



# VICTORIA GOVERNMENT GAZETTE.

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[1924.]

## RULES UNDER THE LICENSING ACTS.

*At the Executive Council Chamber, Melbourne, the first day of July, 1924.*

PRESENT :

His Excellency the Governor of Victoria.

Sir A. J. Peacock  
Dr. Argyle  
Mr. Oman  
Mr. Gordon

Mr. Toutcher  
Mr. McGregor  
Mr. Groves.

**U**NDER and by virtue of the powers and authorities conferred by the Licensing Acts and the *Acts Interpretation Act 1918*, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby rescind all Rules heretofore made under the Licensing Acts, and doth hereby make the following Rules (that is to say) :—

### REGISTER OF THE LICENSING COURTS.

1. The Clerk of each Licensing Court shall keep a register of the minutes or memoranda of all the decisions, orders, judgments, and other proceedings of such Licensing Court in such form as the Chairman of Licensing Courts may prescribe, and shall enter and record the prescribed particulars therein in the proper column of the register, and the entries in the register of such Courts shall be distinguished by the name of the Licensing District for which each Court for the time being exercises jurisdiction.

2. The Registrar of Licensing Courts shall keep a register recording all such decisions, orders, judgments, and other proceedings of every Licensing Court.

### MEMBERS OF THE COURT TO SIGN A REGISTER.

3. The members of the Licensing Court present shall sign the entries relating to the minutes, memoranda, or proceedings of each Court either in the register kept by the Clerk or that kept by the Registrar at the sitting of the Court at which the matters referred to in such entries were dealt with by the Court.

### DUTIES OF THE REGISTRAR AND CLERK OF LICENSING COURTS.

4. The Registrar and the Clerk of each Licensing Court shall have a seal of the Court, and shall keep the books in the forms prescribed by the Chairman of Licensing Courts and these Rules.

5. The Registrar of Licensing Courts, when attending any sitting of a Licensing Court at which the Clerk is not present, shall furnish the Clerk with a minute of all decisions, orders, judgments, and other proceedings of such Court, and the Clerk shall thereupon enter such particulars in his register with a memorandum of the time and place of the sitting, and shall sign the same.

6. When the Registrar is not present at any sitting of a Licensing Court the Clerk of the Court shall furnish him with similar particulars to those set out in the foregoing Rule, and the Registrar shall make a corresponding entry in his register.

### COLLECTION OF FEES.

7. The Registrar or the Clerk of each of the Licensing Courts shall demand and collect all fees payable under the Licensing Acts and these Rules where such fees are not required therein to be paid to the Treasurer or a Receiver of Revenue, and shall cause an official acknowledgment to be given for each fee received, and shall forthwith bring the same to account, and enter the same in his regulation cash-book in such manner as the Treasurer may direct.

8. The fees set out in the First Schedule to these Rules shall be taken in addition to or in substitution for the fees mentioned in the Eighteenth Schedule to the *Licensing Act* 1915.

NOTICE OF APPLICATIONS WHERE NOT OTHERWISE PROVIDED FOR.

9. Notice of all applications to the Licensing Court or a member thereof where not otherwise provided for in the Licensing Acts or these rules shall be given to the Clerk of the Licensing Court and the Inspector of the Licensing District seven days before the date of the sitting of the Court at which the application is to be made, but the Court, if it thinks fit so to do at any sitting, may receive, hear, and dispose of any such application or business notwithstanding that no previous notice thereof has been given.

SEARCHES.—COPIES OF RECORDS AND DOCUMENTS.

10. Any person on payment of the prescribed fee at any time when the office of the Registrar or Clerk of the Licensing Court is open for business may inspect any register-book, books, documents, and papers kept and preserved by the said Registrar or Clerk, and shall be permitted to make copies thereof; and, if so required, the Registrar or Clerk of the Licensing Court, upon receipt of the prescribed additional fee after examining and verifying such copies, shall certify them to be true copies.

11. Provided that no person shall disclose the amount of any percentage fee, nor shall any person be entitled to inspect or make a copy of any record, declaration, document, or entry showing the purchases of liquor or the percentage fees arising thereon in respect of any licensed premises, including any registered club premises, except the secretary or a member of the specified club, the owner of the specified licensed victualler's premises, the licensee of the specified licensed premises or their duly authorized representative, or any Inspector of Licensing Districts.

REGISTER OF OWNERS OF LICENSED PREMISES.

12. The Registrar of the Licensing Court shall keep a book to be called "Register of Owners of Licensed Premises," and shall enter therein the name and address and such other particulars as are set out in any application for registration of any owner of licensed premises.

RECORD OF NOTICE TO OWNERS OF CONVICTIONS.

13. Where the Registrar serves a notice of any conviction on any registered owner, he shall forthwith enter in the aforesaid register of owners, particulars of such conviction and of the date and mode of the service of such notice. Where the Registrar serves such a notice on any unregistered owner he shall keep a record of such service.

14. The Registrar shall send by post, addressed to "The Owner," care of the licensee of the licensed premises, a copy of the notice of any conviction served in any other manner by the Registrar on any owner of such licensed premises.

REGISTERED CLUBS.

*Club Register.*

15. The Registrar of Licensing Courts shall keep a register in such form as may be prescribed by the Chairman of the Licensing Court of clubs registered by the Court. He shall cause to be entered therein the name, location, and any other prescribed particulars of all clubs now registered and of any club hereafter registered, and shall, when necessary, strike out the name of any club the registration of which has not been renewed or has been cancelled or surrendered.

*Applications to Register.*

16. When notice of an application for the grant or renewal of a certificate of registration of a club is received by the Clerk of a Licensing Court, he shall forthwith send to the Licensing Inspector for the district, a copy of such notice, one of the certified copies of the Rules of the club lodged with the application, and a statement of the number of bona fide members of the club.

*Removal of a Club.*

17. When any notice of application is received by the Clerk of a Licensing Court for a certificate of removal of a club from the registered club premises to other premises, he shall forthwith send a copy of such notice to the Licensing Inspector for the district in which the proposed premises are situated.

*Report by Licensing Inspector.*

18. The Licensing Inspector shall inquire into and report in writing to the Licensing Court on any such application prior to the date set down for hearing. Where he finds that any provision of the Licensing Acts has not been complied with or that the premises are not suitable, he shall give notice of objection to the applicant pursuant to the provisions of section 262 (1) of the *Licensing Act* 1915, and include a copy of such notice in his report to the Licensing Court.

*Maximum Number of Registered Clubs.—Section 294 (2), Act 2683.*

19. Proof of the aggregate number of registered clubs at the commencement of Part XIII. of the *Licensing Act* 1915, and at the date of any application for the registration of a club may be given by means of a certificate signed by the Registrar of Licensing Courts setting out such numbers.

*Payment of Club Percentage Fee.*

20. No entry recording the grant or renewal of registration of any club shall be made and no certificate of such grant or renewal shall issue unless and until the amount of the percentage fee fixed by the Licensing Court in respect of such grant or renewal shall have been first paid to the Clerk of the Licensing Court.

## REPORT BY LICENSING INSPECTOR ON FITNESS OF APPLICANTS.

21. Where testimonials of character or fitness are lodged by any applicant with the Clerk of the Court, such applicant shall forthwith forward a copy thereof to the Licensing Inspector for the district, who shall make a thorough inquiry and report thereon so that such report shall reach the Licensing Court prior to the time set down for the hearing of the application. Where the applicant or the husband, wife or partner of the applicant has previously held a licence, the applicant shall so inform the Licensing Inspector who shall inquire from the Licensing Inspector of the district in which such licence was held, as to the manner in which the business was conducted and state the result in his report.

## PERMITS, EXTENDED PERMITS, CONSENTS, AND APPROVALS BY THE COURT.

22. The Licensing Inspector for the district shall forward to the Registrar of Licensing Courts so as to reach the Court at or prior to the time set down for hearing a report on every application for any Permit or Extended Permit or Consent or Approval by the Court of any plan or other matter of which notice of application has been given, stating his opinion, after inquiry, whether such application is satisfactory or objectionable, and whether the permit is for a matter of public utility or convenience.

## PERMITS UNDER SECTION 6 OF ACT 3028.

23. Any licensed victualler or holder of an Australian wine licence intending to apply to a Licensing Court for a permit under any of the provisions set out in the aforesaid section shall give notice in writing of such intention to the Clerk of such Licensing Court and the Inspector for the licensing district, so as to reach the Clerk and Inspector seven days at least before the day on which such application shall be heard.

24. All such notices shall be in the form prescribed by these Rules and unless a plan of the licensed premises has been previously lodged and is held by the Licensing Court, shall be accompanied by a ground plan sketch or tracing of the licensed premises and licensed area.

## PERMIT.—NON-INTOXICATING BEVERAGES AFTER 6 P.M.

25. Where such application is made under sub-division (1) (a) or (b), the room or apartment in which it is proposed that non-intoxicating beverages shall be sold or supplied shall be shown distinctly, with all doors and passages leading thereto and also the situation of every bar-room and place where liquor is kept or stored or from which liquor is supplied with all doors giving admission thereto and all openings through which liquor may be served therefrom.

