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TUESDAY, JANUARY 21.

[1930

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THE CONSTITUTION ACT AMENDMENT ACT 1928, No. 3660.

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ELECTION REGULATIONS, 1930.



**The Constitution Act Amendment Act 1928, No. 3660.****ELECTION REGULATIONS, 1930.**

*At the Executive Council Chamber, Melbourne,  
the twentieth day of January, 1930.*

## PRESENT:

His Excellency the Governor of Victoria.

Mr. Tunnecliffe | Mr. Williams.

WHEREAS in pursuance of the powers him thereunto enabling His Excellency the Governor in Council did, on the dates hereunder specified, make the following Regulations, namely:—

Regulations prescribing forms made on the 8th day of April, 1924;  
Compulsory Voting (Assembly Elections) Regulations 1927, made on the 31st day of March, 1927;

Electoral (Absent Voters) Regulations 1927, made on the 21st day of November, 1927;

Regulations fixing the rates of allowances for expenses of conducting elections, made on the 12th day of June, 1928; and

Electoral (Unenrolled Electors) Regulations 1929, made on the 8th day of January, 1929.

And whereas it is desirable to rescind the said Regulations and to substitute others therefor:

Now therefore, in exercise of the powers in that behalf conferred by the *Acts Interpretation Act 1928*, and sections 242, 338, and 344 of *The Constitution Act Amendment Act 1928* respectively, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby rescind the said Regulations, as amended from time to time, and in substitution therefor doth hereby make the following Regulations (that is to say):—

## ELECTION REGULATIONS 1930.

## PART I.—PRELIMINARY.

1. These Regulations may be cited as the *Election Regulations 1930*.
2. These Regulations are divided into Parts and Divisions as follow:—

Part I.—Preliminary.

Part II.—Voting by Declaration under section 241.

Part III.—Absent Voting.

Part IV.—Compulsory Voting.

Part V.—Miscellaneous.

Division 1.—Declaration of voters unable to produce naturalization certificates.

Division 2.—Declaration of scrutineers at a recount of votes.

Division 3.—Rates of allowances for expenses of conducting elections.

## 3. In these Regulations—

“Chief Electoral Officer” means the Chief Electoral Officer for the State of Victoria;

“District” means Electoral District;

“Part” means Part of these Regulations;

“Province” means Electoral Province;

“Subdivision” means subdivision of a District and also includes any unsubdivided District;

“the Act” means *The Constitution Act Amendment Act 1928*;

any reference to a form shall be a reference to the form in the first schedule hereto or to any form to the like effect and any duty prescribed for a Deputy Returning Officer for any District may be performed by the Returning Officer for that District.

## PART II.—VOTING BY DECLARATION UNDER SECTION 241.

4. This Part shall apply only to voting pursuant to section 241 of *The Constitution Act Amendment Act 1928*.

## 5. In this Part—

“Elector” means a person claiming to vote or voting pursuant to section 241 of the Act; and

“Registrar” means Electoral Registrar appointed pursuant to the Act.

6. The declaration of an elector shall be printed on an envelope, and shall be in accordance with Form 94.

7. The ballot-paper to be used by an elector shall be in accordance with Form 96, or to the like effect, and shall be marked, folded, and returned in strict accordance with the Directions printed thereon. The names of the candidates and the name of the district may be either printed or written on such ballot-paper.

8. Before an elector makes a declaration the Deputy Returning Officer shall put to him the following questions:—

(i) Have you already voted in any electoral district to-day?

(In the case of an adjourned poll, the day from which the poll was adjourned should also be named.)

(ii) Have you received a postal ballot-paper enabling you to vote at any election for the Legislative Assembly to-day?

And the said Deputy may, if he thinks fit, and, if required by any scrutineer or by any two persons entitled to vote at the polling place at which he presides, shall put to any elector the following questions:—

(iii) (Where the elector claims to vote on the grounds of a residential qualification)—

Do you now reside in the electoral district of (the district for which the person claims to vote)?

(iv) (Where the answer to the question numbered (iii) is in the negative)—

Did you reside in the electoral district of (the district aforesaid) at any time within the last three months?; and

(v) Are you a natural-born or naturalized subject of His Majesty?

9. Every elector to whom any of the prescribed questions are put who refuses or omits to answer such questions or in answering them does not show his right to vote shall be and be deemed to be prohibited from voting then or afterwards at such election.

10. Before issuing a ballot-paper to any elector the Deputy Returning Officer shall—

- (a) on the front thereof initial the ballot-paper in the space provided for the purpose and (if not already printed thereon) write the name of the district for which the elector declares he is entitled to vote and the surnames and Christian (or other) names of all the candidates for the said district, and if the surnames and Christian (or other) names of two or more candidates are the same, shall distinguish them by the addition of their residences and occupations; and
- (b) on the back thereof insert the name of the polling place where the vote is polled and the number corresponding with the progressive number recorded by the Deputy in accordance with Regulation 11.

11. Every Deputy Returning Officer shall make a record of the full name of every elector who votes at his polling place, together with the name of the district and subdivision for which the elector claims to vote and the name of the polling place at which the vote is polled, as indicated on the form of declaration, and shall number each entry consecutively, commencing with the number 1, and at the close of the poll shall sign and forward the record to the Returning Officer.

12. The Deputy Returning Officer, who is authorized under the provisions of the Act to open the ballot-box, shall forthwith—

- (i) without opening any envelopes containing votes of electors, transmit such envelopes to the Registrars for the respective subdivisions for which the electors claim that they are entitled to vote; and
- (ii) furnish a report to the Returning Officer by telegraph, or by such other expeditious means as may be available, stating the total number of envelopes forwarded to such Registrars.

13. The Returning Officer for every district shall, before polling day, notify every Deputy of the name and address of the Registrar to whom declaration envelopes containing ballot-papers of electors shall be transmitted pursuant to Regulation 12 (i).

14. The Registrar, on receipt of any envelope containing a ballot-paper of any elector, shall, without opening the envelope, or allowing any other person to do so, examine the declaration of the elector and, after making such inquiry as may be necessary, return the envelope, unopened, to the Returning Officer and report to him, in the place provided for the purpose on the envelope, whether in the Registrar's opinion the voter is or is not a person to whom paragraph (a) or (b) of subsection (i) of section 241 of the Act applies.

15. Every Returning Officer shall preserve in his custody—

- (a) a book, in which he shall keep a record from time to time of the number of envelopes bearing declarations received by him from Electoral Registrars; and
- (b) a locked and sealed ballot-box marked "Section 241 Voters," into which he shall forthwith place all such envelopes.

