R.B.L. (H.A.) ... .. | 25                |
| 12½-pr. B.L. (F.A.) ... ..  | 25                |

| Ordnance      | Nature of Projectiles. |                 |                       |            |        | Charges.          |          |
|---------------|------------------------|-----------------|-----------------------|------------|--------|-------------------|----------|
|               | Common Shell.          | Shrapnel Shell. | Armour-piercing Shot. | Case Shot. | Total. | Full.             | Reduced. |
| 10-in. B.L.   | 90                     | ...             | 100                   | 10         | 200    | } 150 ...         | ... 50   |
| 9·2-in. B.L.  | 90                     | ...             | 100                   | 10         | 200    |                   |          |
| 8-in. B.L.    | 140                    | ...             | 60                    | ...        | 200    |                   |          |
| 6-in. B.L.    | 100                    | 20              | 70                    | 10         | 200    |                   |          |
| 5-in. B.L.    | 140                    | 20              | 30                    | 10         | 200    |                   |          |
| 12½-pr. B.L.  | 52                     | 148             | ...                   | 20         | 220    | } 5-in. 2-ton 200 | ... 50   |
| 9-in. R.M.L.  | 100                    | 20              | 70                    | 10         | 200    |                   |          |
| 80-pr. R.M.L. | 100                    | 20              | 30                    | 10         | 160    |                   |          |
| Do. Do.       | 60                     | 40              | 30                    | 10         | 140    |                   |          |
| 4·7-in. Q.F.  | 300                    | ...             | ...                   | ...        | 300    |                   |          |
| 14-pr. Q.F.   | 300                    | ...             | ...                   | ...        | 300    | } 300 ...         | ... 35   |
| 6-pr. Q.F.    | 500                    | ...             | ...                   | ...        | 500    |                   |          |

**210. Annual free allowance for Musketry and Revolver Course :—**

\* For Manœuvres and Musketry.  
 † Provided that the total annual issue to these clubs does not exceed 7,200 rounds, and that the issue shall be regulated by the Officer commanding the Brigade.  
 \* The total of the amount of money to be raised for the purpose of the Battle rifle purposes, Regimental battle firing, and the Victorian Rifle Association Match.  
 \* Members of the Mounted Rifles or Victorian Rangers who are also Members of Rifle Clubs.  
 Note.—When the full allowance for the established strength has already been drawn a further allowance, in accordance with the rate laid down per man, can be drawn on the supply of the Battalion, for the purpose of recruiting the place of men who have completed their term of service, or who have retired from the Force.

## 211. Allowance of Morris Tubes and Ammunition :—

| Corps.                                    | Morris Tubes complete. | Ammunition per Recruit, Officers or Men. | Ammunition for each Trained Soldier, Officer or Man, per annum. | 2nd Class Arms to be marked M.I. |
|---|------------------------|--|---|----------------------------------|
| Victorian Horse Artillery ...             | 4                      | 25                                       | ...   | 4*                               |
| Field Artillery, per Battery ...          | 12                     | 25                                       | ...   | 2                                |
| Victorian Artillery ...                   | 6                      | 25                                       | ...   | 6†                               |
| Garrison Artillery, per Battery ...       | 3                      | 25                                       | ...   | 3                                |
| V. Engineers, Permt. Sect. S. M. Coy. ... | 2                      | 25                                       | ...   | 2                                |
| V. Engineers, Field Coy. ...              | 3                      | 25                                       | ...   | 3                                |
| V. Engineers, S. M. Coy. ...              | 3                      | 25                                       | ...   | 3                                |
| Infantry, Militia, per Company ...        | 4                      | 25                                       | 25  | 4                                |
| Army Service Corps ...                    | 2                      | 25                                       | 25  | 2                                |
| V.M. Rifles, per Company ...              | 6                      | 25                                       | 25  | 6                                |
| V. Rangers ...                            | 6                      | 25                                       | 25  | 6                                |
| Senior Cadets ...                         | 3                      | 25                                       | ...   | 3                                |

\* Two for Sunbury; two for Werribee.

† Two for Queenscliff—one for each detachment.

## EXPENDED CARTRIDGE CASES.

(GENERAL REGULATION.)

212. Expended cartridge cases of all machine-gun ammunition must be returned to the Ordnance Stores. Commanding Officers are responsible that proper instructions are issued for the collection of all such expended cases after each day's practice, and for their being kept in a safe place for return when necessary.

## STORES FOR INSTRUCTION.

*Submarine Mining Company, Victorian Engineers.*

## 213. Annual issue :—

| Description.                                    | Quantity. |
|---|-----------|
| Acid, Nitric ...                                | 2 quarts  |
| " Sulphuric ...                                 | 4 "       |
| " Muriatic ...                                  | 1 "       |
| Block Paraffin (white and black) ...            | 28 lbs.   |
| Bags, India-rubber, with clamps (5 lbs.) ...    | 20        |
| " " (25 lbs.) ...                               | 20        |
| Brushes, Wire, for Dynamo ...                   | 12        |
| Carbons for Electric Light (15 and 30 min.) ... | 60        |
| Coal " " ...                                    | 6 tons    |
| Cotton Waste ...                                | 112 lbs.  |
| Emery Cloth ...                                 | 72 sheets |
| Fuses, detonating ...                           | 50        |
| " disconnecting ...                             | 50        |
| Gun-cotton, Primers ...                         | 50 lbs.   |
| " " Slabs ...                                   | 500 "     |
| India-rubber Solution ...                       | 36 "      |
| " Tape ...                                      | 36 "      |
| " Tubing, $\frac{3}{8}$ -inch ...               | 20 boxes  |
| " " $\frac{1}{2}$ -inch ...                     | 16 "      |
| Lamp Wicks ...                                  | 14 lbs.   |
| Marline ...                                     | 112 "     |
| Mercury ...                                     | 16 "      |
| Naphtha ...                                     | 4 gallons |
| Oil, Kerosene ...                               | 5 "       |
| " Colza ...                                     | 4 "       |
| " Castor ...                                    | 20 "      |
| " Englebert ...                                 | 5 "       |
| Red Lead ...                                    | 56 lbs.   |
| Rope, Manilla, $3\frac{1}{2}$ -inch ...         | 1 coil    |
| " Europe, 2-inch ...                            | 1 "       |
| Sal-ammoniac ...                                | 56 lbs.   |
| Solder ...                                      | 8 "       |
| Sulphate of Copper ...                          | 56 "      |
| Tallow ...                                      | 28 "      |
| Twine, Sailmakers' ...                          | 14 "      |
| Wire, Galvanized-iron, 16 B.W.G. ...            | 112 "     |
| " Insulated, 16 B.W.G. ...                      | 20 "      |
| " Iridio-platinum, .003-inch ...                | 1 reel    |

*Field Company of Engineers.*

## 214. Annual issue :—

| Description.                        | Quantity. |
|-------------------------------------|-----------|
| Acid, Muriatic ...                  | 2 quarts  |
| Awls, Carpenters' and Saddlers' ... | 20        |
| Burnishers, Steel Chain ...         | 12        |
| Bath Bricks ...                     | 12 cakes  |
| Brooms, Hair, large ...             | 6         |
| Brushes, Banister or Hand ...       | 3         |
| " Carriage Water ...                | 12        |
| " Harness ...                       | 4         |

