

VICTORIA

GOVERNMENT GAZETTE.

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No. 98]

MONDAY, JUNE 5.

[1944

Factories and Shops Acts.

DETERMINATION OF THE OVENMAKERS BOARD.

Note.—This Determination applies to the following parts of Victoria, namely:—The Metropolitan District as defined in the Factories and Shops Acts and the Order in Council thereunder; such portions of the City of Sandringham as are not included within the said Metropolitan District; the cities of Ballarat, Bendigo, Geelong, Geelong West, and Warrnambool; the town of Newtown and Chilwell; and the boroughs of Eaglehawk and Sebastopol.

IN accordance with the provisions of the Factories and Shops Acts the Wages Board which since the 19th October, 1936, has had the power to determine the lowest prices or rates which may be paid to any person or persons or classes of persons (other than moulders) wherescever employed:—

- (a) in the process, trade, or business of a maker of ovens, stoves, or ranges, or parts thereof;
- (b) in the process, trade, or business of vitreous enamelling ovens, stoves, or ranges, or parts thereof—

has made the following Determination, namely:-

1. That as from the beginning of the first pay period to commence in May, 1944, the last previous Determination of this Roard shall be revoked and replaced by this Determination.

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9			WAGES PER WEEK OF 44 HOURS.	

	Within the M District and s of the City of as are not inc the said Dist Citles of Geel West, and th Newtown an and the Warna.	uch Portions Sandringham luded within rict; the ong, Geeiong he Town of d Chliwell, City or	Other Parts of Victoria.							
							s. e	i.	e.	d
OVENMAKING SECTION.							"		•	
Fitter making, repairing, assembling	. TA-8886	mbling,	setting, i	nstalling	(other tl	han				
electrical installation) or testing fu	el cookin	σ stoves.	ovens. Ø	as or elect	tric stove	s				
Up to 3 ft. 6 in. in width .						٠ ا	114	0	111	0
Between 3 ft, 6 in. and 5 ft						i	117	Ó	114	Ó
Fitter making, repairing, setting of	installi	ng (other	r than e	lectrical	installati	on)				
gas or electric stoves or other cool	ring or l	enting a	poliances	over 5 f	eet in wi	dth				
							128	0	125	0
Fitter mainly engaged on sheet me			eet mets	d worker	s prepar	ing				
material for assembling .							117	0	114	0
- · · · · · · · · · · · · · · · · · · ·		• •					106	0	103	Ò
Pattern and moulding box fitter a							117	0	114	Õ
Painter, brush							107	0	104	Ò
D :							110	0	107	0
Discourant and an area							108	0	105	0
Other frame and thinks							105	0	102	0 .
TO 12 1 2 3(- 3	•		::				114	Ó	111	Ò
Curry Lington Line Land	•					Ĭ. l	l iii	0	108	Ō
***	-			-		::	121	Ō	118	Ō
VD1 4 - 1 4 - 1 1 - 4 4			• •	• •			109	ŏ	106	ň
Labourer delivering material to an			neticles	from fit	tera		103	ŏ	100	Ŏ
Stove blacksmith's striker .	r corrun	пивиси	er ordon	110111 110			106	ŏ	103	ŏ
Labourer directly assisting workme	m	 maraina		15g per	week	::	109	ŏ	106	ŏ
All others	T ATTORE	merkme	UACCOU	7-30. Por	0024		100	ŏ	. 37	ŏ
All otners	•	••	• •	••	• •	1	100	• ,	•	· ·

No. 98.—4146/44.

WAGES PER WEEK OF 44 HOURS-continued.

								Within the Metropolitan District and such Portions of the City of Sandringham as are not included within the said District; the Cities of Geelong, Geelong West, and the Town of Newtown and Chilwell, and the City of Warrnambool.	Other Parts of Victoria.
PORCELAIN ENAMELL	NG SECT	ION.						s. d.	s. d.
Fuser								118 0	115 0
Mill hand and mix	er							109 0	106 0
Sprayer								110 0	107 0
Shot and sand-blas	t dresser	·						115 0	112 0
Other dresser								110 ŏ	107 0
Swiller, gripper, an	d brushe							106 ŏ	103 0
Pickler		••		•••		• • •		106 0	103 0
Racksman	• •			• • •			- ::	104 0	101 0
All others				-:-	• • •	• • •		100 0	97 0

UNAPPRENTICED MALE JUNIORS, AND FEMALES.

							Weekly	Hiring.
Junior Males—							8.	<u>d.</u>
Under 16 years of age			 	 	 		17	0
16 and under 17 years of ag	ge		 	 	 		31	9
17 and under 18 years of ag	re		 	 	 	}	56	0
18 and under 19 years of ag	e		 	 	 		70	6
19 and under 21 years of ag	e		 	 	 		85	3
Adult Females-	•							
If of less than twelve month	ıs' experi	ence			 		60	3
Of twelve months' experience	e or mor	е	 	 	 • •		68	6
Junior Females—						- 1		-
lst year's experience			 	 	 		14	0
2nd year's experience			 	 	 		18	
3rd year's experience			 	 	 	1	35	6
4th year's experience			 	 	 		44	6
5th year's experience				 	 		51	3
Thereafter until reaching 21	years		 	 	 	!	57	ŏ

Females and unapprenticed male juniors may be employed on piece-work subject to clause 16 hereof. The wages of females and juniors in receipt of 20s. per week or more shall be adjusted proportionately to adjustments of the needs basic wage in terms of clause 23 hereof, such adjustments to be made to the nearest 3d., half or less than half of 3d. to be disregarded.

SPECIAL RATES.

