



VICTORIA GOVERNMENT GAZETTE.

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No. 73.]

WEDNESDAY, JUNE 3.

[1925.

KING'S BIRTHDAY.

IT is hereby notified that on

MONDAY, THE 8TH DAY OF JUNE, 1925,

the Public Offices will be closed, that day being appointed by the *Public Service Act 1915* to be observed as a Holiday in the Public Offices throughout Victoria.

STANLEY S. ARGYLE,
Chief Secretary.

Chief Secretary's Office,
Melbourne, 2nd June, 1925.

APPOINTMENTS.

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, has, by Orders made on the 26th day of May, 1925, been pleased to make the undermentioned appointments, to take effect from the date of commencement of duty, viz. :—

DEPARTMENT OF AGRICULTURE.

Trustee under Agricultural Colleges Act 1915.

The Hon. JOHN RICHARDS HARRIS, M.L.C.

in accordance with the provisions of section 6 of the *Agricultural Colleges Act 1915*, to be a Trustee for the purpose of the said Act, *vice* Joseph Harris, deceased.

DEPARTMENT OF CHIEF SECRETARY.

Electoral Registrars.

GEORGE GELDER

to be Electoral Registrar for the Minyip Subdivision of the Electoral District of Borung, to date from 14th May, 1925, *vice* Michael Anthony Healy, resigned;

ARTHUR SAMUEL LOCK

to be Electoral Registrar for the Gipps Division of the Melbourne Province, *vice* Alexander Phillips, resigned.

Electoral Registrar (Acting).

MAXWELL McDERMOTT LINCOLN

to be Electoral Registrar (Acting) for the Dookie Subdivision of the Electoral District of Benalla, to date from 8th May, 1925, during the absence on leave of Frederick Charles Grant.

Registrars of Births and Deaths.

The undermentioned persons to be Registrars of Births and Deaths at the places indicated :—

ERNEST THOMAS, at Wandong, fees, *vice* Ellen Rohan, resigned;

JAMES DEVERALL, at Malmshury, fees, *vice* Charles Fritsch, resigned;

EMILY JANE HUNTER, at Avenel, fees, *vice* Margaret May Dudley, resigned;

WILLIAM F. SMITH, at Nathalia, fees, *vice* Hubert Donald McDonald, resigned;

A. F. B. LONG, at Ringwood, fees, *vice* Harriet Maude Downing, resigned.

No. 73.—7663.—PRICE 6d.; Quarterly, 7s. 7d.; Half-Yearly, 15s. 2d.; Yearly, 30s. 4d.

Matron of Reformatory School.

EVA ELLIOTT

to be Matron of the Reformatory School for Protestant Girls at East Camberwell, pursuant to the provisions of section 323 of the *Crimes Act 1915*, *vice* Edith Mann, transferred.

Auditor, Metropolitan Gas Company.

JOHN ALEXANDER NORRIS,

pursuant to the provisions of section 153 of the *Metropolitan Gas Company's Act 1878*, to be an Auditor to examine the annual statement of accounts of the Metropolitan Gas Company for the year 1925.

Examiner.

ALFRED ALDRIDGE KELLEY, Esq., Police Magistrate, Department of Law,

to be an Examiner to conduct the examination of candidates for appointment to the office of Police Magistrate, in the place of Philip Cohen, resigned.

LUNACY DEPARTMENT—HOSPITALS FOR THE INSANE.

In pursuance of the provisions contained in the *Public Service Act 1915* (No. 2713) and in the *Lunacy Act 1915* (No. 2687), the Permanent Head of the Department having requested that vacancies which have occurred should be filled, and the Inspector-General of the Insane having certified that appointments are required, that there are no persons available and fit in the Public Service to be promoted or transferred to fill the vacant offices, and that the persons named hereunder are entitled, under the provisions of the *Public Service Act 1915*, to be appointed to fill such vacancies, on probation for twelve months, from the dates stated :—

Nurses, Grade III.

ELSIE MAY CLARENCE, from 3rd May, 1925;

MARY HELEN GRAHAM, ADA ELIZABETH HUGHES, and AIDA ELIZABETH ALICE DUNDAS, from 15th May, 1925.

COMMISSION OF PUBLIC HEALTH.

Trustees for Cemeteries.

SAMUEL SEBIRE

to be Trustee for Amherst Public Cemetery, *vice* Thomas Davis, resigned;

HENRY TAYLOR

to be Trustee for Birchip Public Cemetery, *vice* James T. Lilburne, resigned;

ALBERT SPICER

to be Trustee for Buninyong Public Cemetery, *vice* Edgar B. Hale, deceased;

ROBERT LEONARD LAWLOR

to be Trustee for Carwarp Public Cemetery, *vice* Christian Josch, resigned;

WILLIAM STANLEY NORTHCOTT

to be Trustee for Creswick Public Cemetery, *vice* James Francis Curtis, deceased;

ALBERT THOMAS SANDERS and
JOHN O'REILLY

to be Trustees for Dabwedarre Public Cemetery, *vice* Henry R. Golder and Frederick Baldwinson, resigned;

ERNEST PIPER

to be Trustee for Leopold Public Cemetery, *vice* William Bowey, deceased;

CHRISTOPHER SELLECK

to be Trustee for Numurkah Public Cemetery, *vice* R. G. Selleck, deceased.

DEPARTMENT OF LANDS AND SURVEY.

Officer of the Fifth Class,

KENNETH ARCHIBALD MCALLISTER

to be an Officer of the Fifth Class, Clerical Division; a vacancy having occurred, and the Public Service Commissioner having certified that an appointment is required, that there is no person available and fit in the Public Service to be promoted or transferred to fill the vacant office, and that the person named is entitled, under the provisions of the *Public Service Act 1915*, to be appointed to fill such vacancy on probation for six months.

Inspector under the Vermin and Noxious Weeds Act 1922,

WILLIAM MALONEY,

pursuant to section 7 of the *Vermin and Noxious Weeds Act 1922* (No. 3195), to be an Inspector, without salary and allowance, under the said Act, to date from the 18th May, 1925, inclusive.

Bailiff of Crown Lands,

CHARLES WILLIAM ECQUITH BARNETT, of Aspendale,

to be a Bailiff of Crown Lands, without salary.

DEPARTMENT OF LAW—ATTORNEY-GENERAL.

Deputy Marshal of the Supreme Court,

ARTHUR EDWARD BLACKLOW, Fourth Class Clerk, Sheriff's Office, Supreme Court,

to act also as Deputy Marshal of the Supreme Court, in its Admiralty Jurisdiction, Department of Law, without additional salary.

Sworn Valuers,

The undermentioned persons to be Sworn Valuers, pursuant to the provisions of section 14 of the *Transfer of Land Act 1915* (No. 2740), for the districts stated opposite their respective names:—

JOHN ELGIN, Jun., Euroa—Counties of Delatite, Moira, and Rodney;
FRANK CYRIL ROADKNIGHT, Geelong—Counties of Grant, Grenville, and Hampden.

DEPARTMENT OF LAW—ATTORNEY-GENERAL AND SOLICITOR-GENERAL.

Sheriff's Substitute,

DOUGLAS GRANVILLE BLAIR, 4th Class Clerk, Law Department,

as Registrar of the County Court at Beechworth, to be appointed by virtue of section 91 of the Act No. 2674, to do and perform with respect to the Court at that place, in the place and stead of the Sheriff, all such acts and things as the Sheriff is by the said Act authorized or required to do or perform, *vice* E. J. E. Nicholas, on leave.

Sheriff's Bailiff, &c.,

WILLIAM FREDERICK TATCHELL, Sergeant of Police, Shepparton,

to be a Sheriff's Bailiff and a Bailiff of the County Court at Shepparton, fees, *vice* E. P. Hedger, resigned.

DEPARTMENT OF LAW—SOLICITOR-GENERAL.

Magistrates,

RICHARD CHARLES COXON ROE, Nhill,

to Keep the Peace in the Western Bailiwick of the State of Victoria;

GEORGE WILLIAM LILLEY, 499 Little Collins-street, Melbourne,

to Keep the Peace in the Central Bailiwick of the State of Victoria.

Commissioner for taking Declarations, &c.,

THOMAS COWAN, Werrimull,

to be a Commissioner for taking Declarations and Affidavits under the provisions of Division 8 of Part IV. of the *Evidence Act 1915*, to resign on removing from the neighbourhood of Werrimull.

Clerks of Petty Sessions (Acting),

The undermentioned persons to be also Clerks of Petty Sessions (Acting) at the places indicated:—

THOMAS EARNEST WATSON, Constable of Police, Avenel, at Avenel, *vice* W. H. Dudley, resigned;

ROBERT JOHN GIBSON, Senior Constable of Police, Corryong, at Corryong, *vice* S. W. Ramsay, resigned;

WILLIAM COOK BAKER, Senior Constable of Police, Mooroopna, at Mooroopna, *vice* W. F. Tatchell, resigned;

LESLIE GORDON PRICE, Constable of Police, Harrow, at Harrow, *vice* F. F. Armstrong, resigned;

SAMUEL WILLIAM RAMSAY, Constable of Police, Euroa, at Euroa, *vice* T. Brooker, resigned.

Bailiff of County Court,

WILLIAM ERNEST COLLIER, Constable of Police, Inglewood, to be also a Bailiff of the County Court at Bendigo, fees.

DEPARTMENT OF MINES.

Deputy Mining Registrar,

JAMES PATRICK BARRITT, Constable of Police,

to act as Deputy Mining Registrar for the Wood's Point Sub-division of the Beechworth Mining District, *vice* Samuel Henry Absalom, transferred, fees received to be the only remuneration.

DEPARTMENT OF PUBLIC INSTRUCTION.

Member of Council of School of Mines,

B. R. GEBERT

to be a Member of the Council of the Stawell School of Mines for the period ending 31st December, 1926.

DEPARTMENT OF TREASURER.

Collector of Imposts,

ISABEL V. CORGORAN

to be a Collector of Imposts at Amphitheatre for the purpose of collecting the fees payable on miners' rights which may be issued by her, *vice* J. Dromey, resigned, at a remuneration of 10 per centum on her collections.

STATE RIVERS AND WATER SUPPLY COMMISSION.

Waterworks Trust Commissioner,

V. H. COOPER

re-appointed a Commissioner of the Muffra Waterworks Trust for a further period of four years, dating from the 15th May, 1925, his former term of office having expired by effluxion of time.

F. W. MABBOTT,

Clerk of the Executive Council.

At the Executive Council Chamber,
Melbourne, 26th May, 1925.

DEPARTMENT OF MINES.

APPOINTMENT.

Corrigendum,

On page 1792 of the *Gazette* of 27th May, 1925, appointment of "Member of Engine-drivers Board," the name should read Samuel John Prowse, Chief Mining Inspector.

Gazette Office, Melbourne,
30th May, 1925.

JUSTICES OF THE PEACE EMPOWERED TO GIVE CONSENT TO THE MARRIAGE OF MINORS.

HIS Honour the Chief Justice has been pleased to empower the undermentioned Justices of the Peace to consent to the marriage of minors, under the provisions of the *Marriage Act 1915*:—

Name.	Residence.	Jurisdiction.
George Frederick Greenwood	Stawell	Within the Stawell District

Prothonotary's Office,
Melbourne, 30th May, 1925

WM. RICHARDS,
Prothonotary

COMMISSIONERS OF THE SUPREME COURT.

HIS Honour the Chief Justice has been pleased to appoint the undermentioned gentlemen to be Commissioners of the Supreme Court of Victoria:—

FOR TAKING AFFIDAVITS.

Name.	Profession.	Residence.	Jurisdiction.	Duration of Commission (unless revoked):
Alexander Mortlock Waller ..	Solicitor ...	London . . .	England ...	Until Commissioner ceases to reside at or near London aforesaid or until he ceases to practise the profession of a Solicitor there
Henry Stuart Osborne ...	Solicitor ...	Sydney ..	New South Wales	Until Commissioner ceases to reside at or near Sydney aforesaid or until he ceases to practise the profession of a Solicitor there
Frederick Bushby Wilkinson	Solicitor ...	Sydney . . .	New South Wales	Until Commissioner ceases to reside at or near Sydney aforesaid or until he ceases to practise the profession of a Solicitor there
George James Beaumont ...	Constable of Police	Bendoc ...	Victoria ...	Until Commissioner ceases to hold the position of Acting Clerk of Petty Sessions at Bendoc
Harold Branson Platt-Hepworth	Solicitor ...	Sydney ...	New South Wales	Until Commissioner ceases to reside at or near Sydney aforesaid or until he ceases to practise the profession of a Solicitor there
Charles Lort Smith ...	Barrister and Solicitor	Melbourne ...	Victoria ...	Until Commissioner ceases to reside at or near Melbourne aforesaid or until he ceases to practise the profession of a Barrister and Solicitor there
Colin Pride Stumm...	Solicitor ...	Rockhampton ...	Queensland ...	Until Commissioner ceases to reside at or near Rockhampton aforesaid or until he ceases to practise the profession of a Solicitor there
Eric Walbran Tulloh ...	Barrister and Solicitor	Mansfield ...	Victoria ...	Until Commissioner ceases to reside at or near Mansfield aforesaid or until he ceases to practise the profession of a Barrister and Solicitor there
Claude Channon Hill ...	Barrister and Solicitor	Belgrave ...	Victoria ...	Until Commissioner ceases to reside at or near Belgrave aforesaid or until he ceases to practise the profession of a Barrister and Solicitor there
William Joseph Charles Graham	Bank Manager...	Minyip ...	Victoria ...	Until Commissioner ceases to be Bank Manager at Minyip
Frederick Augustus Rawlings	Constable of Police	Mirboo North ...	Victoria ...	Until Commissioner ceases to be Officer in Charge of Police at Mirboo North

Prothonotary's Office,
Melbourne, 28th May, 1925

WM. RICHARDS,
Prothonotary.

RESIGNATIONS.

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, has, by Orders made on the 26th day of May, 1925, accepted the resignations of the persons named hereunder of the offices mentioned, viz:—

DEPARTMENT OF CHIEF SECRETARY.

ALEXANDER PHILLIPS, as Electoral Registrar for the Gipps Division of the Melbourne Province.

MICHAEL ANTHONY HEALY, as Electoral Registrar for the Minyip Subdivision of the Electoral District of Borung, to date from 13th May, 1925.

The following persons as Electoral Inspectors, to date from 31st May, 1925:—

RICHARD PETER RYAN (Senior Constable of Police), for the Drouin and Warragul Subdivisions of the Electoral District of Gippsland West.

JOHN WILLETT (Constable of Police), for the Morwell and Traralgon Subdivisions of the Electoral District of Gippsland South.

HENRY PEEL (Sergeant of Police), for the Maffra, Sale, and Stratford Subdivisions of the Electoral District of Gippsland North, and also for the Rosedale Subdivision of the Electoral District of Gippsland South.

AUGUSTINE JOSEPH LE PAGE (Constable of Police), for the Heathcote Subdivision of the Electoral District of Waranga.

ALEXANDER WILLIAM MUNRO (Senior Constable of Police), for the Leongatha Subdivision of the Electoral District of Gippsland West.

ARTHUR JAMES SIMPSON (Senior Constable of Police), for the Orbst Subdivision of the Electoral District of Gippsland East.

PATRICK WILLIAM McMANUS (Senior Constable of Police), for the Mooroopna and Tatura Subdivisions of the Electoral District of Rodney, and also for the Rushworth Subdivision of the Electoral District of Waranga.

HENRY CRISFIELD (Senior Constable of Police), for the Cobram, St. James, Tungamah, and Yarrawonga Subdivisions of the Electoral District of Benalla.

ALFRED BARRETT (Constable of Police), for the Lancefield Subdivision of the Electoral District of Dalhousie.

LEONARD GEORGE ANSTEE (Senior Constable of Police), for the Echuca, Kyabram, and Rochester Subdivisions of the Electoral District of Rodney.

JAMES NICHOLAS SLATER (Constable of Police), for the Kilmore and Pyalong Subdivisions of the Electoral District of Dalhousie.

MICHAEL HARNETTY (Sergeant of Police), for the Benalla, Benalla North, and Dookie Subdivisions of the Electoral District of Benalla.

The following persons as Registrars of Births and Deaths at the places indicated:—

ELLEN ROHAN, at Wandong.
CHARLES FRITSCH, at Malmsbury.
MARGARET MAY DUDLEY, at Avenel.
HUBERT DONALD McDONALD, at Nathalia.
HARRIET MAUDE DOWNING, at Ringwood.

DEPARTMENT OF LAW.—ATTORNEY-GENERAL.

LINDSAY PALLING, as Fifth Class Clerk, Survey Branch, Office of Titles, as from and after the 29th May, 1925.

DEPARTMENT OF LAW.—ATTORNEY-GENERAL AND SOLICITOR-GENERAL.

EDWARD PATRICK HEDGER, as a Sheriff's Bailiff and a Bailiff of the County Court at Shepparton.

DEPARTMENT OF LAW.—SOLICITOR-GENERAL.

JAMES JONATHAN STEPHENS, from the Commission of the Peace for the Northern Bailiwick.

The following persons as Clerks of Petty Sessions (Acting) at the places indicated:—

THOMAS BROOKER, at Euroa.
SAMUEL WILLIAM RAMSAY, at Corryong.
WILLIAM FREDERICK TATCHELL, at Mooroopna.
WILLIAM HENRY DUDLEY, at Avenel.
FREDERICK FOSTER ARMSTRONG, at Harrow.
CHARLES GODFREY IVEY, at Natimuk.

DEPARTMENT OF PUBLIC INSTRUCTION.

W. CLYNE MANSON, as a Member of the Council of the Brunswick Technical School, for the period ending 31st December, 1926.

F. W. MABBOTT,
Clerk of the Executive Council.

At the Executive Council Chamber,
Melbourne, the 26th May, 1925.

Act No. 2713, Section 71 (I.).
REGULATIONS.—PROFESSIONAL DIVISION.
CHAPTER II.

THE Public Service Commissioner, in pursuance of the powers vested in him, hereby amends Chapter II. of the Public Service Regulations as shown below, and submits the same for the approval of the Governor in Council:—

Department and Office.	Yearly Rate of Salary.	
	Minimum.	Maximum.
	£	£
DEPARTMENT OF CHIEF SECRETARY.		
<i>Repeat—</i>		
Class "C." Senior Assistant, Herbarium	384	420
Class "D." Assistant, Herbarium	264	372
Class "E." Assistant, Herbarium	192	252
DEPARTMENT OF LANDS AND SURVEY.		
<i>Add—</i>		
Class "C." Senior Assistant, Herbarium	384	420
Class "D." Assistant, Herbarium	264	372
To take effect as from the 1st June, 1925.		

C. S. McPHERSON,
Public Service Commissioner
W. A. ROBINSON,
Secretary.

Office of the Public Service Commissioner,
Melbourne, 19th May, 1925.

Approved by the Governor in Council,
the 26th May, 1925.

F. W. MABBOTT,
Clerk of the Executive Council

Act No. 2713, Section 71 (VIII.).
REGULATIONS.—CLASSIFICATION OF GENERAL
DIVISION.
CHAPTER VI.

THE Public Service Commissioner, in pursuance of the powers vested in him, hereby amends Chapter VI. of the Public Service Regulations as shown below, and submits the same for the approval of the Governor in Council:—

Department and Office.	Yearly Salary.	
	Minimum.	Maximum.
	£	£
DEPARTMENT OF TREASURER.		
<i>Government Printing Office.</i>		
<i>For—</i>		
Stationer	310
<i>Read—</i>		
Stationer	300	310
To take effect as from the 8th May, 1925.		

C. S. McPHERSON,
Public Service Commissioner
W. A. ROBINSON,
Secretary.

Office of the Public Service Commissioner,
Melbourne, 8th May, 1925.

Approved by the Governor in Council,
the 19th May, 1925.

F. W. MABBOTT,
Clerk of the Executive Council.

MANAGER, LAKE TYERS ABORIGINAL STATION.

APPLICATIONS are invited from persons qualified to undertake the management of the Aboriginal Station at Lake Tyers, and to give practical effect to the policy of the Board for the Protection of the Aborigines in regard to the care and employment of the aborigines and the development of the station.

Applicants must be married and have had experience in farm and orchard work and the effective control of men. The salary on appointment is £350, with quarters and rations. If suitable, the wife of the manager may be appointed matron with an allowance.

Particulars of duties and requirements can be obtained from this office. Applications, with particulars of age and experience, together with testimonials, should reach this office not later than the 30th June next.

W. P. HEATHERSHAW,

Under-Secretary.

Chief Secretary's Office, Spring-street,
Melbourne, 8th May, 1925.

ASSISTANT, PUBLIC LIBRARY, FIFTH CLASS,
CLERICAL DIVISION, DEPARTMENT OF CHIEF
SECRETARY.

APPLICATIONS will be received by the Public Service Commissioner (Victoria) from qualified officers of the Fifth Class of the Clerical Division of the Public Service of Victoria, who are desirous of transfer to the above-mentioned position.

Qualifications.—To have passed the University Junior Examination (or some examination considered equivalent), including a pass in English, and at least two other languages.

Applications (which should be addressed to the Secretary to the Commissioner, and accompanied by evidence of qualifications, &c.), must be lodged at this office not later than Friday, the 12th June, 1925.

By order,

W. A. ROBINSON,

Secretary.

Office of the Public Service Commissioner (Victoria),
Melbourne, 1st June, 1925.

ATTENDANT, GENERAL DIVISION, PUBLIC LIBRARY
BRANCH, DEPARTMENT OF CHIEF SECRETARY.

APPLICATIONS will be received by the Public Service Commissioner (Victoria), up to Friday, the 12th June, 1925, from officers of the General Division of the Public Service of Victoria who are desirous of appointment to the above-mentioned position.

Yearly Salary.—£88, minimum; £244, maximum.

By order,

W. A. ROBINSON,

Secretary.

Office of the Public Service Commissioner (Victoria),
Melbourne, 1st June, 1925.

MUNICIPAL AUDITORS BOARD.

NOTICE is hereby given that an examination of persons desirous of obtaining a Certificate of Competency to exercise the office of Municipal Auditor or Inspector of Municipal Accounts will be held on Tuesday, the 21st of July, 1925.

The attention of intending candidates is directed to regulations published in the *Government Gazette* of the 14th June, 1916, page 2252.

Notices to appear at the examination will be received not later than the 3rd of July.

M. V. MATTHEWS,

Secretary.

Ports and Harbours Department, 22 William-street, Melbourne.

NOTICE TO MARINERS.—VICTORIA.

[1925, No. 10.]

SIGNALS AND LIGHTS EXHIBITED BY DREDGES.

MARINERS and others are hereby notified that at Twelve noon on 1st July, 1925, the signals and lights exhibited by dredges will be discontinued and the uniform dredge signals adopted by the Interstate Harbour authorities in conference in October, 1924, will be brought into operation.

Full particulars of the signals referred to can be obtained on application to the Ports and Harbours, Melbourne.

GEO. KERMODE,

Port Officer.

Department of Ports and Harbours,
Melbourne, 28th May, 1925.

Companies Act 1915.

NOTICE is hereby given, in pursuance of section 230 (3) and (4) of the Companies Act 1915, that at the expiration of three months from the date hereof the names of the following companies will, unless cause is shown to the contrary, be struck off the register, and the said companies will be dissolved.

Dated this twenty-sixth day of May, 1925.
Registrar-General's Office, Melbourne.

ALFRED ALLEN,
Deputy Registrar-General.

Name of Company.	Date of Registration.	Number of Registration.
The Melbourne Storage Company Limited	22nd November, 1881	633, folios 1895, 3560, 3561, 6264
The Federal Palace Hotel Limited (formerly called "Federal Coffee Palace Company Limited")	29th July, 1885	943, folios 2176, 3839, 3840
The Melbourne and Suburban Land and Building Company Limited	4th August, 1885	946
The Bellambi Coal Company Limited	21st September, 1888	1552, folios 3619, 3620, 5350
The Bank of Victoria Limited (Old Company)	1st May, 1889	2238
Mellwraith McEachern and Co. Proprietary Limited	10th November, 1891	2663, folio 6324
The City of Melbourne Bank Limited	16th June, 1893	2849
Alfred Spooner and Company Proprietary Limited	26th September, 1895	3041, folio 3039
The Agency and Trusts Company Limited	4th September, 1896	3137, folios 4392, 7683
The Burke and Wills' Chambers Company Proprietary Limited	6th November, 1902	3626
Church Brothers Proprietary Limited (Old Company)	7th July, 1905	3932
Melbourne Ice Skating and Refrigerating Company Limited	11th August, 1905	3945, folio 5541
Fuhrmann Troost and Co. Proprietary Limited	29th September, 1905	3967
John MacLeod and Company Proprietary Limited (Old Company)	17th August, 1906	4064
McRorie and Co. Proprietary Limited (formerly called "McRorie Mellor Proprietary Limited")	11th July, 1908	4305
S. and D. Reid Proprietary Limited	12th July, 1909	4438
Bendigo United Co-operative Breweries Limited (formerly called "Bendigo and Northern District Co-operative Brewing Company Limited" and "Bendigo and Steward's Co-operative Brewing Company Limited")	5th October, 1909	4473, folio 5964
Palatine Manufacturing Company Proprietary Limited	15th July, 1910	4615
The Etheridge Gold Mines Limited	28th January, 1911	4723
Robertson and Moffat Proprietary Limited	22nd February, 1911	4742
Austral Grain and Produce Proprietary Limited	3rd April, 1911	4772
The Bendigo Taxi-cab and Motor Garage Proprietary Limited	19th July, 1911	4861
Exchange Press Proprietary Limited	29th November, 1911	4949
The Subnought Gearing Company Limited	11th May, 1912	5054, folio 6748
Flemington Meat Preserving Company Proprietary Limited	26th February, 1913	5301
Premier Butter Proprietary Limited	15th May, 1913	5404
United Distributing Companies (Vic.) Proprietary Limited	7th July, 1913	5404
The Etheridge Gold Mines Limited	26th August, 1913	5454, folio 5456
The Victorian Motorbus Company Limited	4th December, 1913	5520, folio 9950
The Peninsula Motor Garage Proprietary Limited (formerly called "The Frankston Motor Garage Proprietary Limited")	10th March, 1914	5594
Dixon Pitt Proprietary Limited	25th June, 1914	5691
Nigel Brock Proprietary Limited	15th May, 1915	5910
The Australasian Trade and Legal Help Company Proprietary Limited	21st May, 1915	5916
W. Reynolds and Son Proprietary Limited	22nd May, 1915	5918
Labour Saving Devices Proprietary Limited	16th July, 1915	5959
W. M. Richards and Company Proprietary Limited	6th October, 1915	6031
Theosophical Trust Company Limited	18th May, 1916	6165, folio 9315
Sundries Supply Company Proprietary Limited	13th August, 1918	6611
Producers Proprietary Limited	24th December, 1918	6701
G. H. Sutherland Proprietary Limited	23rd January, 1919	6714
The Flax Milling Company Limited	24th January, 1919	6715
New Park Proprietary Limited	13th February, 1919	6724
The H. C. and C. Company Proprietary Limited	10th March, 1919	6744
The Case Making Machine Company Limited	10th March, 1919	6745
The Mineral Earth's Refining Company Proprietary Limited	27th June, 1919	6826
The Atlas Manufacturing Company Proprietary Limited	13th August, 1919	6866
Bond Manufacturing Company Limited	5th September, 1919	6890
Latrobe Motors Proprietary Limited	15th September, 1919	6895
Thomas Brothers Proprietary Limited	23rd January, 1920	7023
The Tawonga Store and Butter Factory Proprietary Limited	24th January, 1920	7024
Indigenous Dyes Proprietary Limited	12th February, 1920	7046
Athol Knitting Company Proprietary Limited	20th February, 1920	7056
Apsley Mills Limited (originally called "Apsley Mills Proprietary Limited")	6th March, 1920	7073
Excelsior Knitting and Manufacturing Company Limited	12th March, 1920	7082
Swanton's Products Proprietary Limited	16th March, 1920	7087
Modes Manufactures Proprietary Limited	30th March, 1920	7106
A. E. Sharp Proprietary Limited	20th April, 1920	7132
Berry's Electric "Magical" Fires (Australia) Limited	22nd April, 1920	7139
Wallace Creek Saw-milling Company Proprietary Limited	7th May, 1920	7161
Aviation Limited	12th May, 1920	7172
Elwood Builders Proprietary Limited	3rd June, 1920	7212
The Sailors and Soldiers Co-operative Modern Motor Body Building Company Limited	9th June, 1920	7220
McCahon Proprietary Limited	1st July, 1920	7263
Samuel W. Tetley Proprietary Limited	3rd July, 1920	7272
Monarch Laundry and Dry Cleaning Company Limited (Old Company)	29th July, 1920	7321
Shelley Proprietary Limited	17th August, 1920	7355
The Edeson Proprietary Limited	17th August, 1920	7356
Burwood Kiosk Company Proprietary Limited	15th September, 1920	7416
Clarence Hotel Proprietary Limited	16th September, 1920	7420
Dulso Proprietary Limited	6th October, 1920	7458
G-G-C. Moveable Headlights Proprietary Limited	15th October, 1920	7472
Sutherlands Animated Ads Proprietary Limited	15th October, 1920	7473
Salt Products Proprietary Limited	3rd November, 1920	7492
Mildura Aircraft Proprietary Limited	9th November, 1920	7504
Brackebury Frost Proprietary Limited	11th November, 1920	7510
The Rochester and District Co-operative Preserving Company Limited	23rd November, 1920	7530
The Coal Shale and Timber Company Proprietary Limited	29th November, 1920	7536
Federated Feature Films Limited	18th December, 1920	7563

Companies Act 1915—continued.

Name of Company.	Date of Registration.	Number of Registration.
Atlas Knitting and Spinning Mills Proprietary Limited	23rd December, 1920 ..	7579
Amalgamated Boxes Cases Proprietary Limited	24th December, 1920 ..	7581
Walters and Nunt Proprietary Limited	12th January, 1921 ..	7600
The Galley Reach Rubber Estates Limited	21st January, 1921 ..	7613
The British Publishing Service Proprietary Limited	18th March, 1921 ..	7686
Wallarano Waters Company Limited	23rd March, 1921 ..	7694
The Dandy Preserves Proprietary Limited	30th March, 1921 ..	7695
A. Thomson and Co. Proprietary Limited	29th April, 1921 ..	7730
Tucker and Co. Proprietary Limited (formerly called "Crook and Tucker Proprietary Limited")	30th April, 1921 ..	7733
Simpson Proprietary Limited	13th May, 1921 ..	7749
Sterling Battery Company Proprietary Limited	2nd June, 1921 ..	7783
Reaby, Ludbrooke Proprietary Limited	3rd June, 1921 ..	7786
The Property Purchasers Finance Company Limited	3rd June, 1921 ..	7788
Australian Boot and Slipper Company Proprietary Limited	21st June, 1921 ..	7802
Blakes Spedden Proprietary Limited	22nd June, 1921 ..	7806
Curios Limited	22nd June, 1921 ..	7811
Novelty Manufacturing Syndicate Proprietary Limited	22nd June, 1921 ..	7812
Western District Coal Company Proprietary Limited	30th June, 1921 ..	7828
Brinds (Distilleries) Limited	30th June, 1921 ..	7834
Dix Starkey Proprietary Limited	8th July, 1921 ..	7850
M. P. Ross Manufacturing Company Proprietary Limited	1st August, 1921 ..	7894
The Automatic Lockfast Break of Gauge Device Proprietary Limited	3rd August, 1921 ..	7896
Vimy Auto Electric Starter Co. Limited	10th August, 1921 ..	7905
The Taxpayers' Protection Company Proprietary Limited	11th August, 1921 ..	7908
Johnson Glasson and Deal Proprietary Limited	23rd August, 1921 ..	7926
Overseas Motors Proprietary Limited	24th August, 1921 ..	7927
London Christmas Limited	13th September, 1921 ..	7963
L. F. Smith Proprietary Limited	23rd September, 1921 ..	7976
F. W. Williams and Co. Proprietary Limited	14th October, 1921 ..	8002
Goulburn Valley Fruits Co-operative Limited	26th October, 1921 ..	8023
Geo. F. Taylor and Sons Proprietary Limited	27th October, 1921 ..	8027
Richards Boots Proprietary Limited	15th November, 1921 ..	8060
Kikori Plantations Proprietary Limited	7th December, 1921 ..	8093
H. and A. Batson and Sons Proprietary Limited	9th January, 1922 ..	8143
Good-rich Products Proprietary Limited	15th February, 1922 ..	8196
Brooke Sidecars Proprietary Limited	2nd March, 1922 ..	8217
Auburn Billiards Company Proprietary Limited	16th March, 1922 ..	8238
Henderson and Bacash Proprietary Limited	6th April, 1922 ..	8292
Royco Proprietary Limited	7th April, 1922 ..	8296
Milk Producers Union Limited	2nd May, 1922 ..	8320
H. J. Wilson Proprietary Limited	5th May, 1922 ..	8329
Francis Investment Company Proprietary Limited	8th May, 1922 ..	8331
Grogan's Proprietary Limited	26th June, 1922 ..	8402
Maidment Proprietary Limited	29th June, 1922 ..	8410
Victorian Cardboard Box Manufacturing Company Proprietary Limited	8th July, 1922 ..	8440
Lascelles Parrington Proprietary Limited	12th July, 1922 ..	8445
V. M. Matthews Proprietary Limited	21st July, 1922 ..	8463
Mount Erica Saw Milling Company Limited	31st July, 1922 ..	8485
Austral Assets Proprietary Limited	5th August, 1922 ..	8505
Digger's Commerce Agency Proprietary Limited	5th August, 1922 ..	8507
Yates and Co. Proprietary Limited	7th August, 1922 ..	8511
The Astrakan Fur Company Proprietary Limited	15th August, 1922 ..	8524
The Naylor Smoke Preventer and Fuel Economizer Company Limited	15th August, 1922 ..	8526
The Myer Knitting Mills Proprietary Limited	8th September, 1922 ..	8582
South Purrumbete Saw-milling Company Proprietary Limited	4th October, 1922 ..	8630
The Leith Underwear Proprietary Limited	5th October, 1922 ..	8632
H. F. Brine and Co. Proprietary Limited	12th October, 1922 ..	8646
The British Radiant Griller Company Proprietary Limited	13th October, 1922 ..	8652
Commercial Options Proprietary Limited	16th October, 1922 ..	8654
Excavators Proprietary Limited	20th October, 1922 ..	8663
Velox Machines Limited	3rd November, 1922 ..	8692
Lotol Chemical Proprietary Limited	29th November, 1922 ..	8741
Australian Chamois Leather Company Proprietary Limited	9th December, 1922 ..	8764
Northern Dairies Proprietary Limited	14th December, 1922 ..	8777
Western Engineering Company Proprietary Limited	22nd January, 1923 ..	8828
T. W. Hokin Proprietary Limited	31st January, 1923 ..	8845
Holdfast Heel Company Proprietary Limited	9th May, 1923 ..	9045
Motorarities Proprietary Limited	31st May, 1923 ..	9097
The Malvern Tramways Band World's Tour Limited	13th June, 1923 ..	9116
Hotel and Cafe Supplies Proprietary Limited	29th June, 1923 ..	9161
Southern Motor Distributors Proprietary Limited	14th August, 1923 ..	9254
McCarty Bros. Proprietary Limited	4th September, 1923 ..	9318
Taylor and Beha Proprietary Limited	14th September, 1923 ..	9347
City of Camberwell Shop Sites Proprietary Limited	19th November, 1923 ..	9495
Victoria Realty Company Proprietary Limited	19th November, 1923 ..	9496
Elsternwick Hotel Proprietary Limited	23rd November, 1923 ..	9509
Hamblin Smith Proprietary Limited	24th November, 1923 ..	9510
Ryans Prospecting Syndicate Proprietary Limited	28th December, 1923 ..	9577
Radio Plating Company Proprietary Limited	28th December, 1923 ..	9579
Sorelle Beckett Enterprises Proprietary Limited	16th February, 1924 ..	9657
Sporting Cars Proprietary Limited (Old Company)	16th February, 1924 ..	9658
G. W. Stead Proprietary Limited	1st March, 1924 ..	9698
The Eastern Timber Mills Proprietary Limited	2nd April, 1924 ..	9791
The Dergholm Red Granite Company Limited	3rd April, 1924 ..	9795
International Indents Proprietary Limited	14th April, 1924 ..	9820
Gypsum and Salt Supplies Proprietary Limited	15th July, 1924 ..	10031
Australian Fur Company Limited	8th August, 1924 ..	10089
Trade Creation and Investment Proprietary Limited	21st August, 1924 ..	10109
Colac Theatre and Palais de Danse Company Limited	18th September, 1924 ..	10180

Marriage Act 1915.

MINISTERS OF RELIGION REGISTERED TO CELEBRATE MARRIAGES IN VICTORIA

It is hereby notified that in pursuance of the provisions of the *Marriage Act 1915* (6 Geo. V. No. 2691), section 11, the undermentioned Officiating Ministers of Religion have been registered at this office for the celebration of marriages in Victoria:—

No. in Register.	Name.	Designation.	Denomination.	Residence.	Date of Registration.
6711	Mason, Charles	Minister	Methodist Church of Australasia	Scarsdale	1925. 4th May
6712	Clark, Henry	"	Presbyterian Church of Victoria	15 Redan-street, St. Kilda	4th May
6713	Youngson, William John	"	"	Euroa	13th May
6714	Watson, Robert Darling	"	"	Mia Mia	19th May
6715	Cameron, Edward Francis	"	"	Quambatook	28th May
6716	Cameron, Robert George	Evangelist	Church of Christ	18 James-street, Ballarat East	29th May
6717	Waterman, James Robert	"	"	67 Wills-street, Kew	29th May

Office of the Government Statist,
Melbourne, 29th May, 1925.

A. M. LAUGHTON,
Government Statist.

Mining Development Act.

DEPARTMENT OF MINES.

ADVANCE TO A MINING COMPANY.

IN pursuance of the provisions of section 22 (1) of the *Mining Development Act 1915* (No. 2699), Part II., His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, has, by Order made on the 26th day of May, 1925, approved that the sum of One hundred pounds (£100) or so much of it as may be deemed requisite, be advanced to the

SOUTH LONG TUNNEL GOLD MINING COMPANY NO LIABILITY, on condition that in addition to every pound so advanced the said company shall, from the 14th May, 1925, expend a like sum of One pound (£1) in carrying out mining operations as arranged, or as may hereafter be arranged, subject to the control and supervision of the officers of the Mines Department deputed by the Minister of Mines to act for the purpose.

F. W. MABBOTT,
Clerk of the Executive Council.

At the Executive Council Chamber,
Melbourne, the 26th May, 1925.

Mining Development Act.

DEPARTMENT OF MINES.

ADVANCE TO MINERS FOR PROSPECTING.

IN pursuance of the provisions of Part VII. of the *Mining Development Act 1915* (6 Geo. V. No. 2699), His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, has, by Order made on the 26th day of May, 1925, granted an advance by way of loan to J. Sullivan and party, of Eganstown, of an amount of One hundred and twenty pounds (£120), for the purpose of enabling and assisting them to prospect for gold, or any minerals or metals other than gold, in the locality mentioned.

F. W. MABBOTT,
Clerk of the Executive Council.

At the Executive Council Chamber,
Melbourne, the 26th May, 1925.

APPLICATIONS FOR MINING LEASES ABANDONED.

- 7794, Ballarat; Henry Peacock; 31a. 3r. 1p.; Allendale.
- 7805, Ballarat; Ernest E. M. Tonkin; 175a. 1r. 2p.; Hardies Hill, Parish of Enfield.
- 7190, Beechworth; Edward T. Anderson; 126a. 3r. 19p.; Brankeet Creek, Parishes of Doolam, Wappan, and Brankeet.
- 9847, Bendigo; John J. Stanistreet; 30 acres; Bendigo.
- 4441, Mineral; Alfred H. Frost and Valentine Roberts; 350 acres; Lake Boga.
- 4660, Mineral; John Thos. Smith; 640 acres; Coode Island.

GEO. L. GOUDIE,
Minister of Mines.

APPLICATIONS FOR MINING LEASES.

SUBJECT to any necessary excisions, &c., it is intended to grant the following:—

- 7706, Castlemaine; Alfred A. Lewis; 27a. 1r. 6p.; Parish of Warrandyte. Excising the sold land.
- 4936, Gippsland; Arthur G. Boswell; 50a. 0r. 36p.; Toombon.

NOTE.—In the particulars published in the *Government Gazette* of the 20th May, 1925, page 1453, under the heading "Mining Leases and Water Right Licence Granted," 4386, Mineral, should read Victorian Central Coal and Iron Mining Co. N.L. (in lieu of 2654. Mineral, expired), and 1053, Water Right, G.S.G. Amalgamated Mining Co. N.L. (in lieu of 931. Water Right, expired).

GEO. L. GOUDIE,
Minister of Mines.

MINING LEASES AND LICENCE DECLARED VOID.

7701, Ballarat; B. Daly and F. W. Miller; Magpie, Parish of Ballarat.

7021, Beechworth; Monarch Gold Mines N. L.; Parish of Maharatta.

7085, Beechworth; Monarch Gold Mines N. L.; Parish of Maharatta.

7111, Beechworth; W. A. Butler; Harriettville.

7623, Castlemaine; North Oswald G. M. Co. N. L.; Maldon.

7624, Castlemaine; North Oswald G. M. Co. N. L.; Maldon.

7625, Castlemaine; North Oswald G. M. Co. N. L.; Maldon.

7628, Castlemaine; North Oswald G. M. Co. N. L.; Maldon.

7629, Castlemaine; North Oswald G. M. Co. N. L.; Maldon.

7630, Castlemaine; North Oswald G. M. Co. N. L.; Maldon.

7631, Castlemaine; North Oswald G. M. Co. N. L.; Maldon.

7640, Castlemaine; Thos. A. O'Leary; Golden Point; Parish of Paraday.

7662, Castlemaine; John S. Lorder; Golden Point; Parish of Paraday.

9060, Bendigo; Balaclava Hill G. M. Co. N. L.; Whroo.

9722, Bendigo; Bendigo Amalgamated Goldfields Ltd.; Englebawk.