16. Upon the receipt from Registrars of all envelopes containing votes of electors the Returning Officer shall, in the presence of the scrutineers and poll clerk (if any), but of no other person, deal with the said envelopes and ballot-papers as follows:—

- (a) Open the ballot-box and produce all envelopes contained therein;
- (b) place in one parcel the unopened envelopes bearing the duly signed and attested declarations of persons who, according to the Registrars' reports, are persons to whom paragraph (a) or (b) of sub-section (i) of section 241 of the Act applies, and accept for further scrutiny the ballot-papers contained therein;
- (c) place in another parcel the unopened envelopes bearing the declarations of those persons who, according to the Registrars' reports, are not persons to whom either of the paragraphs of the said section applies, fasten and seal the parcel, endorse thereon the words "Section 241 voters' ballot-papers rejected at the preliminary scrutiny," and add the name of his district, his signature, and the date:

Provided that a ballot-paper shall not be rejected at the preliminary scrutiny by reason only of the fact that—

- (i) the Deputy Returning Officer has omitted to attest the declaration if, before the declaration of the poll, the Deputy certifies that the omission was due to inadvertence, and that the declaration was, as a matter of fact, duly signed in such Deputy's presence; or
  - (ii) there is an omission or an incorrect or insufficient description or a misdescription in respect of any of the particulars required by law to be contained therein, if the Returning Officer is satisfied that the elector is entitled to vote;
- (d) place the envelopes containing the ballot-papers which he has decided to accept for further scrutiny before him on a table in such a manner that the face only of each envelope bearing the address of the Returning Officer shall be visible;
  - (e) without further examining the declaration of any voter, or permitting any other person to do so, withdraw from the envelope each ballot-paper contained therein, and without inspecting or unfolding such ballot-paper, or allowing any other person to do so, forthwith deposit the folded ballot-paper in a locked and sealed ballot-box for further scrutiny: and

(f) place the envelopes in a parcel endorsed with the words "Envelopes bearing section 241 declarations from which ballot-papers have been withdrawn for further scrutiny," fasten the parcel, add the name of the district, his signature, and the date.

17. At the further scrutiny the Returning Officer shall open the ballot-box referred to in Regulation 15, examine the ballot-papers contained therein, reject all informal ballot-papers, and count the first preference votes given for each candidate on all unrejected ballot-papers.

18. (1) The provisions of the Act in regard to the rejection of invalid ballot-papers shall apply to ballot-papers under the said section.

(2) A ballot-paper shall not be rejected as informal merely because the surname only of any candidate has been written thereon if no other candidate has the same surname or because of the entry of a wrong Christian name, or address, or occupation, or of any mistake in spelling where there is no doubt as to the identity of the candidate.

(3) A ballot-paper shall not be rejected as informal merely because of a formal defect therein through the name of the wrong district appearing thereon, or the omission of the name of the district, if the name of the district for which the elector claims to vote appears in the declaration of the elector.

19. As soon as practicable after polling day, the Returning Officer shall enclose all ballot-papers, envelopes, and records in a sealed packet, and comply with section 267 of the Act.

#### PART III.—ABSENT VOTING.

20. The exercise of the right of voting at a polling place as an absent voter is dependent upon the arrangements at the polling place, at which the elector claims to vote as an absent voter, being such as to enable the vote to be recorded without interference with the rights of the electors enrolled for the subdivision for which the polling place is appointed.

21. The declaration of an absent voter pursuant to section 242 (4) (a) of the Act shall be in accordance with Form 100, and shall be printed on an envelope addressed to the Returning Officer for the District for which the elector declares that he is enrolled.

22. Before any person makes any declaration for absent voting, the Deputy Returning Officer shall warn him that if he personates any elector for the purpose of voting, or knowingly makes a false declaration, he will be guilty of a misdemeanour.

23. The ballot-paper of an absent voter shall be in accordance with Form 101, provided that the names of the candidates and the name of the district may be either printed or written thereon, and shall be marked, folded, and returned in strict accordance with the directions printed thereon.

24. Before issuing an absent voter's ballot-paper the Deputy Returning Officer shall—

(a) on the front thereof initial the ballot-paper in the space provided for the purpose, and (if not already printed thereon) write in the name of the district for which the

elector declares he is enrolled, and the surnames and Christian names of all the candidates for that district, and, if the surnames and Christian names of two or more candidates are the same, shall distinguish them by the addition of their residences and occupations; and

- (b) on the back thereof insert the name of the district and the name of the polling place where the vote is polled, and the number corresponding with the progressive number recorded by the Deputy Returning Officer in accordance with Regulation 26.

25. (1) When a claim of any person to vote as an absent voter has been rejected, and such person alleges, pursuant to section 242 (5) of the Act, that his claim to vote should not be rejected, such person shall be permitted to vote on making a declaration in accordance with Form 102, setting out the grounds of his allegation.

(2) The said declaration may be printed on the back of an envelope addressed to the Returning Officer for the district in respect of which the elector claims to vote, or may be printed on a separate form and securely attached by gum or other adhesive substance to such envelope, and shall be used in substitution of the declaration prescribed by Regulation 21.

26. The Deputy Returning Officer shall make a record of the full name of each elector who has voted at his polling place as an absent voter, together with the name of the district and subdivision for which the elector declares that he is enrolled, and the name of the polling place at which the vote is polled, as indicated on the form of declaration, number each entry consecutively, commencing with number 1, and at the close of the poll shall forward the record duly certified to the Returning Officer for the district in respect of which the Deputy Returning Officer is appointed.

27. (a) The Deputy Returning Officer who is authorized under the provisions of the Act to open the ballot-box shall forthwith without opening any envelopes containing absent votes enclose such envelopes in a separate parcel, endorse such parcel with a description of the contents thereof, sign and date such endorsement, and forward such parcel, together with the sealed parcels required to be transmitted by the Act, to the Returning Officer for the District in respect of which the Deputy Returning Officer is appointed.

(b) The Returning Officer shall advise the Returning Officers for other Districts by telegraph of the number of absent votes polled for those Districts within the District for which the first-mentioned Returning Officer acts, and shall transmit to the said Returning Officers in separate parcels and by the first available mail the envelopes containing the absent votes so polled.

28. Every Returning Officer shall preserve in his custody—

- (a) a book in which he shall record from time to time the number of envelopes bearing absent voters' declarations received by him from Returning Officers of other Districts; and



- (b) a locked and sealed ballot-box marked "Absent Voters' Ballot-box" into which he shall forthwith place all envelopes bearing absent voters' declarations received by him from such Returning Officers.