- 4. In addition to the wages prescribed in clauses 2 and 3 hereof, the following special rates and allowances shall be paid :--
 - (a) Leading hands in charge of not less than three and not more than ten employees, including apprentices, 6s. per week extra; more than ten and not more than twenty employees, including apprentices, 12s. per week extra; more than twenty employees, including apprentices, 18s. per week extra.
 - (b) Working in wet places, 11d. per hour extra. Working in confined spaces, 3d. per hour extra.
 - (c) Working for more than one hour in the shade in places where the temperature is raised by artificial means to between 115 and 130 degrees Fahrenheit, 1½d. per hour extra; in places where the temperature exceeds 130 degrees Fahrenheit, 3d. per hour extra. Where work continues for more than two hours in temperatures exceeding 130 degrees Fahrenheit, employees shall also be entitled to twenty minutes rest after every two hours work without deduction of pay. The temperature shall be decided by the foreman of the work after consultation with the employees who claim the
 - (d) Dirty work, i.e., work which a foreman and workman shall agree is of an unusually dirty or offensive nature, 1 d. per hour extra.
 - (e) Compensation to the extent of damage sustained shall be made for work in which clothing or tools are damaged or destroyed by the use of acids.
 - (f) Where more than one of the disabilities entitling a workman to extra rates exist on the same job, the employer shall be bound to pay only one rate, viz., the highest for the disabilities so prevailing.

HOURS OF EMPLOYMENT.

5. The ordinary hours of employment shall be 44 per week, to be worked (except as to shift workers) between the hours of 7 a.m. and 5.30 p.m. on Monday to Friday inclusive, and 7 a.m. and noon on Saturday. Provided that the spread of hours herein prescribed may be altered by mutual agreement between an employer and his employees, and also that the weekly hours may be worked in five days.

OVERTIME.

- 6. (a) For all work done outside ordinary hours the rates of pay shall be time and a half for the first four hours and double time thereafter, such double time to continue until the completion of the overtime work. Provided that in the case of an apprentice or a junior, the rate for overtime shall be not less than the rate herein prescribed or 1s. 6d. per hour whichever is the higher.
- (b) An employee, other than a casual employee, after the completion of overtime work performed after his usual ceasing time shall be entitled to be absent until he has had eight consecutive hours off duty, without deduction of pay for ordinary time of duty occurring during such absence.
- If on the instructions of his employer any employee resumes work without having had such eight hours off duty he shall be paid at double rates until he is relieved from duty to take such rest period, and he shall then be entitled to be absent until he has had eight consecutive hours off duty without deduction of pay for ordinary time of duty occurring during such absence.
- (c) Except as otherwise provided in paragraphs (a) and (b) hereof, in computing overtime each day's work shall stand alone.
- (d) An employee recalled to work overtime after leaving his employer's business premises shall be paid for a minimum of three hours' work at the appropriate rate for each time he is so recalled: Provided that, except in the case of unforeseen circumstances arising, the employee shall not be required to work the full three hours if the job he was recalled to perform is completed within a shorter period.

- (c) Subject to any custom now prevailing under which an employee is required regularly to hold himself in readiness for a call back, an employee required to hold himself in readiness to work after ordinary hours shall until released be paid standing by time at ordinary rates from the time from which he is so to hold himself in readiness: Provided that the existence of a custom shall not operate to relieve an employer from paying a refrigeration service man the rate herein prescribed.
- (f) For work done during meal hours and thereafter until a meal hour break is allowed time and a half rates shall be An employee shall not be compelled to work for more than six hours without a break for a meal.
- (g) An employee working overtime shall be allowed a crib-time of twenty minutes without deduction of pay after each four hours of overtime work, if the employee continues work after such crib time.
- (h) Unless the period of overtime is less than one and a half hours an employee before starting overtime after working ordinary hours shall be allowed a meal break of twenty minutes which shall be paid for at ordinary rates. An employee and employee may agree to any variation of this provision to meet the circumstances of the work in hand, provided that the employer shall not be required to make any payment in respect of any time allowed in excess of twenty minutes.
- (i) An employee required to work overtime for more than two hours without being notified the day before that he will be so required to work, shall either be supplied with a meal by the employer or paid 2s. and 1s. 3d. for each subsequent meal, but such payment need not be made to employees living in the same locality as their workshop who can reasonably return home for meals.
- If an employee pursuant to notice has provided a meal or meals and is not required to work overtime he shall be paid
- (j) Subject to the provisions of the second part of sub-clause (f) of this clause, an employee employed as a regular maintenance man shall work during meal breaks at the ordinary rates herein prescribed whenever instructed to do so for the purpose of making good breakdowns of plant or upon routine maintenance of plant which can only be done while such plant is side.
- (k) When an employee works overtime or a shift for which he has not been regularly rostered finishes work at a time when reasonable means of transport is not available, the employer shall provide him with a conveyance or pay him his current wage for the time occupied in reaching his home.

SHIFT WORK.

7. (1) In this clause :-

- "Afternoon shift" means any shift finishing after 6 p.m. and at or before midnight.
 "Continuous work" means work carried on with consecutive shifts of men throughout the 24 hours of each of at least six consecutive days without interruption except during breakdowns or meal breaks or due to unavoidable causes beyond the control of the employer.

 "Night shift" means any shift finishing subsequent to midnight, and at or before 8 a.m.

 "Rostered shift" means a shift of which the employee concerned has had at least 48 hours' notice.

Continuous Work Shifts.