3100, Mineral; John Speers; Lightning Creek; Parish of Tongaro.

3053, Mineral; Stephen Terry; Parish of Walwa.

3098, Mineral; Stephen Terry; Parish of Walwa.

3851, Mineral; Samuel Sweet; Parish of Colquhoun North.

4007, Mineral; Geo. J. Poulton; Parish of Wootwoara.

4046, Mineral; Geo. J. Jackson; Parish of Wootwoara.

799, Tailings licence; A. R. W. Dabb and John Somer; Wilson's Hill; Parish of Marong.

A. H. MERRIN,
Secretary for Mines.

STATE RIVERS AND WATER SUPPLY COMMISSION.

AUTHORITY TO OBTAIN BANK OVERDRAFTS.

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, has, by Orders made on the 26th day of May, 1925, authorized, in pursuance of section 271 of the *Water Act 1915* (No. 2747), each of the Waterworks Trusts mentioned in the first column of the Schedule hereunder to obtain an advance from the bank named in the second column, by overdraft of the Trust's current account thereat, such overdraft not to exceed at any one time the sum specified in the third column.

SCHEDULE.

Name of Trust.	Bank and Place.	Overdraft not to exceed.
		£ s. d.
Colac	The Commercial Bank of Australia Limited, Colac	1,700 0 0
Kyabram	The Commercial Bank of Australia Limited, Kyabram	300 0 0
Marysville	The National Bank of Australasia Limited, Healesville	200 0 0

F. W. MABBOTT,
Clerk of the Executive Council.

At the Executive Council Chamber,
Melbourne, the 26th May, 1925.

Water Act 1915 (No. 2747).—Fifth Schedule.

STATE RIVERS AND WATER SUPPLY COMMISSION.

LOCKINGTON URBAN DIVISION.

NOTICE to owners of tenements in the undermentioned streets in the Lockington Urban Division, and the private streets, lanes, courts, and alleys opening thereto:—

Wills-street.
Deakin-street.
McColl-street.
Barton-street, from Wills-street to a point about 3 chains west of Burns-street.
Hopetoun-street, from Deakin-street to McColl-street.
Bamawm-road, from Prairie-Cohuna-road to a point about 8 chains east of Ernest-street.
Prairie-road, from Bamawm-road to Archibald-street.
Archibald-street, from Prairie-road easterly for a distance of about 4 chains.
Cohuna-road, from Bamawm-road northerly for a distance of about 9 chains.
Market-street, from Pannoo-road northerly for a distance of about 24 chains.
Pannoo-road, from Market-street westerly for a distance of about 3 chains.

The main pipe in the said streets being laid down, the owners of all tenements situated as above are hereby required, on or before the 3rd day of July next, to cause proper pipes and stop-cocks to be laid, so as to supply water within such tenements from the main pipe.

WM. CATTANACH.

Chairman, State Rivers and Water Supply Commission.
Melbourne, 1st June, 1925.

Water Act 1915 (No. 2747).—Fifth Schedule.

STATE RIVERS AND WATER SUPPLY COMMISSION.

STANHOPE URBAN DIVISION.

NOTICE to owners of tenements in the undermentioned streets in the Stanhope Urban Division, and the private streets, lanes, courts, and alleys opening thereto:—

Birdwood-avenue.
Church-street, from Monash-street to the boundary of allotment 10, section 5, of the township.
Monash-street, from Birdwood-avenue north to the tank stand.
Elliott-road, from S.W. corner of allotment 8, section 2, to a point $4\frac{1}{2}$ chains north of Birdwood-avenue.

The main pipe in the said streets being laid down, the owners of all tenements situated as above are hereby required, on or before the 3rd day of July next, to cause proper pipes and stop-cocks to be laid, so as to supply water within such tenements from the main pipe.

WM. CATTANACH.

Chairman, State Rivers and Water Supply Commission.
Melbourne, 1st June, 1925.

STATE RIVERS AND WATER SUPPLY COMMISSION.

BY-LAW NO. 1531.—RATE.—WATERWORKS DISTRICT OF THE LODDON UNITED WATERWORKS TRUST.

The State Rivers and Water Supply Commission, in pursuance and exercise of the powers conferred by the Water Acts, and in accordance with the provisions of an Order in Council bearing date the 29th April, 1925, and published in the *Government Gazette* of 1st May, 1925, doth hereby make the By-law following:—

1. The following rate is hereby made, and shall be levied upon the occupiers or owners of all lands and tenements within the Waterworks District of the Loddon United Waterworks Trust, except within any Urban District thereof:—

- (1) Of all lands in the First Division, as shown coloured red on a plan signed and sealed by the Commission, and lodged at the office of such Commission, at Melbourne, and authenticated copies of which are also lodged at the office of the Commission at Pyramid Hill; at the office of the municipality of East Loddon at Serpentine; at the Post Office at Mitiamo; at the Post Office at Tandarra; at the Post Office at Lake Marmal; at the Post Office at Boort; and at the Post Office at Bridgewater—a rate of Eightpence in the pound of the rateable value of such lands.
- (2) Of all lands in the Second Division, as shown coloured green on the aforesaid plan—a rate of Fourpence in the pound of the rateable value of such lands.
- (3) Of all lands in the Third Division, as shown coloured brown on the aforesaid plan—a rate of Twopence in the pound of the rateable value of such lands.

2. Such rate is made and shall be levied for the year beginning with the 1st day of January, 1925, and ending with the 31st day of December, 1925, and shall be payable on the 5th day of June, 1925, at the office of the said Commission, at Pyramid Hill.

3. Such person or persons as the said Commission may from time to time appoint for that purpose shall be and is or are hereby authorized to demand, receive, collect, and recover the said rate.

4. For making and levying such rate the value of the lands set out in the valuation made in accordance with the provisions of the *Water Act 1915*, by Frank Bassett, valuer, returned on the 22nd day of May, 1925, and adopted by the said Commission on the 25th day of May, 1925, shall be deemed and taken to be the rateable value of such lands, unless altered or amended as provided by the Water Acts, and if so altered or amended then the net annual value of such lands set out in such altered or amended valuation.

The foregoing By-law was made by the State Rivers and Water Supply Commission on the 25th day of May, 1925, and the common seal of the said Commission was hereunto affixed the 26th day of May, 1925, in the presence of—

(SEAL) WM. CATTANACH, Chairman.
J. S. DETHRIDGE, Commissioner.
E. SHAW, Commissioner.

Approved by the Governor in Council,
the 2nd day of June, 1925.

F. W. MABBOTT.
Clerk of the Executive Council.

MELBOURNE AND METROPOLITAN BOARD OF WORKS.

NOTICE TO THE OWNERS OF TENEMENTS IN THE UNDERMENTIONED STREETS, AND THE PRIVATE STREETS, LANES, COURTS, AND ALLEYS OPENING THERETO.

THE main pipe in the said streets being laid down, the owners of all tenements situated as under are hereby required, on or before the 4th July, 1925 next, to cause a proper pipe and stop-cock to be laid, so as to supply water within such tenements from the main pipe.

GEO. A. GIBBS, Secretary.

Melbourne, 26th May, 1925.

STREET AND POSITION.

Camberwell.

Grandview-avenue, from Norwood-road southwards $20\frac{1}{2}$ chains.
Marne-street, from Union-road to Verdun-street.
Sussex-road, from Riversdale-road to Verdun-street.
Verdun-street, from Sussex-road northwards 8 chains.
Lynden-street, from Beech-street southwards $9\frac{1}{2}$ chains.
Acacia-street, from Lynden-street to Highfield-road.
Highfield-road, from Acacia-street northwards 1 chain.

Caulfield.

Rowan-street, from Downshire-road eastwards $2\frac{1}{2}$ chains.
Sycamore-street, from Royal-parade to Poplar-street.
Alder-street, from Sycamore-street northwards $2\frac{1}{2}$ chains.
Railway-parade, from Toward-street to Rosella-street.

Heidelberg.

Arbor-street, from Yarra-street eastwards 5 chains.
Darling-street, from Perry-street to Grange-road.
Yarrarford-avenue, from Heidelberg-road southwards $6\frac{1}{2}$ chains.
Rosedale-street, from Ford-street to Bond-street.
Kennedy-street, from Perry-street to Grange-road.

Keilor.

Bulla-road, from Orange-grove northwards 27 chains.
Royal-avenue, from Bulla-road to Elm-street.
Raleigh-street, from Royal-avenue westwards 7 chains.
Cowper-street, from Royal-avenue westwards $5\frac{1}{2}$ chains.
Salisbury-street, from Royal-avenue eastwards 4 chains.
Elm-street, from $3\frac{1}{2}$ chains west of Royal-avenue eastwards 6 chains.

Malvern.

Castlebar-road, from Warrigal-road to Webster-street.
Webster-street, from Castlebar-road northwards $24\frac{1}{2}$ chains.
Olive-street, from Jessie-street to Albert-street.
Albert-street, from $1\frac{1}{2}$ chains north of Olive-street southwards 6 chains.
Ailsa-avenue, from Malvern-road south-westwards and westwards $7\frac{1}{2}$ chains.
Karina-avenue, from 12 chains south of Waverley-road further southwards $1\frac{1}{2}$ chains.

Sandringham.

Banfield-street, from Grange-road southwards $1\frac{1}{2}$ chains.
Grange-road, from Banfield-street eastwards 34 chains.

MELBOURNE AND METROPOLITAN BOARD OF WORKS.

BY-LAW No. 24.
Sewerage.

THE Melbourne and Metropolitan Board of Works (herein after called "the Board"), pursuant to and in exercise and execution of the powers and authorities conferred on it by the Melbourne and Metropolitan Board of Works Acts and the *Sewerage Districts Act 1915*, No. 2761, and pursuant to and in exercise and execution of any other powers and authorities in anywise enabling it in that behalf, doth hereby make and prescribe the following By-law, that is to say:—

1. (a) Sub-clause 1 of clause 14 of By-law No. 19, which By-law was made and passed by the Board on the fourteenth day of December, One thousand nine hundred and twenty, and duly published in the *Victoria Government Gazette* of the twenty-third day of March, One thousand nine hundred and twenty-one, is hereby repealed as from the date of the coming into operation of this By-law, and in lieu thereof this By-law shall be substituted. Such repeal shall not affect anything duly done, any rights, privileges, or powers acquired, or any liabilities, penalties, or forfeiture incurred, or any proceedings taken or commenced under the said By-law No. 19.

(b) Notice of intention to commence plumbing work must be signed by a licensed plumber, and be lodged with the Board at its Head Office, 110 Spencer-street, Melbourne, at least 24 hours before commencing work.

(c) A licensed plumber must, by notice signed by him, give to the Board at least 48 hours' clear notice (exclusive of Saturday and/or Sunday) of the plumbing work being ready for testing.

(d) A licensed plumber or person carrying out the drainage work must, by notice signed by him, give to the Board at least 48 hours' notice (exclusive of Saturday and/or Sunday) of the drainage work being ready for testing.

(e) All work ready for testing, both plumbing and drainage, must be left uncovered and accessible for examination until tested and approved of by the Board's inspecting officer.

The foregoing By-law was made and passed by the Melbourne and Metropolitan Board of Works, and the common seal of the said Board was hereunto affixed the twenty-eighth day of April, One thousand nine hundred and twenty-five.

(SEAL) W. J. CARRE RIDDELL, Chairman.
ALX. REXFREW, Member.
GEO. A. GIBBS, Secretary.

Approved by the Governor in Council,
the 19th May, 1925.

F. W. MABBOTT,
Clerk of the Executive Council.

6 George V. No. 2611, Section 76.
6 George V. No. 2741, Section 31.

NOTICE.

A RULE to administer the estate of each of the under-mentioned deceased persons has been granted to me, and creditors, next of kin, and all others having claims against the estate of any of the persons so mentioned are required to send particulars of their claims to the Curator of the Estates of Deceased Persons, No. 22 William-street, Melbourne, on or before the 17th July, 1925, or they may be excluded from the distribution of the estate when the assets are being distributed:—

NORMAN JAMES BRAND, late of Booth Memorial Home, No. 462 Little Lonsdale-street, Melbourne, farm labourer, died 26th March, 1925, intestate.

MATHEW CUNNINGHAM, late of Murchison, old-age pensioner, died 30th December, 1923, intestate.

THOMAS MURRAY FRASER (otherwise known as Thomas Murray Fraser), late an inmate of the Victorian Homes for Aged and Infirm, Royal Park, and formerly of Maffra, saddler, died 14th February, 1925, intestate.

MARY LILLIAN GRANT, formerly Mary Lillian Beaumont, late of No. 26 Fitzroy-street, Fitzroy, married woman, died 5th May, 1925, intestate.

RICHARD HOLT, late of Waterdale-road, Heidelberg, invalid pensioner, died 22nd September, 1924, intestate.

EDGAR THOMAS LYDIARD, late of No. 87 Albert-street, East Brunswick, mechanic, died 24th April, 1925, intestate.

ANDREW MULHOLLAND, late of Rutherglen, labourer, died 24th April, 1925, intestate.

JAMES SIMPSON WILSON, late of No. 57 Peel-street, West Melbourne, labourer, died 19th January, 1925, intestate.

WALTER B. HOUSE,
Curator of the Estates of Deceased Persons.

Melbourne, 30th May, 1925.

6 George V. No. 2611, Section 76.
6 George V. No. 2741, Section 31.

NOTICE.

A RULE to administer the estate of each of the under-mentioned deceased persons has been granted to me, and creditors, next of kin, and all others having claims against the estate of any of the persons so mentioned are required to send particulars of their claims to the Curator of the Estates of Deceased Persons, No. 22 William-street, Melbourne, on or before the 10th July, 1925, or they may be excluded from the distribution of the estate when the assets are being distributed:—

FREDERICK WILLIAM BAUMAN, otherwise Frederick William Baumann and Frederick William Bowman, late of No. 10 St. Vincent-street, Glenhuntly, formerly of Jellicoe-street, Cheltenham, carter, died 4th April, 1925, intestate.

SAMUEL DEAZLEY, late of Jobs Gully, Eaglehawk, old-age pensioner, died 23rd April, 1925, intestate.

PERCYVAL (otherwise Percy) HORACE BURKITT, late of No. 9 Princess-street, Fitzroy, pantryman, died 19th April, 1925, intestate.

MARY ANN WINIFRED DUNN, otherwise known as Mary Ann Dunn and Mary Dunne (with the will annexed), late of Bittern, formerly of No. 118 Faraday-street, Carlton, widow, and previously thereto of Fryerstown, married woman, died 29th June, 1924.

FRED. GRAY, late an inmate of the Victorian Homes for Aged and Infirm, Royal Park, labourer, died 24th April, 1925.

ALFRED PARKER INGRAM, late of No. 83 Fitzroy-street, St. Kilda, engineer, died 1st August, 1924, intestate.

WILLIAM MORRIS, late of Maffra, labourer, died 31st December, 1924, intestate.

MAUDE MARY MULIENS, late of Stanley-street, Frankston, widow, died 6th April, 1925, intestate.

JAMES MORRISON ROGERS (with the will annexed), late of Selby, and formerly of No. 78 Talbot-street, West Brunswick, retired railway employee, died 7th March, 1925.

STEPHEN SINGLETON, late of Athlone, miner, died 5th January, 1925, intestate.

WALTER B. HOUSE,
Curator of the Estates of Deceased Persons.
Melbourne, 26th May, 1925.

SHIRE OF ARARAT.
ROAD DEVIATION.
Order Confirmed.

THE Council of the Shire of Ararat doth hereby order that the following land shall be a public highway from and after the publication thereof in the *Government Gazette*, that is to say:—

All that piece of land being part of subdivisions A and B of allotment fifty-three, Parish of Willaura, County of Ripon: Commencing at a point at the north-east corner of the said subdivision A of allotment 53; thence west for a distance of four hundred and ninety-eight links; thence south 48 degrees 18 minutes east for a distance of 1,082 links; thence north 82 degrees 14 minutes east for a distance of 1,012 links and one-half of a link; thence north fifty-five degrees forty-seven minutes east for a distance of 1,036 links; thence west for a distance of 177 links and eight-tenths of a link; thence south 55 degrees 47 minutes west for a distance of 865 links and one-half of a link; thence south 82 degrees 14 minutes west for a distance of 943 links; thence north 48 degrees 18 minutes west for a distance of 458 links; thence north for a distance of 309 links and one-half of a link back to the point of commencement.

And the said Council doth hereby further order and direct that the said road shall be in lieu of

All that piece of land being part of a former Government road, Parish of Willaura, County of Ripon: Commencing at a point at the north-east corner of the said subdivision A of allotment 53; thence east for a distance of 1,992 links and one-fifth of a link; thence north 55 degrees 47 minutes east for a distance of 177 links and eight-tenths of a link; thence west for a distance of 2,139 links and two-tenths of a link; thence south for one hundred links back to the point of commencement.

Dated this third day of February, One thousand nine hundred and twenty-five.

The seal of the President, Councillors, and Ratepayers of the Shire of Ararat was hereto affixed in the presence of—

(SEAL) ADAM LAIDLAW, } Councillors.
JNO. COAD, }
ROBT. D. SPEED, Secretary.

Confirmed by the Governor in Council,
the 26th May, 1925.

F. W. MABBOTT,
Clerk of the Executive Council.

TRAFALGAR WATERWORKS TRUST.

BY-LAW No. 1.

Standing Orders.

For regulating and appointing the place and hour of meetings of the Trafalgar Waterworks Trust, and providing for the management and conduct of business thereat.

WHEREAS by the Water Acts power is given to any authority (subject to the approval of the Governor in Council) from time to time to make, amend, and repeal By-laws relating (*inter alia*) to the appointment of the place and hour of meetings, whether periodical or special, and providing for the day management and conduct of business thereat: Be it therefore ordered and directed (subject as aforesaid) by the Commissioners of the Trafalgar Waterworks Trust, such Trust being an authority under the said Act as follows, viz.:—

1. In all cases not provided for by Acts of Parliament of Victoria relating to authorities, or by this By-law, resort shall be had to the rules, forms, and usages of the Parliament of Victoria, which shall be followed so far as the same are applicable to the proceedings of the Trust.

2. *Place, Hour, and Adjournment of Meetings.*—Meetings of the Trust shall be held periodically at the Council Chambers, Trafalgar, on the third Monday in the month, to date from the 16th December, 1924, at the hour of Ten o'clock in the forenoon, and the Commissioners thereat may from time to time by adjournment from such meeting, or from any subsequent adjournment thereof, meet together at any convenient place and at such hour to be from time to time appointed by them for that purpose.

3. *Meetings, Special.*—A special meeting of the Commissioners may at any time be called by the chairman or by the Minister, and shall be called by the chairman if so requested, in writing, under the hands of two Commissioners. No special meeting shall be held unless four clear days' notice thereof at least be given to each Commissioner. Such notice shall be in writing, and shall specify the time of the meeting and the object thereof, and shall be delivered or sent through the post-office or otherwise to the place of abode or the usual place of business (if any) within the Waterworks District of each Commissioner. No business shall be transacted at any special meeting except what is stated on the notice thereof.

4. *Powers Vested in Commissioners.*—All powers vested in a Waterworks Trust may be exercised by the Waterworks Trust at any meeting held in pursuance of the Water Acts, at which there is a quorum of the Commissioners present, but not otherwise.

5. *Quorum.*—A quorum of the Commissioners shall consist of three Commissioners. If there is not a quorum of Commissioners present within half-an-hour after the time appointed for any meeting, the Commissioners present, or the major part of them, or any one Commissioner if there is only one present, may adjourn the meeting until another hour or another day; if no Commissioner is present, the secretary may so adjourn the meeting. Except where a meeting is so adjourned to a subsequent hour of the same day, the secretary shall forthwith deliver or send through the post-office to each Commissioner notice, in writing, of the time to which the meeting has been adjourned.

6. *Who Shall Preside at Meetings.*—At any meeting of Commissioners the chairman, if present, shall preside, and if the chairman is not present at the time appointed for holding of meeting, the Commissioners present shall choose some one of their number to be chairman of such meeting.

7. *Majority to Decide.*—All questions at any meeting of the Commissioners shall be decided by a majority of the votes of the Commissioners present, and in case of an equal division of votes, the chairman shall have a second or casting vote.

8. *Meetings, Notice of.*—A notice of every regular meeting of the Commissioners shall be, by the Trust secretary, delivered or sent by post, addressed to the usual or last known place of abode of each Commissioner, three days at least prior to the day upon which such intended meeting is to be held, except in cases of emergency, when a special meeting may be called as hereinbefore provided.

9. *Meetings, Resolutions at Not to be Revoked.*—No resolution at any meeting of the Commissioners shall be revoked or altered at any subsequent meeting, unless notice of the intention to propose such revocation or alteration be determined upon by a majority consisting of two-thirds of the Commissioners present at such subsequent meeting; if the number of Commissioners present at such subsequent meeting be not greater than the number present when such resolution was come to, or by a majority if the number of Commissioners present at such subsequent meeting be greater than the number present at such former meeting.

10. *Business, &c., Order of—Minutes.*—At every meeting of Commissioners the first business thereof shall be the reading and putting a question for the confirmation of the minutes of the proceedings at the preceding meeting, and no discussion shall be permitted thereon except as to their accuracy as a record of the proceedings; and the said minutes of the proceedings of the previous meeting shall then be signed by the chairman of such meeting.

11. After the signing of the minutes as aforesaid, the order of business of an ordinary meeting shall be as follows, or as near thereto as may be practicable, but for the greater convenience of the Commissioners at any particular meeting thereof, it may be altered by resolution to that effect—

- (1) Reading of copies of letters sent by the authority of the Commissioners, if called for.
- (2) Reading letters received, and considering and ordering thereon.
- (3) Reception and reading of petitions and memorials.
- (4) Receiving deputations from ratepayers.
- (5) Presentation of reports.
- (6) Payments.
- (7) Orders of the day, including subjects continued from proceedings of former meetings, and any business the chairman may think desirable.
- (8) Other motions of which previous notice had been given.
- (9) Notices of motion and the order of business at a special meeting shall be the order in which such business stands in the notice thereof.

12. *Titles, Official.*—The Commissioners, in meeting, shall designate each other by their official titles, namely, that of Chairman, or Commissioner, as the case may require.

13. *Who to Speak.*—If two or more Commissioners rise to speak at the same time, the chairman shall decide which is entitled to priority.

14. *Chairman to Rise when Addressing Meeting.*—The chairman shall rise in addressing the Commissioners to discuss any question, and shall not leave the chair on such occasions.

15. *Commissioners Not to Speak Twice on the Same Question.*—No Commissioner shall speak a second time on the same question unless entitled to reply, or in explanation, when he has been misrepresented or misunderstood.

16. *Points of Order.*—The chairman, when called upon to decide on points of order or practice, shall state the provision, rule, or practice which he deems applicable to the case, without discussing or commenting on the same, and his decision as to order or explanation in each case shall be final.

17. *Commissioners Not to Digress, or Impute Improper Motives.*—No Commissioner shall digress from the subject-matter of the question under discussion, or comment upon the words used by any other Commissioner in a previous debate; and all imputations or improper motives, and all personal reflections on Commissioners, shall be deemed disorderly, and every Commissioner so doing shall, upon being called to order by the chairman, apologize for such conduct, and withdraw such imputations or reflections, as the case may be.

18. A Commissioner called to order shall sit down unless permitted to explain.

19. *Persons Not Commissioners to Leave when Requested.*—No person, not being a Commissioner, who, having been admitted to any meeting of the Commissioners, shall be guilty thereof of any improper or disorderly conduct, and every such person shall leave such meeting when requested by the chairman to do so.

20. *Call of the Commissioners.*—No Commissioner shall absent himself from any meeting held in compliance with an order for a call of the whole Commissioners, without reasonable excuse to the satisfaction of the majority thereof.

21. *Documents to be Produced.*—Any Commissioner may of right demand the production of any of the documents of the Commissioners applying to the question under discussion.

22. *Motions, Amendments, and Notice Thereof.*—All notices of motion shall be dated and numbered, and given by the intending mover to the Trust secretary at the close of the meeting of the Commissioners, or if not given at a meeting, then four clear days prior to the day upon which the next meeting of Commissioners is to take place, and the secretary shall enter the same in the notice of motion book in the order in which they may be received.

23. *No Motion Without Notice.*—No member shall make any motion initiating a subject for discussion, but in pursuance of notice given as prescribed in the last preceding clause.

24. *Motions on Petitions, &c.*—No motion, except for the receiving the same, shall, unless under most urgent circumstances, be made on any petition, memorial, or other like application, until the next ordinary meeting of Commissioners after that at which it has been presented.

25. *Motions to be Moved in Order.*—Except by leave of the Commissioners, motions shall be moved in the order in which they have been received and recorded by the Trust secretary in the notice of motion book, and if not so moved or postponed, shall be struck out.

26. *Motions Not to be Proceeded With in the Absence of the Mover.*—No motion entered in the notice of motion book shall be proceeded with in the absence of the Commissioner who gave notice of the same, unless by some other Commissioner producing written authority from him to that effect.

27. No motion for an address or petition shall be entertained unless the mover shall, at some previous meeting, have submitted a draft of same.

28. *Mover of Motion or Amendment Not to be Interrupted.*—Any Commissioner desirous of making a motion or amendment, or taking part in discussion thereon, shall rise and address the chairman, and shall not be interrupted unless called to order, when he shall sit down until the Commissioner calling to order shall have been heard thereon, and the question or other matter disposed of, when the Commissioner in possession of the chair may proceed with the subject.

29. *Nature of Motion to be Stated.*—Any Commissioner desirous of proposing an original motion or amendment must state the nature of the same before he addressed the Commissioners thereon.

30. *Leave to be Obtained Before Motion Withdrawn.*—No motion or amendment shall be withdrawn without the leave of the Commissioners.

31. *Motions to be Seconded Prior to Discussion.*—No motion or amendment shall be discussed or put to the vote of the Commissioners unless it be seconded; but a Commissioner may, however, require the enforcement of any standing order of the Commissioners by directing the chairman's attention to the infraction thereof.

32. *Mover and Not the Seconder held to have Spoken.*—A Commissioner moving a motion shall be held to have spoken thereon; but a Commissioner merely seconding a motion shall not be held to have spoken upon it.

33. *Motions to be in Writing.*—At every meeting of the Commissioners, all motions, whether original motions or amendments, shall, if required by the chairman, be reduced to writing, signed by the mover, and be delivered to the chairman immediately on their being moved and seconded.

34. *Amendments re Motion in Writing.*—No second or subsequent amendment, whether upon an original proposition or on an amendment, shall be taken into consideration until the previous amendment is disposed of.

35. *Amendment to Become the Question.*—If an amendment be carried, the question or amendment as amended shall become itself the question, whereupon any further amendment upon any portion of the question coming after such first-mentioned amendment may be moved.

36. *Second Amendment May be Moved.*—If an amendment be negatived, then a second may be moved to the question to which the first-mentioned amendment was moved, but only one amendment shall be submitted to the Commissioners for discussion at one time.

37. *Right of Mover to Reply.*—The mover of every original proposition, but of no amendment, shall have a right to reply, immediately after which the question shall be put from the chair, but no Commissioner shall be allowed to speak more than once on the same question unless permission be given to explain, or the attention of the chair be called to a point of order.

38. *Adjournment, Motion for.*—No discussion shall be allowed on any motion for adjournment of the Commissioners, but if, on the question being put, the motion be negatived, the subject then under consideration, or the next on the notice-paper, shall be discussed, or any other that may be allowed precedence, before any subsequent motion for adjournment be made.

39. *Protest, Commissioners May.*—Any Commissioner may protest against any resolution of the Commissioners, and notice of intention to protest shall in every case be given forthwith on the adoption of the resolution protested against, and the protest shall specify the reasons for protesting, and shall be entered three days at least before the next ordinary meeting of the Commissioners by the protesting Commissioner, in a book to be kept for that purpose in the Trust secretary's office, and signed by such Commissioner, and shall also be entered in the minutes of the meeting at which notice of intention to protest shall have been given previously to the confirmation thereof; but such protest may be expunged from the minutes if declared by a majority of the Commissioners to be not in accordance with truth or in its terms disrespectful to the Commissioners.

40. *Legal Questions.*—If a debate or any motion moved and seconded be interrupted by the number of Commissioners present becoming insufficient for the transaction of business, such debate may be resumed at the point where it was so interrupted on motion upon notice.

41. *Order of the Day to be Restored.*—If a debate on any order of the day be interrupted by such insufficiency of number as aforesaid happening, such order may be restored to the notice-book for a future day, on motion upon notice; and then such debate may be resumed at the point where it was so interrupted.

42. *Voting.*—Whenever a division shall be demanded by any Commissioner, those voting in the affirmative shall first hold up their hands, and then those voting in the negative shall hold up their hands, and the result be declared by the chairman. The chairman shall have a deliberative vote and a casting vote, and every Commissioner present shall vote except he be disabled by law from so doing.

43. *Questions to be Put.*—The chairman shall, in taking the sense of the Commissioners, put the question first in the affirmative, then in the negative, and the result thereof shall be recorded in the minutes.

44. *Contents of Petitions.*—It shall be incumbent on every Commissioner presenting a petition to acquaint himself with the contents thereof, and to ascertain that it does not contain language disrespectful to the Commissioners, and that the contents do not violate any By-law or any provision thereof.

45. *Name at Beginning of Petition.*—Every Commissioner presenting a petition to the Commissioners shall write his name at the beginning thereof.

46. *Petitions to be in Writing.*—Every petition shall be in writing, and not printed or lithographed, and shall contain the prayer of the petitioner at the end thereof, and shall be signed by at least one person on every skin or sheet on which it is written.

47. *How Signed.*—Every petition shall be signed by the persons whose names are appended thereto, by their names or marks, and by no one else, except in cases of incapacity by sickness.

48. *No Letters, &c., to be Attached.*—No letters, affidavits, or other documents shall be attached to any petition.

49. *Presentation of Petition.*—Every Commissioner presenting a petition to the Commissioners shall confine himself to a statement of the persons from whom it comes, of the number of signatures attached to it, of the material allegations contained in it, and to the reading of the prayer thereof.

50. *Deputations.*—Deputations from the ratepayers wishing to be heard before the Commissioners in support of any petition or otherwise must send in an application, in writing, to the Trust secretary the day before the meeting of the Commissioners at which such petition is intended to be presented.

51. *Cheques to be Signed.*—That all cheques shall be signed by three Commissioners, and countersigned by the secretary.

52. *Appointment to Permanent Office.*—No appointment to any permanent office at the disposal of the Commissioners shall take place until seven clear days' public notice shall have been given by advertisement in one or more newspapers circulating in the Town of Trafalgar, inviting applications from qualified candidates for the same.

53. *Salaries to be Fixed.*—The salary or allowance attached to all offices and places at the disposal of the Commissioners shall in all cases be fixed before they proceed to appoint any person to fill the same.

54. *Commissioners, &c., Not to be Surety.*—No Commissioner or officer of the Commissioners, and no assessor or auditor, shall be received as a surety for any officer appointed by the Commissioners, or for any work to be done for the Commissioners.

55. *Contracts.*—In all cases of security being given for the faithful performance of any contract, the expense of preparing such security shall be borne by the person providing the same.

56. *Plans, &c.*—All the plans and specifications for any public work shall be laid before the Commissioners at least six days prior to the same being considered and ordered upon, and be open for inspection by any Commissioner during that time, except in cases of emergency.

57. *Secretary to Expend Moneys.*—It shall be lawful for the Trust secretary and a member of the Trust, from time to time, on the written order of the chairman, to disburse such moneys as shall have been appropriated by the Commissioners for the purpose of this clause, and as shall be required for any necessary occasion, not exceeding in the whole in an interval between two ordinary meetings of the Commissioners the sum of Ten pounds.

58. *Common Seal.*—The common seal of the Trust shall be kept in a box having two locks, one of which locks the chairman shall keep the key, and of the other of which locks the key shall be kept by the Trust secretary, and the corporate seal shall not be affixed to any document unless the chairman and one other member of the Commissioners, or, in the absence of the chairman, unless two Commissioners be present.

59. *Address to the Governor, &c.*—All addresses to the Governor shall be presented by the chairman and Trust secretary, unless otherwise ordered by the Commissioners.

60. *Suspension of Regulations.*—Any one or more of the rules and provisions herein contained may be suspended for a special purpose on motion upon notice being given, and shall not otherwise be suspended except by a unanimous vote of the Commissioners.

61. *Penalty.*—Every person who shall offend against this By-law shall be liable to a penalty not exceeding Five pounds for each such offence.

The foregoing By-law No. 1 was made by the Commissioners of the Trafalgar Waterworks Trust this 3rd day of November, 1924, and the seal of the said Trust was affixed hereto in the presence of—

(SEAL) M. MCGREGOR, Chairman.
C. JOHNSTONE, Commissioner.
JAS. BROWN, Commissioner.
J. SHANAHAN, Secretary.

Approved by the Governor in Council,
the 26th May, 1925.

F. W. MABBOTT,
Clerk of the Executive Council.

ORDERS IN COUNCIL.—(Series 1924-25.)

Serial No.	Purpose and Particulars	Amount	Name for Approval.
FOREST COMMISSION OF VICTORIA (MELBOURNE)—			
4270	79.6. State Sawmill— Purchase of 1 Winch, complete —Approved by the Governor in Council, 12th May, 1925.—F. W. MABBOTT, Clerk of the Executive Council.	£ s. d. 525 0 0	Alfred Harman
PUBLIC INSTRUCTION—			
4271	Technical Schools (Equipment)— Purchase, without calling for public tenders of:—24 Red Beech Planes (Jack), 2 inches with parallel irons, £20 14s.; 24 Red Beech Smooth Planes, 2 inches, with parallel irons, £17 8s.; 24 Cheney Hammers, £6 6s.; 24 Panel Saws, 22 inches x 10 inches, £15; 12 Tenon Saws, 4 inches x 12 inches, £5 18s.; 12 Bow Saws, 12 inches, £3 15s.; 24 Mallets, 5 inches, £4 10s.; 24 Screw-drivers, 3 inches, £3 10s.; 24 Brass Plated Gauges, £2 6s.; 2 Fillister Planes, No. 14, £9 10s.; 12 Mortise Gauges, Brass Caps, £4 10s.; 48 Registered Chisels, 7/8 inch, £4 12s.; 4 Lilywhite Oil Stones, £1 1s., for the Footscray Technical School —Approved by the Governor in Council, 5th May, 1925.—F. W. MABBOTT, Clerk of the Executive Council.	100 0 0	T. M. Davie and Co.
STATE RIVERS AND WATER SUPPLY COMMISSION—			
4272	Loan— Construction of an Earthen Storage Reservoir at Charlton	2,945 4 2	W. C. Baker
4273	Supply of 207,112 super. feet Hardwood Timber for Bridges, Maffra District —Approved by the Governor in Council, 23rd April, 1925.—F. W. MABBOTT, Clerk of the Executive Council.	1 1 0 per 100 super. feet	A. Palmer and Co.
VICTORIAN RAILWAYS—			
4274	Railway Stores Suspense Account— Purchase of a quantity of Galvanized Iron	41 11 9	Currie and Richards Pty. Ltd.
4275	Purchase of 1 Recording Voltmeter and 1 Recording Ammeter	66 8 4	H. Rowe and Co.
4276	Purchase of a quantity of Black Tin	1,238 2 6	O. T. Lempriere and Co.
4277	Purchase of 25,000 tons of Coal—£1 12s. and £1 8s. per ton for large and small Coal respectively —Approved by the Governor in Council, 26th May, 1925.—F. W. MABBOTT, Clerk of the Executive Council.	Rates	James Bell and Co. Pty. Ltd.

Melbourne, 3rd June, 1925

Corrigendum.

Victorian Railways.—McDonald and Co. Ltd., Serial No. 1433, Gazette No. 175 of 6th October, 1924, Hand Linen, £431 15s. 6d.—E. C. EVERS, Secretary, by order of the Victorian Railways Commissioners. 28.5.1925.

CONTRACTS ACCEPTED.—(Series 1924-25).

Serial No.	Purpose, No. of Tender, and Particulars of Contract.	Amount.	Name of Contractor.
LANDS AND SURVEY—			
Loan Act 2916—			
4278	Erection of "30" type of House (labour only) for N. S. Bourke, on allotment 5, section 29, Parish of Mundara (Contract No. 1686)	£ s. d. 50 0 0	M. J. Curry, West Brunswick
4279	Additions to House for Jos. Murphy, on allotment 1, Kilmany Park Estate, Parish of Wurruk (Contract No. 1687)	150 0 0	J. Leary, 98 Fyffe-st., Thornbury
4280	Erection of "Special" type of House for F. B. Chenery, on allotment 11, Ogilvie's Estate, Parish of Loyolo (Contract No. 1690)	97 0 0	J. A. Thompson, Mansfield
4281	Erection of "E3" type of House (labour only) for N. P. Macfie, on allotment 9, Liesfield's Estate, Parish of Kallely (Contract No. 1691)	55 0 0	N. C. Smith, 74 Eglinton-street, Kew
4282	Lining 3 Rooms for A. J. Clements, on allotment 22, Parish of Gayfield (Contract No. 1692)	46 10 0	J. MacGibbon, Yatpool
4283	Renovations to House for F. Macer, on allotment 21, Parish of Narracan South (Contract No. 1694)	40 0 0	F. E. Vaughan, Officer
4284	Extras on Contract No. 1636, Serial No. 3773, Gazette page 1253 of 22nd April, 1925	6 18 0	F. B. Sandwell and Son, Ivanhoe
4285	Extras on Contract No. 1637, Serial No. 3774, Gazette page 1253 of 22nd April, 1925	2 0 0	E. Thornton, East St. Kilda
4286	Extras on Contract No. 1614, Serial No. 3574, Gazette page 1070 of 1st April, 1925	0 6 2	Hersig Bros., Brunswick
4287	Erection of "Special" type of House (labour only) for A. F. Johnson, on allotments 12 and 12A, Parish of Coamba (Contract No. 1688)	79 0 0	J. Donaldson, Fitzroy
4288	Erection of "F4" type of House (labour only) for A. Bickley, on allotment 1, Laidlaw's Estate, Parish of Gritjirk (Contract No. 1689)	65 0 0	W. A. Wilson, Branxholme
4289	Special Funds Act 1910, Closer Settlement Fire Insurance Fund— Erection of "F4" type of House (labour only) for A. R. Crook, on allotment 31, Parish of Wagant. (Amount to be paid by lessee, £28 10s.) (Contract No. 1693) —For the Closer Settlement Board.—J. R. PESCOTT, Acting Secretary. 1.6.1925.	64 10 0	McCaffrey and Adam, Premier-avenue, Vermont
STATE RIVERS AND WATER SUPPLY COMMISSION—			
Loan—			
4290	Construction of Section 21, Deakin Main Channel (Contract No. 2244) —M. NALLY, Secretary, by direction of the State Rivers and Water Supply Commission. 22.4.1925.	397 9 2	L. Camm
4291	Extras on Contract No. 2053, Serial No. 1469, Gazette 1923, page 2757—Boring for Water, Parishes of Duddo and Tyalla	19 1 11	G. P. Conlon
4292	Construction of Sections 19 and 20, Deakin Main Drainage Channel (Contract No. 2245) —M. NALLY, Secretary, by direction of the State Rivers and Water Supply Commission. 11.5.1925.	880 19 0	F. Thomas

CONTRACTS ACCEPTED.—(Series 1924-25)—continued.