## PERMIT.—BILLIARD OR BAGATELLE TABLES AFTER 6 P.M.

26. Where such application is made under sub-division (1) (c) the position of the room proposed to be used as a billiard or bagatelle room shall be distinctly shown, with all doors and passages leading thereto, and also the situation of every bar-room and place where liquor is kept or stored or from which liquor is supplied, with all doors giving admission thereto and all openings through which liquor may be served therefrom.

27. Every such permit granted by the Licensing Court shall be in the form prescribed by these Rules and shall set out such conditions and restrictions as the Court may attach thereto.

## NOTICE TO REVOKE A PERMIT.

28. Whenever the holder of a permit under Section 31 of the *Licensing Act* 1916, or under Section 6 of the *Licensing Act* 1919, is convicted of a second offence under the Licensing Acts, the Licensing Inspector for the district shall forthwith apply to the Licensing Court to revoke such permit and shall give the holder of the licence notice of his intention so to do.

## LODGERS' REGISTER BOOK—SECTION 10—LICENSING ACT 1919.

29. The Lodgers' Register Book shall be in the form prescribed by these Rules and shall contain a daily record by number of every room in the licensed premises in use or furnished for use as a bedroom.

30. Such daily record shall be headed by the day of the week and date of the month and year and shall contain the following particulars in the respective columns:—

- (a) A record, by numbers, of all rooms appropriated as bedrooms to lodgers.
- (b) The extent of accommodation of all bedrooms in double (D) and single (S) beds.
- (c) The name and usual place of abode of the lodger to whom each bed or room is appropriated.
- (d) Such particulars as in the opinion of the licensee may be necessary or useful in his business.
- (e) Each bedroom or bed occupied by the licensee or a member of his family shall be identified by the letters L.F., and each bedroom or bed occupied by an employee of the licensee by the letter E.

31. The prescribed form may be either written in ink or printed in the Register, and all lodgers' names and other particulars shall be filled in in ink by the lodger or by the licensee or by some person authorized by the licensee so to do.

32. Each and every entry of a lodger's name and usual place of abode shall be made at the time the bed or beds room or rooms is or are appropriated to such lodger, and any alteration in the Register shall be made in ink by interlineation or deletion, and not by erasure. No person shall register or cause or permit himself to be registered in any lodgers' register book otherwise than under his proper name and for his usual place of abode. The name of every lodger to whom a bed or room is appropriated for more than one night or who has arranged to stay for a succeeding night shall be entered anew in the Register by the licensee or person appointed thereto each day of such stay before the hour of six in the evening.

33. In the event of the ordinary bedroom accommodation of the licensed premises being insufficient for the demands of the lodgers, all shakedown or sleep outs shall be set out in the Register specifying the nature and location thereof and all entries in connexion therewith shall be in accord with these Rules.

34. A licensee shall not have in use or permit any person on his behalf or in his employ to have in use more than one Lodgers' Register Book, nor shall he use or permit the use of any second book or list for a similar purpose. Every Licensing Inspector or any authorized member of the police force, upon an inspection of licensed premises shall inspect the Lodgers' Register Book and shall sign, initial, or otherwise mark it for identification at the page showing the entries for the day of inspection. No other Lodgers' Register Book shall thereafter be brought into use for such licensed premises unless first identified and marked by an Inspector of Licensing Districts or authorized member of the police force by signature, initial or other mark. Every licensed person shall preserve and cause to be preserved every marked Lodgers' Register Book, and all or any such signatures, initials or other marks of identification.

#### POLLS FOR MALLEE OR ADDITIONAL VICTUALLER'S LICENCES.

35. The Regulations made on the twentieth day of March, 1917, pursuant to Section 50, sub-section 7 (c) of the *Licensing Act* 1916, are hereby amended as follows—that is to say :—After the words "Mallee Victualler's Licence" wherever appearing in the said Regulations, there shall be deemed to be inserted the words "or additional Victualler's Licence" and the said regulations shall be given effect to as if those words were so inserted.

#### COSTS.

36. When any Licensing Court makes an order directing the payment of costs by one party to any proceedings before it to any other party or parties, such Court shall fix the amount of such costs, including the fees to be allowed for counsel and attorneys appearing for the party or parties to whom such costs are directed to be paid.

37. The costs of witnesses in attendance at the hearing of any cause, application, or other proceeding by the Licensing Court, although they have not been summoned, and although they have not been examined, may be allowed at any rate not exceeding that mentioned in the Second Schedule hereto.

#### FORMS.

38. The forms under these rules shall be used with such variations as the circumstances of the case may require and it shall be sufficient if the form used complies substantially with the prescribed form, and where none is prescribed the forms used shall be framed in imitation of those prescribed by these Rules, and where any of such forms is at variance with the forms prescribed in the Schedules of the *Licensing Act* 1915, the forms herein prescribed are substituted in lieu thereof.

#### PENALTIES.

39. Any person who is guilty of any contravention of or failure to observe any of the provisions of these Rules, shall be liable to a penalty of not more than £10.

## FIRST SCHEDULE.

(Substituted in place of the 18th Schedule, Act 2683.)

## LICENSING COURT FEES.

	£	s.	d.
For setting down an application—			
For a new licence. Sections 35, 89, 90 and 91, Act 2683. Section 50, Act 2855 .. .. .	1	0	0
For a certificate for grant or renewal of registration or removal of a club. Sections 253, 254, and 261 .. .. .	1	0	0
For an order of the Licensing Court exempting a registered club from the operation of all or any of the provisions of Sections 182, 187, 188, 202, 205, and 210 of Act 2683 .. .. .	1	0	0
On behalf of an owner or mortgagee. Section 105 .. .. .	1	0	0
For rehearing any cause or matter determined by the Court. Section 61 .. .. .	1	0	0
For special authority under Sections 119 and 122, or a consent or approval under Sections 125, 147 or 174 .. .. .	0	5	0
For special leave for dancing, concert or theatrical performance. Section 117 .. .. .	1	0	0
For permission to have two or more bar-rooms, or to vary position of bar-room or liquor cupboard. Sections 116, 214 .. .. .	0	5	0
For any other permit, permission, consent, approval or matter .. .. .	0	2	6
For every special case stated. Section 67 .. .. .	1	0	0
For every recognisance .. .. .	0	5	0
For every search at the office of the Registrar or the Clerk of a Licensing Court .. .. .	0	2	6
For every certificate that a copy of a document or extract from a book or proceeding of a Licensing Court is a true copy .. .. .	0	2	6
For every summons to witness .. .. .	0	1	0
For every copy thereof, if prepared by the clerk .. .. .	0	0	6
For every summons other than a summons to witness .. .. .	0	2	6
For service of every summons or order (including summons to witness) on each defendant or other persons to be served with any summons or order (where required to be served by the police) if the distance from the constable's residence does not exceed five miles .. .. .	0	2	6
If beyond five miles for every additional mile for each defendant or person .. .. .	0	1	0

## FEE FIXED PURSUANT TO SECTION 127 OF ACT 2683.

For permission to sell and dispose of liquor on board a substitute vessel .. .. .	1	0	0
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## CERTAIN FEES FIXED BY THE LICENSING ACTS TO BE PAID IN ADDITION TO SETTING DOWN AND PERCENTAGE FEES.

Prior to issue of temporary licence. Sections 4 and 10, Act 2855 .. .. .	1	0	0
For every extra bar. Section 116, Act 2683 .. .. .	10	0	0
For a duplicate licence. Section 124, Act 2683 .. .. .	1	0	0
For a permit to sell non-intoxicating beverages. Section 6 (a), Act 3028 .. .. .	1	0	0
For a permit to use billiard or bagatelle tables between 6 and 10.30 p.m. Section 6 (c), Act 3028 .. .. .	0	10	0
For endorsing on certain licences the name of an agent or nominee. Section 13, Act 3259 .. .. .	1	0	0
For extended permit to supply liquor with meals on a special occasion in licensed or permit for unlicensed premises after 6 p.m. Section 34, Act 3259. .. .. .	1	0	0
For authority to remove spirit merchant's licence or grocer's licence, Sections 10-17 .. .. . each	2	0	0

## SECOND SCHEDULE.

## ALLOWANCES TO WITNESSES.

*Costs of Witnesses' Attendance.*—The cost of witnesses in attendance at the hearing of any matter or cause by the Licensing Court (although they have not been summoned, and although they have not been examined), may be allowed at any rate not exceeding that mentioned in the Schedule hereto, and such rates shall be in lieu of the rates fixed by the Order of the Governor in Council made on the 21st day of February, 1907 (that is to say):—

## For Travelling.

1. To every witness or interpreter the sum actually paid, but not exceeding One shilling for every mile he may reside from the Court at which he may be required to attend.
2. To every witness or interpreter who may travel by ship, coach, railway, or tram, the sum actually and properly paid for fares both in going to and returning from the Court at which he may be required to attend.
3. No allowance under clause 1 will be made to any witness or interpreter residing within 3 miles of the Court which he may be required to attend.
4. In all cases where practicable witnesses or interpreters must travel by ship, coach, railway, or tram, and in such part of the vessel, vehicle, or train as may be suitable to their station in life.
5. For attendance subject to qualification as hereunder for each day of actual attendance in Court:—

	£	s.	d.
A. To every barrister and solicitor, medical practitioner, civil engineer, architect, surveyor, accountant (as defined below) or notary attending in a professional capacity .. .. .	1	0	0
B. To every such witness when not attending in a professional capacity, and to every clergyman, bank manager, bank inspector, merchant, or auctioneer, the amount lost by attendance, but not exceeding—			
(i) If residing within 5 miles of the Court .. .. .	0	5	0
(ii) If residing beyond 5 miles from the Court .. .. .	0	10	0
C. To every interpreter or expert, amount agreed, not exceeding—			
(i) If residing within 5 miles of the Court .. .. .	0	10	0
(ii) If residing beyond 5 miles of the Court .. .. .	0	12	6
D. To every other witness the amount lost by attendance when there has been direct loss of wages or other remuneration, but not exceeding .. .. .	0	6	0
Additional if residing beyond 20 miles from the Court for each day necessarily absent from home in travelling to and from (not including the days at) the Court—A, £1; B, 12s. 6d.; C, 15s.; D, 7s. 6d.			