- (2) (a) This sub-clause shall apply to shift workers on continuous work as hereinbefore defined.
- (b) The ordinary hours of shift workers shall not exceed :-

 - (i) 8 in any one day; or (ii) 48 in any one week; or (iii) 88 in 14 consecutive days; or (iv) 176 in 28 consecutive days.
- (c) Subject to the following conditions, shift workers shall work at such times as the employer may require:-

 - (i) A shift shall consist of eight hours, inclusive of crib time.
 (ii) Except at the regular change-over of shifts, an employee shall not be required to work more than one shift in each 24 hours.
 - (iii) Twenty minutes shall be allowed to shift workers each shift for crib, which shall be counted as time worked.
- (d) Shift workers on continuous work whilst on afternoon or night shifts shall be paid 7½ per cent. more than ordinary rates for such shifts.
- (e) Shift workers for work done on a restered shift the major portion of which is performed on a Sunday or a holiday shall be paid at the rate of time and a half.

Shift Work in other than Continuous Work.

- (3) (a) This sub-clause shall apply to shift workers not upon continuous work as hereinbefore defined. The ordinary hours of such shift workers shall not exceed—

 - (i) 44 in any week, to be worked in five shifts of 8 hours 48 minutes, on Monday to Friday inclusive, or five shifts of eight hours and one shift (Saturday) of four hours; or
 (ii) 88 in fourteen consecutive days, in which case an employee shall not, without payment for overtime, be required to work more than eight consecutive hours on any shift or more than six shifts in any week; or
 (iii) 132 in 21 consecutive days, in which case an employee shall not, without payment of overtime, be required to work more than eight consecutive hours on any shift or more than six shifts in any week.
- (b) Such ordinary hours shall be worked continuously except for meal breaks at the discretion of the employer. An employee shall not be required to work for more than six hours without a break for a meal.
- (c) Except at regular change-over of shifts, an employee shall not be required to work more than one shift in each 24 hours.
- (d) Shift workers whilst on afternoon or night shifts shall be paid 10 per cent. more than the ordinary rates for such
- (e) Subject to this sub-clause, shift workers for all time worked on a Sunday or holiday shall be paid at the rates prescribed by clause 8 of this Determination. Where shifts commence between 11 p.m. and midnight on Sundays and/or holidays, the time so worked before midnight shall not entitle the employee to the Sunday or holiday rate: Provided that the time worked by an employee on a shift commencing before midnight on the day preceding a Sunday or holiday and extending into a Sunday or holiday shall be regarded as time worked on such Sunday or holiday.

Shift Work Generally.

- (4) (a) Shift workers for all time worked in excess of or outside the ordinary working hours prescribed by this Determination or on a shift other than a rostered shift shall—
- (i) if employed on continuous work, be paid at the rate of double time; or (ii) if employed on other shift work, at the rate of time and a half for the first four hours and double time thereafter; except in each case when the time is worked-

 - (iii) by arrangement between the employees themselves;
 (iv) for the purposes of effecting the customary rotation of shifts; or
 (v) is due to the fact that the relief man does not come on duty at the proper time.

Provided that when not less than eight hours' notice has been given to the employer by the relief man that he will be absent from work and the employee whom he should relieve is not relieved, the unrelieved employee shall be paid at the rate of time and a half for the first four hours on duty after he has finished his ordinary shift, and at the rate of double time thereafter, except where the employee is required to continue to work on his rostered day off, when he shall be paid double

(b) Shift workers who work on any aftermoon or night shift which does not continue for at least five successive afternoons or nights in a five-day workshop, or for at least six successive afternoons or nights in a six-day workshop, shall be paid at the rate of time and a half.

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(c) A shift worker who, during a period of engagement on shift, works only on night shift and without some regular rotation with some other shift or with day work, shall be paid at the rate of time and a quarter for all time worked during

ordinary working hours.

(d) The method of working shifts may in any case be varied by agreement between the employer and the accredited representative of the union to suit the circumstances of the establishment.

HOLIDAYS AND SUNDAY WORK.

8. (a) Employees shall be entitled to the following public holidays without loss of pay as regards employees on weekly hiring:—New Year's Day, Australia Day, Good Friday, Easter Saturday, Easter Monday, King's Birthday, Labour Day, Anzac Day, Christmas Day, and Boxing Day, or such other day as is generally observed in the locality as a substitute for any of the said days respectively.

By agreement between any employer and his employees other days may be substituted for the said days or any of them

as to such employer's undertaking.

Exceptions.

(b) An employee not engaged on continuous work shall be paid at the rate of double time for work done on Sundays and public holidays, such double time to continue until he is relieved from duty.

Provided that where employees are necessarily engaged in repairs to or renewals of their employer's plant and machinery necessary for resumption of work the next following working day or for maintaining the continuity of electric light and power (not including the installation of new machinery) work done on Sundays and holidays shall be paid for at the rate of time and a half for the first eight hours and double time thereafter.

(c) An employee, other than a casual employee, not engaged in continuous work who works on a Sunday or a public holiday and (except for meal breaks) immediately thereafter continues such work shall on being relieved from duty be entitled to be absent until he has had eight consecutive hours off duty without deduction of pay for ordinary time of duty occurring during such absence.

during such absence.

(d) Employees, other than on shift or engaged in maintaining the continuity of electric light and power, required to work on Sundays or public holidays shall be paid for a minimum of three hours' work.

ANNUAL LEAVE.

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Sa. (a) A period of seven consecutive days' leave shall be allowed annually to all employees after twelve months' continuous service (less the period of annual leave) in any one or more of the occupations to which this Determination applies.

(b) Annual leave shall be given at a time fixed by the employer within a period not exceeding six months from the date when the right to leave accrued and after not less than one week's notice to the employee provided that the giving of annual leave may with the consent of the Secretary for Labour be postponed for a period to be specified in cases where the exigencies of war render it impracticable to give it within the period of isx months.

(c) An employer may allow annual leave to an employee before the right thereto has accrued due but where leave is taken in such a case a further period of annual leave shall not commence to accrue until after the expiration of the twelve months in respect of which annual leave had been taken before it accrued.