Serial No.	Purpose, No. of Tenders, and Particulars of Contract.	Amount.	Name of Contractor.
VICTORIAN RAILWAYS—			
Railway Stores Suspense Account, Act 2716, Section 105—			
4293	Supply and delivery of Hewn Ironbark Timber	Rates as per Annex	Robert Bulmer, Lakes Entrance
4294	Supply and delivery of Firewood, at 8s. 9d. per ton	Rates	H. Jacka, Glenfyne
4295	Supply and delivery of Butter	£ s. d. 522 11 3	Western District Co-op. Produce and Insurance Co. Ltd., King-street, Melbourne
4296	Supply and delivery of Butter	732 16 0	Western District Co-op. Produce and Insurance Co. Ltd., King-street, Melbourne
4297	Supply and delivery of Meat	165 10 2	Howlett Bros., Meat Market, North Melbourne
4298	Supply and delivery of Meat	118 8 1	Howlett Bros., Meat Market, North Melbourne
4299	Supply and delivery of Sleepers	106 13 2	Chas. Burley, Rosedale
4300	Supply and delivery of Meat	102 4 5	J. Ecker, High-street, Northcote
4301	Supply and delivery of Meat	142 13 8	Colonial Meat Co. Pty. Ltd., Collins-street, Melbourne
4302	Supply and delivery of Meat	115 9 2	Mark Morris, Meat Market, North Melbourne
4303	(7)—Supply and delivery of Solid-drawn Tubing, &c.*— Item No. 1. 2-inch internal diameter Mild Steel Solid-drawn Tubing, at 1s. 6d. per foot Item No. 2. 3-inch internal diameter Mild Steel Solid-drawn Tubing, at 6d. per foot Item No. 3. 2-inch diameter Mild Steel Flanges to suit Item No. 1, at 4s. 6d. each Item No. 4. 3-inch diameter Mild Steel Flanges to suit Item No. 2, at 2s. 9d. each —Country of manufacture or production: Great Britain	Rates	Stewart's and Lloyd's (Aust.) Ltd., Grant-street, South Melbourne
4304	Supply and delivery of Steel Valves*— Item No. 1. 2-inch diameter Flanged Valves, Cast Steel body, at £13 19s. each Item No. 2. 3-inch diameter Flanged Valves, Cast Steel body, at £10 1s. 6d. each —Country of manufacture or production: Great Britain	Ditto	Noyes Bros. (Melb.) Pty. Ltd., Bourke-street, Melbourne
4305	(6)—Supply and delivery of Universal Cutter and Tool Grinding Machine, complete, with equipment*— —Country of manufacture or production: Great Britain	310 0 0	Bevan and Edwards Pty. Ltd., King-st., Melbourne
4306	(1)—Supply and delivery of Copper Telephone Wire and Accessories*— Item No. 1. Copper Telephone Wire, 150 lb. per mile, at £108 15s. per ton Item No. 3. Tapes for 150 lb. per mile wire, at 1s. 5½d. per lb. Item No. 4. Binders for 150 lb. per mile wire, at 1s. 7½d. per lb. —Country of manufacture or production: Australia	Rates	British Insulated and Helsby Cables Ltd., Little Collins-street, Melbourne
4307	(7)—Supply and delivery of Insulated Cables*— Item No. 3. Cable for 1,500 volts, 350/018 tinned copper stranded wire, nominal sectional area .089 square inch, rubber insulated, triple braided, and compounded, at £220 per 1,000 yards —Country of manufacture or production: Great Britain	Ditto	Noyes Bros. (Melb.) Pty. Ltd., Bourke-street, Melbourne
4308	Supply and delivery of Meat	124 17 8	Mehegan and Goldson, Meat Market, North Melbourne
4309	Supply and delivery of Tobacco and Cigarettes. (Not publicly advertised)	143 1 3	W. D. and H. O. Wills (Aust.) Ltd., Bourke-street, Melbourne
4310	Supply and delivery of Tobacco and Cigarettes. (Not publicly advertised)	349 10 9	W. D. and H. O. Wills (Aust.) Ltd., Bourke-street, Melbourne
4311	(4)—Supply and delivery of Sponge Cloths, large, 28 inches x 28 inches, at £2 14s. 9d. per gross —Country of manufacture or production: Great Britain	Rates	Hicks, Atkinson, and Sons Pty. Ltd., Collins-st., Melbourne
4312	(4)—Supply and delivery of Sponge Cloths, large, 28 inches x 28 inches, at £2 15s. per gross —Country of manufacture or production: Great Britain	Ditto	J. Edmondson and Co. Pty. Ltd., Collins-street, Melbourne
4313	(2)—Supply and delivery of Iron, Pig, "Special Softener," at £7 19s. 2d. per ton —Country of manufacture or production: Australia	Ditto	The Broken Hill Pty. Co. Ltd., Collins-st., Melbourne
4314	Supply and delivery of Iron, Treble Rolled, at £23 per ton. (Not publicly advertised) —Country of manufacture or production: Australia	Ditto	The Lion Rolling Mills Pty. Ltd., Grant-st., South Melbourne
4315	Supply and delivery of Bricks, Building, at £2 19s. per 1,000 No. (Not publicly advertised) —Country of manufacture or production: Australia	Ditto	Glen Iris Brick, Tile, and Terra-cotta Co. Pty. Ltd., Thornbury
4316	Supply and delivery of Whisky. (Not publicly advertised) —Country of manufacture or production: Great Britain	131 19 10	James Buchanan and Co. Ltd., Collins-st., Melbourne
4317	(2)—Supply and delivery of Sawn Bluegum Timber, at £1 5s. per 100 super. feet	Rates	John Callinan and Son, Nowa Nowa
4318	Supply and delivery of Motor Cars, Dodge Bros., complete, at £310 each —Country of manufacture or production: Australia and United States of America	Ditto	Caunda Cycle and Motor Co. (Vic.) Pty. Ltd., Latrobe-street, Melbourne
4319	(4)—Manufacture, supply, and delivery of Steelwork and Machinery for Two Lift Spans, complete, for bridges over River Murray at Euston and Gonn Crossing —Country of manufacture or production: Australia	Rates as per Annex	Geo. W. Kelly and Lewis Pty. Ltd., Little Bourke-street, Melbourne
4320	(4)—Supply and delivery of Petrol-driven Direct Current Electric Welding Set, with accessories and spares —Country of manufacture or production: Great Britain	649 10 0	Robert Bryce and Co. Pty. Ltd., Collins-street, Melbourne
4321	Cartage of Sleepers from Second Area, Morico East, New South Wales, to Murray River Bank, at 7d. per sleeper	Rates	J. Maine, care of Brown and Cork, Townswal, N.S.W.
4322	Employment of horses, drays, and drivers, at £1 5s. per day of eight hours, casting earth, &c., in connexion with construction of subway, Epsom-road, Newmarket	Ditto	Gillies and O'Brien, Warr-street, Maribyrnong

* Order in Council obtained.

CONTRACTS ACCEPTED.—(Series 1924-25)—continued.

Serial No.	Purpose, No of Tenders, and Particulars of Contract.	Amount.	Name of Contractor
VICTORIAN RAILWAYS—continued—			
4323	State Coal Mine Stores Suspense Account— (3)—Supply and delivery of Steel Rails, 20 lb. per yard, 15 or 18 feet long with necessary fishplates, at £14 5s. per ton, f.o.r. Railway Pier, Williamstown, and/or Victoria Dock, Melbourne* —Country of manufacture or production: Australia	Rates	The Broken Hill Pty. Co. Ltd., Collins-st., Melbourne
4324	Notes and Loans— Supply and delivery of Coach, complete, with 4 horses and 4 sets of harness	£ s. d. 125 0 0	Showers and Snell, Bright
4325	(2)—Supply and delivery of Mild Steel, in beams 24 in. x 7½ in. x 100 lb., 28 ft. 6 in. long, at £14 7s. 6d. per ton, f.o.r. Railway Pier, Williamstown —Country of manufacture or production: Australia —E. C. EYRES, Secretary, by order of the Victorian Railways Commissioners. 29.5.1925.	Rates ...	The Broken Hill Pty. Co Ltd., Collins-st., Melbourne

Melbourne, 3rd June, 1925.

* Order in Council obtained.

ANNEX TO CONTRACT No. 4293.

Robert Bulmer.

Contract.—Supply and delivery of Hewn Ironbark Timber.

Item No.	Dimensions.	Rate per 100 super. feet.
		£ s. d.
1	14½ inches x 4½ inches x 8 ft. 9 in.	1 14 6
2	12 inches x 4½ inches x 8 ft. 6 in.	1 13 6
3	11 inches x 4½ inches x 7 feet	1 12 6
4	10 inches x 4½ inches x 26 feet	1 16 0
5	18 inches x 7 inches x 9 feet	1 15 0
6	18 inches x 7 inches x 14 feet	1 15 0

ANNEX TO CONTRACT No. 4319.

Geo. W. Kelly and Lewis Pty. Ltd.

BRIDGES OVER RIVER MURRAY AT EUSTON AND GONN CROSSING.

Contract.—Manufacture, supply, and delivery at a Railway Station of Steelwork and Machinery for Two Lift Spans, complete.

Item No.	Description.	Rate per -	Rate.
BRIDGE OVER RIVER MURRAY AT EUSTON.			
1	Mild Steel in 2 Plate Girders and Brackets, 61 feet span	ton	£ s. d. 98 0 0
2	Mild Steel in 9 Cross Girders and End Connexions... ..	"	44 15 0
3	Mild Steel in Stringers	"	35 8 0
4	Mild Steel in Sway Gussets, Lateral Bracing, Packing Pieces, Junction Details, Handrails, Stringer Braces, &c. (for welding)	"	33 0 0
5	Cast Steel in End Bearings	"	130 0 0
6	Manganese Steel in 8 Rail Bars	lb.	0 2 6
7	Machining and fitting of 80-lb. Rails for Lift Span and Junction with Fixed Span	Item	2 0 0
8	Mild Steel in 4 Columns and Holding Down Bolts	ton	44 5 0
9	Mild Steel in Longitudinal and Transverse Braces and in Cross Braces A.B.C.	"	49 10 0
10	Mild Steel in Handrails, Posts, Upper and Lower Platforms (details for Welded work)	"	39 8 0
11	Mild Steel in 2 Ladders and 2 Steps	"	118 0 0
12	Mild Steel in 2 Counterweights	"	32 0 0
13	Mild Steel in Bolts, Nuts, Set Screws, Washers, and Service Bolts	lb.	0 0 6
14	Metalwork in Machinery, comprising:—Rope Wheels; Shafts and Couplings for Rope Wheels; Main Bearings for Rope Wheels; Centre Bearings for 3-inch diameter Shafts; Spur and Pinion Wheels for Operating Gear; Shafts, Bearings, and Collars for Operating Gear; Winch Frames, Tie Bolts, and Connexion Angles; Handle for Winch; Equalizer Plates and Pins; Turnbuckles and Pins; Guide Wheels, Brackets, and Base Plates for Lift Span; Counterweight Attachments (Hangers, Thimbles, Pins, Distance Pieces); Counterweight Guide Wheels, Collars, and Brackets; Rope Guide Pulleys, Brackets, and Pins; Galvanized Shipping Ropes; Necessary Fastenings, &c.	Item	1,556 0 0
BRIDGE OVER RIVER MURRAY AT GONN CROSSING.			
15	Mild Steel in 2 Plate Girders and Brackets, 68 feet span	ton	39 12 0
16	Mild Steel in 9 Cross Girders and End Connexions	"	44 15 0
17	Mild Steel in Stringers	"	35 8 0
18	Mild Steel in Sway Gussets, Lateral Bracing, Packing Pieces, Junction Details, Handrails, Stringer Braces, &c. (for welding)	"	33 0 0
19	Cast Steel in End Bearings	"	1 0 0 0
20	Manganese Steel in 8 Rail Bars	lb.	0 2 6
21	Machining and fitting of 80-lb. Rails for Lift Span and Junction with Fixed Span	Item	20 0 0
22	Mild Steel in 4 Columns and Holding Down Bolts	ton	44 5 0
23	Mild Steel in Longitudinal and Transverse Braces and in Cross Braces A.B.C.	"	49 10 0
24	Mild Steel in Handrail, Posts, Upper and Lower Platforms (details for Welded work)	"	39 8 0
25	Mild Steel in 2 Ladders and 2 Steps	"	118 0 0
26	Mild Steel in 2 Counterweights	"	32 0 0
27	Mild Steel in Bolts, Nuts, Set Screws, Washers, and Service Bolts	lb.	0 0 6
28	Metalwork in Machinery, comprising:—Rope Wheels; Shafts and Couplings for Rope Wheels; Main Bearings for Rope Wheels; Centre Bearings for 3-inch diameter Shafts; Spur and Pinion Wheels for Operating Gear; Shafts, Bearings, and Collars for Operating Gear; Winch Frames, Tie Bolts, and Connexion Angles; Handle for Winch; Equalizer Plates and Pins; Turnbuckles and Pins; Guide Wheels, Brackets, and Base Plates for Lift Span; Counterweight Attachments (Hangers, Thimbles, Pins, Distance Pieces); Counterweight Guide Wheels, Collars, and Brackets; Rope Guide Pulleys, Brackets, and Pins; Galvanized Shipping Ropes; Necessary Fastenings, &c.	Item	1,556 0 0

Corrigenda.

Lands and Survey.—Contract No. 1651, Serial No. 4123, Gazette page 1826 of 27th May, 1925—Charging should read Special Funds Act 1910, Closer Settlement Fire Insurance Fund, not Loan Act 2916, as gazetted.—J. R. FASCOFF, Acting Secretary, Closer Settlement Board. 1.6.1925.

Victorian Railways.—Bickford, Smith, and Co., Serial No. 2534, Gazette No. 6 of 21st January, 1925—Rate decreased to 8.2d. per coil, as from 6th April, 1925.—E. C. EYRES, Secretary, by order of the Victorian Railways Commissioners. 29.5.1925.

Cemeteries Act 1915.
BENDIGO GENERAL CEMETERY.
 AMENDMENT TO SCALE OF FEES.

IN pursuance of the powers conferred by the *Cemeteries Act 1915*, the trustees of the Bendigo General Cemetery hereby rescind that portion of the Scale of Fees published in the *Government Gazette* of the 14th May, 1924, relating to single interment for adults, single interment for child under 10 years of age, exhumation of a body, and re-interment of a body elsewhere within the cemetery, and in lieu thereof make the following fees, viz. :—

<i>Open Ground.</i>		
Single interment for adults	...	£2 0 0
Single interment for child under 10 years of age	...	1 10 0
<i>Extra Charges.</i>		
Exhumation of body	...	3 3 0
Re-interment of a body elsewhere within the cemetery	...	3 3 0
E. M. VAINS, M. G. GIUDICE, W. EWING, J. H. JENKIN, F. G. BATCHELDER, J. A. MICHELSEN, J. H. CURNOW, F. T. AMER, Secretary.		Trustees.

Made at Bendigo this 7th day of May, 1925.

Approved by the Governor in Council,
 the 26th May, 1925.

F. W. MABBOTT,
 Clerk of the Executive Council.

APPOINTMENT OF POLLING PLACE FOR ELECTORAL DISTRICT OF WALHALLA.

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT :

His Excellency the Governor of Victoria.	
Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

IN pursuance of the provisions contained in *The Constitution Act Amendment Act 1915* (No. 2632), section 196, as amended by the *Electoral Act 1923* (No. 3331), His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth by this Order appoint

KNOTT'S STATE SCHOOL

as a polling place within and for the Walhalla Subdivision of the Electoral District of Walhalla.

And the Honorable Stanley S. Argyle, His Majesty's Chief Secretary for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
 Clerk of the Executive Council.

Factories and Shops Acts.

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT :

His Excellency the Governor of Victoria.	
Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

RESCISSION OF EXEMPTION FROM SATURDAY HALF-HOLIDAY AND REGULATION OF SHOPS FOR THE SALE OF FRESH UNCOOKED MEAT WITHIN THE YACKANDANDAH RIDING OF THE SHIRE OF YACKANDANDAH.

UNDER the powers in that behalf conferred by the *Factories and Shops Acts*, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, upon a petition signed by a majority of all the shopkeepers (exclusive of hawkers and pedlars) keeping shops for the sale of fresh uncooked meat within the locality to be affected, doth hereby revoke the Regulations made on the eleventh day of January, 1916, directing that all shops for the sale of fresh uncooked meat within the Yackandandah Riding of the municipal district of the Shire of Yackandandah shall be exempted from the Saturday half-holiday and fixing the closing hours of all such shops on Saturdays, Fridays, and Wednesdays.

And the Honorable Sir A. J. Peacock, His Majesty's Minister of Labour for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
 Clerk of the Executive Council.

Factories and Shops Acts.

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT :

His Excellency the Governor of Victoria.	
Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

RESCISSION OF EXEMPTION FROM SATURDAY HALF-HOLIDAY AND REGULATION OF CERTAIN SHOPS WITHIN THE YACKANDANDAH RIDING OF THE SHIRE OF YACKANDANDAH.

UNDER the powers in that behalf conferred by the *Factories and Shops Acts*, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, upon a petition signed by a majority of all the shopkeepers (exclusive of hawkers and pedlars) keeping shops within the Yackandandah Riding of the municipal district of the Shire of Yackandandah, of the particular classes to be affected, doth hereby revoke the Regulations made on the eleventh day of January, 1916, directing that all shops (except shops for the sale of fresh uncooked meat, hairdressers' shops, and shops of the classes or kinds mentioned in the Fourth Schedule to the *Factories and Shops Act 1915*) within the Yackandandah Riding of the municipal district of the Shire of Yackandandah, shall be exempted from the Saturday Half-Holiday and fixing the closing hours of all such shops on Saturdays, Fridays, and Wednesdays.

And the Honorable Sir A. J. Peacock, His Majesty's Minister of Labour for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
 Clerk of the Executive Council.

Health Act 1919.

APPOINTMENT OF HEALTH INSPECTORS.

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT :

His Excellency the Governor of Victoria.	
Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby appoint, without additional pay, the officers of the Department of Agriculture hereinafter named to execute the powers and duties of a Health Inspector of the Department of Public Health, under section 295 (1) of the *Health Act 1919*, while they are employed by the Department of Agriculture :—

Aldous, Samuel	Morris, Arthur Ernest
Bergin, Joseph	Morriss, Reginald George
Bonar, William	Nicholls, Walter Hewitt
Boyle, Robert George	Nunn, William
Brown, David Duncan	Pepper, Clifford Francis
Cameron, Alexander Gordon	Pilloud, Lucien
Cole, Charles Frederick	Prosser, Henry
Cole, Charles Thomas	Provan, James Leslie
Daley, Oswy Irving Cruzon.	Purcell, Horace George
Davey, Herbert William	Roberts, Frederick Vincent
Davidson, George Harold	Roffe, Wilfred Adrian
Bristow	Rowe, Thomas Henry
Farrell, John	Roy, Hector Stuart
Fletcher, Gordon Mackie	Shew, William Dunbar
Greatorex, Frederick John	Simpson, Alexander
Hammond, Albert Arthur	Thomlinson, Joseph
Hatfield, Herbert Laurence	Trewin, Norman Russell
Henry, Hector Albert	Wadeson, Reginald Thomas
Holmes, Arthur	Walter, Horace Wesley
Jones, Arthur	Ward, Joseph Mansfield
Keys, William Henry Gordon	Wills, Cyril William
King, Edwin Arthur	Woods, James
Lerew, William Margrave	York, George Edward
Meeking, Ernest	York, Robert William

And the Honorable Stanley S. Argyle, His Majesty's Minister of Public Health for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
 Clerk of the Executive Council.

Motor Omnibus Act 1924 (No. 3378).

PREScribing ROUTES WITHIN THE METROPOLITAN AREA ALONG WHICH MOTOR OMNIBUSES FOR WHICH "REGULAR SERVICE" LICENCES ARE GRANTED MAY PLY FOR HIRE.

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, in pursuance of the powers conferred by section 3 of the *Motor Omnibus Act 1924 (No. 3378)*, doth by this Order prescribe further routes within the metropolitan area along which motor omnibuses for which "regular service" licences are granted under the provisions of the *Motor Omnibus Act* may ply for hire, also sections and terminal points and stopping places on such routes, time-tables to be observed by owners of motor omnibuses plying for hire, fares to be charged, and the maximum number of motor omnibuses which may be licensed to ply for hire on any prescribed route, as set forth in detail in the Schedule hereunder:—

SCHEDULE OF PRESCRIBED ROUTES WITHIN THE METROPOLITAN AREA.

Route Number.	Description of Route, including Commencing and Terminal Points.	Sections (if any) on Route.	Time-tables to be observed.	Fares to be Charged.	Maximum Number of Motor Omnibuses to be licensed on Routes.
15	Commencing at Hawthorn-bridge in Bridge-road, Richmond, via Burwood-road, Auburn-road, Rathmines-road, and Canterbury-road to the corner of Canterbury-road and Station-street, Box Hill, and vice versa	The sections will be prescribed by a subsequent Order in Council	Minimum Service, 15 minutes—7.15 a.m. to 11 p.m. week days; 9.45 a.m. to 11 p.m. Sundays	Maximum through Fare, 8d.	5

SCHEDULE OF PRESCRIBED ROUTES WITHIN THE METROPOLITAN AREA.

No part of which is within three miles of the Town Hall in the City of Melbourne.

Route Number.	Description of Route, including Commencing and Terminal Points.	Sections (if any) on Route.	Time-tables to be observed.	Fares to be Charged.	Maximum Number of Motor Omnibuses to be licensed on Routes.
43A	Commencing at Sandringham Railway Station via Bay-road to corner of Bay-road and Bluff-road, and vice versa	The sections will be prescribed by a subsequent Order in Council	Minimum Service, 15 minutes—8 a.m. to 10 a.m., 2 p.m. to 8 p.m., 10 p.m. to 12 midnight	Maximum through Fare, 2d.	1

The whole of the above routes are prescribed for the period ending the 31st December, 1925, and will be reviewed at the end of the period specified.

Stopping Places on Routes.

Pending the fixing of stopping places, motor omnibuses shall only stop for the purpose of taking up and setting down passengers at such points upon the route as may be convenient, and in such manner as not to interfere with or endanger the general traffic of the streets or roads or the safety of passengers in the motor omnibuses.

Fares to be Charged.

The fares to be charged for children under 12 years of age (other than children under four years of age carried on passenger's lap, who shall be carried free) shall be one-half of the fares charged for adult passengers, calculated to the nearest higher penny.

His Excellency doth by this Order further provide, in pursuance of the powers conferred by Section 11 (1) (b) of the *Motor Omnibus Act 1924 (No. 3378)*, that the Orders in Council approved by His Excellency the Governor in Council on the 28th January, 1925, and 25th February, 1925, prescribing routes within the metropolitan area along which motor omnibuses for which "regular service" licences are granted under the provisions of the said Act may ply for hire, shall be amended in the manner following:—

For Route No. 13A there shall be substituted the following route:—

"Commencing at Heidelberg Railway Station, via Mount-street, Barkly-place, Martin-street, Darebin-street, Plenty-road, St. Hellier-street, Dresden-street, Bell-street, Waterdale-road, Livingstone-street, and Darebin-street, to corner of High and Darebin streets, Northcote, and vice versa";

provided that every third motor omnibus shall traverse the following route in lieu of that above described:—

"Commencing at Heidelberg Railway Station, via Mount-street, Barkly-place, Martin-street, Darebin-street, Plenty-road, Upper Heidelberg-road, Noel-street, Norman-street, Station-street, Livingstone-street, and Darebin-street, to corner of High and Darebin streets, Northcote, and vice versa."

Under the heading "Maximum number of motor omnibuses to be licensed on route"—

For the figure "2" there shall be substituted the figure "3."

For Route No. 27A there shall be substituted the following route:—

"Commencing at Caulfield Town Hall, via Glen Eira-road, to Ripponlea Railway Station."

Week Days—Minimum service of 15 minutes, 7 a.m. to 11.30 p.m.

Sundays—Minimum service of 15 minutes, 1.45 p.m. to 7 p.m.

Maximum through Fare, 3d.

Pursuant to the provisions of section 11 (1) (c) of the *Motor Omnibus Act 1924*, the Governor in Council by this Order confers upon the licensing authority full power and authority for carrying into effect by the said licensing authority all of the foregoing provisions of this Order.

And the Honorable George Louis Goudie, His Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

The Constitution Act Amendment Act 1915 (No. 2632).

DIVISION 14 OF PART V. WITH REGARD TO COMPULSORY PREFERENTIAL VOTING MADE APPLICABLE TO MUNICIPAL ELECTIONS OF COUNCILLORS OF THE CITY OF SANDRINGHAM UNDER THE PROVISIONS OF SECTION 148 OF THE LOCAL GOVERNMENT ACT 1915 (No. 2686) AS AMENDED BY THE LOCAL GOVERNMENT ACT 1918 (No. 2987).

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT :

His Excellency the Governor of Victoria.

Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

HIS Excellency the Governor of the State of Victoria, with the advice of the Executive Council thereof, and pursuant to the petition of the Council of the municipality of the City of Sandringham, doth by this Order, under the provisions of section 148 of the *Local Government Act 1915* (No. 2686) as amended by section 3 of the *Local Government Act 1918* (No. 2987), direct that the provisions of Division 14 of Part V. of *The Constitution Act Amendment Act 1915*, applicable and severally hereinafter set out, shall apply to the election of councillors for the said municipality, with the alterations of such provisions as are shown below, the same being alterations deemed necessary for the purpose of carrying into effect such provisions as so applied.

The Constitution Act Amendment Act 1915.

COMPULSORY PREFERENTIAL VOTING.

(Part V.—Division 14.)

How Votes to be Marked by Voter.

292. (1) When at any election for the municipality a person receives a ballot-paper instead of striking out the name of any candidate for whom he does not intend to vote he shall mark his vote on the ballot-paper by placing the figure 1 opposite the name of the candidate for whom he votes as his first preference and shall give contingent votes for all the remaining candidates by placing figures 2, 3, 4 (and so on as the case requires) opposite their names so as to indicate by such numerical sequence the order of his preference.

(2) The candidate opposite whose name the figure 1 is so placed shall be deemed to be the candidate to whom the elector gives his vote for the purpose of the election.

Marking of Ballot-paper where only Two Candidates.

293. Notwithstanding anything contained in this Division, at any election where there are only two candidates—

(a) the requirements of this Division as to the marking of ballot-papers by electors shall be deemed to be sufficiently complied with in the case of any ballot-paper marked so as to indicate the elector's first preference only; and

(b) in the case of a postal ballot-paper the elector's first preference shall be deemed to be sufficiently indicated if the surname of only one candidate is written thereon.

Invalid Ballot-papers.

294. (1) A ballot-paper shall under this Division be rejected at the close of the poll if it does not indicate the elector's first preference for one candidate and in the case of any election where there are more than two candidates his contingent votes for all the remaining candidates.

Ballot-papers Not Invalid.

(2) Except as otherwise expressly provided a ballot-paper shall not be rejected for any reason other than the reasons enumerated in this section but shall be given effect to according to the elector's intention so far as his intention is clear.

Returning Officer to ascertain Results of Polling.

295. The returning officer (for the Ward) shall in manner hereinafter provided ascertain the total number of votes given for each candidate.

Procedure where only Two Candidates.

296. At elections where there are only two candidates section one hundred and forty-four of the *Local Government Act 1915* shall have full force and effect.

Procedure where more than Two Candidates.

297. At elections where there are more than two candidates the procedure by the returning officer and deputy returning officers for each Ward to ascertain the number of votes for each candidate shall be as follows:—

(1) Immediately upon the close of the poll the returning officer and every deputy returning officer at the polling place at which each presides shall in the presence and subject to the

inspection of such of the scrutineers as choose to be present and the poll clerk (if any) and of no other persons—

(a) open the ballot-box at the polling booth at which he presides; and

(b) arrange the ballot-papers by placing in separate parcels all those on which a first preference is indicated for the same candidate and the full contingent votes are also given for all the remaining candidates omitting ballot-papers which require to be rejected; and

(c) count all such first preference votes given for each candidate respectively; and

(d) make and keep a record of the number of votes counted from each ballot-box; and

(e) abstain himself from inspecting the writing upon the back of the ballot-papers and take care that the same is not seen by any person.

(2) Each deputy returning officer shall—

(a) certify a list of the number of such first preference votes given for each candidate at the polling place at which he presides and transmit such certified list to the returning officer together with the ballot-papers and copy of voters' roll as required by section 144 of the *Local Government Act 1915*.

(3) The returning officer shall—

(a) make out in respect of the polling booth at which he presides a list of first preference votes given for each candidate; and

(b) seal up in separate parcels in respect of the said polling booth the ballot-papers and voters' rolls in like manner as is required in the case of deputy returning officers.

(4) The returning officer shall as soon as practicable—

(a) ascertain from the certified lists received from deputy returning officers the number of first preference votes given for each candidate; and

(b) add the first preference votes so given for each candidate to the votes counted by himself in favour of each such candidate so as to ascertain for the whole Ward the number of first preference votes polled by each candidate respectively.

(5) The candidate who has received the greatest number of first preference votes shall if such number constitutes an absolute majority of votes (including the casting vote of the returning officer if necessary) be declared by the returning officer duly elected.

Counting of Votes by Returning Officer.

(6) If no candidate has an absolute majority of votes the returning officer shall upon receipt of the several sealed parcels from the deputy returning officers declare the candidate who has obtained the fewest first preference votes to be a defeated candidate, and with the assistance of such officers as he deems necessary shall (notwithstanding anything contained in the Act) in the presence and subject to the inspection of such of the scrutineers as choose to be present and the poll clerk (if any) but of no other persons then—

(a) open all the sealed parcels containing used ballot-papers as well as the sealed parcel of used ballot-papers made up by himself; and

(b) arrange such ballot-papers by placing in separate parcels all those on which a first preference is indicated for the same candidate and the full contingent votes are also given for all the remaining candidates omitting ballot-papers which require to be rejected; and the ballot-papers counted to such defeated candidate shall be distributed among the non-defeated candidates next in order of the voters' preference.

(7) After such distribution the number of votes given to each non-defeated candidate shall again be ascertained.

(8) If no candidate then has an absolute majority of votes the process of declaring the candidate who has the fewest votes to be defeated and distributing his ballot-papers amongst the non-defeated candidates next in order of the voters' preference shall be repeated and the votes recounted after every such redistribution until one candidate has obtained an absolute majority of votes, and such candidate shall then be declared duly elected.

Casting Vote for Exclusion during Progress of Count.

(9) If on any count two or more candidates have an equal number of votes and one of them has to be declared defeated the returning officer shall decide which is to be declared defeated.

Adjournment of Count of Votes to be Announced.

(10) If on the polling day the count of the votes by the returning officer cannot be completed he shall adjourn such count and inform the scrutineers and the officers appointed to assist him at such count as regards the time and place when and where such count will be continued and conducted by him.

(11) The count of the votes may from time to time be adjourned as the returning officer may deem necessary until it has been duly completed; and each adjournment shall be announced by the returning officer to the scrutineers and the officers assisting him.

Before Adjournment Ballot-papers, &c., to be Sealed in Ballot-boxes.

- (12) Before every adjournment of the count of the votes— (a) all ballot-papers and other documents connected with such count shall be placed in one or more ballot-boxes; and (b) the returning officer shall then in the presence of such scrutineers and officers as are present seal such ballot-box or boxes; and before re-commencing the count the seal on such ballot-box or boxes shall be exhibited unbroken to such of the scrutineers and officers as are present.

(13) In declaring a candidate duly elected under this section the provisions of sub-section (5) of section 144 of the Local Government Act 1915 shall have full force and effect.

Separate Parcels to be Enclosed in Packets according to Class and Sealed, &c.

298. At the conclusion of the count of votes the returning officer shall comply with the provisions of section 145 of the Local Government Act 1915.

Deposit Moneys.

299. The moneys paid to the returning officer by or on behalf of the candidates shall be dealt with in manner provided by section 154 of the Local Government Act 1915 as altered as if in the said section for the word "votes" wherever occurring there were substituted the words "first preference votes."

Voting by Post.

300. When an elector votes by post, then (in lieu of writing on his ballot-paper the surname of the candidate for whom he votes) such elector shall in the presence of the person authorized to witness his signature, but so that the witness cannot see the vote—

- (a) first write on the ballot-paper the surname of the candidate for whom he votes in the first instance and mark the figure 1 against such surname; and (b) also write the surnames of all the remaining candidates underneath such name and record contingent votes for such remaining candidates numbering them 2, 3, 4, and so on in the order of his preference.

(2) Any instructions to electors required by the Act relating to voting by post to be printed on postal ballot-papers shall for the purposes only of this section be altered so far as is necessary to make them correspond with the provisions of this section, and shall as so altered be printed on the ballot-papers accordingly.

REGULATIONS PRESCRIBING THE FORM OF BALLOT-PAPER AND THE FORMS FOR RECORDING THE DISTRIBUTION OF PREFERENTIAL VOTES.

For the purpose of giving effect to the application to the election of councillors for the City of Sandringham of the provisions of The Constitution Act Amendment Act 1915 relating to compulsory preferential voting at elections the Governor in Council doth make the regulations following prescribing the form of ballot-paper and the forms for recording the distribution of preferential votes.

FORM A.

Form of Ballot-paper.

City of Sandringham.Ward.

Election (or extraordinary election) of councillor.

Candidates' names (arranged in alphabetical order of surnames, thus—

- BROWN, Alfred.
 JONES, Robert William.
 ROBINSON, Samuel James.
 SMITH, John).

Directions.

You must not strike out the name of any candidate. You must place the figure 1 opposite the name of the candidate whom you wish to be elected.

You must then place opposite the name of each of the remaining candidates the figure 2, or 3, or 4 (and so on as the case requires) to indicate the order of your preference for each such candidate.

The ballot-paper so marked by or for the voter must be dropped by you into the ballot-box.

You must not take this ballot-paper out of the polling booth.

FORM B.

City of Sandringham.Ward.

Date of Election.....

Number of First Preference Votes polled by each Candidate at each Polling Booth.

Table with columns: Location of Polling Booths, First Preference Votes Polled by each Candidate, Ballot-papers set aside as Informal, &c., Number of Votes polled (Including Informal Votes), Votes recorded by post, Totals (or carried forward, as the case may be).

Returning Officer.

NOTE.—If on the first count no candidate has received an absolute majority of the first preference votes, particulars as on Form C must also be furnished.

FORM C.

City of Sandringham.Ward.

Date of Election.....

PREFERENTIAL VOTING.

RECORD OF DISTRIBUTION OF PREFERENCE VOTES.

Total valid First Preference Votes polled at election by all Candidates..... Number required to constitute an Absolute Majority.....

Table with columns: Votes Given to each Candidate, Totals. Rows include: First count—First preference votes, Distribution of ballot-papers of the first defeated Candidate, Totals after first distribution, Distribution of ballot-papers of the second defeated Candidate, Totals after second distribution, Distribution of ballot-papers of the third defeated Candidate, Totals after third distribution, Distribution of ballot-papers of the fourth defeated Candidate, Final count.

* This number should agree in each case with the total valid first preference votes of all candidates.

† This number should agree with the total votes distributed of the defeated candidate in each case, including those (if any) transferred from a former defeated candidate.

Returning Officer.

And the Honorable George Louis Goudie, His Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT, Clerk of the Executive Council.

Local Government Act 1921 (No. 3167).
REGULATIONS FOR THE STORAGE OF PETROLEUM, ETC.

At the Executive Council Chamber, Melbourne, the
twenty-sixth day of May, 1925.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

WHEREAS by section 11 of the Local Government Act 1921 (No. 3167) it is enacted that the Governor in Council may make Regulations applicable to the whole of Victoria, or to such municipal districts (including the City of Melbourne and the City of Geelong) as are specified therein for or with respect to regulating the keeping and storage of petroleum, or any product of petroleum (including kerosene), turpentine, or other volatile or inflammable liquids, and carbide or other combustible substances: Now therefore His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, in pursuance of the powers conferred by the said section of the said Act and all other powers him enabling in that behalf, doth hereby make the following Regulations, and doth provide that the said Regulations shall apply and have application throughout the whole of the municipal district of the Shire of Bairnsdale; and furthermore that such Regulations shall be deemed to be in substitution of any By-law or By-laws made by the said Council of the said municipality for the purpose for which these Regulations are now made, and shall take effect from the first day of July, 1925:—

REGULATIONS.

Storage of More than 50 Gallons of Petrol, &c., or More than 250 Gallons of Kerosene, &c.

1. Every person who shall keep, store, or retain in or upon or about any buildings or premises more than 50 gallons in the aggregate of the volatile fluids mentioned in the Schedule hereto or more than 250 gallons of petroleum or any products of petroleum, turpentine, or other volatile fluids that will flash or emit an inflammable vapour at not below 73 deg. Fah. Abel close test shall comply with the following requirements:—

- (1) The site of all buildings shall be first approved of by the Council.
- (2) The buildings shall be constructed with walls of brick, concrete, iron, or other non-inflammable material except that in the case of a galvanized-iron structure the lower portion of the walls must be in brick.
- (3) The floor of such buildings shall be made of earth, concrete, or brick. The roof of such buildings shall be constructed of incombustible material.
- (4) To prevent outflow the lower portion of all walls to be without break or opening, the capacity of such enclosed space to be at least 25 per cent. of the total volume of volatile fluids kept, stored, or retained in any such buildings.

Storage of Less than 50 Gallons of Petrol, &c., or Less than 250 Gallons of Kerosene, &c.

2. Every person who shall keep, store, or retain in or upon or about any buildings or premises less than 50 gallons in the aggregate of the volatile fluids mentioned in the Schedule hereto or less than 250 gallons of petroleum or any products of petroleum, turpentine, or other volatile fluids that will flash or emit an inflammable vapour at not below 73 deg. Fah. Abel close test shall comply with the following requirements:—

- (1) In quantities not exceeding 50 gallons in the aggregate of any of the volatile fluids mentioned in the Schedule hereto if such volatile fluids are kept in substantial vessels of metal or other approved material including winchesters, so securely closed that neither liquid nor vapour can escape therefrom, and if all due precautions are taken to prevent accident by fire or explosion and to prevent the escape of any such volatile fluids into a sewer or drain, and if the position of storage is free from other easily combustible goods and will not menace exits stairways or adjoining premises except that a reasonable quantity not exceeding 12 gallons in the aggregate of the said volatile fluids may be kept in separate glass or earthenware vessels each containing not more than one pint so securely closed or stopped that neither liquid nor vapour can escape therefrom and if the position of storage is free from other easily combustible goods and will not menace exits or stairways.

- (2) In quantities not exceeding 250 gallons of petroleum or any product of petroleum, turpentine, or other volatile fluids that will flash or emit an inflammable vapour at not below 73 deg. Fah. Abel close test provided such volatile fluids are kept in substantial vessels of glass, earthenware, or metal, and are suitably closed or stopped, and the position of storage will not menace exits, stairways, or adjoining premises.

Precaution to be Taken when Volatile Fluids are Stored in Bulk Containers.

3. Every tank or other container used for the purpose of the storage or keeping of any volatile fluids shall when not in use be kept tightly closed to prevent the escape of such fluids or any vapour or gas emitted therefrom.

Precautions to be Observed in Buildings.

4. Whenever any person shall have in or upon or about any building or premises more than 50 gallons (or more than 12 gallons if kept in glass or earthenware vessels each containing not more than one pint) of the volatile fluids mentioned in the Schedule hereto or more than 250 gallons of petroleum or any products of petroleum, turpentine, or other volatile fluids that will flash or emit an inflammable vapour at not below 73 deg. Fah. Abel close test he shall observe the following precautions against fire:—

- (1) One 2-gallon carbon tetra-chloride or other approved chemical fire extinguisher shall be kept in such a position as to be easy of access at all times in the event of fire and to be under the supervision of the Country Fire Brigade where practicable.
- (2) At least two iron buckets or other suitable containers each having a capacity of not less than a quarter of a cubic foot, filled with dry sand shall be kept in position in different parts of the building so as to be easy of access at all times in the event of fire.
- (3) Dry sand shall be used for absorbing all volatile fluids spilt or thrown upon the floor and shall after being so used be forthwith removed from the premises.
- (4) The use of sawdust for absorbing the said volatile fluids is prohibited.

Containers to be Labelled for Retail Sale.

5. Any person who for retail sale fills into small containers on premises any of the volatile fluids mentioned in the Schedule hereto shall have the fire fighting appliances as mentioned in the preceding section and shall clearly label such small containers with the name of the contents and with the following words:—"Highly inflammable. Beware of the vapours. Keep fire away."

Regulations not to Apply to Storage of Alcoholic Spirits.

6. Nothing herein contained shall apply to the storing of alcoholic (other than methylated) spirits.

Conditions to be Observed in the Construction of Tanks.

7. Every person who shall erect or construct any storage tank for the storage of more than 250 gallons of petroleum or any products of petroleum, turpentine, or other volatile fluids shall comply with the following requirements:—

- (1) The site of all storage tanks other than underground tanks not exceeding 1,000 gallons capacity shall be first approved by the Council for that purpose.
- (2) Underground tanks not exceeding 1,000 gallons capacity shall be constructed of galvanized steel plate not less than 14 gauge, and be placed not less than 2 feet below the surface of the ground or the lowest floor of any building. Sand shall be filled in over the tank to the level of the ground or floor as the case may require. Tanks shall be adequately ventilated and fitted with safety devices to the satisfaction of the engineer. Filling pipes may be placed where the engineer approves, but so as not to cause any obstruction to the traffic when the tanks are being filled.
- (3) Storage tanks which are erected upon or above the surface of the ground or partly below and partly above the surface of the ground shall be enclosed by a wall of brick, stone, or concrete, or an earthen dam of approved construction; such wall or dam shall be in no case of less height than 2 feet higher than the level to which the oil would rise should it escape from the tanks. An opening may be made in the enclosing wall to permit access to the tank but such opening shall contain a liquid tight door either sliding or opening inward, made of incombustible material, and of sufficient strength to resist any pressure which may be brought to bear on such door by the bursting of the tank enclosed in such wall.

Power to Enter and Inspect:

8. Any officer authorized by the Council may for the purpose of securing the due observance of and compliance with the provisions of these Regulations enter and inspect any building or erection at all reasonable times and do therein all such acts and things as are reasonably necessary for the purpose aforesaid, and any persons who shall in any manner interfere with such officer in the execution of his duty shall be guilty of an offence.

Offence:

9. Every person who shall contravene or fail to comply with any of the provisions of these Regulations shall be guilty of an offence:

Penalty.

10. Every person guilty of an offence under these Regulations shall be liable to a penalty not exceeding Twenty pounds and in the case of a continuing offence to a further penalty of Two pounds for each succeeding day after a written notice of the offence from the Council.

Exemptions May be Made by the Council.

The Council may, if it considers reasonable care will be observed, exempt from any one or more of these Regulations inflammable liquids when kept for private use, provided the store is exclusively used for inflammable liquids, and not less than 50 feet intervene between the store and other buildings or an adjoining property boundary.

Note.—Private use does not include inflammable liquids kept for sale or for purely business activities.

Definitions.

In these Regulations, unless inconsistent with the context, "approved" means approved in writing by the engineer for the time being of the said Shire of Bairnsdale or any deputy appointed by the said Council of the said municipality to act for him. "Council" means the Council of the said municipality. "Person" includes firm, corporation, or company; and "volatile fluid" includes any of the volatile fluids mentioned in the Schedule hereto, and also includes petroleum or any products of petroleum, turpentine, or other volatile fluids mentioned in these Regulations that will flash or emit an inflammable vapour at not below 73 deg. Fah. Abel close test if such are stored in immediate contiguity with the volatile fluids mentioned in the Schedule.

SCHEDULE.

Methylated spirits, benzine, petrol, naphtha, or any other products of petroleum or other volatile fluids that will flash or emit an inflammable vapour below a temperature of 73 deg. Fah. Abel close test.

And the Honorable George Louis Goudie, His Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

KYABRAM WATERWORKS TRUST.

ADDITIONAL LOAN OF £1,350.

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT:

His Excellency the Governor of Victoria.	
Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby grant an additional loan of One thousand three hundred and fifty pounds (£1,350) to the Kyabram Waterworks Trust for the purpose of providing new pipe mains at Kyabram, as set forth in the detailed statement bearing date the 9th May, 1925, and verified under the seal of the State Rivers and Water Supply Commission.

The loan hereby granted shall be subject to the provisions of the Water Acts, and the amount shall be charged to the Water Supply Loans Application Act 1924 (No. 3364).

And the Honorable John Allan, His Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

MERRIGUM WATERWORKS TRUST CONSTITUTED.

At the Executive Council Chamber, Melbourne, the second day of June, 1925.

PRESENT:

His Excellency the Governor of Victoria.	
Mr. Allan	Colonel Bourchier
Dr. Argyle	Mr. Crockett
Mr. Downward	Mr. McGregor.

