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**GOVERNMENT GAZETTE**

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Factories and Shops Acts.

DETERMINATION OF THE QUARRY BOARD.

IN accordance with the provisions of the Factories and Shops Acts, the Special Board appointed to determine the lowest prices or rates which may be paid to any person or persons or classes of persons employed in the process, trade, or business of quarrying, not including agriculture, has made the following Determination, namely:—

NOTE.—The powers of the Board were extended by the Governor in Council to determine the lowest prices or rates which may be paid to any person or persons, or classes of persons, employed in carting or driving, or assisting in carting or driving, in connexion with or incidental to the trade or business of quarrying (not including agriculture).

(1) That previous Determinations of this Board are hereby amended, and such amendments shall come into force and be operative on and after the 26th day of August, 1912. The Determination and amendments are printed hereunder.

WAGES.

(2) That the lowest prices or rates of payment payable to the following classes of persons shall be—

Hammerman—			
1st year's experience as hammerman	..	..	51s. per week of 48 hours
2nd " " " "	..	..	57s. " "
And thereafter	..	..	69s. " "
Dresser of pitchers or cubes	..	..	66s. " "
Faceman	..	..	60s. " "
Spaller—			
First two months' experience as spaller	..	..	51s. " "
Next four " " "	..	..	54s. " "
And thereafter	..	..	60s. " "
Machine borer	..	..	60s. " "
Hand borer, i.e., the loading man boring by hand, holes exceeding three feet in depth	..	..	60s. " "
Pluggor, loader, trucker, borer's assistant, general assistant, or feeder of a stone-crushing machine	..	..	54s. " "
Labourer or stripper	..	..	51s. " "
Carter driving one horse	..	..	45s. per week of 58 hours
" " two horses	..	..	50s. " "
" in charge of two horses drawing two separate vehicles	..	..	54s. " "
" driving three horses	..	..	54s. " "
And 3s. extra per week for every additional horse.			

APPRENTICES.

NUMBER.

(3) That the number of apprentices who may be employed within any place shall be one apprentice to every three or fraction of three workers engaged and receiving not less than 45s. per week.

Wages.

(4) That the lowest prices or rates payable to apprentices shall be—  
 1st year's experience .. .. . 30s. per week  
 2nd " " .. .. . 35s. "  
 3rd " " .. .. . 40s. "  
 And thereafter the minimum wage.

Apprentices shall be subject to the number of hours per week as fixed for the work on which they are engaged.

IMPROVERS.

NUMBER.

(5) That the number of improvers that may be employed within any place shall be one improver to every four or fraction of four persons employed and receiving not less than 45s. per week.

Wages.

(6) That the lowest prices or rates payable to improvers shall be—

Quarrying.

1st year's experience .. .. . 15s. per week of 48 hours  
 2nd " " .. .. . 21s. " "  
 3rd " " .. .. . 27s. " "  
 4th " " .. .. . 33s. " "  
 5th " " .. .. . 39s. " "  
 6th " " .. .. . 48s. " "  
 And thereafter the minimum wage.

Carting.

Under 17 years of age .. .. . 22s. 6d. per week of 58 hours  
 17 and under 18 years of age .. .. . 30s. " "  
 18 " 19 " .. .. . 35s. " "  
 19 " 20 " .. .. . 40s. " "  
 And thereafter the minimum wage.

OVERTIME.

(7) That any employé who in any week works for any time in excess of the maximum number of hours fixed for a week's work shall be paid for such extra time at the rate of time and a quarter for the first two hours, and thereafter time and a half.

SPECIAL RATES FOR PUBLIC HOLIDAYS AND SUNDAYS.

(8) That the price or rate of payment payable for all work done on

- (a) Sundays;
- (b) on the undermentioned public holidays (that is to say):—  
 Good Friday;  
 Christmas Day; .. .. . } or such other days as may be  
 New Year's Day; .. .. . } observed as public holidays  
 Eight Hours Day; .. .. . } in lieu thereof,

shall be one and a half times the minimum price or rate fixed by this Determination.

PIECE-WORK.

(9) That the lowest piece-work prices or rates to be paid to persons for dressing or knocking out and dressing pitchers or cubes, or for stripping, shall be—

Pitchers—	Description	Dressing per hundred.			Knocking out and dressing per hundred.		
		£	s.	d.	£	s.	d.
	12 inches wide × 9 inches deep × 10 to 14 inches long	0	9	0	0	16	0
	9 " " × 9 " " × 10 " 13 " "	0	7	0	0	13	0
	9 " " × 8 " " × 10 " 13 " "	0	6	0	0	11	0
	9 " " × 8 " " × 9 " 10 " "	0	5	6	0	11	0
	9 " " × 4 to 6 inches deep × 10 to 14 inches long	0	4	6	0	8	6
	9 " " × 4 " 6 " " × 9 " 10 " "	0	4	6	0	8	6
Cubes—							
	4½ to 6 inches wide × 8 to 9 inches deep × 10 to 14 inches long	0	7	0	0	13	0
	3½ " 6 " " × 7 inches " × 10 " 14 " "	0	6	0	0	10	0
	4 " 6 " " × 5 to 6 " " × 8 " 12 " "	0	5	0	0	8	0

Pitchers or cubes restricted to any length which exceeds the average of the lengths specified in any particular item shown above shall be paid for at the rate of 1s. 6d. per hundred in addition to the respective rates specified opposite the said item.

