



VICTORIA GOVERNMENT GAZETTE.

Published by Authority.

[Registered at the General Post Office, Melbourne, for transmission by post as a newspaper.]

No. 336]

THURSDAY, MAY 13.

[1954

Factories and Shops Acts.

DETERMINATION OF THE TOTALIZATOR EMPLOYEES BOARD.

This Determination applies to the whole of the State of Victoria.

IN accordance with the provisions of the Factories and Shops Acts, the Wages Board appointed

"to determine the lowest prices or rates which may be paid to any person or persons, or classes of persons, employed in or in connexion with the operation of a totalizator on a racecourse in connexion with a race meeting, other than persons employed in the mechanical maintenance of such totalizator"

has made the following Determination, namely:—

1. That as from the 11th February, 1954, the last previous Determination of this Board, as amended by a Determination of the Industrial Appeals Court, shall be revoked and replaced by this Determination.

WAGES AND HOURS OF DUTY.

2. *Note.*—The rates prescribed in column lettered "A" are payable for meetings held within a radius of 10 miles of the General Post Office, Melbourne, and the rates prescribed in column lettered "B" are payable for all other meetings. The hours prescribed in column lettered "C" are the ordinary commencing times prior to the advertised hour of starting of the first race, and the hours prescribed in column lettered "D" are the ordinary finishing times after the advertised hour of starting of the last race.

(a)	Classification.	Wages per Meeting.		Hours of Duty.	
		"A."	"B."	"C."	"D."
	<i>Males.</i>	<i>s. d.</i>	<i>s. d.</i>	Hours.	Hours.
	Supervisor "A" grade control	125 0	105 0	3	3
	Supervisor "B" grade	125 0	105 0	2	1½
	Supervisor "C" grade	113 0	95 0	2	1½
	Supervisor "D" grade	101 0	85 0	2	1½
	Supervisor "E" grade control	95 0	80 0	2	1½
	Banker "A" grade control	132 0	111 0	3	3
	Banker "B" grade	106 0	89 0	2	2
	Accountant	83 4	70 0	1½	1½
	Dividend payer (late dividends)	84 4	71 0	1½	1½
	Dividend payer (other)	72 4	59 0	1	1
	Cashier assisting banker	70 10	57 6	1	1
	Cashier (other)	57 4	44 0	1	1
	Banker's assistant	72 4	59 0	1	1
	Dividend calculator	62 4	37 6	1	1
	Runner	57 4	44 0	1	1
	Ticket canceller	57 4	44 0	1	1
	<i>Females.</i>				
	Accountant	68 3	52 3	1½	1½
	Ticket checker	56 3	40 3	1	1
	Seller	52 9	30 9	1	1
	Comptometer Operator	43 9	..	1	1
	Ticket paper distributor	38 9	28 9	1	1
	Control office attendant	43 9	33 9	1	1
	Ticket canceller	43 9	33 9	1	1
	Machine room attendant	23 9	1	1

(b) In addition to the appropriate rate prescribed in sub-clause (a) hereof, an employee who is required to work on any race day in connexion with pre-sales shall receive an allowance of 12s. 6d.

ADDITIONAL AMOUNTS.

3. The following amount or amounts shall be payable for work done within a radius of ten miles of the General Post Office, Melbourne, in addition to the appropriate wages rate prescribed in clause 2.

	Additional Amount.
	<i>s. d.</i>
Supervisor "E" grade who also acts as banker	7 0
Supervisor "D" grade who also acts as banker	3 0
Provided that any such supervisor employed in a house in the Members' enclosure on any racecourse shall receive not less than the rate prescribed for a supervisor "C" grade.	
Dividend payer (late dividends)—who is required to make payments in connexion with a meeting held on some previous day or days	10 0
The ordinary hours of duty of a supervisor who also acts as banker shall be the appropriate hours prescribed for a supervisor in clause 2.	
For work done in connexion with each race on a program in excess of seven:—	
<i>Males.</i>	
Supervisor irrespective of grade who also acts as banker	5 0
Banker "A" grade	7 6
Banker "B" grade	7 6
Accountant	6 0
Dividend payer (late dividends)	7 6
Dividend payer (other)	7 6
Cashier assisting banker	5 0
Cashier (other)	5 0
Banker's assistant	5 0
Dividend calculator	6 0
<i>Females.</i>	
Accountant	5 6
Seller	5 6
Checker	5 6

RATE PAYABLE IN THE CASE OF A POSTPONEMENT OR ABANDONMENT OF A MEETING WITHIN TEN MILES OF THE GENERAL POST OFFICE, MELBOURNE.