6. To every witness or interpreter who may be necessarily detained, or who may be prevented from proceeding on his journey or to his place of abode, either before or after attending the Court, the same allowance from the date of detention up to the date of attending the Court, or of departure, as paid to witnesses residing beyond 20 miles from the Court, and mentioned in the last preceding paragraph.

7. No allowance will be paid to any member of the police force for attendance at a Licensing Court.

8. Witnesses who attend in more than one cause or matter will be entitled to a proportionate payment only in each cause or matter.

9. "Accountant" shall mean and include a member or associate of any recognised society or association of accountants or actuaries in Great Britain or Ireland, a member of the "Australasian Corporation of Public Accountants," of the "Federal Institute of Accountants (Incorporated)," of the "Incorporated Institute of Accountants, Victoria," of the "Australian Institute of Incorporated Accountants," a public accountant or actuary actually practising as such, or a Government auditor of municipal accounts, or any person holding a licence of the Companies Auditors' Board.

## PRESCRIBED FORMS UNDER THE RULES.

## APPLICATIONS FOR NEW LICENCES.

The Licensing Acts.  
(Sections 89, 90, 92 and 94, Act 2683.)

FORM N1.

## NOTICE OF APPLICATION FOR A VICTUALLER'S LICENCE.

Premises at

Licensing District.

I, the undersigned, do hereby give notice that I desire to obtain and at the sitting of the Licensing Court for the above Licensing District, to be holden at on the day of 192 , will apply for a Certificate authorizing the issue of a Victualler's Licence for the above-mentioned premises, containing bedrooms and other rooms, exclusive of those required for the use of the licensee, his family, and servants, the area, dimensions of rooms and appurtenances being shown on the plan lodged with the Licensing Court.

Dated the day of 192

Signature.  
Address.

The Licensing Acts.  
(Sections 89, 90, 92 and 94, Act 2683, and Section 50, Act 2855, as amended.)

FORM N2.

## NOTICE OF APPLICATION FOR A MALLEE (OR ADDITIONAL) VICTUALLER'S LICENCE.

Premises at

Proclaimed Area.

I, the undersigned, do hereby give notice that I desire to obtain and at the sitting of the Licensing Court to be holden at on the day of will apply for a Certificate authorizing the issue of a Mallee (or Additional) Victualler's Licence for premises situate as above, in the aforesaid proclaimed area, conditionally upon the erection thereon of a house and other buildings in conformity with the plans and specifications lodged with the Licensing Court, the area proposed to be licensed and the number and dimensions of the rooms, in addition to those required exclusively for the use of the licensee, his family and servants, being therein set out, the work to be commenced within weeks, and completed within months from the grant of such Certificate, or within such period as the Licensing Court may approve.

Dated the day of 192

Signature.  
Address.

The Licensing Acts.

FORM N3.

## NOTICE OF APPLICATION FOR OTHER THAN A VICTUALLER'S LICENCE.

Premises at

Licensing District.

I, the undersigned, do hereby give notice that I desire to obtain and at the sitting of the Licensing Court for the above Licensing District, to be holden at on the day of 192 , will apply for a Certificate authorizing the issue of a licence for the above premises, a plan or sketch of which has been lodged with the Licensing Court.\*

Dated the day of 192

Signature.  
Address.

\* In an application for an Australian Wine License the Annual Value must be shown to be not less than £50 in any city or town, and not less than £20 elsewhere.

The Licensing Acts.  
(Section 4, Act 3259.)

FORM N4.

## NOTICE OF APPLICATION BY A BODY CORPORATE FOR A LICENCE [ETC.].

Premises at

Licensing District.

being a body corporate empowered to carry on the business of a (Licensed Victualler), doth hereby give notice that it desires to obtain and will apply, &c. and the said Company doth hereby appoint of its Nominee for the purposes of the Licensing Acts.

Dated the day of 192

(L.S.) (Signed)---

Directors.

Registered office

(Signed)---

Nominee.

The Licensing Acts.  
(Section 4, Act 3259.)

FORM N5.

## NOTICE OF APPLICATION BY A PARTNERSHIP FIRM FOR A LICENCE [ETC.].

Premises at

Licensing District.

I, being nominated for the purpose by the firm known as hereby give notice that on behalf of the said firm I desire to obtain and will apply, &c.

Dated the day of 192

(Signed)

Nominee on behalf of

Members of  
said Firm.

## OBJECTIONS.

The Licensing Acts.  
(Sections 98 and 99, Act 2683.)

FORM N6.

## NOTICE OF OBJECTION TO THE GRANT OR RENEWAL OF A LICENCE.

Premises at

Licensing District.

The undersigned hereby give notice that he intend to object and at the sitting of the Licensing Court to be holden at on the day of 192 , will object to the application of for a Certificate authorizing the issue (or renewal) of a licence for the above premises, on the following grounds:—

Dated the day of 192

Signed 1  
2  
3Ratepayers,  
or  
Owner of said premises, or  
Member of the Police Force.

## CERTIFICATES AUTHORIZING ISSUE OF LICENCES.

Form N7.

The Licensing Acts.

## CERTIFICATE TO AUTHORIZE THE ISSUE OF A VICTUALLER'S LICENCE.

(Section 103, Act 2683.)

The Licensing Court for the Licensing District of \_\_\_\_\_ at a sitting of the said Court holden this day at \_\_\_\_\_ the requisite notice of application for this certificate having been proved before the said Court to have been duly served and posted and it appearing to the said Court that the premises hereinafter mentioned contain the requisite accommodation doth hereby authorize the issue to \_\_\_\_\_ of a Victualler's Licence for the \_\_\_\_\_ and the said Court fixes the percentage fee to be paid before the issue of such licence at the sum of £ \_\_\_\_\_ (and, in the case of a Mallee or Additional Victualler's Licence, the added annual value).

Given under the seal of the said Court the \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_ Clerk of the said Court.  
(L.S.)

NOTE.—The licence fee is payable to the Treasurer or at the office of the Receiver of Revenue at \_\_\_\_\_ within 28 days of this date. It will, however, be accepted within a further period of 10 days if the penalty of 10 per cent. is also tendered.

After the expiry of the 38 days the certificate becomes void, and the Owner or Mortgagee, if not the Licensee, may within one week take action under section 105 of Act No. 2683.

The Licensing Acts.

Form N8.

## GENERAL CERTIFICATE TO AUTHORIZE THE ISSUE OF A LICENCE.

(Section 103, Act 2683.)

The Licensing Court for the Licensing District of \_\_\_\_\_ at a sitting of the said Court holden at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_, the requisite notice of application for this Certificate having been proved before the said Court to have been duly served, doth hereby authorize the issue to \_\_\_\_\_ of a \_\_\_\_\_ Licence for the premises situated at \_\_\_\_\_ (or in the case of a Packet Licence, to the Master of the specified vessel), and the Court fixes the percentage fee to be paid before the issue of the licence at the sum of £ \_\_\_\_\_ (or where there is a fixed fee the amount of such fee).

Given under the seal of the said Court the \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_ Clerk of the said Court.  
(L.S.) (Signed)

NOTE.—The licence fee is payable to the Treasurer or at the office of the Receiver of Revenue at \_\_\_\_\_ within 28 days of this date. It will, however, be accepted within a further period of 10 days if the penalty of 10 per cent. is also tendered.

## LICENCE FORMS.

## VICTUALLER'S LICENCE.

Form N9.

The Licensing Acts.

(Section 8, Act 2683 as amended. Section 4, Act 2855.)

Licence to  
For

Hotel.

Licensing District.

Whereas the Licensing Court for the above Licensing District by its Certificate dated the \_\_\_\_\_ day of \_\_\_\_\_ 192 \_\_\_\_\_, has authorized the issue to the above-mentioned person of a Victualler's Licence for certain premises, situate and named as above, and the percentage fee fixed by the said Court and specified hereunder has been paid into my office this day: I do hereby declare that the person aforesaid is licensed to sell and dispose of liquor in any quantity on such premises between the hours of nine in the morning and six in the evening. Subject to the provisions of the Licensing Acts, this licence shall commence upon the 1st day of January, 192 \_\_\_\_\_ and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 192 \_\_\_\_\_  
Percentage fee paid £ \_\_\_\_\_ Receiver of Revenue.