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, with the advice of the Executive Council of the said State, doth hereby approve of the application of the councillors for the Kyabram Riding of the Shire of Rodney for the constitution of a Waterworks Trust and for a loan subject to the provisions of the said Acts, to carry out waterworks for the supply of water to the Township of Merrigum, and doth hereby order and appoint as follows:—

1. The construction of the said waterworks.
2. That the councillors for the Kyabram Riding of the municipal district of the Shire of Rodney for the time being and three other persons shall be the Commissioners of the Waterworks Trust.
3. That the amount of the loan hereby granted to such Trust shall be Two thousand one hundred pounds (£2,100).
4. That the limits of the land within which the said Waterworks Trust shall have authority shall be those comprised within the following boundaries:—Commencing at a point in the eastern boundary of Crown allotment 86A, Parish of Mooropna West, distant 2,721.8 links (southerly) from the northern boundary of that allotment; thence by lines bearing respectively N. 54 deg. 31 min. E. 1,441.5 links, N. 4 deg. 24 min. E. 438.1 links, N. 45 deg. 8 min. E. 83.7 links, N. 7 deg. 10 min. W. 208.2 links, N. 0 deg. 23 min. W. 762 links, N. 43 deg. 40 min. W. 532.9 links, N. 0 deg. 36 min. W. 75.7 links, N. 46 deg. 48 min. W. 136.1 links, N. 47 deg. 35 min. W. 142.7 links, N. 32 deg. 43 min. E. 1,183.2 links, west 781.8 links, north 1,108.7 links, west 2,700 links, south 1,700 links, west 1,400 links, south 1,000 links, east 2,900 links, south 1,000 links, east 500 links, south 1,351.5 links, and east 200 links to the point of commencement—all of which boundaries are shown on a plan approved by the Governor in Council and deposited in the office of the State Rivers and Water Supply Commission, Treasury Gardens, Melbourne.
5. That the principal works to be constructed or carried out by the Trust shall consist of an elevated tank and the pipe reticulation of the Township of Merrigum.
6. That the name of the Trust shall be Merrigum Waterworks Trust.
7. That the Trust shall be deemed to be constituted on 1st July, 1925.

And the Honorable John Allan, His Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

KORUMBURRA WATERWORKS TRUST.

ADDITIONAL LOAN OF £700.

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT:

His Excellency the Governor of Victoria.	
Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby grant an additional loan of Seven hundred pounds (£700) to the Korumburra Waterworks Trust for the purpose of carrying out additions to reservoir at Korumburra, as set forth in the detailed statement bearing date the 18th May, 1925, and verified under the seal of the State Rivers and Water Supply Commission.

The loan hereby granted shall be subject to the provisions of the Water Acts, and the amount shall be charged to the Water Supply Loans Application Act 1924 (No. 3364).

And the Honorable John Allan, His Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

Water Acts.

STATE RIVERS AND WATER SUPPLY COMMISSION.

BACCHUS MARSH IRRIGATION AND WATER SUPPLY DISTRICT.—
ORDER IN COUNCIL PROCLAIMING PORTION OF DISTRICT TO BE
AN URBAN DIVISION.—AMENDED.

At the Executive Council Chamber, Melbourne, the second
day of June, 1925.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Altan	Colonel Bourdier
Dr. Argyle	Mr. Crockett
Mr. Downward	Mr. McGregor.

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, with the advice of the Executive Council of the said State, doth hereby declare, order, and direct as follows:—

That the following boundaries be substituted for the boundaries set out and described in the Proclamation of the Governor in Council made by Order of the Governor in Council on 12th March, 1907, and published in the *Victoria Government Gazette* of 20th March, 1907, as amended by Order of the Governor in Council on 7th March, 1923, and published in the *Victoria Government Gazette* of 14th March, 1923:—Commencing at the south-eastern angle of section 6 of the Township of Maddingley; thence north-westerly by the west side of Powlett-street to the south side of Bacchus-street; thence northerly by a line to a point one chain south of O'Hagan's or Lea's flume; thence northerly by a line and that flume to the south bank of the Werribee River; thence easterly by that river to a point in line with the west side of Grant-street (formerly Maddingley-road); thence northerly by a line across the river and by the said street to the south-eastern angle of the land described in certificate of title, vol. 2518, fol. 529, the property of the Bacchus Marsh Concentrated Milk Company Limited, in Crown allotment 6, Parish of Korkuperrimul; thence westerly, northerly, and easterly by the boundaries of the said company's land to the north-eastern angle of that portion of it described in certificate of title, vol. 2717, fol. 222; thence northerly by the west side of Grant-street to a point 2 chains north of the north side of Pilmer-street; thence west by a line to a point in line with the east side of Clarinda-street; thence northerly by a line and the east side of Clarinda-street to the south side of the main Ballarat-road; thence northerly by a line to a point on the north side of that road 2,067 links from its intersection with the west boundary of said Crown allotment 6; thence by lines bearing respectively N. 0 deg. 53 min. E. 1,141 links, S. 88 deg. 53 min. E. 152 links, N. 0 deg. 55 min. E. about 331 links to the south-western angle of Grant Brothers' subdivision of part of said Crown allotment 6; thence northerly by the western boundary of that subdivision to the eastern boundary of Darley Channel Reserve; thence north-easterly by that boundary to the northern boundary of the said subdivision; thence easterly by that boundary to the western boundary of Gisborne-road; thence northerly by that road to the northern side of Mason-lane; thence westerly by that lane to the south-western angle of lot 1 on lodged plan of subdivision No. 8499; thence north-westerly by a channel easement to the north-western angle of lot 8 on that plan of subdivision; thence easterly by the northern boundary of that lot and a line in continuation of that boundary to the east side of Gisborne-road; thence southerly by that road to the south side of Mason-lane; thence easterly by that lane to the eastern side of Blake-street; thence southerly by the eastern boundary of that street and a line in continuation of that boundary to a point distant 151 feet (southerly) from the south side of Dickson-street; thence westerly by a line to a point in the eastern boundary of George-street distant 160 feet (southerly) from the southern side of Dickson-street; thence southerly by George-street to the northern side of McFarland-street; thence easterly by McFarland-street a distance of 82 feet to the eastern side of George-street; thence southerly by that street for a distance of 200 feet; thence easterly by a line parallel to Lerderderg-street to a point due north of a point in the southern boundary of Lerderderg-street 2 chains west of the west side of Young-street; thence by a line bearing south to a point 2 chains north of the north side of Lerderderg-street; thence easterly by a line parallel to that street to the western boundary of a State School reserve; thence northerly and easterly by the western and northern boundaries respectively of that reserve and easterly by the northern boundary of John Dickson's holding to the north-eastern angle of the land described in his certificate of title, vol. 1871, fol. 014; thence southerly by the eastern boundary of the land in that certificate to the north side of Lerderderg-street; thence easterly by that street a distance of about 9½ chains to a point in line with the western boundary of Mrs. Ellen McCormack's holding of about 10 acres; thence southerly by a line and the said western boundary and easterly by the southern boundary of the last-mentioned holding to the western boundary of Crown allotment 10, Parish of Korkuperrimul; thence southerly by that

boundary to a point 5 chains south of the south side of the main Ballarat-road; thence westerly by a line parallel to the said road 10 chains to the eastern boundary of John Cunningham's land in Crown allotment 9, described in certificate of title, vol. 2890, fol. 827; thence northerly by the said eastern boundary about 5 chains to the south side of the main Ballarat-road; thence westerly by that road to a point 2 chains east of the east side of Fisker-street; thence southerly about 4½ chains by a line and portion of the western boundary of John Cunningham's land above described to a point in line with the northern boundaries of lots 13 to 18 of block 2 of Crown allotment 8; thence westerly about 3 chains to the western boundary of Fisker-street; thence northerly by that street to the south-eastern angle of lot 9 of said block 2; thence westerly by the southern boundary of said lot 9 to the south-western angle thereof; thence southerly by the eastern boundary of lot 8 to the north-eastern angle of said lot 13; thence westerly by the northern boundaries of lots 13, 14, 15, 16, 17, and 18 to the north-western angle of the last-named lot; thence southerly and easterly by the western and southern boundaries of said lot 18 to the south-eastern angle thereof; thence southerly by a line across Simpson-street to the north-western angle of John McGregor's lot 8; thence southerly by the western boundary of that lot to the south-western angle thereof; thence westerly by the northern boundary of James Creasey's lot 23 and a line to the west side of Lord-street; thence northerly by that street to the north-eastern angle of lot 6 of block 1 of said Crown allotment 8; thence westerly by the northern boundaries of said lot 6 and lots 8 and 9 to the eastern boundary of E. L. Simpson's holding, described in certificate of title, vol. 3158, fol. 537; thence southerly, westerly, and northerly by the eastern, southern, and western boundaries of the last-named holding to a point in line with the northern boundary of H. J. L. Spies's land in Crown allotment 7, vol. 1940, fol. 835; thence westerly by a line, the said northern boundary, the northern boundary of Messrs. Dickie's land, described in the certificate of title, vol. 3086, fol. 128, and a line in continuation of that boundary to the eastern boundary of Thomas Anderson's land, vol. 1812, fol. 383; thence southerly by that boundary to a point in line with the northern boundary of T. Anderson's land, described in memorial No. 883, in book 317; thence westerly by a line to the north-eastern angle of the last-described land; thence southerly by the western boundary of T. Anderson's first-mentioned holding to the northern boundary of Catherine Taylor's land, vol. 751, fol. 161; thence north-westerly by the said northern boundary to the east side of Graham-street; thence southerly, easterly, and northerly by the boundaries of the land last described to the north-eastern angle thereof; thence south-easterly by the southern boundary of Messrs. Dickie's land, vol. 3086, fol. 128, to the western boundary of John Coate's land, vol. 2414, fol. 773; thence northerly, easterly, southerly, and south-easterly by the boundaries of the land last described to the eastern boundary of Crown allotment 7; thence southerly by that boundary to the south-western angle of John Simpson's land in Crown allotment 8, vol. 3019, fol. 603; thence easterly by the southern boundary of John Simpson's land 2½ chains; thence south by a line 4 chains; thence west about 2½ chains by a line to the eastern boundary of Crown allotment 7; thence northerly by that boundary to a point distant 1 chain (southerly) from the southern boundary of Pilmer-street; thence westerly by a line parallel to and distant 1 chain, at right angles, from that boundary about 2½ chains to the western boundary of M. Deveny's land; thence northerly by that boundary to the south side of Pilmer-street; thence westerly by that street to a point 2 chains east of the east side of Graham-street; thence south by a line 5 chains; thence west by a line about 2 chains to the east side of Graham-street; thence southerly by that street to a point in the western boundary of Robert H. Dugdale's land, described in certificate of title, vol. 2188, fol. 402, 1 chain north of the south-western angle of that land; thence by lines bearing respectively east 250 links, south 100 links, and west 250 links to the east side of Graham-street; thence southerly by that street to a point in line with the northern boundary of W. Grant's land, vol. 2131, fol. 104, in Crown allotment 7; thence westerly by a line across Graham-street and by the said northern boundary to the east side of Grant-street (formerly Maddingley-road); thence southerly by the western boundary of W. Grant's land aforesaid, and a line in continuation of that boundary to the south bank of the Werribee River; thence easterly by that river to the road forming the eastern boundary of the Township of Maddingley; thence southerly by that road to the north-eastern angle of lot 6 of section D on plan of subdivision of the Bacchus Marsh New Township Estate, Parish of Parwan; thence north-westerly by the southern boundary of Gaynor-street to the north-eastern angle of lot 20 of said section D; thence south-westerly by the eastern boundary of that lot to its south-eastern angle; thence north-westerly by a right-of-way to the eastern boundary of South Maddingley-road; thence south-westerly by that boundary to a point in line with the southern boundary of lot 8, section F, of the said subdivision; thence westerly by a line and the right-of-way forming the southern boundaries of lots 8 to 1 of the last-mentioned section to the south-western angle of said lot 1—all on the said plan of subdivision; thence by a line bearing west to the western boundary of the Melbourne-Ballarat railway reserve; thence generally north-easterly by that boundary to its intersection with the southern boundary of Griffith-street; thence north-westerly

by that boundary to the most northerly angle of Crown allotment 13, section A, Parish of Parwan; thence northerly by a line to the south-eastern angle of section 2 of the Township of Maddingley; thence south-westerly by Griffith-street to the point of commencement—all of which boundaries are shown on a plan approved by the Governor in Council and deposited in the office of the State Rivers and Water Supply Commission, Treasury Gardens, Melbourne.

And the Honorable John Allan, His Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

Water Acts.

STATE RIVERS AND WATER SUPPLY COMMISSION.

RED CLIFFS IRRIGATION AND WATER SUPPLY DISTRICT—ORDER IN COUNCIL PROCLAIMING PORTION OF DISTRICT TO BE AN URBAN DIVISION—AMENDED.

At the Executive Council Chamber, Melbourne, the second day of June, 1925.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Allan	Colonel Bouchier
Dr. Argyle	Mr. Crockett
Mr. Downward	Mr. McGregor.

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, with the advice of the Executive Council of the said State, doth hereby declare, order, and direct as follows:—

That the following boundaries be substituted for the boundaries set out and described in the Proclamation of the Governor in Council made by Order of the Governor in Council on 26th June, 1923, and published in the *Victoria Government Gazette* of 4th July, 1923:—Commencing at the north-eastern angle of allotment 331 of the Red Cliffs Irrigation Settlement, Parish of Mildura; thence westerly by the northern boundaries of allotments 331 and 330 to No. 7 channel reserve; thence generally north-westerly by that reserve to the most easterly angle of allotment 333; thence north-westerly by the north-eastern boundary of that allotment to No. 7 channel reserve; thence generally northerly, easterly, and north-westerly by that reserve to the southern boundary of the road forming the southern boundary of allotment 351; thence easterly by that road, across the railway reserve, to the western boundary of No. 6 channel reserve; thence north-easterly by that boundary to a point in line with the southern boundary of allotment 241; thence easterly by a line, the southern boundaries of allotments 241 and 241A, and a line connecting those boundaries, to the south-western angle of allotment 240A; thence north-westerly by the western boundaries of allotments 240A and 240, and a line connecting those boundaries to the most westerly angle of said allotment 240; thence north-easterly and south-easterly by the north-western and north-eastern boundaries of that allotment to its most easterly angle; thence south-westerly by the south-eastern boundaries of allotments 240 and 240A and a line connecting those boundaries to the south-eastern angle of said allotment 240A; thence south-easterly by the south-western boundary of allotment 239n to the north-eastern angle of allotment 235u; thence westerly, by the northern boundaries of allotments 235b, 235a, 235, and 234 to the eastern boundary of the No. 6 channel reserve; thence by that boundary southerly (for a distance of about 100 links) and south-westerly (for a distance of about 1,300 links) to the north-western angle of said allotment 234; thence south-westerly by a line in continuation of the last-mentioned boundary to the western boundary of No. 6 channel reserve; thence generally southerly by that boundary to the north-western boundary of No. 3 channel reserve; thence generally south-westerly, south-easterly, and westerly by that boundary and a line in continuation of it to the eastern boundary of the Melbourne to Mildura Railway Reserve; thence northerly by that reserve to a point in line with the northern boundary of allotment 331 aforesaid—all in the Red Cliffs Settlement—Parish of Mildura; thence westerly by a line to the point of commencement.—All of which boundaries are shown on a plan approved by the Governor in Council and deposited in the office of the State Rivers and Water Supply Commission, Treasury Gardens, Melbourne.

And the Honorable John Allan, His Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

Water Acts.

STATE RIVERS AND WATER SUPPLY COMMISSION.

RODNEY IRRIGATION AND WATER SUPPLY DISTRICT—PORTION EXCISED.

At the Executive Council Chamber, Melbourne, the second day of June, 1925.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Allan	Colonel Bouchier
Dr. Argyle	Mr. Crockett
Mr. Downward	Mr. McGregor.

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, with the advice of the Executive Council of the said State, on the recommendation of the State Rivers and Water Supply Commission, doth hereby declare, order, and direct as follows:—

That there shall be excised from the Rodney Irrigation and Water Supply District that portion of the same the boundaries whereof are set out and described hereunder, which portion as from the thirtieth day of June, 1923, shall be deemed to be excised accordingly.

BOUNDARIES OF PORTION EXCISED.

Commencing at a point in the eastern boundary of Crown allotment 86A, Parish of Mooroopna West, distant 2,741.6 links (southerly) from the northern boundary of that allotment; thence by lines bearing respectively N. 54 deg. 31 min. E. 1,441.5 links, N. 4 deg. 24 min. E. 439.1 links, N. 45 deg. 8 min. E. 65.7 links, N. 7 deg. 10 min. W. 208.2 links, N. 0 deg. 23 min. W. 762 links, N. 43 deg. 40 min. W. 532.9 links, N. 0 deg. 36 min. W. 75.7 links, N. 46 deg. 48 min. W. 146.1 links, N. 47 deg. 35 min. W. 142.7 links, N. 32 deg. 43 min. E. 1,183.2 links, west 781.8 links, north 1,108.7 links, west 2,700 links, south 1,700 links, west 1,400 links, south 1,000 links, east 2,900 links, south 1,000 links, east 500 links, south 1,351.5 links, and east 200 links to the point of commencement.

The portion described in the foregoing is shown on a plan approved by the Governor in Council and deposited in the office of the State Rivers and Water Supply Commission, Melbourne.

And the Honorable John Allan, His Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

FEES UNDER THE SUPREME COURT ACT 1923 (No. 3286).

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

UNDER and by virtue of the powers and authorities conferred by the Supreme Court Acts, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby prescribe the fees set out in the schedule hereunder as due and payable in respect of proceedings under the *Supreme Court Act 1923* (No. 3286):—

SCHEDULE OF FEES.

- (1) On registering judgment 10s.
- (2) On sealing certified copy judgment 20s.
- (3) Other fees—the same as those payable under the Supreme Court Office Fees Regulations 1921.

And the Honorable Frederic William Eggleston, His Majesty's Attorney-General for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

COUNTRY ROADS BOARD.

At the Executive Council Chamber, Melbourne, the
twenty-sixth day of May, 1925.

PRESENT:

His Excellency the Governor of Victoria.
Mr. Allan | Mr. Richardson
Sir A. J. Peacock | Mr. Crockett
Dr. Argyle | Mr. Mackrell.
Mr. Gouldie

Country Roads Act 1915 (No. 2635) and Developmental Roads
Act 1918 (No. 2944)

DECLARATION OF A DEVIATION FROM THE TEDDY-
WADDY ROAD, IN THE SHIRE OF CHARLTON, AND
DISCONTINUANCE OF PART OF OLD ROAD.

WHEREAS by section 58 of the *Country Roads Act 1915* (No. 2635) it is amongst other things enacted that when the Country Roads Board under the provisions of the Country Roads Acts has by Resolution declared a deviation to be a developmental road the said Board may also declare that such deviation shall be in lieu of the existing road or part thereof named in such Resolution and that on publication in the *Government Gazette* of the Order confirming such Resolution the existing road or part thereof shall cease to be a developmental road or be discontinued as provided in the Resolution: And whereas the said Board has by Resolution declared the deviation on the land described in the First Schedule to such Resolution to be a developmental road and has also declared that such deviation shall be in lieu of the part of the existing road being the land described in the Second Schedule to the said Resolution and that such part of the said existing road as is described in the Third Schedule shall be discontinued: Now therefore His Excellency the Governor of the State of Victoria by and with the advice of the Executive Council thereof doth hereby confirm the said Resolution.

SHIRE OF CHARLTON.

Resolution declaring Road on Site taken for a Deviation of a
Developmental Road fit for use.

Whereas the land the site of the road the course of which is below set out was taken by the Board under the provisions of the *Country Roads Act 1915* for the purpose of constructing such road deviation which road deviation has now been laid out and formed on the same: And whereas the said Board (being the Country Roads Board incorporated under the said Act) thinks that the road aforesaid is fit to be used as a public highway such Board at a meeting now holden acting under the authority conferred upon it by section 58 of the said Act doth by this present Resolution hereby declare the said road deviation the course of which is described in the First Schedule hereto with the commencing and terminating points thereof respectively specified to be part of a developmental road within the meaning and for the purposes of the *Developmental Roads Act 1918*: And the said Board doth also declare that such deviation shall be in lieu of the existing road or part thereof described in the Second Schedule hereto and that such part of the said existing road as is described in the Third Schedule shall be discontinued.

FIRST SCHEDULE.

Shire of Charlton.

3. *Teddywaddy Road* (3453).—All that piece of land in the Parish of Teddywaddy, the boundaries of which are as follow:—Commencing at the north-eastern angle of allotment 9A of the said parish; thence by lines bearing respectively 179 deg. 57 min. 350 links, 320 deg. 45 min. 452 links, and 90 deg. 0 min. 286 links to the point of commencement. Also,

All that piece of land in the Parish of Teddywaddy, the boundaries of which are as follow:—Commencing at a point on the southern boundary of allotment 6A of the said parish distant 286 links from its south-western angle; thence by lines bearing respectively 270 deg. 0 min. 286.0 links, 360 deg. 0 min. 350 links, and 140 deg. 45 min. 452 links to the point of commencement.

NOTE.—The route of the portions of the roadway above described is more particularly delineated and shown coloured red on survey-plans numbered 1446 and 1447, lodged in the office of the Country Roads Board.

SECOND SCHEDULE.

Shire of Charlton.

3. *Teddywaddy Road*.—All that piece of land in the Parish of Teddywaddy, the boundaries of which are as follow:—Commencing at a point on the northern boundary of allotment 7 of the said parish, distant 206.3 links from its north-western angle; thence by lines bearing respectively 270 deg. 0 min. 206.3 links, 360 deg. 0 min. 380 links, 140 deg. 45 min. 158 links, 180 deg. 0 min. 152.5 links, 90 deg. 0 min. 124.6 links, and 140 deg. 45 min. 129.1 links to the point of commencement.

NOTE.—The route of the portions of the roadway above described is more particularly delineated and shown coloured light and dark blue on survey plans numbered 1446 and 1447, lodged in the office of the Country Roads Board.

THIRD SCHEDULE.

Shire of Charlton.

All that piece of land in the Parish of Teddywaddy, the boundaries of which are as follow:—Commencing at a point on the eastern boundary of allotment 9A of the said parish distant 179 deg. 57 min. 350 links from its north-eastern angle; thence by lines bearing respectively 165 deg. 5 min. 389 links, 270 deg. 0 min. 100 links, and 359 deg. 57 min. 376 links to the point of commencement.

NOTE.—The route of the portions of the roadway above described is more particularly delineated and shown coloured dark-blue on survey plan number 1447, lodged in the office of the Country Roads Board.

The common seal of the Country Roads Board was hereto affixed, at Melbourne, this eighteenth day of May, One thousand nine hundred and twenty-five, in the presence of—

(SEAL) W. CALDER, Chairman.
F. W. FRICKE, Member.
W. L. DALE, Secretary.

DECLARATION OF A DEVIATION FROM THE GUNYAH-
RYTON ROAD IN THE SHIRES OF MORWELL,
ALBERTON, AND SOUTH GIPPSLAND.

WHEREAS by section 58 of the *Country Roads Act 1915* (No. 2635) (as amended by section 16 of the *Developmental Roads Act 1918*, No. 2944) it is amongst other things enacted that when the Country Roads Board under the provisions of the Country Roads Acts has by Resolution declared a deviation to be a developmental road the said Board may also declare that such deviation shall be in lieu of any existing road or part thereof named in such Resolution and that on publication in the *Government Gazette* of the Order confirming such Resolution the existing road or part thereof shall cease to be a developmental road or be discontinued as provided in the Resolution: And whereas the said Board has by Resolution declared the deviation on the land described in the First Schedule to such Resolution to be a developmental road and has also declared that such deviation shall be in lieu of the part of the existing road being the land described in the Second Schedule to the said Resolution: Now therefore His Excellency the Governor of the State of Victoria by and with the advice of the Executive Council thereof doth hereby confirm the said Resolution.

SHIRES OF MORWELL, ALBERTON, AND SOUTH GIPPSLAND.

Resolution declaring Road on Site taken for Deviation of a
Developmental Road fit for use.

Whereas the land the site of the road the course of which is below set out was taken by the Board under the provisions of the *Developmental Roads Act 1918* for the purpose of constructing such a road deviation which road deviation has now been laid out and formed on the same: And whereas the said Board (being the Country Roads Board incorporated under the *Country Roads Act 1915*) thinks that the road aforesaid is fit to be used as a public highway such Board at a meeting now holden acting under the authority conferred upon it by section 58 of the said last-cited Act doth by this present Resolution hereby declare the said road deviation the course of which is described in the First Schedule hereto with the commencing and terminating points thereof respectively specified to be part of a developmental road within the meaning and for the purposes of the *Developmental Roads Act 1918*: And the said Board doth also declare that such deviation shall be in lieu of the existing road or part thereof described in the Second Schedule hereto.

FIRST SCHEDULE.

Shires of Morwell, Alberton, and South Gippsland.

2. *Gunyah-Ryton Road* (11252).—All that piece of land in the Parish of Gunyah, and being a roadway one chain or more in width, the northern boundary of which commences at an angle in the southern boundary of allotment 20 of the said parish, formed by the intersection of lines bearing 168 deg. 34 min. and 111 deg. 59 min.; thence generally north-easterly and south-easterly through that allotment to an angle in the said southern boundary formed by the intersection of lines bearing 118 deg. 56 min. and 49 deg. 9 min. Also,

All that piece of land in the timber reserve in the Parish of Gunyah, the boundaries of which are as follow:—Commencing at an angle in the northern boundary of the said reserve formed by the intersection of lines bearing 74 deg. 39 min. and 34 deg. 4 min.; thence by lines bearing respectively 34 deg. 4 min. 698.3 links, 36 deg. 7 min. 891.1 links, 210 deg. 44 min. 1,165.6 links, and 227 deg. 18 min. 436.8 links to the point of commencement. Also,

All that piece of land in allotment 22 in the Parish of Gonyah Gonyah, the boundaries of which are as follow:— Commencing at an angle in the southern boundary of the said allotment formed by the intersection of lines bearing 176 deg. 11 min. and 84 deg. 20 min.; thence by lines bearing respectively 355 deg. 41 min. 100 links, 130 deg. 40 min. 138.5 links, and 264 deg. 20 min. 100 links to the point of commencement. Also,

All that piece of land in the timber reserve in the Parish of Gonyah Gonyah, the boundaries of which are as follow:— Commencing at an angle in the northern boundary of the said timber reserve formed by the intersection of lines bearing 98 deg. 32 min. and 165 deg. 58 min.; thence by lines bearing respectively 270 deg. 4 min. 339.5 links, 279 deg. 3 min. 350.2 links, 7 deg. 54 min. 340.2 links, 17 deg. 31 min. 430.5 links, 189 deg. 47 min. 718.9 links, and 98 deg. 32 min. 638 links to the point of commencement. Also,

All that piece of land in allotment 45 in the Parish of Gonyah Gonyah, the boundaries of which are as follow:— Commencing at an angle in the south-western boundary of the said allotment formed by the intersection of lines bearing 195 deg. 43 min. and 137 deg. 54 min.; thence by lines bearing respectively 15 deg. 43 min. 100 links, 161 deg. 49 min. 165.9 links, and 307 deg. 54 min. 100 links to the point of commencement. Also,

All that piece of land in the timber reserve in the Parish of Gonyah Gonyah, the boundaries of which are as follow:— Commencing at an angle in the north-eastern boundary of the said reserve formed by the intersection of lines bearing 196 deg. 2 min. and 143 deg. 50 min.; thence by lines bearing respectively 13 deg. 3 min. 377.0 links, 810 deg. 0 min. 253 links, 117 deg. 50 min. 235.8 links, 155 deg. 27 min. 47.5 links, and 196 deg. 2 min. 307.5 links to the point of commencement. Also,

All that piece of land in the recreation reserve in the Parish of Gonyah Gonyah, the boundaries of which are as follow:— Commencing at the northern angle of the said reserve; thence by lines bearing respectively 112 deg. 31 min. 256.5 links, 187 deg. 45 min. 273.5 links, 358 deg. 23 min. 243 links, and 302 deg. 23 min. 229.6 links to the point of commencement. Also,

All that piece of land in the Parish of Gonyah Gonyah and being a roadway one chain or more in width the northern boundary of which commences at a point on the southern boundary of allotment 44 of the said parish distant 114 deg. 11 min. 418 links, 161 deg. 21 min. 224 links, and 124 deg. 36 min. 741 links from the western angle of the said allotment; thence generally south-easterly through that allotment, generally south-easterly through allotment 43; thence generally westerly and south-easterly along the existing road, south-easterly and generally easterly through allotment 42 to an angle in the southern boundary thereof formed by the intersection of lines bearing 84 deg. 58 min. and 187 deg. 33 min. Also,

All that piece of land in the Parish of Wonyip and being a roadway one chain or more in width, the southern boundary of which commences at the north-western angle of allotment 62 of the said parish; thence generally south-easterly through the said allotment, generally easterly, north-easterly, and south-easterly along the existing road, generally easterly through allotment 80, and generally easterly and north-easterly along the existing road, south-easterly and north-easterly through allotment 64, south-easterly through the Dingo Creek Reserve, generally easterly along the existing road, north-easterly, north-westerly, and generally easterly through allotment 28, and generally north-easterly, northerly, and north-easterly through Crown lands to an angle on the eastern boundary thereof formed by the intersection of lines bearing 5 deg. 57 min. and 294 deg. 4 min.

NOTE.—The route of the portions of the roadway above described is more particularly delineated and shown coloured red on survey plans numbers 1002 and 1003, lodged in the office of the Country Roads Board.

SECOND SCHEDULE.

Shires of Marwall, Alberton, and South Gippsland.

2. *Gonyah-Ryton Road*.—All that piece of land in the Parish of Gonyah Gonyah and being a roadway generally one chain wide, the southern boundary of which commences at a point on the northern boundary of the recreation reserve in the said parish distant 291 deg. 39 min. 51.3 links from an angle in the northern boundary of the said reserve formed by the intersection of lines bearing 111 deg. 59 min. and 141 deg. 41 min.; thence south-easterly, generally north-easterly, and south-easterly along the said northern boundary and the northern boundary of the timber reserve to a point thereon distant 292 deg. 7 min. 70 links, more or less, from an angle in the said boundary formed by the intersection of lines bearing 118 deg. 7 min. and 49 deg. 9 min. Also,

All that piece of land in the Parish of Gonyah Gonyah and being a roadway generally one chain wide, the southern boundary of which commences at a point on the northern boundary of the timber reserve in the said parish distant 320 deg. 38 min. 328.0 links from an angle therein formed by the intersection of lines bearing 140 deg. 38 min. and 151 deg. 42 min.; thence generally south-easterly to an angle in the northern boundary of allotment 60 of the said parish formed by the intersection of lines bearing 107 deg. 53 min. and 90 deg. 29 min. Also,

All that piece of land in the Parish of Wonyip and being a roadway generally one chain wide, the southern boundary of which commences at a point on the northern boundary of allotment 62 of the said parish distant 326 deg. 52 min. 95.6 links from an angle in the said northern boundary formed by the intersection of lines bearing 146 deg. 52 min. and 107 deg. 44 min.; thence generally easterly along the northern boundaries of 62 and 63 and part of 64 to an angle in the boundary of the allotment last named, formed by the intersection of lines bearing 54 deg. 46 min. and 0 deg. 4 min. Also,

All that piece of land in the Parish of Wonyip and being a roadway generally one chain wide, the southern boundary of which commences at an angle on the northern boundary of allotment 10 of the said parish formed by the intersection of lines bearing 69 deg. 0 min. and 107 deg. 13 min.; thence generally easterly along the said northern boundary and generally northerly along the boundaries of allotment 9 and and the road reserve to its junction with the Boolarra-Welshpool road.

NOTE.—The route of the portions of the roadway above described is more particularly delineated and shown coloured blue on survey plans numbers 1002 and 1003, lodged in the office of the Country Roads Board.

The common seal of the Country Roads Board was hereto affixed, at Melbourne, this eighteenth day of May, One thousand nine hundred and twenty-five, in the presence of—

(SEAL) W. CALDER, Chairman.
F. W. FRICKE, Member.
W. L. DAJJE, Secretary.

DECLARATION OF A DEVIATION FROM THE THOWGLA ROAD IN THE SHIRE OF UPPER MURRAY AND DISCONTINUANCE OF PART OF OLD ROAD.

WHEREAS by section 58 of the *Country Roads Act 1915* (No. 2635) it is amongst other things enacted that when the Country Roads Board under the provisions of the *Country Roads Acts* has by Resolution declared a deviation to be a developmental road the said Board may also declare that such deviation shall be in lieu of any existing road or part thereof named in such Resolution and that on publication in the *Government Gazette* of the Order confirming such Resolution the existing road or part thereof shall cease to be a developmental road or be discontinued as provided in the Resolution: And whereas the said Board has by Resolution declared the deviation on the land described in the First Schedule to such Resolution to be a developmental road and has also declared that such deviation shall be in lieu of the part of the existing road being the land described in the Second Schedule to the said Resolution and that such part of the existing road as is described in the Third Schedule shall be discontinued: Now therefore His Excellency the Governor of the State of Victoria by and with the advice of the Executive Council thereof doth hereby confirm the said Resolution.

SHIRE OF UPPER MURRAY.

Resolution declaring Road on Site taken for a Deviation of a Developmental Road fit for use and Closing Part of Old Road.

WHEREAS the land the site of the road the course of which is below set out was taken by the Board under the provisions of the *Country Roads Act 1915* for the purpose of constructing such road deviation which road deviation has now been laid out and formed on the same: And whereas the said Board (being the Country Roads Board incorporated under the said Act) thinks that the road aforesaid is fit to be used as a public highway such Board at a meeting now holden acting under the authority conferred upon it by section 58 of the said Act doth by this present Resolution hereby declare the said road deviation the course of which is described in the First Schedule hereto with the commencing and terminating points thereof respectively specified to be part of a developmental road within the meaning and for the purposes of the *Developmental Roads Act 1918*: And the said Board doth also declare that such deviation shall be in lieu of the existing road or part thereof described in the Second Schedule hereto, and further that such part of the said existing road as is described in the Third Schedule shall be discontinued.

FIRST SCHEDULE.

Shire of Upper Murray.

2. *Thongla Road* (16852).—All that piece of land in the Parish of Thongla and being a roadway generally one chain wide, the southern boundary of which commences at a point on the eastern boundary of allotment 4, section 1, of the said parish, distant 0 deg. 3 min. 1.011 links from the south-eastern angle of the said allotment; thence south-westerly through that allotment to a point on the southern boundary thereof distant 270 deg. 0 min. 2,332 links from the said south-eastern angle.

NOTE.—The route of the portions of the roadway above described is more particularly delineated and shown coloured red on survey plan number 1,008, lodged in the office of the Country Roads Board.

SECOND SCHEDULE.

Shire of Upper Murray.

2. *Thongla Road*.—All that piece of land in the Parish of Thongla and being a roadway partly $1\frac{1}{2}$ and partly 3 chains wide, the western and northern boundaries of which commence at a point on the eastern boundary of allotment 4, section 1, of the said parish distant 0 deg. 3 min. 1,011 links from the south-eastern angle of the said allotment; thence southerly and westerly to a point on the southern boundary of the said allotment distant 270 deg. 0 min. 2,332 links from the said south-eastern angle.

NOTE.—The route of the portions of the roadway above described is more particularly delineated and shown coloured light and dark blue on survey plan number 1008, lodged in the office of the Country Roads Board.

THIRD SCHEDULE.

Shire of Upper Murray.

All that piece of land in the Parish of Thongla and being a roadway partly $1\frac{1}{2}$ and partly 3 chains wide the northern boundary of which commences at the south-eastern angle of allotment 4, section 1, of the said parish; thence westerly along the southern boundary of the said allotment to a point thereon distant 270 deg. 0 min. 2,332 links from the said south-eastern angle.

NOTE.—The route of the portions of the roadway above described is more particularly delineated and shown coloured dark-blue on survey plan number 1008, lodged in the office of the Country Roads Board.

The common seal of the Country Roads Board was hereto affixed, at Melbourne, this eighteenth day of May. One thousand nine hundred and twenty-five, in the presence of—

(SEAL) W. CALDER, Chairman.
F. W. FRICKE, Member.
W. L. DALE, Secretary.

DECLARATION OF THE NEW DEDERANG-TAWANGA DEVELOPMENTAL ROAD IN THE SHIRE OF YACKANDANDAH.

WHEREAS by section 21 of the *Country Roads Act* 1915 (No. 2635) and section 5 of the *Developmental Roads Act* 1918 (No. 2944) it is amongst other things enacted that when the Country Roads Board under the provisions of the Country Roads Acts has taken the land necessary for constructing a road or deviation it shall as soon as it thinks such road or deviation is fit to be used as a public highway by Resolution declare the road or deviation to be a developmental road or part thereof and that upon publication in the *Government Gazette* of the Order of the Governor in Council confirming such Resolution such road or deviation shall thereupon be a developmental road or part thereof within the meaning of the Developmental Roads Act: And whereas the said Board has by Resolution declared the road on the land described in the schedule to such Resolution to be part of a developmental road: Now therefore His Excellency the Governor of the State of Victoria by and with the advice of the Executive Council thereof doth hereby confirm the said Resolution.

SHIRE OF YACKANDANDAH.

Resolution declaring Road on the Site taken for a New Developmental Road fit for use.

Whereas the site of the road the course of which is below set out was taken by the Board under the provisions of the Country Roads Acts for the purpose of constructing such new road which new road has now been laid out and formed on the same: And whereas the said Board (being the Country Roads Board incorporated under the said Acts) thinks that the road aforesaid is fit to be used as a public highway such Board at a meeting now holden acting under the authority conferred upon it by section 21 of the *Country Roads Act* 1915 (No. 2635) and section 5 of the *Developmental Roads Act* 1918 (No. 2944) doth by this present Resolution hereby declare the said new road the course of which is described in the schedule

hereto with the commencing and terminating points thereof respectively specified to be part of a developmental road within the meaning and for the purposes of the said Developmental Roads Act.

SCHEDULE.

Shire of Yackandandah.

7. *Dederang-Tawanga Road* (18957).—All that piece of land in the Parish of Dederang the boundaries of which are as follow:—Commencing at the north-western angle of allotment 9, section A, of that parish; thence by lines bearing respectively 152 deg. 1 min. 366.2 links, 29 deg. 19 min. 379.7 links, and 168 deg. 46 min. 357.8 links to the point of commencement. Also,

All that piece of land in the Parish of Dederang, the boundaries of which are as follow:—Commencing at the north-western angle of allotment 11 of the said parish; thence by lines bearing respectively 176 deg. 51 min. 217.6 links, 31 deg. 29 $\frac{1}{2}$ min. 209.8 links, 859 deg. 9 min. 93.9 links, and 256 deg. 39 min. 122.9 links to the point of commencement.

NOTE.—The route of the portions of the roadway above described is more particularly delineated and shown coloured red on survey plans number 1209 and 1202, lodged in the office of the Country Roads Board.

The common seal of the Country Roads Board was hereto affixed, at Melbourne, this eighteenth day of May. One thousand nine hundred and twenty-five, in the presence of—

(SEAL) W. CALDER, Chairman.
F. W. FRICKE, Member.
W. L. DALE, Secretary.

ORDER APPROVING OF A DEVIATION FROM A DEVELOPMENTAL ROAD IN THE SHIRES OF WOORAYL AND SOUTH GIPPSLAND.

WHEREAS the Country Roads Board constituted under the *Country Roads Act* 1915 (No. 2635) has represented to His Excellency the Governor in Council that it appears to it desirable that the deviation hereinafter referred to from the existing Dollar-Dumbalk road in the Shire of Woorayl (declared to be a developmental road under the Developmental Roads Act which declaration was confirmed by the Order in Council published in the *Government Gazette* of the 10th December, 1919, on page 2880) should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said first-mentioned Act has caused to be prepared a map plan and estimate showing the points between which and on and through what land the said deviation is proposed to be made and the cost of acquiring the land and constructing the said deviation: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said deviation: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

All that piece of land in the Parishes of Mirboo South and Dumbalk and being a roadway one chain or more in width, the eastern boundary of which commences at a point on the northern boundary of allotment 57 of the parish first named distant 90 deg. 0 min. 28.7 links from the north-western angle of the said allotment; thence south-easterly and south-westerly through that allotment, south-westerly along a Government road east of allotment 26, Parish of Dumbalk, continuing south-easterly and south-westerly along the Government road east of allotment 27, Parish of Dumbalk, south-westerly through allotment 57B, Parish of Mirboo South, across a Government road, south-westerly through allotment 27, Parish of Dumbalk, recrossing the said Government road, generally south-westerly through allotment 58A, Parish of Mirboo South, generally south-westerly through allotment 58B of the parish last named, southerly and south-westerly along a Government road, south-westerly through allotment 59A, Parish of Mirboo South, south-westerly along the Government road, south-westerly again through the said allotment 59A, south-westerly along the Government road and south-westerly through allotment 59A, Parish of Mirboo South, to a point on the western boundary of that allotment distant 39 deg. 5 min. 509 links and 359 deg. 55 min. 670 links from the south-western angle of the said allotment 59A.

NOTE.—The route of the portion of the roadway above described is more particularly delineated and shown coloured red on survey plan number 1684, lodged in the office of the Country Roads Board.

ORDER APPROVING OF A DEVIATION FROM A DEVELOPMENTAL ROAD IN THE SHIRE OF SOUTH GIPPSLAND.

WHEREAS the Country Roads Board constituted under the *Country Roads Act 1915* (No. 2635) has represented to His Excellency the Governor in Council that it appears to it desirable that the deviation hereinafter referred to from the existing Woorarra West road in the Shire of South Gippsland (declared to be a developmental road under the Developmental Roads Act which declaration was confirmed by the Order in Council published in the *Government Gazette* of the 3rd January, 1919, on page 18) should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said first-cited Act has caused to be prepared a map plan and estimate showing the points between which and on and through what land the said deviation is proposed to be made and the cost of acquiring the land and constructing the said deviation: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said deviation: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

All that piece of land in the Parish of Woorarra, and being a roadway one chain or more in width the western boundary of which commences at an angle in the northern boundary of allotment 9, section A, of the said parish distant 229 deg. 55 min. 228 links and 253 deg. 5 min. 227 links from the most northerly angle of the said allotment; thence generally south-easterly through that allotment and south-westerly and south-easterly through allotment 10, section A, to a point on the southern boundary of that allotment distant 270 deg. 8 min. 20 links from the south-eastern angle of the said allotment 10.