4. (a) An employee reporting for duty at the racecourse or the central office of the employer, shall, unless a public announcement is made in the press or by radio not later than four hours prior to the advertised time of starting of the first race in the cases of the Supervisor "A" grade—control and the Banker "A" grade, and two hours prior to the said advertised time in the case of any other employee, that the race or trotting meeting has been postponed or cancelled, be entitled to receive payment of one half the appropriate amount prescribed for a meeting of seven races.

(b) In the event of a race or trotting meeting being cancelled or postponed after the commencement of the scheduled program for the day an employee shall be entitled to be paid the appropriate amount prescribed for a full meeting on such day.

PAYMENT FOR AN EMERGENCY NOT RECEIVING AN ENGAGEMENT.

5. An employee who, following on instructions from the employer, reports as an emergency but does not receive an engagement shall be paid One pound in the case of a male and Fifteen shillings in the case of a female.

EMPLOYEE FORCED TO LEAVE DUTY OWING TO ILLNESS.

6. An employee who is forced to leave duty through illness before the completion of his or her engagement shall be entitled to receive payment of the appropriate rate prescribed for a meeting of seven races on that day. Provided that if the House Supervisor is not satisfied as to the illness of the employee he may obtain an opinion from a qualified Medical Practitioner in regard thereto.

FARE ALLOWANCE.

7. An employee engaged for duty on a racecourse within ten miles of the General Post Office, Melbourne, shall be entitled to the amount represented by the cost of the 1st class return railway fare between Flinders-street Railway Station and the nearest railway station to that racecourse.

TRANSPORT TO AND FROM COUNTRY MEETINGS.

8. The employer shall provide adequate transport to and from the course for all employees engaged for a meeting on any racecourse outside a radius of 10 miles of the General Post Office, Melbourne.

MEAL ALLOWANCES FOR COUNTRY MEETINGS.

9. Meal allowances shall be paid to all employees on country racecourses as follows:—

For meetings outside a radius of 10 miles and within a radius of 25 miles of the General Post Office, Melbourne—

Lunch allowance 5s.

For meetings outside the said radius—Lunch allowance 5s., and—Dinner allowance 6s.

TEA MONEY.

10. An employee not included in clause 9 hereof required to work one hour or more after the usual time of ceasing duty shall be allowed a meal allowance of 5s.

CLOTHING ALLOWANCE.

11. A seller shall receive 6d. per day as a clothing allowance.

HIGHER DUTIES ALLOWANCE.

12. An employee called upon to perform duties of a higher grade during the currency of any engagement shall be paid the appropriate higher amount herein prescribed for such higher grade for the whole of such engagement.

PAYMENT OF WAGES.

13. Each employee shall be paid his or her wages not later than the time during which the last race is run on any day.

TRANSPORT DURING EMERGENCY CONDITIONS.

14. Reasonable transport free of cost to the employees rostered for duty on any occasion when normal public transport (i.e., rail and/or tram services) is not operative, shall be provided from points to be nominated by the employer. Provided that if an employee with the consent of the employer provides a car to transport himself or herself or other members of the staff rostered for duty he or she shall be entitled to such allowance as may be agreed upon for each mile that each such car necessarily travels from and to the employee's home and the racecourse.

TRANSPORT FOR EMERGENCY WORKERS AND DETAINED STAFF.

15. An employee required to report as an emergency at the Flemington racecourse and whose services are not required for the day shall, after being paid off be entitled, should he or she so require, be provided with transport to the nearest operating public transport system. An employee detained at Flemington after public transport to the course for that day has ceased shall be entitled to be transported to the nearest operating public transport system.

An employee detained at the Royal Agricultural Showgrounds after the last connecting public transport to enable him or her to reach his or her home by such means has ceased for the day, shall be provided with transport to such home free of cost to such employee.

For the purposes of this provision "detained" shall be deemed to mean "required to complete some duty after his or her normal finishing hour".