29. Upon the receipt by a Returning Officer of all envelopes containing absent votes, the Returning Officer shall, in the presence of the scrutineers present and poll clerk (if any), but of no other person, deal with the said envelopes and ballot-papers as follows:—

- (a) open the ballot-box and produce all envelopes containing absent voters' ballot-papers;
- (b) place in one parcel the unopened envelopes bearing the duly signed and attested declarations of those persons who he is satisfied are enrolled for and entitled to vote in respect of his district, except for further scrutiny the ballot-papers contained therein and place a mark opposite the name of each of such persons, on a certified copy of the roll to be used by him for the purposes of the scrutiny;
- (c) place in another parcel the unopened envelopes bearing the declarations of those persons who he is satisfied are not enrolled or are not entitled to vote in respect of his district, or whose declarations are not duly signed and attested, fasten and seal the parcel, endorse thereon the words "Absent Voters' Ballot-papers rejected at the preliminary scrutiny", and add the name of his district, his signature, and the date:

Provided that an absent voter's ballot-paper shall not be rejected at the preliminary scrutiny by reason only of the fact that—

- (i) the Deputy Returning Officer has omitted to attest the declaration of the elector, if before the declaration of the poll the Deputy Returning Officer certifies that the omission was due to inadvertence and that the declaration was as a matter of fact duly signed in such Deputy Returning Officer's presence; or
  - (ii) there is an omission or incorrect or insufficient description or misdescription in respect of any of the particulars required by law to be contained therein if the Returning Officer is satisfied that the voter is entitled to an absent vote;
- (d) place the envelopes containing the ballot-papers which he has decided to accept for further scrutiny before him on a table in such a manner that the face only of each envelope bearing the address of the Returning Officer shall be visible;
  - (e) without further examining the declaration of any voter, or permitting any other person to do so, withdraw from the envelope each ballot-paper contained therein, and without inspecting or unfolding such ballot-paper, or allowing any other person to do so, forthwith deposit the folded ballot-paper in a locked and sealed ballot-box for further scrutiny; and

(f) place the envelopes in a parcel endorsed with the words, "envelopes bearing absent voters' declarations from which ballot-papers have been withdrawn for further scrutiny", fasten the parcel, add the name of the district, his signature, and the date.

30. At the further scrutiny the Returning Officer shall open the ballot-box referred to in Regulation 29 (e), examine the absent voters' ballot-papers contained therein, reject all informal ballot-papers, and count the first-preference votes given for each candidate on all unrejected ballot-papers.

31. (a) The provisions of the Act in regard to the rejection of invalid ballot-papers shall apply to absent voters' ballot-papers.

(b) An absent voter's ballot-paper shall not be rejected as invalid merely because the surname only of any candidate has been written thereon if no other candidate has the same surname, or of the entry of a wrong Christian name or address, or occupation, or of any mistake in spelling, where there is no doubt as to the identity of the candidate.

(c) An absent voter's ballot-paper shall not be rejected as informal merely because of a formal defect therein through the name of the wrong district appearing thereon, or the omission of the name of the district, if the name of the district for which the elector is enrolled appears in the declaration of the elector.

32. As soon as practicable after polling day the Returning Officer shall enclose all ballot-papers, rolls, envelopes, and records relating to absent voting in a sealed packet and comply with section 267 of the Act.

#### PART IV.—COMPULSORY VOTING.

33. (1) The marked roll on which the Returning Officer (or Substitute Returning Officer) is required to indicate by a distinguishing mark, pursuant to section 332 of the Act, the names of the electors who have not recorded their votes at the election, shall be a fair copy of the roll for each subdivision of the electoral district for which the Returning Officer (or substitute) has been appointed.

(2) The marked roll for each district shall be certified by statutory declaration in accordance with Form 110.

(3) All the subdivision rolls for an electoral district shall together form the roll for that electoral district.

34. The notice which the Chief Electoral Officer is required, pursuant to section 333 of the Act, to send by post to each elector who has failed to record his vote shall be in accordance with Form 111.

35. The form of reply of any elector, pursuant to section 334 of the Act, shall be witnessed by an elector, or a person qualified to be an elector in the State of Victoria, and shall be in accordance with Form 112.

36. (1) Where the reply of the elector states a reason for his failure to record his vote which, in the opinion of the Chief Electoral Officer is not a valid and sufficient reason for that failure, the Chief Electoral Officer shall, after endorsing on the marked roll his opinion in accordance with section 334 of the Act, notify the elector, in

accordance with Form 113, of his opinion, and inform him that he has the option of having the matter dealt with by the Chief Electoral Officer or by a Court of Petty Sessions.

(2) Before sending the notice referred to in regulation 34 or that provided for by regulation 36 (1), the Chief Electoral Officer shall insert therein a date (not being less than twenty-one days after the date of the posting of the notice) before, or on which the form at the foot of the notice, duly filled up and signed by the elector and witnessed, is to be in the hands of the Chief Electoral Officer.

(3) Any elector to whom a notification has been sent pursuant to regulation 36 (1), who desires the matter to be dealt with by the Chief Electoral Officer, and who is prepared to abide by the decision of that officer, may notify the Chief Electoral Officer in accordance with Form 114.

37. Pursuant to section 336 of the Act—

- (a) The Chief Electoral Officer may make an order in accordance with Form 115 requiring the elector to pay a sum not more than Ten shillings.
- (b) If the sum as stated in the order of the Chief Electoral Officer is not paid within fourteen days after the date of the order, the Chief Electoral Officer may forward to a Clerk of a Court of Petty Sessions a certificate under his hand in accordance with Form 116.

38. The Chief Electoral Officer may, pursuant to section 336 of the Act—

- (a) Authorize in writing, in respect of any electoral district, some person to institute proceedings for the enforcement of penalties under the said section.
- (b) Such person shall, for the purposes of these Regulations, be called a "Prosecuting Officer".
- (c) Such authorization shall be in accordance with Form 117.

39. In any proceedings in a Court of Petty Sessions against an elector for a contravention of section 334 of the Act, there shall be served on the defendant a notice, in accordance with Form 118, that the defendant may attend the Court and answer the charge in person, or may, at any time, not less than seven days before the date fixed for the hearing, lodge with or send by post to the Chief Electoral Officer, a statutory declaration setting out any matter which he desires to set out in answer to the charge, and unless the said Chief Electoral Officer after inquiring into the truth of the statements therein set out, so far as it is practicable for him to do so, is satisfied with the explanation given, and authorizes the withdrawal of the charge, the matter shall be proceeded with, and the said statutory declaration may thereupon be put to such use at the hearing as may be necessary and permissible for the proper determination of the offence. The notice may be printed or written on the summons.

