



VICTORIA
GOVERNMENT GAZETTE.

Published by Authority.

[Registered at the General Post Office, Melbourne, for transmission by post as a newspaper.]

No. 799]

THURSDAY, SEPTEMBER 20.

[1956

RULES UNDER THE LICENSING ACTS.

*At the Executive Council Chamber, Melbourne, the
eighteenth day of September, 1956.*

PRESENT:

His Excellency the Governor of the State of Victoria.
Mr. McArthur | Mr. Porter.

UNDER and by virtue of the powers and authorities conferred by the Licensing Acts and the Acts Interpretation Act 1928 His Excellency the Governor of the State of Victoria by and with the advice of the Executive Council thereof doth hereby rescind all Rules heretofore made under the Licensing Acts and under and by virtue of the said powers and authorities doth hereby make the following Rules (that is to say):—

1. In these Rules, unless inconsistent with the context or subject matter—

“Licensing Area” means Licensing Area as constituted from time to time by Order of Governor in Council under the Licensing Acts.

“Clerk” means Clerk of the Victorian Licensing Court in respect of a Licensing Area.

“Court” means the Victorian Licensing Court.

“Registrar” means Registrar of the Victorian Licensing Court.

CLERKS OF THE COURT.

2. Each Licensing Area shall have a Clerk, but the Registrar shall act as Clerk for the Central, Northern, Eastern, Southern and Western Metropolitan Licensing Areas.

REGISTER OF THE COURT.

3. The Clerk of each Licensing Area shall keep a register of the minutes or memoranda of all the decisions, orders, judgments, and other proceedings of the Court in respect of such Licensing Area in such form as the Chairman requires, and shall enter and record the required particulars therein in the proper column of the register.

4. The Registrar shall keep a register recording all such decisions, orders, judgments, and other proceedings of the Court.

MEMBERS OF THE COURT TO SIGN A REGISTER.

5. The members of the Court present shall sign the entries relative to the minutes, memoranda, or proceedings either in the register kept by the Clerk or that kept by the Registrar at the sitting of the Court at which the matters referred to in such entries were dealt with by the Court.

DUTIES OF THE REGISTRAR AND CLERK.

6. The Registrar and the Clerk shall have a seal of the Court, and shall keep his books in the forms required by the Chairman and these Rules.

7. The Registrar when attending any sitting of the Court at which the Clerk is not present shall furnish the Clerk with a minute of all decisions, orders, judgments, and other proceedings of the Court and the Clerk shall thereupon enter such particulars in his register with a memorandum of the time and place of the sitting, and shall sign the same.

8. When the Registrar is not present at any sitting of the Court, the Clerk shall furnish him with similar particulars to those set out in the foregoing provisions of this Rule, and the Registrar shall make a corresponding entry in his Register.

COLLECTION OF FEES.

9. The Registrar or the Clerk of each Licensing Area shall demand and collect all fees payable under the Licensing Acts and these rules where such fees are not required to be paid to the Treasurer or a Receiver of Revenue, and shall cause an official acknowledgement to be given for each fee received, and shall forthwith bring the same to account, and enter the same in his regulation cash book in such manner as the Treasurer may direct.

10. The fees set out in the First Schedule to these Rules shall be taken.

NOTICE OF APPLICATIONS WHERE NOT OTHERWISE PROVIDED FOR.

11. Notice of all applications to the Court where not otherwise provided for in the Licensing Acts or these Rules shall be given to the Clerk and the Licensing Inspector for the Licensing Area seven days before the date of the sitting of the Court, at which the application is to be made but the Court, if it thinks fit so to do at any sitting, may receive, hear, and dispose of any such application or business notwithstanding that no previous or sufficient notice thereof has been given.

SEARCHES—COPIES OF RECORDS AND DOCUMENTS.

12. Any person on payment of the prescribed fee at any time when the office of the Registrar or Clerk is open for business may inspect any register-books, books, documents and papers kept and preserved by the said Registrar or Clerk, and shall be permitted to make copies thereof; and, if so required, the Registrar or Clerk, upon receipt of the prescribed additional fee, after examining and verifying such copies shall certify them to be true copies.

13. No person shall disclose the amount of any percentage fee, nor shall any person be entitled to inspect or make a copy of any record declaration, document or entry showing the purchases of liquor or the percentage fees arising thereon in respect of any licensed premises, including any registered club premises, except the secretary or a member of the specified club, the owner of the specified licensed victualler's premises, the licensee of the specified licensed premises, or their duly authorized representatives, or any Licensing Inspector.

APPLICATIONS FOR NEW LICENCES TRANSFERS ETC.

14. All notices of application, other than applications for temporary victualler's licence and renewal of licences, permits and registrations of clubs, shall be intitled in the Licensing Area in which the premises the subject matter of the application are situate and shall be returnable at Melbourne.

15. All such notices shall be signed by each applicant and attested by a Justice of the Peace or a Solicitor of the Supreme Court of Victoria who shall also subscribe his occupation and place of abode.

16. A copy of every notice so signed shall be delivered to the Clerk acting in the Licensing Area and to the Licensing Inspector and, if the application be for the grant of a new licence or for approval of

proposed additions or alterations to existing licensed premises or removal of the licence of such licensed premises or of the premises of a registered club to other premises, to the supervisor of licensed premises at Melbourne.

17. (a) Whenever the holder of any victualler's licence which he has not held for at least twenty-four months preceding the application desires to transfer such licence he shall deliver to the Clerk a notice of application for leave so to transfer together with a statutory declaration made by or on behalf of such applicant setting forth clearly the exceptional circumstances on which he relies and the gross amount in full of the purchase money paid by him on acquiring such licence and also that agreed to be paid to him by the proposed transferee. If the exceptional circumstances include a condition of health precluding him from carrying on such a licence, a further statutory declaration by a registered medical practitioner setting forth such condition and inability shall at the same time be delivered to the Clerk.

(b) A copy of such notices of application and of every statutory declaration in support thereof shall be delivered to the Clerk and to the Licensing Inspector for the Licensing Area seven days at least before the day on which such application shall be heard.

18. (a) Every applicant for the transfer of any licence of which he is the holder shall at the time of giving the notice of such application deliver to the Clerk every such licence.

(b) Every applicant for the transfer of any licence to him shall at the time of giving the notice of such application deliver to the Clerk a statement in writing signed by him setting out clearly the following particulars:—

- (i) if the applicant has purchased the freehold of the licensed premises together with the licence, the price paid for the freehold and the terms of the contract of sale thereof, or
- (ii) if the applicant has purchased a leasehold of the licensed premises, the price paid for the leasehold, the unexpired term thereof and the rent reserved and also the estimated cost of any additions and alterations to the licensed premises undertaken by him, and
- (iii) in every case, the price paid for the licence, goodwill and furniture (if any) respectively. If the applicant has obtained a loan of money to finance such purchase, the amount of such loan, the rate of interest thereon and the mode of repayment by instalments or otherwise and also the name and address of the lender shall be included in the statement.

REPORT BY LICENSING INSPECTOR ON FITNESS OF APPLICANTS.

18. (c) Where testimonials of character or fitness are lodged by any applicant with the Clerk, such applicant shall forthwith forward a copy thereof to the Licensing Inspector for the Licensing Area, who shall make a thorough inquiry and report thereon so that such report shall reach the Court prior to the time set down for the hearing of the application. Where the applicant, or the husband wife or partner of the applicant, has previously held a licence, the applicant shall so inform the Licensing Inspector, who shall inquire from the Licensing Inspector of the Licensing Area in which such licence was held as to the manner in which the business was conducted and state the result in his report.

19. (1) Every body corporate making application for a licence or for the transfer to itself of a licence or for the renewal of a licence shall with its application in addition to any other duty imposed upon it by or under the Licensing Acts deliver to the Clerk and to the Licensing Inspector for the Licensing Area—

- (a) a list of the names of the then directors manager and secretary of such body corporate, and
- (b) in the case of a proprietary company, a list of the names of the members of such company and of the number of shares held by each of such members in such company.

(2) (a) While a body corporate is the holder of a licence no appointment of any new director of such body corporate shall be made either in substitution for or in addition to any director or directors

holding office in such body corporate at the date when the licence held by the body corporate was granted transferred or renewed (as the case may be) to it unless and until—

- (i) the full name address and occupation of each person seeking election or proposed to be appointed as a director has been submitted in writing to the Registrar and to the Licensing Inspector for the Licensing Area in which the Licensed premises are situated; and
 - (ii) each such person has thereafter been approved by the Licensing Court for appointment as such director which approval the Licensing Court may grant either absolutely or conditionally as it in its discretion thinks proper.
- (b) Every body corporate or person doing or attempting to do any act in contravention of this sub-rule shall be liable to a penalty of not more than Twenty pounds.

OWNERS OF LICENSED PREMISES—SECTION 247.

20. (a) All persons who on the date of the publication of these Rules in the *Government Gazette* are the owners of premises for which a victualler's licence or an Australian wine licence is in force and all persons who after the said date become the owners of such premises shall cause their names and addresses to be forwarded in writing to the Registrar.

(b) In the case of persons who are owners of such premises on the said date the names and addresses shall be so forwarded within three months from the said date and in the case of persons who become owners of such premises after the said date the names and addresses shall be forwarded by the new owners within one month after they have become such owners.

(c) Such names and addresses shall be recorded by the Registrar in a book or other form prescribed by the Chairman and to be called "Register of Owners" be kept for that purpose.

(d) All owners so recorded shall notify the Registrar within one month in writing of any change of address.

RECORD OF NOTICE TO OWNERS OF CONVICTIONS.

21. Where the Registrar serves a notice of any conviction on any registered owner, he shall forthwith enter in the aforesaid register of owners particulars of such conviction and of the date and mode of the service of such notice. Where the Registrar serves such a notice on any unregistered owner he shall keep a record of such service.

22. The Registrar shall send by post, addressed to "The Owner" care of the licensee of the licensed premises, a copy of the notice of any conviction served in any other manner by the Registrar on any owner of such licensed premises.

PERMITS—SECTION 43 ACT 3717.

23. (a) Any licensed victualler, holder of an Australian wine licence or secretary of a registered club intending to apply to the Court for a permit under the provisions of the above-mentioned section shall give notice in writing of such intention to the Registrar or the Clerk and the Licensing Inspector for the Licensing Area together with a statutory declaration setting out the reasons for such application and the average daily number of persons excluding the applicant his family servants and lodgers requesting meals after six o'clock in the evening so as to reach the said Clerk and Inspector seven days at least before the date on which such application shall be heard.

(b) Any licensed victualler, holder of an Australian wine licence or secretary of a registered club intending to apply for any extension of a permit previously granted shall give notice in writing of such intention to the Registrar or Clerk and Inspector together with a statutory declaration setting out the nature of the special occasion and the number of persons expected to be present so as to reach the said Clerk and Inspector seven days at least before the day on which such application shall be heard.

PERMITS—SECTION 44 ACT 3717, SECTION 2 ACT 5197.

24. (a) Any person intending to apply to the Court for a permit to drink liquor for a special occasion in a specified room in unlicensed premises or in a specified part of any public hall shall give notice in writing of such intention to the Registrar or the Clerk of the Licensing

Area where such unlicensed premises or public hall are or is situated and to the Licensing Inspector for such Area together with a statutory declaration setting out the circumstances of such special occasion the number of persons expected to be present and the name of the person or association bearing the cost of the liquor intended to be purchased for the occasion, so as to reach the said Registrar or Clerk and Licensing Inspector seven days at least before the day on which such application shall be heard.