## MALLEE (OR ADDITIONAL) VICTUALLER'S LICENCE.

Form N10.

The Licensing Acts.

(Sections 8, Act 2683, as amended. Sections 4 and 50, Act 2855.)

Licence to  
For

Hotel.

Proclaimed Area.

Whereas the Licensing Court by its Certificate, dated the \_\_\_\_\_ day of \_\_\_\_\_ 192 \_\_\_\_\_, has authorized the issue to the above-mentioned person of a Victualler's Licence, to be known as a Mallee (or Additional) Victualler's Licence for certain premises, situate and named as above, and the fees fixed by the said Court and specified hereunder have been paid into my office this day: I do hereby declare that the person aforesaid is licensed to sell and dispose of liquor in any quantity on such premises between the hours of nine in the morning and six in the evening. Subject to the provisions of the Licensing Acts, this licence shall commence upon the 1st day of January, 192 \_\_\_\_\_, and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 192 \_\_\_\_\_  
Percentage fee .. £ :  
Added annual value .. £ :  
Total paid .. £ :  
Receiver of Revenue.

Form N11.

## PACKET LICENCE.

The Licensing Acts.

(Section 9, Act 2683. Sections 4, 9 and 18, Act 2855.)

Licence to  
Master of

Licensing District.

Whereas the Licensing Court for the above Licensing District by its Certificate, dated the day of 192 has authorized the issue of a Packet Licence to the above-mentioned person, being the master of the vessel aforesaid, which vessel conveys passengers from and to places in Victoria, and the percentage fee fixed by the said Court, as specified hereunder has been paid into my office this day: I do hereby declare that the person aforesaid is licensed to sell and dispose of liquor on board such vessel on any day except Sunday, to passengers thereon between the hours of nine in the morning and six in the evening during the passage of such vessel from or to places in Victoria. Subject to the provisions of the Licensing Acts, this licence shall commence on the 1st day of January, 192 and continue in force until the 31st day of December in the same year, both days inclusive.

Given under my hand at this day of 192

Percentage Fee paid £ :

Receiver of Revenue.

Form N12.

## GROCER'S LICENCE.

The Licensing Acts.

(Sections 10 and 216, Act 2683. Section 4, Act 2855.)

Licence to  
For Premises

Licensing District.

Whereas the Licensing Court for the above Licensing District by its Certificate dated the day of 192 has authorized the issue to the above-mentioned person of a Grocer's Licence for the aforesaid premises, and the fees payable under the Licensing Acts and fixed by the said Court as specified hereunder have been paid into my office this day: I do hereby declare that the person aforesaid being also a Licensed Spirit Merchant is licensed to sell and dispose of liquor in bottles on such premises during such time between the hours of nine in the morning and six in the evening as the said premises may lawfully be kept open under any law for the time being in force relating to the closing of shops, but not on Sunday: Provided that (a) no such bottle shall contain less than a reputed pint; (b) no such bottle shall be supplied by or on behalf of the purchaser for the reception of any ale or stout; and (c) no such liquor shall be drunk on such licensed premises.

Subject to the Licensing Acts this licence shall commence on the 1st day of January, 192 and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at this day of 192

Percentage Fee .. £ :  
Fixed Fee .. £ 0 0

Total Paid .. £ :

Receiver of Revenue.

Form N13.

## AUSTRALIAN WINE LICENCE.

The Licensing Acts.

(Sections 11, 24, 31, 155, 212, 215, 241 and 242, Act 2683. Sections 4 and 31, Act 2855.)

(Sections 4 and 6, Act 3028. Section 21, Act 3259.)

Licence to  
For Premises

Licensing District.

Whereas the Licensing Court for the above Licensing District by its Certificate, dated the day of 192 has authorized the issue to the above-mentioned person of an Australian Wine Licence for the aforesaid premises, and the percentage fee fixed by the said Court and specified hereunder has been paid into my office this day: I do hereby declare that the person aforesaid is licensed on such premises to sell and dispose of Wine, Cider, or Perry (such Wine, Cider, or Perry containing not more than thirty-two per centum of proof spirit) the produce of fruit grown in any State of the Commonwealth in quantities not exceeding two gallons, between the hours of nine in the morning and six in the evening. Subject to the provisions of the Licensing Acts this licence shall commence upon the 1st day of January, 192 and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at this day of 192

Percentage Fee paid .. £ :

Receiver of Revenue.

Form N14.

## VIGNERON'S LICENCE.

The Licensing Acts.

(Sections 12 and 178, Act 2683. Section 4, Act 2855.)

Licence to  
For Vineyard at

Licensing District.

Whereas the Licensing Court for the above Licensing District by its Certificate, dated the day of 192 has authorized the issue to the above-mentioned person of a Vigneron's Licence for a vineyard situate as above, and the fee payable under the Licensing Acts as specified hereunder has been paid into my office this day: I do hereby declare that the person aforesaid is licensed at the said vineyard between the hours of nine in the morning and six in the evening, on any day except Sunday to sell (in quantities of not less than one pint and not to be drunk on the premises), wine made from grapes of his own growing, or from grapes purchased by him. Subject to the provisions of the Licensing Acts, this licence shall commence on the 1st day of January, 192 and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at this day of 192

Fee Paid .. £ 5 : 0 : 0

Receiver of Revenue.



## RAILWAY REFRESHMENT ROOM LICENCE.

Form N15.

## The Licensing Acts.

(Sections 13, 15, 114, 156, 157 and 158, Act 2683. Sections 4 and 9, Act 2855.)

Licence to  
Railway Station atLicensing District.  
day of

Whereas the Licensing Court for the above Licensing District by its Certificate dated the 192 has authorized the issue of a Railway Refreshment Room Licence to the above-mentioned person being the lessee (or sub-manager) of the Railway Refreshment Room at the above Railway Station, and the percentage fee fixed by the said Court as specified hereunder has been paid into my office this day: I do hereby declare that the lessee or sub-manager for the time being of the said Refreshment Rooms is licensed to sell and dispose of liquor in any quantity on such premises between the hours of nine in the morning and six in the evening. Subject to the provisions of the Licensing Acts this licence shall commence on the 1st day of January, 192 and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at

this

day of

192

Percentage Fee paid

£ : :

Receiver of Revenue.

## BREWER'S LICENCE.

Form N16.

## The Licensing Acts.

(Sections 5, 16 and 130 to 136, Act 2683. Sections 4 and 9, Act 2855.)

Licence to  
For PremisesLicensing District.  
day of

Whereas the Licensing Court for the above Licensing District by its certificate, dated the 192 has fixed the percentage fee payable in respect of the issue of this licence and this together with the fee of £1 as provided under Section 4, Act No. 2855, has been paid into my office this day as specified hereunder: I do hereby license the above-mentioned person while carrying on the business of a Brewer at the above premises to sell and dispose of Beer, Ale, Porter, or Wine, made in Victoria, in quantities of not less than two gallons, from the day of 192 until the 31st day of December of the same year, both days inclusive, subject to the provisions of the Licensing Acts.

Given under my hand at

this

day of

192

Fixed Fee

£1 0 0

Percentage Fee

£ : :

Total Paid

£ : :

Receiver of Revenue.

## SPIRIT MERCHANT'S LICENCE.

Form N17.

## The Licensing Acts.

(Sections 17 and 178, Act 2683. Sections 4 and 9, Act 2855.)

Licence to  
For PremisesLicensing District.  
day of

Whereas the Licensing Court for the above Licensing District by its Certificate dated the 192 has authorized the issue to the above-mentioned person of a Spirit Merchant's Licence for the aforesaid premises in such Licensing District, and the fees payable under the Licensing Acts, and fixed by the said Court as specified hereunder have been paid into my office this day: I do hereby declare that the person aforesaid is licensed on such premises to sell and dispose of duty paid spirituous liquors, wine or fermented malt liquors in quantities of not less than two gallons during such time between the hours of nine in the morning and six in the evening, as such premises may lawfully be kept open under any law in force for the time being relating to shops, but not on Sunday: Provided that no such liquor shall be drunk on such licensed premises: And I further declare that the aforesaid person is licensed to keep and store such liquors on such premises. Subject to the provisions of the Licensing Acts this licence shall commence on the 1st day of January, 192 and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at

this

day of

192

Fixed Fee

£25 0 0

Percentage Fee

£ : :

Total Paid

£ : :

Receiver of Revenue.

## BILLIARD TABLE LICENCE.

Form N18.

## The Licensing Acts.

(Section 18, Act 2683. Section 4, Act 2855. Sections 4 and 6, Act 3028.)

Licence to  
For PremisesLicensing District.  
day of

Whereas the Licensing Court for the above Licensing District by its Certificate dated the 192 has authorized the issue to the person above-mentioned of a Billiard Table Licence for the above premises and the sum specified hereunder has been paid into my office this day: I do hereby declare that the aforesaid person is licensed to keep, set up, and maintain billiard (or bagatelle) table in the said premises but not elsewhere and to allow such tables to be used on any day except Sunday between the hours of ten in the morning and half-past eleven at night (or in the case of any billiard or bagatelle tables in the licensed premises of the holder of an Australian wine licence between the hours of ten in the morning and six at night). Subject to the provisions of the Licensing Acts this licence shall commence on the 1st day of January, 192 and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at

this

day of

192

Fee Paid

£ : :

Receiver of Revenue.

