

VICTORIA GAZETTE. GOVERNMENT

Bublished by Authority.

[Registered at the General Post Office, Melbourne, for transmission by post as a newspaper.]

No. 341]

FRIDAY, AUGUST 1.

[1947

Factories and Shops Acts.

DETERMINATION OF THE HOSPITAL PHARMACISTS BOARD.

Note.—This Determination applies to the whole of the State of Victoria.

IN accordance with the provisions of the Factories and Shops Acts, the Wages Board appointed to "determine the lowest prices or rates which may be paid to any person or persons or classes of persons, employed in dispensing, compounding, or selling medicines, drugs or medicinal preparations in hospital dispensaries" has made the following Determination, namely:—

1. This Determination shall come into force and be operative as from the beginning of the first pay period to commence in August, 1947.

2.

		Apprentice	8.				Other Employees.			
	WAGES PER	WEEK (ог 44 Но	URS.			Wages per Week of 44 Hours.			_
Where the apprentice has the may, with	,, ,,	minimu prentices pessfulin ion of th	or fraction wage. hip is for completing Secreta	ur yean ng his ex ry for	ree wers, an tamina Labou	9 0 orkers d the ations,	Chief Pharmaceutical Chemist— (i.e. A pharmaceutical chemist in charge of the pharmacy department of a hospital.) (a) Where four or more full time pharmaceutical chemists are employed (b) Where two or three full time pharmaceutical chemists are employed (c) Where he is the only pharmaceutical chemist employed Senior Pharmaceutical Chemist Where four or more full time pharmaceutical chemists are employed, one shall be a Senior Pharmaceutical Chemist, and shall take charge of the pharmacy department during the absence of the Chief Pharmaceutical Chemist Other Pharmaceutical Chemist	12 11 10 9	s. c 13 12 11 8 €	0 0 0 3

3. A pharmaceutical chemist (other than a Senior Pharmaceutical Chemist) called upon to perform for a period of not less than one week, or more than nine weeks, duties for which a higher rate is provided in clause 2 hereof shall be paid such higher rate whilst he is so required to act.

ORDINARY HOURS OF WORK.

4. The ordinary hours for a week's work shall be 44.

TIMES OF BEGINNING AND ENDING WORK.

Time of Beginnin	ng.				Time of Ending.
9 a.m.	••				6 p.m. on each of the five ordinary working days in the week.
9 a.m.	••	• •	• •	• •	1 p.m. on Saturday.

OVERTIME.

6. The following rates shall be paid for all work done:-

No. 341.-6574/47.

WEEKLY WAGE.

7. An employee (other than a casual employee) shall be paid the full weekly wage fixed in this Determination irrespective of the number of hours worked not exceeding 44 per week.

CASUAL LABOUR.

8. A casual employee (i.e., a person employed for not more than 28 hours in any one week) shall be paid at the rate of time and a half.

RELIEVERS.

Definition.

9. (a) A reliever is a temporary employee who is called upon to relieve any employee or employees during his, her, or their absence from work for any cause, for a period not exceeding three months.

(b) A reliever shall be paid not less than the ordinary rate prescribed in clause 2 for the class of work done, with the addition of 10 per cent.

Distant Jobs.

(c) Where a reliever cannot conveniently return to his or her home on the completion of each day's work he or she shall have reasonable accommodation arranged and paid for by the employer. In addition he or she shall be entitled to be re-imbursed fares necessarily expended in travelling to the job, and in returning to his or her home town on its completion. In the case of train travel such fares shall be first class.

Fares for Jobs, Other than Distant Jobs.

(d) Where a reliever can conveniently return to his or her home on the completion of each day's work, he or she shall be paid fares in excess of 1s. per day reasonably expended in travelling between his or her home to and from the job.

DEDUCTION FOR BOARD AND LODGING.

10. Where an employee is required to reside at the hospital a sum of not more than 20s. per week may be deducted from his or her wages for board and lodging.

MEAL ALLOWANCE.

11. When evertime in excess of one hour is worked after the usual time of ceasing work for the day, the employee shall either be supplied with a meal, or paid an allowance of 2s. 6d. in lieu thereof.

SPECIAL RATES.

12. Double time shall be the special rate payable for all work done on Sundays, and the days observed as New Year's Day, Australia Day, Labour Day, Good Friday, Easter Monday, Anzac Day, King's Birthday, Christmas Day, and Boxing Day; and such other days as may be proclaimed as Public Holidays by Act of Parliament or Proclamation. Provided that the Tuesday following Easter Monday, and the day following Boxing Day, should such following day be other than a Saturday, shall not be deemed to be Public Holidays, and the penal rate herein prescribed shall not be payable whether such days are so proclaimed or otherwise.

APPRENTICE NOT OBLIGED TO WORK OVERTIME.

13. An apprentice shall not be required to work overtime unless he or she so desires.

MEAL BREAK.

14. A meal break of not less than 60 minutes shall be allowed daily (Monday to Friday inclusive) to each employee.

REST PERIOD.

15. At a time suitable to the employer a rest interval of ten minutes shall be given to each employee during each morning and afternoon and shall be counted as time worked.

Uniforms.

16. Each employee shall be provided with a minimum of two washable coats per week. Such coats shall remain the property of the employer and be laundered free of cost to the employee. Where a reliever is required to provide and launder his or her own coats he or she shall be paid an allowance at the rate of 5s. per week.

TIME BOOK.

17. Each employer shall provide and cause to be kept a time book in the pharmacy department or other suitable place in which each pharmaceutical chemist shall daily enter his or her daily starting and finishing times. Such time book shall be available for inspection to the Secretary of the Federated Pharmacists Assistants' and Dispensary Employees' Guild.

SICK LEAVE.

- 18. (a) Where an employee is disabled by personal ill health or accident, proof of which is given to the employer by the production of a certificate from a legally qualified Medical Practitioner, statutory declaration, or other evidence satisfactory to the employer, within 48 hours of the employee's consequential absence, he or she shall be entitled, on account thereof, without deduction of pay at ordinary rates to absent himself or horself as follows:—
 - (i) During the first year of service in an institution—one day for each month of service.
 - (ii) During the second, third, and fourth years of service in an institution-fourteen days in each year.
 - (iii) Thereafter-twenty-one days in each year.