(b) During the permitted period of time on the date specified in any permit granted by the said Court all doors (including the outer-door) by which access can be had to the room in unlicensed premises or the part of the public hall stated in the permit shall be kept unlocked by the occupier of the unlicensed premises or the proprietor of the public hall.

25. All such notices set out in the two last preceding Rules shall be in the form prescribed by these Rules and, unless a plan of the licensed or other premises has been previously lodged and is held by the Court, shall be accompanied by a ground plan sketch or tracing of the licensed premises and licensed area, or of such other premises.

26. The Licensing Inspector for the Licensing Area shall forward to the Registrar so as to reach the Court at or prior to the time set down for hearing a report on every application for any permit or extended permit or consent or approval by the Court of any plan or other matter of which notice of application has been given, stating his opinion, after enquiry, whether such application is satisfactory or objectionable, and whether the permit is for a matter of public utility or convenience.

PERMIT—NON-INTOXICATING BEVERAGES AFTER 6 P.M.—SECTION 45—
ACT 3717.

27. Where any application is made under sub-section (1) (a) or (b) of the above-mentioned section the room or apartment in which it is proposed that non-intoxicating beverages shall be sold or supplied shall be shown distinctly, with all doors and passages leading thereto and also the situation of every bar-room and place where liquor is supplied with all doors giving admission thereto and all openings through which liquor may be served therefrom.

PERMIT—BILLIARD OR BAGATELLE TABLES AFTER 6 p.m.—
SECTION 45—ACT 3717.

28. Where any application is made under sub-section (1) (c) of the above-mentioned section the position of the room proposed to be used as a billiard or bagatelle room shall be distinctly shown, with all doors and passages leading thereto, and also the situation of every bar-room and place where liquor is kept or stored or from which liquor is supplied with all doors giving admission thereto and all openings through which liquor may be served therefrom.

29. Every such permit granted by the Court shall be in the form prescribed by these Rules and shall set out such conditions and restrictions as the Court may attach thereto.

LODGER'S REGISTER BOOK—SECTION 53—ACT 3717.

30. The Lodger's Register Book shall be in the form prescribed by these Rules and shall contain a daily record by number of every room in the licensed premises in use or furnished for use as a bedroom. The leaves of the register book shall be fastened together by sewing, or bound in such manner as to prevent any page being removed or withdrawn from such register. Each page of the register book shall be numbered consecutively.

31. Such daily record shall be headed by the day of the week and date of the month and year and shall contain the following particulars in the respective columns:—

- (a) A record, by numbers, of all rooms appropriated as bedrooms to lodgers.
- (b) The extent of accommodation of all bedrooms in double (d) and single (s) beds.
- (c) The name and usual place of abode of the lodger to whom each bed or room is appropriated.
- (d) Such particulars as in the opinion of the licensee may be necessary or useful in his business.
- (e) Each bedroom or bed occupied by the licensee or a member of his family identified by the letters L.F. and each bedroom or bed occupied by an employee of the licensee by the letter E.

32. The prescribed form may be either written in ink or printed in the Register and all lodgers' names and other particulars shall be filled in in ink by the lodger or by the licensee or by some person authorized by the licensee so to do.

33. Each and every entry of a lodger's name and usual place of abode shall be made in the Lodger's Register Book at the time the bed or beds, room or rooms is or are appropriated to such lodger, and any alteration in the Register shall be made in ink by interlineation or deletion and not by erasure. No person shall register or cause or permit himself to be registered in any Lodger's Register Book otherwise than under his proper name and for his usual place of abode. The name of every lodger to whom a bed or room is appropriated for more than one night or who has arranged to stay for a succeeding night shall be entered anew in the Register by the licensee or person appointed thereto each day of such stay before the hour of Six in the evening.

34. In the event of the ordinary bedroom accommodation of the licensed premises being insufficient for the demands of the lodgers all shakedown or sleepouts shall be set out in the Register specifying the nature and location thereof and all entries in connection therewith shall be in accord with these Rules.

35. A licensee shall not have in use or permit any person on his behalf or in his employ to have in use more than one Lodger's Register Book, nor shall he use or permit the use of any second book or list for a similar purpose. Every Licensing Inspector or any authorized member of the police force upon an inspection of licensed premises shall inspect the Lodger's Register Book and shall sign, initial, or otherwise mark it for identification at the page showing the entries for the day of inspection. No other Lodgers' Register Book shall thereafter be brought into use for such licensed premises unless first identified and marked by a Licensing Inspector or authorized member of the police force by signature, initial or other mark. Every licensed person shall preserve and cause to be preserved every marked Lodgers' Register Book together with all or any such signature, initials or other marks of identification and no page shall be removed or withdrawn from such Register.

36. Whenever a licensee fails or refuses to supply accommodation to any person requesting the same he shall forthwith enter into the Lodgers' Register Book the name of every such person, the reason for such failure or refusal and the hour.

DEFINITION OF LICENSED PREMISES.

37. (a) Upon any application for a renewal or transfer of a licence the applicant shall if ordered by the Court so to do deposit with the Registrar a plan of the licensed premises showing the exact position and the metes and bounds of the licensed premises and of the ground floor and of all separate parts and such other particulars as are prescribed.

(b) The Court may make the prior deposit of such a plan as aforesaid a condition of the renewal or transfer (as the case may be) of any such licence.

(c) The Court at any sitting on application by the owner and licensee of any licensed premises or by the Licensing Inspector for the Licensing Area in which such premises are situate may define on a plan (which shall be lodged with the Court by the said owner and which shall contain all necessary particulars) the extent of the licensed area of such premises.

(d) Notice in writing of any such application intended to be made by the owner and licensee shall be given to the said Licensing Inspector, and notice in writing of any such application intended to be made by the Licensing Inspector shall be given to the owner and licensee, at least seven days before the commencement of the hearing of such application.

CASE STATED—SECTIONS 67, 68—ACT 3717.

38. If any person who feels himself aggrieved by a determination of the Court applies in writing to the Court to state and sign a case for the opinion of the Supreme Court and at the time of making such application deposits in the hands of the Registrar the sum of Twenty pounds on a condition to prosecute such appeal without delay and to submit to the judgment of the Supreme Court and pay such costs as may be awarded by the same, the Registrar shall pay such sum so deposited into the Trust Account kept by him.

39. If the Court refuses to state a case and if no application is made to the Supreme Court under the provisions of Section 70, or if the appeal is prosecuted without delay and all other conditions aforesaid, including the payment of costs (if any) are fulfilled, the Registrar on the application in writing of the person who deposited the said sum shall repay it to him.

40. In all other circumstances the said sum shall be forfeited to the Crown and the Registrar shall pay the same to the Treasurer of Victoria.

CANTEENS—ACT 5767 SECTION 33:

41. Any construction authority which desires to obtain a recommendation of the Court to the Governor in Council that it be permitted to establish canteens in any area in which the works of the authority are constructed or are in course of construction shall deliver to the Registrar of the Court and to a Licensing Inspector and shall affix on a notice board in a conspicuous place in that area notice in writing signed by such authority setting forth such desire and shall publish a copy of such notice in a newspaper circulating in the locality of such area at least fourteen days before making application to the said Court for such recommendation.

42. All such notices shall be delivered in triplicate to the Registrar who shall as soon as possible after the receipt of such notices post or cause to be posted one of such notices inside and another of such notices outside on some conspicuous part of the Court House nearest to such area.

43. At the time of giving the notices the construction authority shall deliver to the Registrar and the Licensing Inspector one copy each of the plans and specifications of every building or proposed building intended to be used as a canteen and a block plan showing the position or proposed position of every such building in the area.

REGISTERED CLUBS.

Club Register.

44. The Registrar shall keep a register in such form as may be required by the Chairman of the said Court of clubs registered by the Court. He shall cause to be entered therein the name, location, and any other required particulars of all clubs registered, and shall, when necessary, strike out the name of any club the registration of which has not been renewed or has been cancelled or surrendered.

CHANGE OF SECRETARY OF A REGISTERED CLUB.

45. Whenever the period of office of any person as secretary of a registered club has for any reason ceased, notice in writing signed by the President or Vice-President of such club shall within one month after such cesser be delivered to the Registrar stating,

- (a) that such person has ceased to be secretary, and
- (b) the name in full and place of abode of the person appointed to be the new secretary.

REMOVAL OF A REGISTERED CLUB.

46. When any notice of application is received by the Licensing Inspector for a certificate of removal of a club from the registered club premises to other premises, the said Licensing Inspector shall inquire into and report in writing to the Court on any such application prior to the date set down for hearing. Where he finds that any provision of the Licensing Acts has not been complied with or that the premises are not suitable, he shall give notice of objection to the applicant pursuant to the provision of section 262 (1) of the *Licensing Act* 1928 and include a copy of such notice in his report to the said Court.

COSTS.

47. When the Court makes an order directing the payment of costs by one party to any proceedings before it to any other party or parties, the Court shall fix the amount of such costs, including the fees to be allowed for counsel and attorneys appearing for the party or parties to whom such costs are directed to be paid.

48. The costs of witnesses in attendance at the hearing of any cause, application, or other proceeding by the Court, although they have not been summoned, and although they have not been examined, may be allowed at any rate not exceeding that mentioned in the Second Schedule hereto.

FORMS.

49. The forms under these Rules shall be used with such variations as the circumstances of the case may require and it shall be sufficient if the form used complies substantially with the prescribed form, and where none is prescribed the forms used shall be framed in imitation of those prescribed by these Rules.

PENALTIES.

50. Any person who is guilty of any contravention of or failure to observe any of the provisions of the foregoing Rules, shall be liable to a penalty of not more than £20.

FIRST SCHEDULE.

In this Schedule, any reference to sections shall unless otherwise stated be a reference to sections of the *Licensing Act 1928* as amended by any Act.

For setting down an application:—	f.	s.	d.
For a new licence. Sections 89, 90 and 91	5	0	0
For a certificate for grant or renewal of registration or removal of a club. Sections 253, 254 and 261	5	0	0
For an order of the Victorian Licensing Court exempting a registered club from the operation of all or any of the provisions of sections 41, 182, 187, 188, 202 210, and 270	5	0	0
On behalf of an owner or mortgagee. Section 105	2	0	0
For re-hearing any cause or matter determined by the Court. Section 61	2	0	0
For special authority under sections 119 or 122, or a consent or approval under sections 147 or 174	0	10	0
For a consent or approval under section 125	1	0	0
For permission to have two or more bar-rooms, or to vary position of bar-room or liquor cupboard. Section 51	0	10	0
For any other permit, permission, consent, approval or matter	0	5	0
For every special case stated. Section 67	2	0	0
For every recognizance	0	10	0
For every search at the office of the Registrar or by a Clerk of the Court	0	5	0
For every certificate that a copy of a document or extract from a book or proceeding of the Court is a true copy	0	5	0
For every summons to a witness	0	2	0
For every copy thereof, if prepared by a Clerk of the Court	0	1	0
For every summons other than a summons to witness	0	5	0
For service of every summons or order (including summons to witness) on each defendant or other persons to be served with any summons or order (where required to be served by the police) if the distance from the constable's residence does not exceed five miles	0	5	0
If beyond five miles for every additional mile for each defendant or person	0	2	0
For a permit to serve liquor with meals between the hours of 6 p.m. and 10 p.m. Section 43	10	0	0
For a permit to serve liquor with meals between the hours of 6 p.m. and 8 p.m.	5	0	0
For a permit to serve liquor with meals between the hours of 12 noon and 2.30 p.m. on Sunday, Good Friday, and Anzac Day	2	10	0
For an extension of liquor with meals permit for any special occasion. Section 43	1	0	0
The following fees shall be paid by the construction authority to the said Registrar namely:			
On setting down an application	5	0	0
For recommendation of the Court of a canteen	5	0	0
On obtaining approval of the Governor in Council for a canteen	2	0	0

SECOND SCHEDULE

ALLOWANCES TO WITNESSES.