*Field Company of Engineers—continued.*

| Description.                               | Quantity.       |
|--|-----------------|
| Brushes, Horse ... ..                      | 4               |
| " Paint, 4-oz. ... ..                      | 6               |
| " Sash ... ..                              | 6               |
| " Scrubbers, Deck or Hand ... ..           | 6               |
| Camphor ... ..                             | 14 lbs.         |
| Chalk ... ..                               | 7 "             |
| Coal, Smith ... ..                         | 5 cwt.          |
| Cloth, Emery, of sorts ... ..              | 4 dozen         |
| " Sponge, G.S. ... ..                      | 12              |
| Cotton Gun Slabs ... ..                    | 12 lbs.         |
| " Primers, 1-oz. ... ..                    | 2 "             |
| " Waste ... ..                             | 56 "            |
| Disinfectant, Quibell's... ..              | 5 gallons       |
| Detonators, Electric (land service) ... .. | 50              |
| " Bickford's ... ..                        | 50              |
| Dusters, Feather, large ... ..             | 2               |
| Dubbing ... ..                             | 56 lbs.         |
| Fuse, Electric (land service), H.T. ... .. | 50              |
| " " " L.T. ... ..                          | 50              |
| " Bickford's ... ..                        | 25 fathoms      |
| Files, Hand-saw ... ..                     | 20              |
| " Tenon ... ..                             | 10              |
| Glue, Russian ... ..                       | 56 lbs.         |
| Grease, Anti-friction ... ..               | 56 "            |
| Leather, Chamois ... ..                    | 6 skins         |
| " Basil ... ..                             | 1 skin          |
| " Harness, Hide ... ..                     | $\frac{1}{2}$ " |
| Marline ... ..                             | 56 lbs.         |
| Mops ... ..                                | 6               |
| Needles, Saddlers' ... ..                  | 20              |
| Nails of sorts ... ..                      | 56 lbs.         |
| Oakum ... ..                               | 28 "            |
| Handles, Broom or Mop ... ..               | 6               |
| " Chisels ... ..                           | 6               |
| " Awls ... ..                              | 6               |
| " File ... ..                              | 6               |
| " Hammer ... ..                            | 6               |
| Oil, Linseed ... ..                        | 10 gallons      |
| " M. Sperm ... ..                          | 5 "             |
| " Colza ... ..                             | 3 "             |
| " Kerosene ... ..                          | 48 "            |
| Paper, Glass, of sorts ... ..              | 4 dozen         |
| " Drawing ... ..                           | 2 "             |
| Paint, Prepared or Dry ... ..              | 3 cwt.          |
| Powder, Blasting or L.G. ... ..            | 50 lbs.         |
| Rope, Tarred, of sorts ... ..              | 3 cwt.          |
| " White ... ..                             | 1 "             |
| Screws, of sorts ... ..                    | 6 gross         |
| Sponges, Water, G.S. ... ..                | 12              |
| Soap, Soft ... ..                          | 56 lbs.         |
| " Crystals ... ..                          | 28 "            |
| Solder ... ..                              | 14 "            |
| Solution, India-rubber ... ..              | 4 tins          |
| Spirits, Turpentine ... ..                 | 4 gallons       |
| Steel, of sorts... ..                      | 56 lbs.         |
| Tape, India-rubber ... ..                  | 3 "             |
| " Tracing ... ..                           | 100 yards       |
| Timber, Clear Pine ... ..                  | 250 ft. sup.    |
| " Red Baltic ... ..                        | 250 "           |
| " Shelving ... ..                          | 250 "           |
| " Batten, 2 + 1 R.B. ... ..                | 500 ft. run.    |
| " $1\frac{1}{2} + \frac{1}{2}$ R.B. ... .. | 300 "           |
| Twine, Sewing ... ..                       | 4 lbs.          |
| Varnish, Copal ... ..                      | 3 gallons       |
| " Black Japan ... ..                       | 3 "             |
| Wick, Lamp, $1\frac{1}{2}$ in. ... ..      | 4 dozen         |
| Wire, Platinum ... ..                      | 1 reel          |

## 215. Stores for Signalling Lamps—Military Forces :—

*Half-yearly Allowance.*

5 pints of colza oil } For each lamp on issue.  
1 lb. of cotton waste }

## SECTION IV.—CARE AND PRESERVATION OF STORES.

216. List of Materials for cleaning, painting, and lacquering guns, carriages, and platforms in Victorian Military Armament, to be issued on requisition as required :—

## ONE COAT.

|  | No. | Pts. | Lbs.          | Ozs. |
|--|-----|------|---------------|------|
| 6-pr. R.B.L. Gun, Carriage, and Limber.              |     |      |               |      |
| Paint, Ordnance Blue, for carriage and limber ... .. | ... | ...  | 6             | ...  |
| " White, for lettering ... ..                        | ... | ...  | ...           | 2    |
| Putty for stopping ... ..                            | ... | ...  | ...           | 6    |
| Lacquer for bore and fittings ... ..                 | ... | ...  | $\frac{1}{2}$ | ...  |
| Potash to clean bore and fittings ... ..             | ... | ...  | $\frac{1}{2}$ | ...  |

## CARE AND PRESERVATION OF STORES—continued.

|  | No. | Pts. | lbs.           | ozs. |
|--|-----|------|----------------|------|
| <i>6-pr. R.B.L. Gun, Carriage, and Limber—continued.</i>             |     |      |                |      |
| If the Gun is to be browned, the following Stores will be required:— |     |      |                |      |
| Browning Mixture for Gun   | ... | ...  | $\frac{1}{2}$  | ...  |
| Varnish for Gun  | ... | ...  | $\frac{1}{2}$  | ...  |
| Waste, Cotton, for general use                                       | ... | ...  | $\frac{1}{2}$  | ...  |
| Cloth, Emery, fine, sheets   | ... | 3    | ...            | ...  |
| Soap, Hard   | ... | ...  | $\frac{1}{2}$  | ...  |
| Oil, Lucca   | ... | ...  | $\frac{1}{2}$  | ...  |
| *Bucket, Wood  | ... | 1    | ...            | ...  |
| *Jar, Earthenware, about 4 quarts                                    | ... | 1    | ...            | ...  |
| *Brush, Shoe, Hard   | ... | 1    | ...            | ...  |
| *Sponge, Water, $\frac{1}{2}$ -oz.                                   | ... | 1    | ...            | ...  |
| Card, scratch, one piece, 9-inch square                              | ... | ...  | ...            | ...  |
| <i>Nordensfelt Carriage and Limber.</i>                              |     |      |                |      |
| Paint, Ordnance Blue, for carriage and limber                        | ... | ...  | 8              | ...  |
| " White, for lettering   | ... | ...  | ...            | 2    |
| Varnish for drawers, &c.   | ... | ...  | $\frac{1}{2}$  | ...  |
| <i>12 and 12½-pr. R.B.L. Gun, Carriage, and Limber.</i>              |     |      |                |      |
| Paint, Ordnance Blue, for carriage and limber                        | ... | ...  | 8              | ...  |
| " White, for lettering   | ... | ...  | ...            | 2    |
| Putty (12-pr.) for stopping  | ... | ...  | ...            | 4    |
| Lacquer for bore and fittings  | ... | ...  | $\frac{1}{2}$  | ...  |
| Potash to clean bore and fittings                                    | ... | ...  | $\frac{1}{2}$  | ...  |
| If the Gun is to be browned, the following Stores will be required:— |     |      |                |      |
| Browning Mixture for gun   | ... | ...  | 1              | ...  |
| Bronzing " for fittings (12½-pr.)                                    | ... | ...  | ...            | 4    |
| Varnish, Oak, for gun and fittings                                   | ... | ...  | $\frac{1}{2}$  | ...  |
| Waste, Cotton, for general use                                       | ... | ...  | 1              | ...  |
| *Bucket, Wood  | ... | 1    | ...            | ...  |
| *Jar, Earthenware, about 8 quarts                                    | ... | 1    | ...            | ...  |
| Cloth, Emery, sheets, fine   | ... | 3    | ...            | ...  |
| *Brush, Shoe, Hard   | ... | 1    | ...            | ...  |
| Oil, Lucca   | ... | ...  | $\frac{1}{2}$  | ...  |
| Soap, Hard   | ... | ...  | $\frac{1}{2}$  | ...  |
| *Sponge, Water, $\frac{1}{2}$ -oz.                                   | ... | 1    | ...            | ...  |
| Card, Scratch, one piece, 1 foot square                              | ... | ...  | ...            | ...  |
| <i>40-pr. R.B.L. Gun, Carriage, and Limber.</i>                      |     |      |                |      |
| Paint, Ordnance Blue, for carriage and limber                        | ... | ...  | 10             | ...  |
| " White, for lettering   | ... | ...  | ...            | 2    |
| Putty for stopping   | ... | ...  | ...            | 6    |
| Lacquer for bore and fittings  | ... | ...  | $\frac{1}{2}$  | ...  |
| Potash to clean bore and fittings                                    | ... | ...  | 1              | ...  |
| If the Gun is to be browned, the following Stores will be required:— |     |      |                |      |
| Browning Mixture for gun   | ... | ...  | $2\frac{1}{2}$ | ...  |
| Varnish, Oak, for gun  | ... | ...  | $1\frac{1}{2}$ | ...  |
| Waste, Cotton, for general use                                       | ... | ...  | $1\frac{1}{2}$ | ...  |
| *Bucket, Wood  | ... | 1    | ...            | ...  |
| *Jar, Earthenware, about 2 gallons                                   | ... | 1    | ...            | ...  |
| Cloth, Emery, sheets, fine   | ... | 4    | ...            | ...  |
| *Brush, Shoe, hard   | ... | 1    | ...            | ...  |
| Oil, Lucca   | ... | ...  | 1              | ...  |
| Soap, Hard   | ... | ...  | $\frac{1}{2}$  | ...  |
| *Sponge, Water, $\frac{1}{2}$ -oz.                                   | ... | 1    | ...            | ...  |
| Card, Scratch, one piece, 18in. x 12in.                              | ... | ...  | ...            | ...  |
| <i>68-pr. S.B. Gun, Carriage, and Platform.</i>                      |     |      |                |      |
| Paint, Ordnance Blue, for carriage and platform                      | ... | ...  | 11             | ...  |
| " Pulford's Magnetic, for exterior of gun                            | ... | ...  | 1              | ...  |
| " White, for lettering   | ... | ...  | ...            | 6    |
| Putty for stopping   | ... | ...  | ...            | 1    |
| Lacquer for bore   | ... | ...  | ...            | 8    |
| Potash to clean bore   | ... | ...  | 1              | 8    |
| <i>80-pr. R.M.L. Gun, Carriage, and Platform (Wood).</i>             |     |      |                |      |
| Paint, Ordnance Blue, for carriage and platform                      | ... | ...  | 11             | ...  |
| " Pulford's Magnetic, for exterior of gun                            | ... | ...  | 1              | ...  |
| " White, for lettering   | ... | ...  | ...            | 1    |
| Putty for stopping   | ... | ...  | ...            | 8    |
| Lacquer for bore   | ... | ...  | ...            | 6    |
| Potash to clean bore   | ... | ...  | $\frac{1}{2}$  | ...  |
| <i>80-pr. R.M.L. Gun, Carriage, and Platform (Iron).</i>             |     |      |                |      |
| Paint, Pulford's Magnetic, for gun, carriage, and platform           | ... | ...  | 6              | 6    |
| Paint, White, for lettering  | ... | ...  | ...            | 1    |
| Lacquer for bore and fittings  | ... | ...  | ...            | 10   |
| Potash to clean bore and fittings                                    | ... | ...  | 1              | ...  |
| <i>9-inch 12-ton R.M.L. Gun, Carriage, and Platform.</i>             |     |      |                |      |
| Paint, Pulford's Magnetic, for gun, carriage, and platform           | ... | ...  | 10             | ...  |
| Paint, White, for lettering  | ... | ...  | ...            | 1    |
| Lacquer for bore fittings  | ... | ...  | ...            | 1    |
| Potash to clean bore and fittings                                    | ... | ...  | $1\frac{1}{2}$ | ...  |