Sick leave shall be in addition to the annual leave provided in clause 19.

Provided that an employee may be absent through sickness for one day without furnishing evidence of such sickness as provided in sub-clause (a) hereof on not more than three occasions in any one year of service.

(b) If the full period of sick leave as prescribed in sub-clause (a) hereof is not taken in any year, such portion as is not taken shall be cumulative from year to year up to a period not exceeding sixty-three days, which shall be the maximum amount of leave to which an employee shall be entitled in any year without deduction of pay.

For the purposes of this sub-clause, service prior to the 1st August, 1947, shall be disregarded.

(c) Notwithstanding any other provision in this clause an employee who contracts an infectious disease in the course of his or her duties and same having been certified to by the Medical Superintendent or by a Medical Practitioner approved by the institution shall receive full pay during the necessary period off duty up to but not exceeding a period of three months.

ANNUAL LEAVE.

Period of Leave.

19. (a) An employee who has been in the service of the same employer for a period of not less than twelve months shall be granted three weeks' leave without deduction of pay.

Annual Leave Exclusive of Public Holidays.

(b) The annual leave prescribed in sub-clause (a) hereof shall be exclusive of any of the holidays prescribed by clause 12 hereof and if any such holiday falls within an employee's period of annual leave and is observed on a day which in the case of that employee would have been an ordinary working day there shall be added to the period of annual leave time equivalent to the ordinary time which the employee would have worked if such day had not been a holiday.

Leave to be Taken.

(c) The annual leave provided for by this clause shall be allowed and shall be taken and except as provided by subclause (g) hereof payment shall not be made or accepted in lieu of annual leave.

Time of Taking Leave.

(d) Annual leave shall be given at a time determined by mutual agreement between the employer and the employee within a period not exceeding three months from the date when the right to annual leave accrued and after not less than two weeks' notice to the employee.

Leave Allowed Before Due Date.

(e) An employer may allow annual leave to an employee before the right thereto has accrued due, but where leave is taken in such a case a further period of annual leave shall not commence to accrue until after the expiration of the twelve months in respect of which annual leave had been taken before it accrued.

Where leave has been granted to an employee pursuant to this sub-clause before the right thereto has accrued due and the employee subsequently leaves or is discharged from the service of the employer before completing the twelve months' continuous service in respect of which the leave was granted the employer may from whatever remuneration is payable to the employee, deduct 3/49 of a week's pay for each week required to complete the period of twelve months' service.

Payment for Period of Leave.

(f) Each employee before going on leave shall be paid for the period of such leave provided the period is not less than one

Proportionate Leave.

(g) Where the employment of any employee is terminated at the end of a period of employment of less than twelve months the employer shall forthwith pay to the employee, in addition to all other amounts due to him, an amount equal to 3/49 of his ordinary pay for that period of employment.

PAYMENT OF WAGES.

20. Wages shall be paid not later than the time for finishing work on Thursday in each week.

TERMINATION OF EMPLOYMENT.

21. Except in a case where an employee or an employer has been guilty of misconduct, or where an employee has been engaged temporarily for a period not exceeding six weeks in duration, seven days' notice of termination of employment shall be given by either party or one week's wages paid or forfeited as the case may be, in lieu thereof.

PERIODICAL ADJUSTMENT OF WAGES.

22. The wages rates set out in clause 2 are based upon the following basic wage and pursuant to the provisions of section 21 of the Factories and Shops Act 1934, the Board hereby determines that such rates shall be automatically adjusted as prescribed by clause 23. Provided that the wages of apprentices shall be adjusted proportionately to adjustments of the basic wage, such adjustments to be to the nearest 3d., half or less than half of 3d. to be disregarded.

Basic Wage.

P	ace.			Needs Basic Wage. (Adjustable).	Loading (Constant).	Total Basic Wage.	Index Number Set Assigned.
				\pounds s. d.	s. d.	£ s. d.	ļ.
Throughout the State	••	••		5 2 0	6 0	5 8 0	Melbourne

ADJUSTMENT OF BASIC WAGE.

- 23. (a) For the purposes of this Determination, the expression "Commonwealth Statistician's 'all items' retail price index numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician.
- (b) Until the beginning of the first pay period to commence in November, 1947, the amounts of the basic wage shall be as prescribed in clause 22.
- (c) During each future successive period beginning with the first pay period to commence in a November, a February, a May, or an August, the amount of the needs busic wage shall be adjusted by the following method namely, by multiplying the last published Commonwealth Statistician's "All Items" retail price index number by the factor '087 taken to one place of decimals, the resultant whole number being the amount of the basic wage expressed in shillings, but should the decimal number reach '5 or more the basic wage shall be taken to the next higher shilling.

A. V. BARNS, J.P., Chairman.

J. W. RYAN, Secretary.

Melbourne, 24th July, 1947.

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No. 342]

FRIDAY, AUGUST 1.

[1947

Factories and Shops Acts.

DETERMINATION OF THE FACTORY ENGINE DRIVERS BOARD.

Notes.-(A) This Determination applies to the whole of the State of Victoria.

(B) On the 22nd June, 1914, and 17th August, 1920, respectively, the powers of the Factory Engine Drivers Board were extended to enable it to "fix the lowest prices or rates which may be paid to any person employed in the occupation of—

- (a) a boiler cleaner;
 (b) an engine-driver or attendant in connexion with the use of internal combustion engines or electrical engines connected with mines."
- (C) On the 16th April, 1935, the Board was deprived of the power to determine the lowest prices or rates which may be paid to any person employed in the occupation of-
 - (a) a fireman, boiler attendant, boiler cleaner, or engine-driver in connexion with steam engines or steam boilers in or
 - about plants for crushing metalliferous ores;

 (b) an engine-driver or attendant in connexion with the use of internal combustion engines or electrical engines in or about plant for crushing metalliferous ores—

and such power was conferred exclusively on the Mining Engine Drivers Board.