Costs of Witnesses' Attendance.—The cost of witnesses in attendance at the hearing of any matter or cause by the Court (although they have not been summoned, and although they have not been examined), may be allowed at any rate not exceeding that mentioned in the scale hereunder, and such rates shall be in lieu of the rates fixed by the Order of the Governor in Council made on the 1st day of July, 1924 (that is to say):—

1. To every witness or interpreter the sum actually paid, but not exceeding one shilling for every mile he may reside from the Court at which he may be required to attend.

2. To every witness or interpreter who may travel by public conveyance, the sum actually and properly paid for fares both in going to and returning from the Court at which he may be required to attend.

3. No allowance under clause 1 will be made to any witness or interpreter residing within 4 miles of the Court which he may be required to attend.

4. In all cases where practicable witnesses or interpreters must travel by public conveyance, and in such part of the public conveyances, as may be suitable to their stations in life.

5. For attendance subject to qualification as hereunder for each day of actual attendance in Court:—

	<i>Allowance Paid.</i>
	<i>£ s. d.</i>
A. Medical Practitioners, Legal Practitioners, Architects, Engineers or Surveyors, Dentists, Veterinary Surgeons, University Professors, Accountants (carrying on business as Principals), Patent Attorneys, Merchants, Auctioneers, Estate Agents, Sharebrokers, Bank Managers, Company Managers.	4 4 0
B. Farmers or Graziers, Master Tradesmen, Persons carrying on business such as Hotel Keepers, Shopkeepers, Commission Agents, &c., Clergymen, Gentlemen.	3 3 0
C. To every interpreter or expert, amount agreed, not exceeding	4 4 0
D. Adult persons in receipt of salary, such as Clerks, Officers employed by Companies &c.,	2 0 0 or the amount of salary actually lost by witness whichever is greater but not exceeding in any event £3 10s. 0d.
E. Adult person in receipt of wages, such as Labourers, Artisans &c.	2 0 0 or the amount of wages actually lost by witness whichever is greater but not exceeding in any event £3 10s. 0d.
F. Female witness not engaged in business or profession nor in receipt of salary or wages.	1 0 0
G. Female witness engaged in profession or business in receipt of salary or wages.	Same as male witness similar class.
H. Persons under 21 years of age in receipt of salary or wages.	15s. or amount of salary or wages actually lost by witness, whichever is greater but not exceeding in any event £1 10s. 0d.

6. To every witness or interpreter who may be necessarily detained, or who may be prevented from proceeding on his journey or to his place of abode, either before or after attending the Court, the same allowance from the date of detention up to the date of attending the Court, or of departure, as paid to witnesses residing beyond 20 miles from the Court.

7. No allowance will be paid to any member of the police force for attendance at the Court.

8. Witnesses who attend in more than one cause or matter will be entitled to a proportionate payment only in each cause or matter.

APPENDIX FORMS.

LICENCE FORMS.

Form N1.

VICTUALLER'S LICENCE.

Licensing Acts.

Licence to
For Hotel in the Licensing Area.

Whereas the Victorian Licensing Court by its Certificate dated the day of , 19 , has authorized the issue to the above-mentioned person of a Victualler's Licence for certain premises, situate and named as above, and the percentage fee fixed by the said Court and specified hereunder has been paid into my office this day; I do hereby declare that the person aforesaid is licensed to sell and dispose of liquor in any quantity on such premises between the hours of Nine in the morning and Six in the evening. Subject to the provisions of the Licensing Acts, this licence shall commence upon the 1st day of January, 19 , and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at this day of , 19 .

Percentage fee paid £ : : Receiver of Revenue.

Form N2.

PACKET LICENCE.

Licensing Acts.

Licence to
Master of in the Licensing Area.

Whereas the Victorian Licensing Court by its Certificate dated the day of , 19 , has authorized the issue of a Packet Licence to the above-mentioned person, being the master of the vessel aforesaid, which vessel conveys passengers from and to places in Victoria, and the percentage fee, fixed by the said Court, as specified hereunder has been paid into my office this day: I do hereby declare that the person aforesaid is licensed to sell and dispose of liquor on board such vessel on any day except Sunday, Good Friday and Anzac Day to passengers thereon between the hours of Nine in the morning and Six in the evening during the passage of such vessel from or to places in Victoria.

Subject to the provisions of the Licensing Acts, this licence shall commence on the 1st day of January, 19 , and continue in force until the 31st day of December in the same year, both days inclusive.

Given under my hand at this day of , 19 .

Percentage fee paid £ : : Receiver of Revenue.

Form N3.

GROCER'S LICENCE.

Licensing Acts.

Licence to
For Premises situate at in the Licensing Area.

Whereas the Victorian Licensing Court by its Certificate dated the day of , 19 , has authorized the issue to the above-mentioned person of a Grocer's Licence for the aforesaid premises, and the fees payable under the Licensing Acts and fixed by the said Court as specified hereunder have been paid into my office this day: I do hereby declare that the person aforesaid being also a Licensed Spirit Merchant is licensed to sell and dispose of liquor in bottles on such premises during such time between the hours of Nine in the morning and Six in the evening as the said premises may lawfully be kept open under any law for the time being in force relating to the closing of shops, but not on Sunday, Good Friday or Anzac Day: Provided that (a) no such bottle shall be supplied by or on behalf of the purchaser for the reception of any ale or stout; and (b) no such liquor shall be drunk on such licensed premises.

Subject to the Licensing Acts this licence shall commence on the 1st day of January, 19 , and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at this day of , 19 .

Percentage fee paid £ : : Receiver of Revenue.

Form N4.

AUSTRALIAN WINE LICENCE.

Licensing Acts.

Licence to
For Premises situate at in the Licensing Area.

Whereas the Victorian Licensing Court by its Certificate dated the day of , 19 , has authorized the issue to the above-mentioned person of an Australian Wine Licence for the aforesaid premises, and the percentage fee fixed by the said Court and specified hereunder has been paid into my office this day: I do hereby declare that the person aforesaid is licensed on such premises to sell and dispose of Wine, Cider, or Perry the produce of fruit grown in any State of the Commonwealth in quantities not exceeding 2 gallons, between the hours of Nine in the morning and Six in the evening. Subject to the provisions of the Licensing Acts this licence shall commence upon the 1st day of January, 19 , and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at this day of , 19 .

Percentage fee paid £ : ; Receiver of Revenue.

VIGNERON'S LICENCE.
Licensing Acts.

Form N5.

Licence to
For Vineyard situate at _____ in the _____ Licensing Area.
Whereas the Victorian Licensing Court by its Certificate dated the
day of _____, 19____, has authorized the issue to the above-mentioned person
of a Vigneron's Licence for a vineyard situate as above, and the fee payable
under the Licensing Acts as specified hereunder has been paid into my office
this day: I do hereby declare that the person aforesaid is licensed at the
said vineyard, between the hours of Nine in the morning and Six in the
evening, to sell (in quantities of not less than 1 pint and not to be drunk on
the premises), wine made from grapes of his own growing, or from grapes
purchased by him. Subject to the provisions of the Licensing Acts, this
licence shall commence on the 1st day of January, 19____, and continue in
force until the 31st day of December of the same year, both days inclusive.
Given under my hand at _____ this _____ day of _____, 19____.
Fee paid £7 10s. _____ Receiver of Revenue.

RAILWAY REFRESHMENT ROOM LICENCE.
Licensing Acts.

Form N6.

Licence to
Railway Station at _____ in the _____ Licensing Area.
Whereas the Victorian Licensing Court by its Certificate dated the
day of _____, 19____, has authorized the issue of a Railway Refreshment
Room Licence to the above-mentioned person being the lessee (or sub-
manager) of the Railway Refreshment Room at the above-mentioned
Railway Station, and the percentage fee fixed by the said Court as specified
hereunder has been paid into my office this day: I do hereby declare that
the lessee or sub-manager for the time being of the said Refreshment Rooms
is licensed to sell and dispose of liquor in any quantity on such premises
between the hours of Nine in the morning and Six in the evening. Subject
to the provision of the Licensing Acts this licence shall commence on the
1st day of January, 19____, and continue in force until the 31st day of
December of the same year, both days inclusive.
Given under my hand at _____ this _____ day of _____, 19____.
Percentage fee paid £ _____ : _____ Receiver of Revenue.

BREWER'S LICENCE.
Licensing Acts.

Form N7.

Licence to
For premises situate at _____ in the _____ Licensing Area.
Whereas the Victorian Licensing Court by its Certificate dated the
day of _____, 19____, has fixed the percentage fee payable in respect of
the issue of this licence and this together with the fee of £10 as provided
under section 19 Act No. 3717 and section 14 (b) (IV.) Act No. 5908 has
been paid into my office this day as specified hereunder: I do hereby license
the above-mentioned person while carrying on the business of a Brewer at
the above-mentioned premises to sell and dispose of Beer, Ale, Porter, or
Wine, made in Victoria, in quantities of not less than 2 gallons. Subject to
the provisions of the Licensing Acts this licence shall commence on the
_____ day of _____, 19____, and continue in force until the
31st day of December of the same year, both days inclusive.
Given under my hand at _____ this _____ day of _____, 19____.
Fixed fee £10 : :
Percentage fee £- : :
Total paid £ : :
Receiver of Revenue.

SPIRIT MERCHANT'S LICENCE.
Licensing Acts.

Form N8.

Licence to
For premises situate at _____ in the _____ Licensing Area.
Whereas the Victorian Licensing Court by its Certificate dated the
day of _____, 19____, has authorized the issue to the above-mentioned person
of a Spirit Merchant's Licence for the aforesaid premises, and the fees
payable under the Licensing Acts and fixed by the said Court as specified
hereunder have been paid into my office this day: I do hereby declare that
the person aforesaid is licensed on such premises to sell and dispose of
duty-paid spirituous liquors, wine or fermented liquors in quantities of not
less than 2 gallons during such time, between the hours of Nine in the
morning and Six in the evening, as such premises may lawfully be kept open
under any law in force for the time being relating to shops, but not on
Sunday, Good Friday or Anzac Day: Provided that no such liquor shall be
drunk on such licensed premises: And I further declare that the aforesaid
person is licensed to keep and store such liquors on such premises. Subject
to the provisions of the Licensing Acts this licence shall commence on the
1st day of January, 19____, and continue in force until the 31st day of
December of the same year, both days inclusive.
Given under my hand at _____ this _____ day of _____, 19____.
Fixed fee £40 : :
Percentage fee £ : :
Total paid £ : :
Receiver of Revenue.

Form N9.

BILLIARD TABLE LICENCE.
Licensing Acts.

Licence to
For premises situate at _____ in the _____ Licensing Area.

Whereas the Victorian Licensing Court by its certificate dated the day of _____, 19____, has authorized the issue to the person above-mentioned of a Billiard Table Licence for the above-mentioned premises and the sum specified hereunder has been paid into my office this day: I do hereby declare that the aforesaid person is licensed to keep, set up, and maintain _____ billiard (or bagatelle) tables in the said premises but not elsewhere and to allow such tables to be used on any day except Sunday, Good Friday or Anzac Day between the hours of Ten o'clock in the morning and half-past Eleven o'clock in the evening (or in the case of any billiard or bagatelle tables in the licensed premises of the holder of an Australian Wine Licence between the hours of Ten o'clock in the morning and Six o'clock in the evening). Subject to the provisions of the Licensing Acts this licence shall commence on the 1st day of January, 19____, and continue in force until the 31st day of December of the same year, both days inclusive.