(d) If after six months' continuous service in any qualifying twelve monthly period an employee leaves his employment or his employment is terminated by the employer through no fault of the employee the employee shall be paid one-sixth of a week's wage in respect of each completed two months of continuous service in respect of which leave has not been granted hereunder.

(e) Each employee before going on leave shall be paid a week's wage. For the purpose of this sub-clause and sub-clause (d) hereof the week's wage shall be at the rate prescribed by clauses 2 and 3 of this Determination for the occupation in which the employee was ordinarily employed immediately prior to the commencement of his leave or the termination of his employment, as the case may be. Payment in the case of employees employed on piece or bonus work or any other system of payment by results shall be at time rates.

as the case may be. Payment in the case of employees employed on piece or bonus work or any other system of payment by results shall be at time rates.

(f) The annual leave provided for by this clause shall be allowed and shall be taken and except as provided by sub-clause (c) hereof payment shall not be made or accepted in lieu of annual leave.

(g) Where leave has been granted to an employee pursuant to sub-clause (c) hereof before the right thereto has accrued due and the employer subsequently leaves or is discharged from the service of the employer before completing the twelve months' continuous service in respect of which the leave was granted the employer may for each two complete months of the qualifying period of twelve months not served by the employee deduct from whatever remuneration is payable upon the termination of the employment one-sixth of the amount of wage paid on account of the annual leave, which amount shall not include any sums paid for any of the holidays prescribed by clause 8 of this Determination.

(h) Service before the date of this Determination shall be taken into consideration for the purpose of calculating annual leave provided that an employee shall not be entitled to leave or to payment in lieu thereof for any period in respect of which leave or a payment in lieu thereof has been allowed or made under the Determination hereby rescinded.

(i) For the purposes of this clause service shall be deemed to be continuous notwithstanding—

(i) any interruption or determination of the employment by the employer if such interruption or determination has been made merely with the intention of avoiding obligations hereunder in respect of leave of absence;

(ii) any absence from work on account of sickness or accident and in calculating the period of twelve months' continuous service absence on account of sickness or accident to the extent of fourteen days in any twelve months' continuous service absence on account of sickness or accident to the extent of fourteen days in any twelve months'

SICK LEAVE.

- 9. (a) An employee on weekly hiring who is absent from his work on account of personal illness, or on account of injury by accident arising out of and in the course of his employment, shall be entitled to leave of absence, without deduction of pay, subject to the following conditions and limitation:—
 - (i) He shall not be entitled to paid leave of absence for any period in respect of which he is entitled to Workers'

 - (i) He shall not be enatted to paid leave of absence for any period in respect of which he is entitled to Workers Compensation.

 (ia) He shall, within 24 hours of the commencement of such absence, inform the employer of his inability to attend for duty and, as far as practicable, state the nature of the injury or illness, and the estimated duration of the absence.

 (ii) He shall prove to the satisfaction of his employer (or in the event of dispute, of the Secretary for Labour) that he was unable on account of such illness or injury to attend for duty on the day or days for which sick leave in the injured. is claimed.
 - (iii) He shall not be entitled in any year (whether in the employ of one employer or of several) to leave in excess of 44 hours of working time.

For the purpose of administering paragraph (ii) of this sub-clause an employer may within two weeks of the employee entering his employment require any employee to make a sworn declaration or other written statement as to what paid leave of absence he has had from any employer during the then current year; and upon such statement the employer shall be entitled to rely and act.

- (b) Notwithstanding anything contained in sub-clause (a) hereof an employee suffering injury through an accident arising out of and in the course of his employment (not being an injury in respect of which he is entitled to Workers' Compensation) necessitating his attendance during working hours on a doctor, chemist, or trained nurse, or at a hospital, shall not suffer any deduction from his pay for the time (not exceeding four hours) so occupied on the day of the accident, and shall be reimbursed by the employer all expenses reasonably incurred in connexion with such attendance.
- (c) For the purpose of this clause "year" means the period between the 1st day of May in each year and the next 30th day of April.

. SHOP STEWARDS.

10. Shop stewards appointed by employees in each workshop shall be allowed the necessary time during working hours to interview the employer or his representative on matters affecting employees whom they represent.

RIGHT OF ENTRY OF UNION OFFICIALS.

- 11. A duly accredited representative of the Association shall have the right to enter employers' workshops during the midday meal hour for the purpose of interviewing employees on legitimate union business on the following conditions:—

(i) That he produces his authority to the gatekeeper or such other person as may be appointed by the employer.
(ii) That he interviews employees only at the places where they are taking their meal.
(iii) That not more than one representative in all be in any workshop at any one time.
(iv) That no one representative visit a workshop more than once in each week.
(v) That if any employer alleges that a representative is unduly interfering with his workshop or is creating dissaffection amongst his employees, or is offensive in his methods, or is committing a breach of any of the previous conditions, such employer may refuse the right of entry, but the representative shall have the right to bring such refusal before the Secretary for Labour. before the Secretary for Labour.

TRAVELLING TIME, ALLOWANCES AND BOARD.

- 12. (a) All fares and reasonable travelling expenses—including the cost, if any, incurred for meals—incurred by an employee during travelling shall be paid by the employer. The fares shall be first class on coastal boats, or on interstate boats where there is no second class distinct from steerage. On trains where the employee has to travel all night, sleeping accommodation there is no second class distinct shall be provided where available.
 - (b) Time occupied in travelling during ordinary hours of employment shall be paid for at ordinary rates.
 - (c) If such employee has to be away from his home overnight he shall be allowed reasonable costs of board and lodging.
- (d) When it is more convenient for the employee in the city or town in which his employer's factory is situated to go direct to the job from his home, he shall do so, and start and cease work at the usual time customary at the shop. Provided that any extra expense incurred by him in travelling shall be borne by the employer.