NOTE.—The route of the portion of the roadway above described is more particularly delineated and shown coloured red on survey plan number 1556, lodged in the office of the Country Roads Board.

ORDER APPROVING OF A DEVIATION FROM A DEVELOPMENTAL ROAD IN THE SHIRE OF SOUTH GIPPSLAND.

WHEREAS the Country Roads Board constituted under the *Country Roads Act 1915* (No. 2635) has represented to His Excellency the Governor in Council that it appears to it desirable that the deviation hereinafter referred to from the existing Boyes road in the Shire of South Gippsland (declared to be a developmental road under the Developmental Roads Act which declaration was confirmed by the Order in Council published in the *Government Gazette* of the 3rd September, 1919, on page 2011) should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said first-cited Act has caused to be prepared a map plan and estimate showing the points between which and on and through what land the said deviation is proposed to be made and the cost of acquiring the land and constructing the said deviation: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said deviation: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

All that piece of land in the Parish of Doomburrin, the boundaries of which are as follow:—Commencing at a point on the northern boundary of lot 19 on plan of subdivision number 4473, lodged in the Office of Titles, and being part of allotment 26 of the said parish, the said point being distant 79 deg. 45 min. 100 links from the north-western angle of the said lot 19; thence by lines bearing respectively 79 deg. 45 min. 104.6 links, 152 deg. 45 min. 535 links, 314 deg. 33 min. 320 links, and 332 deg. 45 min. 261.5 links to the point of commencement, which said piece of land is particularly delineated and shown coloured red on survey plan number 1686, lodged in the office of the Country Roads Board.

ORDER APPROVING OF A DEVIATION FROM A DEVELOPMENTAL ROAD IN THE SHIRE OF OMEO.

WHEREAS the Country Roads Board constituted under the *Country Roads Act 1915* (No. 2635) has represented to His Excellency the Governor in Council that it appears to it desirable that the deviation hereinafter referred to from the existing Brookville road in the Shire of Omeo (declared to be a developmental road under the Developmental Roads Act which declaration was confirmed by the Order in Council published in the *Government Gazette* of the 28th September, 1921, on page 3415) should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said first-cited Act has caused to be prepared a map

plan and estimate showing the points between which and on and through what land the said deviation is proposed to be made and the cost of acquiring the land and constructing the said deviation: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said deviation: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

All that piece of land in the Parish of Tongio Mungie West and being a roadway generally one and a half chains wide, the eastern boundary of which commences at an angle in the northern boundary of allotment 8, section 20, of the said parish formed by the intersection of lines bearing 191 deg. 15 min. and 33 deg. 8 min.; thence westerly, generally southerly, and westerly through that allotment westerly, south-westerly, and south-easterly through allotment 15, and generally south-easterly through allotment 8, section 20, to a point on the southern boundary of that allotment distant 90 deg. 44 min. 1,140 links from the south-western angle of the said allotment 8.

NOTE.—The route of the portion of the roadway above described is more particularly delineated and shown coloured red on survey plan number 1687, lodged in the office of the Country Roads Board.

ORDER APPROVING OF A DEVIATION FROM A DEVELOPMENTAL ROAD IN THE SHIRE OF ALBERTON.

WHEREAS the Country Roads Board constituted under the *Country Roads Act 1915* (No. 2635) has represented to His Excellency the Governor in Council that it appears to it desirable that the deviation hereinafter referred to from the existing Whitelaw's Track road in the Shire of Alberton (declared to be a developmental road under the Developmental Roads Act which declaration was confirmed by the Order in Council published in the *Government Gazette* of the 23rd July, 1919, on page 1665) should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said first-cited Act has caused to be prepared a map plan and estimate showing the points between which and on and through what land the said deviation is proposed to be made and the cost of acquiring the land and constructing the said deviation: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said deviation: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

All that piece of land in the Parish of Bulga and being a roadway 50 links wide, the eastern boundary of which commences at a point on the northern boundary of allotment 1a, section C, of the said parish distant 286 deg. 39 min. 191 links and 354 deg. 3 min. 9 links from the north-eastern angle of the said allotment; thence generally southerly through that allotment to a point on the southern boundary thereof distant 340 deg. 32 min. 506 links from the south-eastern angle of the said allotment.

NOTE.—The route of the portion of the roadway above described is more particularly delineated and shown coloured red on survey plan number 1681, lodged in the office of the Country Roads Board.

ORDER APPROVING OF A NEW DEVELOPMENTAL ROAD IN THE SHIRE OF ORBOST.

WHEREAS the Country Roads Board constituted under the *Country Roads Act 1915* (No. 2635) has represented to His Excellency the Governor in Council that it appears to it desirable that a new developmental road in the Shire of Orbost should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said cited Act has caused to be prepared a map plan and estimate showing the points between which and on and through what land the said new road is proposed to be made and the cost of acquiring the land and constructing the said new road: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said new road: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

Orbost-Delegate Road in the Shire of Orbost.—All that piece of land in the Parish of Wat Wat, and being a roadway one chain or more in width, the western boundary of which commences at a point on the western boundary of allotment 1 of the said parish distant 8 deg. 10 min. 248 links from the south-western angle of the said allotment; thence south-easterly through that allotment south-easterly, southerly, and south-

westerly through allotment 5, across a Government road, north-westerly and south-westerly along the existing road and through allotment 4, and generally southerly through allotment 2 to an angle in the existing road distant 98 deg. 8 min. 2,062 links, 321 deg. 22 min. 322 links, and 347 deg. 38 min. 333 links from the south-western angle of the said allotment 2.

NOTE.—The route of the portion of the roadway above described is more particularly delineated and shown coloured red on survey plan number 1685, lodged in the office of the Country Roads Board.

ORDER APPROVING OF A DEVIATION FROM A MAIN ROAD IN THE SHIRE OF ALBERTON.

WHEREAS the Country Roads Board constituted under the *Country Roads Act 1915* (No. 2635) has represented to His Excellency the Governor in Council that it appears to it desirable that the deviation hereinafter referred to from the existing Boolarra-Welshpool road in the Shire of Alberton (declared to be a main road under the said Act which declaration was confirmed by the Order in Council published in the *Government Gazette* of the 14th January, 1914, on page 91) should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said cited Act has caused to be prepared a map plan and estimate showing the points between which and on and through what land the said deviation is proposed to be made and the cost of acquiring the land and constructing the said deviation: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said deviation: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

All that piece of land in the Parish of Woorarra, and being a roadway one chain or more in width, the eastern boundary of which commences at a point on the southern boundary of allotment 21, section D, of the said parish distant 270 deg. 5 min. 457 links from the south-eastern angle of the said allotment; thence north-easterly, generally north-westerly, and north-easterly through that allotment to a point on the northern boundary of the said allotment 21, distant 270 deg. 5 min. 1,286.5 links from the north-eastern angle of that allotment.

NOTE.—The route of the portion of the roadway above described is more particularly delineated and shown coloured red on survey plan number 1682, lodged in the office of the Country Roads Board.

And the Honorable George Louis Goudie, His Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

DEPARTMENT OF LANDS AND SURVEY.

Land Act 1915, Section 303.

UNUSED AND UNMADE ROADS CLOSED.

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT:

His Excellency the Governor of Victoria.	
Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

IN pursuance of the provisions of section 303 of the *Land Act 1915* (No. 2676), His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth by this Order direct that the unused and unmade roads referred to hereunder be closed, viz.:—

Parish of Carwarp, County of Karkaroc, being the road hereinafter described, viz.:—Commencing at the north-east angle of allotment 6; bounded thence by said allotment bearing S. 79 deg. 3 min. W. 79 links and N. 76 deg. 53 min. W. 6,501 6-10 links; and thence by lines bearing N. 76 deg. 23 min. E. 444 6-10 links, S. 76 deg. 53 min. E. 6,062 links, N. 79 deg. 3 min. E. 75 links, and S. 0 deg. 6 min. E. 203 6-10 links to the commencing point.—(C.473b(1), C.473a) (91883/22).

Parish of Gampoia, County of Borung; Commencing at a point bearing S. 19 deg. 20 min. E. 1,046 links from the south-east angle of the Gravel Reserve in allotment 80; bounded thence by a 3-chain road bearing S. 19 deg. 20 min. E. 106 links, by lines bearing west 1,952 links, south 4,388 links, west 100 links, north 4,488 links, and east 2,017 links to the commencing point. Also (2) the road lying to the south of and adjoining the said Gravel Reserve.—(G.156(2), L.P. 143) (040/121).

Parish of Gerahmin, County of Karkaroc: Commencing at a point bearing N. 89 deg. 58 min. E. 3,896 links and S. 73 deg. 21 min. W. 1,049 links from the south-west angle of allotment 46; bounded thence by lines bearing N. 89 deg. 58 min. E. 1,049 links, S. 73 deg. 21 min. W. 4,729 links, N. 87 deg. 13 min. W. 2,752 5-10 links, S. 78 deg. 10 min. W. 3,065 links, N. 55 deg. 5 min. E. 765 links, N. 78 deg. 10 min. E. 2,400 links, S. 87 deg. 13 min. E. 2,739 5-10 links, and N. 73 deg. 21 min. E. 3,673 links to the commencing point.—(G.219(1), G.219b) (M.25498).

And the Honorable A. Downward, His Majesty's Commissioner of Crown Lands and Survey for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

UNUSED AND UNMADE ROAD CLOSED

Closer Settlement Act 1915, Section 109.

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT:

His Excellency the Governor of Victoria.	
Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

IN pursuance of the provisions of section 109 of the *Closer Settlement Act 1915* (No. 2629), His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth by this Order direct that the unused and unmade roads referred to hereunder be closed, viz.:—

Parish of Coleraine, County of Dundas, being the road lying between the Quarry Reserve, allotments 27A, 28A, 29A, 30A, and 31A, and allotments 28, 29, 30, and 31.—(C.300k(2) (C.S.9678).

And the Honorable A. Downward, His Majesty's Commissioner of Crown Lands and Survey for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.

Water Acts.

STANHOPE IRRIGATION AND WATER SUPPLY DISTRICT.

PORTION OF DISTRICT PROCLAIMED AN "URBAN DIVISION."

PROCLAMATION

By His Excellency Colonel the Right Honorable George Edward John Mowbray, Earl of Stradbroke, K.C.M.G., C.B., C.V.O., C.B.E., Aide-de-Camp to His Majesty the King; Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

UNDER the powers conferred by the Water Acts and all other powers enabling me in that behalf, I, the Governor of the State of Victoria, with the advice of the Executive Council thereof, do hereby proclaim—

That that portion of the Stanhope Irrigation and Water Supply District included within the boundaries set out and described hereunder shall be and become an "Urban Division" for the purposes of the said Acts, and shall be known as Stanhope Urban Division.

BOUNDARIES OF STANHOPE URBAN DIVISION.

Commencing at the south-western angle of allotment 20b, section E, Parish of Girgarre; thence by a line bearing west to the centre line of the Rushworth to Girgarre railway; thence northerly by that railway to a point in line with the northern boundary of the Township of Stanhope; thence easterly by a line and that boundary to a point in line with the eastern boundary of allotment 10, section 5, of that township; thence southerly by a line and the western boundary of the road forming the eastern boundaries of sections 5, 4, and 3 of the said township to the south-eastern angle of allotment 6 of said section 3; thence by a line bearing 170 deg. 11 min. to the northern boundary of allotment 21, section E, of the said parish; thence westerly by a road to the north-eastern angle of said allotment 20b; thence southerly by the eastern boundary of that allotment to its south-eastern angle; thence south-westerly by the southern boundary of that allotment to the point of commencement.

The boundaries set out and described in the foregoing are shown on a plan approved by the Governor in Council and deposited in the office of the State Rivers and Water Supply Commission, Treasury Gardens, Melbourne.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this second day of June, in the year of our Lord One thousand nine hundred and twenty-five, and in the sixteenth year year of the reign of His Majesty King George V.

(L.S.)

STRADBROKE.

By His Excellency's Command,

JOHN ALLAN,
Minister of Water Supply.

GOD SAVE THE KING!

**Water Acts,
ROCHESTER IRRIGATION AND WATER SUPPLY
DISTRICT.
PORTION OF DISTRICT PROCLAIMED AN "URBAN DIVISION."**

PROCLAMATION

By His Excellency Colonel the Right Honorable George Edward John Mowbray, Earl of Stradbroke, K.C.M.G., C.B., G.V.O., C.B.E., Aide-de-Camp to His Majesty the King; Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

UNDER the powers conferred by the Water Acts and all other powers enabling me in that behalf, I, the Governor of the State of Victoria, with the advice of the Executive Council thereof, do hereby proclaim:—

That that portion of the Rochester Irrigation and Water Supply District included within the boundaries set out and described hereunder shall be and become an "Urban Division" for the purposes of the said Acts, and shall be known as Lockington Urban Division.

Boundaries of Lockington Urban Division.

Commencing at the north-eastern angle of allotment 6, section 8, Township of Bamawm, Parish of Bamawm; thence southerly by the eastern boundaries of sections 8, 9, and 10 of that township to the southern boundary of said section 10; thence westerly by that boundary and southerly by the eastern boundary of section 12 to the northern boundary of Barton-street; thence easterly by that boundary to the eastern boundary of Wills-street; thence southerly by that boundary to the north-western angle of allotment 1, section 2; thence easterly by the northern boundary of that allotment to its north-eastern angle; thence southerly by the eastern boundary of said section 2, and a line in continuation of that boundary to the northern boundary of the channel reserve along the northern boundary of Bamawm-road, all in the township of Bamawm; thence easterly by that boundary to a point in allotment 17, section A (Bamawm Closer Settlement Estate), Parish of Bamawm, due north of a point in the southern boundary of Bamawm-road, distant 132 feet (easterly) from the north-eastern angle of lot 25 on lodged plan of subdivision No. 9737; thence by a line bearing south to the southern boundary of Archibald-street shown on the said plan of subdivision; thence westerly by that boundary to the

western boundary of allotment 174 of the said parish; thence by a line bearing 270 deg. 2 min. to the eastern boundary of allotment 175A of that parish; thence northerly by that boundary to a point distant 400 links (southerly) from the north-eastern angle of said allotment 175A; thence by lines bearing respectively west 250 links and north 400 links to the northern boundary of said allotment 175A; thence westerly by that boundary to a point in line with the western boundary of George-street, shown on lodged plan of subdivision No. 6674; thence northerly by a line and that boundary to the northern boundary of King-street in the same subdivision; thence easterly by that boundary to the western boundary of the right-of-way shown on lodged plan of subdivision No. 9700; thence northerly by that boundary to the north-western angle of lot 9 on that plan of subdivision; thence westerly for a distance of about 175 links by the southern boundary of the sale yards adjoining said lot 9 to the south-western angle of those sale yards; thence northerly by a line to the south-western angle of lot 10 on the last-mentioned plan of subdivision; thence by lines bearing respectively 23 deg. 49 min. 614 links and 113 deg. 49 min. about 551.5 links to the western boundary of Market-street; thence easterly by a line to a point in the eastern boundary of the channel reserve along the western boundary of Hopetoun-street, in line with the northern boundary of allotment 9, section 5, of the said township; thence northerly by the last-mentioned eastern boundary to a point in line with the northern boundary of allotment 1, section 6, of that township; thence easterly by a line and the northern boundaries of sections 6, 7, and 8 of the said township to the point of commencement.

The boundaries set out and described in the foregoing are shown on a plan approved by the Governor in Council and deposited in the office of the State Rivers and Water Supply Commission, Treasury Gardens, Melbourne.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this second day of June, in the year of our Lord, One thousand nine hundred and twenty-five, and in the sixteenth year of the reign of His Majesty King George V.

(L.S.)

STRADBROKE.

By His Excellency's Command,

JOHN ALLAN,

Minister of Water Supply.

GOD SAVE THE KING!

Land Act 1915.

AREAS OF LANDS COMPRISED IN CERTAIN CLASSES INCREASED AND DIMINISHED

PROCLAMATION

By His Excellency Colonel the Right Honorable George Edward John Mowbray, Earl of Stradbroke, K.C.M.G., C.B., G.V.O., C.B.E., Aide-de-Camp to His Majesty the King; Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

WHEREAS by the *Land Act 1915* it is amongst other things enacted that the Governor in Council may, by Proclamation to be published in the *Government Gazette*, at any time increase or diminish the area of land comprised in any of the classes mentioned in Part I., Division 1, section 5, of the said *Land Act 1915*, but that the area of lands which may be sold by auction (Class 6) shall not be increased except as in certain cases in the said Act provided: Now therefore I, the Governor of the State of Victoria in the Commonwealth of Australia, by and with the advice of the Executive Council of the said State, and in accordance with the provisions of sections 94 and 117 of the *Land Act 1915* aforesaid, do hereby increase or diminish (as the case may be) the areas of Crown lands comprised in Classes 2, 3, 4, and 7 respectively of the classes mentioned in section 5 of the *Land Act 1915* aforesaid to the extent set forth in the subjoined Schedules (that is to say):—

Schedules referred to.

CLASS INCREASED.

County	Parish	Allotment	Area			Class	Description
			A.	R.	P.		
Croajlong	Wat Wat	15	1,280	0	0	3	

CLASSES DIMINISHED OR INCREASED.

County	Parish	Allotment	Area	Diminished.		Increased.		Description
				Class		Class		
				A.	R.	P.	A.	
Benambra	Granya	18, sec. 7	134	0	0	3	4	
	Blackwood	42, sec. B	20	0	0	7	2	

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twenty-sixth day of May, in the year of our Lord One thousand nine hundred and twenty-five, and in the sixteenth year of the reign of His Majesty King George V.

(L.S.)

STRADBROKE

By His Excellency's Command,

A. DOWNWARD,

Commissioner of Crown Lands and Survey.

GOD SAVE THE KING!

APPROACHING LAND SALES.

SALES of Crown Lands in Fee Simple to be held at the under-mentioned places and dates, viz. :-

	No. of Gazette.
Ballarat—Tuesday, 23rd June, 1925	66
Colac—Thursday, 25th June, 1925	73
Foster—Wednesday, 17th June, 1925	60
Heathcote—Friday, 3rd July, 1925	69
Koo wee-rup—Wednesday, 10th June, 1925	57
Seymour—Friday, 26th June, 1925	60
Stawell—Tuesday, 23rd June, 1925	66
Woodend—Thursday, 2nd July, 1925	69

Lands and Survey Office, Melbourne.

Closer Settlement Act 1915 (as amended).

SALE OF CROWN LANDS IN FEE-SIMPLE BY PUBLIC AUCTION.

A SALE of the undermentioned Crown lands in fee-simple by PUBLIC AUCTION will be held at the AUCTION ROOMS of Messrs. J. G. JOHNSTONE & CO. PTY. LTD., MURRAY-STREET, COLAC, on THURSDAY, 25th JUNE, 1925, at TWELVE o'clock noon. To be conducted by Mr. W. H. BURNS, Crown Lands Department. Auctioneers: Messrs. J. G. JOHNSTONE & Co. PTY. LTD.

The lands will be sold in fee-simple, subject to conditions which will be read at the sale.

A deposit of 5 per cent. of the purchase money of each lot will be payable to the Officer conducting the sale. The balance of the purchase money will be payable in 40 equal half-yearly instalments, together with interest calculated on the unpaid balance at 5 per cent. per annum.

A purchaser may pay up the full balance at any time, prior to the due date, with interest to the date of payment only, or may transfer his interest in the purchase (prior to the final payment) on payment of a fee of Ten shillings.

No buildings or other improvements to be removed without previous written consent of the Closer Settlement Board. All buildings to be insured in the Board's favour.

Immediate possession. No residence conditions. Crown grants on completion of purchases.

PARISH OF DREEMTE, COUNTY OF GRENVILLE.

Lot 1. Area 100a. 1r. 25p., allotment 49c, recently held by E. Norman; situated on Lake Corangamite frontage, 4 miles west of Alvie R.S. Suitable for dairying. State school and cheese factory within 3 miles.

Improvements.—Four roomed w.b. house and two iron tanks, in good order; milking shed, separator-room, piggery, wind-mill, well, tank, troughs, and 217 chains of fencing.

PARISH OF BARWONGEMOONG, COUNTY OF POLWAERTL.

Lot 2. Area 204a. 1r. 23p., allotments 19b and 19d, situated ½ mile west of Laver's Hill R.S. Hilly country, suitable for dairying and cultivation when cleared up. Improvements consist of 130 chains of fencing, five-roomed w.b. house, two tanks, cowshed, and stable.

The land requires improvement in the way of clearing, &c., to render it fully productive.

Plans, showing the land, may be inspected at the office of the Auctioneers, or at Crown Lands Inquiry Office, Treasury Gardens, Melbourne.

A. DOWNWARD,

Commissioner of Crown Lands and Survey.

Melbourne, 1st June, 1925.

SALE OF CROWN LANDS BY PUBLIC AUCTION.

TENDERS will be received at the Crown Lands Office, Melbourne, until Noon on Wednesday, 17th June, 1925, from licensed auctioneers who may be willing to undertake the sale by auction of the fee-simple or any less estate of Crown lands to be held at the undermentioned places during the financial year of 1925-1926.

Tenderers must specify the position of the premises on which they propose to hold the sales, and the rate (if any) per centum of the commission to be charged.

The services of a licensed auctioneer on the occasion of each sale will be required, and, in the event of a successful tenderer being unable to attend such sale, he must provide a substitute.

The receipt of money and the preparation of accounts will be undertaken by the officers of the Treasury.

The contractors will be required to conform strictly to the conditions of the Land Act and the Regulations.

Full information can be obtained on application to the Crown Lands Office, Melbourne, or at the District Survey Offices.

The lowest or any tender will not necessarily be accepted.

Alexandra	Hamilton	Rochester
Ararat	Inglewood	Rushworth
Avoca	Kaniva	Rutherglen
Ballaarat	Kerang	Sale
Benalla	Korumburra	Sea Lake
Bairnsdale	Kyabram	Seymour
Beechworth	Kyneton	St. Arnaud
Bendigo	Leongatha	Stawell
Birchip	Maffra	Shepparton
Boort	Maldon	Swan Hill
Bright	Maryborough	Tallangatta
Camperdown	Manangatang	Tatura
Charlton	Mansfield	Terang
Chiltern	Melbourne	Traralgon
Castlemaine	Merbein	Tungamah
Casterton	Mildura	Ultima
Cobden	Minyip	Underbool
Colac	Mortlake	Warragul
Coleraine	Murrayville	Warrambool
Corryong	Nathalia	Wangaratta
Daylesford	Nhill	Wonthaggi
Dimboola	Numurkah	Wodonga
Dunolly	Orbost	Woomelang
Donald	Ouyen	Warracknabeal
Echuca	Omeo	Wedderburn
Edenhope	Piangil	Wycheproof
Euroa	Port Fairy	Yackandandah
Foster	Portland	Yarram
Geelong	Rainbow	Yarrowonga
Heathcote	Red Cliffs	Yea.
Horsham		

A. DOWNWARD,

Commissioner of Crown Lands and Survey.

Office of Lands and Survey,

Melbourne, 20th May, 1925.

PROPOSED REVOCATION OF THE TEMPORARY RESERVATION OF LANDS.

IN pursuance of the provisions of the Land Act 1915, notice is hereby given that it is the intention of the Governor in Council to revoke the temporary reservation of the lands hereinafter referred to, viz. :-

The following Notice was gazetted 1^o on 20th May, 1925, pursuant to Order of the 12th May, 1925.

LEONGATHA.—The temporary reservation, by Order in Council of the 12th December, 1923, of 1 rood, being allotments 7 and 8 of section 17, Township of Leongatha, as a site for a Mechanics' Institute.—(L.167b(2) (Rs.1852).

The following Notices were gazetted 1^o on 3rd June, 1925, pursuant to Orders of the 26th May, 1925.

EMBERTON.—The temporary reservation by Order in Council of the 4th August, 1873, of 1 acre 2 roods of land in the Parish of Emberton, as a site for State School purposes, is about to be revoked.—(E.49(2) (C.75489).

GUILDFORD.—The temporary reservation by Order in Council of the 25th January, 1887, of 3 roods 13 perches of land in the Parish of Guildford, as a site for Watering purposes, is about to be revoked.—(G.145(7) (W.46696).

KARUP KARUP.—The temporary reservation by Order in Council of the 16th February, 1874, of 5 acres of land in the Parish of Karup Karup, as a site for State School, is about to be revoked.—(K.161(2) (C.75528).

A. DOWNWARD,

Commissioner of Crown Lands and Survey.

Department of Lands and Survey, Melbourne.

PROPOSED REVOCATION AS TO PART OF THE TEMPORARY RESERVATION OF LANDS.

IN pursuance of the provisions of the Land Act 1915, notice is hereby given that it is the intention of the Governor in Council to revoke the temporary reservation of the lands hereinafter referred to, viz. :-

The following Notices were gazetted 1^o on 20th May, 1925, pursuant to Order of the 12th May, 1925.

WHITFIELD.—The temporary reservation, by Order in Council of the 26th October, 1903, of 1 acre of land in the Parish of Whitfield, being part of allotment 50 of section 3, as a site for a State School, so far as regards the portion thereof hereinafter described, viz. :- 2 perches. Commencing at a point bearing

N. 49 deg. 52 min. E. 210 links and N. 38 deg. 32 min. E. 139 links from the south angle of the said State School site; bounded thence by a line bearing N. 23 deg. 16 min. W. 68 links; and thence by roads bearing S. 65 deg. E. 62 links and S. 38 deg. 32 min. W. 46 links to the commencing point.—(W.317⁽⁴⁾) (C.75413).

YARROCK.—The temporary reservation, by Order in Council of the 8th December, 1890, of 96 acres 1 rood 10 perches of land in the Parish of Yarrock as a site for Water Supply purposes, revoked as to part by Order of the 14th August, 1923, so far as regards the portion thereof hereinafter described, viz.:—37 acres 3 roods 11 perches: Commencing at the south-east angle of allotment 30; bounded thence by said allotment bearing N. 0 deg. 19 min. W. 2,500 links, by that allotment and a line bearing N. 89 deg. 41 min. E. 1,599 links, by lines bearing S. 0 deg. 19 min. E. 1,794 links, S. 89 deg. 41 min. W. 308 links, and S. 0 deg. 38 min. E. 706 links; and thence by allotment A bearing S. 89 deg. 41 min. W. 1,295 links to the commencing point.—(Y.104⁽³⁾) (2258/121, Rs.2822).

YEHRIIP.—The temporary reservation, by Order in Council of the 13th January, 1913, of 12 acres 1 rood 16 perches of land in the Parish of Yehrip, being part of allotment 27r (now allotment 27t), as a site for Supply of Gravel, so far as regards the portion thereof hereinafter described, viz.:—1 acre 0 roods 12 perches: Commencing at the north-west angle of allotment 27s; bounded thence by said allotment bearing south 213 5-10 links, by lines bearing S. 88 deg. 50 min. W. 493 links and north 223 5-10 links; and thence by a road bearing east 493 links to the commencing point.—(Y.83⁽³⁾) (Rs.1669, 046/129).

The following Notices were gazetted to on 3rd June, 1925, pursuant to Order of the 26th May, 1925.

OUYEN.—The temporary reservation, by Order in Council of the 20th March, 1917, of 83 acres 3 roods 32 perches of land in the Township of Ouyen as a site for Railway purposes, is about to be revoked so far as regards the portion thereof hereinafter described, viz.:—10 acres 7 perches, Township and Parish of Ouyen: Commencing at a point bearing S. 2 deg. 22 min. E. 100 links from the south-east angle of allotment 14 of section 18, Township of Ouyen; bounded thence by lines bearing S. 2 deg. 22 min. E. 855 links, S. 87 deg. 38 min. W. 1,305 links, N. 4 deg. 46 min. W. 400 links, and N. 47 deg. 21 min. E. 705 links; and thence by a road bearing N. 87 deg. 38 min. E. 784 links to the commencing point.—(O.22⁽¹⁾), O.22a⁽¹⁾ (Rs.1437, C.73870).

SANDHURST.—The temporary reservation, by Order in Council of the 24th August, 1863 (*vide Government Gazette*, 1863, page 1925), of 24 acres 20 perches of land at Sandhurst, as a site for Acclimatization purposes, is about to be revoked so far as regards the portion thereof hereinafter described, viz.:—1 acres 1 rood 9 perches, City of Bendigo, Parish of Sandhurst, County of Bendigo: Commencing at a point bearing S. 58 deg. 9 min. E. 250 3-10 links from the north angle of the Acclimatization Reserve; bounded thence by Scott-street bearing S. 58 deg. 9 min. E. 101 links, by lines bearing S. 23 deg. 44 min. W. 447 7-10 links, S. 2 deg. 42 min. E. 270 2-10 links, S. 31 deg. 14 min. W. 265 links and S. 17 deg. 36 min. W. 323 5-10 links, by Hamelin-street bearing N. 58 deg. 4 min. W. 103 2-10 links; and thence by lines bearing N. 17 deg. 36 min. E. 316 1-10 links, N. 31 deg. 14 min. E. 247 9-10 links, N. 2 deg. 42 min. W. 263 2-10 links and N. 23 deg. 44 min. E. 485 6-10 links to the commencing point.—(S.372⁽¹⁷⁾) (C.73802).

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Department of Lands and Survey, Melbourne.

LAND TEMPORARILY RESERVED FROM SALE, ETC.

IN pursuance of the provisions of the *Land Act* 1915, notice is hereby given that His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, has, by Orders made on the 26th day of May, 1925, reserved, temporarily, and has also excepted from occupation for mining purposes or for residence or business under any miner's right or business licence the land hereinafter described:—

HUNTLY.—Site for Public purposes (sewerage).—10 acres 29 perches, Parish of Huntly, County of Bendigo: Commencing at the south-west angle of 18a of section 29; bounded thence by a road bearing N. 79 deg. 45 min. W. 504 links and N. 75 deg. 16 min. W. 209 links, by the gravel reserve bearing N. 21 deg. 52 min. W. 1,560 links, by allotment 17a bearing N. 21 deg. 52 min. W. 700 links, by allotment 18 bearing S. 89 deg. 11 min. E. 700 links and S. 81 deg. 49 min. E. 8 deg. 14 min. W. 948 5-10 links and S. 81 deg. 49 min. E. 798 5-10 links; and thence by allotment 18a bearing S. 8 deg. 14 min. W. 517 links to the commencing point.—(H.107⁽⁵⁾) (C.73802).

SANDHURST.—Site for Public purposes (sewerage).—3 acres 21 perches, Parish of Sandhurst, County of Bendigo: Commencing at a point bearing N. 81 deg. 6 min. W. 100 links

and N. 8 deg. 54 min. E. 343 5-10 links from the south-west angle of allotment 87a; bounded thence by lines bearing N. 35 deg. 45 min. W. 1,102 7-10 links and N. 15 deg. 17 min. W. 662 links, by a road bearing S. 75 deg. 30 min. E. 77 1-10 links and S. 79 deg. 45 min. E. 147 5-10 links, by lines bearing S. 15 deg. 17 min. E. 490 links and S. 35 deg. 45 min. E. 879 9-10 links; and thence by a road bearing S. 8 deg. 54 min. W. 281 2-10 links to the commencing point.—(S.371⁽¹⁰⁾) (C.73802).

BENDIGO.—Sites for Public purposes (sewerage).—2 roods 38 perches, City of Bendigo, Parish of Sandhurst, County of Bendigo: Commencing at the east angle of allotment 2 of section F17; bounded thence by said allotment bearing N. 51 deg. 54 min. W. 190 5-16 links, by lines bearing N. 45 deg. 19 min. E. 99 8-10 links, N. 17 deg. 39 min. E. 295 8-10 links, N. 9 deg. 37 min. W. 220 2-10 links, S. 57 deg. 20 min. E. 135 3-10 links, S. 9 deg. 37 min. E. 161 5-10 links, S. 17 deg. 39 min. W. 294 9-10 links, and S. 56 deg. 32 min. E. 61 4-10 links; and thence by Kennewell-street bearing S. 28 deg. 52 min. W. 170 8-10 links to the commencing point.

16 perches, City of Bendigo: Commencing at the south angle of allotment 1 of section F17; bounded thence by Kennewell-street bearing S. 47 deg. 19 min. W. 58 links, by allotment 3 bearing N. 58 deg. 9 min. W. 124 2-10 links, by a line bearing N. 33 deg. 14 min. E. 94 6-10 links; and thence by allotment 1 bearing S. 42 deg. 41 min. E. 144 9-10 links to the commencing point.

1 rood 2 perches, City of Bendigo: Commencing at the east angle of allotment 3 of section F14; bounded thence by a line bearing S. 5 deg. 22 min. E. 397 links, by the cemetery reserve bearing N. 47 deg. 15 min. W. 149 8-10 links, by a line bearing N. 5 deg. 22 min. W. 240 5-10 links; and thence by allotment 3 bearing S. 45 deg. 27 min. E. 67 4-10 links and N. 24 deg. 57 min. E. 114 links to the commencing point.

3 roods 7 perches, City of Bendigo: Commencing at a point bearing S. 51 deg. 1 min. W. about 1,050 links from the intersection of the south-east side of Holdsworth-road and the north-west side of the permanent reserve along the Bendigo Creek; bounded thence by a line bearing S. 30 deg. 53 min. W. 892 links, by Long Gully bearing north-westerly 123 links, by a line bearing N. 30 deg. 53 min. E. 700 links; and thence by Holdsworth-road bearing S. 51 deg. 1 min. E. 290 5-10 links to the commencing point.

2 acres 3 roods 7 perches, City of Bendigo: Commencing at the north angle of allotment 57 of section 1; bounded thence by a line bearing N. 9 deg. 13 min. W. 100 links, by the south bank of Long Gully bearing easterly to the west boundary of the permanent reserve along Bendigo Creek, by that reserve bearing S. 28 deg. 44 min. W. to a point in line with the north-east boundary of allotment 57; and thence by that line and allotment 57 bearing N. 56 deg. 7 min. W. 650 links to the commencing point.

2 acres 34 perches, City of Bendigo: Commencing at the north-east angle of allotment 57 of section 1; bounded thence by lines bearing S. 56 deg. 7 min. E. 100 4-10 links, S. 28 deg. 37 min. W. 256 links, S. 25 deg. 57 min. W. 1,463 4-10 links, N. 55 deg. 50 min. W. 169 2-10 links; and thence N. 28 deg. 37 min. E. 1,713 3-10 links to the commencing point.

3 roods, City of Bendigo: Commencing at the north-east angle of allotment 26 of section E; bounded thence by lines bearing N. 76 deg. 52 min. E. 51 links and N. 21 deg. 54 min. E. 372 links, by allotment 407 bearing S. 81 deg. 37 min. E. 207 links, by the permanent reserve along Bendigo Creek bearing S. 28 deg. 44 min. W. 605 links and S. 29 deg. 59 min. W. 76 links; and thence by allotments 26a and 26 bearing N. 13 deg. 8 min. W. 279 links to the commencing point.

2 roods 31 perches, City of Bendigo: Commencing at the north-east angle of allotment 26a of section E; bounded thence by said allotment bearing N. 50 deg. 56 min. W. 103 links, by a line bearing N. 29 deg. 59 min. E. 468 links, by allotment 26a bearing N. 76 deg. 52 min. E. 166 links, by the permanent reserve along Bendigo Creek bearing S. 29 deg. 59 min. W. 700 links and S. 34 deg. 3 min. W. 375 links; and thence by allotment 26a bearing N. 31 deg. 41 min. E. 476 links to the commencing point.

19 perches, city of Bendigo: Commencing at the north-east angle of allotment 389 of section E; bounded thence by the railway reserve bearing S. 27 deg. 30 min. E. 112 links, by a line bearing S. 35 deg. 14 min. W. 66 9-10 links, by allotment 373 bearing N. 30 deg. 58 min. W. 80 6-10 links; and thence by allotment 389 bearing N. 17 deg. 48 min. E. 89 links to the commencing point.

3 perches, City of Bendigo: Commencing at a point bearing S. 65 deg. 47 min. W. 159 7-10 links from the most southerly angle of allotment 365 of section E; bounded thence by a line bearing S. 26 deg. 59 min. W. 81 7-10 links; and thence by allotment 364 bearing N. 34 deg. 16 min. W. 52 links and N. 65 deg. 47 min. E. 72 3-10 links to the commencing point.

12 perches, City of Bendigo: Commencing at the south-west angle of allotment 364 of section E; bounded thence by said allotment bearing S. 75 deg. 17 min. E. 58 links, by a line bearing S. 26 deg. 58 min. W. 274 links; and thence by allotments 1, 2, 3, and 4 of section E bearing N. 14 deg. 43 min. E. 267 links to the commencing point.

11 perches, City of Bendigo: Commencing at the south angle of allotment 312 of section E; bounded thence by said allotment and a line bearing N. 35 deg. 26 min. E. 297 links; thence by a line bearing S. 26 deg. 58 min. W. 304 links; and thence by Nolan-street bearing N. 48 deg. 33 min. W. 45 links to the commencing point.—S.372(7) (15) (14) (C.73502).

FOOTSCRAY.—Site for a State School.—1 acre 2 roods 18 perches, City of Footscray, Parish of Cut-paw-paw, County of Bourke: Commencing at the north-west angle of the State School site, being allotment 3 of section 9A; bounded thence by said site bearing S. 27 deg. 24 min. W. 283 links and S. 79 deg. 5 min. E. 548 links, by Hyde-street bearing S. 10 deg. 55 min. W. 150 links, by the State school, allotments 3, 2, and 1 of section 9B bearing N. 78 deg. 21 min. W. 598 links, by allotment 1 bearing S. 28 deg. 3 min. W. 134 links and S. 78 deg. 42 min. E. 187 links, by allotment 2 bearing S. 11 deg. 18 min. W. 129 links, by Smith-street bearing N. 78 deg. 12 min. W. 225 links; and thence by lines bearing N. 22 deg. 37 min. W. 98 5-10 links, N. 28 deg. 23 min. E. 618 links, and S. 79 deg. 5 min. E. 79 links to the commencing point.—(P.19(2) (Rs.3111. C.75463).

KORKUPERRIMUL.—Site for Public purposes.—2 acres, being allotment 2F of section 1, Parish of Korkuperrimul, County of Bourke: Commencing at a point bearing N. 64 deg. 5 min. W. 689 links from the south-east angle of allotment 2C; bounded thence by allotment 2E bearing N. 64 deg. 5 min. W. 400 links; and thence by lines bearing N. 6 deg. 30 min. E. 530 links, S. 64 deg. 5 min. E. 400 links, and S. 6 deg. 30 min. W. 530 links to the commencing point.—(K.69(2) (Rs.1620).

MORTLAKE.—Site for Municipal purposes.—2 roods 10 perches, being allotment 12 of section 20, Town of Mortlake, Parish of Mortlake, County of Hampden: Commencing at the north angle of the site; bounded thence by roads bearing south 424 links, N. 89 deg. 9 min. W. 55 links, N. 44 deg. W. 267 links, and N. 46 deg. E. 334 links to the commencing point.—(M.210(2) (J.18697, Rs.3107).

PIRLTA.—Site for a State School.—5 acres 1 rood 39 4-10 perches, being section 4, Township of Pirlta, Parish of Benetook, County of Millewa: Commencing at the south-west angle of the site; bounded thence by roads bearing N. 0 deg. 2 min. W. 500 links, N. 89 deg. 57 min. E. 1,099 links, S. 0 deg. 4 min. E. 500 links, and S. 89 deg. 57 min. W. 1,099 5-10 links to the commencing point.—(D.P.1924-566) (C.75368, Rs.3114).

F. W. MABBOTT,

Clerk of the Executive Council.

At the Executive Council Chamber,
Melbourne, the 26th May, 1925.

COMMITTEES OF MANAGEMENT OF RESERVES.

WHEREAS by section 184 of the Land Act 1915 it is provided that it shall be lawful for the Governor in Council or the Board of Land and Works to appoint and remove any number of persons, not less than three, or any municipal council, or the governing body of any corporation, to be a Committee of Management of any specified Crown land reserved either temporarily or permanently for any of the purposes set out in section 10 of the Land Act 1915, and not conveyed to or vested in trustees: Now therefore the Board of Land and Works doth hereby appoint the undermentioned persons to be Members of the Committees of Management of the Reserves named:—

RESERVE FOR PUBLIC RECREATION IN THE PARISH OF GOORNONG.

Henry William Oberin and Arthur Ringe as Members of the Committee of Management, for the term ending 30th June, 1927, of the land temporarily reserved by Order in Council of 21st April, 1923, as a site for Public Recreation in the Parish of Goornong, and doth also hereby appoint James Mulcair, Alexander Robertson Goldie, and Thomas Mulcair as Members of the Committee of Management thereof.—(Corr. Rs.1047.)

RESERVE FOR PUBLIC RECREATION IN THE TOWNSHIP OF YARRAGON.

Charles Edward Skinner, Arthur Alfred Stoneman, and John Markham as Members of the Committee of Management for a term of three (3) years of the land temporarily reserved by Order in Council of 25th September, 1906, as a site for Public Recreation in the Township of Yarragon, in the room of Charles Ernest Skinner, Arthur Alfred Stoneman, and William Kenneth Bailey, all resigned.—(Corr. Rs.936.)

RESERVE FOR RACE-COURSE AND OTHER PURPOSES OF PUBLIC RECREATION IN THE PARISH OF GLENPATRICK, TOWN OF ELMHURST.

James Strain, Wilfred Ernest Bradley, Frederick Arthur Whytross, and Thomas Homfray as Members of the Committee of Management, for the term ending 30th January, 1927, of the land temporarily reserved by Order in Council of 31st March, 1925, as a site for Race-course and other purposes of Public Recreation in the Parish of Glenpatrick, Town of Elmhurst, and doth also appoint Thomas James Easterbrook as a Member of the Committee of Management thereof.—(Corr. Rs.648.)