Those marked \* to be returned into store.

CARE AND PRESERVATION OF STORES—*continued.*

|  | No. | Pts. | lbs. | ozs. |
|--|-----|------|------|------|
| <i>6-inch 4-ton R.B.L. Gun, and "Vavasour" Central-pivot Mounting.</i>                         |     |      |      |      |
| Paint, Pulford's Magnetic, for mounting and shield ...   | ... | ...  | 7    | 6    |
| „ White, for lettering ...   | ... | ...  | ...  | 1    |
| Lacquer for bore and fittings ...  | ... | ...  | 1    | ...  |
| Potash to clean bore and fittings ...  | ... | ...  | 1    | ...  |
| If the Gun is to be browned, the following Stores will be required:—                           |     |      |      |      |
| Browning Mixture for gun ...   | ... | 3    | ...  | ...  |
| Bronzing Mixture for fittings ...  | ... | ...  | ...  | 8    |
| Varnish, Oak, for gun and fittings... ..   | ... | 12   | ...  | ...  |
| And Stores as for 12½-pr.  |     |      |      |      |
| <i>6-inch 5-ton R.B.L. Gun and Hydro-pneumatic Disappearing Carriage.</i>                      |     |      |      |      |
| Paint, Pulford's Magnetic, for gun, carriage, platform, and pump ...                           | ... | ...  | 16   | 6    |
| Paint, Ordnance Blue, for outside of shield ...  | ... | ...  | 7    | ...  |
| „ White, for inside of shield ...  | ... | ...  | 9    | 6    |
| Lacquer for bore and fittings ...  | ... | ...  | 1½   | ...  |
| Potash to clean fittings ...   | ... | ...  | 1½   | ...  |
| Bronzing Mixture for fittings ...  | ... | ...  | ...  | 8    |
| Varnish, Oak, for fittings... ..   | ... | 4    | ...  | ...  |
| <i>8-inch 12-ton R.B.L. Gun and Hydro-pneumatic Disappearing Carriage.</i>                     |     |      |      |      |
| Paint, Pulford's Magnetic, for gun, carriage, platform, and pump ...                           | ... | ...  | 20   | 6    |
| Paint, Ordnance Blue, for outside of shield ...  | ... | ...  | 10   | ...  |
| „ White, for inside of shield ...  | ... | ...  | 12   | ...  |
| Lacquer for bore and fittings ...  | ... | ...  | 1½   | ...  |
| Potash to clean bore and fittings ...  | ... | ...  | 1½   | ...  |
| Bronzing Mixture for fittings ...  | ... | 5    | ...  | ...  |
| Varnish, Oak, for fittings ...   | ... | 4    | ...  | ...  |
| <i>9·2-inch 18-ton R.B.L. Gun and Hydro-pneumatic Disappearing Carriage.</i>                   |     |      |      |      |
| Paint, Pulford's Magnetic, for gun, carriage, platform, and pump ...                           | ... | ...  | 24   | 6    |
| Paint, Ordnance Blue, for outside of shield ...  | ... | ...  | 13   | ...  |
| „ White, for inside of shield ...  | ... | ...  | 15   | ...  |
| Lacquer for bore and fittings ...  | ... | ...  | 2    | ...  |
| Potash to clean bore and fittings ...  | ... | ...  | 1½   | ...  |
| Bronzing Mixture for fittings ...  | ... | 1    | ...  | ...  |
| Varnish, Oak, for fittings ...   | ... | ½    | ...  | ...  |
| <i>10-inch 26-ton R.B.L. Gun and Hydro-pneumatic Disappearing Carriage.</i>                    |     |      |      |      |
| Paint, Pulford's Magnetic, for gun, carriage, platform, and pump ...                           | ... | ...  | 32   | ...  |
| Paint, Ordnance Blue, for outside of shield ...  | ... | ...  | 17   | ...  |
| „ White, for inside of shield ...  | ... | ...  | 19   | ...  |
| Lacquer for bore and fittings ...  | ... | ...  | 2½   | ...  |
| Potash ...   | ... | ...  | 2    | ...  |
| Bronzing mixture for fittings ...  | ... | 1½   | ...  | ...  |
| Varnish, Oak, for fittings ...   | ... | ½    | ...  | ...  |
| <i>Tools required for Cleaning, Lacquering, and Painting.</i>                                  |     |      |      |      |
| Files, Old, drawn out and ground, to scrape off old paint ...                                  | ... | ...  | ...  | 4    |
| Handles for ditto ...  | ... | ...  | ...  | 4    |
| Swords, Old, for scraping gun ...  | ... | ...  | ...  | 4    |
| Salamander for burning off old paint ...   | ... | ...  | ...  | 1    |
| Knives, Putty, 5-inch ...  | ... | ...  | ...  | 2    |
| Brushes, Paint, Ground No. 00 ...  | ... | ...  | ...  | 1    |
| „ „ „ No. 000 ...  | ... | ...  | ...  | 1    |
| „ „ „ Sash Tools, No. 2 ...  | ... | ...  | ...  | 1    |
| „ „ „ „ No. 8 ...  | ... | ...  | ...  | 1    |
| „ „ „ Writing, Goose, 1 large, 1 small ...   | ... | ...  | ...  | 2    |
| Sockets, Spring, with Stave, to hold brushes for lacquering bore (these are kept in Store) ... | ... | ...  | ...  | 2    |
| Pots, Paint, Tin, Writing ...  | ... | ...  | ...  | 1    |
| „ „ „ Common, ½-gallon ...   | ... | ...  | ...  | 2    |
| <i>For Painters' Shop (to Mix Paints in).</i>  |     |      |      |      |
| Mill, Paint, to grind paint in ...   | ... | ...  | ...  | 1    |
| Slab, Marble or Slate, 3ft. x 3ft., to mix paint on ...  | ... | ...  | ...  | 1    |
| Muller, 8 lbs. ...   | ... | ...  | ...  | 1    |
| Knives, Palette, 9-inch ...  | ... | ...  | ...  | 2    |
| Drums, Oil, with taps, 5 or 10 gallons, for oils ...   | ... | ...  | ...  | 3    |
| Tins, Round, for dry colours, patent driers, &c., about 12 lbs. ...                            | ... | ...  | ...  | 4    |
| Funnels, Tin, large and small ...  | ... | ...  | ...  | 2    |
| Measures, Tin, gallon, quart, pint, and half-pint ...  | ... | ...  | ...  | 4    |
| Shelves, Wood, to hold tins ...  | ... | ...  | ...  | ...  |
| Frame, Wood, to hold oil drum ...  | ... | ...  | ...  | ...  |
| Tray, Drip, Wood, to catch oil from drums ...  | ... | ...  | ...  | ...  |
| Frame, Wood, for mill ...  | ... | ...  | ...  | ...  |
| „ „ „ slab ...   | ... | ...  | ...  | ...  |
| Trough, Wood, 3ft x 1ft., to hold water for brushes ...  | ... | ...  | ...  | ...  |