Pitchers or cubes which exceed the maximum length specified in any particular item shown above shall be paid for at the following rate in addition to the respective rates specified opposite the said item, viz. :—2s. per hundred for the first extra inch in length, and 6d. per hundred for each additional inch.

Pitchers or cubes *tied* to any definite length which does not exceed the average of the lengths specified in any particular item shown above shall be paid for at the rate of 1s. per hundred in addition to the respective rates specified opposite the said item.

Pitchers or cubes *tied* to any definite length which exceeds the average of the lengths specified in any particular item shown above shall be paid for at the rate of 2s. 6d. per hundred in addition to the respective rates specified opposite the said item.

All stone for pitchers or cubes shall be plugged and placed on the banker ready for persons engaged knocking out and dressing.

## Stripping—

	<i>s. d.</i>
Not exceeding 18 inches in depth .. ..	0 10 per superficial yard.
Exceeding 18 inches, but not exceeding 30 inches in depth .. ..	1 0 "
Exceeding 30 inches in depth .. ..	1 2 per cubic yard.

Dated at Melbourne this 22nd day of July, 1912.

JOSEPH ROWAN, J.P.,  
Chairman.

7

## Factories and Shops Acts.

## DETERMINATION OF THE HAM AND BACON CURERS BOARD.

IN accordance with the provisions of the Factories and Shops Acts, the Special Board appointed to determine the lowest prices or rates which may be paid to any person or persons or classes of persons employed either inside or outside a factory or work-room in the process, trade, or business of a ham and bacon curer has made the following Determination, namely :—

1. That the previous Determination of this Board is hereby amended, and such amendments shall come into force and be operative on and after the 3rd day of August, 1912.

The Determination and amendments are printed hereunder.

2. That the lowest rates of wages to be paid to the following persons shall be :—

## ADULTS.—WAGES.

First man in curing department .. ..	65s.	per week of 48 hours.
First assistant in curing department .. ..	55s.	" " "
Other assistants in curing department .. ..	51s.	" " "
First man in cutting department .. ..	65s.	" " "
Assistants in cutting department .. ..	57s. 6d.	" " "
First man in slaughtering department .. ..	65s.	" " "
Assistants in slaughtering department (including stickers, scalders, openers, shavers, backers, and splitters) .. ..	57s. 6d.	" " "
First man in small goods department .. ..	65s.	" " "
Assistants in small goods department .. ..	52s.	" " "
First man in smoke filling, rolling, and trimming department .. ..	60s.	" " "
Rollers and trimmers .. ..	57s. 6d.	" " "
Smoke fillers .. ..	48s.	" " "
First man in lard and tallow department .. ..	60s.	" " "
Assistants in lard and tallow department .. ..	48s.	" " "
Casing cleaners .. ..	57s.	" " "
Ham baggers .. ..	50s.	" " "
Packers .. ..	48s.	" " "
Washers of hams or bacon .. ..	48s.	" " "
General hands, meaning persons employed at any two or more of the following classes of work, viz. :—Killing, cutting up, curing, smoking, rolling, trimming, or as assistant small goods men .. ..	57s. 6d.	" " "
Yardmen .. ..	48s.	per week of 52 hours.
Casers .. ..	52s. 6d.	per week of 48 hours.
First man in refrigerating department .. ..	60s.	" " "
Assistants in the refrigerating department .. ..	54s.	" " "
All other persons not hereinbefore provided for .. ..	45s.	" " "

APPRENTICES.

NUMBER.

3. That the proportion of apprentices who may be employed within any factory or shop or place shall be one apprentice to every three or fraction of three workers, receiving not less than 45s. per week.

WAGES.

4. That the lowest prices or rates of payment payable to apprentices shall be :—

During 1st year at the trade	.. ..	..	20s. per week of 48 hours.
" 2nd " "	.. ..	..	25s. " " "
" 3rd " "	.. ..	..	32s. 6d. " " "
" 4th " "	.. ..	..	45s. " " "

or until 21 years of age .. 45s. " " "

And thereafter the minimum wage.

IMPROVERS.

NUMBER.

5. That the number of improvers who may be employed either inside or outside a factory or shop or place shall be—

One improver to the first three or fraction of three adults, and thereafter one to every three additional adults receiving not less than 48s. per week.

WAGES.

Persons commencing work at the trade under 16 years of age—

During 1st year at the trade	.. ..	..	10s. per week of 48 hours.
" 2nd " "	.. ..	..	15s. " " "
" 3rd " "	.. ..	..	20s. " " "
" 4th " "	.. ..	..	27s. 6d. " " "
" 5th " "	.. ..	..	35s. " " "
" 6th " "	.. ..	..	45s. " " "

And thereafter the minimum wage.