CONTRACT OF EMPLOYMENT.

- 13. (a) Except as hereinafter provided employment shall be by the week. Any employee not specifically engaged as a casual employee shall be deemed to be employed by the week.
- (b) Employment shall be terminated by a week's notice on either side given at any time during the week or by the payment or forfeiture of a week's wages as the case may be. This shall not affect the right of the employer to dismiss any employees without notice for malingering, inefficiency, neglect of duty or misconduct, and in such cases the wages shall be paid up to the time of dismissal only or to deduct payment for any day the employee cannot be usefully employed because of any strike or through any breakdown in machinery or any stoppage of work by any cause for which the employer cannot reasonably be held responsible.
- (c) An employee not attending for duty shall except as provided by clause 9 hereof lose his pay for the actual time of such non-attendance.

Casual Employment.

A casual employee is one engaged and paid as such. A casual employee for working ordinary time shall be paid per hour one-fortieth of the weekly rate prescribed by this Determination for the work which he or she performs.

PAYMENT OF WAGES.

- 14. (a) Wages shall be paid weekly. Where the services of an employee are dispensed with wages shall be paid to him on the day of dismissal or forwarded to him by post on the day following.
- (b) An employee kept waiting for his wages on pay day for more than a quarter of an hour after the usual time for ceasing work shall be paid at overtime rates after that quarter of an hour with a minimum of a quarter of an hour.

TIME AND WAGES BOOK.

15. Each employer shall keep a time and wages book showing the name of each employee and his occupation, and the hours worked each day and the wages and allowances paid each week.

The time occupied by an employee in filling in any time books or cards or in the making of records shall be treated as time of duty, but this does not apply to checking in or out at the beginning or end of duty.

The time and wages book shall be open for inspection at the employer's office or other convenient place to a duly accredited official of the Association during the usual office hours. Provided that no inspection shall be demanded unless the Secretary of the Association or the district secretary or organizer of any division of the Association suspects that a breach of this Determination has been or is being committed. Provided also that only one demand for such inspection shall be made in any one fortnight at the same establishment. The officer making such inspection shall be entitled to take a copy of the entry in the time and wages book relating to such suspected breach of this Determination.

PAYMENT BY RESULTS.

- 16. (a) Subject to the minimum wages herein prescribed, an employer may remunerate any of his employees under any system of payment by results based on rates which will enable workers of average capacity to earn at least 10 per cent. in excess of their hourly or weekly rates.
- (b) Any increases in prevailing daily and hourly wages resulting from this Determination shall not of themselves compel any increase in piecework rates during the term of this Determination. If in a factory piecework is extended to processes now done on weekly or hourly rates sub-clause (a) hereof shall apply.

MISCELLANEOUS.

- 17. (a) "Tools"—The employer shall provide each employee such tools as were customarily provided at the time of the making of this Determination, and for sheet metal workers, snips used in the cutting of stainless steel, monel metal, and similar hard metals. The employee shall replace or pay for any tools so provided if lost through his negligence.
 - (b) Suitable mica or other goggles for emery-wheel operators shall be provided by the employer.
- (c) Suitable canvas or leather gloves shall be provided by employers for the operators of pneumatic tools and/or punch
 - (d) Employers shall provide proper washing and sanitary conveniences for the use of their employees.

DEFINITIONS.

- 18. (a) "Wet place" means a place in which water is continually dripping from overhead to such an extent as to saturate the clothing of a workman, or a place where water accumulates underfoot to a depth exceeding 2 inches.
- (b) "Confined space" means a working place, the dimensions of which necessitate an employee working in a stooped or otherwise cramped position, or without proper ventilation, or where confinement within a limited space is productive of unusual
- (c) "Association" or "Union" means The Federated Agricultural Implement Machinery and Ironworkers' Association of Australia.

NOTICE BOARD.

19. An employer shall permit a notice board of reasonable dimensions to be erected in a prominent position in his establishment, and representatives of the Association shall be permitted to post notices of Association meetings upon such board.

POSTING DETERMINATION.

20. A copy of the Determination relating to work carried on in the establishment shall be kept posted in a prominent position by the employer.

MIXED FUNCTIONS.

21. An employee engaged on any day in different grades of work shall be paid at the rates prescribed for the time actually worked in each grade.

EXTRA RATES NOT CUMULATIVE.

22. Extra rates prescribed in this Determination are not our unlative so as to exceed the maximum of double the ordinary rates.

PERIODICAL ADJUSTMENT OF WAGES.

23. The wages rates set out in clause 2 are based upon the following basic wage rates for adult males and, pursuant to the provisions of section 21 of the Factories and Shops Act 1934, shall be automatically increased or decreased by the same amount and at the same time as such basic wage. Wages of females and juniors in receipt of 20s. or more per week shall be adjusted proportionately to adjustments of the needs basic wage, such adjustment to be made to the nearest 3d., half or less than half of 3d. to be disregarded.

The basic wage shown hereunder shall be adjusted as prescribed in clause 24.

Basic Wage.

Place.	Needs Basic Wage (Adjustable).	Loading (Constant),	Total Basic Wage,	Index Number Set Assigned.
. Within the Metropolitan District and such portions of the City	Per week. \pounds s. d.	Per week.	Per week.	
of Sandringham as are not included within the said district; the Cities of Geelong, Geelong West and the Town of Newtown and Chilwell and the City of Warrnambool Elsewhere—3s. less than the contemporaneous basic wage for Melbourne.	4 11 - 0	6 0	4 17 0	Melbourne

ADJUSTMENT OF BASIC WAGE.

