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VICTORIA GOVERNMENT GAZETTE.

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No. 141]

SATURDAY, MAY 24.

[1941

Factories and Shops Acts.

DETERMINATION OF THE PASTRYCOOKS BOARD.

This Determination applies to the following parts of Victoria, namely:—

(a) The Metropolitan District and the Geelong District as defined in the *Factories and Shops Act 1928* (No. 3677), such portions of the City of Sandringham as are not within the said Metropolitan District, the Cities of Ballarat, Bendigo, Chelsea, Mildura, and Warrnambool; the Towns of Hamilton, Horsham, and Sale; the Boroughs of Castlemaine, Clunes, Colac, Eaglehawk, Echuca, Maryborough, Sebastopol, Portland, Shepparton, Stawell, Wangaratta, and Wonthaggi; and such portion of the area vested in or under the control of the State Electricity Commission as is within a radius of three miles of the Yallourn Post Office; and

(b) the shires or portions of the shires (if any) set forth below in the column opposite the name of the shire:—

Name of Shire.	Shire or Portion of the Shire to which Determination is to be Applicable.
Bacchus Marsh	The Township of Bacchus Marsh
Bairnsdale	Such portion as is within a radius of 2 miles of the Bairnsdale Post Office
Beechworth	The Township of Beechworth
Benalla	The Central Riding
Charlton	The Township of Charlton
Colac	Such portion as is within a radius of 2 miles of the Colac Post Office
Dandenong	Such portion as is within a radius of 1½ mile of the Dandenong Post Office
Dimboola	The Township of Dimboola and the Township of Jeparit
Ferntree Gully	Such portion as is within a radius of 1 mile of the Belgrave Post Office
Flinders	Such portion as is within a radius of 2½ miles of the Dromana Show Grounds
Frankston and Hastings	The Township of Frankston
Glenelg	Such portion as is within a radius of 2 miles of the Casterton Post Office
Hampden	The Township of Terang; also such portion of Shire as is within a radius of 2 miles of the Camperdown Post Office
Kilmore	Such portion as is within a radius of 1 mile of the Kilmore Post Office
Korumburra	Such portion as is within a radius of 1 mile of the Korumburra Post Office
Kyneton	The Township of Kyneton
Lowan	The Township of Nhill
Maffra	The Township of Maffra
Mildura	The Township of Merbein; also such portion of the Shire as is within a radius of 1 mile of the Redcliffs Post Office
Morwell	The Township of Morwell
Narracan	The Township of Moe
Seymour	The Township of Seymour
Swan Hill	The Township of Swan Hill
Warracknabeal	The Township of Warracknabeal
Warragul	Such portion as is within a radius of 2 miles of the Warragul Post Office
Werribee	Such portion as is within a radius of 3 miles of the Werribee Post Office
Woorayl	The Township of Leongatha

Pastrycooking was proclaimed on 19th October, 1938, as an apprenticeship trade under the Apprenticeship Acts for the Metropolitan District.

Full particulars of the apprenticeship regulations for these trades may be obtained on application to the Secretary, Apprenticeship Commission, Treasury Gardens, Melbourne. (Price 3d.)

IN accordance with the provisions of the *Factories and Shops Acts*, the Wages Board appointed to "determine the lowest price or rates which may be paid to any person or persons or classes of persons employed in the process, trade, or business of a pastrycook," has made the following Determination, namely:—

(1) That on the 26th May, 1941, the last previous Determination of this Board shall be revoked and replaced by this Determination.

No. 141.—6049/41.

(2) APPRENTICES OR IMPROVERS—MALE OR FEMALE. (EXCEPT THOSE COVERED BY THE APPRENTICESHIP ACTS).
Wages Per Week of 44 Hours.

Experience.	Commencing Age.	
	Under 17 Years.	17 Years and Over.
	<i>s. d.</i>	<i>s. d.</i>
First Year	17 6	24 6
Second Year	24 6	32 6
Third Year	32 6	47 6
Fourth Year	47 6	65 0
Fifth Year	65 0	..

Overtime—
For overtime rates for Apprentices
and Improvers, see Clause 7.

NOTE.—The Apprenticeship Commission has provided that after 19th October, 1938, no new improver shall be employed in the Metropolitan District except with the consent of the Commission.

PROPORTIONATE NUMBER.

Apprentices.

One apprentice to every three or fraction of three workers receiving not less than the minimum wage. An indenture of apprenticeship has been prescribed by the Board.

Improvers.

One improver to the first three workers receiving not less than 105s. per week of 44 hours, and thereafter one improver to every six additional such workers.

JUVENILE WORKERS.

Wages Per Week of 44 Hours.