July 7, 1924

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Victoria Gazette

The Licensing Acts.

FORM N19.

APPLICATION FOR A DUPLICATE LICENCE.

(Section 124, Act 2683.)

Licencee  
Premises

Licensing District.

I the undersigned being the licensee under a licence for the above-mentioned premises in the above Licensing District which licence was issued [or renewed or transferred] to me on do solemnly and sincerely declare that such licence has not been transferred by me, or forfeited, revoked, or cancelled, but has been lost or destroyed, and I hereby give notice that I will apply to the Licensing Court for the aforesaid Licensing District at a sitting to be holden at Melbourne, on the day of 192 , for a certificate authorizing the issue of a duplicate of such licence.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of an Act of the Parliament of Victoria, rendering persons making a false declaration punishable for wilful and corrupt perjury.

Signed

Declared before me at

this

day of

192

Applicant.

J.P.

The Licensing Acts.

FORM N20.

CERTIFICATE FOR THE ISSUE OF A DUPLICATE LICENCE.

(Section 124, Act 2683.)

Premises at

Licensing District.

The Licensing Court for the above-mentioned Licensing District, being satisfied of the facts and matters hereunder set out, do hereby certify that a Licence for this year was issued to in respect of the above-mentioned premises, and that such Licence has not been forfeited, revoked, or cancelled, or otherwise become void (but was on the day of , 192 , transferred to ), and has been lost or destroyed.

Given under the seal of the Court the

day of

192

(L.S.)

Clerk of the said Court

RENEWALS OF LICENCES.

FORM N21.

The Licensing Acts.

NOTICE OF APPLICATION FOR THE RENEWAL OF A VICTUALLER'S (OR AUSTRALIAN WINE) LICENCE.

(Section 95, Act 2683. Section 10, Act 3259.)

Licencee  
Hotel

Licensing District.

I, the undersigned, being the holder of a Victualler's (or Australian Wine) Licence for the above-mentioned premises in the above Licensing District do hereby give notice that I desire to obtain and will at the next annual sitting of the Licensing Court for such district, to be holden at on the day of November, 192 , apply for—

1. A renewal of the said Licence.
2. A renewal of a permit under Section 6 (1A) of the *Licensing Act* 1919 to sell and dispose of non-intoxicating beverages on the said premises between the hours of 6 p.m. and 10.30 p.m. on any day other than Sunday.
3. A renewal of a permit under Section 6 (1c) of the *Licensing Act* 1919 to allow Billiard or Bagatelle tables to be used on the said premises between the hours of 6 p.m. and 10.30 p.m. on any day other than Sunday.
4. A permit under Section 31 of the *Licensing Act* 1916 for the sale, disposal or supply of liquor for consumption with *bona fide* meals on the said premises between the hours of 6 p.m. and 8 p.m.

Dated this

day of

192

(Sign here)

Applicant.

NOTE.—The Licence and permits together with this notice must be lodged with the Clerk of the Licensing Court at on or before the (first day of November), with a setting down fee of 2s. 6d. (cash or postal note) for each renewal or permit applied for.

If no permits are in force the applicant must strike out paragraphs 2, 3, and 4.

If the applicant does not intend to renew all or any of such permits in force he must strike out the paragraph or paragraphs referring to the permit or permits of which a renewal is not desired.

Forward the accompanying Duplicate of this Notice at the same time to the Licensing Inspector at

The Licensing Acts.

FORM N22.

GENERAL NOTICE OF APPLICATION FOR THE RENEWAL OF A LICENCE.

(Section 95, Act 2683. Section 10, Act 3259.)

Licencee  
Premises at

Licensing District.

I, the undersigned, being the holder of a Licence for the aforesaid premises in the above Licensing District, do hereby give notice that I desire to obtain and will at the next annual sitting of the Licensing Court for such District to be holden at on the day of November, 192 , apply for a renewal of the said Licence.

Dated this

day of

192

(Sign here)

Applicant.

To the Clerk of the Licensing Court at

NOTE.—The Licence together with this notice must be lodged with the Clerk of the Licensing Court at on or before the (first day of November), with setting down fee 2s. 6d. (cash or postal note).

Forward the accompanying Duplicate of this Notice at the same time to the Licensing Inspector at

## CERTIFICATES OF RENEWAL.

The Licensing Acts.  
(Section 103, Act 2683.)

Form N23.

## CERTIFICATE AUTHORIZING THE RENEWAL OF A VICTUALLER'S LICENCE.

Licensee  
Hotel

Licensing District.  
(Proclaimed Area.)

The applicant for this Certificate having produced the licence for the aforesaid premises to the Licensing Court for the above-mentioned Licensing District at the annual sitting holden [pursuant to notice] at \_\_\_\_\_ and such licence not having been forfeited revoked cancelled, or become void for any cause whatsoever the said court doth hereby authorize the renewal to the above-mentioned person of the Victualler's Licence for the aforesaid licensed victualler's premises and doth hereby fix the percentage fee to be paid prior to the issue of such licence at the sum of £ \_\_\_\_\_ (and the added annual value at £ \_\_\_\_\_).

Given under the seal of the Court the \_\_\_\_\_ day of \_\_\_\_\_ 192 \_\_\_\_\_  
(L.S.)

Clerk of the said Court.

NOTE.—Produce this Certificate and pay the above fee to the Receiver of Revenue at \_\_\_\_\_ on or before 31st December, and get your Licence. This Certificate is not a licence. The holder is not entitled to sell liquor on or after 1st January in the New Year unless the above fee for the new licence has been previously paid.

If fee is not paid within 28 days of date of Certificate, the penalty of 10 per cent., in addition to the fee, will be enforced.

This Certificate is void if the fee (with any accrued penalty) is not paid within 38 days of its date.

See Section 105, Act 2683 (as amended), for rights of owner or mortgagee thereafter on non-payment of fee by licensee.

The Licensing Acts.  
(Section 103, Act 2683.)

Form N24.

## GENERAL CERTIFICATE AUTHORIZING THE RENEWAL OF A LICENCE.

Licensee  
Premises

Licensing District.

A licence for one year of the description now held by the aforesaid person for the above-mentioned premises having been produced to the Licensing Court for the above-mentioned Licensing District at the annual sitting holden [pursuant to notice] at \_\_\_\_\_ and such licence not having been forfeited, revoked or become void for any cause whatsoever, the said court doth hereby authorize the issue to the person aforesaid of a licence for the above premises (or in the case of a Packet Licence, to the Master of the specified vessel) and doth hereby fix the percentage fee to be paid before the issue of such licence at the sum of £ \_\_\_\_\_ (in addition to the fixed fee of £ \_\_\_\_\_).

Given under the seal of the Court the \_\_\_\_\_ day of \_\_\_\_\_ 192 \_\_\_\_\_  
(L.S.)

Clerk of the said Court.

NOTE.—Produce this Certificate and pay the above fee to the Receiver of Revenue at \_\_\_\_\_ on or before 31st December, and get your Licence. This Certificate is not a licence. The holder is not entitled to sell liquor on or after 1st January in the New Year unless the above fee for the new licence has been previously paid.

If fee is not paid within 28 days of date of Certificate, the penalty of 10 per cent., in addition to the fee, will be enforced.

This Certificate is void if the fee (with any accrued penalty) is not paid within 38 days of its date.

See Section 105, Act 2683 (as amended), for rights of owner or mortgagee thereafter on non-payment of fee by licensee.

## TRANSFER OF LICENCES.

The Licensing Acts.

Form N25.

## APPLICATION FOR TRANSFER OF LICENCE.

I, \_\_\_\_\_ the holder of a Licence for \_\_\_\_\_ at \_\_\_\_\_ in the \_\_\_\_\_ Licensing District  
and I, \_\_\_\_\_ of \_\_\_\_\_ hereby give notice that we will apply to the Licensing Court at \_\_\_\_\_  
on \_\_\_\_\_ 19 \_\_\_\_\_, for the transfer of such licence to the said \_\_\_\_\_  
Dated \_\_\_\_\_ 19 \_\_\_\_\_ Signed \_\_\_\_\_

Transferor.  
Transferee.

## TRANSFER OF LICENCE.

Form N26.

The Licensing Court for the Licensing District of \_\_\_\_\_ doth hereby transfer the rights and privileges of the within licence to \_\_\_\_\_ of \_\_\_\_\_ for the residue of the term between this date and the end of the 31st day of December of this year.  
Dated the \_\_\_\_\_ day of \_\_\_\_\_ 192 \_\_\_\_\_ Clerk of the said Court.

The Licensing Acts.

Form N27.

## SPECIAL CERTIFICATE OF TRANSFER.

(Sections 112 and 113, Act 2683.)