- 24. (a) Until the beginning of the first pay period to commence in August, 1944, the amount of the basic wage shall be as prescribed in clause 23.
- (b) During each future successive period beginning with the first pay period to commence in an August, a November, a February, or a May, the amount of the basic wage shall be adjusted by the following method according to the position and fluctuations (if any) of the Commonwealth Statistician's "All Items" retail price index numbers.

For the purposes of this Determination the expression "Commonwealth Statistician's Retail Price Index Numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician:—

- (i) The index number set to be applied to a place is that assigned thereto in clause 23 hereof.
- (ii) The index number for the calendar quarter next preceding the period of or near a quarter for which the adjustment is made is to be ascertained.
- (iii) The amount assigned in the following table (or in any extension thereof) to the index number division comprising that number are to be ascertained.
- (iv) The basic wage shall be of those assigned amounts during such successive period of or near a quarter.

Table.

	lons.		Needs Basic Wage. (Adjustable).		1		Needs Basic Wage (Adjustable).						
9941006					Per £		eek. d.: 0	1118-1129					Per Weck. £ s. d. 4 11 0
007-1018	••	• • •	• •		4	2	ŏ	1130-1141				- 1	4 12 0
	• • •	••	• •	٠٠ ا		3	ŏ	1142-1154	• •	• • •	• •		4 13 0
19-1030	• •	• •	• •	• • •	4		-		• •	• • •	• •		
31-1043			• •		4	4	0	1155-1166		• •	• •		4 14 0
) 44 –1055					4	5	0	1167-1179					4 15 0
056-1067					4	6	. 0	1180-1191					4 16 0
068-1080					4	7	0	1192-1203				!	4 17 0
081-1092					-4	8	. 0 .	1204-1216					4 18 0
93-1104						9		1217-1228					4 19 0
105-1117			• •	•••		10		1229-1240					5 0 0

Any extension of this table must be of the same construction as the table.

Victoria Gazette

In addition to the basic wage prescribed by clause 23, any adult employee of a classification specified hereunder shall be paid the margin and loading hereinafter assigned to that classification, and such loading shall be deemed to be part of his ordinary rate of wage for all purposes of this Determination:—

1499

		Clás	sification.						Margin.	Loading.
STOVEMAKING SECTION.	·								· s. d.	8. d.
Fitter making, repairing, installation) or testing f							than ele	ctrical		
Up to 3 ft. 6 in. in v		_		~					14 0	3 0
Between 3 ft. 6 in. a									17 0	3 0
Fitter making, repairing, se	etting or i	nstalling	g (other	than ele	ctrical ins	tallation)	gas or e	lectric		
stoves or other cooking o	r heating	applian	ces over	5 feet in	width by	jobbing	methods		27 0	4 0
Fitter mainly engaged on	sheet me	tal wor	k and s	heet me	tal worker	s prepari	ing mater	ial for		
assembling						·	·		17 0	3 0
Tester not engaged as fitt									6 0	3 0
Pattern and moulding box	fitter an	d filer		:.			• •	1	17 0	3 0
Painter, brush]	7 0	3 0
Painter, spray									10 0	3 0
Press operator									8 0	3 0
Other power machinist									5 0	3 0
Polisher and grinder									14 0	3 0
Stove blacksmith									11 0	3 0
Electroplater in charge									20 0	4 0
Electroplater's assistant									9 0	3 0
Labourer delivering materi		taking	finished	articles	from fitte	ers			3 0	3 0
Stove blacksmith's striker	in to the			WI 410100					6 0	3 0
Labourer directly assisting	Workman	whose	marging	heave	15g per	week	• • •		9 0	3 0
All others	WOIKINGI		margins		100. por			::	Nil	3 0
ORCELAIN ENAMELLING SEC	TION	• •	• • •	• • •	••	•••	• • •			1
77	iion.								18 0	3 0
Mill hand and mixer	••	• •			٠.				9 0	3 0
CI .	••			• • •	••		::		10 0	3 0
Shot and sand-blast dresse		••		• • •	•••			::	15 0	3 0
Other decom		••	• •		••.		::		10 0	3 0
Swiller, gripper, and brush	or	••	••	••	••	••	• • •		6 0	3 0
Pickler			••	• • •	••	••	• • • • • • • • • • • • • • • • • • • •	::	6 0	. 30
Racksman	••	• •	• • •	••				::	4 0	3 0
A 17	••	••	••	••					Nil	3 0
All Others	• •	• •	• •	• •	••	• •	• •		2120	1 ,

A. V. BARNS, J.P., Chairman.

Melbourne, 31st May, 1944.

J. W. RYAN, Secretary.

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VICTORIA

GOVERNMENT

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[Registered at the General Post Office, Melbourne, for transmission by post as a newspaper.]

No. 991

MONDAY, JUNE 5.

[1944

Factories and Shops Acts.

DETERMINATION OF THE UNDERTAKERS BOARD.

Note.—This Determination applies to the whole of the State of Victoria.

IN accordance with the provisions of the Factories and Shops Acts, the Wages Board which, since the 17th February, 1932, has had the power to "determine the lowest prices or rates which may be paid to any person or persons or classes of persons wheresoever employed in the business or occupation of an undertaker, or maker of coffins," has made the following Determination, viz:—

1. That on the 31st May, 1944, the last previous Determination of this Board shall be revoked and replaced by this Determination.