40. In any prosecution in a Court of Petty Sessions in respect of any contravention of section 331 or section 334 of the Act, a certified extract of the marked roll (as defined in section 335 of the Act) in accordance with Form 119 shall be lodged with the Court.

PART V.—MISCELLANEOUS.

*Division 1.—Declaration of Voters Unable to Produce  
Naturalization Certificates.*

41. Any person tendering his vote at any election for the Legislative Council or the Legislative Assembly, who answers to a question put to such elector, pursuant to section 225 (v) or section 236 (2) (v) of the Act, that he is a naturalized subject of His Majesty, but fails to produce his letters of naturalization on being required to do so by the Returning Officer or Deputy, shall be and be deemed to be prohibited from voting at such election unless, pursuant to section 226 or (as the case may be) section 238 of the Act, he makes and signs before the Returning Officer or Deputy a declaration in accordance with Form 68.

*Division 2.—Declaration of Scrutineers at Recount of Votes.*

42. Every scrutineer appointed pursuant to section 296 of the Act for the purposes of a recount of votes shall make and sign before the chairman of the Committee of Elections and Qualifications for the Council or the Assembly (as the case may be), a declaration in the Form 120.

*Division 3.—Rates of Allowances for Expenses of Conducting  
Elections.*

43. The rates of allowances for expenses of conducting elections shall be as set forth in the Second Schedule hereto.

FIRST SCHEDULE.

FORM 68.

Regulation 41.

State of Victoria.

*The Constitution Act Amendment Act 1928, Sections 226 and 238.*

DECLARATION BY NATURALIZED PERSON FAILING TO PRODUCE  
LETTERS OF NATURALIZATION.

I, ....., of ....., do solemnly and sincerely declare that I am a naturalized subject of His Majesty, and that I am unable to produce my Letters of Naturalization, and I make this solemn declaration conscientiously believing the same to be true.

(Signed) .....

Signed and declared at ..... polling booth .....  
this.....day of....., 19....., before me—

Returning Officer or Deputy Returning Officer.

Any person who knowingly makes a false statement in any declaration shall be liable to a penalty of not more than Twenty pounds or to imprisonment with or without hard labour for a term of not more than three months.

Form 94. Regulation 6.

**"SECTION 241 VOTER'S" ENVELOPE.**

To be deposited in the ballot-box by the Returning Officer or Deputy when he has enclosed herein the Voter's ballot-paper. (See directions on back.)

O.H.M.S.

**The Returning Officer for the  
Electoral District of**

I hereby certify that the person whose declaration appears on the back hereof is, or is not, a person to whom paragraph (a) or (b) of sub-section 1 of Section 241 of *The Constitution Act Amendment Act 1928* applies.

*Electoral Registrar.*  
Date / /

(Back of envelope.)

STATE OF VICTORIA.

The Constitution Act Amendment Act 1928.

Form of Declaration to be used at the Polling by a person claiming to Vote under the Provisions of Section 241 of The Constitution Act Amendment Act 1928 who declares that his Name has been omitted from, or struck out of, the Certified List of Voters for the polling place at which he claims to be entitled to vote, owing to an error of an officer (a), or a mistake of fact.

I, (a) Name in full, of (b) Address in full.

(c) Occupation, declare:—

That I am entitled to be enrolled on the Electoral Roll for the Subdivision of the Electoral District of I sent or delivered to the Registrar for the Subdivision a duly completed claim for enrolment (or transfer of enrolment), and that my claim was received by the Registrar not later than the

That from the time of sending or delivering my claim to the Registrar and up to the thirtieth day before the issue of the writ for the election being held this day That to the best of my knowledge and belief my name has been struck out of, or omitted from, the Certified List of Voters for this polling place owing to an error of an officer (a) or a mistake of fact, and not as a result of an objection on the ground of non-residence or other disqualification, or in consequence of the transfer or duplication of my enrolment.

Note.—"Election" in this Declaration means a Legislative Assembly Election.

Personal Signature of Voter Signed before me the day of 19 at Polling Place.

(a) An officer includes a person performing the duties of an officer under Division 7 of Part IV. of The Constitution Act Amendment Act 1928.

NOTE.—A person making any false declaration is liable to a penalty of Twenty pounds, or imprisonment for a term of not more than three months.

DIRECTIONS. 1. This form of declaration must, after being filled up, be signed by the Voter with his personal signature in the presence of the Deputy Returning Officer and then be completed and attested by the Deputy Returning Officer. 2. The Deputy Returning Officer shall then number, initial, and hand to the Voter one ballot-paper (headed "Section 241") for the Legislative Assembly Election held on the date upon which this declaration is made.—3. The Voter will then forthwith—(1) retire alone to an uncompleted compartment of the polling booth, and there, in private, mark his vote on the ballot-paper handed to him, in the manner directed by the Deputy Returning Officer; (2) fold the ballot-paper so as to conceal his vote; (3) place the ballot-paper so folded in the ballot-box; (4) the Deputy Returning Officer will see that he receives from the Voter the ballot-paper duly folded, and, if necessary for purposes of identification, will request the Voter again to state his name, and then, without unfolding the ballot-paper will forthwith, in the presence of the Voter and of such Scrutineer or Scrutineers (if any) as are present, enclose the ballot-paper received from that Voter, in the envelope bearing the declaration of the Voter and addressed to the Returning Officer, in the District Polling Place, and the envelope so enclosed to be entitled to vote, securely fasten the envelope, and deposit it in the ballot-box.

FORM 96.

Regulation 7.

SECTION 241 VOTE.

BALLOT-PAPER.

Electoral District of

(Deputy Returning Officer's initials.) (It is the duty of the Returning Officer (or Deputy), before issuing this ballot-paper to an elector, to fill in the name of the district for which the elector declares that he is entitled to be enrolled and the names of all the candidates for that district if not already printed thereon.)

Candidates' Names.

- Three empty square boxes for candidate names.

Directions.

The voter must not strike out the name of any candidate. The voter must place the figure 1 opposite the name of the candidate whom the voter wishes to be elected. The voter must then place opposite the name of each of the remaining candidates the figures 2, 3, 4 (and so on as the case requires) to indicate the order of the voter's preference for each such candidate. The ballot-paper marked and folded so as to conceal the vote must be returned to the Returning Officer (or Deputy) to be inserted by him in the envelope containing the voter's declaration. The voter must not take the ballot-paper out of the polling booth.

(Back of Ballot-paper.)

Polling Place (Where vote is polled).

No.

FORM 100.

Consecutive number of voter.

Regulation 21.

The Constitution Act Amendment Act 1928 (Section 242).