Whereas a licence to commence upon the [1st] day of [January, 192 ] and continue until the 31st day of December of the same year, both days inclusive was duly issued to \_\_\_\_\_ situate \_\_\_\_\_ And whereas \_\_\_\_\_ ha \_\_\_\_\_ this day applied to the Licensing Court for the Licensing District of \_\_\_\_\_ at a sitting of the said court holden at \_\_\_\_\_ to transfer the said licence to \_\_\_\_\_ And whereas for reasons satisfactory to the said court the said licence cannot be produced: Now, therefore the said court doth hereby transfer the rights and privileges of the above recited licence to \_\_\_\_\_ of \_\_\_\_\_ for the residue of the term between this date and the 31st day of December of the present year.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 192 \_\_\_\_\_

Clerk of the said Court.

## PERMITS, CONSENTS, AND APPROVALS.

The Licensing Acts.

Form N28.

NOTICE OF APPLICATION FOR PERMIT TO SUPPLY LIQUOR WITH MEALS.  
(Section 31 of Act 2855.)

Hotel

Licensing District.

I, the undersigned, being the licensee of the above-mentioned licensed premises, in the above Licensing District do hereby give notice that I desire to obtain and on the day of 192 , will apply to the Licensing Court for such Licensing District for a permit authorizing the sale, disposal, or supply of liquor for consumption with bona fide meals between the hours of six and eight o'clock in the evening on any day other than Sunday, in the dining-room of such licensed premises in which meals are usually served.

Dated at this day of 192

Applicant.

NOTE.—Forward a duplicate of this notice to the Licensing Inspector at application, 2s. 6d.

Setting down fee for this

The Licensing Acts.

Form N29.

## NOTICE OF APPLICATION FOR EXTENSION OF PERMIT TO SUPPLY LIQUOR WITH MEALS ON A SPECIAL OCCASION.

Licensing Act 1916, Section 31, as amended by Licensing Act 1922, Section 35.

Premises

Licensing District.

I, the undersigned, the holder of a Victualler's Licence for the above-mentioned premises in the above Licensing District being also the holder of a permit to supply liquor with meals on the said premises between the hours of 6 p.m. and 8 p.m., hereby give notice of my intention to apply to the Licensing Court for the said District, sitting at Melbourne on the day of 192 , for an extension of the said permit on the day of 192 , to the hour of half-past 10 p.m., on the special occasion of a to be held in the room marked L.M. on the plan lodged with this notice (or previously lodged).

The approximate number of persons expected to be present is

Dated at this day of 192

Applicant.

NOTE.—Forward a duplicate of this notice and plan to the Licensing Inspector for the District at 2s. 6d. is payable with the notice lodged with the Clerk of the Licensing Court, and a further fee of £1 on the grant of the application.

Form N30.

The Licensing Acts.

## NOTICE OF APPLICATION FOR A PERMIT TO SELL OR DISPOSE OF ANY NON-INTOXICATING BEVERAGE ON THE PREMISES OF THE HOLDER OF AN AUSTRALIAN WINE LICENCE OR OF A LICENSED VICTUALLER DURING PROHIBITED HOURS ON ANY DAY OTHER THAN SUNDAY.

(Section 6 (1) (a) and (b) of Act 3028.)

Hotel

Licensing District.

I, the undersigned, being the licensee of the above-mentioned premises in the above Licensing District do hereby give notice that I desire to obtain and will on the day of 192 , apply to the Licensing Court for such Licensing District for a permit authorizing the sale, disposal or supply of non-intoxicating beverages on such Licensed Premises between the hours of six and half-past ten in the evening on any day other than Sunday in the room or apartment marked "A" on the ground plan, sketch, or tracing of said Licensed Premises, lodged herewith (or previously lodged).

Dated at the day of 192

Applicant.

NOTE.—Forward a duplicate of this notice and sketch plan to the Licensing Inspector at fee, 2s. 6d. Further fee on grant of application, One Pound (£1)

Setting down

The Licensing Acts.

Form N31.

## NOTICE OF APPLICATION FOR A PERMIT TO ALLOW ANY BILLIARD TABLES OR BAGATELLE TABLES ON LICENSED PREMISES TO BE USED BETWEEN THE HOURS OF SIX AND HALF-PAST TEN IN THE EVENING ON ANY DAY OTHER THAN SUNDAY.

(Section 6 (1) (c) of Act 3028.)

Hotel

Licensing District.

I, the undersigned, being the licensee of the above Premises in the above Licensing District do hereby give notice that I desire to obtain, and will on the day of 192 , apply to the Licensing Court for such Licensing District for a Permit to allow the Billiard (Bagatelle) Table in the room or apartment marked "B" on the ground plan, sketch, or tracing of such Licensed Premises lodged herewith (or previously lodged) to be used between the hours of six and half-past ten in the evening on any day other than Sunday.

Dated at the day of 192

Applicant.

NOTE.—Forward a duplicate of this notice to the Licensing Inspector at Further fee on grant of application, Ten Shillings.

Setting down fee, 2s. 6d.

July 7, 1924

## The Licensing Acts.

FORM N32.

## NOTICE OF APPLICATION FOR A PERMIT FOR A SPECIAL OCCASION FOR LIQUOR TO BE DRUNK AFTER SIX O'CLOCK P.M. ON UNLICENSED PREMISES.

(Licensing Act 1916, Section 22, as amended by Licensing Act 1922, Section 35.)

Premises at

Licensing District.

I, the undersigned, the occupier of the above-mentioned unlicensed premises, in the above Licensing District, hereby give notice of my intention to apply to the Licensing Court for the said District, sitting at Melbourne on the day of 192 , for a permit for liquor to be drunk on the said premises between the hours of [eight p.m. and half-past ten p.m.] on the day of 192 , on the special occasion of a to be held in the room marked L.M. on the plan lodged with this notice (or previously lodged).

The approximate number of persons expected to be present is

Dated at this day of 192

Applicant.

NOTE.—Forward a duplicate of this notice and plan to the Licensing Inspector for the District, at A fee of 2s. 6d. is payable with the notice lodged with the Clerk of the Licensing Court, and a further fee of £1 on the grant of the application.

## The Licensing Acts.

FORM N33.

## PERMIT AUTHORIZING THE SALE OR DISPOSAL OF NON-INTOXICATING BEVERAGES ON LICENSED PREMISES.

Section 6 (2) of Act 3028.

The Licensing Court for the Licensing District of the Licensee of the premises known as situate at District, to sell and dispose of non-intoxicating beverages on such Licensed Premises\* subject to the following conditions and restrictions.

doth hereby grant permission to [in the said Licensing] [on any day other than Sunday]

1. The Permit shall remain in force from the date hereof during the currency of the licence unless in the meantime suspended, revoked or forfeited and may on application be renewed with the licence.

2. Non-intoxicating beverages shall not be sold, disposed of or consumed or allowed to be sold, disposed of or consumed on such Licensed Premises under this Permit save in the room or apartment on the ground floor marked "A" on the ground plan sketch or tracing accompanying the application.

3. (a) The Licensee shall not under this Permit sell or supply any non-intoxicating beverage or allow the same to be sold or supplied in any bar-room or in any place where liquor is kept or from which liquor is supplied, and (b) any room in which such non-intoxicating beverages are sold or supplied shall be such room as is specified in the Permit and shall be situate on the ground floor of the Licensed Premises and during the times specified as aforesaid in the Permit shall be kept open and accessible to any authorized member of the Police Force and be kept well lighted at night and every door (not being the door of a bar) including any outer door of the Licensed Premises by which the Public has access to such room shall during the times so specified be kept unlocked.

Dated the day of 192

Fee Paid, £1.

Clerk of the said Court.

\* Between the hours six in the evening and nine in the morning or six and half past ten in the evening or such hours as the Court may direct.

## The Licensing Acts.

FORM N34.

Section 6 (2), Act 3028.

## PERMIT AUTHORIZING THE USE OF BILLIARD OR BAGATELLE TABLES ON LICENSED PREMISES DURING THE TIME SPECIFIED HEREIN, BETWEEN THE HOURS OF SIX AND HALF-PAST TEN IN THE EVENING.

Premises—

Licensing District.

The Licensing Court for the above-mentioned Licensing District doth subject to the provisions of the Licensing Acts hereby grant permission to the Licensee of the aforesaid Licensed Premises in the said Licensing District to use between the hours of six and half-past ten in the evening on any day other than a Sunday, Billiard (Bagatelle) tables in the room marked "B" on the ground plan sketch or tracing accompanying the application for this permit (or previously lodged).

Unless suspended, revoked, or forfeited this permit shall remain in force during the currency of the licence and may on application be renewed therewith.

Dated the day of 192

Fee Paid, 10s.

Clerk of the said Court.

## The Licensing Acts.

FORM N35.

(Section 214, Act 2683, as amended by Section 22, Act 3259.)

## NOTICE OF APPLICATION TO VARY THE POSITION OF A BAR-ROOM OR PLACE WHERE LIQUOR IS KEPT.

Licensee—

Hotel.

Licensing District.

I, the undersigned, holder of a Victualler's Licence for the above premises, do hereby give notice that I will apply at the sitting of the Licensing Court to be holden at Melbourne on the day of 192 , for permission to vary the position of the bar-room (or place where liquor is stored or kept) in the manner shown on the sketch or plan of the licensed premises, lodged with the Licensing Court.