IN accordance with the provisions of the Factories and Shops Acts, the Wages Board appointed to "determine the lowest prices or rates which may be paid to any person or persons or classes of persons wherescever employed in the occupation of a fireman, boiler attendant, or engine-driver, in connexion with the use of steam-boilers or steam-engines other than steam-boilers or steam-engines connected with mines," has made the following Determination, namely:—

1. That as from the beginning of the first pay period to commence after the 16th May, 1947, the last previous Determination of this Board shall be revoked and replaced by this Determination.

EMPLOYEES-OTHER THAN JUNIORS PROVIDED FOR IN CLAUSE 4.

The ordinary wages per week for these employees shall be the undermentioned amounts plus the additional rates (if applicable) and the war loadings prescribed in Sections J, JJ, and K hereof.

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EMPLOYEES—OTHER THAN JUNIORS PROVIDED FOR IN CLAUSE 4—continued.

The ordinary wages per week for these employees shall be the undermentioned amounts plus the additional rates (if applicable) and the war loadings prescribed in Sections J, JJ, and K hereof.

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Provided that any paper of any boiler, flue work shall, whilst so emplais ordinary or overtime	or econor loyed, be p	nizer, in aid 9d. p	cleanin	g or acra	ping														
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Male adult employees in bush sawmills shall, in addition to the wages shown above, be paid 2s. per week in lieu of payment under clause 6 for absences arising from sickness or accident.

-Additional Rates.

An engine-driver engaged as hereinafter specified shall be paid additional rates as follow.	viz. :—	Per week.	
An engine anti-or engages as necessation appeared shall so paid a anti-order races as torons.	,,	s. d.	
Attending to refrigerating compressor	••	6 0	
Attending to electric generator or dynamo exceeding 10 kilowatt capacity		6 0	
Engine-driver in charge of plant		60	

Provided that these rates shall not be cumulative to the extent of increasing the wage of an employee more than 38s. above the rate for "All Others," and provided further that an engine-driver attending a refrigerating compressor shall not be paid a rate less than 24s. above that fixed for "All Others".

II-Further Additional Rate.

Any engine-driver and/or fireman in a bush sawmill who is required to do saw sharpening shall be paid a further additional rate, viz.:— 15 0

K-War Loadings.

All wage rates hereinbefore prescribed, including additional rates set out in Sections J and JJ, shall be taken into account when determining the war loadings payable under the following schedule.

For person	ns other than those Employed in Bu	sh Saw-milla,		
Within 20 miles of G.P.O., Melbourne: 10 miles of Chief P.O., Geelong, at Warrnambool, and in the Gippsiand District.	Within 15 miles of the Mildura Post Office.	At Yallourn.	For persons Employed 1n— (a) Bush Sawmills; (b) All parts of Victoria not elsewhere included.	War Loading Pavable, Per Week
(i) Under 127s, per week	Under 133s. per week	Under 133s. 6d. per week	Under 124s. per week	*. d. 3 0
(ii) 127s, per week, but under 134s, per week	133s. per week, but under 140s. per week	133s. 6d. per week, but under 140s. 6d. per week	124s. per week, but under 131s. per week	4 0
iii) 134s, per week or over	140s. per week or over	140s. 6d. per week or over .	131s. per week or over	6 0

N.B.—Extra rates payable under Sections J, JJ and K hereof shall be regarded as part of an employee's ordinary wage for the purposes of this Determination.

REPAIRS TO WAR DAMAGED SHIPS-SPECIAL RATES.

- 3. (a) Crane drivers who are engaged upon the work and working under the conditions specified in paragraphs (i), (ii), and (iii) hereof and who are operating cranes which have been erected on a vessel under repair and on which employees are engaged in the cutting and removal of torn, twisted, and displaced structural materials from vessels which have been damaged by bomb, mine, shell, or torpedo shall be paid extra rates as follows:—
 - (i) Where such damaged structural materials are covered in oil residue and/or other unusually obnoxious substances, and where there is a risk of such materials falling, or there are difficulties in the way of securing a safe foothold for working—2d, per hour extra.
 (ii) Where the work is carried out in the presence of explosives or combustible materials under conditions under which there is a risk of fire or explosion—4d, per hour extra.

 - (iii) Where as well as working under the conditions specified in paragraph (i) hereof an employee works under those specified in paragraph (ii) hereof—6d. per hour extra.

The question of whether the conditions specified in paragraphs (i) or (ii) hereof or both of them exist in any particular case shall be settled by agreement between the foreman and the workman concerned provided that in cases of disagreement between the foreman and workman, the workman or shop steward on his behalf shall be entitled, within 24 hours, to ask for a decision on the workman's claim by the employer's industrial officer (if there be one), or otherwise by the employer or the executive officer responsible for the management or superintendence of the plant concerned. In such a case a decision shall be given on the workman's claim within 48 hours of its being asked for (unless that time expires on a non-working day, in which case it shall be given during the next working day), or else the said allowance shall be paid.

In any case where an organization alleges that an employer or his representative is persistently unreasonable or capricious in relation to such claims, it shall have the right to bring such case before the Wages Board.

In any case in which it is agreed or decided that the specified conditions exist the extra rate prescribed shall be paid for the whole of the time crane drivers are working under such conditions.

The extra rates payable under this clause shall not be regarded as part of the crane driver's ordinary wage for the purposes of this Determination.

JUNIOR LABOUR.

4. (a) The minimum rates of wage to be paid to juniors working as greasers or as cleaners or as motor drivers or attendants where the motor does not exceed 50 horse-power in all shall be:—

				£	8.	d.
If under 16 years of age	••		 	2	1	3
If 16 and under 18 years of age		 	 			0
If 18 and under 19 years of age		 	 • •			в
If 19 and under 20 years of age		 	 	4	15	-6

(b) If a cleaner or greaser sometimes under the supervision of an engine-driver, stops or starts an engine, he shall be paid 6s. CASUAL LABOUR.

5. A casual employee (as defined) shall be paid per hour an amount equal to 1 1/10th of the weekly rate prescribed by this Determination for the work performed by him divided by forty-four.

CONTRACT OF EMPLOYMENT.