Given under my hand at _____ this _____ day of _____, 19____.
Fee paid £ _____ : _____ Receiver of Revenue.

Form N10.

Licensing Acts.

NOTICE OF APPLICATION FOR A LICENCE OTHER THAN A
VICTUALLER'S LICENCE FOR EXISTING PREMISES.

For premises situate at _____ in the _____ Licensing Area.

I, the undersigned _____ whose place of abode is _____
(name in full)
do hereby give notice that I desire to obtain _____
at _____
(postal address)

and at the sitting of the Victorian Licensing Court to be held at Melbourne on the _____ day of _____, 19____, will apply for a Certificate authorizing the issue of a _____ licence for the above-mentioned existing premises to be used in their present state containing (specify all rooms and their use, and external and internal conveniences and outbuildings), the area proposed to be licensed and the number and dimensions of the rooms and appurtenances being set out in the plan and specifications delivered herewith to the Clerk of the Victorian Licensing Court acting in the above-mentioned Licensing Area.

Dated the _____ day of _____, 19____. Applicant.

Signed in the presence of _____

Form N11.

Licensing Acts.

NOTICE OF APPLICATION FOR A VICTUALLER'S LICENCE FOR
PREMISES TO BE ERECTED.

For premises situate at _____ in the _____ Licensing Area.

I, the undersigned _____ whose place of abode is _____
(name in full)
do hereby give notice that I desire to obtain _____
at _____
(postal address)

and at the sitting of the Victorian Licensing Court to be held at Melbourne on the _____ day of _____, 19____, will apply for a Certificate authorizing the issue of a Victualler's Licence for premises situate as above conditionally upon the erection thereon of a house containing on the ground floor (specify all rooms and their use, and all outbuildings and their use, and all external and internal sanitary conveniences) and on the first floor (specify all rooms and their use, and all sanitary conveniences) in conformity with the plans and specifications delivered herewith to the clerk of the Victorian Licensing Court acting in the above-mentioned Licensing Area, the area proposed to be licensed and the number and dimensions of the rooms and appurtenances in addition to those required exclusively for the use of the licensee his family and servants and the material and nature of the premises and of all external and internal walls being therein shown and set out. The work to be commenced within _____ months and completed within _____ months from the date of the grant of such Certificate or within such period as the said Court may approve.

Dated the _____ day of _____, 19____. Applicant.

Signed in the presence of _____

Form N12.

Licensing Acts.

NOTICE OF APPLICATION FOR A VICTUALLER'S LICENCE FOR EXISTING PREMISES TO BE ALTERED.

For premises situate at _____ in the _____ Licensing Area.
I, the undersigned _____ whose place of abode is

(name in full)
do hereby give notice that I desire to obtain

at _____ (postal address)
and at the sitting of the Victorian Licensing Court to be held at Melbourne on the _____ day of _____, 19____, will apply for a Certificate authorizing the issue of a Victualler's Licence for the above-mentioned existing premises which it is proposed to alter extend and repair in manner hereinafter described conditionally upon the said premises being altered extended and repaired in conformity with the plans and specifications delivered herewith to the clerk of the Victorian Licensing Court acting in the said Licensing Area, the area proposed to be licensed and the number and dimensions of the rooms and appurtenances in addition to those required exclusively for the use of the licensee his family and servants being therein set out the work to be commenced within _____ months and completed within _____ months from the date of the grant of the Certificate or within such period as the said Court may approve.

The alterations extensions and repairs which it is proposed to make to the above-mentioned premises as they at present exist are as follows:—

(detail in full the alterations extensions and repairs).

Dated the _____ day of _____, 19____ Applicant.

Signed in the presence of _____

Form N13.

Licensing Acts.

NOTICE OF APPLICATION BY A BODY CORPORATE FOR A LICENCE.

For premises situate at _____ in the _____ Licensing Area.
the registered office of which is situate at _____ (name of body corporate)
in the State of Victoria being a body corporate

(postal address)
empowered to carry on the business of a licensed _____ doth hereby give notice, &c.

And the said _____ doth hereby appoint _____ (name in full)

whose place of abode is at _____ (postal address) its nominee for the purpose of the Licensing Acts.

Dated the _____ day of _____, 19____

The common seal of _____ was hereunto affixed by authority of a resolution, &c.

And I the said _____ hereby consent to hold the above-mentioned licence as nominee for the above-mentioned for the purpose of the Licensing Acts.

Signed in the presence of _____

Form N14.

Licensing Acts.

NOTICE OF APPLICATION BY A PARTNERSHIP FIRM FOR A LICENCE.

For premises situate at _____ in the _____ Licensing Area.

I, the undersigned, _____ of _____ (postal address) being nominated for the purpose by _____ of _____ (postal address)

and _____ of _____ (postal address) carrying on business under the firm name of _____ at _____ (postal address)

hereby give notice that on behalf of the said firm I desire to obtain and at the sitting of the Victorian Licensing Court to be held, &c.

Dated this _____ day of _____, 19____

Signed by the said _____ Nominee
in the presence of _____

Signed by the said _____ }
and the said _____ } Members of the said firm.
in the presence of _____ }

Form N15.

OBJECTIONS.

Licensing Acts.

NOTICE OF OBJECTION TO THE GRANT OF RENEWAL OF A LICENCE.

For premises situate at _____ in the _____ Licensing Area.

The undersigned hereby give notice that he or they intend to object and at the sitting of the Victorian Licensing Court to be held at _____ on the _____ day of _____, 19____, will object to the application of _____ for a Certificate authorizing the issue (or renewal) of a licence for the above-mentioned premises, on the following grounds:—

Dated the _____ day of _____, 19____.

Signed in the presence of _____

Signed—

- | | |
|-----|--------------------------------|
| (a) | Three citizens or ratepayers |
| | or |
| (b) | The owner of the said premises |
| | or |
| (c) | Member of the Police Force |
| | or |
| (d) | Resident or residents. |

Form N16.

CERTIFICATE AUTHORIZING ISSUE OF LICENCES.

Licensing Acts.

CERTIFICATE TO AUTHORIZE THE ISSUE OF A VICTUALLER'S LICENCE.

The Victorian Licensing Court for the Licensing Area of _____ at a sitting of the said Court held this day at _____ the requisite notice of application for this certificate having been proved before the said Court to have been duly served and posted and it appearing to the said Court that the premises hereinafter mentioned contain the requisite accommodation doth hereby authorize the issue to _____ of _____ of a victualler's licence for premises to be known as _____ and situate at _____ and the said Court fixes the percentage fee to be paid before the issue of such licence at the sum of £ _____

Given under the seal of the said Court the _____ day of _____, 19____.
(L.S.) _____ Registrar or Clerk of the said Court.

NOTE.—The licence fee is payable to the Treasurer or at the office of the Receiver of Revenue at _____ within 28 days of this date. It will, however, be accepted within a further period of ten days if the penalty of 10 per centum is also tendered. After the expiry of the 38 days the certificate becomes void, and the owner or mortgagee, if not the licensee, may within seven days take action under section 105 of Act No. 3717.

Form N17.

Licensing Acts.

GENERAL CERTIFICATE TO AUTHORIZE THE ISSUE OF A LICENCE.

The Victorian Licensing Court for the Licensing Area of _____ at a sitting of the said Court held at _____ on the _____ day of _____, 19____, the requisite notice of application for this Certificate having been proved before the said Court to have been duly served and posted, doth hereby authorize the issue to _____ of a _____ Licence for the premises situated at (or in the case of a Packet Licence to the Master of the specified vessel), and the Court fixes the percentage fee to be paid before the issue of the licence at the sum of £ _____ (or where there is a fixed fee the amount of such fee).

Given under the seal of the said Court the _____ day of _____, 19____.
(L.S.) _____

(Signed)

Registrar or Clerk of the said Court.

NOTE.—The licence fee is payable to the Treasurer or at the office of the Receiver of Revenue at _____ within 28 days of this date. It will, however, be accepted within a further period of ten days if the penalty of 10 per centum is also tendered.

Form N18.

Licensing Acts.

CONDITIONAL CERTIFICATE TO AUTHORIZE THE ISSUE OF A LICENCE.

The Victorian Licensing Court for the Licensing Area of _____ at a sitting held at _____ this day, the requisite notice of application for this certificate having been proved before the said Court to have been duly served and posted, doth hereby approve the grant of a _____ Licence to _____ of _____ for the premises situate at _____ and conditionally upon the said premises being altered extended or repaired in accordance with the plans and specifications approved by the said Court, such alterations extensions or repairs to commence within _____ of the date thereof and to be completed within _____ thereafter but such licence shall not be granted or issued until the Court certifies that the conditions upon which the grant of the licence was conditionally approved have been fulfilled.

Given under the seal of the said Court the _____ day of _____, 19____.
(L.S.) _____ Registrar of the said Court.

Form N19.

Licensing Acts.

APPLICATION FOR A DUPLICATE LICENCE.

Licensee
For premises situate at _____ in the _____ Licensing Area.
I, the undersigned, being the Licensee under a _____ Licence for the above-mentioned premises in the above Licensing Area which Licence was issued (or renewed or transferred) to me on _____ do solemnly and sincerely declare that such licence has not been transferred by me, or forfeited, revoked, or cancelled, but has been lost or destroyed, and I hereby give notice that I will apply to the Victorian Licensing Court at a Sitting to be held at Melbourne, on the _____ day of _____, 19____, for a certificate authorizing the issue of a duplicate of such licence.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of an Act of the Parliament of Victoria, rendering persons making a false declaration punishable for wilful and corrupt perjury.

Signed _____ Applicant.
Declared before me at _____ this _____ day of _____, 19____
J.P.

Form N20.

Licensing Acts.

CERTIFICATE FOR THE ISSUE OF A DUPLICATE LICENCE.

For premises situate at _____ in the _____ Licensing Area.
The Victorian Licensing Court being satisfied of the facts and matters hereunder set out, doth hereby certify that a _____ Licence for this year was issued to _____ in respect of the above-mentioned premises, and that such Licence has not been forfeited, revoked, or cancelled, or otherwise become void (but was on the _____ day of _____, 19____, transferred to _____), and has been lost or destroyed.

Given under the seal of the Court the _____ day of _____, 19____
Registrar
Clerk of the said Court.

Form N21.

RENEWAL OF LICENCES.

Licensing Acts.

NOTICE OF APPLICATION FOR THE RENEWAL OF A VICTUALLER'S (OR AUSTRALIAN WINE) LICENCE.

Licensee
Hotel premises situate at _____ in the _____ Licensing Area.

I, the undersigned, being the holder of a victualler's (or Australian wine) licence for the above-mentioned premises in the above Licensing Area do hereby give notice that I desire to obtain and will at the next annual sitting of the Victorian Licensing Court to be held at _____ on the _____ day of _____, 19____, apply for—

1. A renewal of the said Licence.
2. A renewal of a permit under section 45 of the *Licensing Act 1928* to sell and dispose of non-intoxicating beverages on the said premises between the hours of Six o'clock and half-past Ten o'clock in the evening on any day other than Sunday, Good Friday and Anzac Day.
3. A renewal of a permit under section 45 of the *Licensing Act 1928* to allow Billiard (or Bagatelle) Tables to be used on the said premises between the hours of Six o'clock and half-past Ten o'clock in the evening on any day other than Sunday, Good Friday and Anzac Day.
4. A renewal of a permit under section 43 of the *Licensing Act 1928* for the sale, disposal or supply of liquor for consumption with bona fide meals on the said premises between the hours of Six o'clock in the evening and _____ o'clock in the evening.
5. A renewal of a permit under section 43 of the *Licensing Act 1928* for the sale disposal or supply of liquor for consumption with bona fide meals on the premises on Sundays or Good Friday or Anzac Day from Twelve noon until _____ o'clock in the afternoon.