## 217. Stores for the Preservation of Armaments to be issued on approved requisitions as required :—

| Articles.                   | Purpose.  | Quick-firing Guns.    | Rifled Ordnance.—Proportions. |            |                                 |            |                                 |            |
|-----------------------------|---|-----------------------|-------------------------------|------------|---------------------------------|------------|---------------------------------|------------|
|                             |   |                       | R.M.L.                        |            | B.L.                            |            | R.B.L.                          |            |
|                             |   |                       | Open works.                   | Casemates. | Open works.                     | Casemates. | Open Works.                     | Casemates. |
| Anti-corrosive composition  | Coating bright guns parts (4 coats. annually,   | 6-pr., 10 oz. per gun | ..                            | ..         | 13-5 to 10-in., 6 oz. per gun   | ..         | 40-pr. and under, 3 oz. per gun | ..         |
|                             |   | 3-pr., 4 oz. per gun  | ..                            | ..         | 9-2-in. to 6-in., 4 oz. per gun | ..         | ..                              | ..         |
| Bricks, bath ..             | General use *   | ..                    | ..                            | ..         | 5-in. and under, 3 oz. per gun  | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | 6-in. and over, 1½ lbs. per gun | ..         | ..                              | ..         |
| Cloths, Sponge              | General use *   | ..                    | ..                            | ..         | 5-in. and 4-in., ½ lbs. per gun | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | 1 to 2 guns                     | ..         | ..                              | ..         |
| Cotton waste ..             | For cleaning bright parts   | ..                    | ..                            | ..         | 9-2-in. and over, 70 per gun    | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | 8-in. and under, 26 per gun     | ..         | ..                              | ..         |
| Glycerine ..                | For preserving packings   | ..                    | ..                            | ..         | 3 lbs. per gun on H.P. carriage | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | 4 lbs. per gun on H.P. carriage | ..         | ..                              | ..         |
| Grease, Field's No.         | For lubricating fuse-hole plugs   | ..                    | ..                            | ..         | 4 oz. per 100 shells            | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
| Hemp, undressed             | For lubricating gas-check plugs and nuts, Mark II.  | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
| Linen, old, or cotton waste | For cleaning bore*  | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
| Linen, old ..               | For general use with turntables   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
| Oakum ..                    | For general use*  | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
| Oil, olive                  | For lubricating roller paths of turntables  | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
| Oil, Rangoon                | For cleaning bright parts, &c.  | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
| Potaash                     | For lubricating the axles and bearings of the trucks and rollers, and also for the shafts and bearings connected with the elevating and traversing gears (25 per cent. more allowed to Halifax, N.S.) | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
| Soft soap ..                | General use*  | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
| Turpentine                  | To clean gear, wheels, &c.  | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |
|                             |   | ..                    | ..                            | ..         | ..                              | ..         | ..                              | ..         |

\* Half of these proportions will be allowed for cleaning and preserving guns, carriages, platforms, &amp;c., dismounted, in Artillery charge.

† Exclusive of guns used for drill.

‡ Guns in use for drill.

§ Guns not in use for drill.

## 218. CLEANING MATERIALS FOR GUNS IN CHARGE OF NAVAL BRIGADE.

For each Division.

|                             |     |     |               |
|-----------------------------|-----|-----|---------------|
| Bath brick, cakes           | ... | ... | 36 per annum. |
| Cotton waste, lbs.          | ... | ... | 72 "          |
| Oils, Colza, pints          | ... | ... | 72 "          |
| Soft soap, lbs.             | ... | ... | 96 "          |
| Brushes, water              | ... | ... | 18 "          |
| Grease, anti-friction, lbs. | ... | ... | 18 "          |
| Sponges                     | ... | ... | 18 "          |

The above stores to be drawn half-yearly.

## 219. CLEANING MATERIALS FOR HORSE ARTILLERY.

For each Subdivision.

|                              |     |     |              |
|------------------------------|-----|-----|--------------|
| Bath brick, cakes            | ... | ... | 1 per month. |
| Cotton waste, lbs.           | ... | ... | 1 "          |
| Soft soap, lbs.              | ... | ... | 2 "          |
| Old sheeting or sponge cloth | ... | ... | 2 "          |
| Oil, Lard, pints             | ... | ... | 2 "          |
| Oil, Neatsfoot, pints        | ... | ... | 2 "          |

The above articles will be supplied quarterly in advance.



*For each Subdivision.*

|                             |     |                                |               |                                |
|-----------------------------|-----|--------------------------------|---------------|--------------------------------|
| Emery cloth, sheets         | ... | ...                            | 1             | per month.                     |
| Grease, anti-friction, lbs. | ... | ...                            | $\frac{1}{2}$ | "                              |
| Japan Black, pints          | ... | ...                            | $\frac{1}{8}$ | "                              |
| Pipe-clay, lbs.             | ... | ...                            | $\frac{1}{8}$ | "                              |
| Cloth sponge                | ... | ...                            | $\frac{1}{2}$ | "                              |
| Turpentine, pints           | ... | ...                            | $\frac{1}{8}$ | "                              |
| Brushes, vetch              | ... | ...                            | 1             | per annum.                     |
| Sponges, water              | ... | ...                            | 8             | "                              |
| Brushes, water              | 41  | } To be kept on battery charge |               |                                |
| Burnishers, steel           | 41  |                                |               | and only replaced as worn out. |

**220. CLEANING MATERIALS FOR FIELD ARTILLERY.***For each Subdivision.*

|                              |     |     |               |            |
|------------------------------|-----|-----|---------------|------------|
| Bath brick, cakes            | ... | ... | $\frac{1}{2}$ | per month. |
| Cotton waste, lbs.           | ... | ... | 1             | "          |
| Soft soap, lbs.              | ... | ... | 1             | "          |
| Old sheeting or sponge cloth | ... | ... | 1             | "          |
| Oil, Lard, pints             | ... | ... | 2             | "          |
| Oil, Neatsfoot, pints        | ... | ... | $\frac{1}{2}$ | "          |

The above articles can be drawn quarterly in advance.

*For each Subdivision.*

|                             |     |                                 |               |            |
|-----------------------------|-----|---------------------------------|---------------|------------|
| Emery cloth, sheets         | ... | ...                             | 1             | per month. |
| Grease, anti-friction, lbs. | ... | ...                             | $\frac{1}{2}$ | "          |
| Japan black, pints          | ... | ...                             | $\frac{1}{8}$ | "          |
| Pipe-clay, lbs.             | ... | ...                             | $\frac{1}{8}$ | "          |
| Cloth sponge                | ... | ...                             | $\frac{1}{2}$ | "          |
| Turpentine, pints           | ... | ...                             | $\frac{1}{4}$ | "          |
| Brushes, vetch              | ... | ...                             | 1             | per annum. |
| Brushes, water              | 26  | } To be replaced when worn out. |               |            |
| Burnishers, steel           | 26  |                                 |               |            |
| Sponges, water              | 26  |                                 |               |            |

**221. CLEANING MATERIALS FOR CADET CORPS.**

- 1 brush, cleaning, for every 5 Francotte rifles.
- 1 rod, cleaning, looped, for every 20 rifles.

**222. Allowance of Mineral Spermin or Rangoon Oil to the Naval and Military Forces for the purpose of cleaning rifles :—***Allowance per Quarter.*

One half-pint for every 20 rifles.

**223. Allowance of Cotton waste to Infantry Battalions and Cadets for cleaning rifles :—***Allowance per Quarter.*

$\frac{1}{2}$  lb. for every 25 rifles.

**224. The following shall be the establishment for boatswains' stores for the Artillery launch *Mars* :—***Rope—*

- 7-in. coir—25 fathoms, every two years.
- \*4-in. Manilla—30 fathoms (for bow and spring).
- \*3-in. " 35 " (breast line, stern line, and bull rope).
- 2½-in. Manilla—48 fathoms (boats, falls, painter, and fender, lanyards), every two years.
- 2-in. Manilla—38 fathoms—life lines, deck tackle, and parbuckling cargo), every two years.
- \*1-in. Manilla—25 fathoms (bearing line and lashing cargo).

\*Buckets.—Three galvanized iron.

\*Fenders (contractors)—Three—not to be used as fixed fenders, which should be made from old rope.