- 6. (a) Except as provided by clause 5 hereof, employment shall be by the week. An employee, to become entitled to payment on a weekly basis, shall, except as provided by clause 15 hereof, perform such work as the management shall from time to time require on the days and during the hours usually worked by the class of employees affected.
- time to time require on the days and during the hours usually worked by the class of employees affected.

 (b) Employment for the first two weeks of service shall be from day to day at the weekly rate fixed. Provided that any employee who has once served a probationary period of two weeks with any employer shall not be subject to be employed for a second probationary period with the same employer, except when his re-engagement takes place at least one month after the termination of his employment. Provided further that an employee shall be paid for any holiday or holidays which occur during any period he is employed on probation pursuant to this clause.
- (c) An employee not attending for duty shall, except as provided by sub-clause (cc) hereof, lose his pay for the actual time of such non-attendance.

- (cc) (1.) An employee on weekly hiring, who is absent from his work on account of personal illness, or on account of injury by accident arising out of and in the course of his employment, shall be entitled to leave of absence, without deduction of pay, to the same extent and subject to the same conditions as are prescribed by award, determination, or agreement (Commonwealth or State) for the general body of employees in the industry in which he is employed: Provided—
 - (i) that he shall, in any case, be entitled to qualify (subject to the aforesaid conditions) for not less than the equivalent of four days' paid leave in any year;
 - (ii) that where any such award, determination, or agreement contains (for purposes of sick leave) a definition of the word "year", necessary adjustments and proportions shall be applied to employees under this Determination until the commencement of the next year in accordance with such definition, account being taken of any paid sick leave which an employee may have had during his year which is current when this paragraph comes into operation.
- (2.) An employee on weekly hiring, who is not entitled to paid sick leave under the preceding paragraph but who is absent from work on account of personal illness or injury, as therein referred to, shall be entitled to leave of absence, without deduction of pay, subject to the following conditions and limitations—
 - (i) he shall not be entitled to paid leave of absence for any period in respect of which he is entitled to workers' compensation;
 - (ii) he shall prove to the satisfaction of his employer (or, in the event of dispute, of the Wages Board) that he was unable, on account of such illness or injury, to attend for duty on the day or days for which sick leave is claimed;
 - (iii) he shall not be entitled in any year (whether in the employ of one employer or of several) to leave in excess of the equivalent of four days of working time.
- (3.) For the purposes of administering paragraphs (1) and (2) of this sub-clause, an employer may within two weeks of the employee entering his employment, require him to make a sworn declaration or other written statement as to what paid leave of absence he has had from any employer during the then current year, and upon such statement the employer shall be entitled to rely and act.
- (d) Employment shall be terminated by a week's notice on either side, such notice to be given at any time during the week. This shall not affect the right of the management to dismiss any employee without notice for malingering, inefficiency, neglect of duty or misconduct, and in such case wages shall be paid up to the time or dismissal only, or to deduct payment for any day the employee cannot be usefully employed because of any strike by the Federated Engine-drivers and Firenen's Association of Australasia or any other Union or through any breakdown of machinery or any stoppage of work by any cause for which the employer cannot reasonably be held responsible. Provided that, where an employer orders employees not to work on any day because of the state of the weather, such order shall not deprive the employees of their claim for payment under their weekly engagements, but if such employees cease work on any day because of the state of the weather without being ordered to do so, they shall not be entitled to payment for time so lost.

Hours.

7. (a) For an employee not working on shift the ordinary working hours per week and per day respectively shall be of the same number as those worked in the particular workshop, factory, or working place at which such employee works by the majority of the employees not working on shift who are engaged therein in connexion with the operation for which is used the power or steam supplied with the aid of such employee.

Provided that if the number of hours worked by such majority exceeds 44 per week, the ordinary working hours for such employee shall not exceed 44 per week nor 8 in any one day if a six-day week be worked, nor 8 hours 43 minutes in any one day if a five-day week be worked.

- (b) Time occupied in raising steam or closing down engines or banking fires shall be regarded as time worked.
- (c) For employees not working on shift a regular starting and finishing time shall be fixed, which shall not be changed except after notice of at least a week to the employee concerned.
 - (d) For employees working on shift the ordinary working hours shall be as provided in clause 13 hereof.
- (c) In country and bush sawmills, each engine-driver or fireman when so engaged shall be allowed 1½ hours per day at ordinary rates for preparing and/or closing down engines and/or for raising steam and/or banking fires on boilers.

MEAL INTERVAL.

8. Except on shift work, provision shall as far as practicable be made by the employer to enable an employee to have a midday meal interval of not less than 40 minutes nor more than one hour on all working days except Saturday. Such meal interval shall not be deemed to be time worked, and the time of ceasing work shall be extended by time equal to the duration of the meal interval.

For all work done during such meal interval and thereafter until a meal break is allowed, payment shall be made at the rate of time and a half.

MEAL INTERVAL DURING OVERTIME.

- 9. (a) Until further order, employees shall be allowed the same conditions as to the meals and meal intervals to be allowed while working overtime as are prescribed by award or determination—Commonwealth or State—for the general body of employees of the industry in which they are employed.
- (b) In any case to which sub-clause (a) hereof does not apply, an employee required to work overtime for more than two hours without being notified the day before that he will be so required to work shall either be supplied with a meal by the employer or paid is. 6d.; or if work extends into a second meal hour, 2s. 6d. for the two meals, but such payment need not be made to employees living in the same locality as their workshop who can reasonably return home for meals.

If an employee pursuant to notice has provided a meal or meals, and is not required to work overtime, he shall be paid for each meal so provided.

OVERTIME.