Dated this _____ day of _____, 19____ Applicant.

Signed in the presence of _____

NOTE.—The Licence and permits together with this notice must be lodged with the Registrar or Clerk of the Victorian Licensing Court at _____ on or before the _____ day of _____, 19____, with a setting down fee of 5s. (cash or postal note) for each renewal or permit applied for.

If no permits are in force the applicant must strike out paragraphs 2, 3, 4 and 5.

If the applicant does not intend to renew all or any of such permits in force he must strike out the paragraph or paragraphs referring to the permit or permits of which a renewal is not desired.

The accompanying Duplicate of this Notice at the same time must be forwarded to the Licensing Inspector at _____

Form N22.

Licensing Acts.

GENERAL NOTICE OF APPLICATION FOR THE RENEWAL OF A LICENCE.

Licensee
 For premises situate at _____ in the _____ Licensing Area.
 I, the undersigned, being the holder of a _____ Licence for the
 aforesaid premises in the above Licensing Area, do hereby give notice that I
 desire to obtain, and will at the next annual sitting of the Victorian Licensing
 Court for such area to be held at _____ on the _____ day of
 _____, 19____, apply for a renewal of the said Licence.

Dated this _____ day of _____, 19____ Applicant.

Signed in the presence of
 To the Clerk of the Victorian Licensing Court at _____

NOTE.—The Licence together with this notice must be lodged with the
 Registrar or Clerk of the Victorian Licensing Court at _____ on or
 before the _____ day of _____, 19____, with setting down fee 5s.
 (cash or postal note).

The accompanying Duplicate of this Notice must be forwarded at the
 same time to the Licensing Inspector at _____

Form N23.

CERTIFICATES OF RENEWAL.

Licensing Acts.

CERTIFICATE AUTHORIZING THE RENEWAL OF A VICTUALLER'S LICENCE.

Licensee
 for
 Hotel situate at _____ in the _____ Licensing Area.
 The applicant for this Certificate having produced the licence for the
 aforesaid premises to the Victorian Licensing Court at the annual sitting held
 (pursuant to notice) at _____, and such licence not having been
 forfeited revoked cancelled or become void for any cause whatsoever, the
 said court doth hereby authorize the renewal to the above-mentioned person
 of the victualler's licence for the aforesaid licensed victualler's premises and
 doth hereby fix the percentage fee to be paid prior to the issue of such
 licence at the sum of £ _____

Given under the seal of the Court the _____ day of _____, 19____
 (L.S.) _____ Registrar
 Clerk of the said Court.

NOTE.—Produce this Certificate and pay the above fee to the Receiver of
 Revenue at _____ on or before _____ and get your licence. This
 Certificate is not a licence. The holder is not entitled to sell liquor on or
 after 1st January in the New Year unless the above fee for the new licence
 has been previously paid.

If fee is not paid within 28 days of date of Certificate, the penalty of 10
 per centum, in addition to the fee, will be enforced.

This Certificate is void if the fee (with any accrued penalty) is not paid
 within 38 days of the date hereon.

See section 105 Act 3717 for rights of owner or mortgagee thereafter on
 non-payment of fee by licensee.

Form N24.

Licensing Acts.

GENERAL CERTIFICATE AUTHORIZING THE RENEWAL OF A LICENCE.

Licensee
 for
 Premises situate at _____ in the _____ Licensing Area.
 A licence for one year of the description now held by the aforesaid person
 for the above-mentioned premises having been produced to the Victorian
 Licensing Court at the annual sitting held (pursuant to notice) at _____
 and such licence not having been forfeited, revoked or become void for any
 cause whatsoever, the said Court doth hereby authorize the issue to the
 person aforesaid of a _____ Licence for the above premises (or in
 the case of a Packet Licence, to the Master of the specified vessel) and doth
 hereby fix the percentage fee to be paid before the issue of such licence at
 the sum of £ _____ (in addition to the fixed fee of £ _____).

Given under the seal of the Court the _____ day of _____, 19____
 (L.S.) _____ Registrar
 Clerk of the said Court.

NOTE.—Produce this Certificate and pay the above fee to the Receiver of
 Revenue at _____ on or before _____, and get your licence.
 This certificate is not a licence. The holder is not entitled to sell liquor on
 or after 1st January in the New Year unless the above fee for the new licence
 has been previously paid.

If fee is not paid within 28 days of date of Certificate, the penalty of 10
 per centum, in addition to the fee, will be enforced.

This Certificate is void if the fee (with any accrued penalty) is not paid
 within 38 days of the date hereon.

See section 105 Act 3717 for rights of owner or mortgagee thereafter on
 non-payment of fee by licensee.

Form N25.

TRANSFER OF LICENCES.

Licensing Acts.

APPLICATION FOR TRANSFER OF LICENCE.

I, _____, the holder of a _____ Licence for _____ at _____ in the _____ Licensing Area and I, _____, of _____ hereby give notice that we will apply to the Victorian Licensing Court sitting at Melbourne on _____, 19____, for the transfer of such licence to the said _____

Dated the _____ day of _____, 19____. Transferor.

Signed by the Transferor in the presence of _____ Transferee.

Signed by the Transferee in the presence of _____

Form N26.

Licensing Acts.

ENDORSEMENT OF LICENCE FOLLOWING GRANT OF TRANSFER.

The Victorian Licensing Court doth hereby transfer the rights and privileges of the within licence to _____ of _____ for the residue of the term between this date and the end of the 31st day of December of this year.

Dated the _____ day of _____, 19____. Registrar
(L.S.) _____ Clerk of the said Court.

Form N27.

PERMITS, CONSENTS AND APPROVALS.

Licensing Acts.

NOTICE OF APPLICATION FOR PERMIT TO SUPPLY LIQUOR WITH MEALS.

Hotel situate at _____ in the _____ Licensing Area. I, the undersigned, being the licensee of the above-mentioned licensed premises, in the above-mentioned Licensing Area, do hereby give notice that I desire to obtain and on the _____ day of _____, 19____, will apply to the Victorian Licensing Court for a permit authorizing the sale, disposal or supply of liquor for consumption with bona fide meals between the hours of Six o'clock and _____ o'clock in the evening on any day, in the dining-room of such licensed premises in which meals are usually served.

Dated at _____ this _____ day of _____, 19____. Applicant.

Signed in the presence of _____

NOTE.—Setting down fee for this application 5s.

A duplicate of this notice must be forwarded to the Licensing Inspector at _____

Form N28.

Licensing Acts.

NOTICE OF APPLICATION FOR PERMIT TO SUPPLY LIQUOR WITH MEALS.

Hotel situate at _____ in the _____ Licensing Area. I, the undersigned, being the licensee of the above-mentioned licensed premises, in the above-mentioned Licensing Area, do hereby give notice that I desire to obtain and on the _____ day of _____, 19____, will apply to the Victorian Licensing Court for a permit authorizing the sale, disposal, or supply of liquor, for consumption with bona fide meals between the hours of Noon and half-past Two o'clock in the afternoon on Sundays, Good Fridays or Anzac Day in the dining-room of such licensed premises in which meals are usually served.

Dated at _____ this _____ day of _____, 19____. Applicant.

Signed in the presence of _____

NOTE.—Setting down fee for this application 5s.

A duplicate of this notice must be forwarded to the Licensing Inspector at _____

Form N29.

NOTICE OF APPLICATION FOR EXTENSION OF PERMIT TO SERVE LIQUOR WITH MEALS ON A SPECIAL OCCASION.

Licensing Act 1928, Section 43 (3).

To the Victorian Licensing Court for the _____ Licensing Area.

I, the undersigned, the holder of a _____ Licence for the house and premises known as _____ situate at _____ in the said _____ Licensing Area, being also the holder of a permit to serve liquor with meals on the said premises between the hours of Six o'clock and _____ o'clock in the evening, hereby give notice of my intention to apply to the Victorian Licensing Court sitting at _____ on the _____ day of _____, 19____, for an extension of the said permit on the _____ day of _____, 19____, to the hour of _____ o'clock in the evening, on the special occasion of a _____ to be held in the room marked _____ on the plan lodged with this notice (or previously lodged).

The approximate number of persons expected to be present is _____

Dated at _____ this _____ day of _____, 19____. Applicant.

A fee of 5s. is payable with the notice lodged with the Registrar or Clerk of the Victorian Licensing Court, and a further fee of £1 on the grant of the application.

NOTE.—A duplicate of this notice and plan must be forwarded to the Licensing Inspector for the Area.

Form N30.

Licensing Acts.

NOTICE OF APPLICATION FOR A PERMIT TO SELL OR DISPOSE OF ANY NON-INTOXICATING BEVERAGE ON THE PREMISES OF THE HOLDER OF AN AUSTRALIAN WINE LICENCE OR OF A LICENSED VICTUALLER DURING PROHIBITED HOURS ON ANY DAY OTHER THAN SUNDAY, GOOD FRIDAY OR ANZAC DAY.

Hotel, situate at in the Licensing Area.

I, the undersigned, being the licensee of the above-mentioned premises in the above-mentioned Licensing Area do hereby give notice that I desire to obtain and will, on the day of 19, apply to the Victorian Licensing Court for a permit authorizing the sale, disposal or supply of non-intoxicating beverages on such licensed premises between the hours of Six o'clock and half-past Ten o'clock in the evening on any day other than Sunday, Good Friday or Anzac Day, in the room or apartment marked "A" on the ground plan, sketch, or tracing of said licensed premises, lodged herewith (or previously lodged).

Dated at the day of 19 Applicant.

Signed in the presence of

NOTE.—A setting down fee of 5s. is payable when the notice is lodged with the Registrar or Clerk of the Victorian Licensing Court and a further fee of £1 on grant of application.

A duplicate of this notice and sketch plan must be forwarded to the Licensing Inspector at

Form N31.

Licensing Acts.

NOTICE OF APPLICATION FOR A PERMIT TO ALLOW ANY BILLIARD TABLES OR BAGATELLE TABLES ON LICENSED PREMISES TO BE USED BETWEEN THE HOURS OF SIX O'CLOCK AND HALF-PAST TEN O'CLOCK IN THE EVENING ON ANY DAY OTHER THAN SUNDAY, GOOD FRIDAY AND ANZAC DAY.

Hotel situate at in the Licensing Area.

I, the undersigned, being the licensee of the above-mentioned premises in the above-mentioned Licensing Area do hereby give notice that I desire to obtain, and will on the day of 19, apply to the Victorian Licensing Court for a permit to allow the billiard (or bagatelle) table in the room or apartment marked "B" on the ground plan, sketch, or tracing of such licensed premises lodged herewith (or previously lodged) to be used between the hours of Six o'clock and half-past Ten o'clock in the evening on any day other than Sunday, Good Friday or Anzac Day.

Dated at the day of 19 Applicant.

Signed in the presence of

NOTE.—A setting down fee of 5s. is payable when the notice is lodged with the Registrar or Clerk of the Victorian Licensing Court and a further fee of £1 on grant of application.

A duplicate of this notice must be forwarded to the Licensing Inspector at

Form N32.

NOTICE OF APPLICATION FOR A PERMIT FOR A SPECIAL OCCASION FOR LIQUOR TO BE DRUNK AFTER SIX O'CLOCK IN THE EVENING ON UNLICENSED PREMISES.