Persons under 21 years of age (other than apprentices or improvers) employed as follows:—

										Persons Engaged in General Work for the Whole of Their Working Time.		Females Engaged Decorating Christmas and New Year Cakes.		
										Males.			Females.	
										s.	d.		s.	d.
14	years of age	20	9			
15	"	"	23	3		23 3	
16	"	"	27	0		27 0	
17	"	"	31	0		31 0	
18	"	"	35	3		35 9	
19	"	"	39	3		40 9	
20	"	"	45	9		45 0	

OTHER EMPLOYEES.

Wages Per Week of 44 Hours.

	s.	d.
Fore-hand, i.e., a person who has charge of a bakehouse or bakehouses in adjacent buildings and employees therein	118	0
Single-hand, i.e., a person who has charge of a bakehouse or workroom with no pastrycook, ornamenteer, or ornamental worker under his or her charge	113	0
Pastrycooks, ovenmen, ornamenters, ornamental workers, crumpet or muffin bakers	105	0
All other males	87	0
Females engaged in general work	46	0
		Per hour.
Jobbers, i.e., casual workers engaged for not more than half the number of hours fixed for a week's work	2	7

(3) WEEKLY HOURS.—The number of hours to constitute a week's work shall be forty-four (44).

(4) **TERMS OF EMPLOYMENT.**—Employees, other than casual employees, who work less than 44 hours in any week may be paid the ordinary wages rate calculated *pro rata* according to the number of hours worked.

(5) That wherever occurring in this Determination, the expression "General Work" shall only include —

Bringing fuel to oven.	Creaming and filling.
Bringing in raw material.	Emptying tins or trays.
Buttering tins.	Labelling tins or boxes.
Carrying goods to and from the oven.	Packing wedding cakes, other cakes, or pastry.
Cleaning bakehouse yard or premises.	Papering hoops.
Cleaning fruit and cutting peel.	Turning hand machines.
Cleaning pans, tins, tools, or other utensils.	Washing of machines.
Cracking eggs.	Wrapping cakes or flour.

(6) TIME OF BEGINNING AND ENDING WORK:—

TIME OF BEGINNING AND ENDING WORK:—						Time of Beginning.	Time of Ending
On Monday to Saturday (inclusive)	..	'	6 a.m.	7 p.m.

(7) OVERTIME.—Outside the hours fixed as the times of beginning and ending work—

(a) Sunday between 12 midnight and 6 a.m.

(b) Monday, Tuesday, Wednesday between the hours of 11 p.m. and 6 a.m. on the following day;

(c) Thursday, between the hours of 10 p.m. and 6 a.m. the following day;

(d) Friday, between the hours of 7 p.m. and 6 a.m. the following day

For night work the following rates shall be paid in addition to the ordinary rate for all time worked prior to 6 a.m.:—

(a) Adult employees 12½ per cent.

(a) Adult employees	12½ per cent.
(b) Apprentices, Improvers, Juvenile workers ..	12½ per cent.

(c) Apprentices, improvers, & novice workers 12½ per cent
1½d. per h.

All employees who commence work at or before 1 a.m. shall receive night work rates for time worked after 6 a.m. until completion of shift.

- (e) *Double time* rates shall apply for all work done between the hours of 7 p.m. and 11 p.m. on Monday, Tuesday and Wednesday and between the hours of 7 p.m. and 10 p.m. on Thursday.

All employees who work in excess of 44 hours per week shall receive :—

- (a) During the first six hours of such work Time and a half.
 (b) Thereafter Double time.

In computing such overtime all work shall be taken into account whether day or night work or both combined.

- (8) *SHIFTS*.—There shall be a ten (10) hour interval between shifts.

(9) *TERMINATION OF EMPLOYMENT*.—Employees who have worked for 28 days or longer shall give or receive one week's notice of termination of employment, or one week's wages shall be forfeited or paid in lieu thereof.

(10) *PUBLIC HOLIDAYS*.—That double time shall be the special rate for all work (except making fermented doughs) done on New Year's Day, 26th January (Australia Day), 21st April (Labour Day), Good Friday, Easter Monday, King's Birthday, Christmas Day, and Boxing Day; but if any other day be by Act of Parliament or Proclamation substituted for any of the above-mentioned holidays, the special rate shall only be payable for work done on the day so substituted.

- (11) *SUNDAY WORK*.—No person shall be employed on Sunday before 12 midnight with the following exceptions—

- (a) Making fermented doughs for which double time shall be paid;
 (b) One man per factory may be employed in the preparation of pie meat between the hours of 1 p.m. and 5 p.m. at double rates of pay, with a minimum payment of 10s. for this work.

(12) *TIME BOOK*.—The correct times of beginning and ending work shall be recorded daily in a proper book or time card, or by mechanical means, to be furnished by the employer, such record to be open for inspection by the permanent Secretary-Treasurer of the Victorian Branch of the Pastrycooks Union of Australia.