- 10. (a) For all time worked on week days outside the hours prescribed in clause 7 hereof, overtime shall be paid at the rate of time and a half for the first four hours and double time thereafter.
- (b) An employee recalled after leaving his place of work to work overtime shall be paid for a minimum of three hours' work at the appropriate rate.
- (c) An employee occasionally required to hold himself in readiness, either at his home, his place of work or elsewhere, to work after ordinary hours or on a Sunday or holiday, shall be paid standing by time at his ordinary rate of wage for the time from which he is to hold himself in readiness until released.
- (d) When an employee working overtime finishes work at a time when reasonable means of transport are not available, the employer shall provide him with a conveyance to his home or pay him at his ordinary rate of wage for the time occupied in reaching his home.
- (e) When an employee is required to work overtime after his usual ceasing time so long as not to permit him having at least eight consecutive hours for rest between the time of his ceasing to work such overtime and the ordinary time for commencing his next shift, he shall be entitled to absent himself from work until he has had eight consecutive hours off duty, but shall not be paid for such period of absence.

HOLIDAYS.

11. All employees shall be entitled to the same holidays as are observed by the general body of employees of the industry in which they are employed.

SUNDAY AND HOLIDAY RATE.

12. In the case of continuous or recurring work necessarily done in the ordinary course directly for the establishment's usual production or service upon Sundays or holidays as well as upon other days of the week, ordinary time or shift worked on a Sunday or holiday shall be paid for at the rate of time and a half, but in all other cases all time on duty on Sundays or holidays shall be paid for at the rate of double time. Provided the time worked on holidays shall be paid for at the rate of time and a half for the first eight hours and double time thereafter whenever repairs to, maintenance, or renewals of engines, boilers or other machinery in any undertaking have necessarily to be done on holidays to allow work to proceed properly next day.

SHIFT WORK.

- 13. (a) The ordinary working hours of employees on shift work shall not exceed an average of 44 per week spread over a period of one, two, three or four weeks, to be worked in shifts of eight hours, including such time as by mutual arrangement may be taken for meals.
 - (b) There shall be a roster of shifts which shall-
 - (i) Provide for rotation unless all the employees concerned desire otherwise;
 - (ii) Provide for not more than eight shifts to be worked in any nine consecutive days; and
 - (iii) Not be changed until after four weeks' notice.
 - So far as employees present themselves for work in accordance therewith, shifts shall be worked according to the roster.
- So far as employees present themselves for work in accordance therewith, shifts shall be worked according to the roster.

 (c) Notwithstanding the preceding sub-clauses (a) and (b), where in any particular workshop, factory or working place at which an employee working on shift is engaged the majority of the employees working on shift therein in connexion with the operations for which is used the power or steam supplied with the aid of such employees work shifts not in accordance with sub-clauses (a) and (b) hereof, such employee shall for his ordinary hours of work work shifts similar in length, roster conditions and crib-times to those of such majority, but this sub-clause shall not apply when such shifts exceed in the aggregate 176 hours in any period of four consecutive 'eeks, in which case the preceding sub-clauses (a) and (b) shall apply.

 (d) For work done by a shift worker outside the ordinary hours of his shift double time shall be paid. But this shall not apply to arrangements between employees themselves or in cases due to rotation of shift or when the relief does not come on duty at the proper time. Provided that where not less than eight hours' notice has been given to the employer by the employee that he will be absent from work and the employee whom he should relieve is not relieved, such unrelieved employee shall be paid time and a half for all time of duty after he has finished his ordinary shift.

 (e) (1.) Employees working afternoon or night shifts shall be paid shift premiums at the same rates and subject to the same
- (e) (1.) Employees working afternoon or night shifts shall be paid shift premiums at the same rates and subject to the same conditions as are prescribed by the award, determination, or agreement (Commonwealth or State) for the general body of employees in the industry in which they are employed: Provided that in any case, they shall be entitled to be paid for such shifts not less than 5 per cent. more than ordinary rates.
- (2.) Employees working afternoon or night shifts, who are not covered by paragraph (1) hereof, shall be paid shift premiums for such shifts, as follows :-

 - (i) If such shifts continue for more than one month—5 per cent. more than ordinary rates;
 (ii) If such shifts continue for less than one month, but for more than five afternoons or nights—10 per cent. more than
- (ii) If such shifts continue for less than one month, but for more than five afternoons or nights—10 per cent. more than ordinary rates;

 (iii) If such shifts do not continue for more than five afternoons or nights—overtime rates shall be paid.

 (iv) A shift-worker who, during a period or engagement on shift work, works only on night shift and without some regular rotation with some other shift or with day work, shall be paid at the rate of time and a quarter for all time worked during his ordinary working hours.

 For the purpose of this paragraph (2) "night shift" means any shift finishing subsequent to midnight and at or before 8 a.m. and "afternoon shift" means any shift (not being a night shift) which starts before 6 a.m. or after 10 a.m.

 (f) Where in any particular workshop, factory or working place at which an employee working on shift is engaged the majority of the employees working on shift therein in connexion with operations for which is used the power or steam supplied with the aid of such employee shall be given similar compensation for working saturday afternoon, holiday and/or Sunday shifts, such employees shall be given similar compensation for working such shifts.

 (f) Employees working shift shall be paid for work performed between midnight on Friday and midnight on Saturday at the minimum rate of time and a quarter. This extra rate shall be in substitution for and not cumulative upon the shift premiums prescribed in the preceding paragraphs of this sub-clause, but the provisions of this paragraph shall not prejudice any right of the employee to obtain, alternatively, any higher rate in respect of that work by virtue of any provision of this Determination.

 ANNUAL Leave.

ANNUAL LEAVE.

14. (a) Employees shall be entitled to and shall be allowed annual leave to the same extent and subject to the same conditions as are prescribed by statute award or determination—Commonwealth or State—for the general body of employees in the industry in which they are employed.

Employees who are not entitled to leave under the preceding paragraph shall be allowed annual leave subject to the following

(b) A period of fourteen consecutive days' leave shall be allowed annually to an employee after twelve months' continuous e (less the period of annual leave) as an employee on weekly hiring in any one or more of the occupations to which this Determination applies.

Seven-day Shift Workers.

(c) In addition to the leave hereinbefore prescribed seven-day shift workers, that is shift workers who are rostered to work regularly on Sundays and holidays shall be allowed seven consecutive days' leave including non-working days.

Where an employee with twelve months' continuous service is engaged for part of the twelve-monthly period as a seven-day shift worker, he shall be entitled to have the period of fourteen consecutive days' annual leave prescribed in sub-clause (b) hereof increased by half a day for each month he is continuously engaged as aforesaid.