**225. Allowance of spare parts for Martini-Henry Rifles :—**

The following spare parts of Martini-Henry Rifles, which are interchangeable, will be issued free to the extent of 4 per cent. on the number of such rifles in charge of corps :—

Strikers, main-springs, block axis pins, extractor axis screws, swivel guards, swivel-guard screws, trigger springs, and cleaning rods.

\* To be renewed after survey.

226. *Distinguishing marks for projectiles for ordnance.*—The various natures of shot and shell for ordnance will, in future, be distinguished by being painted in accordance with the following general rules :—

- (1) *Tips*—  
 Shot (except case)—To have white tips.  
 Common and Palliser shell—To have black tips.  
 Segment and ring shell—To have blue tips.  
 Shrapnel shell—To have red tips.
- (2) *Bands*—  
 Steel projectiles—To have white band round head.  
 Armour-piercing shell—To have two white bands round head.  
 All filled shells—To have red band round head.  
 Case shot containing steel balls—To have white band round body.  
 Practice projectiles—To have yellow band round body.
- (3) *Bodies*—  
 Shells for high explosives to be yellow ; all other projectiles to be black.
- (4) *Star*—  
 Star shells to have a star in red, on a white disc, on the shoulder.

Where projectiles which are not distinguished as above can have the distinguishing marks applied conveniently by the use of paint, on charge or in store locally, this service will be carried out at once ; in other cases it will be deferred until the next periodical painting.

Projectiles in store for either naval or land service are to be marked as now ordered, as opportunities offer ; but none are to be issued after receipt of these instructions unless so marked.

#### SECTION V.—BARRACK STORES.

##### I. FUEL.

##### II. FUEL AND LIGHT, COMMUTED ALLOWANCE TO OFFICERS.

##### IIA. LIGHT.

##### III. MISCELLANEOUS STORES.

##### I. FUEL.

227. The following is the Allowance of Fuel for Warrant Officers, Non-commissioned Officers, and men permanently engaged. The allowance is not retrospective, and requisitions must be sent in at least seven days before the commencement of the period for which the fuel is required.

- (a) Warrant Officers of the Permanent Forces entitled to fuel ... } Two (2) tons of wood, or half-a-ton of coal per month.

##### (b) NON-COMMISSIONED OFFICERS AND MEN.

##### *Allowance of Fuel for each Fireplace.*

| Classification.                              | Allowance per Fire per Diem.                    |   |
|--|---|---|
|  | Winter Season.<br>1st May to<br>30th September. | Summer Season.<br>1st October to<br>30th April. |
| Barrack Rooms (large) ...                    | Coal.<br>100 lbs.                               | Coal.<br>—                                      |
| Barrack Rooms (small) ...                    | 50 "  | —   |
| Offices ...                                  | 45 "  | —   |
| Kitchens ...                                 | 50 "  | 50 lbs.   |
| Married Quarters* ...                        | —   | —   |
| Recreation, Library, and Gymnasium Rooms ... | 100 lbs.  | —   |
| Tailor's Workshop (stove) ...                | 25 "  | 25 lbs.   |
| Guard Room ...                               | 168 "   | 25 "  |
| Hospital† ...                                | —   | —   |
| Sergeants' Mess, Queenscliff ...             | 25 lbs.   | 25 lbs.   |

Monthly issue for whole of quarters, irrespective of number of fireplaces :—Married quarters, 840 lbs. of coal, or  $1\frac{1}{2}$  tons of wood.

Hospitals and stores to be supplied as may be specially authorized.

\* 840 lbs. per month winter and summer.  
 † As authorized from time to time.

Coal will be drawn in all cases unless wood is specially authorized. In any case where coal *only* is drawn, firewood in 2-ft. lengths for kindling purposes may also be drawn monthly in lieu of its equivalent in coal, but not more than 5 cubic feet of wood may be drawn for each ton of coal supplied. The *equivalent* of wood for such purpose shall be 160 cubic feet to each ton of coal.

On the 1st of December in each year the Officers Commanding the Victorian Artillery and Victorian Engineers respectively will submit for the approval of the Minister of Defence detailed lists of the fires and quarters they recommend to be authorized for the ensuing twelve months, and fuel will only be allowed for such fires and quarters as may be so authorized.

All firewood will be supplied in billets 2 feet in length, as per Government contract.

#### II. LIGHT.

228. Allowance of Kerosene Oil to Officers, Non-commissioned Officers, and men of the Permanent Force living in barracks where gas is not available :—

9 gallons per lamp, from 1st April to 30th September:  
7 gallons per lamp, from 1st October to 31st March.

229. Chimneys for Lamps for Victorian Artillery and Permanent Section Submarine Mining Company :—

#### Allowance.

10 chimneys per annum for each lamp.

#### III. MISCELLANEOUS STORES.

230. Blankets for Victorian Artillery and Permanent Section Submarine Mining Company :—

|  |          |   |
|--|----------|---|
| For each warrant officer, sergeant, and rank and file  | Blankets |   |
| in barracks ... ..   | ...      | 3 |
| For each N.-C. officer and man on the lodging list...  |          | 3 |
| For each married woman (married with leave), and every child under sixteen years of age living in quarters or on the lodging list ... .. |          | 3 |
| For each patient in hospital, as required by the Medical Officer.  |          |   |

During the winter time an extra blanket can be issued to every man, on approved recommendation of the Medical Officer.

|   |     |
|---|-----|
| For hospital purposes at Queenscliff ... ..   | 70  |
| Reserve of blankets to be kept in store, so as to enable those in use to be periodically washed ... | 100 |

231. Allowance of Soap for the Victorian Artillery :—

For each man, per month,  $\frac{1}{2}$  lb.  
For barrack-cleaning, leather work, &c., at Queenscliff, per month, 100 lbs.  
For barrack-cleaning, leather work, &c., at other forts, per month, 50 lbs.

Marine, soft, or yellow soap will be supplied, as required, in accordance with the above scale.

232. Allowance of straw for the Victorian Permanent Artillery for each man per month, 10 lbs.

### SECTION VI.—CLOTHING.

#### I.—VICTORIAN ARTILLERY.

##### WARRANT OFFICERS, NON-COMMISSIONED OFFICERS, AND MEN.

233. Warrant Officers, Non-commissioned Officers, Trumpeters, and Gunners receive a free kit on joining, and a supply of clothing on the following scale :—

##### FREE KIT (NECESSARIES).

|                   |                   |                   |
|-------------------|-------------------|-------------------|
| 2 flannel vests.  | 1 brush, hair.    | 1 razor and case. |
| 3 white shirts.   | 3 brushes, boot.  | 1 blacking tin.   |
| 3 pairs of socks. | 1 brush, shaving. | 1 comb.           |
| 1 pair of braces. | 1 hold-all.       | 1 pair of gloves. |
| 1 button brush.   | 1 knife.          | 3 towels.         |
| 1 " stick.        | 1 fork.           | 1 sponge.         |
| 1 brush, cloth.   | 1 spoon.          |                   |

**FREE KIT (CLOTHING).**

For all ranks except Warrant Officers. Warrant Officers receive 1 tunic and 1 patrol jacket, but no canvas clothing. In other respects the same as other ranks :—

|                               |                           |
|-------------------------------|---------------------------|
| 2 tunics, blue cloth.         | 1 forage cap.             |
| 2 pairs trousers, blue cloth. | 2 pairs boots.            |
| 1 helmet, white.              | 2 coats, khaki.           |
| 1 helmet bag.                 | 1 jumper, canvas.         |
| 2 puggarees, white.           | 2 pairs trousers, canvas. |

**234.** Annual allowance of clothing for all ranks, including Warrant Officers :—

|                               |
|-------------------------------|
| 1 forage cap.                 |
| 2 pairs trousers, blue cloth. |
| 2 pairs boots.                |
| 1 coat, khaki.                |

For Warrant Officers :—

|                  |
|------------------|
| 1 patrol jacket. |
|------------------|

**235.** Biennial allowance of clothing for all ranks, except Warrant Officers :—

|                      |
|----------------------|
| 1 tunic, blue cloth. |
| 1 suit, canvas.      |

**236.** Triennial allowance of clothing for all ranks, including Warrant Officers :—

|                     |
|---------------------|
| 1 helmet, white.    |
| 2 puggarees, white. |

For Warrant Officers only :—

|          |
|----------|
| 1 tunic. |
|----------|

**ARMOURERS, BLACKSMITHS, ASSISTANT ARMOURERS, AND ASSISTANT BLACKSMITHS.**

**237.** Free kit (clothing) :—

|                              |                    |
|------------------------------|--------------------|
| 2 pairs blue serge trousers. | 2 blue cloth caps. |
| 2 blue serge coats.          | 2 suits, canvas.   |
| 2 blue serge vests.          | 2 pairs boots.     |

**238.** Annual allowance of clothing :—

|                              |                  |
|------------------------------|------------------|
| 1 blue serge coat.           | 2 pairs boots.   |
| 1 blue serge vest.           | 1 cap.           |
| 2 pairs blue serge trousers. | 2 suits, canvas. |

**239.** The date of issue of new clothing will, as far as practicable, be 1st October in each year, but in no case will new clothing be issued until the previous issue has been in wear the full period as laid down by these regulations.