Persons commencing work at the trade at 16 years of age and under 17 years of age—

During 1st year at the trade	.. ..	..	12s. 6d. per week of 48 hours.
" 2nd " "	.. ..	..	17s. 6d. " " "
" 3rd " "	.. ..	..	25s. " " "
" 4th " "	.. ..	..	35s. " " "
" 5th " "	.. ..	..	45s. " " "

And thereafter the minimum wage.

Persons commencing work at the trade at 17 years of age and under 18 years of age—

During 1st year at the trade	.. ..	..	15s. per week of 48 hours.
" 2nd " "	.. ..	..	20s. " " "
" 3rd " "	.. ..	..	25s. " " "
" 4th " "	.. ..	..	35s. " " "
" 5th " "	.. ..	..	45s. " " "

And thereafter the minimum wage.

Persons commencing work at the trade at 18, 19, or 20 years of age—

During 1st year at the trade	.. ..	..	17s. 6d. per week of 48 hours.
" 2nd " "	.. ..	..	22s. 6d. " " "
" 3rd " "	.. ..	..	30s. " " "
" 4th " "	.. ..	..	40s. " " "

And thereafter the minimum wage.

TIME OF BEGINNING AND ENDING WORK.

6. That the time of beginning and ending work for persons other than those in the refrigerating department, or yardmen, shall be :—

Time of Beginning.	.. ..	Time of Ending.
7 a.m.	.. ..	5.30 p.m. on each of five days of the week.
7 a.m.	.. ..	12 noon on the other working day of the week on which the half-holiday is usually observed.

OVERTIME.

7. That wherever overtime is worked it shall be paid for at the rates as hereunder :—

(a) *Persons in Refrigerating Department—*

For work done in excess of 48 hours in any week .. .. Time and a third.

(b) *Yardmen—*

For work done in excess of 52 hours in any week .. .. Time and a third.

## OVERTIME—continued.

## (c) All other persons—

For work done within the times of beginning and ending work, as specified in Clause 6, in excess of 48 hours in any week ..	} Time and a third.
For work done between 5.30 p.m. and midnight on any of the five ordinary working days of the week .. .. .	
For work done between 12 noon and midnight on the day on which the half-holiday is usually observed .. .. .	
For work done between midnight and 5 a.m. on any working day	
For work done between 5 a.m. and 7 a.m. on any working day ..	Double time. Time and a third.

## SPECIAL RATES FOR SUNDAYS AND PUBLIC HOLIDAYS.

8. That the special price or rate of payment to any person (excepting those in the refrigerating department, and yardmen) for all work done on—

## (a) Sundays.

(b) On the undermentioned public holidays, or such other days as may be observed as public holidays in lieu thereof—

- Good Friday and the following Saturday,
- New Year's Day,
- Easter Monday,
- Twenty-first day of April,
- Christmas Day,
- Boxing Day,

shall be at the rate of double time. Provided that such special rate shall not apply to any employé who works on Good Friday, if he is given a holiday on the following day, nor to any employé who works on the day after Good Friday, if he has had a holiday on Good Friday.

## CASUAL LABOUR.

9. That any person employed for three days or less in any one week shall be deemed to be casually employed, and shall be paid at the rate of time and a third.

## DEFINITIONS.

10. (a) "First man" shall mean the man in charge of a department, and responsible for the work of it, whether employed alone or with others under his direction.

(b) "First assistant" shall mean the man employed to assist the first man of a department where a first man is employed.

(c) "Assistants" shall mean those employed in a department working under the direction of a first man or first assistant.

L. F. S. ROBINSON,  
Chairman.

Melbourne, 31st July, 1912.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. This is essential for ensuring transparency and accountability in the organization's operations.

2. The second part outlines the various methods and tools used to collect and analyze data. This includes the use of surveys, interviews, and data analysis software to gain insights into the organization's performance and identify areas for improvement.

3. The third part describes the process of implementing change management strategies. This involves identifying the need for change, developing a clear plan, and communicating the changes effectively to all stakeholders.

4. The fourth part discusses the role of leadership in driving organizational success. Leaders must provide vision, inspire their teams, and make strategic decisions that align with the organization's long-term goals.

5. The fifth part addresses the importance of continuous learning and development. Organizations must invest in their employees' skills and knowledge to stay competitive in a rapidly changing market.

6. The sixth part discusses the challenges of managing a global organization. This includes navigating cultural differences, managing diverse teams, and ensuring compliance with local laws and regulations.

7. The seventh part describes the role of technology in modern organizations. Technology enables automation, improves communication, and provides valuable insights through data analysis.

8. The eighth part discusses the importance of sustainability and social responsibility. Organizations have a duty to their stakeholders to operate ethically and contribute positively to society.

9. The ninth part describes the role of innovation in driving growth and competitive advantage. Organizations must foster a culture of innovation and encourage employees to think creatively.

10. The tenth part discusses the importance of effective communication in all aspects of organizational life. Clear communication is essential for building trust, resolving conflicts, and achieving organizational goals.

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