Dated this day of 192

Applicant.

## The Licensing Acts.

FORM N36.

NOTICE OF APPLICATION TO THE LICENSING COURT FOR PERMISSION TO HAVE TWO OR MORE BAR-ROOMS  
ON A LICENSED VICTUALLER'S PREMISES.

(Sections 116 and 151 of Act 2683, Section 7 of Act 2855 and Section 18 of Act 3259).

Hotel.

Licensing District.

I, the undersigned, being a Licensed Victualler holding a Victualler's Licence in respect of the above licensed premises in the above Licensing District do hereby give notice that I desire to obtain, and will apply to the Licensing Court for the said Licensing District at a sitting to be holden at Melbourne on the day of 192 for the permission of the said Court to have bar-rooms on my said Licensed premises, the principal bar-room and the additional bar-room being marked and shown on the plan lodged herewith (or previously lodged) and I hereby apply to the Clerk of the said Court to register the said bar-rooms and I deposit with him herewith the sum of pounds, being the fee payable for such additional bar-room.

Dated this day of 192

Applicant.

NOTE.—This notice must be lodged with the Clerk of the Licensing Court with the plan and fees and a duplicate thereof delivered to the Licensing Inspector for the District seven days before the sitting of the Court. Setting down fee for this application Five shillings. Fee for each additional bar, £10.

## The Licensing Acts.

FORM N37.

Section 125, Act 2683 (Section 14, Act 3259), and Section 129, Act 2683 (Section 16, Act 3259).

NOTICE OF APPLICATION FOR APPROVAL OF OR CONSENT TO REBUILDING, EXTENSION, ALTERATION, OR  
VARIATION OF AREA OF LICENSED PREMISES.

Hotel.

Licensing District.

Premises at

the undersigned, being the owner of the above licensed premises (or being the licensee of the said premises, and having obtained the consent of the owner), hereby give notice that at a sitting of the Licensing Court for the above-mentioned Licensing District, to be holden at Melbourne on the day of 192, will apply for an order approving of (or for the consent of the Court to)—

1. The rebuilding of the licensed premises.
2. Additions to the said premises.
3. Alterations of existing buildings.
4. An increase of the licensed area.
5. A decrease of the licensed area.

as shown on the plan lodged with the Licensing Court, the work to be commenced not later than , and to be completed not later than , and I will further apply that the licensee be permitted during the aforesaid period to carry on business—

- (a) With less than the licensed accommodation.
- (b) Without the accommodation required by the Licensing Acts.
- (c) On neighbouring premises, as shown.
- or (d) To suspend the licensed business wholly (or in part), and also
- (e) To close the present bar-room.
- (f) To open a temporary bar-room, as shown on the plan, for a period of weeks.

Dated this day of 192

(Applicant)

I, of , the licensee, hereby consent to the above application.

owner

(Signed)

## TEMPORARY LICENCES.

## The Licensing Acts.

FORM N38.

(Sections 13 and 93, Act 2683 and Section 4 (b), Act 2855.)

## NOTICE OF APPLICATION FOR A TEMPORARY VICTUALLER'S LICENCE.

Licensing District.

For (Races) at

On 192

I, the undersigned, being the holder of a Victualler's Licence for the Hotel at hereby give notice that I desire to obtain and will apply to the Licensing Court for the above Licensing District at the expiration of Seventy-two hours from the date hereof for a Temporary Victualler's Licence for the purpose, date and place above set out.

Dated this day of 192

Signature of Applicant.

Address.

Deliver or Post by Registered Letter a duplicate of this notice to the Licensing Inspector at  
Pay the setting down fee of 2s. 6d. to the Clerk of the Court.

## The Licensing Acts.

FORM N39.

(Sections 13 and 93, Act 2683 and Sections 4 and 10 (4) (b), Act 2855.)

## CERTIFICATE TO AUTHORIZE THE ISSUE OF A TEMPORARY VICTUALLER'S LICENCE.

The Licensing Court for the Licensing District of at a sitting of the said Court holden this day the requisite notice of application for this Certificate having been duly served doth hereby authorize the issue to being a licensed victualler holding a victualler's licence in respect of the Hotel situate at of a temporary licence for the to be held at on the day of 192 if not forfeited in the meantime.

Given under the seal of the said Court the day of 192

(L.s.)

Clerk of the said Court.

NOTE.—Pay the Preliminary fee of £1 to the Treasurer or a Receiver of Revenue and get the licence before selling. Forward Declaration of Liquor Purchases within 14 days to me.

## The Licensing Acts.

Form N40.

## TEMPORARY VICTUALLER'S LICENCE.

(Section 13, Act 2683, Section 4, Act 2855.)

Whereas the Licensing Court for the Licensing District of \_\_\_\_\_ has authorized the issue to \_\_\_\_\_ being also the holder of a Victualler's Licence for the \_\_\_\_\_ Hotel at \_\_\_\_\_ of a Temporary Victualler's Licence for the purpose, place and time hereinafter set out, I, the undersigned, do hereby declare that the aforesaid Licensee is licensed to sell and dispose of liquor subject to the provisions of the Licensing Acts between the hours of ten in the morning and Six in the evening on the \_\_\_\_\_ day of \_\_\_\_\_ next ensuing at the \_\_\_\_\_ at \_\_\_\_\_ but not elsewhere.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_ 192\_\_\_\_ Preliminary Fee Paid £1. Receiver of Revenue.

NOTE.—A further fee of 4 per cent. on the gross cost of liquor procured for the above purpose must be paid.

Forward to the Clerk of the Licensing Court within 14 days, a declaration of liquor purchases. Pay the Percentage Fee fixed within 7 days on receipt of notice. Penalty for neglect, £10.

## The Licensing Acts.

Form N41.

(Section 118, Act 2683.)

## RENEWAL OF TEMPORARY LICENCE WHERE EVENT POSTPONED.

It having been made to appear to me that the event in respect of which the within licence was issued has been postponed from the date therein set out to \_\_\_\_\_ being within 28 days of the date of such licence, and not being a greater number of days, than originally set out, I, the undersigned, who issued such licence do hereby renew such licence for the last-mentioned day subject to the provisions of the Licensing Acts, but this renewal shall not have any effect except for the purpose, place, and time herein declared.

Given under my hand the \_\_\_\_\_ day of \_\_\_\_\_ 192\_\_\_\_ Receiver of Revenue.

## The Licensing Act.

Form N42.

(Section 10 (4) (a), Act 2855.)

## STATUTORY DECLARATION OF LIQUOR PURCHASES FOR A TEMPORARY LICENCE.

For Races, or Sports, at \_\_\_\_\_

on \_\_\_\_\_

Granted by the Licensing Court at \_\_\_\_\_

I, the undersigned, being the Licensee of the \_\_\_\_\_ Hotel, \_\_\_\_\_ and holder of the above temporary licence, do solemnly and sincerely declare that the gross amount (including any duties thereon) paid or payable for liquor procured for the purposes of the above Temporary Licence is \_\_\_\_\_

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Declared at \_\_\_\_\_ in the State of Victoria, this \_\_\_\_\_ day of \_\_\_\_\_ 192\_\_\_\_ Signature of Declarant  
Before me— \_\_\_\_\_ J.P.

NOTE.—Forward within 14 days of the Sports to the Clerk of the Licensing Court at \_\_\_\_\_  
Penalty not exceeding £10 for non-compliance.

## The Licensing Acts.

Form N43.

## NOTICE OF THE AMOUNT OF THE PERCENTAGE FEE FIXED BY THE LICENSING COURT FOR A TEMPORARY LICENCE.

(Sections 4, 9, 10, Act 2855.)

I, the undersigned Clerk of the Licensing Court for the Licensing District of \_\_\_\_\_ hereby give you notice that the said Licensing Court has fixed the percentage fee for the Temporary Licence granted on \_\_\_\_\_ in respect of at the sum of £ \_\_\_\_\_ and further that this amount must be paid to the Receiver of Revenue at \_\_\_\_\_ within seven days of this demand.

Dated at \_\_\_\_\_ the \_\_\_\_\_ day of \_\_\_\_\_ 192\_\_\_\_ Clerk of the said Licensing Court.

To \_\_\_\_\_ of \_\_\_\_\_  
NOTE.—Penalty not exceeding £10 for non-compliance.

## REGISTERED CLUBS.

## The Licensing Acts.

Form N44.

## NOTICE OF APPLICATION FOR A CERTIFICATE OF REGISTRATION OF A CLUB OR THE RENEWAL THEREOF.

(Act 2683, Sections 253 and 254.)

Premises at \_\_\_\_\_ Club.

I, the undersigned, being the Secretary of the aforesaid Club, which occupies the above-mentioned premises, do hereby give notice that I desire to obtain and at the sitting of the Licensing Court for the above-mentioned Licensing District, to be holden at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 192\_\_\_\_, will apply on behalf of the said Club for a Certificate of (the Renewal of) the Registration of the said Club in respect of the aforesaid premises as a Club within the meaning of the Licensing Acts.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 192\_\_\_\_

To the Clerk of the Licensing Court at \_\_\_\_\_

Applicant,  
on behalf of the aforesaid Club.