**240.** Recruits will be supplied with part-worn articles of clothing if such clothing of suitable condition is available. If not, new clothing will be supplied to them.

**241.** Compensation, at contract rates, will be allowed in lieu of clothing, on the recommendation of the Officer Commanding Victorian Artillery, to such Warrant Officers, Non-commissioned Officers, and men whose clothing is fit for wear for another period ; such compensation not being paid until the end of the period of the issue of clothing.

**242.** New or part-worn clothing does not become the property of the soldier after the next periodical issue, but must be kept for fatigue or barrack work, and cannot be made away with at discretion.

**243.** The Officer Commanding Victorian Artillery can, however, sanction the disposal of clothing when there is too large an accumulation in the soldier's possession ; buttons, chevrons, and badges being invariably removed before sale. The proceeds to be forwarded to the Paymaster of the Naval and Military Forces.

**244.** Whenever any member of the Victorian Artillery is struck off the strength of the battery as a deserter, his kit and clothing will be sold by public auction to the men of the battery, and the proceeds must in that case be forwarded to the Paymaster of the Naval and Military Forces, or the articles may be taken on the books as part-worn and re-issued at the discretion of the Officer Commanding.

**245.** The clothing of men who are discharged or dismissed, which is not their own property, will be dealt with as provided in para. 244.

## II.—PERMANENT SECTION, VICTORIAN ENGINEERS.

246. Warrant Officers, Non-commissioned Officers, and Sappers on joining will receive a free kit and clothing, as follows :—

### FREE KIT (NECESSARIES).

Same as Victorian Artillery.

### FREE KIT (CLOTHING).

For Warrant Officers :—

- 1 tunic.
- 1 patrol jacket.

For all ranks (except Warrant Officers) :—

- 2 tunics, scarlet, R.E. pattern.

For all ranks :—

- 1 blue cloth jumper.
- 2 pairs cloth trousers, with stripe.
- 1 pair cloth trousers, without stripe.
- 1 helmet, white.
- 1 forage cap.
- 1 blue cloth cap.
- 2 puggarees, white.
- 2 cap covers, white.
- 2 pairs boots (1 pair sea, and 1 pair ankle).
- 1 blue jersey.

N.B.—See para. 253.

247. The following will be the annual allowance to all ranks. (Trousers to be issued on 1st April) :—

- 1 blue cloth jumper.
- 1 pair cloth trousers, with stripe.
- 1 blue jersey.
- 1 blue cloth cap.
- 1 cap cover, white.
- 2 pairs of boots (every 3rd year after 1st October, 1895, one of the pairs to be sea boots).

248. The following will be the half-yearly allowance to all ranks :—

- 1 pair cloth trousers, without stripe.

249. Biennial allowance of clothing :—

For Warrant Officers :—

- 1 patrol jacket.

For all ranks :—

- 1 forage cap.
- 2 puggarees.

250. Quinquennial allowance of clothing to all ranks :—

- 1 tunic, scarlet, R.E. pattern.
- 1 helmet, white.

251. The dates of issue of new clothing will, as far as practicable, be 1st April for half-year and 1st October for annual, but in no case will new clothing be issued until the previous issue has been in wear the full period as laid down in these regulations.

252. Compensation, at contract rates, will be allowed in lieu of clothing, on the recommendation of the Commanding Engineer, to such Warrant Officers, Non-commissioned Officers, and men whose clothing is fit for wear for another period; such compensation not being paid until the end of the period of the issue of clothing.

253. Recruits will be supplied with part-worn clothing if such clothing of suitable condition is available. If not, new clothing will be supplied to them.

254. When a member of the section is struck off the strength of the corps from any cause, his kit and clothing may be sold to the men of the corps, and the proceeds in that case must be forwarded to the Paymaster of the Naval and Military Forces; or the articles may be taken on the books as part-worn and re-issued at the discretion of the Commanding Engineer.

255. New or part-worn clothing does not become the property of the soldier after the next periodical issue, but must be kept for fatigue or barrack work, and cannot be made away with at discretion.

256. The Commanding Engineer can, however, sanction the disposal of clothing when there is too large an accumulation in the soldier's possession; buttons, chevrons, and badges being invariably removed before sale. The proceeds to be forwarded to the Paymaster of the Naval and Military Forces.

### III. WARRANT AND NON-COMMISSIONED OFFICERS OF HEAD-QUARTERS STAFF.

257. The following is the authorized scale for issue of clothing to Warrant and Non-commissioned Officers of the Head-Quarters Staff. Issue to be made on 1st September in each year. Warrant Officers of Engineers employed at Head-Quarters will draw clothing as laid down in para. 260 C of these regulations:—

#### 258. GARRISON SERGEANT-MAJOR.

| <i>On appointment.</i>                                | <i>Periodically.</i>                    |
|---|---|
| 1 tunic.  | 1 tunic, triennially.                   |
| 1 patrol jacket.                                      | 1 patrol jacket, annually.              |
| 1 khaki jacket.                                       | 1 khaki jacket, annually.               |
| 1 pair blue cloth trousers.                           | 1 pair blue cloth trousers, biennially. |
| 1 pair khaki trousers.                                | 1 pair khaki trousers, annually.        |
| 1 sash, silk.   | 1 sash, silk, biennially.               |
| 1 helmet, white.                                      | 1 helmet, white, quinquennially.        |
| 1 helmet, khaki.                                      | 1 helmet, khaki, quinquennially.        |
| 1 forage cap.   | 1 forage cap, annually.                 |
| 1 field service cap.                                  | 1 field service cap, triennially.       |
| 2 pairs boots (1 pair half-wellington, 1 pair ankle). | 2 pairs boots, annually.                |
| 2 pairs gloves.                                       | 2 pairs gloves, annually.               |
| 2 badges, universal (1 for helmet, 1 for cap).        | 1 badge, biennially.                    |

259. With reference to the periodical issues of clothing enumerated in para. 258, the money value of contract rates will be allowed in lieu of such clothing on the recommendation of the Military Commandant. This amount will be paid from the period such clothing may be due. Should such Warrant Officer be discharged or dismissed during the term for which such amount has been drawn, he will be required to refund a proportionate amount for the unexpired portion of the term, and such amount may be deducted from any pay due to him.

260. The clothing of Warrant and Non-commissioned Officers of the Permanent Staff of Militia attached to corps will be provided by the Commanding Officers out of the allowance granted for that purpose, on the following scale:—

#### A.—HORSE ARTILLERY.

| <i>On appointment.</i>                             | <i>Periodically.</i>                 |
|--|--------------------------------------|
| 1 dress jacket.                                    | 1 dress jacket, quinquennially.      |
| 1 patrol jacket.                                   | 1 patrol jacket, annually.           |
| 1 pair blue trousers.                              | 1 pair blue trousers, biennially.    |
| 1 pair blue pantaloons.                            | 1 pair blue pantaloons, biennially.  |
| 1 pair khaki trousers.                             | 1 pair khaki trousers, annually.     |
| 1 pair khaki pantaloons.                           | 1 pair khaki pantaloons, biennially. |
| 1 forage cap.                                      | 1 forage cap, annually.              |
| 1 field service cap.                               | 1 field service cap, triennially.    |
| 2 pairs gloves.                                    | 2 pairs gloves, annually.            |
| 2 badges, grenade, gilt (1 for helmet, 1 for cap). | 1 badge, biennially.                 |

#### *Boots.*

On appointment, two pairs of wellington boots, 1 pair of jack boots.