Annual Leave Exclusive of Public Holidays.

(d) Subject to this sub-clause the annual leave prescribed by this clause shall be exclusive of any of the holidays prescribed by clause 11 of this Determination, and if any such holiday falls within an employee's period of annual leave and is observed on a day which in the case of that employee would have been an ordinary working day, there shall be added to the period of annual leave time equivalent to the ordinary time which the employee would have worked if such day had not been a holiday.

Where a holiday falls as aforesaid and the employee fails without reasonable cause proof whereof shall be upon him to attend for work at his ordinary starting time on the working day immediately following the last day of the period of his annual leave, he shall not be entitled to be paid for any such holiday.

Broken Leave.

(e) The annual leave shall be given and taken in a continuous period or, if the employee and the employer so agree, in two separate periods and not otherwise.

Calculation of Continuous Service.

- (f) For the purposes of this clause service shall be deemed to be continuous notwithstanding-
 - (i) any interruption or termination of the employment by the employer if such interruption or termination has been made merely with the intention of avoiding obligations hereunder in respect of leave of absence;
 (ii) any absence from work on account of personal sickness or accident or on account of leave lawfully granted by the
 - employer; or
- (iii) any absence with reasonable cause proof whereof shall be upon the employee.

In cases of personal sickness or accident or absence with reasonable cause the employee to become entitled to the benefit of this sub-clause shall inform the employer in writing if practicable within 24 hours of the commencement of such absence of his inability to attend for duty and as far as practicable the nature of the illness injury or cause and the estimated duration of his chapsence.

Any absence from work by reason or any cause not being a cause specified in this sub-clause shall not be deemed to break the continuity of service for the purposes of this clause unless the employer during the absence or within fourteen days of the termination of the absence notifies the employee in writing that such absence will be regarded as having broken the continuity of

In cases of individual absenteeism such notice shall be given in writing to the employee concerned, but in cases of concerted or collective absenteeism notice may be given to employees by the posting up of a notification in the plant, in the manner in which general notifications to employees are usually made in that plant and by posting to each union whose members have participated in such concerted or collective absenteeism a copy of same not later than the day it is posted up in the plant.

A notice to an individual employee may be given by delivering same to him personally or by posting it to his last recorded address, in which case it shall be deemed to have reached him in due course of post.

In calculating the period of twelve months' continuous service any such absence as aforesaid shall not, except to the extent of not more than fourteen days in a twelve-monthly period in the case of sickness or accident, be taken into account in calculating the period of twelve months' continuous service.

Calculation of Service.

(g) Service before the date of operation of this Determination shall be taken into consideration for the purpose of calculating annual leave, but an employee shall not be entitled to leave or payment in lieu thereof for any period in respect of which leave or a payment in lieu thereof has been allowed or made under the clause hereby revoked. Provided however, that in respect of service before the 1st January, 1946, the annual leave shall be allowed at the rate of 3½ hours for each completed one month of continuous service. Any broken part of a month served before the 1st January, 1946, shall for the purposes of this clause be deemed to be service after the 1st January, 1946. The period of annual leave to be allowed under this sub-clause shall be calculated to the nearest day any broken part of a day in the result not exceeding half a day to be disregarded.

Where the employer is a successor or assignee or transmittee of a business if an employee was in the employment of the employer's predecessor at the time when he became such successor or assignee or transmittee the employee in respect of the period during which he was in the service of the predecessor shall for the purpose of this clause be deemed to be in the service of the employer.

Calculation of Month.

(h) For the purpose of this clause a month shall be reckoned as commencing with the beginning of the first day of the employment or period of employment in question and as ending at the beginning of the day which in the latest month in question has the same date number as that which the commencing day had in its month and if there be no such day in such subsequent month shall be reckoned as ending at the end of such subsequent month.

Leave to be Taken.

(i) The annual leave provided for by this clause shall be allowed and shall be taken and except as provided by sub-clauses (m) and (n) hereof payment shall not be made or accepted in lieu of annual leave.

Time of Taking Leave.

(j) Annual leave shall be given at a time fixed by the employer within a period not exceeding six months from the date when the right to annual leave accrued and after not less than two weeks' notice to the employee.

Leave Allowed Before Due Date.

(k) An employer may allow annual leave to an employee before the right thereto has accrued due, but where leave is taken in such a case a further period of annual leave shall not commence to accrue until after the expiration of the twelve months in respect of which annual leave had been taken before it accrued.

Where leave has been granted to an employee pursuant to this sub-clause before the right thereto has accrued due and the employee subsequently leaves or is discharged from the service of the employer before completing the twelve months' continuous service in respect of which the leave was granted the employer may for each one complete month of the qualifying period of twelve months not served by the employee deduct from whatever remuneration is payable upon the termination of the employment one-twelfth of the amount of wage paid on account of the annual leave, which amount shall not include any sums paid for any of the holidays prescribed by clause 11 of this Determination.

Payment for Period of Leave.

(1) Each employee before going on leave shall be paid two weeks' wages, except a shift worker or an employee taking his leave pursuant to sub-clause (e) of this clause either of whom shall be paid the amount of wage he would have received in respect of the ordinary time which he would have worked had he not been on leave during the relevant periods. For the purposes of this sub-clause and sub-clause (m) hereof, wages shall be at the rate prescribed by clauses 2 and 4 of this Determination for the occupation in which the employee was ordinarily employed immediately prior to the commencement of his leave or the termination of his employment, as the case may be. Payment in the case of employees employed on piece or bonus work or any other system of payment by results shall be at time rates.

Proportionate Leave on Dismissal,

(m) If after one month's continuous service in any qualifying twelve-monthly period an employee lawfully leaves his employment or his employment is terminated by the employer through no fault of the employee, the employee shall be paid at his ordinary rate of wage for 3\frac{3}{4} hours in respect of each completed one month of continuous service before the lst January, 1946, and for 7\frac{1}{4} hours at the same rate in respect of each completed month of continuous service after that date, the service in each case being service in respect of which leave has not been granted hereunder.