NOTE.—Notice of application for Registration in duplicate, and signed by the Secretary, together with setting-down fee of \_\_\_\_\_ must be delivered to the Clerk of the Licensing Court at least fourteen days, and for Renewal at least ten days, before the application is to be made, and must be accompanied by the following documents:—(a) Two printed copies of all Rules of the Club certified as correct under the hand of the Secretary; (b) A statement verified by statutory declaration of the number of bona fide members of the Club at the date of the application (and, on an application for registration, the names and addresses of such members).

Forward the accompanying further copy of this notice to the Licensing Inspector at \_\_\_\_\_

July 7, 1924

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Victoria Gazette

Form N45.

The Licensing Acts.

NOTICE OF OBJECTION TO THE REGISTRATION OR RENEWAL OF REGISTRATION OF A CLUB.

(Act 2683, Sections 256 and 257.)

Premises at Club. Licensing District.

Take notice that I, the undersigned, will object at the sitting of the Licensing Court to be holden at on the day of 192 , to your application, on behalf of the above-mentioned Club, that the said Club be registered as a Club within the meaning of the Licensing Acts (or for a certificate of the renewal of the registration of the said Club) in respect of the aforesaid premises on the following grounds, that is to say—

Dated this day of , 192 ,

(Signature of Objector.)  
Address

To Witness to the signature when objector is a ratepayer, householder, or leaseholder within 1 mile of proposed premises.

J.P., or  
Member of  
Police Force.

Form N46.

The Licensing Acts.

(Act 2683, Sections 249 to 270, Act 2855, Sections 5 and 31.)

CERTIFICATE OF THE REGISTRATION OF A CLUB (OR THE RENEWAL THEREOF).

Premises at Club. Licensing District.

The Licensing Court for the above-mentioned Licensing District, at a sitting holden at day of 192 , having authorized the issue of a certificate of the (Renewal of the) Registration of the aforesaid Club in respect of the above-mentioned premises, and the said Court having fixed the percentage fee payable prior to the (Renewal of the) Registration of such Club at the sum set out hereunder, and such amount having been paid : This is to certify that such body, association, or company of persons, known by the name aforesaid, is now registered as a Club within the meaning of the Licensing Acts in respect of the premises aforesaid. Subject to the provisions of the Licensing Acts, this Registration shall commence on the [1st] day of [January] 192 , and continue in force until the 31st day of December of the same year, both days inclusive.

Given under the seal of the said Court at the day of , 192 ,

Percentage Fee paid, £ : : Clerk of the said Licensing Court.

Form N47.

The Licensing Acts.

(Act 2683, Sections 261 and 262.)

NOTICE OF APPLICATION FOR CERTIFICATE AUTHORIZING REMOVAL OF A CLUB TO OTHER PREMISES.

Registered premises Club. Proposed premises Licensing District. Licensing District.

I, the undersigned, being the Secretary of the above-mentioned registered Club, do hereby give notice that at a sitting of the Licensing Court for the Licensing District, to be holden at on the day of 192 , I will apply, on behalf of the aforesaid registered Club, for a certificate authorizing the Removal of such Club to the proposed other premises, as set out above.

Dated the day of , 192 ,

Applicant,  
On behalf of the aforesaid Club.

Form N48.

The Licensing Acts.

NOTICE OF OBJECTION TO THE REMOVAL OF A CLUB TO OTHER PREMISES.

(Sections 261 and 262, Act 2683.)

Licensing District. Club.

Take notice that I, the undersigned, will object at the sitting of the Licensing Court, to be holden at on the day of 192 , to your application on behalf of the above Club for a certificate authorizing the removal of such Club from its registered premises to premises situate at , in the above Licensing District, on the ground that the proposed premises are not suitable for a Club.

Dated this day of , 192 ,

Signature of Objector.

To Secretary of the said Club,  
and to the Clerk of the Licensing Court.

Address



The Licensing Acts.  
(Sections 261, 262, 263, Act 2683.)

CERTIFICATE OF REMOVAL OF A CLUB TO OTHER PREMISES.

Proposed premises at \_\_\_\_\_ Club. \_\_\_\_\_ Licensing District.  
Application having been made to the Licensing Court for the aforesaid Licensing District, and the requisite notice having been duly given by the Secretary of the above-mentioned registered Club for a certificate authorizing the removal of the Club from the premises hitherto registered to other premises mentioned above: This is to certify that the said Club is duly authorized to remove to such proposed premises in the foregoing Licensing District, which shall be the registered premises of such Club from the time of such removal.  
Given under my hand and the seal of the Licensing Court for the foregoing Licensing District the \_\_\_\_\_ day of \_\_\_\_\_, 192\_\_\_\_ (L.S.) \_\_\_\_\_ Clerk of the said Licensing Court.

LICENSING CONVICTIONS.

The Licensing Acts.

NOTICE TO OWNERS OF CONVICTION OF LICENSEE FOR AN OFFENCE UNDER THE LICENSING ACTS.  
(Section 151, Act 2683.)

Take notice that the licensee of the licensed premises specified hereunder was at the Court of Petty Sessions, held at this day convicted of an offence under the Licensing Acts, to wit—  
(Short description of offence:)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 192\_\_\_\_  
To the owner of \_\_\_\_\_  
Mr \_\_\_\_\_

Registrar of Licensing Courts.

STATUTORY DECLARATIONS OF LIQUOR PURCHASES.

The Licensing Acts.

To be forwarded before 1st August to Clerk of Courts at \_\_\_\_\_

STATUTORY DECLARATION OF LIQUOR (LICENSED VICTUALLER CLUB OR RAILWAY REFRESHMENT ROOM) PURCHASES.  
Act 2855, Section 10 (1).

Licensee \_\_\_\_\_ Hotel.

Licensing District.

I, the undersigned, being the holder of a Victualler's Licence in respect of the aforesaid Hotel in the above Licensing District in the State of Victoria, do solemnly and sincerely declare as follows:—

- (1) The quantity of liquor purchased for the said licensed victualler's premises and the gross amount paid or payable therefor INCLUDING ANY DUTIES THEREON, from the \_\_\_\_\_ to the 30th of June, 192\_\_\_\_, and the names and addresses of the persons or firms who sold such liquor, are as hereunder:—

Name and Address of Person or Firm.	Quantity.	Gross Amount Paid or Payable.
(1) _____		£ _____
(2) The total amount paid for duties on liquor brought into the premises, such duties not having been previously included in any declaration, is _____	Total ..	£ _____

- (3) That no liquors except those above declared have been brought on to the licensed premises during the above year for sale or disposal thereon.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Declared before me at \_\_\_\_\_  
in the State aforesaid this \_\_\_\_\_ day of \_\_\_\_\_ in the \_\_\_\_\_ year of our Lord One thousand nine hundred and \_\_\_\_\_

Justice of the Peace.

NOTE.—Percentage Fee payable hereon equals 6 per cent., or for Clubs, 4 per cent.

July 7, 1924

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Victoria Gazette

Form N52.

To be forwarded before 1st August

The Licensing Acts.

to Clerk of Courts at

STATUTORY DECLARATION OF LIQUOR PURCHASES AUSTRALIAN WINE, SPIRIT MERCHANT'S, AND GROCER'S LICENCES.

(Sections 10 (3), Act 2855.)

Licencee  
Premises

Licensing District.

I, the undersigned, being the holder of a Licence in respect of the aforesaid licensed premises in the above Licensing District, do solemnly and sincerely declare :—

That the quantity of liquor sold or supplied by me to persons other than persons licensed to sell liquor, and the gross amount (including any duties thereon) paid or payable by me for such liquor from the 1st day of July, 19 - , to the 30th June, 19 - , are as set out hereunder :—

1st July, 19 - , Stock on hand at cost, including duties .. .. .	£
Liquor purchased or taken into stock from 1st July, 19 - , to 30th June, 19 - , including duties .. .. .	£
Less gross value of Stock on hand on 30th June, 19 - , at cost .. .. .	£
Balance cost of Liquor sold .. .. .	£
Less Gross Cost of Liquor sold within above period to other licensed vendors, as per list herewith .. .. .	£
Balance, Gross cost of liquors sold to unlicensed persons .. .. .	£

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Declared at  
State of Victoria this  
day of .. .. . }  
in the }  
Signed  
Before me—

J.P.

NOTE.—Fee payable hereon equals 4 per cent., subject to the specified minimum fee.

HOTEL LODGERS' REGISTER BOOK.

Form N53.

Wednesday, 7th January, 1920.

No. of Bedroom.	Beds.	Name of Lodger.	Usual Place of Abode.	Remarks.
1	1 S			
2	1 D			
3	2 D			
4	1 S			
5	3 S			
6	1 D, 2 S			
7	1 D, 1 S			
8	3 S			
9	1 S			
10	1 S			
11	2 S			
Shake-downs—				
Billiard Room ..	5 S			
Parlor ..	2 S			
Balcony				

And the Honorable Arthur Robinson, His Majesty's Attorney-General for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,  
Clerk of the Executive Council.

ARTHUR ROBINSON.