Thereafter, 2 pairs of boots will be issued annually to each Instructor, the order of issue being varied in alternate years, as below:—

|                            | Wellington Boots. | Jack Boots. |
|----------------------------|-------------------|-------------|
| 1st year after appointment | 2                 | 0           |
| 2nd „ „                    | 1                 | 1           |

#### B.—FIELD ARTILLERY.

| <i>On appointment.</i>                             | <i>Periodically.</i>               |
|--|------------------------------------|
| 1 tunic.   | 1 tunic, biennially.               |
| 1 patrol jacket.                                   | 1 patrol jacket, annually.         |
| 1 pair trousers.                                   | 1 pair trousers, annually.         |
| 1 pair pantaloons.                                 | 1 pair pantaloons, annually.       |
| 1 pair jack boots.                                 | 1 pair jack boots, biennially.     |
| 1 pair wellington boots.                           | 1 pair wellington boots, annually. |
| 1 forage cap.                                      | 1 forage cap, annually.            |
| 2 pairs gloves.                                    | 1 pair gloves, annually.           |
| 2 badges, grenade, gilt (1 for helmet, 1 for cap). | 1 badge, annually.                 |

## C.—GARRISON ARTILLERY AND ENGINEERS.

*On appointment.*

- 1 tunic.
- 1 patrol jacket.
- 2 pairs trousers.
- 2 pairs boots.
- 1 forage cap.
- 2 pairs gloves.
- 2 badges, grenade, gilt (1 for helmet, 1 for cap).

*Periodically.*

- 1 tunic, biennially.
- 1 patrol jacket, annually.
- 1 pair trousers annually.
- 1 pair boots, annually.
- 1 forage cap, annually.
- 1 pair gloves, annually.
- 1 badge, biennially.

## D.—INFANTRY.

*On appointment.*

- 2 khaki jackets.
- 2 pairs khaki trousers.
- 2 pairs boots.
- 1 forage cap.
- 2 pairs gloves.
- 2 badges, universal (1 for helmet, 1 for cap).

*Periodically.*

- 1 khaki jacket, annually.
- 1 pair khaki trousers, annually.
- 1 pair boots, annually.
- 1 forage cap, annually.
- 1 pair gloves annually.
- 1 badge, biennially.

NOTE.—In Tables A, B, C, and D 1 suit, 1 pair of boots, and 1 pair of gloves only will be provided on appointment, and the tunic, second suit, second pair of boots, and second pair of gloves on confirmation of appointment.

261. The clothing of Warrant and Non-commissioned Officers of the Permanent Staff attached to the Victorian Mounted Rifles, Victorian Rangers, and Victorian Volunteer Cadet Corps will be provided by such Warrant and Non-commissioned Officers out of the allowance granted for that purpose (*vide* paragraph 97).

## E.—VICTORIAN MOUNTED RIFLES.

*On appointment.*

- 1 khaki jacket, with facings.
- 1 pair pantaloons, khaki cord.
- 2 pairs boots.
- 1 pair leggings.
- 1 pair spurs, regimental pattern.
- 1 felt hat, with puggaree.
- 1 field service cap.
- 1 pair gloves.
- 2 badges (1 for felt hat, 1 for cap).

*Periodically.*

When required to be replaced.

## F.—VICTORIAN RANGERS.

*On appointment.*

- 1 khaki jacket, with facings.
- 1 khaki jacket, without facings.
- 2 pairs khaki trousers.
- 2 pairs boots.
- 1 felt hat, with puggaree.
- 1 field service cap.
- 1 pair gloves.
- 2 badges (1 for felt hat, 1 for cap).

*Periodically.*

When required to be replaced.

## G.—VICTORIAN VOLUNTEER CADET CORPS.

*On appointment.*

As stated for Permanent Staff, Militia Infantry.

*Periodically.*

When required to be replaced.

262. In addition, the following articles will be supplied free from the Ordnance Store :—

*On appointment.*

- 1 great coat and cape.\*
- 1 helmet, white (Artillery and Engineers).
- 1 helmet, khaki (Infantry and Cadets).
- 1 sash, silk (Infantry and Cadets).
- 1 pair spurs, jack (Horse and Field Artillery).
- 1 pair spurs, swan-necked (Horse and Field Artillery.)

*Periodically.*

- 1 great coat and cape,\* quinquennially, or on recommendation of Board.
- 1 helmet, white, quinquennially.
- 1 helmet, khaki, quinquennially.
- 1 sash, silk, biennially.
- 1 pair spurs, jack, quinquennially, or on recommendation of Board.
- 1 pair spurs, swan-necked, quinquennially, or on recommendation of Board.

\* First-class Warrant Officers of Permanent Staff receive blue great coats, all others grey.

## IV.—MILITIA ARMOURERS.

263. Armourers of the Artillery Militia will be allowed one canvas suit per annum.

## V.—BADGES, CHEVRONS, ETC.

264. With reference to Dress Regulations, V. M. Forces, General Instructions, Part II.:—Badges of rank and chevrons, and badges for good conduct, will be issued free from the Ordnance Store to Warrant and Non-commissioned Officers of the Headquarters Staff, Victorian Permanent Artillery, and Permanent Section Victorian Engineers, when entitled to same. By all other corps and branches they must be obtained on repayment.

265. Badges for proficiency in Gunnery, Laying, Engineering, Musketry, Signalling, and Ambulance Course ("First Aid" Instruction) will be issued free on approved requisitions to those entitled to same, in accordance with Dress Regulations.

## PART VIII.—BARRACKS AND QUARTERS.

## SECTION I.—CARE OF BARRACKS, ORDERLY-ROOMS, AND QUARTERS.

266. The Barrack-master will, under the direction of the Military Commandant, assign the accommodation required for Officers, Non-commissioned Officers, and men at Victoria Barracks.

267. When any rooms are not occupied they will be locked up and will remain in his custody until again allotted.

268. He will be responsible that the barracks and quarters are occupied according to the authorized allotment; and he will bring under the notice of the Commandant any irregular occupation of or alteration in barrack buildings or quarters which may come to his knowledge.

He will bring under the notice of the Commandant, for submission to the Minister of Defence, any new allotment which in his opinion would lead to economy and would be to the advantage of the service.

269. He will, in company with the Principal Medical Officer and the Officer Commanding the detachment of Victorian Permanent Artillery, make an inspection on the first Saturday of each month, at eleven a.m., of the Victoria Barracks and quarters, and report any defects or irregularities coming under his notice to the Military Commandant. A copy of this report is to be forwarded to the Secretary of Defence, together with a statement showing the names of the persons occupying quarters.

270. Whenever any Officer or other person vacates quarters, the Barrack-master will furnish a report on any repairs that may be necessary, stating at the same time whether such repairs are due to fair wear and tear or to neglect and want of care on the part of the last occupant, and assessing the damage done.

271. On receiving notice from any occupant of quarters that he is about to vacate the same, the Barrack-master will have the record of the gas meter in such quarters taken, and the account rendered to the Officer concerned.

272. All requisitions for repairs or alterations will be submitted to the Barrack-master for his signature before being forwarded to the Secretary of Defence.

273. Occupants of quarters are forbidden to alter or interfere with gas (or water) fittings, unless authority to do so has been first obtained. Any alterations are to be effected under the supervision of the Barrack-master or the Public Works Department.

*Orderly-rooms.*

274. Orderly-rooms and buildings will be inspected quarterly, as under:—

|           |     |                                    |
|-----------|-----|------------------------------------|
| Artillery | ... | By Staff Officer of Artillery.     |
| Engineers | ... | By Staff Officer of Engineers.     |
| Infantry  | ... | By the Assistant Adjutant-General. |



SECTION II.—CARE OF BARRACKS AND QUARTERS AT PORT PHILLIP HEADS.

275. All occupied barracks and quarters at the Heads shall be in charge of the Officer Commanding the Victorian Artillery or Victorian Engineers, as the case may be. Any unoccupied buildings will be in charge of the Engineer for Defence Construction or his deputy.

276. All small repairs which can be executed by the carpenters and artificers of the Victorian Artillery or Victorian Engineers are to be so carried out under regimental arrangements, material being purchased when necessary by the Engineer for Defence Construction or his deputy to a value not exceeding Five pounds (£5) per month for each corps.

277. The Engineer for Defence Construction or his Deputy shall, on receiving a requisition for the work from the Officer Commanding the Victorian Permanent Artillery or the Officer Commanding the Victorian Permanent Engineers, execute any repairs requiring immediate attention which the V.P.A. or V.P.E. carpenters are unable to carry out, and the cost of which does not exceed Ten pounds (£10) per month for each corps.

278. On such requisitions the Engineer for Defence Construction or his deputy will state if they are chargeable to barrack damages or to fair wear and tear. The cost of those chargeable to barrack damages will be at once sent in by the Engineer for Defence Construction or his deputy to the Officer Commanding the Victorian Permanent Artillery or Officer Commanding Victorian Permanent Engineers, who will forthwith pay the same. The accounts for the repairs due to fair wear and tear will be forwarded to the Engineer for Defence Construction for the approval of the Secretary of Defence. In the event of a disagreement as to any charges for barrack damages, the amount will still be paid, but the case will be reported to the Officer Commanding the Victorian Permanent Artillery or Victorian Permanent Engineers for the decision of the Commandant and approval of the Minister.