Annual Close Down.

- (n) Where an employer closes down his plant, or a section or sections thereof, for the purposes of allowing annual leave to all or the bulk of the employees in the plant, or section or sections concerned, the following provisions shall apply—

 (i) He may by giving not less than one month's notice of his intention so to do stand off for the duration of the close down all employees in the plant or sections concerned, and allow to those who are not then qualified for two full weeks' leave paid leave on a proportionate basis of one-sixth of a week's leave for each completed month of continuous service.

 of continuous service.
 - (ii) An employee who has then qualified for two full weeks' leave, and has also completed a further month or more of continuous service shall be allowed his leave, and shall subject to sub-clause (q) hereof also be paid one-sixth of a week's wages in respect of each completed month of continuous service performed since the close of his last twelve-monthly qualifying period.
 - (iii) The next twelve-monthly qualifying period for each employee affected by such close down shall commence from the day on which the plant, or section or sections concerned is re-opened for work.

Provided that at all time during which an employee is stood off without pay for the purposes of this sub-clause shall be deemed to be time of service in the next twelve-monthly qualifying period.

- (iv) If in the first year of his service with an employer an employee is allowed proportionate annual leave under paragraph (i) hereof, and subsequently within such year lawfully leaves his employment or his employment is terminated by the employer through no fault of the employee, he shall be entitled to the benefit of sub-clause (m) of this clause subject to adjustment for any proportionate leave which he may have been allowed as aforesaid.
- (c) Nothing in this clause shall affect the operations of clause 13 (f) hereof and any annual leave required to be given under that sub-clause shall be given in addition to the annual leave prescribed by this clause.
- (p) This clause shall operate as to persons at present employed from the 1st January, 1946, and shall apply as from the beginning of the first pay period to commence on or after the 17th July, 1946.

MIXED FUNCTIONS.

- 15. (a) Where the employment or work involves functions of a mixed character, the minimum wages to be paid to the employee for the day or part of a day he is so employed shall be calculated as if he performed such only of the said functions as involve the highest rate of wages under this Determination. If so employed for any part of a day he shall be paid at the highest rate for the whole of such day.
- (b) Engine drivers, whilst in charge of their engines, shall only be required to perform such work as may be within the scope of or incidental to engine driving and the generation, use and application of engine power. Provided that engine drivers in charge of engines supplying power to any intermittent process involving regular stoppages, may during such stoppages be required to perform any work necessary or incidental to such intermittent process.

EXTRA RATES NOT CUMULATIVE.

16. Extra rates herein prescribed are not cumulative so as to exceed the maximum of double the ordinary rates.

TRAVELLING AND CAMPING ALLOWANCES.

17. Employees shall be allowed the same conditions as to fares, travelling time, travelling allowances, country work, camping allowances as are prescribed by award or determination—Commonwealth or State—for the general body of employees of the industry in which they are employed.

RIGHT OF ENTRY OF UNION OFFICIALS.

18. A duly accredited representative of the Federated Engine-drivers and Firemen's Association of Australasia not more than once a fortnight shall have the right to enter during the midday meal hour the portion of an employer's establishment in which any employees engaged upon any class of work to which this Determination applies are employed for the purpose of interviewing such employees on legitimate Union business.

If any employer alleges that a representative is unduly interfering with or is creating disaffection amongst his employees or is offensive in his methods, such employer may refuse the right of entry.

Provided, however, that no employer or person apparently acting on his behalf shall refuse to allow such representative as aforesaid to enter an establishment upon the ground only that it is not then the midday meal interval, unless he shall upon such refusal give the representative full and accurate particulars of the meal hours or crib times of each of the employees engaged upon work to which this Determination applies. An employer shall be deemed to have committed a breach of this Determination if he or the person apparently acting on his behalf omits, being obliged to do so, to give such particulars as aforesaid.

TIME AND WAGES BOOK.

- 19. (a) Each employer shall keep a time and wages book at his workshop, factory or mill or other place of work or at an office convenient thereto showing the name of each employee, his classification under this Determination, his time of starting and finishing work each day and the amount of overtime worked, and all amounts paid to him by way of wages, special rates and allowances.
- (b) Any time occupied by an employee in filling in any time book or card, or in the making of records, shall be treated as time of duty.
- (c) An employer may provide a mechanical clock for the purpose of recording the time of each employee, in which case each employee shall at the end of the week enter such other particulars as may be necessary to comply with sub-clause (a) hereof on some card or document used in connexion with such clock, and such card or document shall be deemed to be the time and wages book.
- (d) Such time and wages book shall on demand be produced at reasonable times by the employer for inspection to an official of the Federated Engine-drivers and Firemen's Association of Australasia duly authorized in writing by the president and secretary of the local branch or sub-branch of such Association at the place where the time and wages book is kept pursuant to sub-clause (a) hereof.

The official making such inspection shall be permitted to make and retain a copy of any entry in such time and wages book relating to any matter in respect of which he suspects a breach of this Determination has been committed. He shall, if required to do so, produce for inspection by the employer or his representative any such copy as aforesaid.

SHOP STEWARDS.

20. A shop steward appointed by the employees in each workshop or place of work shall be allowed the necessary time during working hours to interview the employer or his representative on matters affecting employees whom he represents.

Provided that this clause shall not apply in any case in which at the one place an employer employs five or less employees to whom this Determination applies.

TADIATORS.

21. Each crane cabin shall, unless otherwise heated, be equipped with a radiator, which the employer shall install and maintain in good order and condition.

APPLICATION OF DETERMINATION.

- 22. This Determination shall not apply to-
 - (i) The driving of any internal combustion engine of 30 or less b.b.p. or any engine or electric motor or any pump, air compressor, purcumatic, or small hoist on which no engine-driver or fireman or greaser is employed as such, but the starting and stopping of and attention to which is done by an employee the greater part of whose time is taken up with other work; or
 - (ii) The operation of pneumatic and small hoists and two-motion electric man-power cranes; or
 - (iii) The driving of footpath rollers of 30 cwt. and under.

DEFINITIONS.