MEAL INTERVAL.

16. An employee who is required to report for duty one hour or more before the normal time for the commencement of duty shall be allowed an interval of not less than half an hour if a reasonable place in which a meal may be consumed is provided, or an interval of three quarters of an hour in any other case between the hours of noon and 2 p.m., except on a pre-sales day on which the interval shall be not less than half an hour between the hours of 11 a.m. and 1 p.m.

RECEPTACLE FOR KEEPING MONEY.

17. Each ticket machine operator shall be provided with a covered receptacle for the security of money.

TIME OFF FOR ANNUAL HOLIDAYS.

18. An employee who desires to take annual holidays shall, provided he or she has given at least one week's notice of his or her intention, be entitled to be absent from duty on any meetings that may be held between two consecutive Saturdays, and inclusive of such Saturdays.

ANNUAL HOLIDAY.

19. The provisions of the *Factories and Shops (Annual Holidays) Act 1946*, No. 5111, and any amendments that may be made thereto from time to time, shall apply.

NOTICE BOARD.

20. A notice board for exhibition of notices by an official of the employees' organization shall be provided and maintained by the employer in a suitable place on each house on each racecourse.

PRESERVATION OF EXISTING CONDITIONS.

21. Except in so far as altered expressly or by necessary implication by the provisions of this Determination, all existing privileges and conditions shall continue.

DEFINITIONS.

22. Supervisor "A" grade—Control means the supervisor who is responsible for the obtaining of information (including scratchings, and dividends) and the conveyance of same to all other houses on the course.

Supervisor "B" grade means a supervisor with 71 employees or more under his control or superintendence.

Supervisor "C" grade means a supervisor with from 36 to 70 employees under his control or superintendence.

Supervisor "D" grade means a supervisor with from 20 to 35 employees under his control or superintendence.

Supervisor "E" grade means a supervisor with less than 20 employees under his control or superintendence.

Banker "A" grade means the control banker on any course.

Banker "B" grade means any banker other than one defined as "A" grade, or a supervisor who also carries out the duties of a banker.

ADJUSTMENT OF WAGES.

23. The wages rates set out in clause 2 are based upon the following basic wage group table and, pursuant to the provisions of section 21 of the *Factories and Shops Act, 1934*, the Board hereby determines that such rates shall be automatically adjusted quarterly following any increase or decrease, as the case may be, in the basic wage ascertained in accordance with the "Commonwealth Statisticians' all items' retail price index numbers" set assigned for Melbourne when such increase or decrease is sufficient to move the basic wage, as so ascertained, into any other basic wage group of the said table.

Basic Wage Group Table.
(Original group, 237s. to 241s.)

Basic Wage Group.	Amount of Increase.		Amount of Decrease.	
	Males.	Females.	Males.	Females.
<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>
222-226	3 0	2 3
227-231	2 0	1 6
232-236	1 0	0 9
237-241	No change	No change	No change	No change
242-246	1 0	0 9
247-251	2 0	1 6
252-256	3 0	2 3

Note.—Any extension of this table shall be of the same construction as the table.

A. V. BARNES, J.P., Chairman.

J. W. RYAN, Secretary.

Melbourne, 11th February, 1954.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This not only helps in tracking expenses but also ensures compliance with tax regulations.

In the second section, the author outlines the various methods used for data collection and analysis. These include surveys, interviews, and focus groups. Each method has its own strengths and weaknesses, and the choice depends on the specific research objectives.

The third section delves into the statistical analysis of the collected data. It covers topics such as descriptive statistics, inferential statistics, and regression analysis. The goal is to identify patterns and trends in the data that can inform business decisions.

Finally, the document concludes with a summary of the findings and recommendations. It highlights the key insights gained from the research and provides practical advice for implementing these findings in the organization.

The following table provides a detailed breakdown of the data collected during the study. It shows the distribution of responses across different categories and over time.

Category	Q1	Q2	Q3	Q4
Response A	15%	20%	18%	12%
Response B	30%	25%	35%	30%
Response C	45%	40%	30%	40%
Response D	10%	15%	17%	18%

Based on the analysis, it is recommended that the organization focus on improving its customer service and product quality. This will help in increasing customer loyalty and overall sales.

From: [Name] Date: [Date]