_					
Apprentices.	Improvers.	Other Employees.	Within the Metropolitan District.	Outside the Metropolitan District.	Per Week of—
WAGES. Per Week	WAGES. Per Week	WAGES.	,		Hours.
of 44 Hours. s. d.	44 Hours. s. d.		e. d.	a. d.	. , .
1st year's experience. 32 6 2nd , , ,	Under 18 years of age 48 6 18-19 years of age . 64 6 19-20 ,, ,, 83 0 20-21 ,, ,, 105 6	Workers engaged in making coffins of wrought timber for either polishing or varnishing Workers engaged in making other coffins, trimming or	134 0	129 6	44
PROPORTION (within any factory or place).	PROPORTION (within any factory or place).	polishing coffins, or conducting funerals First chauffeur who makes adjust-	121 0	117 0	44
One apprentice to every two or fraction of two workers receiving not less than 111s. 6d. per week of 46 hours. An amended indenture of		ments and attends to running repairs to two or more motor hearses, coaches, or wagons Other chauffeurs All others	120 6 115 0 115 0	117 0 111 6 111 6	44 44 46*
apprenticeship prescribed by the Board was approved on 9th November, 1915.	hours.	Provided that employees who live establishments shall receive 20s charged not more than a weekly	. perweek e		

^{*} The hours fixed above for the week's work are to be taken as including time occupied in attending to horses on Sundays (not exceeding two hours).

Allowances.—For allowances under this Determination see clause 9.

TIME OF BEGINNING AND ENDING WORK.

3. Assert of angle and the last of the Time of Beginning, 22 the

Monday to Friday, 8 a.m.

Saturday, 8 a.m.

On Monday to Friday a meal interval of 60 minutes shall be allowed.

No. 99.—5181/44.

OVERTIME.

Outside the hours fixed as the times of beginning and ending work
Within the hours so fixed in excess of the number of hours as fixed for a week's work Time and a half

TERMS OF ENGAGEMENT.

5. Any employee (other than a casual employee) willing and available to work shall in respect of each week of his employment be paid the full weekly wage fixed by this Determination and shall in addition be paid at overtime rates for work done in excess of or outside the ordinary hours of employment.

CASUAL LABOUR.

6. Casual employees, i.e., persons who are employed during any week for not more than one-half the maximum number of hours fixed in this Determination as a week's work, shall be paid at the rate of time and a quarter, with a minimum of 17s. 6d. per day.

ANNUAL HOLIDAY.

- . 7. (a) Any employee who has been in the service of an employer for a period of not less than twelve months shall be granted 7 working days' holiday in each year on full pay in addition to holidays mentioned in clause 10. In computing such seven working days' holiday, a Saturday shall be counted as a half day only. The time of taking such holiday shall be arrived at by mutual agreement. Failing an agreement within one month of an employee's holiday becoming due, he shall receive two weeks' pay mutual agreement. Fai in lieu of such holiday.
- (b) Notwithstanding anything contained in sub-clause (a) an employee who has been in the continuous employment of an employer for not less than nine months, from the date of his first commencing work with such employer or one month from the date when he resumed work after a holiday as hereinbefore provided in sub-clause (a), and whose employment is terminated for any, reason (other than misdemeanour) shall be entitled to one half a day's holiday, pay for each month of such employment. Provided that where employment is terminated for military service the qualifying period be reduced from nine months to one month.

PAYMENT OF WAGES.

8. All wages must be paid on Thursday, and in the employer's time. Any time waited in excess of fifteen minutes after finishing time shall be paid for at overtime rates.

ALLOWANCES.

- 9. (i) To the amounts otherwise prescribed in this Determination shall be added the following:—(a) Driver of a motor vehicle fitted with a charcoal gas producer unit—for each day or portion thereof upon which he is called upon to drive and/or clean such unit 1s. per day. (b) Cleaner of gas producer unit (who is not a driver) for each day or part thereof upon which he is called upon to clean such unit 1s. per day.
- (ii) Suitable overalls and gloves shall be provided by the employer for employees cleaning gas producer units.
- (iii) An employer shall re-imburse an employee the cost of any telephone calls made under instructions by him or in the case of an emergency in connexion with the duties of such employee.

PAYMENT FOR HOLIDAYS.

10. All employees shall be entitled to the following holidays without deduction of pay:—New Year's Day, Australia Day, Pienic Day, Labour Day, Good Friday, Easter Monday, Anzac Day, King's Birthday, Melbourne Cup Day, Christmas Day, and Boxing Day.

SICK LEAVE.

- 11. (a) Any employee (other than a casual employee) who has had not less than twelve months' service with the same employer shall be entitled to leave of absence on account of ill-health, provided he has submitted within 24 hours of the commencement of such absence satisfactory evidence that same is not the result of his own misconduct. If the conditions hereinbefore stated have been complied with, the employee shall be entitled to leave of absence (without deduction of pay) for a period not exceeding in the aggregate six days in any one year.
- (b) If the full period of sick leave as prescribed above is not taken in any year such portion as is not taken shall be cumulative from year to year up to a period not exceeding 18 days, which shall be the maximum amount of leave to which an employee may be entitled in any year of service without deduction of pay.

SATURDAY WORK.

12. A minimum of two hours' pay shall be paid for all work done after 1 p.m. on a Saturday.

SUNDAY WORK.

13. All employees assisting in the carrying out of funerals on any Sunday shall be paid a minimum of 20s. for such work.

SPECIAL REMOVALS.

14. Employees called upon for removals between 12 midnight and 6 a.m. on any day shall be paid a minimum of 15s. for

PICNIC DAY.

15. The 3rd Wednesday in February in each year shall be observed as a holiday within a radius of 20 miles of the General Post Office, Melbourne, and at Ballarat, Bendigo, and Geelong.

EXTENDED JOURNEY.

16. A motor driver shall not be required to travel on any journey extending over 110 miles from the employer's headquarters unless accompanied by a male adult employee.

TERMINATION OF EMPLOYMENT.

17. Except in a case where an employee has been guilty of a misdemeanour, seven days' notice of termination of employment shall be given by either employer or worker.

SPECIAL RATES.