ABSENT VOTER'S DECLARATION TO BE MADE ON POLLING DAY BY AN ELECTOR VOTING AT A POLLING PLACE OTHER THAN A POLLING PLACE APPOINTED FOR THE SUBDIVISION FOR WHICH HE IS ENROLLED.

I declare that I am the person enrolled as—

Table with 4 columns: Surname, Full Christian or other names, Residence (as appearing on Roll), Occupation.

on the Electoral Roll for the Subdivision of the Electoral District of that I have not been and will not be to-day during the hours of polling within the subdivision for which I am enrolled under conditions which would permit of my voting at any polling place appointed for that subdivision, and that I have not voted at this or any other polling place, or by post, in connexion with the election being held this day; and I promise and declare that if I am permitted to vote at this polling place as an absent voter I will not again vote in connexion with this election.



I am aware that if I falsely personate or attempt to personate any other person for the purpose of securing a ballot-paper to which I am not entitled, or knowingly make any false declaration, I shall be guilty of a misdemeanour.

Personal signature of elector.

Signed before me the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_, at  
polling place appointed for the Electoral District of \_\_\_\_\_

Deputy Returning Officer.

*Directions.*

1. This form of declaration must, after being filled up, be signed by the voter with his personal signature in the presence of the Deputy Returning Officer, and then be completed and attested by the Deputy Returning Officer.

2. The Deputy Returning Officer shall then (subject to the provisions of *The Constitution Act Amendment Act 1928* and the Regulations thereunder), after filling in the particulars on the back of the ballot-paper, initial, number, and hand to the voter the said ballot-paper.

3. The voter will then forthwith—

- (i) retire alone to an unoccupied compartment of the polling booth, and there, in private, mark his vote on the ballot-paper handed to him, in the manner directed thereon;
- (ii) fold the ballot-paper in such a manner as to conceal the vote marked thereon, and at once return the same so folded to the Deputy Returning Officer before whom he made his declaration.

4. The Deputy Returning Officer will see that he receives from the voter the ballot-paper duly folded, and, if necessary for purposes of identification, will request the voter again to state his name, and then, without unfolding the ballot-paper, will forthwith, in the presence of the voter and of such scrutineer or scrutineers (if any) as are present, enclose the ballot-paper received from the voter, in the envelope bearing the declaration of the voter and addressed to the Returning Officer for the district for which the voter declares that he is enrolled, securely fasten the envelope, and deposit it in the ballot-box.

FORM 101.

Regulation 23.

ABSENT VOTE.

BALLOT-PAPER.

*Electoral District of*

(Deputy Returning Officer's initials.) (It is the duty of the Returning Officer (or Deputy), before issuing this ballot-paper to an elector, to fill in the name of the District for which the elector declares that he is enrolled and the names of all the candidates for that district if not already printed thereon.)

*Candidates' Names.*

*Directions.*

The voter must not strike out the name of any candidate

The voter must place the figure 1 opposite the name of the candidate whom the voter wishes to be elected.

The voter must then place opposite the name of each of the remaining candidates the figures 2, 3, 4 (and so on as the case requires) to indicate the order of the voter's preference for each such candidate. The ballot-paper marked and folded so as to conceal the vote must be returned to the Returning Officer (or Deputy) to be inserted by him in the envelope containing the voter's declaration.

The voter must not take the ballot-paper out of the polling booth.

(Back of Ballot-paper.)

Electoral District      Where vote  
Polling Place          is polled.

No

FORM 102.

Regulation 25.

(To be used when necessary in substitution of Form 100.)

Consecutive number of voter.

*The Constitution Act Amendment Act 1928* (Section 242).

FORM OF DECLARATION TO BE USED AT THE POLLING BY A PERSON CLAIMING TO VOTE AS AN ABSENT VOTER, NOTWITHSTANDING THAT SUCH CLAIM HAS BEEN REJECTED BY THE DEPUTY RETURNING OFFICER.

I, (a) \_\_\_\_\_ of (b) \_\_\_\_\_  
 (a) Surname and full Christian or other names (as appearing on Roll). (b) Residence (as appearing on Roll).

(c) Occupation (as appearing on Roll).  
 declare—

- (1) That I am enrolled on the Electoral Roll for the \_\_\_\_\_ Subdivision of the Electoral District of \_\_\_\_\_
- (2) That I have not been and will not be to-day during the hours of polling within the subdivision for which I am enrolled under conditions which would permit of my voting at any polling place appointed for that subdivision, and that I have not voted at this or any other polling place, or by post, in connexion with the election being held this day; and I promise and declare that if I am permitted to vote at this polling place as an absent voter I will not again vote in connexion with this election.
- (3) That I claim to vote under the provisions of section 242 (5) of *The Constitution Act Amendment Act 1928*.
- (4) That from the answers made by me to the questions put to me by the Deputy Returning Officer under section 242 (2) of *The Constitution Act Amendment Act 1928* the Deputy Returning Officer has informed me that in his opinion my claim to vote should be rejected, but I allege that my claim to vote should not be rejected; and I state that the grounds of my allegation are as follow:—

I am aware that if I falsely personate or attempt to personate any other person for the purpose of securing a ballot-paper to which I am not entitled, or knowingly make any false declaration, I shall be guilty of a misdemeanour.

Signed before me the \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_  
 at \_\_\_\_\_ polling place appointed for the Electoral District \_\_\_\_\_  
 of \_\_\_\_\_ Deputy Returning Officer.

*Directions.*

1. This form of declaration must, after being filled up, be signed by the voter with his personal signature in the presence of the Deputy Returning Officer, and then be completed and attested by the Deputy Returning Officer.
2. The Deputy Returning Officer shall then (subject to the provisions of *The Constitution Act Amendment Act 1928*, and the Regulations thereunder), after filling in the particulars on the back of the ballot-paper, initial, number, and hand to the voter the said ballot-paper.
3. The voter will then forthwith—
  - (i) retire alone to an unoccupied compartment of the polling booth and there, in private, mark his vote on the ballot-paper handed to him, in the manner directed thereon;
  - (ii) fold the ballot-paper in such a manner as to conceal the vote marked thereon, and at once return the ballot-paper so folded to the Deputy Returning Officer before whom he made his declaration.
4. The Deputy Returning Officer will see that he receives from the voter the ballot-paper duly folded, and, if necessary for purposes of identification, will request the voter again to state his name, and then, without unfolding the ballot-paper, will forthwith, in the presence of the voter and of such scrutineer or scrutineers (if any) as are present, enclose the ballot-paper received from the voter, in the envelope bearing the declaration of the voter and addressed to the Returning Officer for the district for which the voter declares that he is enrolled, securely fasten the envelope, and deposit it in the ballot-box.

Form 110.

Regulation 33.

STATE OF VICTORIA.