Licensing Act 1928, Section 44 (6).

To the Victorian Licensing Court for the Licensing Area.

I, the undersigned, of with the consent of the proprietor of unlicensed premises known as and situate at in the above-mentioned Licensing Area, hereby give notice of my intention to apply to the Licensing Court for the said area, sitting at Melbourne on the day of 19, for a permit for liquor to be drunk on the said premises between the hours of o'clock and o'clock in the evening on the day of 19, on the special occasion of a to be held in the room marked L.M. on the plan lodged with this notice (or previously lodged).

The approximate number of persons expected to be present is Dated at this day of 19 Applicant.

I, (name in full) the proprietor of the said premises, hereby consent. Proprietor.

NOTE.—A setting down fee of 5s. is payable when the notice is lodged with the Registrar or Clerk of the Victorian Licensing Court and a further fee of £1 on grant of permit.

A duplicate of this notice and plan must be forwarded to the Licensing Inspector for the aforementioned Licensing Area.

Form N33.

NOTICE OF APPLICATION FOR A PERMIT FOR A SPECIAL OCCASION FOR LIQUOR TO BE DRUNK IN A PUBLIC HALL.

Licensing Act 1946, Section 2 (6).

To the Victorian Licensing Court for the Licensing Area.

I, the undersigned, of
with the consent of the proprietor of a Public Hall known as
and situate at in the above-mentioned Licensing Area,
hereby give notice of my intention to apply to the Victorian Licensing
Court for the said area, sitting at Melbourne on the day of
, 19, for a permit for liquor to be drunk on the said
premises between the hours of and on the day of
, 19, on the special occasion of a
to be held in the room marked " " on the plan lodged with this notice
(or previously lodged).

The approximate number of persons expected to be present is

Dated at this day of , 19 .

Applicant.

I, (name in full) the proprietor of
the said public hall hereby consent.

Proprietor.

NOTE.—A setting down fee of 5s. is payable when the notice is lodged
with the Registrar or Clerk of the Victorian Licensing Court, also a
further fee of £1, on grant of permit.

A duplicate of this notice and plan must be forwarded to the Licensing
Inspector for the aforementioned Licensing Area.

Form N34.

Licensing Acts.

PERMIT AUTHORIZING THE SALE OR DISPOSAL OF
NON-INTOXICATING BEVERAGES ON LICENSED PREMISES.

The Victorian Licensing Court doth hereby grant permission to the
Licensee of the premises known as situate at
in the Licensing Area, to sell and dispose of non-intoxicating
beverages on such Licensed Premises* on any day other than
Sunday, Good Friday and Anzac Day subject to the following conditions
and restrictions.

1. The Permit shall remain in force from the date hereof during the
currency of the licence unless in the meantime suspended revoked or
forfeited and may on application be renewed with the licence.

2. Non-intoxicating beverages shall not be sold disposed of or consumed or
allowed to be sold disposed of or consumed on such Licensed Premises under
this Permit save in the room or apartment on the ground floor marked "A"
on the ground plan sketch or tracing accompanying the application.

3. (a) The Licensee shall not under this Permit sell or supply any non-
intoxicating beverage or allow the same to be sold or supplied in any
bar-room or in any place where liquor is kept or from which liquor is
supplied, and (b) any room in which such non-intoxicating beverages are
sold or supplied shall be such room as is specified in the Permit and shall
be situate on the ground floor of the said Licensed Premises and during the
times specified as aforesaid in the Permit shall be kept open and accessible
to any authorized member of the Police Force and be kept well lighted
at night and every door (not being the door of a bar) including any outer
door of the said Licensed Premises by which the Public has access to such
room shall during the times so specified be kept unlocked.

Dated the day of 19 .

Fee Paid £1.

Registrar of the said Court.
Clerk

*Between the hours of Six o'clock in the evening and Nine o'clock in the
morning or Six o'clock and half past Ten o'clock in the evening or such
hours as the Court may direct.

Form N35.

Licensing Acts.

PERMIT AUTHORIZING THE USE OF BILLIARD OR BAGATELLE
TABLES ON LICENSED PREMISES DURING THE TIME SPECI-
FIED HEREIN, BETWEEN THE HOURS OF SIX O'CLOCK AND
HALF-PAST TEN O'CLOCK IN THE EVENING.

For Premises situate at in the Licensing Area.

The Victorian Licensing Court doth subject to the provisions of the
Licensing Acts hereby grant permission to the Licensee of the aforesaid
Licensed Premises in the said Licensing Area to use between the hours of
Six o'clock and half-past Ten o'clock in the evening on any day other than
Sunday, Good Friday and Anzac Day, Billiard (or Bagatelle) Tables in the
room marked "B" on the ground plan sketch or tracing accompanying the
application for this permit (or previously lodged).

Unless suspended, revoked, or forfeited this permit shall remain in force
during the currency of the licence and may on application be renewed
therewith.

Dated the day of , 19 .

Fee Paid, 10s.

Registrar of the said Court.
Clerk

Form N36.

Licensing Acts.

NOTICE OF APPLICATION TO VARY THE POSITION OF A BAR-ROOM OR PLACE WHERE LIQUOR IS KEPT.

Licensee
Hotel in the Licensing Area.

I, the undersigned, holder of a Licence for the above-mentioned premises, do hereby give notice that I will apply, at the sitting of the Victorian Licensing Court to be held at Melbourne on the day of , 19 , for permission to vary the position of the bar-room (or place where liquor is stored or kept) in the manner shown on the sketch or plan of the licensed premises, lodged with the said Court.

Dated this day of , 19 .

Signed in the presence of Applicant.

Form N37.

Licensing Acts.

NOTICE OF APPLICATION TO THE VICTORIAN LICENSING COURT FOR PERMISSION TO HAVE TWO OR MORE BAR-ROOMS ON A LICENSED VICTUALLER'S PREMISES.

Hotel situate at in the Licensing Area.

I, the undersigned, being a Licensed Victualler holding a victualler's licence in respect of the above licensed premises in the above Licensing Area do hereby give notice that I desire to obtain, and will apply to the Victorian Licensing Court at a sitting to be held at Melbourne on the day of , 19 , for the permission of the said Court to have bar-rooms on the said Licensed premises, the principal bar-room and the additional bar-room being marked and shown on the plan lodged herewith (or previously lodged) and I hereby apply to the Clerk of the said Court to register the said bar-rooms and I deposit with him herewith the sum of pounds, being the fee payable for such additional bar-room.

Dated this day of , 19 .

Signed in the presence of Applicant.

NOTE.—This notice must be lodged with the Registrar or Clerk of the Victorian Licensing Court with the plan and fees and a duplicate thereof delivered to the Licensing Inspector acting in the area seven days before the sitting of such Court. Setting down fee for this application Ten shillings.

Fee for each additional bar £20.

Form N38.

Licensing Acts.—Section 126.

NOTICE OF APPLICATION FOR CONSENT TO CLOSE THE BAR-ROOM AND TO OPEN A TEMPORARY BAR-ROOM.

Premises situate at Hotel in the Licensing Area.

I, the undersigned, being the owner of the above-mentioned licensed premises with the consent of the licensee hereby give notice that at a sitting of the Victorian Licensing Court, to be held at Melbourne on the day of , 19 , I will apply for the consent of the said Court:—

1. To close the present bar-room.
2. To open a temporary bar-room on the said licensed premises for a period of

during the reconstruction repairs or rebuilding of such licensed premises as shown on the plan lodged with this application.

Dated this day of , 19 . Owner.

Signed in the presence of:

I of the licensee, hereby consent to the application.

Signed in the presence of: Licensee.

Form N39.

Licensing Acts.

NOTICE OF APPLICATION FOR APPROVAL OF OR CONSENT TO
REBUILDING, EXTENSION, ALTERATION, OR VARIATION OF
AREA OF LICENSED PREMISES.

Premises situate at _____ in the _____ Hotel. Licensing Area.

I, _____ the undersigned, being the owner of the above-mentioned licensed premises (or being the licensee of the said premises, and having obtained the consent of the owner), hereby give notice that at a sitting of the Victorian Licensing Court, to be held at Melbourne on the _____ day of _____, 19____, I will apply for an order approving of (or for the consent of the said Court to)—

1. The rebuilding of the licensed premises.
2. Additions to the said premises.
3. Alterations of existing buildings.
4. An increase of the licensed area.
5. A decrease of the licensed area.
6. A definition of the licensed area.

as shown on the plan lodged with the said Court, the work to be commenced not later than _____, and to be completed not later than _____, and I will further apply that the licensee be permitted during the aforesaid period to carry on business—

- (a) With less than the licensed accommodation.
 - (b) Without the accommodation required by the Licensing Acts.
 - (c) On neighbouring premises, as shown.
- or (d) To suspend the licensed business wholly (or in part).

Dated this _____ day of _____, 19____. Applicant.

Signed in the presence of _____ owner.
I, _____ of _____ being the licensee
owner hereby consent to the above application. Owner.
Licensee.

Signed in the presence of _____

Form N40.

Licensing Acts.

TEMPORARY LICENCES.

NOTICE OF APPLICATION FOR A TEMPORARY VICTUALLER'S
LICENCE.

In the _____ Licensing Area.
For _____ booths, stalls, bars or places from which liquor will
(number of)
be sold at _____
to be held at _____
on the _____ day of _____, 19____.

I, the undersigned, being the holder of a Victualler's Licence for the _____ Hotel at _____, hereby give notice that I desire to obtain and will apply to the Victorian Licensing Court at the expiration of Seventy-two hours from the date hereof for a Temporary Victualler's Licence for the purpose, date and place above set out.

Dated this _____ day of _____, 19____. Applicant.

Signed in the presence of _____

NOTE.—Pay a setting down fee of 5s. to the Registrar or Clerk of the Victorian Licensing Court.

Deliver or post by registered letter a duplicate of this notice to the Licensing Inspector at _____

Form N41.

Licensing Acts.

CERTIFICATE TO AUTHORIZE THE ISSUE OF A TEMPORARY
VICTUALLER'S LICENCE.

In the _____ Licensing Area.
The Victorian Licensing Court at a sitting of the said Court held this day, the requisite notice of application for this Certificate having been duly served, doth hereby authorize the issue _____ to _____ being a licensed victualler holding a victualler's licence in respect of the _____ Hotel situate at _____ of a temporary licence for the _____ to be held at _____ on the _____ day of _____, 19____, if not forfeited in the meantime.

Given under the seal of the said Court the _____ day of _____, 19____.
(L.S.)

Registrar of the said Court.
Clerk

NOTE.—Pay the preliminary fees of £ _____ to the Treasurer or a Receiver of Revenue and obtain the licence before selling liquor.

Forward Declaration of Liquor Purchases within fourteen days to me.

Form N42.

Licensing Acts.

TEMPORARY VICTUALLER'S LICENCE.

Whereas the Victorian Licensing Court for the Licensing Area of _____, being also _____, has authorized the issue to _____, the holder of a Victualler's Licence for the _____ Hotel at _____, of a Temporary Victualler's Licence for the purpose, place, and time hereinafter set out, I, the undersigned, do hereby declare that the aforesaid licensee is licensed to sell and dispose of liquor subject to the provisions of the Licensing Acts between the hours of Ten o'clock in the morning and Six o'clock in the evening on the _____ day of _____, 19____, at _____ booths, bars, stalls or places from which liquor will be sold at the _____ at _____ but not elsewhere.

Given under my hand this _____ day of _____, 19____.

Preliminary fees paid—

No. of Days	£	:	:
No. of Booths	£	:	:
Total	£	:	:

Receiver of Revenue.