279. The Engineer for Defence Construction or his deputy (accompanied by the Officer Commanding the Victorian Permanent Artillery or the Officer Commanding the Victorian Permanent Engineers, or the deputy of either officer) will make an inspection of all barracks and quarters at the Heads during the first week in each month, the Officer Commanding the Victorian Permanent Artillery and the Officer Commanding the Victorian Permanent Engineers affording the necessary facilities for carrying out this duty. After such inspection the Engineer for Defence Construction will forward a report to the Officer Commanding the Victorian Permanent Artillery or the Officer Commanding the Victorian Permanent Engineers on—

- (a) The state of such barracks and quarters (including gas fittings);
- (b) Any works he may consider necessary, with the estimated cost of the same;
- (c) Any repairs, stating which are chargeable to fair wear and tear and which to barrack damages.

The repairs under clause (c) will then be dealt with as provided in paragraph 278.

The report will be forwarded by the Officer Commanding the Victorian Permanent Artillery or Victorian Permanent Engineers to the Commandant, who will transmit the same to the Secretary of Defence for submission to the Minister.

280. The Engineer for Defence Construction or his deputy will also make special inspection after heavy gun fire, storms, or violent weather, which may have caused damage. The report of any such damage, together with estimated cost of repair, should such not be within the meaning of paragraph 277, will be forwarded by the Engineer for Defence Construction, with a requisition for the same, to the Secretary of Defence for submission to the Minister.

281. The Engineer for Defence Construction or his deputy will inspect all quarters on being vacated by Officers, Non-commissioned Officers, or men on relief, notice of the same being given to him by the Officer Commanding the Victorian Permanent Artillery or the Victorian Permanent Engineers, as the case may be. After such inspection the Engineer for Defence Construction or his deputy will furnish a report to the O.C.V.P.A. or O.C.V.P.E., stating what repairs are necessary or whether they are due to fair wear and tear or are chargeable to barrack damages.

282. Repairs will then be dealt with as provided in paragraph 277, unless the cost exceeds the amount authorized, in which case the requisitions will be forwarded to the Secretary for the approval of the Minister.

283. Occupants of quarters are forbidden to alter or interfere with gas (or water) fittings unless authority to do so has first been obtained. Any alterations are to be effected under the supervision of the Barrack-master or the Public Works Department.

#### SECTION III.—ALLOTMENT OF QUARTERS.

284. The following will be the allotment of rooms to Officers and men living in barracks:—

| Rank or Grade.               | Rooms. | Kitchen.              | Servant's Room. | Remarks.                               |
|------------------------------|--------|-----------------------|-----------------|--|
| Lieutenant-Colonel or Major— |        |                       |                 |  |
| Married ...                  | 6      | 1                     | 1               | } If Officer commanding, 1 room extra. |
| Single ...                   | 4      | 1                     | ...             |  |
| Captain—                     |        |                       |                 |  |
| Married ...                  | 5      | 1                     | 1               |  |
| Single ...                   | 3      | 1                     | ...             |  |
| Subaltern—                   |        |                       |                 |  |
| Married ...                  | 4      | 1                     | 1               |  |
| Single ...                   | 2      | 1                     | ...             |  |
| Warrant Officer—             |        |                       |                 |  |
| Married ...                  | 4      | 1                     | ...             |  |
| Single ...                   | 2      | 1                     | ...             |  |
| Privates—                    |        |                       |                 |  |
| Married and with families    | 2      | $\frac{1}{2}$ kitchen | ...             |  |

285. Although the extent of accommodation laid down in this scale will be adhered to as a rule, special exigencies may arise which may render it necessary to allot quarters of less extent, and in such a case no claim can be entertained for lodging allowance, or for other compensation, on account of deficient accommodation.

#### PART IX.—REGULATIONS FOR MILITARY PRISONS.

286. The Officer Commanding the Victorian Artillery, under the orders of the Commandant, is charged with the general discipline, management, and care of the Prisons.

287. In case of any matter of discipline arising which cannot be dealt with by the Officer Commanding Victorian Artillery, he will apply to the Commandant for the assembly of a Court.

288. Prisoners sentenced to hard labour will be employed on such labour, not exceeding eight (8) hours a day, as the Commandant may direct.

The scale of diet for prisoners will be as follows:—

##### (a) Rations for Prisoners at Hard Labour.

|                          | ozs.          |
|--------------------------|---------------|
| Maize, or oaten meal ... | 8             |
| Bread ...                | 20            |
| Meat (uncooked) ...      | 12            |
| Potatoes ...             | 16            |
| Sugar ...                | 1             |
| Salt ...                 | $\frac{1}{2}$ |

##### (b) Rations for Prisoners not at Hard Labour.

|                          | ozs.          |
|--------------------------|---------------|
| Maize and oaten meal ... | 8             |
| Bread ...                | 16            |
| Meat ...                 | 8             |
| Potatoes ...             | 8             |
| Sugar ...                | 1             |
| Salt ...                 | $\frac{1}{2}$ |

##### (c) Rations for Prisoners on Bread and Water.

|           | ozs. |
|-----------|------|
| Bread ... | 16   |

289. Prisoners will be visited daily by the Officer in Medical charge of the Victorian Artillery, or in his absence by a Medical Officer deputed by the Principal Medical Officer.

290. The Commanding Officer will defray all the necessary expenses in connexion with prisoners from his annual advance, forwarding to the Paymaster every month, for reimbursement, an account containing full particulars of the same, including cost of rations, prison clothing, pay of Provost, and any other incidental expenses that may be duly authorized by the Minister of Defence.

291. On the 1st July in each year the Officer Commanding the Victorian Artillery will furnish, through the Commandant, a detailed statement of the receipts and expenditure on the Military Prisons during the previous twelve months.

292. The Commandant will decide what are the authorized charges against the Prison Fund; care to be taken that the expenditure in any particular month is not to exceed the amount of the pay forfeited by prisoners under confinement during that period without the special sanction of the Minister.

293. A Non-commissioned Officer of Victorian Artillery will be appointed Provost, to conduct the discipline of the prison, under the immediate orders of the Officer Commanding Victorian Artillery, and will receive extra pay at the rate of one shilling (1s.) per diem from Prison Fund during such periods as there may be prisoners in the cells.

294. The Orderly Officer of the Victorian Artillery will daily visit the cells, and report having done so in his daily report. The Officer Commanding Victorian Artillery will also frequently visit them.

295. The following is the daily routine of prison :—

(a) *Prisoners at Hard Labour.*

|                     |                               |
|---------------------|-------------------------------|
| 5.20 a.m. in summer | } Rise, wash, clean out cell. |
| 5.15 a.m. in winter |                               |
| 6 to 8 a.m.         | ... Hard labour.              |
| 8 a.m. ...          | ... Breakfast.                |
| 9 a.m. to 12        | ... Hard labour.              |
| 12.30 p.m.          | ... Dinner.                   |
| 1 to 4 p.m.         | ... Hard labour.              |
| 6 p.m. ...          | ... Supper.                   |
| 7.20 p.m. ...       | ... Lights out.               |

(b) *Prisoners not at Hard Labour.*

|                     |                               |
|---------------------|-------------------------------|
| 5 a.m. in summer    | } Rise, wash, clean out cell. |
| 5.30 a.m. in winter |                               |
| 7 to 8 a.m.         | ... Exercise.                 |
| 8 a.m. ...          | ... Breakfast.                |
| 11 a.m. to 12       | ... Lay down kit.             |
| 12.30 p.m.          | ... Dinner.                   |
| 2 to 3 p.m.         | ... Exercise.                 |
| 6 p.m. ...          | ... Supper.                   |
| 7 p.m. ...          | ... Lights out.               |

296. The following articles of clothing will be provided for prisoners :—

*Prison Kit.*

|                     |                   |
|---------------------|-------------------|
| 1 coat.             | 2 flannels.       |
| 1 waistcoat.        | 2 pairs of socks. |
| 1 pair of trousers. | 1 pair of boots.  |
| 2 check shirts.     | 1 hat.            |

297. Any articles not mentioned in the above list which, in the opinion of the Medical Officer, are necessary in any particular case, owing to exceptional circumstances, may be obtained, provided that the Commandant approves of the issue of them.

298. In any case where a member of the Victorian Artillery who has been sentenced to imprisonment in a common gaol and to be dismissed from the Military Forces has no plain clothes to wear on his release from prison, the Officer Commanding the Battery may provide for him a suit of second-hand clothing at a cost of not more than one pound (£1).

And the Honorable William McCulloch, Her Majesty's Minister of Defence for Victoria, shall give the necessary directions herein accordingly.

THOS. BRISBANE,  
Acting Clerk of the Executive Council.