RESERVE FOR A PUBLIC PARK IN THE TOWNSHIP OF EVERTON.

Robert Francis Carmody as a Member of the Committee of Management, for the term ending 15th May, 1926, of the land temporarily reserved by Order in Council of 27th December, 1901, as a site for a Public Park in the Township of Everton, in the room of James Timmins, resigned.—(Corr. Rs.2682.)

RESERVE FOR RACE-COURSE AND OTHER PURPOSES OF PUBLIC RECREATION IN THE PARISH OF LEXTON.

Robert George Trotter Roxburgh as a Member of the Committee of Management, for the term ending 23rd January, 1927, of the land temporarily reserved for Race-course and other purposes of Public Recreation in the Parish of Lexton, in the room of Alexander McDonald, deceased.—(Corr. Rs.744.)

RESERVE FOR CRICKET AND OTHER PURPOSES OF PUBLIC RECREATION IN THE TOWN OF WHITTLESEA.

John Prior Beney, Ernest Claude Rolands, and David Archibald Funston as Members of the Committee of Management, for the term ending 23rd July, 1927, of the land temporarily reserved by Order in Council of 23rd May, 1906, as a site for Cricket and other purposes of Public Recreation in the Town of Whittlesea, in the room of John Beney, Claude Roland, and David Funston, appointed in error.—(Corr. Rs.937.)

RESERVE FOR A SHOW GROUND AND PUBLIC RECREATION IN THE PARISH OF EUREKA, AND KNOWN AS "CHINKAPOOK RECREATION RESERVE AND SHOW GROUNDS."

John Sutherland, Luke Fay, Joseph Charles Roy Whitehouse, Henry Neill, Martin Thomas Malone, Cecil Robshaw Wright, and Charles William Howley as Members of the Committee of Management, for a term of three (3) years, of the land temporarily reserved by Order in Council of 28th January, 1925, as a site for a Show Ground and Public Recreation in the Parish of Eureka, and known as "Chinkapook Recreation Reserve and Show Grounds."—(Corr. Rs.828.)

In witness whereof the common seal of the Board of Land and Works was hereunto affixed this 27th day of May, One thousand nine hundred and twenty-five, in the presence of—

(SEAL)

A. DOWNWARD, President.
A. A. PEVERILL, Member.

COMMITTEE OF MANAGEMENT OF A RESERVE FOR RECREATION PURPOSES IN THE PARISH OF WINNAMBOOL.

WHEREAS by section 184 of the Land Act 1915 it is provided that it shall be lawful for the Governor in Council or the Board of Land and Works to appoint and remove any number of persons, not less than three, or any municipal council, or the governing body of any corporation, to be a Committee of Management of any specified Crown land reserved either temporarily or permanently for any of the purposes set out in section 10 of the Land Act 1915, and not conveyed to or vested in trustees: Now therefore the Board of Land and Works doth hereby appoint John Cullen, Edward Friedlander Amos, Walter Arthur Henry Frost, Donald William Chisholm, Arthur Herbert Baker, Arthur Golds, Robert McGuigan, Cuthbert Holt, and Henry Prescott Dyason as Members of the Committee of Management, for a term of three (3) years, of the land temporarily reserved by Order in Council of 24th April, 1923, as a site for Recreation purposes in the Parish of Winnambool.

In witness whereof the common seal of the Board of Land and Works was hereunto affixed this twelfth day of May, One thousand nine hundred and twenty-five, in the presence of—

(SEAL)

A. DOWNWARD, President.
A. A. PEVERILL, Member.

(Corr. Rs.2713.)

Discharged Soldiers Settlement Acts.

LANDS WITHDRAWN FROM APPLICATION.

It is hereby notified that the undermentioned lands have been withdrawn from application:—

County.	Parish.	Allotment.	Section.	Area.
Mornington ...	Yallock ...	1	C	A. R. P. 49 3 27
" " ...	" " ...	43	C	40 0 23
Bulu Bulu ...	Yannathan ...	93	"	77 2 13
Evelyn ...	Greensborough ...	35A	A	39 3 12
Mornington ...	Corinella ...	85H	"	69 0 5
Bulu Bulu ...	Warragul ...	13	A	64 1 12

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Department of Lands and Survey,
Melbourne, 3rd June, 1925.

Closer Settlement Acts, as varied by the Discharged Soldiers Settlement Acts.

LEASE SURRENDERED.

NOTICE is hereby given that the Governor in Council has accepted the surrender of the Lease mentioned in the Schedule hereunder for the reason specified.

Corr. No.	Name.	Section of C.S. Act under which Leased.	Estate.	Parish.	Allotment.	Area.	Reason.	Pay Office.
5197	George P. S. McMahon ...	86.6	Section 20 ...	Poowong East...	42u	A. R. P. 110 3 81	New lease to issue for amended area and capital value	Warragul

Department of Lands and Survey,
Melbourne, 26th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Closer Settlement Act 1915, Section 86, as varied by the Discharged Soldiers Settlement Acts.

LEASES UNDER THE CLOSER SETTLEMENT ACT 1915, AS VARIED BY THE DISCHARGED SOLDIERS SETTLEMENT ACTS, DECLARED VOID.

NOTICE is hereby given that the Leases mentioned in the Schedule hereunder have been declared void by the Governor in Council for the reason specified in each case.

District.	Corr. No.	Name of Lessee.	Section of C.S. Act under which Leased.	Parish.	Allotment.	Area.	Class.	Reasons for Forfeiture, &c.	Pay Office.
Melbourne ...	4223	Frederick J. W. Taylor	86.6	Greensborough	35A, sec. A	A. R. P. 39 8 19	...	Non-payment of instalments	Melbourne
" ...	4797	Arthur E. Gibbs	86.6	Yallock ...	1, sec. C	49 3 37	...	" " "	Warragul
Castlemaine ...	4846	David J. Watts ...	86.6	Harp ...	19A, sec. A	400 1 27	...	" " "	Dunolly
Geelong ...	4292	Perceval H. Round.	86.6	Poliah South	1c, 1d	187 3 36	...	" " "	Geelong

Department of Lands and Survey,
Melbourne, 26th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Closer Settlement Acts, Section 86.

PERMIT CANCELLED.

NOTICE is hereby given that the Permit mentioned in the Schedule hereunder has been cancelled.

District.	Corr. No.	Name of Permit Holder.	Parish.	Allotment.	Section.	Reason for Forfeiture.	Area.	Pay Office.
Kerang ...	1096/86	Vernon V. Lewis ...	Macorna	2	G	...	A. R. P. 50 0 0	Kerang

Department of Lands and Survey,
Melbourne, 2nd June, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Closer Settlement Acts, as varied by the Discharged Soldiers Settlement Acts.

PERMITS CANCELLED.

NOTICE is hereby given that the Permits mentioned in the Schedule hereunder have been cancelled.

District.	Corr. No.	Name of Permit Holder.	Parish.	Allotment.	Section.	Area.	Pay Office.
Bairnsdale ...	557/86.6	Otto B. Seehusen	Tambo ...	B	A. R. P. 12 2 19	Bairnsdale
" ...	685/86.6	Thomas Hicks	Bellumwaal ...	A	98 0 16	"
" ...	72/86.6	William Grant	Bairnsdale ...	119	328 1 26	"
Melbourne ...	5551/86.6	Thomas F. Hassett	Corinella ...	85H	69 0 5	Melbourne

Department of Lands and Survey,
Melbourne, 2nd June, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

The Closer Settlement Act 1915.

THE Farm Allotments mentioned in the Schedule hereunder are hereby proclaimed available for application and may be taken up under Conditional Purchase Lease.

Estate.	Parish.	Allotment.	Section.	Area.	Capital Value.		Deposit, including Lease and Registration Fees.		Half-Yearly Instalment.		Remarks.
					£	s. d.	£	s. d.	£	s. d.	
Section 20 (1, 2) ...	Chiltern West	259, 260	...	A. R. P. 42 2 30	591 16 5	23 1 5	17 2 0	3808/86.6			
Kenma's and Coverdale's (3, 4)	Ellerslie	40	...	163 1 5	2,500 0 0	76 5 0	72 15 0	4280/86.6			
Red Cliffs (5, 6) ...	Mildura	103	...	19 3 0	650 0 0	21 5 0	18 18 0	04382/86.6			
Tongala (7) ...	Tongala	42	B	49 3 14	797 8 0	28 13 0	23 2 0	9/49			
Red Cliffs (5, 8) ...	Mildura	311	...	16 2 0	495 0 0	16 5 0	14 8 0	05215/86.6			
Cohuna	Macora	2	G	50 0 0	750 0 0	26 5 0	21 15 0	1096/86			
Cilderneade (9, 10) ...	Yallock	1	C	49 3 37	2,590 0 0	76 5 0	72 15 0	4797/86.6			
" (11) ...	"	43	C	40 0 23	2,032 12 2	63 17 2	59 2 0	4766/86.6			
Section 20 (Hughes) (12, 13)	Yannathan	93	...	77 2 13	1,488 0 0	49 5 0	43 4 0	4476/86.6			
Taylor's (14, 15) ...	Greensborough	35A	A	39 3 12	784 1 0	25 9 0	22 16 0	4323/86.6			
Red Cliffs (5, 16) ...	Mildura	492	...	17 2 0	462 5 0	18 10 0	13 7 0	05584/86.6			
Section 20 (Cumming's) (17, 18)	Manjy	15	...	648 2 24	2,500 0 0	76 5 0	72 15 0	04964/86.6			
Section 20 (19) ...	Tambo (Township of Brathen)	B	...	12 2 19	1,202 4 10	38 9 10	34 19 0	557/86.6			
" (20) ...	Bullunwaal	4	A	38 0 10	311 10 10	12 15 10	8 14 0	685/86.6			
Rashleigh's (21, 22)	Bairnsdale	119	...	328 1 26	2,062 0 0	63 5 0	60 0 0	72/86.6			
Bass Park (23) ...	Corinella	85H	...	69 0 5	2,237 0 0	68 5 0	65 2 0	5551/86.6			
Bona Vista (24)	Warragul	13	A	64 1 12	1,160 0 0	36 5 0	33 15 3	4092/86.6			
Section 20 (Hamilton's) (19)	Boorongie	31	...	694 2 10	1,910 1 0	61 6 0	55 10 0	01398/86.6			
" (McDonald's) (25)	Polisbet	16	...	515 3 14	2,590 0 0	76 5 0	72 15 0	03679/86.6			
" (26) ...	Toolamba West	44	...	180 0 17	2,341 7 6	72 12 6	68 2 0	2718/86.6			

The incoming lessee must pay the valuation of improvements, if any.

(1) Formerly held by J. J. Murray.—(2) Improvements to be valued and paid for in addition.—(3) Capital value includes part value of improvements, £112 6s. 10d.—(4) Balance of valuation of improvements, £886 15s. 6d., to be paid for in addition.—(5) Subject to adjustment after survey.—(6) Improvements valued at £859 to be paid for.—(7) Improvements valued at £737 10s. to be paid for.—(8) Improvements valued at £565 to be paid for.—(9) Capital value includes part of original improvements, £140 18s. 9d.—(10) Balance of original improvements, £249 1s. 3d., dam by Board, £93 3s. 4d., and other improvements £128 3s. 10d. to be paid for in addition.—(11) House by Board, £355 16s. 4d., and other improvements, £124 2s. 6d., to be paid for in addition.—(12) Capital value includes original improvements, £268, and clearing by previous lessee, £52 10s.—(13) Other improvements, £9 16s., to be paid for in addition.—(14) Capital value includes original improvements, £325.—(15) Other improvements, £51, to be paid for in addition.—(16) Cost of ring fence to be charged and improvements valued at £670 to be paid for.—(17) Balance of purchase money, £94 12s., will be treated as an advance.—(18) House and other improvements to be paid for in addition.—(19) Previous lessee's improvements (if any) to be valued.—(20) Fencing and clearing, £135, to be paid for in addition.—(21) Capital value includes House, &c., £614.—(22) Clearing and fencing, £221 4s., to be paid for in addition.—(23) Original improvements allotted, £25 5s. (to be removed from allotment 1), house by Board, £318 18s. 1d., and other improvements, £95, to be paid for in addition.—(24) House, £100, and other improvements, £135, to be paid for in addition.—(25) Balance of purchase money, £442 10s. 10d., will be treated as an advance.—(26) Improvements valued at £405 to be paid for.

Department of Lands and Survey,
Melbourne, 2nd June, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Section 121, Land Act 1915.

APPLICATIONS are hereby invited from persons willing to take up grazing licences—for a seven years' term—of areas specified hereunder at rentals stated. Valuation of improvements as set forth must be paid for in cash if successful applicant be not the owner of such improvements.

Applications must be lodged on usual form on or before 17th June, 1925, with the Land Officer at Hamilton or with Mr. A. Campbell, Inspector of Soldier Settlements at Apsley, and such applications will be dealt with by a Local Land Board on a date to be fixed.

The licences will issue under the usual conditions of section 121 of the Land Act 1915.

CROWN LANDS ADJOINING ELDERSLIE ESTATE.

Allotment.	Parish.	Area.	Valuation of Improvements.		Annual Rental.
			£	s. d.	
15, 77	Mageppa	1,246	Fencing	18 0 0	10 7 8
71, 72, 73, 74	"	964	Fencing	142 16 6	
			Clearing	71 0 0	
			Dam	17 10 0	
66, 67	"	1,462	Fencing	37 0 0	10 0 10
			Dams (2)	30 12 6	
63, 65	"	1,951	Fencing	44 5 6	10 13 3
61, 62A	"	825	Fencing	19 19 0	5 3 2
32	Meereek	73	Fencing	3 0 0	0 15 3
54, 55	"	651	Fencing	6 0 0	4 15 0
43, 44, 45, 45A, and 46	"	2,015	Fencing	88 8 6	
			Dam	17 10 0	
			Clearing	7 10 0	
50, 56	"	1,538	Fencing	72 13 0	18 17 10
34, 35, 36, 41, 42, 48	"	3,618	Fencing	86 1 0	16 0 5
41B, 43A, 48, 49B, 50, 51	Langkoop	2,829	Fencing	2 10 0	37 13 9
41, 42	Durong	950	Fencing	10 4 9	23 13 8
45	"	877	Fencing	32 12 6	10 17 9
36 and 40, section A	"	831	To be valued	..	10 1 0
16, 16A, and 44, section A	"	1,376	To be valued	..	6 9 7
					11 3 11

Possession of allotments 42 and 43. Parish of Meereek, not to be given until 1st October next.

Department of Crown Lands and Survey,
Melbourne, 2nd June, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Closer Settlement Act 1915, Section 86, as varied by the Discharged Soldiers Settlement Acts.

APPLICATIONS FOR LEASES APPROVED.

THE following applications for Leases under section 86 of the *Closer Settlement Act 1915*, as varied by the Discharged Soldiers Settlement Acts, having been approved, it is hereby notified that the instalment specified in each case may be received by the undermentioned Officers authorized by the Treasurer to collect Territorial Revenue. Payments to be made half-yearly.

No. of Lease.	Name of Lessee.	Patrol.	Parish.	Area.	Allotment.	Section.	Date of Lease.	Term.	Capital Value.	Adjustment Amount.	First Instalment Due.	Half-yearly Instalment.	Payable to Receiver of Revenue at—
				A. B. P.					£ s. d.	£ s. d.	£ s. d.	£ s. d.	
587/86.6	William Kerr	Maifra	Wa-de-lock	28 1 36	33A	A	26.7.20	37½ years	1,139 0 0	4 0 0	26.1.22	34 1 0	Salc
4589/86.6	Henry D. Walker	Section 20	Woomyalook	234 3 8	B1, B2		20.3.22	37½ years	2,416 11 2	1 11 2	20.9.23	72 9 0	Geelong
4855/86.6	George Edsall	"	Belharine	45 0 0	6A		19.1.23	37½ years	1,630 0 0	"	1.9.24	48 18 0	"
4892/86.6	Alfred Emery	"	Loddon	311 3 37	71, 71A	A	19.12.21	38½ years	1,745 0 0	"	18.12.21	52 7 0	Kerang
3892/86.6	Charles A. Seaton	"	Wickliffe South	419 1 3	6	29	19.5.21	38½ years	2,500 0 0	"	18.11.23	75 0 0	Ararat
5059/86.6	William J. Nicholson	Section 20	Murchison North	65 3 30	138A		20.10.19	37½ years	1,814 12 0	4 12 0	20.4.21	54 6 0	Russhworth
5054/86.6	Richard G. C. Robinson	"	"	60 0 0	138B		20.10.19	38½ years	1,089 0 0	4 0 0	20.4.23	32 11 0	"
5192/86.6	William A. McKechnie	"	Carag Carag	310 1 23	52, 54		7.9.21	38½ years	2,213 0 0	3 0 0	7.3.24	66 6 0	"
159/86.6	James D. McGregor	"	Tahara	149 1 33	1	10A	2.9.18	39½ years	2,655 0 2	0 0 2	2.3.22	79 13 0	Hamilton
5444/86.6	Perceval R. Bridger	Section 20	Jeetho West	110 3 15	22C		21.3.23	37½ years	1,703 18 9	3 18 9	21.9.24	51 0 0	Warragul
5578/86.6	Ernest C. King	"	Koorooman	76 3 4	107G		1.3.22	38½ years	2,235 0 0	"	1.9.24	67 1 0	"
5339/86.6	Donald Stormont	"	Mardan	104 1 5	13c, 25A		16.10.22	37½ years	1,828 19 0	3 19 0	16.4.24	54 15 0	"
5412/86.6	Francis H. G. Holloway	"	"	79 1 14	12, 12A	A	12.2.23	37½ years	1,420 0 0	"	12.8.24	42 12 0	"
4723/86.6	Oliver W. J. Leonon	Section 20	Woolamai	113 2 29	969, 96E		28.12.17	34½ years	2,273 17 5	3 17 5	28.6.21	68 2 0	Melbourne

Department of Lands and Survey,
Melbourne, 28th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Closer Settlement Act 1915, Section 86, as varied by the Discharged Soldiers Settlement Acts.—Mallee.

APPLICATIONS FOR LEASES APPROVED.

THE following applications for Leases under section 86 of the *Closer Settlement Act 1915*, as varied by the Discharged Soldiers Settlement Acts, having been approved, it is hereby notified that the instalments specified in each case may be received by the undermentioned Officers authorized by the Treasurer to collect Territorial Revenue. Payments to be made half-yearly.

Number of Lease.	Name and Address of Lessee.	Area.	Parish.	Allotment.	Section.	Class.	Date of Lease.	Term.	Adjustment Amount.	Amount to be Collected.			Payable to Receiver of Revenue at—
										Half-yearly Rent, including Survey Charge (if any).	Date of first payment.	Total Amount of First Payment.	
		A. B. P.							£ s. d.	£ s. d.	£ s. d.	£ s. d.	
03796	W. T. Elcock, Torrita	771 0 0	Nyang	57			21.9.20	37½ years	0 8 2	71 7 2	21.3.23	71 15 4	Horsham
04022	S. J. Jury, Ultima	612 0 0	Koro-Gansit	10 and 10A			9.2.21	"	4 17 1	72 0 9	8.8.23	72 0 0	Swan Hill
04169	R. C. Cowan, Manungatang	625 0 0	Cocamba	29			12.11.23	"	"	46 14 1	12.5.25	46 14 1	"
03392	J. Vallance, Waitchie	623 0 0	Koro-tanait	17			8.4.20	38½ years	"	69 0 0	8.10.23	60 0 0	"
03670	G. W. Siggins, Waitchie	510 0 0	Waitchie	1			3.8.20	36½ years	"	53 2 0	3.2.21	53 2 0	"
04692	H. Whitten, Woorien	30 0 0	Tyntander	8 ¹⁰	B		1.8.21	39½ years	"	6 6 0	1.2.25	6 6 0	"
03457	R. G. C. McIntyre, Beulah	563 0 0	Kalery	6			3.5.20	38½ years	1 14 8	71 18 8	3.11.22	71 18 8	Warracknabeal
03452	N. A. M. Kemp, Beulah	488 0 0	"	9A			1.11.20	39½ years	1 3 2	9 0 2	1.5.24	9 0 2	Mildura
04673	L. W. Freshman, Nyah	18 0 0	Tyntander North	21 and 21A	3		14.6.21	37½ years	1 7 6	70 19 0	14.12.22	72 6 6	Birchip
04820	W. L. Morgan, Beulah	655 0 0	Ballaupur	30					1 7 6				

Department of Lands and Survey,
Melbourne, 29th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Closer Settlement Acts, Section 86.

APPLICATIONS FOR LEASES APPROVED.

THE following applications for leases under section 86 of the Closer Settlement Acts having been approved, it is hereby notified that the instalment specified in each case may be received by the undermentioned Officers authorized by the Treasurer to collect Territorial Revenue. Payments to be made half-yearly.

No. of Lease.	Name of Lessee.	Estate.	Parish.	Area.	Allotment.	Section.	Date of Lease.	Term.	Capital Value.	Amount Paid.		Half-yearly Instalment.	Payable to Receiver of Revenue at—
										Deposit.	Fee for Lease Registration Fee.		
4789/86	Albert J. Wernally	Wernally	Parish North	A. R. P. 252 0 23	4A	17	3.7.1924	36½ years	£ 1,537 16 3	£ 47 16 3	£ 5 0 0	£ 44 14 0	Geelong
4689/86	William Sedgley	Robinson's	Mortlake	252 1 23	B	17	1.3.1924	36½ years	1,906 17 0	56 17 0	5 0 0	55 10 0	Tarang
5537/86	Edward W. Godrich	Williamson's	Benjeroop	171 1 24½	6A	2	3.4.1924	36½ years	1,680 4 4	50 4 4	5 0 0	48 0 0	Koroang
5102/86	Walter White	Tongala	Koyuga	32 2 14	3A, 3B	A	1.3.1922	36½ years	293 5 9	10 15 9	5 0 0	8 9 0	Echuca
5510/86	Eugene O'Sullivan	Spring Plains	Spring Plains	345 1 37	47	D	24.3.1924	36½ years	2,187 17 6	67 17 6	5 0 0	63 12 0	Heathcote
5453/86	George E. Starr	Swan Hill No. 5	Tynnynder	22 2 13	28	D	1.11.1923	36½ years	502 5 9	17 5 9	5 0 0	14 11 0	Swan Hill
5322/86	Alfred E. Bacon	Burnswang Park	Minto	292 0 17	8	..	8.6.1923	36½ years	2,310 0 0	70 0 0	5 0 0	67 4 0	Bendigo
4619/86	James Gellie	Mt. Elephant	Geelongla	98 1 13	55A, 55B	..	1.6.1923	36½ years	3,620 0 0	110 0 0	5 0 0	105 6 0	Camperdown
4551/86	Ernest A. McDonald	Mount Bute	Galla	338 0 0	91	..	1.3.1923	36½ years	2,254 18 0	72 8 0	5 0 0	65 9 6	"
4550/86	Christopher J. Stratton	Mt. Violet	Elyar	180 3 38	8	..	1.3.1923	36½ years	1,962 16 9	60 6 9	5 0 0	57 1 6	"
4789/86	Wilfred H. Martin	"	"	189 3 11	12	..	1.9.1924	36½ years	2,362 17 6	82 17 6	5 0 0	68 8 0	"
4733/86	William Cannan	Moonowroong	Moonowroong	104 0 11	56	..	30.1.1924	36½ years	843 14 0	28 14 0	5 0 0	24 9 0	Colac
4739/86	William G. Barclay	Weatherly's	Yeth-youang	345 1 20	2	20	14.5.1924	36½ years	2,430 5 7	75 5 7	5 0 0	70 13 0	Warrnambool
5393/86	Elizabeth J. Cooke	J.Y.U.	Pakontham	142 1 16	7C	..	2.8.1920	36½ years	1,656 15 1	51 15 1	5 0 0	48 3 0	Melbourne
5545/86	Henry Smith	Werrabee	Deungam	33 1 38	28	K	30.7.1923	36½ years	1,372 19 9	42 19 9	1 5 0	39 18 0	"

Department of Lands and Survey,
Melbourne, 28th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Act 1911, Section 22.—Mallee.

APPLICATION FOR A LEASE APPROVED.

THE following application for a lease under section 22 of the Land Act 1911 having been approved, it is hereby notified that the rent and fee specified may be received by the undermentioned Officer authorized by the Treasurer to collect Territorial Revenue. Payment to be made half-yearly.

Number of Lease.	Name and Address of Lessee	Area.	Parish.	Allotment.	Section.	Class.	Date of Lease.	Term.	Amount to be Collected		Payable to Receiver of Revenue at—
									Half-yearly Rent.	Total Amount of Payment.	
02585	M. Barrett, Hopetoun	A. R. P. 814 0 0	Datnuck	4 and 4A	...	3rd, 13c.	1.4.15	40	£ 6 12 4	£ 7 12 4	Warracknabeal

Department of Lands and Survey,
Melbourne, 28th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Discharged Soldiers Settlement Act 1917.

ALLOTMENTS AVAILABLE FOR DISCHARGED SOLDIERS.

THE Allotments mentioned in the Schedule hereunder are available for application under the *Discharged Soldiers Settlement Act 1917*, for **Discharged Soldiers who hold Qualification Certificates, and may be taken up under Conditional Purchase Lease.**

Estate.	Parish.	Allotment.	Section.	Area.	Capital Value.
				A. R. P.	£ s. d.
Warrong (1, 2)	Willatook	5A	20 0 0	180 0 0
" (1, 2)	"	9A	75 0 0	712 0 0
" (1, 2)	"	56A	40 0 0	428 0 0
" (1, 2)	"	38A	40 0 0	428 0 0
" (1, 2)	"	56	131 0 0	1,046 0 0
" (1, 2)	"	55A	76 0 0.	657 0 0
" (1, 2)	"	60A	140 0 0	945 0 0
" (1, 2)	"	33	122 0 0	820 0 0
" (1, 2)	"	59A	98 0 0	702 0 0
" (1, 2)	"	31A	15 0 0	150 0 0
" (1, 2)	"	44A	76 0 0	912 0 0
" (1, 2)	"	45	162 0 0	1,459 0 0
" (1, 2)	"	54B	44 0 0	632 0 0
" (1, 2)	"	46A	80 0 0	688 0 0
" (1, 2)	"	40, 40A	188 0 36	2,398 7 0

(1) Subject to amendment after survey.—(2) In lieu of notice gazetted 27th May, 1925, page 1816.

Department of Lands and Survey,
Melbourne, 28th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey

Discharged Soldiers Settlement Act 1917.

ALLOTMENT AVAILABLE FOR DISCHARGED SOLDIERS.

THE Allotment mentioned in the Schedule hereunder is available for application under the *Discharged Soldiers Settlement Act 1917*, for **Discharged Soldiers who hold Qualification Certificates, and may be taken up under Conditional Purchase Lease.**

Estate.	Parish.	Allotment.	Section.	Area.	Capital Value.
				A. R. P.	£ s. d.
Derrinallum (1, 2)	Geelengla	50	122 0 15	2,500 0 0

(1) Capital value includes part value of improvements, £624.—(2) Balance of valuation of improvements, £144 ls. 11d., to be paid for in addition.

Department of Lands and Survey,
Melbourne, 2nd June, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey

CONCESSION TO SETTLERS IN MOUNTAINOUS DISTRICTS.

Section 2, *Land Act 1921.*

Corr. No.	Name.	Allotment.	Parish.	Area of Leasehold.	Proportion of Area Reduced to Clean Grass or Cultivation.	Due date of Rents to which Concession applies.	Amount to be Credited towards each Rent.
				A. R. P.			£ s. d.
352/46.6	Currie Stanley Gibson	18c	Krambruk	197 3 30	90 acres	2.8.24	1 2 6
5539/49	Margaret Meehan	50A	Barramunga	146 0 25	80 acres	2.2.25	1 2 6
						1.7.14	14 0 0
						1.7.22	

Department of Lands and Survey,
Melbourne, 29th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Acts.

APPLICATION FOR A LEASE APPROVED.

THE following application for a Lease having been approved, it is hereby notified that the rent and fee specified may be received by the undermentioned Revenue Officer. When lease is ready for execution, lessee will be duly advised.

Date of Lease.	Name of Lessee.	Parish.	Class.	Extent.	Amount to be Collected.				Payable to the Officer authorized by the Treasurer to collect Territorial Revenue at—
					Rent payable Half-yearly.	Rent due to date.	Lease Fees.	Total to pay.	
				A. R. P.	£ s. d.	£ s. d.	£	£ s. d.	

Under Section 56 of the *Land Act 1901.*

1.1.21 | Margaret Jane Stone ... | Eildon ... | 3rd | 639 3 11 | 8 0 0 | 72 0 0 | 1 | 73 0 0 | Alexandra 085/54-56

Department of Lands and Survey,
Melbourne, 28th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Act 1915, Sections 121, 129, 132, 138, 141.
 APPLICATIONS FOR LICENCES APPROVED.

THE following applications for Licences under Sections 121, 120, 132, 138, and 141 of the Land Act 1915, having been approved, it is hereby notified that the rents and fees specified in each case may be received by the undermentioned officers authorized by the Treasurer to collect Territorial Revenue.

Number of Licence.	Name and Address of Licensee.	Area subject to modification of Boundaries and Area.	Parish or Situation.	Allotment.	Section.	Class.	Date of Licence.	Amount to be Collected.				Payable to Receiver of Revenue at—	
								Payment including instalment of Survey Charge (if any).		Fee for Licence.			Total Amount of First Payment.
								£	s.	d.	£		
Under Section 121 of the Land Act 1915.—Payment to be made yearly.													
0194	A. Belfrage, Mt. Sabine (1) ..	191 2 0	Wongarra ..	1A	1.2.1925	10 0 0	0 5 0	..	Colac		
0206	Amelia Kirkham, Ararat (1) ..	20 0 0	Burrumbidgee	"	1 10 0	0 5 0	..	Ararat		
0664	H. P. Duke, Nicholson (2) ..	95 0 0	Township of Gelantippi	1.4.1925	1 3 9	0 5 0	1 15 8	Bairnsdale		
0686	Dunbar and Napier, Nungatta and in Rockton, N.S.W. (3) ..	8,240 0 0	Wangarabeel	1.12.1924	4 0 0	0 5 0	4 0 0	"		
0665	Alister Cameron, Orboest (4) ..	651 0 0	Orboest East	1.10.1924	2 14 3	0 5 0	2 19 3	"		
0667	E. J. O'Rourke, Wulgathmerang (2) ..	83 0 0	Wulgathmerang and Chilparr	1.4.1925	3 10 0	0 5 0	5 10 0	"		
0323	Charles Maguire, Dargo (4) ..	773 0 0	Dargo	1.10.1924	0 7 0	0 1 0	0 8 0	Salo		
07090	B. Hanlon, Chintkapook ..	773 0 0	Kureka ..	Reserve	1.5.1925	25 0 0	0 5 0	10 13 4	Swan Hill		
Under Section 129 of the Land Act 1915.—Payment to be made yearly.													
0400	Herbert Warren, deceased, Lexton (5) ..	2 3 27	Lexton ..	3-S	39	..	1.1.1924	1 0 0	Clunes		
0378	Philip James Fahy, Gordon (6) ..	3 0 0	Kerrit Barret	1.10.1924	1 0 0	Ballaarat		
0348	Chas. Herrod, Blakeville (5) ..	2 2 5	Moorarbood East	12	..	1.11.1923	1 0 0	"		
0298	Mary Jane Stephens, Blakeville (6) ..	3 0 0	Tyntynder North	1.6.1919	1 0 0	"		
06323	A. W. Osborne, Nyah ..	1 0 0	Tyntynder North ..	24	1	..	1.5.1925	1 10 0	..	0 17 6	Swan Hill		
Under Section 132 of the Land Act 1915.—Payment to be made yearly.													
144	Hubert J. Howell, Dunkeld (4) ..	1 0 0	Becar ..	On 34	1.12.1924	0 10 0	..	0 5 10	Hamilton		
19454Z	Henry J. Bloomfield, Balmoral (4) ..	1 0 0	Tooolondo ..	On 138B	1.4.1925	0 10 0	..	0 2 6	Horsham		
Under Section 138 of the Land Act 1915.—Payment to be made yearly.													
144A	Hubert J. Howell, Dunkeld (4) ..	1,512 0 0	Becar ..	34, 35, 35B, 42, 43A	1.12.1924	3 3 0	..	1 16 9	Hamilton		
19454Z	Henry J. Bloomfield, Balmoral (4) ..	420 0 0	Tooolondo and Carchap	1.4.1925	0 17 6	..	0 4 5	Horsham		
Under Section 141 of the Land Act 1915.—Payment to be made yearly.													
13587J	W. Brunt, Beech Forest (7) ..	600 0 0	Burongarook ..	65C &c.	1.4.1925	1 0 0	Colac		

(1) Rent paid to 30th September, 1925.—(2) Eighteen months. Expires 30th September, 1925.—(3) Eleven months. Expires 31st October, 1925.—(4) Amount paid.—(5) £2 paid under permit credited.—(6) Rent is paid to 31st December, 1925.—(7) Rent paid to 31st March, 1925.

Department of Lands and Survey,
 Melbourne, 29th May, 1925.

A. DOWNWARD,
 Commissioner of Crown Lands and Survey.

LIST OF CROWN LANDS AVAILABLE (OTHER THAN MALLEE LANDS).

THE undermentioned areas are available for application, as provided by various sections of the Land Act 1915, and all applications received on or before the 13th June, 1925, will be deemed to have been simultaneously made, but any application lodged after such date may be considered if received in time for inclusion in the advertisement of the cases to be heard at the Local Land Board.

Applications on proper form, accompanied by 6s. duty stamp uncancelled (registration fee), may be delivered or forwarded by post to the Local Land Officer or to any Crown Lands Office in Victoria.

Applicants may obtain from Local Land Officers, or the Inquiry Office, Lands Department, Melbourne, a certificate authorizing the issue by the Railway Department of a return ticket at concession fares to enable them to inspect available areas or to attend Local Land Boards. Specially reduced rates are also allowed for a selector when granted an allotment for removal of his family and belongings to the land.

Marked plans of any particular area, application forms, and any further information, may be obtained from the Inquiry Office, Lands Department, Melbourne, and Land Officers, Ararat, Bairnsdale, Ballarat, Beechworth, Benalla, Bendigo, Geelong, Hamilton, Horsham, Melbourne, Mildura, Omeo, Sale, Seymour, Stawell, St. Arnaud, and Warracknabeal.

Department of Crown Lands and Survey,
Melbourne, 3rd June, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

* Improvements may be subject to re-valuation after land has been granted to an applicant.

Local Land Office.	County.	Parish.	Allotment.	Section.	Area.	How available.		Survey Fee.	Valuation of Improvements (if any).	Location of Land, &c.	Nearest Railway Station or Township and Distance in miles therefrom.	How accessible.	Water Supply.	General Description of Land—soil, timber, suitability (Grating, &c.)	
						Classification.	Value per Acre.								
		A. R. P.		£ s. d.		£ s. d.									
AGRICULTURAL AND GRAZING LANDS—SELECTION PURCHASE ALLOTMENTS.—Division 4, Part I., Land Act 1915.															
Beechworth (a)	Benambra	Tulgarno	4, 4A, and 4B	E 988	0 0 4th	0 5 0	23 2 6	0	Fencing, £33 15s.	In north-east of parish (1050/46)	16 miles from Tallangatta R.S.	By road ..	To be conserved	Hangy country, suitable for grazing; timbered with gum, box, and stringybark	
Horsham (b)	Lowan ..	Koonpra	19	.. 339	0 9 3rd	0 10 0	11 15 0	0	To be valued	In north of parish (0495/121)	20 miles from Toolondo R.S.	By road ..	To be conserved	Flat country, sandy loam, suitable for grazing	
Ballarat (a)	Grenville..	Clarksdale	29K and 29M	.. 199	3 29 2nd	0 15 0	9 0 0	0	Nil	In centre of parish (288/46)	1 mile from Berringa R.S.	By road ..	To be conserved	Undulating country, light loamy soil in gullies and gravelly soil on rises, suitable for grazing; timbered with gum	
Melbourne	Mornington	Poonong..	60D and 60E	.. 76	1 3 3rd	0 10 0	10 10 0	0	To be valued	In north of parish (817/50)	7 miles from Nyora R.S.	By road ..	To be conserved	Undulating country, fair soil, suitable for grazing; timbered with messmate and peppermint	
.. (a)	Bala Bala	Waratah	5	.. 970	2 3 3rd	0 10 0	18 15 0	0	To be valued	In south-east of parish (1422/35)	16 miles from Fish Creek R.S.	By road ..	To be conserved	Undulating country, sandy soil, suitable for grazing; timbered with messmate, peppermint, heath, &c.	
..	..	Darrium ..	100	.. 279	0 33 2nd	0 15 0	13 0 0	0	To be valued	In south-east of parish (683/50)	3 miles from Yarragon R.S.	By road ..	To be conserved	Undulating country, grey soil suitable for cultivation when cleared; timbered with messmate, peppermint, &c.	

(a) Subject to special mining condition, section 81, Land Act 1915.—(b) Subject to water supply resumption condition.

SCHEDULE OF APPLICATIONS FOR THE ISSUE OF CROWN GRANTS.

Cort. No.	Name.	Ares.	Parish.	Date of Payment.	AMOUNT COLLECTED.				Paid to Receiver of Revenue at—
					Balance.	Grant Fee.	Assurance Fee.	Total Amount.	
					£ s. d.	£ s. d.	s. d.	£ s. d.	
Under Section 45 of the <i>Mines Act</i> 1915.									
653/45	Simon Hardy Patience	0 1 10 7/8	Maryborough	12.5.25	10 0 0	1 1 0	0 5	11 1 5	Maryborough
H100480	Robert James Carlile	0 1 19	Bungil	29.4.25	5 0 0	0 10 6	0 3	5 10 9	Melbourne
Under Section 44 of the <i>Land Act</i> 1890 as amended by the <i>Land Act</i> 1898.									
2302	Janet Dow (1)	203 0 5	Weeaprounah	28.9.21	5 4 0	1 6 0	8 7	6 18 7	Melbourne 1.1.06
Under Section 49 of the <i>Land Act</i> 1901.									
3124	John Thomas Bourke (2)	40 0 0	Darkbonee	14.5.25	2 5 0	1 1 0	3 9	3 12 3	St. Arnaud 1.8.10
3486	John Thomas Bourke (3)	32 2 12	"	"	5 11 6	1 1 0	3 3	7 4 9	" 1.9.10
0503	Thomas McCoy (1)	20 0 0	Mollagul	4.5.25	"	1 1 0	0 10	1 1 10	Dunolly 1.7.11
0233	Albert James Burge (4)	19 3 32	St Arnaud	22.5.25	1 10 0	1 1 0	0 8	2 15 2	St. Arnaud 1.7.10
0234	Albert James Burge (4)	19 3 9	"	"	1 10 0	1 1 0	0 8	2 15 2	" 1.7.10
4359	Robert Harman (5)	17 0 13	Moolerr	15.5.25	2 0 6	1 1 0	1 2	3 2 8	" 1.1.13
				12.3.25	12 14 6	1 1 0	3 2	13 18 8	Warracknabeal
221	Herbert Radford (5)	49 2 37	Nullan	21.4.25	0 8 0	"	"	0 8 0	" 1.4.14
3606	Henry Mackley (6, 7)	209 3 32	Bungalally	26.2.24	15 15 0	1 6 0	6 7	17 17 7	Horsham 1.6.10
Under Section 51 of the <i>Land Act</i> 1901.									
4749	Sarah E. Pilgrim (1)	81 1 8	Gre Gre	16.5.25	4 2 0	1 6 0	3 5	5 11 5	St. Arnaud 1.7.13
2435	John Hussey (8)	249 0 12	Cherrington	22.5.25	23 13 6	1 6 0	7 10	28 19 1	Melbourne 1.7.10
Under Section 56 of the <i>Land Act</i> 1901.									
0311	Margaret A. Fittock (9)	345 0 0	Glendhu	15.5.25	144 8 10	1 11 6	7 3	146 7 7	Ararat
3222	John A. Donald (deceased), executors J. A. Donald and R. J. Mosley (10, 11)	278 1 33	Tonghi	18.2.25	10 9 3	1 6 0	5 10	12 9 10	Bairnsdale 1.11.10
2225	Alfred G. Dyer (10, 12)	249 0 13	Mowamba	14.7.24	12 10 0	1 6 0	5 3	14 14 9	Omco 2.5.10
3195	William Cumming (10)	230 3 21	Murrungowar	9.2.25	2 5 6	1 6 0	4 10	3 16 4	Bairnsdale 1.1.12
3941	Arthur C. Wemyss (13)	143 0 0	Carapooee	15.5.25	8 18 9	1 6 0	3 0	10 19 9	St. Arnaud 1.7.11
3539	William A. Marland (14)	67 1 26	Barkly	19.5.25	3 8 0	1 6 0	1 5	4 17 11	Avoca 1.9.11
Under Section 217 of the <i>Land Act</i> 1901.									
0893	Arthur Thomas Finch (15, 16)	758 2 22	Dennyng	1.5.25	326 0 10	1 11 6	19 10	328 12 2	Melbourne 1.2.17
0780	Frederick William Charles Mitchell (15)	639 1 30	"	6.5.25	255 0 0	1 11 6	16 8	257 8 2	" 1.3.17
Under Section 322 of the <i>Land Act</i> 1901.									
10544	John Manning (1, 17)	16 0 5	Blackwood	25.5.25	8 18 6	1 1 0	0 9	21 1 11	Melbourne 2.10.14
Under Section 10 of the <i>Land Act</i> 1900.									
380	Arthur Hardy	5 2 5	Bayambynee	9.4.25	15 12 0	1 1 0	3 0	16 16 0	Hamilton 1.1.01
176	Frances Hardy	5 3 35	"	"	15 12 0	1 1 0	3 0	16 16 0	" 1.1.01
Under Sections 130-383 of the <i>Land Act</i> 1901 as amended by the <i>Land Act</i> 1904.									
2368/ 130-383	R. Hornbuckle, the younger (18)	157 2 33	Koo-wee-rup East	22.5.25	"	1 6 0	32 11	2 18 11	Melbourne
Under Sections 5-10 of the <i>Settlement on Land Act</i> 1893 as amended by the <i>Land Act</i> .									
6502	George Peters (19)	14 0 17	Branxholme	10.6.18 10.3.25	3 0 0	"	"	3 0 0	Hamilton 1.7.98
					"	1 1 0	5 0	2 6 0	Melbourne
Under Section 8 of the <i>Land Act</i> 1911.									
134	Jane Watson (20)	19 3 27	St. Arnaud	15.5.25	7 0 0	1 1 0	0 10	8 12 10	St. Arnaud 1.7.07
133	Robert L. Watson (20)	19 3 29	"	"	7 0 0	1 1 0	0 10	8 12 10	" 1.7.07
107	William Jewell, Sen. (6, 21)	41 3 26	Tonimbuk East	12.5.25	14 17 7	1 1 0	1 4	16 2 5	Melbourne 2.12.12
Under Section 13 of the <i>Land Act</i> 1911.									
52	Thomas Joseph Heenan (8)	19 2 17	Greensborough	15.5.25	6 14 6	1 1 0	0 8	7 16 2	Melbourne 1.1.13
Under Section 50 of the <i>Land Act</i> 1915.									
115	Jasper Fittock, the younger (10)	307 2 15	Ledcourt	28.4.25	103 19 0	1 11 6	6 5	105 16 11	Stawell 1.1.19
Under Section 198 of the <i>Land Act</i> 1915.									
02798	James Frederick Frankel (22, 23)	867 2 17	Patchewollock North	1.5.25	634 14 0	1 11 6	32 7	637 18 1	Melbourne 1.8.16
01259/ 198	Stephen Joseph Skepper (24)	750 0 29	Burnell	23.5.25	550 6 2	1 11 6	27 5	554 6 4	Mildura
Under Section 49 of the <i>Closer Settlement Acts</i> .									
1117/49	Mary J. McKenna	61. 2 6	Doutta Galla	18.10.17	164 13 4	1 6 0	64 2	169 3 6	Secretary, Closer Settlement Board, Melbourne

- (1) First class.
- (2) First class, special valuation of £2 5s. per acre, includes 2s. 6d. interest.
- (3) First class, special valuation of £2 5s. per acre, includes 9s. interest.
- (4) Second class, includes 3s. 6d. interest
- (5) First class, special valuation of £1 10s. per acre..
- (6) Second class.
- (7) Includes 10s. interest.
- (8) Second class, includes £1 fee for Treasurer's receipt and £2 11s. 9d. interest.
- (9) Third class. From licence. Section 86 *Land Act* 1915.
- (10) Third class.
- (11) Includes 8s. 9d. interest.