18. Double time shall be paid for all work done on Sundays, New Year's Day, Australia Day, Picnic Day, Labour Day, Good Friday, Easter Monday, Anzac Day, King's Birthday, McIbourne Cup Day, Christmas Day, and Boxing Day; but if any other day be by Act of Parliament or proclamation substituted for any of the above-named holidays, the special rate shall only be payable for work done on the day so substituted. Provided that persons employed at cleaning out stables, feeding, grooming, and bedding-down horses shall be paid for the first two hours' work at the ordinary rate.

PROVISION FOR GUM BOOTS.

19. Gum boots shall be provided for employees whilst washing vehicles.

STANDING BY TIME.

20. (a) An employee called upon to stand by, that is, to hold himself available if wanted, shall, if not called upon to work between such hours, be paid the following rates:—

Between the hours of 5.30 p.m. (Monday to Friday) and 6 a.m. the following day-3s. per night.

(b) An employee called upon to stand by, that is, to hold himself available if wanted, shall be paid the following rates:---Between 1 p.m. on Saturday and 6 a.m. on the following Monday-6d. per hour for each hour he is so required to stand by

PIECEWORK.

21. That the lowest piecework prices to be paid to persons for doing work of the kinds specified in the following Schedule shall be:-

	HEDULB.					· · · · · · · · · · · · · · · · · · ·	
	If Made	Throughout b	y Hand—	If Made with the Aid of Machinery Actually Installed on Employer's Premises, and Driven by Steam, Gas Oil, Water, or Electric Power			
All inside Measurements (head to heel)	Not Exceeding 20 Inches Wide.	Over 20 Inches, but not Exceeding 22 Inches Wide.	Exceeding 22 Inches Wide.	Not Exceeding 20 Inches Wide.	Over 20 Inches, but not Exceeding 22 Inches Wide	Exceeding 22 Inches Wide.	
	Each. Each.		Each.	Each.	Each.	Each.	
Best oak, maple, myrtle, or other wrought hardwood coffins.	a. d.	s. d.	s. d.	e. d.	s. d.	e. d.	
over 4 ft. 9 in. long	34 10	37 0	38 11	30 9	33 0	35 3	
over 4 ft. 9 in. long (with or without a plinth) Kauri, cedar, white pine, or other wrought soft-wood coffins, best, over 4 ft. 9 in. long	31 2 26 3	33 4 27 1	35 4 29 3	27 3 23 0	29 6 24 6	31 8 25 10	
Kauri, cedar, white pine, or other wrought soft-wood coffins, plain, with or without a plinth, over 4 ft. 9 in. long	21 0	22 6	24 5	18 8	20 0	21 0	
Common coffins, over 4 ft. 9 in. long Common coffins, over 4 ft. 9 in. long, over 1 inch in thickness	4 8 5 4	5 3 5 11	5 11 6 8	4 0 4 7	4 7 5 3	5 3 5 11	
Oak, maple, myrtle, or other wrought hardwood coffins, up to		. d.		•	. d.	<u> </u>	
4 ft. 9 in. long	1	9 5 each		1	6 5 each		
Kauri, cedar, white pine, or other wrought soft-wood coffins, up to 4 ft. 9 in. long	1: 2			1	2 9 ,, 6 1 per do		
Common coffins, over 2 feet and up to 3 feet long	2 3	84.,	мен	2 3	27 ,,	2011	
Inside shells for lead coffins Cover lids, up to 2 feet wide Cover lids, over 2 feet wide	1- 1- 2:	9 6 per do	zen	1 2	zen		
Extra for common coffins or coverlids if glued Extra for lids made with two or three decks		, i ,	::	a. d.	each.		

DEFINITION.

PERIODICAL ADJUSTMENT OF WAGES.

22. The wages rates set out in clause 2 are based upon the following basic wage and, pursuant to and in accordance with the provisions of section 21 of the Factories and Shops Act 1934, this Board hereby determines that such rates shall be automatically increased or decreased by the same amount, and at the same time, as such basic wage. Provided that the wages of apprentices, improvers, and piecework prices shall be adjusted proportionately to adjustments of the basic wage. Such adjustments in the case of apprentices and improvers shall be computed to the nearest 6d., half or less than half of 6d. to be disregarded, and in the case of piecework prices to the nearest 1d.

The basic wage shown hereunder shall be adjusted as prescribed in clause 23:—

Basic Wage.

Place.											Index Number Set Assigned.
Throughout the State		. .				* *		••	••	£ s. d. 4 11 0	Melbourne

ADJUSTMENT OF BASIC WAGE.

- 23. (a) For work done before the beginning of the first pay period to commence in August, 1944, the amount of the basic wage shall be as prescribed in clause 22.
- (b) For work done during each future successive period beginning with the first pay period to commence in an August, a November, a February, or a May, the amount of the basic wage shall be adjusted by the following method according to the position and fluctuations (if any) of the Commonwealth Statistician's "All Items" retail price index numbers.

For the purposes of this Determination the expression "Commonwealth Statistician's retail price index numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician:—

- The index number set to be applied is that assigned to Melbourne.
 The index number for the calendar quarter next preceding the period of or near a quarter for which the adjustment is made is to be ascertained.
 The amount assigned in the following table (or in any extension thereof) to the index number division comprising that number is to be ascertained.
 The basic wage shall be of that assigned amount during such successive period.

A. V. BARNS, J.P., Chairman

J. W. RYAN, Secretary.

Melbourne, 31st May, 1944.

[&]quot;Best" coffin means a coffin which bears any ornamentation other than a plinth.

32.2.20 m 2.1 Carlo Cara Amara Car Same Carlo March 27 3

By At analysis E. L. Breek Samers as Eximer. Reloaning