- 23. In this Determination, except where otherwise clearly intended-
- (a) "Attendant" means a person who attends to an electric motor or motors of thirty horse-power or more in the aggregate, and performs any duties of oiling or cleaning or attending to commutators, brushes, fuses, or switches.
- (b) "Casual employee" means an employee competent to do the work he is engaged to do who is dismissed or refused work without any fault of his own before the expiration of six days from the date he starts work, but does not include an employee usually engaged in another capacity by the employer concerned, and who is called upon to do work coming under the terms of this Determination.
- (c) "Engine-driver" means any person who operates or drives any engine or engines, the motive power of which is either steam, gas, oil, water, compressed air, or electricity, and includes any greaser who is called upon in the ordinary course of his duty to do engine-driver's work other than simply stopping or starting an engine under the supervision of an engine-driver.
 - (d) "Engine-driver in charge of plant" means-
 - (i) When two or more drivers are employed at the plant at one time, the engine-driver who is invested with the superintendence and responsibility or who has to accept the responsibility and superintendence; or
 - (ii) When he is the only person of his class employed on the plant, the engine-driver who does the general repair work of the plant in addition to the work of engine-driving, but not when he merely assists a fitter or engineer to do such work.
- (e) "Fireman—first-class" means a fireman who attends to two or more boilers or two or more suction gas generators or one or more boilers or one or more generators developing 1,000 i.h.p. in the aggregate, and includes the fireman of a steam navvy or excavator.
- (f) "Greaser—first-class" means a greaser who under the supervision of an engine-driver stops or starts an engine or engines, but does not include any greaser who does so only in cases of necessity or emergency.

- (g) "Leading fireman-first-class" means-
 - (i) The fireman employed at a plant where three or more firemen are employed at the same time who is invested with the responsibility and superintendence or who has to accept the responsibility and superintendence; or
 - (ii) The fireman employed at a plant where three or more firemen are employed at the same time whose duty it is to attend to the water of boilers that are fired by two or more of the other firemen.
- (h) "Leading fireman-second-class" means-
 - (i) The fireman employed at a plant where two firemen are employed at the same time who is invested with the responsibility and superintendence; or
 - (ii) The fireman employed at a plant where two firemen are employed at the same time and whose duty it is to attend to the water of boilers that are fired by the other fireman.
- (i) "Lofty crane—first-class" means a lofty crane on a building in the course of erection or demolition where the driving platform is more than 100 feet above the ground.
- (j) "Lofty crane—second-class" means a lofty crane on a building in the course of erection or demolition where the driving platform is from 20 to 100 feet above the ground.
- (k) "Lofty crane—third-class" means a lofty crane outside buildings not in the course of erection where the driving platform is more than 20 feet from the level of the ground.
- (1) "Steam-engine—first-class" means a turbine or an engine or engines having a single cyclinder with a bore of 12 inches in diameter or over, or having singly or together two or more cylinders the sum of the area of whose bores equals or exceeds the area of a circle 12 inches in diameter.
- (m) "Steam-engine—second-class" means an engine or engines having a single cylinder with a bore less than 12 inches in diameter or having singly or together two or more cylinders the sum of the area of whose bores is less than the area of a circle 12 inches in diameter.

PERIODICAL ADJUSTMENT OF ADULT WAGES.

24. The wages rates set out in clause 2 (a) are based upon the following basic wage rates, and, pursuant to the provisions of Section 21 of the Factories and Shops Act 1934, the Board hereby determines that such rates shall be automatically adjusted as prescribed by clause 25.

Rasia	Wage

Place.	Needs Basic Wage (Adjustable). Per Week.	Loading (Constant) Per Week.	Total Basic Wage. Per Week,	Index Number Set Assigned.
Within 20 miles of G.P.O., Melbourne Within 10 miles of Chief P.O., Geelong, or at Warrnambool—same as the contemporaneous basic wage for Melbourne Mildura and Gippsland Districts—same as the contemporaneous basic wage for Melbourne Yallourn—until further order the same amount in excess of Mel- bourne as at present, viz., 6s. 6d. per week Elsewhere—3s. less than the contemporaneous basic wage for Melbourne Bush sawmills wherever situated—3s. less than the contempor- aneous basic wage for Melbourne	£ s. d. 5 1 0	. s. d. 6 0	£ a. d. 5 7 0	Melbourne

ADJUSTMENT OF BASIC WAGE.

- 25. (a) For the purposes of this Determination, the expression "Commonwealth Statistician's 'all items' retail price index numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician.
- (b) Until the beginning of the first pay period to commence in August, 1947, the amounts of the Basic Wage shall be as prescribed in clause 24.
- (c) During each future successive period beginning with the first pay period to commence in an August, a November, a February, or a May, the amount of the needs basic wage shall be adjusted by the following method, namely, by multiplying the last published Commonwealth Statistician's "all-items" retail price index number by the factor '087 taken to one place of decimals, the resultant whole number being the amount of the basic wage expressed in shillings, but should the decimal number reach '5 or more the basic wage shall be taken to the next higher shilling.

PERIODICAL ADJUSTMENT OF JUNIORS' WAGES.

26. (a) The amounts of the weekly rates for juniors in clause 4 are based upon those set out in sub-clause (b) hereof which have been fixed upon a needs basic wage of 77s. per week, and such rates shall be adjusted proportionately to the average of the needs basic wage for Sydney, Melbourne, Adelaide and Hobart calculated to the nearest 6d., any broken part of 6d. in the result not exceeding 3d. to be disregarded, and shall accord with the rates payable from time to time under the appropriate award of the Commonwealth Court of Conciliation and Arbitration.

(b) The rates upon which adjustments are to be made are as follow, viz.:-

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No. 312.—6577/47.—2

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MARGINS.

27. In addition to the basic wage provided in clause 24 hereof, the margins set out in this clause shall be the minimum navable to employees therein paged

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In addition to the margins set out above, employees are entitled to the additional rates (if applicable) and the war loadings set out in Sections J, JJ, and K, of clause 2.

A. V. BARNS, J.P., Chairman.

J. W. RYAN, Secretary.

Melbourne, 26th May, 1947.