- (12) Includes 13s. 6d. interest.
- (13) Third class, includes 12s. interest.
- (14) Third class, includes 2s. 6d. interest.
- (15) Third class, 12s. 6d. per acre.
- (16) 15s. interest paid not included.
- (17) Includes £11 ls. 8d. monetary aid.
- (18) £5 1s. 1d. interest also paid. £790 rent paid credited.
- (19) Includes £1 for Treasurer's receipt.
- (20) First class, includes 11s. interest.
- (21) Includes 2s. 6d. interest.
- (22) Second class, 18s. per acre.
- (23) 10s. interest paid not included.
- (24) Includes £1 1s. 3d. interest.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Department of Lands and Survey,
Melbourne, 29th May, 1925.

LEASES.—TRANSFERS REGISTERED AT THE OFFICE OF TITLES.

RETURN of all Transfers registered at the Office of Titles issued under Sections 47-49, 50-51, 59-61, 54-56, and 8 of the Land Acts 1898, 1901, 1904, 1909, and 1911; Section 50 of the Closer Settlement Acts; and Section 86 of the Closer Settlement Acts as varied by the Discharged Soldiers Settlement Acts for the following period:—

Corr. No.	Name of Transferor.	Name of Transferee.	Particulars of Land Transferred.				Receiver of Revenue at—
			Parish.	Allotment.	Section.	Extent.	
Period ending the 24th day of April, 1925.							
014/47-49	S. M. Winzar	Stanley Winzar, Abbott-street, Bendigo	Ellesmere	98x	..	Bendigo	
0178/47-49	W. J. Jenvey	James Albert Terrill, Rutherglen	Chiltern West	34	U1	Rutherglen	
0168/47-49	J. E. Pianta	George Wells Morley, Swanwater West	Rich Avon East	4b, 4d	19	Donald	
041/47-49	W. J. Jenvey	James Albert Terrill, Rutherglen	Chiltern West	27	11	Rutherglen	
098/47-49	L. Brook	John Brook, Leckesley	Monca South	23 and 24	1	Seymour	
14986/47-49	R. W. York	Henry John York, Boolarong	Woorarra	43	A	Yarram	
01106/47-49	F. E. Baker	William Keith Petrie, Springhurst	Chiltern West	25	U1	Rutherglen	
0271/54-56	G. C. McPhos	John Robinson, Booroopki	Minimay	60	1	Horsham	
4221/54-56	W. H. Wiltshire	William John Clarke, St. Arnaud	Winjallok	54	..	St. Arnaud	
3247/54-56	W. H. Wiltshire	William John Clarke, St. Arnaud	..	51b, 56c	
3457/54-56	K. Khan	Fazal Deen, Swan Marsh	Carpendit	1c, 61	..	Camperdown	
5876/54-56	A. J. M. Stammer	Frank Stammer, Irene Mary Stammer, Iguana Creek (executor and executrix)	Glenaladale	15	C	Barnsdale	
2749/59-61	C. T. Johnston	Alvin Esbury Jones, Onco	Cobungra	8	4	Onco	
2263/59-61	J. Firth	Perpetual Executors and Trustees Association of Australia Ltd., Melbourne (administrator)	Trentham	13	K	Daylesford	
61/8	F. W. Dodson	Harry Harold Cox, Serviceton	Dinyarrak	38a	..	Nhill	
17/8	F. G. Braun	John Hugh Douglas, Wedderburn	Wooiang	25 and 25a	..	Charlton	
0821/50-51	E. Martin	William Henry Martin, Leongatha (administrator)	Meenyan	43a	..	Warragul	
LEASES UNDER THE CLOSER SETTLEMENT ACTS.							
3375/86.6	A. E. Taylor	Stephen Reid, Bungat	Devenish	47	..	Renalla	
3493/86.6	F. V. Shoobrook	Lancelot Leigh Conway Smith, West Footscray	Dandenong	69A, 72A	..	The Secretary, Closer Settlement Board, Melbourne	
443/60	A. E. Denham	Edward Stickle, 108 Westbourne-grove, Northcote	Jika Jika	21	

Department of Lands and Survey,
Melbourne, 1st June, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Act 1915.

PERMITS TO OCCUPY ISSUED TO APPROVED APPLICANTS.

NOTICE is hereby given that permits to occupy Crown Lands have been issued to the following approved applicants, and that the rents and fees specified in each case may be received by the undermentioned Officers authorized by the Treasurer to collect Territorial Revenue.

Number of Licence or Lease.	Name and Address of Licensee or Lessee.	Area subject to modification of Boundaries and Area.	Parish or Situation.	Allotment.	Section.	Class.	Date of Licence or Lease.	Survey Charge Payable in 12 Half-yearly Instalments.	Amount to be Collected.			Payable to Receiver of Revenue at—
									Payment Including Instalment of Survey Charge (if any).	Fee for Licence or Lease.	Total Amount of First Payment.	
		A. B. P.						£ s. d.	£ s. d.	£ s. d.	£ s. d.	
0851	Caroline E. Potter, Caralulup ..	19 3 39	Amherst ..	40	2b	..	1.1.25	..	1 0 0	0 2 6	1 2 6	Maryborough
Under Section 86 of the Land Act 1915.—Payment to be made yearly.												
1298	Edwin John Howard, Panton Hill (1, 2)	18 1 38	Queenstown	11	R	2nd	1.6.25	..	0 19 0	1 0 0	1 19 0	Melbourne
1299	William Edwin Howard, Smith Gully (1, 2)	16 3 29	"	10	B	2nd	1.6.25	..	0 17 0	1 0 0	1 17 0	"
554/4681	William Josiah John Allen, Delegate River, via Bonang (1)	74 0 27	Kirkenong	14B	..	3rd	1.5.25	Paid	0 9 4	1 0 0	1 9 4	Bairnsdale
564	Wm. A. Palmby, Lexton (1)	19 1 13	Lexton ..	25	F	2nd	1.4.15	..	0 7 6	1 0 0	1 7 6	Ballaarat
469	Annie M. Gundry, Jan Juc (3, 4)	639 3 17	Jan Juc ..	49A	..	3rd V.C.	1.2.24	..	4 0 0	1 0 0	..	Geelong
32W	Oscar A. Seikel, Warracknabeal (5, 6)	59 3 33	Nullah ..	84	..	1st	1.6.25	..	7 10 0	1 0 0	8 10 0	"

(1) Subject to special mining condition, section 81, Land Act 1915.—(2) Special valuation £2 per acre.—(3) In lieu of permit issued 1st February, 1924, Gazette of 5th March, 1924, page 937—(4) £1 lease fee and £24 rent paid credited.—(5) Special valuation of £5 per acre.—(6) Valuation of improvements, approximately £30, to be paid in half-yearly instalments of £15 with interest at 3 per cent. per annum added. First instalment paid.

Department of Lands and Survey,
Melbourne, 1st June, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Act 1915, Section 245, as varied by the Discharged Soldiers Settlement Acts.—Mallee.

APPLICATION FOR A LEASE APPROVED.

THE following application for a Lease under section 245 of the Land Act 1915, as varied by the Discharged Soldiers Settlement Acts, having been approved, it is hereby notified that the rent and fee specified may be received by the undermentioned Officer authorized by the Treasurer to collect Territorial Revenue. Payment to be made half-yearly.

Number of Lease.	Name and Address of Lessee.	Area.	Parish.	Allotment.	Section.	Class.	Date of Lease.	Term.	Amount to be Collected.			Payable to Receiver of Revenue at—
									Half-yearly Rent.	Date of First Payment.	Total Amount of First Payment.	
		A. B. P.						Years.	£ s. d.	£ s. d.	£ s. d.	
04035	L. S. Walters, Merbein ..	13 0 0	Mildura ..	13A	A	..	1.10.20	37½	2 17 0	1.4.22	3 17 0	Mildura

Department of Lands and Survey,
Melbourne, 25th May 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Act 1915, Section 198.—Mallee.
APPLICATIONS FOR LEASES, APPROVED.

THE following applications for Leases under section 198 of the Land Act 1915 having been approved, it is hereby notified that the rents and fees specified in each case may be received by the undermentioned Officers authorized by the Treasurer to collect Territorial Revenue. Payment to be made half-yearly.

No. of Lease.	Name and Address of Lessee.	Area	Parish.	Allotment.	Class.	Date of Lease	Term.	Amount to be Collected.				Payable to Receiver of Revenue at—
								Survey Charge payable in 12 instalments.	Half-yearly Rent, including instalment of survey charge (if any).	Fee for Leas.	Total Amount of First Payment.	
		A. R. P.				£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.		
05775	E. A. Bayan, Kulwin	718 0 0	Gingimriek	1	4th, 8s.	1.12.22	40 years	...	3 11 10	1 0 0	4 11 10	Mildura
05853	W. D. Hughes, Boundary Bend, via Bield	859 0 0	Yungera	19	4th, 8s.	1.5.23	40 years	...	4 5 11	1 0 0	5 5 11	Swan Hill
0411	H. L. Walker, Merbein	630 0 0	Wargan	35	1st, 27s.	1.12.23	40 years	0	15 15 0	1 0 0	16 15 0	Mildura
01834	A. Hunt (the younger), Cowangie	804 0 0	Koonda	23	2nd, 17s. 6d.	2.7.23	40 years	0	9 10 6	1 0 0	10 10 6	Hopsham
02683	A. H. Thompson, Mansfield	819 0 0	Koonda	19	3rd, 13s.	1.8.23	40 years	0	7 7 9	1 0 0	8 7 9	"
04701	A. M. Lumsden, Disbacco	1,180 0 0	Pomanderco	5 and 7	4th, 8s.	1.10.21	40 years	0	8 13 9	1 0 0	9 13 9	"
02919	A. Maxwell, Pter. Millan	794 0 0	Pterco	53	3rd, 13s.	2.4.23	40 years	0	6 9 3	1 0 0	7 9 3	Birchip
05388	G. Singh, Hatich	911 0 0	Gayfield	53	4th, 8s.	1.2.24	40 years	0	4 11 2	1 0 0	5 11 2	Mildura
06066	F. J. Saal, Rainbow	541 0 0	Kurmburin	30	3rd, 10s.	1.9.23	40 years	0	3 7 8	1 0 0	4 7 8	Hopsham
05925	L. McQueen, Patchewollock North, via Sycod	862 0 0	Patchewollock	33 and 33A	2nd, 19s.	1.10.23	40 years	0	10 4 9	1 0 0	11 4 9	Warracknabeat
04529	W. T. Croxty, Kooloonong	721 0 0	Koonkab	26	4th, 10s. 6d.	2.1.24	40 years	0	4 14 8	1 0 0	5 14 8	Swan Hill
05150	C. Tipple, Yungera, via Kooloonong	980 0 0	Yungera	21	4th, 8s.	"	40 years	0	4 18 0	1 0 0	5 18 0	"

Department of Lands and Survey,
 Melbourne, 29th May, 1925

A. DOWNWARD,
 Commissioner of Crown Lands and Survey.

Land Act 1915, Section 198, as varied by the Discharged Soldiers Settlements Acts.—Mallee.
APPLICATIONS FOR LEASES APPROVED.

THE following applications for Leases under section 198 of the Land Act 1915, as varied by the Discharged Soldiers Settlements Acts, having been approved, it is hereby notified that the rents and fees specified in each case may be received by the undermentioned Officers authorized by the Treasurer to collect Territorial Revenue. Payment to be made half-yearly.

Number of Lease	Name and Address of Lessee.	Area	Parish.	Allotment	Section.	Class.	Date of Lease	Term.	Amount to be Collected.			Payable to Receiver of Revenue at—
									Survey Charge payable in 12 instalments.	Half-yearly Rent, including instalment of Survey Charge (if any).	Total Amount of First Payment.	
		A. R. P.					£ s. d.	£ s. d.	£ s. d.	£ s. d.		
04948	R. H. Thornton, Annuello	861	Margooya	21	...	4th, 8s.	9.9.22	42 years	13 15 0	5 9 1	19 9 24	Mildura
05750	M. J. Cleary, Annuello	844	Annuello	4	...	4th, 8s.	27.10.22	42 years	13 15 0	5 7 4	27.10.25	"
01988	W. H. Moss, Carwarp	612	Carwarp West	8 and 8A	...	1st, 22s. 6d.	1.1.18	42 years	9 0 0	9 7 2	1.1.21	"
0775	G. C. Collins, Turriff	673	Dennyng	14	...	3rd, 13s.	1.10.19	42 years	10 0 0	6 6 1	1.10.21	Birchip
04709	W. R. Anderson, Annuello	676	Margooya	33	...	3rd, 13s.	30.8.21	42 years	12 10 0	6 10 9	30.8.24	Mildura
04748	S. V. Hicks, Piangl	746	Narrung	3 and 3A	...	3rd, 13s.	"	43 years	12 10 0	7 2 1	"	Kerang
02441	T. E. Cullen, Chinkepok	678	Turoar	39	...	3rd, 27s.	6.1.23	41 years	12 10 0	12 9 8	6.1.24	Swan Hill

Department of Lands and Survey,
 Melbourne, 29th May, 1925.

A. DOWNWARD,
 Commissioner of Crown Lands and Survey.

Land Act 1915, Section 2.

LICENCE AND LEASES UNDER THE LAND ACTS 1901 and 1911 REVOKED, FORFEITED, OR DECLARED VOID.

NOTICE is hereby given that the Licences and Leases mentioned in the Schedule hereunder have been revoked, forfeited, or declared void by the Governor in Council for the reason specified in each case.

District.	Corr. No.	Name of Licensee or Lessee.	Section of Land Act under which Licensed or Leased.	Parish.	Allotment.	Area.	Class.	Reasons for Forfeiture, &c.	Pay Office.
						A. R. P.			
Licence under the Land Act 1901 revoked.									
St. Arnaud	0294	John G. Tomamichel	47	Borong	5, 15, sec. 2	269 0 0	2nd	Non payment of rent	Wedderburne
Leases under the Land Act 1901 revoked or forfeited.									
St. Arnaud	0367	Nellie Doran	49	Wedderburne	4, sec. 15	19 3 36	1st	Non-payment of rent	Wedderburne
"	0293	John H. Simons	56	Borong	69B, sec. 3	205 3 27	3rd	" " "	"
Lease under the Land Act 1911 declared void.									
Castlemaine	262	Alfred N. Taylor	8	Burke	17, sec. 1A	465 3 1	3rd	Non-payment of rent	Kyneton

Department of Lands and Survey,
Melbourne, 26th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Act 1915.

TRANSFERS APPROVED.

THE following applications for Transfer of Licences under the 121st and 129th sections of the Land Act 1915 having been approved, it is hereby notified that the rent specified in each case may be received by the undermentioned Revenue Officers.

Number of Licence	Name of Transferor.	Name of Transferee.	Area, subject to modification of boundaries and areas.	Parish	Held under Section	Date of Licence.	Yearly Payment.	Transfer Fee and where paid	Rent Payable to Revenue Officer at—
0118	Margaret Lavery	Colina M. Sands	142 1 21	Corack	121	1.7.09	12 15 0	10s., Melbourne	Donald
2394	Catherine Patterson	Stella M. McGregor	0 2 12	Boram Boram	129	1.1.25	1 0 0	£1 "	Hamilton
2512	Executors of Thomas Laidlaw (deceased)	Gertrude R. Elliott	100 0 0	Dollin	121	1.7.08	3 15 0	10s. "	Horsham
2964	Thos. Thwaites	Samuel C. Stephens	0 0 20	Paywit	129	1.12.08	1 0 0	£1 "	Queenscliff
0720	J. La Franki	Rex Phillip	4 0 0	Wonthaggi	121	1.12.22	3 5 0	10s. "	Wonthaggi
01702	J. D. Jackson	William Mullin	0 0 1	"	129	1.10.22	1 5 0	£1 "	"
01608	C. R. Stubbings	Robert Atkinson	0 0 1	"	129	1.2.22	1 5 0	£1 "	"

Department of Lands and Survey,
Melbourne, 28th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Act 1915, Section 198.—Mallee Lands.

PERMITS FOR MALLEE ALLOTMENTS CANCELLED.

IT is hereby notified that the Permits specified in the Schedule hereunder have been cancelled.

Corr. No.	Date of Lease.	Section of Act.	Name of Lessee.	No. of Allot.	Parish.	Reason.	Area.	Pay Office.
04994	1.7.23	198	J. J. Jones	19	Wagant	Non-compliance with conditions	A. R. P. 831 0 0	Birehip
05561	1.5.23	198	G. A. Gates	12	Dattuck	Land abandoned	777 0 0	Warracknabeal

Department of Lands and Survey (Mallee Branch),
Melbourne, 28th May, 1925

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Act 1915, Section 2.—Mallee.

LEASES UNDER THE LAND ACT 1915, AS VARIED BY THE DISCHARGED SOLDIERS SETTLEMENT ACT, CANCELLED.

NOTICE is hereby given that the Leases mentioned in the Schedule hereunder have been cancelled by the Governor in Council for the reason specified in each case.

District.	Corr. No.	Name of Lessee.	Section of Land Act under which Leased.	Parish.	Allotment.	Area.	Class.	Reasons for Forfeiture, &c.	Pay Office
Mallee	0381	E. W. Downing	245	Merbein	2	A. R. P. 25 0 27	...	Lease to issue under sec. 86, the <i>Closer Settlement Act 1915</i>	Mildura
"	03543	W. Johnstone	198	Mirkoo	5	702 1 22	4th, 10/6	Land abandoned	Swan Hill

Department of Lands and Survey,
Melbourne, 26th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Act 1915, Section 2.—Mallee.

LEASE UNDER THE LAND ACT 1915 SURRENDERED.

NOTICE is hereby given that the Lease mentioned in the Schedule hereunder has been surrendered by the Governor in Council for the reason specified.

District.	Corr. No.	Name of Lessee.	Section of Land Act under which Leased.	Parish.	Allot.	Area.	Class.	Reason for Forfeiture, &c.	Pay Office.
Mallee ...	03045	C. Torney ...	198	Patchewollock North	15 and 16	A. R. P. 636 2 36	2nd. 18s.	New lease to issue showing amended boundaries	Warracknabeal

Department of Lands and Survey,
Melbourne, 26th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Land Act 1915, Section 198, as varied by the Discharged Soldiers Settlement Act.—Mallee Lands.

PERMITS FOR MALLEE ALLOTMENTS CANCELLED.

IT is hereby notified that the Permits specified in the Schedule hereunder have been cancelled.

Corr. No.	Date of Lease.	Section of Act.	Name of Lessee.	No. of Allotment.	Parish.	Reason.	Area.	Pay Office.
							Acres.	
06218	1.11.23	198	A. J. Russell ...	11	Merrivale ...	Land abandoned ...	778	Mildura
04988	15.12.21	198	F. J. Townsing ...	6	Gayfield ...	Non-compliance with conditions	963	"
03497	5.10.20	198	H. Halstead ...	23	Winnambool ...	" " "	705	Swan Hill

Department of Lands and Survey (Mallee Branch),
Melbourne, 28th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

Mallee Lands.

REDUCTION OF AREAS.

IT is hereby notified that the areas of the undermentioned Mallee Allotments have been reduced as specified, and rents adjusted accordingly.

Allotment.	Parish.	Lessee.	Area reduced to—	Annual Rent reduced to—	Rent payable from—	Pay Office.
			A. R. P.	£ s. d.		
42	Joop ...	H. L. Gebert (1) ...	330 0 0	2 1 4	1.7.25	Horsham
21	Wirribial ...	P. F. Huf. ...	629 0 0	11 16 0	1.7.24	Warracknabeal
110	Warmur ...	A. Glen (2) ...	485 0 0	6 2 0	1.7.25	Birchip

(1) £57 19s. 3d. paid to be credited to purchase money.—(2) £227 16s. 2d. to be credited to purchase money. Balance of rent due 1st July, 1925, £2 6s. 10d.

Melbourne, 29th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

MALLEE LANDS.

IT is hereby notified that the transfers of portions of Agricultural Allotments scheduled hereunder have been registered at the Office of Titles.

Allotment.	Parish	Area in Acres.	Classification.	Name of Former Lessee.	Name of Present Lessee.	Rent per annum payable on transferred portion.	Amount previously paid to be credited to Purchase Money.	Pay Office
						£ s. d.	£ s. d.	
12A	Joop ...	301	4th, 5s.	H. L. Gebert ...	John Richard Henry Johns (1)	1 17 8	52 11 9	Horsham
111	Warmur ...	85	2nd, 13s.	A. Glen ...	George Henry Glen (1) ...	2 0 0	39 15 0	Birchip

(1) Next rent due, 1st July, 1925.

Melbourne, 29th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

MALLEE LANDS.

It is hereby notified that the transfers of Agricultural Allotments scheduled hereunder have been registered at the Office of Titles.

Allotment.	Parish.	Area in Acres.	Name of former Lessee.	Name of present Lessee.	Next rent due.	Pay Office.
8	Wirmbool	656	A. T. Kuhne	Francis Henry Sluggett	1.7.25	Horsham
34	Curyo	639	W. O. Barber	Richard Hastings Thomas and Harold Alfred Thomas	1.7.25	Birchip
17	Turoar	609	W. A. Gadsden	Jane Geary	1.7.25	Swan Hill
36	Woorinen	639	W. J. Devlin	Neil Arthur Whinfield	1.7.25	"
5	Tyrrell	558	W. H. McManus	Errol Leslie Kennedy	1.7.25	Wycheproof
16	Joop	470	O. A. Schultz	Walter John Hand	1.7.25	Horsham
2	Tyenna	473	B. Gleeson	Herman Anton Ulrich Boschert	1.7.25	Birchip
135	Woorak	165	C. Rogers	Raymond Frederick Peake	1.7.25	Nhill
1	Burra	773	A. E. Ryan	Phillip King Smith	1.9.25	Swan Hill
16	Carina	591	R. M. Wilson	Ellen Austin	1.5.25	Horsham
8w	Werrap	1 rood	A. West	Rose Gertrude Pridham	Paid in full	"
11	Nyrraby	571	D. Smith	Geddie Pearse	1.7.25	Swan Hill
46	Pullut	640	H. Rogers	James Hayden, Alan James Hayden, and Clarence McKnight Hayden	2.7.25	Horsham
59	"	643	H. Rogers	James Hayden, Alan James Hayden, and Clarence McKnight Hayden	Freehold	"
49 and 50	Nypo	836	L. A. Sampson	James Drysdale Mitchell	2.5.25	"
7	Tiega	636	A. N. A. Macfarlane	Carl Benno Werner	1.7.25	Warracknabeal
13	Underbool	640	W. K. Morgan	Edwin Conrad Mulnickel	1.9.25	Horsham
14	"	640	W. K. Morgan	Edwin Conrad Mulnickel	1.5.25	"
8A	Chinangin	313	J. J. Minster	Leonard Helmutt Davis	1.10.25	Wycheproof
12	"	618	J. J. Minster	Leonard Helmutt Davis	1.7.25	"

Melbourne, 29th May, 1925.

A. DOWNWARD,
Commissioner of Crown Lands and Survey.

COURTS.

SITTINGS of the Supreme Court for the hearing of Criminal Trials and Trials of Causes for the year 1925, pursuant to Order in Council of 25th November, 1924:—

BALLARAT	...	Tuesday, 18th August
BENDIGO	...	Wednesday, 10th June
CASTLEMAINE	...	Tuesday, 28th July
GEELONG	...	Thursday, 13th August
HAMILTON	...	Thursday, 22nd October
HORSHAM	...	Tuesday, 8th September
MARYBOROUGH	...	Thursday, 19th November
MELBOURNE	...	Monday, 15th June
SALE	...	Tuesday, 21st July
SHEPPARTON	...	Tuesday, 15th September
ST. ARNAUD	...	Tuesday, 17th November
WARRNAMBOOL	...	Tuesday, 11th August
WANGARATTA	...	Tuesday, 13th October

GENERAL SESSIONS for the year 1925, pursuant to Order in Council of 15th December, 1924:—

ARARAT	...	Tuesday, 16th June
BAIRNSDALE	...	Wednesday, 26th August
BALLARAT	...	Tuesday, 21st July
BEECHWORTH	...	Wednesday, 12th August
BENALLA	...	Wednesday, 16th September
BENDIGO	...	Thursday, 16th July
CAMPERDOWN	...	Thursday, 20th August
CASTERTON	...	Thursday, 28th May
CASTLEMAINE	...	Wednesday, 12th August
CHARLTON	...	Tuesday, 21st July
COLAC	...	Wednesday, 9th September
DAYLESFORD	...	Tuesday, 11th August
DONALD	...	Tuesday, 16th June

ECHUCA	...	Tuesday, 14th July
GEELONG	...	Tuesday, 14th July
HAMILTON	...	Wednesday, 5th August
HORSHAM	...	Tuesday, 16th June
KERANG	...	Tuesday, 7th July
KORUMBURRA	...	Tuesday, 9th June
KYNETON	...	Tuesday, 11th August
MANSFIELD	...	Wednesday, 24th June
MARYBOROUGH	...	Thursday, 18th June
MELBOURNE	...	Wednesday, 1st July
MILDURA	...	Tuesday, 4th August
NHILL	...	Wednesday, 17th June
OMEO	...	Wednesday, 14th October
SALE	...	Thursday, 22nd October
SEYMOUR	...	Tuesday, 1st September
SHEPPARTON	...	Wednesday, 2nd September
ST. ARNAUD	...	Wednesday, 17th June
STAWELL	...	Wednesday, 17th June
WANGARATTA	...	Tuesday, 15th September
WARRACKNABEAL	...	Wednesday, 8th July
WARRAGUL	...	Tuesday, 21st July
WARRNAMBOOL	...	Tuesday, 18th August
YARRAM	...	Thursday, 11th June

COUNTY COURTS.—Notice is hereby given that County Courts will be held during the year 1925 at the under-mentioned places on the days hereunder named:—

ARARAT	...	Tuesday, 16th June
BAIRNSDALE	...	Wednesday, 26th August
BALLARAT	...	Tuesday, 21st July
BEECHWORTH	...	Wednesday, 12th August
BENALLA	...	Wednesday, 16th September

BENDIGO	Thursday, 16th July
CAMPERDOWN	Thursday, 20th August
CASTERTON	Thursday, 28th May
CASTLEMAINE	Wednesday, 12th August
CHARLTON	Tuesday, 21st July
COLAC	Wednesday, 9th September
DAYLESFORD	Tuesday, 11th August
DONALD	Tuesday, 16th June
ECHUCA	Tuesday, 14th July
GEELONG	Tuesday, 14th July
HAMILTON	Wednesday, 5th August
HORSHAM	Tuesday, 16th June
KERANG	Tuesday, 7th July
KORUMBURRA	Tuesday, 9th June
KYNETON	Tuesday, 11th August
MANSFIELD	Wednesday, 24th June
MARYBOROUGH	Thursday, 18th June
MELBOURNE	Wednesday, 1st July
MILDURA	Tuesday, 4th August
NHILL	Wednesday, 17th June
NUMURKAH	Thursday, 3rd September
OMELO	Wednesday, 14th October
OUYEN	Wednesday, 5th August
SALE	Thursday, 22nd October
SEA LAKE	Wednesday, 22nd July
SEYMOUR	Tuesday, 1st September
SHEPPARTON	Wednesday, 2nd September
ST. ARNAUD	Wednesday, 17th June
STAWELL	Wednesday, 17th June
SWAN HILL	Tuesday, 8th July
TRARALGON	Wednesday, 22nd July
WANGARATTA	Tuesday, 15th September
WARRACKNABEAL	Wednesday, 8th July
WARRAGUL	Tuesday, 21st July
WARRNAMBOOL	Tuesday, 18th August
WONTHAGGI	Tuesday, 28th July
YARRAM	Thursday, 11th June

This notice is in lieu of that previously published in the *Government Gazette*, on page 2877, of the 3rd day of September, 1924. Except at Melbourne, Courts of Insolvency and Courts of Mines will be held on the days above mentioned at such of the above places as have been appointed for holding such Courts.

Dated at Melbourne this 11th day of December, 1924.

(By order of the Judges),

R. McIVER,
Registrar, Melbourne.

MELBOURNE.—COUNTY COURT.

THE times appointed for "Return Days" in the Melbourne County Court during the year 1925 (i.e., the day to be appointed in any summons or proceeding for the appearance of the party summoned) shall be as follows:—

RETURN DAYS.		
In cases under £50	£50 and under £250	Other cases.
June 15th	June 15th
July 1st and 16th ...	July 1st	July 16th
August 3rd and 17th ...	August 3rd	August 17th
September 1st and 16th	September 1st	September 16th
October 1st and 19th	October 1st	October 19th
November 2nd and 16th	November 2nd	November 16th
December 1st	December 1st	December 1st

Dated at Melbourne this 11th day of December, 1924.

(By order of the Judges),

R. McIVER,
Registrar, Melbourne.

TENDERS.

PUBLIC WORKS OFFICE, MELBOURNE.

TENDERS will be received at this office until Twelve o'clock on the days and for the purposes undermentioned.

Particulars may be learnt at this office, and also at the offices named in each instance.

The Board of Land and Works will not necessarily accept the lowest or any tender.

4th June, 1925.

Ararat.—Repairs to roofs of towers, Hospital for Insane. Particulars at Police Station, Ararat, and Inspector of Works, Ballarat. Preliminary deposit, £5. Final deposit, 5 per cent.

Carlton.—Renovations and repairs, Court House. Preliminary deposit, £5. Final deposit, 5 per cent.

Elmhurst.—Improved lighting and repairs, &c., State School No. 959. Particulars at Police Station, Elmhurst, and Inspector of Works, Ballarat. Preliminary deposit, £5. Final deposit, 5 per cent.

Footscray.—Remodelling and additions, State School No. 1912. Preliminary deposit, £50. Final deposit, 5 per cent.

Glenorchy.—Raising school and residence, sleep-out, painting, &c., State School No. 263. Particulars at Police Stations, Glenorchy and Ararat. Preliminary deposit, £5. Final deposit, 5 per cent.

Kv-Valley.—Repairs, painting, &c., State School No. 2823. Particulars at Inspector of Works, Shepparton. Preliminary deposit, £5. Final deposit, 5 per cent.

Leongatha.—Repairs, painting, &c., State School No. 2961. Particulars at Police Station. Preliminary deposit, £5. Final deposit, 5 per cent.

Marysville.—Road from Mantel's Track towards Wolfram Mine. Particulars also at Police Stations, Healesville, Marysville, and Warburton. Preliminary deposit, £5. Final deposit, 5 per cent.

Melbourne.—Manufacture and supply of dual desks, Melbourne and district, for a period of twelve months. Preliminary deposit, £10. Final deposit, £10.

Mildura.—Additions and alterations to lock-up, &c., Police Station. Particulars at Station. Preliminary deposit, £15. Final deposit, 5 per cent.

Orbost.—Painting and repairs, Police Station. Particulars at Inspector of Works, Bairnsdale. Preliminary deposit, £5. Final deposit, 5 per cent.

Royal Park.—Installation of auxiliary steam boiler, Hospital for Insane. Preliminary deposit, £10. Final deposit, 5 per cent.

Turrumberry South.—Removing and re-erecting buildings from State School No. 1592, Myers Creek, to State School No. 1640. Particulars at Inspector of Works, Bendigo. Preliminary deposit, £5. Final deposit, 5 per cent.

11th June, 1925.

Benalla.—Additions and repairs, Police Station. Particulars at Station, and Inspector of Works, Wangaratta. Preliminary deposit, £10. Final deposit, 5 per cent.

Geelong.—New registration office, Police Station. Particulars at Inspector of Works. Preliminary deposit, £5. Final deposit, 5 per cent.

Greta West.—New building, State School No. 2573. Alternative tenders in wood and concrete. Particulars at Inspector of Works, Wangaratta. Preliminary deposit, £5. Final deposit, 5 per cent.

Heifer Swamp.—Drainage improvements. Three sections to be let, Nos. 1, 2, and 3. Particulars at Police Station, Dunkeld, and Inspector of Works, Hamilton. Preliminary deposit, £5. Final deposit, 5 per cent.

Lyonsville.—Painting school and residence, State School No. 1854. Particulars at Police Stations, Daylesford and Kyneton. Preliminary deposit, £5.

Nhill.—General repairs, painting, and fencing school and residence, State School No. 2411. Particulars at Police Station, Nhill, and Inspector of Works, Horsham. Preliminary deposit, £10. Final deposit, 5 per cent.

Royal Park.—Nurses' quarters, Children's Welfare Dépôt. Preliminary deposit, £25. Final deposit, 5 per cent.

Royal Park.—Purchase and removal of cottage, Children's Welfare Dépôt. Final deposit, full amount purchase money. Preliminary deposit, £5.

18th June, 1925.

Ballarat.—Concrete covering for sewerage tank, Hospital for Insane. Particulars also at Inspector of Works Office, Ballarat. Preliminary deposit, £5. Final deposit, 5 per cent.

Essendon.—Renovations and repairs, High School. Preliminary deposit, £10. Final deposit, 5 per cent.

Hamilton.—Repairs and painting, State School No. 295. Particulars at Inspector of Works, Hamilton. Preliminary deposit, £5. Final deposit, 5 per cent.

Lake Bolac.—Repairs to residence, State School No. 854. Particulars also at Inspector of Works Office, Hamilton, and Police Station, Ararat. Preliminary deposit, £5.

Lake Hindmarsh North.—New building, State School No. 3948. Particulars also at Inspector of Works, Horsham, and Police Station, Dimboola. Preliminary deposit, £5. Final deposit, 5 per cent.

Little Hampton.—Repairs, painting, &c., State School No. 1700. Preliminary deposit, £5.

Longerenong.—New laundry, Agricultural College. Particulars at Inspectors of Works, Horsham and Ballarat. Preliminary deposit, £10. Final deposit, 5 per cent.

Melbourne.—Emptying dustbins and destruction of rubbish, Government Buildings, for 12 months from 1st July, 1925. Preliminary deposit, £5.

Melbourne.—Cleaning chimneys, Government Buildings, for 12 months from 1st July, 1925. Preliminary deposit, £5.

Melbourne.—Tarpaving Government Buildings north and west of River Yarra for 12 months from 1st July, 1925. Preliminary deposit, £5.

Melbourne.—Tarpaving Government Buildings south and east of River Yarra for 12 months from 1st July, 1925. Preliminary deposit, £5.

Melbourne.—New water service to Botanical Gardens and Observatory. Final deposit, 5 per cent. Preliminary deposit, £5.

Royal Park.—Re-metalling approach road, Hospital for Insane. Final deposit, 5 per cent. Preliminary deposit, £5.

Thomastown.—Remodelling, &c., State School No. 631. Preliminary deposit, £5. Final deposit, 5 per cent.

25th June, 1925.

Burnley.—Alterations and additions to cottage, School of Primary Agriculture. Final deposit, 5 per cent. Preliminary deposit, £5.

Edenhope.—Repairs, painting, &c., Police Station. Particulars at Station and Inspector of Works, Horsham. Final deposit, 5 per cent. Preliminary deposit, £5.

Kerang.—Fencing site, High School. Particulars at Police Station. Final deposit, 5 per cent. Preliminary deposit, £5.

Nannella West.—Additions and repairs, State School No. 3879. Particulars at Police Station, Rochester, and Inspector of Works, Bendigo. Final deposit, 5 per cent. Preliminary deposit, £5.

Redcliffs North West.—Removal and re-erection of pavilion class-room from State School No. 3702, Irymple South, to State School No. 4263. Particulars at Police Station, Mildura. Final deposit, 5 per cent. Preliminary deposit, £5.

Rosebery.—New building, State School No. 3190. Particulars at Police Stations, Hopetoun and Murtoa. Final deposit, 5 per cent. Preliminary deposit, £10.

Round Plain.—New building, State School No. 4253. Final deposit, 5 per cent. Preliminary deposit, £5.

Stawell.—Fencing, High School. Particulars at Police Stations, Ararat and Stawell, and Inspector of Works, Ballarat. Final deposit, 5 per cent. Preliminary deposit, £5.

Stratford.—Repairs, fencing, &c., Police Station. Particulars at Inspectors of Works, Traralgon and Bairnsdale. Final deposit, 5 per cent. Preliminary deposit, £5.

Toolamba.—Painting, repairs, fencing, &c., State School No. 1455. Particulars at School and Inspector of Works, Shepparton. Final deposit, 5 per cent. Preliminary deposit, £5.

Tyrendarra.—Improved lighting and repairs, painting, &c., State School No. 1630. Particulars at Police Stations, Portland and Port Fairy. Preliminary deposit, £5.

Violet Town.—Repairs, painting, &c., Police Station. Particulars at Station and Inspector of Works, Benalla. Final deposit, 5 per cent. Preliminary deposit, £5.

9th July, 1925.

Melbourne.—Emily McPherson New Domestic Economy College. Preliminary deposit, £50. Final deposit, 5 per cent.

Tenders to be addressed to the Honorable the Commissioner of Public Works, and marked "Tender for ———."

GEO. L. GOUDIE,
Commissioner of Public Works.

Melbourne, 3rd June, 1925.

VICTORIAN RAILWAYS.

SEPARATE tenders are invited for the undermentioned works, &c. Tenders, endorsed "Tender for ———," must be lodged, with preliminary deposit, in Tender-box, Room 154, second floor, Railway Offices, Melbourne, at or before Eleven a.m. on the date specified. Particulars at Contractors' Room, Spencer-street, and as stated.

10th June, 1925.—Steel rail anchors, supply of. P.D., $\frac{1}{2}$ per cent.

10th June, 1925.—Overhead electrical equipment, for sale. Deposit, 5 per cent.

10th June, 1925.—Steel tyres, supply of. P.D., $\frac{1}{2}$ per cent.

10th June, 1925.—Multiple high-speed wood boring machine, supply of. P.D., $\frac{1}{2}$ per cent.

10th June, 1925.—Caustic soda in powdered form, supply of. P.D., $\frac{1}{2}$ per cent.

10th June, 1925.—Arsenic of soda liquid, supply of. P.D., $\frac{1}{2}$ per cent.

10th June.—Greyish-white arsenic, supply of. P.D., $\frac{1}{2}$ per cent.

10th June, 1925.—Wire braces to Vienna chairs in the Railway Offices, Spencer-street, supply and fixing of. P.D., £1. Particulars at the Chief Architect's Office, Room 195, Railway Offices, Spencer-street.

10th June, 1925.—Mild steel roof trusses, rafters, braces, &c., supply of. P.D., $\frac{1}{2}$ per cent.

10th June, 1925.—Steel rolling doors at east end of running and inspection bay at Jolimont Workshops, supply and erection of. P.D., £25.

10th June, 1925.—Scrap material (yellow brass borings, copper wire, cable, &c.), for sale. Deposit 5 per cent.

17th June, 1925.—Secondhand materials (C.I. grills, agricultural pipes and pump, &c.) for sale. Deposit 5 per cent.

17th June, 1925.—Felt body blocks, supply of. P.D., $\frac{1}{2}$ per cent.

17th June, 1925.—Two-phase alternating current induction motors, starting apparatus and accessories, supply of. P.D., $\frac{1}{2}$ per cent.

24th June, 1925.—Best steel boiler plates, supply of. P.D., $\frac{1}{2}$ per cent.

24th June, 1925.—Copper plates, supply of. P.D., $\frac{1}{2}$ per cent.

24th June, 1925.—Yellow stringybark log timber, supply of. P.D., $\frac{1}{2}$ per cent.

24th June, 1924.—Hardwood log timber, supply of. P.D., $\frac{1}{2}$ per cent.

24th June, 1925.—Automatic sprinklers at extension of pattern shop and store at Newport Workshops, supply and installation of. P.D., £6 10s.