NOTE.—A further fee of 6 per centum on the gross cost of liquor procured for the above purpose must be paid.

Forward to the Registrar or Clerk of the Victorian Licensing Court, within fourteen days, a declaration of liquor purchases. Pay the Percentage Fee fixed within seven days on receipt of notice. Penalty for neglect £10.

Form N43.

Licensing Acts.

RENEWAL OF TEMPORARY LICENCE WHERE EVENT POSTPONED.

In the _____ Licensing Area.

It having been made to appear to be that the event in respect of which the within licence was issued has been postponed from the date therein set out, to the _____ day of _____, 19____, being within 28 days of the date of such licence, and not being a greater number of days than originally set out, I, the undersigned, who issued such licence do hereby renew such licence for the last-mentioned day subject to the provisions of the Licensing Acts, but this renewal shall not have any effect except for the purpose, place, and time herein declared.

Given under my hand the _____ day of _____, 19____.

Receiver of Revenue.

Form N44.

Licensing Acts.

STATUTORY DECLARATION OF LIQUOR PURCHASES FOR A TEMPORARY LICENCE.

For Races (or Sports) at _____ on _____ Licensing Area. Granted by the Victorian Licensing Court for the _____

I, the undersigned, being the Licensee of the _____ Hotel, _____, and holder of the above temporary licence, do solemnly and sincerely declare that the gross amount (including any duties thereon) paid or payable for liquor purchased for disposal under the above Temporary Licence is the sum of £ _____.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Signature of Declarant.

Declared at _____ in the State of Victoria, this _____ day of _____, 19____, before me _____ J.P.

NOTE.—Forward within fourteen days of the Races or Sports to the Registrar or Clerk of the Victorian Licensing Court at _____ Penalty not exceeding £10 for non-compliance.

Form N45.

Licensing Acts.

NOTICE OF THE AMOUNT OF THE PERCENTAGE FEE FIXED BY THE LICENSING COURT FOR A TEMPORARY LICENCE.

In the _____ Licensing Area.

I, the undersigned being Registrar or Clerk of the Victorian Licensing Court acting in the area hereby give you notice that the said Court has fixed the percentage fee for the Temporary Licence granted on _____ in respect of _____ at the sum of £ _____ and further that this amount must be paid to the Receiver of Revenue at _____ within seven days of this demand.

Dated at _____ the _____ day of _____, 19____.

Registrar of the said Court,
Clerk

To _____ of _____

NOTE.—Penalty not exceeding £10 for non-compliance.

Form N46.

Licensing Acts.
 APPLICATION FOR REMOVAL OF SPIRIT MERCHANT'S LICENCE
 AND GROCER'S LICENCE.

Licensed premises at _____ in the _____ Licensing Area.
 Proposed premises at _____ in the _____ Licensing Area.
 I _____ (full name) the holder of a Spirit Merchant's Licence and
 a Grocer's Licence for the licensed premises at _____ in the
 Licensing Area do hereby give notice that I will apply to the Victorian
 Licensing Court to be held at Melbourne on the _____ day of _____,
 19____, to authorize the removal of the said licenses to
 in the _____ Licensing Area.
 Dated this _____ day of _____, 19____ Applicant.
 Signed in the presence of _____

Form N47.

Licensing Acts.
 APPLICATION FOR CHANGE OF NOMINEE.

Licensed premises known as _____ in the _____ Licensing
 Area situate at _____ being the holder of a _____ licence for
 (name of body corporate)
 the above-mentioned licensed premises do hereby give notice that an
 application will be made to the Victorian Licensing Court to be held at
 Melbourne on the _____ day of _____, 19____, for consent to the
 appointment of _____ of _____ (postal address) as its
 nominee in respect of the said licence in substitution for _____
 (name in full)
 the present nominee and that the licence be amended accordingly.
 Dated this _____ day of _____, 19____
 The common seal of _____ was hereunto affixed by
 authority of a Resolution of the directors in the presence of—
 _____ (Director).
 _____ (Director).
 _____ (Secretary).
 And I the said _____ hereby consent to hold the said licence
 as nominee for the said _____ for the purposes of the Licensing
 Acts. _____ (Signature of nominee.)
 Signed in the presence of _____

Form N48.

Licensing Acts.
 APPLICATION FOR CONSENT TO APPOINTMENT OF AGENT.

Licensed premises known as _____ in the _____ Licensing
 Area situate at _____
 I _____ being the licensee of the above-mentioned
 licensed premises hereby give notice that I will apply to the Victorian
 Licensing Court to be held at Melbourne on the _____ day of _____,
 19____, for the appointment of _____ of _____ (postal address)
 as my agent to manage superintend and conduct the business of the said
 licensed premises during my absence owing to _____ (State reason for appointment)
 from the _____ day of _____, 19____, to the _____ day of _____, 19____.
 Dated this _____ day of _____, 19____ (Signature of applicant.)
 Signed in the presence of _____
 I, the above-mentioned _____ do hereby consent to act as
 such agent at the above-mentioned licensed premises for the purpose
 of the Licensing Acts. _____ (Signature of agent.)
 Signed in the presence of _____

Form N49.

Licensing Acts.
 APPLICATION FOR ENDORSEMENT ON LICENCE OF AGENT
 PENDING THE GRANT OF PROBATE OR LETTERS OF
 ADMINISTRATION.

Licensed premises known as _____ situate at _____
 in the _____ Licensing Area.
 I, _____ (full name) of _____ (postal address) being the widow (or,
 as the case may be) of _____ deceased who was the holder
 of a _____ licence for the above-mentioned licensed premises do
 hereby give notice that I will apply to the Victorian Licensing Court, to
 be held at Melbourne on the _____ day of _____, 19____, to have my
 name or the name of _____ endorsed on the said licence
 pending the grant of probate of the will (or of letters of administration
 of the estate) of the said licensee who died on the _____ day of _____,
 19____.
 Dated this _____ day of _____, 19____ Applicant.
 Signed in the presence of _____

Form N50.

Licensing Acts.

INDORSEMENT OF AGENT PENDING PROBATE.

Application having been made by the widow (or, as the case may be) of deceased who was the holder of the licence, the Victorian Licensing Court held at Melbourne on the day of 19, doth hereby authorize the endorsement on the said licence of the name of the as agent pending the grant of probate of the will (or letters of administration of the estate) of the said deceased.

Given under the seal of the said Court this day of 19 Registrar of the said Court. Clerk

Form N51.

Licensing Acts.

APPLICATION BY EXECUTORS TO HAVE THEIR NAMES ENDORSED ON LICENCE.

Licensed premises known as situate at in the Licensing Area. We being the persons to whom probate of the will (or letters of administration of the estate) of late of deceased was granted on the day of 19, who was the holder of a licence for the above-mentioned licensed premises do hereby apply to the Victorian Licensing Court to be held at Melbourne on the day of 19, to have our names endorsed on the said licence as such executors (or, the name of as our nominee endorsed on the said licence).

Dated this day of 19 Applicants.

Signed in the presence of

Form N52.

Licensing Acts.

APPLICATION FOR AMENDMENTS OF NAME OF LICENSEE ARISING OUT OF MARRIAGE.

Licensed premises known as in the Licensing Area situate at I nee being the holder of a licence in respect of the above-mentioned licensed premises hereby give notice that I will apply to the Victorian Licensing Court, to be held at Melbourne on the day of 19, for the amendment of my name on the said licence arising out of marriage.

Dated this day of 19 Applicant.

Signed in the presence of

Form N53.

Licensing Acts.

APPEAL AGAINST INSPECTOR'S OR SUPERVISOR'S ORDER.

Licensed premises known as in the Licensing Area situate at

Take notice that I the owner and I (name in full) the licensee of the above-mentioned licensed premises being aggrieved by the order made by you on the day of 19, in respect of the said premises do hereby call on you to appear at the Victorian Licensing Court to be held on the day of 19, to show cause why the said order should not be disallowed or modified.

Dated this day of 19 Signature of Appellants.

Signed in the presence of To the Licensing Inspector for the Licensing Area. or The Supervisor of Licensed Premises.

Form N54.

Licensing Acts.

SUMMONS TO DEPRIVE OF A LICENCE.

Licensed premises known as in the Licensing Area situate at

To (owner). of (registered address). and to (licensee). of the above-mentioned premises.

Whereas under the provisions of the Licensing Act 1928 where the Victorian Licensing Court finds that the number of licences of any description in any Licensing Area is greater than the number necessary for the convenience of the public or the requirements of a locality it may reduce such number.

You are hereby summoned to appear before the Victorian Licensing Court to be held at on the day of 19, at the hour of o'clock in the forenoon to show cause why the above-mentioned licensed premises should not be deprived of a licence.

Given under my name and the seal of the said Court, this day of 19

Registrar of the Victorian Licensing Court

Form N55.

Licensing Acts.

SURRENDER OF LICENCE (OTHER THAN VICTUALLER'S).

Licensed premises situate at _____ in the _____ Licensing Area.

I _____ of _____ being the holder of _____
 (name in full) (postal address)
 a _____ Licence for premises at _____ in the Licensing Area of _____ hereby give notice of my intention to apply to the Victorian Licensing Court, sitting at Melbourne on the _____ day of _____, 19____, for surrender of the said licence to the said Court for cancellation forthwith or from the _____ day of _____, 19____, and request the said Court to determine the amount of compensation to be paid as provided by the Act. And for such purpose the licence is herewith delivered.

Dated this _____ day of _____, 19____. (Applicant.)

Signed in the presence of _____

Form N56.

Licensing Acts.

SURRENDER OF LICENCE (VICTUALLER'S).

Licensed premises situate at _____ in the _____ Licensing Area.

I _____ of _____ being the owner and I _____
 (name in full) (postal address)
 of _____ being the holder of the licence
 (name in full)

of the above-mentioned licensed premises known as _____ do hereby pursuant to the *Licensing Act* 1928 request the Licences Reduction Board to determine that such licensed premises shall be deprived of a licence from the _____ day of _____, 19____, and to determine the amount of compensation to be paid as provided in the said Act. And for such purpose the licence of the above-mentioned premises is herewith delivered.

Dated this _____ day of _____, 19____. (Owner's signature.)

Signed in the presence of _____ (Licensee's signature.)

Signed in the presence of _____

Form N57.

Licensing Acts.

APPLICATION BY A CONSTRUCTION AUTHORITY FOR RECOMMENDATION OF APPROVAL TO ESTABLISH CANTEENS.

Premises situate at _____ in the _____ Licensing Area.

The _____ whose principal office in the State of Victoria is at _____ being a construction authority within the meaning of the *Licensing (Amendment) Act* 1953 section 33 hereby gives notice that an application will be made to the Victorian Licensing Court, to be held at Melbourne on the _____ day of _____, 19____, that the said Court will recommend that approval of the Governor in Council be given to the said construction authority to establish canteens and to sell liquor therein (subject to such terms and conditions as are prescribed by regulations) at the above-mentioned premises situate in the area or district in which the works of the said authority are constructed (or are in course of construction) the said canteens to be erected in conformity with the specifications and in the positions shown on the plans delivered herewith to the Registrar of the said Court.

Dated this _____ day of _____, 19____. Signature or Seal.

To the Registrar of the Victorian Licensing Court. Licensing Area.
 And to the Licensing Inspector for the _____

Form N58.

Licensing Acts.

RECOMMENDATION TO THE GOVERNOR IN COUNCIL THAT APPROVAL BE GIVEN TO ESTABLISH CANTEENS.

The Hon.

The Chief Secretary.
 The *Licensing (Amendment) Act* 1953 section 33.