(13) *AUTHORIZED PERSON MAY ENTER FACTORY*.—The permanent Secretary-Treasurer of the Pastrycooks Union of Australia, Victorian Branch, shall have power to enter and inspect during working hours any part of a pastrycook's factory or workshop in which any work is being carried on. The Secretary-Treasurer of the Pastrycooks Union shall have the right to interview employees in regard to conditions of employment at the employer's convenience.

(14) *MEAL TIME*.—A meal break of not less than 30 minutes and not more than one hour shall be allowed after a period of four hours' and not more than five hours' continuous work. Such meal break shall not be calculated as time worked.

(15) *REST PERIODS*.—A rest period of ten minutes in the forenoon and ten minutes in the afternoon shall be given all female workers without any deduction from wages.

- (16) *FEMALE EMPLOYEES*.—No female of any age shall be employed prior to 6 a.m.

(17) *PICNIC DAY*.—(a) The third Monday in March shall be observed as Picnic Day and no person shall be employed at any time during the 24 hours ending at 12 midnight on that day.

- (b) Payment for Picnic Day—Employees shall receive an ordinary day's wages for Picnic Day.

(18) *ANNUAL LEAVE*.—(a) All persons subject to this Determination (except casual employees) shall receive seven working days' leave of absence on full pay for each twelve calendar months' service, such leave to commence on the day observed as Christmas Day and to terminate on the day observed as New Year's Day. For the purposes of this clause those persons employed continuously from the date of commencement of this Determination to 24th December, 1941, shall be deemed to have completed twelve calendar months' service.

(b) Employees entitled to such leave and required to work during above-mentioned period shall be given seven working days' leave on full pay at some other time of the year. Employees dismissed or leaving employer's service before such leave is granted shall be paid seven days' wages in lieu of same.

(c) Commencing with the year 1942 employees dismissed or leaving employer's service after completion of six months' employment shall be entitled to a pro rata leave or payment in lieu thereof.

(19) *DETERMINATION TO BE EXHIBITED*.—A copy of this Determination shall be posted or hung up in a place where it is easily accessible to the employees.

- (20) *DEFINITION*.—"Ovenman" shall mean an employee responsible for the baking of all kinds of cakes and pastry.

PERIODICAL ADJUSTMENT OF WAGES.

(21) The wages rates set out in clause (2) are based upon the following basic wage and, pursuant to and in accordance with the provisions of section 21 of the *Factories and Shops Act 1934*, this Board hereby determines that such rates shall be automatically increased or decreased by the same amount, and at the same time, as such basic wage. Provided that the wages of females, apprentices, improvers and juveniles shall be adjusted proportionately to adjustments of the basic wage. Such adjustments in the case of females, apprentices, improvers and juveniles shall be computed to the nearest 3d., half or less than half of 3d. to be disregarded.

The basic wage shown hereunder shall be adjusted as prescribed in clause (22) :—

Basic Wage.

Place.	Basic Wage.	Index Number Set Assigned.
Within the area to which this Determination applies	£ s. d. 4 1 0	Melbourne

ADJUSTMENT OF BASIC WAGE.

(22) For work done before the beginning of the first pay period to commence in August, 1941, the amount of the basic wage shall be as prescribed in clause (21).

For work done during each future successive period beginning with the first pay period to commence in an August, a November, a February or a May, the amount of the basic wage shall be adjusted by the following method according to the position and fluctuations (if any) of the Commonwealth Statistician's "All Items" retail price index numbers.

For the purposes of this Determination the expression "Commonwealth Statistician's retail price index numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician :—

- (1) The index number set to be applied is that assigned to Melbourne.
- (2) The index number for the calendar quarter next preceding the period of thirteen weeks for which the adjustment is made is to be ascertained.
- (3) The amount assigned in the following table (or in any extension thereof) to the index number division comprising that number is to be ascertained.
- (4) The basic wage shall be of that assigned amount during such successive period.

TABLE.

Index Number Divisions.	Needs Basic Wage (Adjustable).	Loading (Constant).	Total Basic Wage.
	£ s. d.	s. d.	£ s. d.
933-944	3 16 0	} 6 0 }	4 1 0
945-956	3 17 0		4 2 0
957-969	3 18 0		4 3 0
970-981	3 19 0		4 4 0
982-993	4 0 0		4 5 0
994-1006	4 1 0		4 6 0
1007-1018	4 2 0		4 7 0
1019-1030	4 3 0		4 8 0
1031-1043	4 4 0		4 9 0

Any extension of this table must be of the same construction as this table.

H. J. RICHARDSON, J.P., Chairman.

E. G. WILLIAMS, Secretary.

Melbourne, 6th May, 1941.