*The Constitution Act Amendment Act 1928 (Section 332).*

Electoral District of

I, \_\_\_\_\_, of \_\_\_\_\_ in the State of Victoria,  
 \*Returning Officer  
 \*Substitute Returning Officer for the Electoral District of

do solemnly and sincerely declare that the within fair copy of the roll for the above-mentioned Electoral District, with distinguishing marks indicating the names of electors who have not recorded their votes at the election held on Saturday, the \_\_\_\_\_, 19\_\_\_\_, was prepared by me† pursuant to section 332 of *The Constitution Act Amendment Act 1928*.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.\*

\*Returning Officer  
 \*Substitute Returning Officer for the  
 Electoral District of

Declared before me at \_\_\_\_\_, 19\_\_\_\_, in the State aforesaid, the \_\_\_\_\_ day  
 of \_\_\_\_\_, 19\_\_\_\_, \_\_\_\_\_  
 Justice of the Peace.

\* Strike out the words which do not apply.  
 † NOTE.—Sec. 337 of *The Constitution Act Amendment Act 1928* provides that the Returning Officer (or substitute) may employ the assistance of Deputy Returning Officers and Poll Clerks to examine rolls for the purpose of indicating on the marked roll the names of the electors who have not voted at the election.

Form 111.

Regulation 34.

STATE OF VICTORIA.

*The Constitution Act Amendment Act 1928 (Section 333).*

Electoral District of \_\_\_\_\_  
 Subdivision of \_\_\_\_\_ No. on roll \_\_\_\_\_

NOTIFICATION TO ELECTOR WHO HAS FAILED TO VOTE.

To the Elector whose name and address appear on the back hereof.

You are notified that an inspection of the rolls used at the election held on Saturday, the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, shows that you have failed to record your vote at that election, and you are hereby called upon, in pursuance of section 334 of *The Constitution Act Amendment Act 1928*, to give the true reason why you failed so to record your vote.

You are required to—

- (a) fill in the particulars at the foot of this notice, concerning your failure (or alleged failure) so to record your vote;
- (b) complete, and personally sign the form, and have it witnessed by an elector or a person qualified to be an elector in the State of Victoria; and
- (c) fold the form so that the address "Chief Electoral Officer for the State of Victoria" shall be visible, and post or deliver it so as to reach me on or before the \_\_\_\_\_.

Chief Electoral Officer for the State of Victoria.

Address \_\_\_\_\_  
 Date \_\_\_\_\_ 19\_\_\_\_

NOTE.—If the elector to whom this notice is addressed is unable, by reason of absence from his residence or physical incapacity, to fill up, sign, and post or deliver the form at the foot hereof within the time specified in the form, any other elector who has personal knowledge of the facts may fill up, sign, and post the form, duly witnessed, within that time, and the filling up, signing, and posting of the form will be treated as compliance by the firstmentioned elector with the requirements of this notice.

† Not being less than twenty-one days after the posting of this notice.

Form 112.

Regulation 35.

STATEMENT TO BE COMPLETED AND RETURNED TO THE CHIEF  
ELECTORAL OFFICER.

I, \_\_\_\_\_, do hereby state—  
That the following is the true reason why I,\* \_\_\_\_\_, failed to vote  
at the election on Saturday, the \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_ :—  
Or  
That in regard to my alleged failure to vote on Saturday, the  
day of \_\_\_\_\_, 19 \_\_\_\_\_, the following is a true statement:—  
†

Personal Signature of Elector

I, the undersigned, being an elector or a person qualified to be an elector  
of the State of Victoria, certify that I have seen the above-named elector sign  
the above statement.

Signature of Witness

(in own handwriting)

Occupation

Address

Date

19 \_\_\_\_\_

[Not to be detached.]

\* Where this form is filled up on behalf of an absent or physically incapacitated elector, the word  
"I" must be struck out, and the name of such elector inserted.  
† Here set out briefly the true reason for having failed to vote, or a true statement concerning the  
alleged failure to vote.

(Back of Forms 111 and 112.)

O.H.M.S.

The Chief Electoral Officer for the State of Victoria.

Chief Secretary's Office,

Spring-street,

Melbourne. C.1.

O.H.M.S.

M

If not claimed within seven days

please return to

Chief Secretary's Office,

Spring-street,

Melbourne. C.1.

Every elector who—

(a) fails to record his vote at an election without a valid and sufficient  
excuse for such failure; or

(b) on receipt of a notice in accordance with section 333 of *The Consti-  
tution Act Amendment Act 1928* fails, neglects, or refuses to fill  
up, sign, and post or deliver to the Chief Electoral Officer so as to  
reach him within the time specified in the notice, the form (duly  
witnessed) attached thereto: or

(c) states in such form a false reason for not having recorded his vote, or  
in the case of an elector filling up or purporting to fill up a form  
on behalf of any other elector, states in such form a false reason  
why that other elector did not vote,

is guilty of an offence and liable to a penalty not exceeding Two pounds.

## Form 113.

Regulation 36.

STATE OF VICTORIA.

*The Constitution Act Amendment Act 1928 (Section 334).*

Subdivision of  
No. on Roll

Electoral District of

NOTIFICATION TO ELECTOR WHOSE REASON FOR FAILING TO VOTE IS  
HELD NOT TO BE A VALID AND SUFFICIENT EXCUSE.

To the Elector whose name and address appear on the back hereof.  
You are hereby notified—

- (1) that the reason given by you in your statement dated the  
19 , is not, in my opinion, a valid and sufficient excuse for your  
failure to record your vote at the election held on Saturday, the  
day of 19 ; and
- (2) that you have the option of having the matter dealt with by me  
(thus avoiding costs of Court) or by a Court of Petty Sessions.

If you desire to have the matter dealt with by me you must fill in and sign,  
in the presence of a witness, the form of consent at the foot hereof, and send  
or deliver it to me so as to reach me not later than the \*

In the event of the form not reaching me on or before the date set out in the  
preceding paragraph, it will be taken that you desire to have the matter dealt  
with by a Court of Petty Sessions.

Chief Electoral Officer

Address

Date / /19

\* Not being less than twenty-one days after the posting of this notice.

## Form 114.

Regulation 36.

FORM OF CONSENT TO BE USED BY AN ELECTOR WHO DESIRES  
TO HAVE HIS CASE DEALT WITH BY THE CHIEF ELECTORAL  
OFFICER.

I, \_\_\_\_\_ of  
enrolled as an elector on the roll for the above-named Subdivision and  
District, having failed to record my vote at the election held on Saturday,  
the \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_, and having been  
notified by you that the reason given by me for such failure to record my  
vote is not, in your opinion, a valid and sufficient excuse for such failure,  
do hereby notify you that I consent to have the matter dealt with by you,  
and to abide by your decision.

