



VICTORIA GOVERNMENT GAZETTE.

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No. 115]

THURSDAY, MARCH 26.

[1942

Factories and Shops Acts.

DETERMINATION OF THE CHAR WORKERS BOARD.

NOTE.—This Determination on the 24th March, 1942, applied to the following parts of Victoria, namely:—The Metropolitan District and the Geelong District as defined in the Factories and Shops Acts and the Order in Council thereunder; such portion of the City of Sandringham as is not included within the Metropolitan District; the cities of Ballarat, Bendigo, and Warrnambool; and the boroughs of Eaglehawk and Sebastopol.

[N accordance with the provisions of the Factories and Shops Acts, the Wages Board, which since the 18th June, 1929, has had the power "to determine the lowest prices or rates which may be paid to any person or persons or classes of persons (other than persons subject to the jurisdiction of the Boarding Houses Board, of the Hospital and Benevolent Asylum Attendants Board, or of the Hotel and Restaurant Board) employed at office cleaning or general cleaning work of a like character in or about any building in which any process, trade, business, or occupation is carried on for profit," has made the following Determination, namely:—

(1) That on the 24th March, 1942, the last previous Determination of this Board shall be revoked and replaced by this Determination.

(2)

Improvers.				Other Employees.			
MALES.				WAGES.*			
WAGES.				Males.			
			Per week of 44 hours. s. d.				Per week of 44 hours. s. d.
Under 19 years of age 35 6	Office cleaners or general cleaners in charge of—			
19 and under 20 years of age 44 0	4 or more office cleaners or general cleaners	..	120	0
20 years of age 51 0	1, 2, or 3 office cleaners or general cleaners	..	108	6
				Other office cleaners or general cleaners	..	99	6
PROPORTION.				Females.			
Improvers.				Office cleaners or general cleaners in charge of—			
One male improver to every five male workers receiving not less than 99s. 6d. per week of 44 hours.				4 or more office cleaners or general cleaners	..	106	1
FEMALES.				1, 2, or 3 office cleaners or general cleaners	..	95	1
WAGES.				Other office cleaners or general cleaners	..	90	11
			Per week of 44 hours. s. d.				
Under 19 years of age 29 0	* Where the employer requires the employee to reside on the premises, no deduction shall be made from the wages of such employee for rent, fuel or light.			
19 and under 20 years of age 36 6				
20 years of age 44 0				
PROPORTION.				NOTE.—The employer shall supply all necessary tools and materials free.			
Improvers.							
One female improver to every ten female workers receiving not less than 90s. 11d. per week of 44 hours.							

NOTE.—The Board has determined in accordance with section 25 (1) of the amended *Factories and Shops Act 1934*, that the process, trade, business or occupation is so unskilful that no person shall be taken as an apprentice.

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(3) TIMES OF BEGINNING AND ENDING WORK—

Times of Beginning.					Times of Ending.
(a) For Males—					
6 a.m.	1 p.m. on Saturday.
6 a.m.	6 p.m. on the other working days of the week.
(b) For Females—					
6 a.m.	12 noon on Saturday.
6 a.m.	9 p.m. on the other working days of the week.

(4) OVERTIME.—That the following rates shall be paid for overtime:—

Outside the hours fixed in clause 3 ..	Time and a quarter except that males shall be paid at the rate of time and a half for all work performed by them on Saturday after 1 p.m. and females double time for all work performed by them on Saturday after 12 noon.
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Within the hours fixed in clause 3 in excess of the number of hours as fixed for a week's work 3s. per hour.

(5) EMPLOYMENT FOR LESS THAN FULL WEEK.—(a) MALES.—Male employees who are employed during any week for less than the working week of 44 hours, shall be paid for the first 22 hours at the rate of time and a quarter, and for every hour thereafter ordinary time up to but not exceeding the ordinary wages rates for an ordinary week's work.

Provided that any male person who is not engaged for a week who earns a sum in wages equal to the wages of an ordinary week's work may be required by the employer to complete the week's work without further pay, and if such person refuses to do so he shall forfeit his right to any payment for that week unless his refusal is caused by his illness inability or some other sufficient cause beyond his control.

(b) (i) FEMALES.—Female employees, who are employed during any week for not more than one-half the maximum number of hours fixed in this Determination as a week's work, shall be paid at the rate of time and a quarter.

(ii) Female persons who are employed during any week for more than one-half the maximum number of hours fixed in this Determination as a week's work, but for less than 44 hours shall be paid not less than the ordinary wages rate calculated *pro rata* according to the number of hours worked.

(8) ALLOWANCES.—(i) If a cleaner is required to clean windows and it is necessary to go wholly outside the window, or climb around an outside column to do such cleaning, and if such cleaning is at a height of more than 10 feet from the ground or verandah, he shall be paid 1½d. extra for every such window cleaned unless the outside window or column ledge is more than 24 inches wide. Provided that nothing in this sub-clause shall apply to cleaning from a ladder resting on the ground.

