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VICTORIA
GOVERNMENT GAZETTE.

Published by Authority.

[Registered at the General Post Office, Melbourne, for transmission by post as a newspaper.]

No. 86]

MONDAY, MARCH 9.

[1942

FURTHER PROROGUING THE PARLIAMENT OF VICTORIA

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

WHEREAS The Parliament of Victoria stands prorogued until Tuesday, the tenth day of March, 1942:
Now I, the Governor of the State of Victoria, in the Commonwealth of Australia, do by this my Proclamation further prorogue the said Parliament of Victoria until Tuesday, the seventh day of April, 1942.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this ninth day of March, in the year of our Lord One thousand nine hundred and forty-two, and in the sixth year of the reign of His Majesty King George VI.

(L.S.)

WINSTON DUGAN.

By His Excellency's Command,

A. A. DUNSTAN,
Premier.

GOD SAVE THE KING!

By Authority: H. E. DAW, Government Printer, Melbourne.

No. 86.—2790/42.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations. The records should be kept up-to-date and accessible to all relevant personnel.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. This includes the use of surveys, interviews, and focus groups to gather information from stakeholders. The data is then analyzed using statistical techniques to identify trends and patterns.

3. The third part of the document describes the process of identifying and addressing the root causes of problems. This involves a thorough investigation of the underlying issues and the development of effective solutions. It is important to involve all relevant parties in this process to ensure that the solutions are practical and sustainable.

4. The fourth part of the document discusses the importance of communication and collaboration in the implementation of the solutions. It highlights the need for clear communication and regular updates to all stakeholders. Collaboration is also essential for ensuring that the solutions are implemented effectively and that all parties are committed to the process.

5. The fifth part of the document outlines the process of monitoring and evaluating the progress of the solutions. This involves setting up a system of regular reporting and evaluation to track the progress and identify any areas that need further attention. It is important to be flexible and responsive to any changes that may arise during the process.

6. The sixth part of the document discusses the importance of documentation and record-keeping. This includes the development of a system of records that is easy to access and update. It is important to keep all records up-to-date and accurate to ensure that the organization has a clear and complete record of its activities.

7. The seventh part of the document discusses the importance of training and development. This involves providing all personnel with the necessary skills and knowledge to perform their jobs effectively. It is important to invest in training and development to ensure that the organization has a highly skilled and motivated workforce.

8. The eighth part of the document discusses the importance of continuous improvement. This involves regularly reviewing the organization's processes and procedures to identify areas for improvement. It is important to be open to change and to embrace a culture of continuous improvement to ensure that the organization remains competitive and successful.

9. The ninth part of the document discusses the importance of risk management. This involves identifying and assessing the risks that the organization faces and developing strategies to mitigate these risks. It is important to have a clear and effective risk management process in place to ensure that the organization is able to manage any risks that may arise.

10. The tenth part of the document discusses the importance of ethical and legal considerations. This involves ensuring that all activities are conducted in a manner that is ethical and legal. It is important to have a clear and effective code of ethics in place to ensure that all personnel are held to the same high standards of conduct.