Personal Signature of Elector

I, the undersigned, being an elector or a person qualified to be an  
elector of the State of Victoria, certify that I have seen the above-named  
elector sign the above form.

Signature of Witness

*(in own handwriting)*

Occupation

Address

Date / /19

[Not to be detached.]

*(Back of Forms 113 and 114.)*

O.H.M.S.

M  
If not claimed within seven days  
please return to

Chief Secretary's Office,  
Spring-street,  
Melbourne. C.I.

O.H.M.S.

The Chief Electoral Officer for the State of Victoria,  
Chief Secretary's Office,  
Spring-street,  
Melbourne. C.I.

Form 115.

Regulation 37.

STATE OF VICTORIA.

*The Constitution Act Amendment Act 1928 (Section 336).*

Electoral District of  
Subdivision of

No. on roll

ORDER REQUIRING AN ELECTOR TO PAY A SUM FOR FAILURE TO VOTE.

To the Elector whose name appears on the back hereof.

You are notified that, pursuant to your notification of consent dated the day of I have dealt with the matter of your failure to record your vote for the above-mentioned Electoral District. I make this order requiring you to pay to me at the address hereunder the sum of shillings.\*

Chief Electoral Officer for the State of Victoria.  
Address—Chief Secretary's Office,  
Spring-street,  
Melbourne. C.1.

Date

\* If the said sum is not paid within fourteen days after the date of this order the matter will be referred to a Clerk of a Court of Petty Sessions for the enforcement of this order.

(Back of Form 115.)

M

If not claimed within seven days,

please return to  
Chief Secretary's Office,  
Spring-street,  
Melbourne. C.1.

Form 116.

STATE OF VICTORIA.

Regulation 37.

*The Constitution Act Amendment Act 1928 (Section 336).*

Chief Secretary's Office,

Melbourne. C.1.

Memorandum

To the Clerk of Petty Sessions at

In accordance with section 336 of *The Constitution Act Amendment Act 1928*, I hereby certify that the schedule hereto contains a list of the names and enrolment particulars of persons against whom I have made an Order, pursuant to the said section, for the payment of the sums respectively specified.

As the said sums have not been paid within fourteen days after the date of the Order in each case, I have to request that steps be taken to enforce payment. I shall be pleased if you will state on the schedule whether or not the payment has been enforced and return it to me.

Given under my hand this day of 19 Chief Electoral Officer.

[Schedule to Form 116.]

SCHEDULE.

Electoral District of  
Subdivision of

Year of Print of Roll

No. on Roll.	Surname.	Christian or other name or names.	Residence.	Sum which elector has been ordered to pay.	Date of Order.

Chief Electoral Officer.  
Date

Form 117.

Regulation 38.

STATE OF VICTORIA.

*The Constitution Act Amendment Act 1928 (Section 336).*

AUTHORIZATION OF THE CHIEF ELECTORAL OFFICER FOR A PROSECUTING OFFICER TO INSTITUTE PROCEEDINGS.

I, \_\_\_\_\_, the Chief Electoral Officer for the State of Victoria, hereby authorize \_\_\_\_\_ whose signature appears hereunder to institute proceedings for the enforcement of penalties for the contravention of any of the provisions of *The Constitution Act Amendment Act 1928.*

Chief Electoral Officer.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_

Signature of person authorized to institute proceedings—

Form 118.

Regulation 39.

NOTICE TO THE WITHIN-NAMED DEFENDANT.

You may attend the Court and answer the charge in person, or may, at any time, not less than seven (7) days before the date fixed for the hearing, lodge with or send by post to the Chief Electoral Officer a statutory declaration setting out any matter which you desire to set out in answer to the charge, and, unless the said Chief Electoral Officer, after inquiring into the truth of the statements therein set out, so far as it is practicable for him to do so, is satisfied with the explanation given and authorizes the withdrawal of the charge, the matter shall be proceeded with and the said statutory declaration may thereupon be put to such use at the hearing as may be necessary and permissible for the proper determination of the offence.

Form 11B.  
**STATE OF VICTORIA.**  
*The Constitution Act Amendment Act 1928 (Section 335).*  
 Subdivision of  
 Electoral District of  
 Regulation 40.  
**EXTRACT FROM THE MARKED ROLL FOR THE ABOVE-MENTIONED SUBDIVISION SHOWING THE NAMES OF ELECTORS WHO DID NOT VOTE AT THE ELECTION HELD ON SATURDAY, THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 19\_\_\_\_**

No. on Roll	Name and Description of Elector.	Notification to Elector, Section 335 of the Act. Date sent.	Elector's Reply.			Action under Proviso of Section 336.		Subsequent Proceedings (if any).	
			Date to be in hands of Chief Electoral Officer.	Whether received by Chief Electoral Officer. (a)	Whether reason stated in reply is, in the opinion of the Chief Electoral Officer, a valid and sufficient excuse for failure to vote.	Notification to Elector that reply is not considered a valid and sufficient excuse for failure to vote. Date sent.	Consent of Elector to Matter being dealt with by the Chief Electoral Officer.		
1.		3.	4.	5.	6.	7.	8.	9.	10.

(a) Insert in this column "Yes" and date of receipt if a reply has been received or "No" if a reply has not been received.  
 I hereby certify that the above is a true extract of the marked roll for the said District.

Section 335 of *The Constitution Act Amendment Act 1928* provides:—The marked roll, indicating—  
 (a) the names of the electors who did not vote at the election;  
 (b) the names of the electors from whom or on whose behalf the Chief Electoral Officer received, within the time allowed pursuant to this Division,\* forms properly filled up and signed; and  
 (c) the names of the electors from whom or on whose behalf the Chief Electoral Officer did not within that time receive forms properly filled up and signed; and

(d) the opinions of the Chief Electoral Officer, or a copy of any such marked roll or any extract therefrom, certified by the Chief Electoral Officer under his hand, shall in all proceedings be prima facie evidence of the contents of such marked roll or extract, and of the fact that the electors whose names appear therein marked as aforesaid did not vote at the election, and that the notice specified in this Division\* was received by those electors, and that those electors did, or did not (as the case may be), comply with the requisitions contained in the notice within the time allowed pursuant to this Division.\*



Form 120.

STATE OF VICTORIA.

Regulation 42.

*The Constitution Act Amendment Act 1928 (Section 296).*

## APPOINTMENT OF SCRUTINEER AT RECOUNT OF VOTES.

To

I, \_\_\_\_\_, a candidate at the election held on the  
 day of \_\_\_\_\_ 19\_\_\_\_, for the

Province (or District) hereby appoint you to be Scrutineer  
 on my behalf at the recount of votes in connexion with the said election.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

Candidate at the said Election.

