



VICTORIA
GOVERNMENT GAZETTE

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THURSDAY, FEBRUARY 16.

[1911.

SUMMONING OFFICERS.

I HEREBY appoint the undermentioned persons, under section 61 of the *Education Act* 1910, to summon parents within the State of Victoria:—

THOMAS BEECHING,
HENRY BUCHER,
JOSEPH CLUCAS,
JOHN CHARLES COCKS,
MOSES CROUT,
WALTER HENRY CLAYTON,
ALFRED E. EDWARDS,
HENRY COURTNEY FLEMING,
WILLIAM ROSE GARNER.

JOHN WILLIAM GREENWOOD,
JOHN HAMBLEY,
THOMAS HENRY LUCKY,
MATTHEW EDWARD MABBITT,
WILLIAM MACONOCHE,
JOHN WILDING MASON,
ROBERT AITKEN MEIKLE,
HERBERT REUBEN USHER,
WILLIAM VEITCH.

ALFRED A. BILLSON,
Minister of Public Instruction.

Education Department,
Melbourne, 16th January, 1911.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support informed decision-making.

3. The third part of the document focuses on the role of technology in enhancing data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and reporting, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that data is used responsibly and ethically.

5. The fifth part of the document concludes by summarizing the key findings and recommendations. It stresses the importance of ongoing monitoring and evaluation to ensure that data management practices remain effective and up-to-date.