Upon the application of _____ a construction authority within the meaning of the above-mentioned section and after hearing evidence in support thereof the Victorian Licensing Court requests that this recommendation be submitted to His Excellency the Governor in Council:—

That approval be given to the said authority to establish canteens in the area set out in the hereinafter mentioned plan and to sell liquor therein on the conditions following that is to say—

1. The authority shall erect canteens in the positions shown on the said plan and in accordance with the plan and specifications produced and exhibited to the said Court.
2. The authority shall conduct the said canteens and the sale of liquor therein in accordance with and subject to the regulations made and prescribed a copy of which is now submitted and which together with a copy of the said plan and specifications form part of this recommendation.

Dated at Melbourne this _____ day of _____, 19____. Chairman.
 Members.

REGISTERED CLUBS.

Form N.59.

Licensing Acts.

NOTICE OF APPLICATION FOR A CERTIFICATE OF REGISTRATION OF A CLUB OR THE RENEWAL THEREOF.

For premises situate at _____ Club. _____ in the _____ Licensing Area.

I, the undersigned, being the Secretary of the aforesaid Club, which occupies the above-mentioned premises, do hereby give notice that I desire to obtain and at the sitting of the Victorian Licensing Court to be held at _____ on the _____ day of _____, 19____, will apply, on behalf of the said Club for a Certificate of (the renewal of) the Registration of the said Club in respect of the aforesaid premises as a Club within the meaning of the Licensing Acts.

Dated this _____ day of _____, 19____ Applicant.

Signed in the presence of _____ On behalf of the aforesaid Club.

To the Registrar of the Victorian Licensing Court at _____ Clerk

NOTE.—Notice of application for Registration in duplicate, and signed by the Secretary, together with setting down fee of _____ must be delivered to the Clerk of the Victorian Licensing Court and Licensing Inspector acting in the Licensing Area at least fourteen days, and for Renewal at least ten days, before the application is to be made, and must be accompanied by the following documents:—(a) Two printed copies of all Rules of the Club certified as correct under the hand of the Secretary; (b) A statement verified by statutory declaration of the number of bona fide members of the Club at the date of the application (and, on an application for registration, the names and addresses of such members).

Form N60.

Licensing Acts.

NOTICE OF OBJECTION TO THE REGISTRATION OR RENEWAL OF REGISTRATION OF A CLUB.

For premises situate at _____ Club. _____ in the _____ Licensing Area.

Take notice that I, the undersigned, will object at the sitting of the Victorian Licensing Court, to be held at _____ on _____ day of _____, 19____, to your application, on behalf of the above-mentioned Club, that the said Club be registered as a Club within the meaning of the Licensing Acts (or for a certificate of the renewal of the registration of the said Club) in respect of the aforesaid premises on the following grounds, that is to say—

Dated this _____ day of _____, 19____ (Signature of Objector).
Address.

Signed in the presence of _____

Witness to the signature when objector is a ratepayer, freeholder, or leaseholder within one mile of proposed premises.

(J.P. or Member of Police Force).

Form N61.

Licensing Acts.

CERTIFICATE OF THE REGISTRATION OF A CLUB (OR THE RENEWAL THEREOF).

For premises situate at _____ Club. _____ in the _____ Licensing Area.

The Victorian Licensing Court, at a sitting held at _____ on the _____ day of _____, 19____, having authorized the issue of a Certificate of the (Renewal of the) Registration of the aforesaid Club in respect of the above-mentioned premises, and the said Court having fixed the percentage fee payable prior to the (Renewal of the) Registration of such Club at the sum set out hereunder, and such amount having been paid: This is to certify that such body, association or company of persons, known by the name aforesaid, is now registered as a Club within the meaning of the Licensing Acts in respect of the premises aforesaid. Subject to the provisions of the Licensing Acts, this Registration shall commence on the _____ day of _____, 19____, and continue until the 31st day of December of the same year, both days inclusive.

Given under the seal of the said Court at _____ the _____ day of _____, 19____

Registrar of Victorian Licensing Court,
Clerk

Percentage Fee paid £ : : _____

Form N62.

Licensing Acts.

NOTICE OF APPLICATION FOR CERTIFICATE AUTHORIZING REMOVAL OF A CLUB TO OTHER PREMISES.

Club. Registered premises situate at in the Licensing Area. Proposed premises situate at in the Licensing Area.

I, the undersigned, being the Secretary of the above-mentioned Registered Club, do hereby give notice that at a sitting of the Victorian Licensing Court, to be held at Melbourne on the day of 19, I will apply, on behalf of the aforesaid registered Club, for a certificate authorizing the removal of such Club to the proposed other premises, as set out above.

Dated the day of 19 Applicant.

Signed in the presence of on behalf of the aforesaid Club.

Form N63.

Licensing Acts.

NOTICE OF OBJECTION TO THE REMOVAL OF A CLUB TO OTHER PREMISES.

In the Licensing Area. Club.

Take notice that I, the undersigned, will object at the sitting of the Victorian Licensing Court, to be held at on the day of 19, to your applications on behalf of the above Club for a certificate authorizing the removal of such Club from its registered premises to premises situate at on the following grounds, that is to say—

Dated this day of 19 Objector.

To Secretary of the said Club, and to the Registrar or Clerk of the Victorian Licensing Court.

Form N64.

Licensing Acts.

CERTIFICATE OF REMOVAL OF A CLUB TO OTHER PREMISES.

Club. Proposed premises situate at in the Licensing Area.

Application having been made to the Victorian Licensing Court and the requisite notice having been duly given by the Secretary of the above-mentioned registered Club for a certificate authorizing the removal of the Club from the premises hitherto registered to other premises mentioned above: This is to certify that the said Club is duly authorized to remove to such proposed premises in the foregoing Licensing Area, which shall be the registered premises of such Club from the time of such removal.

Given under my hand and the seal of the Victorian Licensing Court the day of 19

(L.S.) Registrar of the Victorian Licensing Court. Clerk

LICENSING CONVICTIONS.

Form N65.

Licensing Acts.

NOTICE TO OWNERS OF CONVICTION OF LICENSEE FOR AN OFFENCE UNDER THE LICENSING ACTS.

Take notice that the licensee of the licensed premises specified hereunder was, at the Court of Petty Sessions held at on the day of 19, convicted of an offence under the Licensing Acts, to wit—

(Short description of offence).

Dated this day of 19 To the owner of

Registrar of Victorian Licensing Court.

Form N66.

To be forwarded before 1st August to the Clerk of the Victorian Licensing Court at
Penalty £10 to £100 for failure to furnish declaration on due date.

The Licensing Acts.

STATUTORY DECLARATION OF LIQUOR PURCHASES.

Hotel _____ Licensee _____
(Surname in block letters) (Christian names).
Location _____ Licensing Area.

I, the above-mentioned licensee, the holder of a Victualler's Licence in respect of the above-mentioned hotel, in the State of Victoria, do solemnly and sincerely declare:—

(1) The total quantity of liquor purchased for the said licensed victualler's premises (and for any temporary licenses held by the licensee) and the gross amount paid or payable therefor, including duties thereon, from the _____ to the 30th day of June, 19____, and the names of the persons or firms who sold such liquor, are as hereunder:—

(2) The total amount paid for duties on liquor brought into the said premises (such duties not having been previously included in any declaration) is

Total £

(3) That no liquors except those above declared have been purchased or obtained for the purposes of the above licence or any temporary licence held thereunder.

(4) That I have already declared purchases to the extent of £ _____ under temporary licences and have paid the fees thereon, for which liquor I claim exemption hereunder.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Declared before me at _____ (in Victoria)
this _____ day of _____, 19____. Signed.

J.P.

Form N67.

To be forwarded before 1st August to the Clerk of the Victorian Licensing Court at
Penalty £10 to £100 for failure to furnish declaration on due date.

Licensing Acts.

STATUTORY DECLARATION OF LIQUOR PURCHASES, SPIRIT MERCHANT'S LICENCE.

Licensee _____ (Surname in block letters) (Christian names)
Premises at _____ Licensing Area.

I, the above-mentioned licensee, the holder of a Spirit Merchant's Licence in respect of the above-mentioned premises, in the State of Victoria, do solemnly and sincerely declare:—

That the quantity of liquor sold or supplied by me to persons other than persons licensed to sell liquor, and the gross amount (including any duties thereon) paid or payable by me for such liquor from the 1st day of July, 19____, to the 30th day of June, 19____, together with the names of the persons or firms from whom such liquor was purchased by me, are as set out hereunder:—

Total £

ADD Stock on hand at cost (including duties) on 1st July, 19____	£ _____
	£ _____
LESS Stock on hand at cost (including duties) on 30th June, 19____	£ _____
Balance cost of liquor sold	£ _____
LESS cost of liquor sold within above period to other licensed vendors, as per list attached	£ _____
Balance sold to unlicensed persons	£ _____

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Signed _____ (in Victoria)
Declared before me at _____
this _____ day of _____, 19____.

J.P.

Form N68.

To be forwarded before 1st August to the Clerk of the Victorian Licensing Court at
 Penalty £10 to £100 for failure to furnish declaration on due date.

The Licensing Acts.
STATUTORY DECLARATION OF LIQUOR PURCHASES, GROCER'S LICENCE AND AUSTRALIAN WINE LICENCE.

Licensee _____ (Surname in block letters) (Christian names)
 Premises at _____ Licensing Area.
 I, the above-mentioned licensee, the holder of a _____ Licence in respect of the above-mentioned premises, in the State of Victoria, do solemnly and sincerely declare:—

The total quantity of liquor purchased by me and the gross amount paid or payable therefor including duties thereon, from the 1st day of July, 19____, to the 30th day of June, 19____, and the names of the persons or firms who sold such liquor, are as under:—

	Total £
LESS cost of liquor sold within above period to other licensed vendors, as per list attached.	£
	Total £

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Signed _____

Declared before me at _____ (in Victoria) this
 day of _____, 19____ J.P.

Form N69.

To be forwarded before 1st August to the Clerk of the Victorian Licensing Court at
 Penalty £10 to £100 for failure to furnish declaration on due date.

The Licensing Acts.
STATUTORY DECLARATION OF LIQUOR PURCHASES, CLUB REGISTRATION.

Club _____ Licensing Area.
 Location _____
 I, _____, being the Secretary of the above-mentioned registered club, in the State of Victoria, do solemnly and sincerely declare:—

(1) The total quantity of liquor purchased for the said club's premises and the gross amount paid or payable therefor including duties thereon, from the 1st day of July, 19____, to the 30th day of June, 19____, and the names of the persons or firms who sold such liquor, are as under:—

(2) The total amount paid for duties on liquor brought into the said premises (such duties not having been previously included in any declaration) is

	Total £
(3) That no liquors except those above declared have been purchased or obtained for the purposes of the above club.	

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Signed _____

Declared before me at _____ (in Victoria) this
 day of _____, 19____ J.P.

HOTEL LODGERS REGISTER BOOK. Form N70.

(Day and date.)

Number of Bedrooms.	Beds.	Name of Lodger.	Usual Place of Abode.	Remarks.
1	1 s			
2	1 d			
3	2 d			
4	1 s			
5	3 s			
6	1 d; 2 s ..			
7	1 d; 1 s ..			
8	3 s			
9	1 s			
10	1 s			
11	2 s			
Shake-downs—				
Billiard-room ..	5 s			
Parlor	2 s			
Balcony				

Where accommodation is not supplied to any person requesting same the licensee shall enter in the Remarks column of the Lodger's Register Book the name of every such person, the reason for non-supply and the hour.

And the Honorable Murray Victor Porter, for and on behalf of Her Majesty's Chief Secretary for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
 Clerk of the Executive Council.