(ii) Where cleaning is done from a ladder, and the height of any portion of the window to be cleaned exceeds 25 feet from the ground, the employee shall be paid 1½d. extra for each window so cleaned.

(iii) The amount payable under this clause shall not exceed 1s. per day.

(7) RESTRICTION AS TO CLEANING OF SANITARY CONVENIENCES.—No female employee shall be required to clean or attend to any sanitary convenience provided for persons of the male sex.

(8) ANNUAL LEAVE.—Any employee who has been in the service of an employer for a period of not less than twelve months, shall be granted with pay, nine working days' holiday in each year (exclusive of the holidays mentioned in clause 10) and such holidays shall be given within three months of the completion of twelve months' service. Payment for such holidays shall be calculated on an average of the four weeks immediately preceding such holiday.

Provided that any employee who leaves or is dismissed before the expiration of twelve months shall be given or paid for holidays *pro rata* in accordance with the length of service, viz., one and a half days for each complete two months of service.

For the purposes of this clause, service prior to the 7th August, 1941, shall be disregarded provided that the rights of any employee, under the last previous Determination of this Board, shall not be affected.

(9) SICK LEAVE.—An employee, who has been in the service of an employer for not less than twelve months, shall be entitled to a maximum aggregate of six days' sick leave of absence with full pay during each subsequent twelve months' service, provided he produces, within 24 hours, satisfactory evidence to his employer that such absence was caused by ill-health or by accident.

Provided further, that, for the purposes of this clause, any service prior to the 12th September, 1941, shall not be taken into account.

(10) PAYMENT FOR HOLIDAYS.—(a) Except as hereinafter provided, all employees shall be entitled to the following holidays without deduction of pay:—New Year's Day, Australia Day, Anzac Day, Labour Day, Good Friday, Easter Monday, King's Birthday, Christmas Day, and Boxing Day.

Provided that the following employees shall not be entitled to payment for such holidays:—

(i) In any week in which one of such holidays occur—any male employee who has been employed for less than 30½ hours.

(ii) In any week in which two of such holidays occur—any male employee who has been employed for less than 22½ hours.

(b) Any employee absenting himself or herself from work on any portion of the working day preceding or any portion of the working day succeeding a holiday provided for herein, other than Boxing Day and New Year's Day, without permission from the employer or without having reasonable cause for having absented himself or herself from work, shall not be entitled to payment for such holiday.

(11) SPECIAL RATES.—Double time shall be the rate for all work done on Sunday, New Year's Day, 26th January (Australia Day), Good Friday, Easter Monday, Labour Day, Anzac Day, King's Birthday, Christmas Day, or Boxing Day; but if any other day be by Act of Parliament or Proclamation substituted for any of the above-named holidays, the special rate shall only be payable for work done on the day so substituted.

(12) PERIODICAL ADJUSTMENT OF WAGES.—The wages rates set out in clause (2) are based upon the following basic wage and, pursuant to and in accordance with the provisions of section 21 of the *Factories and Shops Act 1934*, the Board hereby determines that such rates (for adults or improvers of either sex) shall be automatically increased or decreased by the same amount, and at the same time as such basic wage.

The basic wage shown hereunder shall be adjusted as prescribed in clause (15).

Basic Wage.

Place.	Basic Wage.	Index Number Set Assigned.
Within the area to which this Determination applies	£ s. d. 4 3 0	Melbourne

(13) ADJUSTMENT OF BASIC WAGE.—(a) Until the beginning of the first pay period to commence in May, 1942, the amount of the basic wage shall be as prescribed in clause (12).

(b) During each future successive period beginning with the first pay period to commence in a May, an August, a November, or a February, the amount of the basic wage shall be adjusted by the following method according to the position and fluctuations (if any) of the Commonwealth Statistician's "All Items" retail price index numbers.

For the purposes of this Determination the expression "Commonwealth Statistician's retail price index numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician :—

- (1) The index number set to be applied is that assigned to Melbourne.
- (2) The index number for the calendar quarter next preceding the period of thirteen weeks for which the adjustment is made is to be ascertained.
- (3) The amount assigned in the following table (or in any extension thereof) to the index number division comprising that number is to be ascertained.
- (4) The basic wage shall be of that assigned amount during such successive period.

Table.

Index Number Divisions.				Basic Wage.	Index Number Divisions.				Basic Wage.
				£ s. d.					£ s. d.
797-808	3 5 0	933-944	3 16 0
809-820	3 6 0	945-956	3 17 0
821-833	3 7 0	957-969	3 18 0
834-845	3 8 0	970-981	3 19 0
846-858	3 9 0	982-993	4 0 0
859-870	3 10 0	994-1006	4 1 0
871-882	3 11 0	1007-1018	4 2 0
883-895	3 12 0	1019-1030	4 3 0
896-907	3 13 0	1031-1043	4 4 0
908-919	3 14 0	1044-1055	4 5 0
920-932	3 15 0	1056-1067	4 6 0

J. K. McCASKILL, Chairman.

C. W. TREVETHAN, Secretary.

Melbourne, 9th March, 1942.