## DECLARATION OF SCRUTINEER AT RECOUNT OF VOTES.

I, \_\_\_\_\_, Scrutineer, appointed on behalf of  
 \_\_\_\_\_, a candidate at the election held on  
 the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_, for the  
 Province (or District), do solemnly declare that I will faithfully  
 observe all the provisions of *The Constitution Act Amendment Act 1928* which  
 relate to such my office of Scrutineer at the recount of votes in connexion  
 with the said election.

And I do further solemnly promise and declare that I will not as such  
 Scrutineer at the said recount of votes attempt to ascertain for what candidate  
 any person has voted at the said election; and that if, in the discharge of my  
 duties at or concerning the said recount of votes, I learn, or have the means of  
 learning, for what candidate any person has voted thereat, I will not by word  
 or act, or by any other means whatsoever, directly or indirectly, divulge or  
 discover, or aid in divulging or discovering the same, save in answer to some  
 question which I am legally bound to answer, or in compliance with the express  
 provisions of the law relating to Parliamentary Elections.

Scrutineer.

Declared before me at \_\_\_\_\_, in the State of Victoria,  
 this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

Chairman of the Committee of Elections  
 and Qualifications for the Legislative  
 Council or the Legislative Assembly  
 (as the case may be).

SECOND SCHEDULE.

RATES OF ALLOWANCES FOR EXPENSES OF CONDUCTING ELECTIONS.

	Country Provinces and Country and Urban Districts.	Metropolitan Provinces and Metropolitan Districts.
1. To a Substitute Returning Officer for a province or district—	£	£
Where the number of polling booths does not exceed 20—		
For a contested election, a sum not exceeding . . .	20	15
For an uncontested election, a sum not exceeding . . .	7	7
Where the number of polling booths exceeds 20, but does not exceed 35—		
For a contested election, a sum not exceeding . . .	25	20
For an uncontested election, a sum not exceeding . . .	8	8
Where the number of polling booths exceeds 35, but does not exceed 50—		
For a contested election, a sum not exceeding . . .	30	25
For an uncontested election, a sum not exceeding . . .	9	9
Where the number of polling booths exceeds 50, but does not exceed 65—		
For a contested election, a sum not exceeding . . .	35	30
For an uncontested election, a sum not exceeding . . .	10	10
Where the number of polling booths exceeds 65, but does not exceed 80—		
For a contested election, a sum not exceeding . . .	40	35
For an uncontested election, a sum not exceeding . . .	11	11
Where the number of polling booths exceeds 80, but does not exceed 100—		
For a contested election, a sum not exceeding . . .	45	40
For an uncontested election, a sum not exceeding . . .	12	12
Where the number of polling booths exceeds 100, but does not exceed 135—		
For a contested election, a sum not exceeding . . .	55	50
For an uncontested election, a sum not exceeding . . .	13	13
Where the number of polling booths exceeds 135, but does not exceed 180—		
For a contested election, a sum not exceeding . . .	65	60
For an uncontested election, a sum not exceeding . . .	14	14
Where the number of polling booths exceeds 180, but does not exceed 230—		
For a contested election, a sum not exceeding . . .	75	70
For an uncontested election, a sum not exceeding . . .	15	15
Where the number of polling booths exceeds 230—		
For a contested election, a sum not exceeding . . .	85	80
For an uncontested election, a sum not exceeding . . .	16	16

Where a Substitute Returning Officer acts as a Deputy Returning Officer or a Relieving Deputy Returning Officer on polling day no payment will be allowed other than that made for acting as Substitute Returning Officer.

If a Substitute Returning Officer acts for an Electoral Province as well as for an Electoral District, he shall be allowed only half the rate fixed for the District in addition to his fee for the province.

2. To a Deputy Returning Officer (or Relieving Deputy)—For the Polling Day . . . . . £ s. d.  
 . . . . . 2 5 0

3. To a Poll Clerk—For the Polling Day . . . . . 1 5 0

If a Deputy Returning Officer (or Relieving Deputy) or Poll Clerk acts for a District as well as for a Province an additional fee shall be paid of £1 to the former and 10s. to the latter.

4. To officers assisting the Returning Officer in counting the preference votes under the provisions of *The Constitution Act Amendment Act 1928* and in the performance of duties under the compulsory voting provisions of the said Act.

To a Substitute Returning Officer or a Deputy Returning Officer (or Relieving Deputy)—For each day employed .. .. .	£	s.	d.
To a Poll Clerk—For each day employed .. .. .	2	0	0
	1	0	0
5. Travelling expenses—			
To a Returning Officer, a Substitute Returning Officer, a Deputy Returning Officer (or Relieving Deputy) a Poll Clerk, and to Special Messengers (except Police)—Only where indispensably necessary the actual expense incurred.			
In all the above cases, when the travelling can be done by rail or coach—The actual fares only.			
Provided that the cost of travelling shall not in any case exceed Sixpence per mile each way, the mileage to be specified on each account.			
When the distance travelled exceeds 20 miles each way, for each day that he is necessarily absent from his residence, in addition—			
To a Returning Officer .. .. .	0	15	0
To a Substitute Returning Officer .. .. .	0	10	0
Under no circumstances whatever will any charge for refreshments be allowed.			
6. Hire or erection of booths—The actual cost as proved by vouchers.			
When a poll is taken in any school-house or building not used exclusively for religious services, and which is supported wholly or in part by any public funds or by any perpetual endowment, or which has been built or is supported wholly or in part by any grant from the public revenue, the actual cost of erection of the "compartments" and the cost of cleaning only will be allowed.			
7. Stationery—			
The stationery required by Deputy Returning Officers and Poll Clerks will be supplied by the Government Printer, made up in packets, each containing sufficient for one table and the voting compartments connected therewith.			
Returning Officers when submitting requisitions to the Government Printer should state the number of packets required.			
The stationery necessary for office use should also be included in the requisition.			
8. Advertisements—As certified by the Government Printer.			
9. Allowances for clerical assistance in connexion with voting by post—			
In the case of a contested election the following allowances for clerical assistance shall be paid to Returning Officers who act for either Provinces or Districts, or for Provinces and Districts combined:—			
For the first one hundred (100) or portion of one hundred applications for postal ballot-papers received .. .. .	3	10	0
For each additional application for a postal ballot-paper over and above the first hundred .. .. .	0	0	6

And the Honorable Thomas Tunnecliffe, His Majesty's Chief Secretary for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,  
Clerk of the Executive Council.

