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PRIVATE ADVERTISEMENT.

NORTHERN PRESS PTY. LTD.

AT an Extraordinary General Meeting of members of Northern Press Proprietary Limited, duly convened and held at the office of Messrs. Alan Garden and Green, solicitors, McCallum-street, Swan Hill, on the 4th day of August, 1942, the following Special Resolution was duly passed:—

“That the company be wound up voluntarily under the provisions of the *Companies Act 1938*, and that Frederick Jukes, of McCallum-street, Swan Hill, be hereby appointed liquidator for the purpose of such winding up.”

Dated the 4th day of August, 1942.

3704

JOHN ROBERTS, Director.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In addition, it is crucial to review the records regularly to identify any discrepancies or errors. This proactive approach helps in catching mistakes early and prevents them from escalating into larger issues. Consistent auditing is a key component of a robust financial management system.

Furthermore, the document highlights the need for clear communication between all stakeholders involved in the financial process. Regular meetings and reports can help in keeping everyone informed and aligned with the organization's financial goals.

Finally, it is recommended to invest in reliable software solutions to streamline the record-keeping process. Modern accounting software can reduce the risk of human error and provide real-time insights into the financial health of the organization.

In conclusion, effective financial record-keeping is essential for the long-term success and stability of any business. By following the guidelines outlined in this document, organizations can ensure that their financial data is accurate, secure, and accessible.