1st July, 1925.—Hydraulic spring buckle press, supply of. P.D., 5 per cent.

1st July, 1925.—Electric cables (spares), supply of. P.D., $\frac{1}{2}$ per cent. Extended from 3rd June, 1925.

1st July, 1925.—Solid drawn copper flue tubes, supply of. P.D., $\frac{1}{2}$ per cent.

1st July, 1925.—Automatic cross-cut saw bench, supply of. P.D., $\frac{1}{2}$ per cent.

8th July, 1925.—Double recording instrument, supply of. P.D., $\frac{1}{2}$ per cent.

15th July, 1924.—Planished mild steel sheets, supply of. P.D., $\frac{1}{2}$ per cent.

29th July, 1925.—Point detection transformers, supply of. P.D., $\frac{1}{2}$ per cent.

5th August, 1925.—Tyre lip rolling machine, supply of. P.D., $\frac{1}{2}$ per cent.

12th August, 1925.—Mild steel sheets and hoop, supply of. P.D., $\frac{1}{2}$ per cent.

12th August, 1925.—Brass boiler tubes, supply of. P.D., $\frac{1}{2}$ per cent.

19th August, 1925.—Double-braided weatherproof copper-clad line wire, supply of. P.D., $\frac{1}{2}$ per cent.

26th August, 1925.—Tramway rails and fishplates of 90-lb. or 92 lb. (about 360 tons), supply and delivery of. P.D., 9d. per ton.

LEASING RAILWAY LANDS.

Applications are invited for letting on building lease for business purposes land at or near stations. Terms up to 21 years. For particulars, apply Estate Officer, Spencer-street, Melbourne, or to local stationmasters or roadmasters.

No tenders will necessarily be accepted.

E. C. EYERS, Secretary.

Melbourne, 3rd June, 1925.

TENDERS FOR GRAZING LANDS.

FOR THE PERIOD 1ST JULY, 1925, TO 30TH SEPTEMBER, 1926
EXCEPT WHERE OTHERWISE STATED.

Tender Forms can be obtained on application to the Lands Department, Melbourne, or any of the Land Offices in the country.

Tenders should be placed in the Crown Lands Office Tender-box on or before Noon on Tuesday, 30th June, 1925.

NOTE.—No tender will be accepted unless the fee for the full period and fee of Five shillings for licence are forwarded.

TENDERS will be received on or before Noon on Tuesday, 30th June, 1925, for the right to depasture stock on the following inappropriated portions of land subject to the Regulations approved by the Governor in Council and also the subjoined Special Conditions.

Every licence granted under section 121 of the *Land Act 1915* shall be subject to the conditions set forth in the Schedule hereto and to such special conditions and payment in advance of such fee as the Minister may determine, and shall be issued by an officer of the Department of Lands and Survey duly authorized in that behalf.

CONDITIONS.

1. The issue of this licence shall not prevent the land comprised therein, or any part or parts thereof, being sold, leased, licensed, alienated, or dealt with under any of the provisions of the *Land Acts*, except under the 121st section of the *Land Act 1915*, or being resumed by order of the Governor or Administrator of the Government of Victoria, with the advice of the Executive Council.

2. In case the said land, or any part thereof, should be sold, leased, licensed, alienated, dealt with, or resumed as aforesaid, the licensee shall not be entitled to any compensation other than that which the responsible Minister of the Crown for the time being administering the *Land Acts* may think fit.

3. This licence is subject to the rights of the holders of miners' rights or of mining leases now issued or hereafter to be issued to enter upon the allotment hereby licensed, and to search for gold, and to mine thereon, and to erect and occupy mining plant and machinery, without making any compensation to the licensee, his executors, administrators, or assigns, for surface or other damage.

4. Subject to these conditions the licensee shall be entitled to use the land for the purpose for which this licence has been granted until such land, or any part thereof, has been sold, leased, licensed, alienated, dealt with, or resumed as aforesaid, and thereupon all the interest of the licensee therein shall cease and be determined.

5. No land comprised in roads from time to time surveyed and marked out within the boundaries of the land comprised in this licence shall be deemed within its operation.

6. This licence shall entitle the holder thereof, during the period for which it is granted, to use the land therein comprised for depasturing purposes only, but shall not confer any right to build thereon, or to cultivate or, without the permission of the Minister, fence any portion thereof, or construct a dam or tank.

7. The taking in of stock for agistment or otherwise allowing the use of the land, or part thereof, without the authority in writing by the Minister, is forbidden.

8. That in the event of the Minister granting permission to fence the whole or any part of this area, the licensee shall provide gates or slip-panels in suitable places for the convenience of the public. No compensation will be allowed for fencing erected on boundaries of allotments alienated or in course of alienation.

9. That where improvements are authorized under section 123 of the *Land Act 1915* the licensee shall notify, on completion, that such improvements have been made, otherwise the work will not be recognized.

10. The interest in this licence shall not be transferred without the consent of the Minister, and the payment of a fee of Ten shillings.

11. The licensee shall be liable to forfeiture if the licensee commit a breach of or neglect to comply with these conditions.

12. The publication of a notice in the *Government Gazette*, purporting to declare that the Governor or Administrator, with the advice aforesaid, has forfeited this licence, shall be conclusive evidence that the licence is forfeited.

13. The ring-barking of the timber upon the land by the licensee is forbidden, and he shall not be entitled to destroy or cut and take away any such timber.

14. Free access to water shall be kept open at all times for travelling or other stock and for persons desiring to take water for domestic purposes.

15. The licensee shall destroy all noxious weeds on the land, and on the half-width of the adjoining roads, and shall be responsible for the destruction of noxious weeds under the *Vermin and Noxious Weeds Act 1922* in like manner as holders of freehold lands.

16. The licensee shall keep the land free from vermin, and, should he fail to do so, the licence shall be liable to forfeiture.

17. This licence is issued subject to the right of saw-millers to graze on this area such horses and bullocks as are actually used in connexion with their licensed operations on this land.

18. The licensee shall thoroughly and effectively protect the land within the boundaries of his licensed area from fire, and shall extinguish any fire which may break out on such area or may spread to it. In the event of the area being damaged by fire, the licence may be forfeited, unless the licensee satisfy the Minister that neither he, directly or indirectly, nor his workmen or servants, were in any way responsible for such fire.

19. The licensee shall not interfere in any way with any survey marks on the land hereby licensed.

SPECIAL CONDITIONS.

1. The period of occupation will, except where otherwise specified, be for sixteen (16) months from 1st July, 1925, to 30th September, 1926.

2. The fee for the full period—for which the licence will be issued, and the fee for licence—must accompany the tender, otherwise the offer of the next highest tenderer who complies with this condition may be accepted.

3. Separate tenders must be lodged for each block.

4. Tenders to be addressed to the Secretary for Lands (Tender-box), Melbourne.

5. The highest or any tender not necessarily accepted.

6. Tenderers must give their full name, occupation, and ordinary postal address.

7. The areas are given as more or less, and all appropriated, alienated, or licensed lands (if any) within the boundaries are excluded.

8. The outgoing tenant has the option to remove any existing fencing owned by him within one month, or to require the incoming tenant to pay for it in accordance with the provisions of section 124, *Land Act 1915*.

This does not apply to cases where the land was the subject of an expired Grazing Area Lease. In all such cases, the incoming tenant will be held responsible for the care and maintenance of any improvements.

Plans can be seen and information may be obtained in this office.

Section 121, *Land Act 1915*, provides—

1. Where a licensee under section 121 of the *Land Act 1915* has, with the consent of the Minister, enclosed with a substantial fence the land which is the subject of his licence, he may impound any cattle, sheep, or other animals found trespassing thereon.

2. Where the licensee holds land under the said section which is unfenced, he may, in any Court of competent jurisdiction, sue the owner of any cattle, sheep, or other animals for damages arising from trespass by such cattle, sheep, or other animals.

A. DOWNWARD.

Commissioner of Crown Lands and Survey.

Department of Lands and Survey,
Melbourne, 1st June, 1925.

Lot 1 (Block 8).—Area 7,500 acres, Parish of Matong North, County of Delatite, formerly held by J. Webb, sen. Period of occupation will be sixteen months from 1st July, 1925.—(*Beechworth*, 035/187.)

Lot 2 (Block 11198).—Area 1,900 acres, being allotments 23, 23A, and 23B, Parish of Keelangie, and allotments 29 and 33, Parish of Canabore, formerly held by E. E. Black.—(*Beechworth*, 0481/121.)

Lot 3 (Block 12310).—Area 155 acres, being allotment 7 of section 4, Parish of Kergunyah North, formerly held by W. Wallace.—(*Beechworth*, 0952/121.)

Lot 4 (Block 12311).—Area 90 acres, Parish of Walwa, being allotment 57, formerly held by G. A. Post.—(*Beechworth*, 0876/121.)

Lot 5 (Block 12312).—Area 538 acres, being allotment 19, section 14, Parish of Dederang, formerly held by J. T. Hynes.—(*Beechworth*, 0457/121.)

Lot 6 (Block 12313).—Area 107 acres, being allotment 145, Parish of Wagra, formerly held by George Bowran, jun.—(*Beechworth*, 0946/121.)

Lot 7 (Block 12314).—Area 2,400 acres, being allotments 51, 52, and 53, Parish of Mudgeelonga, formerly held by F. G. Hill.—(*Beechworth*, 0912/121.)

Lot 8 (Block 11690).—Area 306 acres, Parish of Jingellie, being allotment 31A, formerly held by W. H. Gadd.—(*Beechworth*, 01013/121.)

Lot 9 (Block 12000).—Area 7,918 acres, being allotments 50A, 52, 58, 57, 65, and 66, Parish of Thowgla, formerly held by E. Whitehead. Period of occupation will be sixteen months from 1st July, 1925.—(*Beechworth*, 01098/121.)

Lot 10 (Block 11671).—Area 708 acres, being allotments 56a and 56a. Parish of Granya, formerly held by P. H. Cook.—(Reechworth, 01001/121.)

Lot 11 (Block 12315).—Area 148 acres, being allotment 62a, Parish of Moorgag, formerly held by W. R. Burns. Existing improvements to be maintained in good order and condition.—(Benalla, 0219/121.)

Lot 12 (Block 12316).—Area 2 acres, Parish of Boosey, being the State School reserve in the north-west corner of allotment 146, formerly held by M. O. Dwyer.—(Benalla, 2741/121.)

Lot 13 (Block 8707d).—Area 20 acres, being allotment 4, Town of Tungamah, Parish of Tharabogga, previously held by W. C. A. and A. E. Haebich.—(Benalla, 2326/187.)

Lot 14 (Block 11391).—Area 861 acres, being allotments 80, 8d, 8e, 22d, and 22e, Parish of Murrindindi, formerly held by William Williamson.—(Seymour, 0136/121.)

Lot 15 (Block 11705).—Area 1,000 acres, allotment 50, Parish of Toombullup, formerly held by A. Evans. Existing improvements to be maintained in good order and condition.—(Benalla, 0263/121.)

Lot 16 (Block 8707).—Area 20 acres, being allotment 3, Town of Tungamah, Parish of Tharabogga, previously held by W. C. A. and A. E. Haebich.—(Benalla, 2325/121.)

Lot 17 (Block 9351).—Area 7 acres, Water Reserve lying between allotments 46c and 46b, Parish of Bungeet, formerly held by W. Holland.—(Benalla, 0264/121.)

Lot 18 (Block 12317).—Area 3 acres, Parish of Glenburnio, adjoining Clobinane Pre-emptive Right, and situated between the Sunday Creek and the 1½-chain road on the west, formerly held by E. Quilliam.—(Seymour, 094/121.)

Lot 19 (Block 12318).—Area 26 acres, being allotment 207, Parish of Yea, formerly held by D. and P. McLeish.—(Seymour, 076/121.)

Lot 20 (Block 12319).—Area 130 acres, being allotment 32b, section A, Parish of Clobinane, formerly held by K. Browne. Existing improvements to be maintained in good order and condition.—(Seymour, 0225/121.)

Lot 21 (Block 12320).—Area 417 acres, being allotment 2, section D, Parish of Flowerdale, formerly held by R. J. Fry. Improvements must be maintained in good order and condition.—(Seymour, 821/23.)

Lot 22 (Block 12321).—Area 292 acres, being allotments 13, 14, 15, and 16, Parish of Woodbourne, previously held by D. McLeish.—(Seymour, 0134/121.)

Lot 23 (Block 12322).—Area 20 acres, Parish of Morandng, being the Water Reserve in the north-east angle of allotment 170 and south-east angle of allotment 155, formerly held by Jas. Darling. Special condition.—Licensee may fence the land, providing that swing-gates be erected, and that a notice indicating that the land is a Water Reserve be posted thereon.—(Seymour, 0132/121.)

Lot 24 (Block 8562).—Area 11 acres, Parish of Yatchaw, being the reserve adjoining allotment 5, section 10, formerly held by J. Doyle.—(Hamilton, 3508/121.)

Lot 25 (Block —).—Area 2,180 acres, Parish of Panyyabyr, being the land between allotments 30, 31a, and State Forest, and between southern portion of allotment 10 and allotments 11a, 12a, 12c, and 18a, and State Forest, Parish of Burreah Burreah, formerly held by A. A. McArthur.—(Hamilton, 4324/121.)

Lot 26 (Block —).—Area 854 acres, Parish of Eanawinka, being allotment 13, formerly held by A. Malcolm, jun. The term is seventeen months from 1st May, 1925, with the right of renewal for a further term of two years. Improvements to be maintained in good order and condition.—(Hamilton, 0599/121.)

Lot 27 (Block 6).—Area 1,050 acres, Parish of Rosedale, formerly held by J. C. Cox.—(Sale, 0352/121.)

Lot 28 (Block 12324).—Area 431 acres, being allotment 117, Parish of Gleninaggie, formerly held by T. B. McManus. Existing improvements to be maintained in good order and condition.—(Sale, 658/29.)

Lot 29 (Block 12323).—Area 613 acres, being allotment 49, Parish of Holey Plains, formerly held by C. Ayres.—(Sale, 0410/121.)

Lot 30 (Block 12325).—Area 79 acres, being allotment 76, Parish of Willung, previously held by W. J. O'Connor.—(Sale, 0303/121.)

Lot 31 (Block 12326).—Area 1,245 acres, being allotment 60, Parish of Holey Plains, previously held by P. Ayres.—(Sale, 0407/121.)

Lot 32 (Block 12327).—Area 155 acres, being allotment 22, Parish of Cobhamah, County of Wonnangatta, previously held by T. G. Scott.—(Sale, 0433/121.)

Lot 33 (Block 12328).—Area 236 acres, being allotment 65c, Parish of Tong Bong, previously held by H. E. Hentschel.—(Sale, 0404/121.)

Lot 34 (Block 12329).—Area 167 acres, being allotments 51c and 51d, Parish of Tong Bong, previously held by A. J. Aubrey.—(Sale, 0307/121.)

No. 73.—7663.—4

Lot 35 (Block 12330).—Area 533 acres, being allotments 29 and 30, section D, Parish of Wulla Wullock, formerly held by W. S. McColl.—(Sale, 0326/121.)

Lot 36 (Block 12331).—Area 637 acres, being allotment 51, Parish of Holey Plains, formerly held by C. Ayres.—(Sale, 0402/121.)

Lot 37 (Block 12060).—Area 124 acres, being allotment 50b, Parish of Holey Plains. Expired grazing area lease.—(Sale, 0461/121.)

Lot 38 (Block 12333).—Area 139 acres, being allotment 80, section 17, Parish of Budgobudgob, formerly held by J. McCarthy, jun.—(Sale, 0382/121.)

Lot 39 (Block 12334).—Area 1,279 acres, being allotment 59, Parish of Holey Plains, formerly held by E. Ayres.—(Sale, 0409/121.)

Lot 40 (Block 12335).—Area 377 acres, being allotment 79b, Parish of Buchan, formerly held by T. Dalley.—(Bairnsdale, 0576/121.)

Lot 41 (Block 12336).—Area 399 acres, being allotment 23a, Parish of Bonang, formerly held by C. Richardson.—(Bairnsdale, 0501/121.)

Lot 42 (Block 12337).—Area 961 acres, being allotment 77 of section A, Parish of Buchan, formerly held by H. T. Whelan.—(Bairnsdale, 0519/121.)

Lot 43 (Block 12338).—Area 6 acres, being allotment 19 of section 11, Township of Sarsfield, Parish of Sarsfield, being the gravel reserve.—(Bairnsdale, 0360/121.)

Lot 44 (Block 12339).—Area 104 acres, being allotment 2, Parish of Moormung, County of Tanjil, previously held by P. B. Dahlson.—(Bairnsdale, 0649/121.)

Lot 45 (Block 12340).—Area 284 acres, being allotment 36, Parish of Moonip, County of Dargo, previously held by J. Pendergast.—(Omeo, 0541/121.)

Lot 46 (Block 12341).—Area 328 acres, allotment 32c, Parish of Omeo, County of Bogong, formerly held by C. G. Foster.—(Omeo, 0532/121.)

Lot 47 (Block 11819).—Area 881 acres, Parish of Bingo Munjia South, being allotment 31, formerly held by Wm. Rigall.—(Omeo, 0506/121.)

Lot 48 (Block 12342).—Area 441 acres, being allotment 30, Parish of Buxton, County of Anglesey, previously held by O. E. Burbank.—(Alexandra, 0314/121.)

Lot 49 (Block 11290).—Area 273 acres, being allotment 27, Parish of Tutye, County of Weeah, formerly held by B. Rickard. The successful tenderer will have the right of renewal for a further period of three years, with the right to fence.—(Mallee, 20262.)

Lot 51 (Block 11291).—Area 30 acres, being Water Reserve bounded on the north by Echam road, south and east by Sea Lake Channel, and west by allotment 34a, Parish of Wortmole, County of Karkarook, with right to fence.—(Mallee, M.29042.)

Lot 52 (Block 11939).—Area 80 acres, Parish of Walchle, being the Water Reserve, adjoining allotments 46 and 47, and abutting on the south boundary of the parish, formerly held by J. H. Burns. The successful tenderer will have the right of renewal for a further period of two years.—(Mallee, 0783/121.)

NOTE.—The successful tenderer for lots 27, 29, 31, 36, and 39 will have the right of renewal for a further period of two years.

TENDERS FOR REMOVAL OF SALT.

TENDERS will be received on or before Noon on Friday, 26th June, 1925, for the exclusive right to collect salt from the undermentioned area.

The successful tenderer will be required to preserve the bottom of the lake and collecting grounds from injury in accordance with instruction from any officer authorized by the Minister for Lands.

The term of the lease is nine months from 1st July, 1925.

Tenderers must give full name and address, and enclose the fee for ten months, to the Secretary for Lands, Melbourne, endorsed "Tender for Removal of Salt."

Plans may be seen and all information obtained at Inquiry Room, Lands Department, Melbourne.

A. DOWNWARD,

Commissioner of Crown Lands and Survey.

Office of Lands and Survey, 22nd May, 1925.

Parish of Dartagook, being the Salt Lake situated on allotment 12a, section A, formerly held under grazing licence by E. McFullan.—(Kerang, 0236/129.)

INSOLVENCY NOTICES.

In the Court of Insolvency, Central District, at Melbourne.

NOTICE is hereby given that the estates of Alexander Marshall, of 175 Carlisle-street, Balacava, tuckpointer; Willis Medley, of 2 Darlington-grove, Coburg, carpenter; George Edward Joy, of Mount Evelyn, produce merchant; Frederick Arthur Davis, of 48 Darling-street, Alphington, painter (trading as F. A. Davis and Son); Nathaniel Abrahams, 127 Neil-street, Carlton, dealer, have been sequestrated, and that general meetings of creditors in the said estates will be holden at the Insolvency Court Offices, the Law Courts, in the City of Melbourne, on Wednesday, the 10th day of June, A.D. 1925, at the hour of half-past Ten o'clock in the forenoon, for the election of trustees and for the other purposes mentioned in the 72nd section of the *Insolvency Act 1915*.

Dated at Melbourne this 1st day of June, A.D. 1925.

C. H. BROWN,
a Chief Clerk.

In the Court of Insolvency, Western District, at Casterton.

NOTICE is hereby given that the estate of James Billan, of Sandford, in the State of Victoria, merchant, has been sequestrated, and that a general meeting of creditors in the said estate will be holden at the Insolvency Court Offices, at Casterton, on Thursday, the 11th day of June, A.D. 1925, at the hour of half-past Ten o'clock in the forenoon, for the election of trustees and for the other purposes mentioned in the 72nd section of the *Insolvency Act 1915*.

Dated at Casterton this 23rd day of May, A.D. 1925.

J. R. BURKE,
Chief Clerk.

In the Court of Insolvency, Southern District, at Colac.

NOTICE is hereby given that the estate of William Ambrose Alsop, of Colac, in the State of Victoria, boot repairer, has been sequestrated, and that a general meeting of creditors in the said estate will be holden at the Insolvency Court Offices, at Law Courts, Colac, on Friday, the 12th day of June, A.D. 1925, at the hour of half-past Ten o'clock in the forenoon, for the election of trustees and for the other purposes mentioned in the 72nd section of the *Insolvency Act 1915*.

Dated at Colac this 28th day of May, A.D. 1925.

A. H. A. STEWART,
Chief Clerk.

In the Court of Insolvency, Midland District, at Echuca.

NOTICE is hereby given that the estate of Bedford & Son, of Merrigum, in Victoria, case manufacturers, has been sequestrated, and that a general meeting of creditors in the said estate will be holden at the Insolvency Court Offices, at Echuca, on Wednesday, the 17th day of June, A.D. 1925, at the hour of half-past Ten o'clock in the forenoon, for the election of trustees and for the other purposes mentioned in the 72nd section of the *Insolvency Act 1915*.

Dated at Echuca this 30th day of May, A.D. 1925.

W. A. W. KELL,
Chief Clerk.

In the Court of Insolvency, Midland District, at Mildura.

NOTICE is hereby given that the estate of Albert Plank, of Mildura, in the State of Victoria, horticulturist, has been sequestrated, and that a general meeting of creditors in the said estate will be holden at the Insolvency Court Offices, at Mildura, on Friday, the 12th day of June, A.D. 1925, at the hour of half-past Ten o'clock in the forenoon, for the election of trustees and for the other purposes mentioned in the 72nd section of the *Insolvency Act 1915*.

Dated at Mildura this 25th day of May, A.D. 1925.

R. H. MOHL,
Chief Clerk.

In the Court of Insolvency, Eastern District, at Traralgon.

NOTICE is hereby given that the estate of Alfred Albert Green, of Mirboo North, in Victoria, farmer, has been sequestrated, and that a general meeting of creditors in the said estate will be holden at the Insolvency Court Offices, at Court House, Traralgon, on Wednesday, the 17th day of June, A.D. 1925, at the hour of half-past Ten o'clock in the forenoon, for the election of trustees and for the other purposes mentioned in the 72nd section of the *Insolvency Act 1915*.

Dated at Traralgon this 29th day of May, A.D. 1925.

J. E. THOMSON,
Chief Clerk.

In the Court of Insolvency, Western District, at Warrnambool.

NOTICE is hereby given that the estate of Thomas David McConnell, of Raglan-parade, Warrnambool, in Victoria, agent, has been sequestrated, and that a general meeting of creditors in the said estate will be holden at the Insolvency Court Offices, at Warrnambool, on Thursday, the 11th day of June, A.D. 1925, at the hour of half-past Ten o'clock in the forenoon, for the election of trustees and for the other purposes mentioned in the 72nd section of the *Insolvency Act 1915*.

Dated at Warrnambool this 30th day of May, A.D. 1925.

W. A. L. FOSTER,
Chief Clerk.

PRIVATE ADVERTISEMENTS.

REGULATION FOR THE CARE, PROTECTION, AND MANAGEMENT OF THE RESERVE FOR PUBLIC RECREATION IN THE MUNICIPAL DISTRICT OF MARYBOROUGH. KNOWN AS "PRINCES PARK."

THE Council of the Borough of Maryborough and the Board of Land and Works do hereby, in pursuance of section 182 of the *Land Act 1915*, make the following regulation for the care, protection, and management of the Reserve for Public Recreation in the municipal district of Maryborough, known as "Princes Park":—

That clause 14 of the said Regulation approved of by the Governor in Council on the 28th January, 1896, and published in the *Government Gazette* of 31st January, 1896, be and is hereby repealed, and the following clause be substituted in lieu thereof, viz.:—

Clause 14.—The maximum scale of charges for admission to the third and fifth divisions and to the grand-stand and enclosure on such days (not exceeding thirty in any one year) as the Council shall determine, shall be as follows:—

- (a) For admission of each person to the third and fifth divisions during any cricket or football match, sports, or shows, such a sum as the Council shall determine, not exceeding Two shillings.
- (b) For admission of each person to the grand-stand and enclosure, such a sum as the Council shall determine, not exceeding Five shillings.

Provided always that the Council shall be at liberty to exempt any person wholly or partially from the payment of all or any of such charges or fees.

Dated at Maryborough this 22nd day of May, 1925.

The common seal of the Mayor, Councillors, and Burgesses of the Borough of Maryborough was hereto affixed this 22nd day of May, 1925, by the authority of the Council of the said borough, in the presence of—

I. SOLOMON, Mayor,
JOHN LEAN, Councillor.
H. N. PHILLIPS, Town Clerk.

3897

**TOWN OF MILDURA.
CONSTITUTION OF SEWERAGE AUTHORITY.**

NOTICE is hereby given, under section 9, sub-section 2 (a and b) of the *Country Town and Sewerage Districts Act, No. 2761*, that the Council of the Town of Mildura has forwarded to the Minister for Water Supply an application for the proclamation of the Town of Mildura as a Sewerage District and constitution of the members of the Council of the Town of Mildura as a sewerage authority.

Copies of the general plans and description of the proposed scheme may be inspected at the Town Hall free of charge during office hours.

N. F. WELLINGTON, Town Clerk.
Town Hall, Mildura, 2nd May, 1925. 3895

**TOWNSHIP OF SWAN HILL.
CONSTITUTION OF SEWERAGE AUTHORITY.**

NOTICE is hereby given under section 9, sub-section 2 (a and b) of the *Sewerage Districts Act 1915, No. 2761*, that the Swan Hill Waterworks Trust has forwarded to the Minister of Water Supply an application for the proclamation of the Township of Swan Hill as a Sewerage District, and constitution of the Commissioners of the Swan Hill Waterworks Trust as a Sewerage authority with the addition of three nominees elected by the ratepayers in the proposed Sewerage District.

Copies of the general plans and descriptions of the proposed works may be inspected at the office of the Waterworks Trust free of charge during office hours.

W. BELL, Secretary, Swan Hill Waterworks Trust.
Swan Hill, 30th May, 1925. 3942

CITY OF BALLAARAT

Rating on Unimproved Values Act 1922.

NOTICE is hereby given that the Council of the City of Ballaarat, on the 15th day of October, 1923, did pass by special order a resolution that it proposes to adopt the Rating on Unimproved Values Act 1922. Notice is hereby further given—

- (a) That the Council proposes to adopt the said Act.
 (b) That the valuation under section 5 of the said Act has been prepared, and is open to inspection at the office of the Council during office hours by any ratepayer, free of charge.
 (c) That one-tenth of the persons whose names are inscribed on the municipal roll may, in writing under their hands, addressed to the chairman or the clerk of the municipality and delivered at the office of the Council within one month after the date of the last publication of this notice, demand that the proposal to adopt the said Act be submitted to a poll of the ratepayers.
 (d) That if no such demand for a poll is made the Council will adopt the said Act; and
 (e) That if the said Act is adopted rates will (subject to the said Act) be made and levied in respect of rateable properties on the basis of the unimproved capital value thereof.

Dated at Ballaarat this 1st day of June, 1925.

By order,

GEO. F. MORFON, Town Clerk.

3913

CITY OF BENDIGO.

NOTICE OF INTENTION TO BORROW THE SUM OF £10,000 FOR PERMANENT WORKS AND UNDERTAKINGS.

NOTICE is hereby given that the Council of the City of Bendigo proposes to borrow, on the credit of the Mayor, Councillors, and Citizens of the said city, the sum of Ten thousand pounds (£10,000) by the issue of debentures in accordance with the provisions of the *Local Government Act 1915*. The rate of interest to be paid is £6 5s. per centum per annum.

Such moneys shall be repayable at the Commonwealth Bank of Australia, Melbourne, on the first day of June, 1930. The purposes for which the loan is to be applied are:—

Asphalt footpath renewals and re-sheeting roads	£3,500
Extensions and improvements to cattle markets	3,000
Show Grounds improvements	3,500
	£10,000

The sum of £400 will be invested each year during the first four years of the loan to form a Sinking Fund, and the balance required to liquidate the loan will be provided during the final year.

The plans, specifications, and estimate of the cost of the permanent works and undertakings referred to above, with a statement of the proposed expenditure of the money to be borrowed, are open for inspection at the Town Hall, Bendigo.

H. C. INGLETON, Town Clerk.

Town Hall, Bendigo, 1st June, 1925. 3943

SHIRE OF BALLAN.

NOTICE OF ESTABLISHMENT OF POUND.

The Pounds Act 1915, Section 4.

THE Council of the Shire of Ballan has, by resolution passed the second day of March, 1925, and confirmed on the fourth day of May, 1925, appointed the land described in the Schedule hereto to be a Public Pound in and for the Shire of Ballan within the meaning of the *Pounds Act 1915*.

JOHN V. PORTER, Acting Shire Secretary.

THE SCHEDULE HEREBEFORE REFERRED TO.

All that piece of land comprising firstly part of allotments 4, 5, 6 and 7, section 22, Town and Parish of Ballan; and, secondly, part of reserve 50 links wide, being formerly portion of Edols-street and bounded as follows:—Commencing at the north-western corner of Crown allotment 9, section 22; thence along the eastern boundary of allotment 7, bearing south 10 degrees east 2 chains 50 links; thence through Crown allotments 7, 6, 5, and part of 4, bearing south 80 degrees west, distance 325 links; thence north 10 degrees west, distance 2 chains 50 links to the northern boundary of allotment 4; thence across a reserve 50 links wide, formerly being portion of Edols-street, bearing north 10 degrees west, distance 50 links; thence along the northern boundary of the said reserve bearing north 80 degrees east 325 links; thence across the said reserve bearing south 10 degrees east to the commencing point. 4000

SHIRE OF KOWREE.

POUNDKEEPER AND POUND AT EDENHOPE.

NOTICE is hereby given that George Peach has been appointed Poundkeeper at Edenhope, and that allotments 4 and 5 of section 6, Township of Edenhope (Messrs. P. J. Murray and Son's sawyards), have been appointed the Pound.

H. G. HILL, Shire Secretary.

25th May, 1925.

3902

SHIRE OF FRANKSTON AND HASTINGS.

NOTICE OF INTENTION TO BORROW MONEY FOR ELECTRIC LIGHT EXTENSIONS TO PERMANENT WORKS.

NOTICE is hereby given that the Council of the Shire of Frankston and Hastings proposes to borrow, on the credit of the President, Councillors and Ratepayers of the said Shire, the sum of Five thousand pounds (£5,000), such sum to be raised by the issue of debentures with interest payable half-yearly in accordance with the provisions of Part XIV. of the *Local Government Act 1915*.

It is further proposed that—

1. The rate of interest to be named in such debentures shall be 6½ per cent. per annum.
2. The principal and interest moneys shall be repayable by forty half-yearly payments each covering principal and interest on the 1st February and 1st August in each year.
3. Such moneys shall be payable at the National Bank, Melbourne.
4. The purposes for which the loan is to be applied are—Purchase of transformers, erection of sub-station, electricity installation at quarry, storage shed for materials, purchase and erection of copper cable, poles, and sundries for electric light extensions.
5. The specification and estimate of the cost of the permanent works referred to above are open for inspection at Municipal Chambers, Bay-street, Frankston.

Dated this 27th day of May, 1925.

4009

J. A. P. HAM, Shire Secretary.

SHIRE OF MORNINGTON.

MORNINGTON SHIRE POUND.

NOTICE is hereby given that the Rates to be charged daily for Sustenance of every head of other cattle (as previously fixed) have been increased from Two shillings per day to Three shillings and sixpence for the first day, and Two shillings for each day afterwards.

By Order of the Council,

GEO. MAUGHAN, Shire Secretary.

Mornington, 30th May, 1925.

3932

NOTICE OF DISSOLUTION OF PARTNERSHIP.

NOTICE is hereby given that the partnership heretofore subsisting between Frederick Kirk Gratton, Christopher Shiel Braithwaite, and Lilian Braithwaite (formerly Lilian McNolty), carrying on business as clothing manufacturers at 22-26 Patrick-street, Melbourne, under the firm name of "Gratton and Braithwaite," has been dissolved by mutual consent as from the twenty-second day of May, One thousand nine hundred and twenty-five. The said Christopher Shiel Braithwaite and Lilian Braithwaite have retired from the said business. All debts due to and owing by the said late firm will be received and paid respectively by the said Frederick Kirk Gratton, who will continue to carry on the said business under his own name at the address aforesaid.

Dated at Melbourne this twenty-sixth day of May, One thousand nine hundred and twenty-five.

F. K. GRATTON,
 C. S. BRAITHWAITE,
 L. BRAITHWAITE.

Loughrey and Douglas, 472 Little Collins-street, Melbourne, solicitors for the said Christopher Shiel Braithwaite and Lilian Braithwaite.

Arthur Phillips Pearce and Just, 60 Queen-street, Melbourne, solicitors for the said Frederick Kirk Gratton. 3985

NOTICE is hereby given that the partnership heretofore subsisting between Leslie Howard George Ricketts and Donald William Marsden McKenzie, carrying on business as motor engineers and builders' traders and commission agents in motors and cycles, and all requisites and accessories used in connexion therewith, at Murrumbena-road, Murrumbena, under the style or firm of "The Centreway Motor Garage," has been mutually dissolved as and from the twenty-seventh day of April, 1925, so far as concerns the said Donald William Marsden McKenzie, who retires from the said firm. All debts due to and owing by the said late firm will be received and paid respectively by the said Leslie Howard George Ricketts, who will continue to carry on the said business, at the same address, under the style or firm of "The Centreway Motor Garage."

Dated this 27th day of May, 1925.

D. MCKENZIE.

Signed by the said Donald William Marsden McKenzie in the presence of A. M. LONIE, solicitor, Melbourne.

L. RICKETTS.

Signed by the said Leslie Howard George Ricketts in the presence of DUNCAN MACKINNON, solicitor, Melbourne.

Mackinnon and Colles, solicitors, 191-5 Queen-street, Melbourne. 3905

NOTICE is hereby given that the partnership heretofore subsisting between George Toyne, Thomas Luke Kenna, and William Francis Kenna, carrying on business at Terang, Warrnambool, Pannure, Purinin, and Framlingham, in the State of Victoria, as stock, station, and general commission agents, under the style or firm of Norris, Toyne, and Kenna, has been dissolved by mutual consent as from the thirty-first day of December, One thousand nine hundred and twenty-four, the said George Toyne having retired from the said firm, and that in future the said business will be carried on by the said Thomas Luke Kenna, and William Francis Kenna, and Patrick Kenna, under the name of Kenna Brothers, and they will receive and pay all debts due to and owing by the late firm.

Dated this 26th day of May, One thousand nine hundred and twenty-five.

GEO. TOYNE.
THOS. L. KENNA.
W. F. KENNA.

Witness to all signatures—MAURICE T. DOYLE, solicitor, Terang.

Doyle and Kerr, solicitors, High-street, Terang. 3956

NOTICE is hereby given that the partnership lately subsisting between us the undersigned Arthur Gordon Macown, of No. 60 Drummond-street, Carlton, in the State of Victoria, estate agent, and James McPherson, of "Minden," Fordham-road, Hawthorn, in the said State, estate agent, carrying on business as estate agents, at No. 242 Church-street, Richmond, in the said State, under the style or firm of "McPherson, Macown, & Co.," has been dissolved by mutual consent as on the twenty-second day of May, 1925. All debts due or owing by the late firm will be received and paid by the said Arthur Gordon Macown and James McPherson. The said Arthur Gordon Macown will continue the said business under the former style or firm of "McPherson, Macown, & Co."

Dated the twenty-second day of May, 1925.

ARTHUR G. MACOWN.
J. MCPHERSON.

Witness—MAURICE GOLDBERG, managing clerk to Messieurs L'Estrange and Kennedy, solicitors, Richmond.

L'Estrange and Kennedy, Nos. 291 and 293 Bridge-road, Richmond, solicitors for the said "McPherson, Macown, & Co." 3903

NOTICE.—The partnership heretofore subsisting between us the undersigned, carrying on business as saw-millers, at Rushworth and Waialta, in Victoria, under the style or firm of E. Curtis & Sons, has been dissolved as and from the date hereof.

Dated the twenty-sixth day of May, 1925.

E. W. CURTIS.
A. E. CURTIS.

Burt, Stewart and Son, solicitors, Rushworth, and at Murchison, Tatura, and 31 Queen-street, Melbourne. 3914

NOTICE is hereby given that J. C. Brown & Co. Pty. Ltd., of Corio-street, Geelong, as from the 1st May, 1925, has disposed of its business of motor garage proprietors carried on by it at Malop-street, Geelong. The business as from that date will be carried on by Brown's Motors (Geelong) Pty. Ltd., at the same address. Brown's Motors (Geelong) Pty. Ltd. will receive payment of all accounts payable in respect of this business and will be liable for all debts incurred on and after the above date.

The business of general engineers and ironfounders will continue to be carried on by J. C. Brown & Co. Pty. Ltd., at Corio-street, Geelong, as heretofore.

Dated the thirtieth day of May, 1925.

For J. C. Brown & Co. Pty. Ltd.,
3920 T. C. BROWN, Director.

Companies Act 1915.—In the matter of AUSTRALIAN FARMS LIMITED.

NOTICE OF EXTRAORDINARY RESOLUTION TO WIND UP VOLUNTARILY.

NOTICE is hereby given that at a General Meeting of the members of the above-named company, duly convened and held at 99 King-street, Melbourne, on the twenty-first day of May, One thousand nine hundred and twenty-five, the following extraordinary resolution was duly passed:—

That it has been proved to the satisfaction of the meeting that the company cannot, by reason of its liabilities, continue its business, and that it is advisable to wind up the same, and accordingly that the company be wound up voluntarily.

Dated this twenty-eighth day of May, One thousand nine hundred and twenty-five.

R. V. BILLIS, Liquidator.

Harwood and Pincott, solicitors, Geelong, and at 87 Queen-street, Melbourne. 3909

Companies Act 1915.—Section 189.

PHOENIX BUILDING AND FINANCE COMPANY PROPRIETARY LIMITED (in Liquidation).

NOTICE is hereby given that a meeting of creditors of Phoenix Building and Finance Company Proprietary Limited will be held at the office of G. A. Rawson, 30 Queen-street, Melbourne (entrance lifts, Flinders-lane), on Wednesday, 10th June, 1925, at half-past Three p.m.

G. A. RAWSON, Liquidator.

28th May, 1925. 3996

Companies Act 1915.

ECO MOTORS COMPANY LIMITED.

NOTICE is hereby given that at an extraordinary general meeting of the members of the said company, duly convened and held at 325 Collins-street, Melbourne, on the 6th day of May, 1925, the following special resolution was passed, and at a subsequent extraordinary general meeting of the members of the said company, duly convened and held at the same place on the 21st day of May, 1925, such resolution was duly confirmed:—

"That the company be wound up voluntarily."

Notice is hereby also given that at the said extraordinary general meeting held on the 21st day of May, 1925, it was further resolved that Mr. P. W. H. Mann be appointed liquidator of the company.

Dated this 21st day of May, 1925.

3906 T. TURNER SHAW, Chairman.

Companies Act 1915.

ECO MOTORS COMPANY LIMITED (in Liquidation).

NOTICE is hereby given that the first meeting of creditors in the above matter will be held at the Victorian Employers' Federation rooms, 325 Collins-street, Melbourne, on Tuesday, the 9th day of June, 1925, at the hour of a quarter-past Two o'clock in the afternoon.

Dated this 26th day of May, 1925.

F. W. H. MANN, Liquidator, 456 Chancery-lane, Melbourne.
McCleery and Robson, 446 Chancery-lane, Melbourne, solicitors for the liquidator. 3907

In the matter of the *Companies Act 1915* and of AUSTRALIAN FARMS LIMITED (in liquidation).

NOTICE TO CREDITORS.

NOTICE is hereby given that a Meeting of Creditors of the above-named company, in accordance with section 189 of the above Act, will be held at the registered office of the company, 99 King-street, Melbourne, on Wednesday, the tenth day of June, One thousand nine hundred and twenty-five, at half-past Two o'clock in the afternoon.

Dated the twenty-eighth day of May, One thousand nine hundred and twenty-five.

R. V. BILLIS, Liquidator.

Harwood and Pincott, solicitors, Yarra-street, Geelong, and at 87 Queen-street, Melbourne. 3908

In the matter of the *Companies Act 1915* and in the matter of the MAISH-KNIT COMPANY PROPRIETARY LIMITED (in liquidation).

NOTICE is hereby given that a First and Final Dividend is intended to be declared in the above matter. Creditors who have not proved their debts by the 12th June, 1925, will be excluded.

Dated this twenty-eighth day of May, 1925.

L. J. OWEN, Liquidator.

L. J. Owen, public accountant and auditor, Bank of New Zealand Chambers, 349 Collins-street, Melbourne. 3900

Companies Act 1915.—In the matter of METAL PROTECTION PROPRIETARY LIMITED.

NOTICE is hereby given that a meeting of creditors of the above-named company, which is being voluntarily wound up, will be held at my office, 31 Queen-street, Melbourne, at Four p.m. on Friday, 12th June, 1925, and such creditors are required, on or before the 30th day of June, 1925, being the day fixed by me for that purpose, to send to me their names and addresses and particulars of their debts or claims, and, if so required by notice in writing from me, to come in and prove their said debts or claims at such time and place as shall be specified in such notice, or in default thereof they will be excluded from the benefit of any distribution made before such debts are proved.

Dated this 28th day of May, 1925.

3967 BASIL J. PARKINSON, Liquidator.

Companies Act 1915.

In the matter of DUB & LEQUESNE PROPRIETARY LTD. (in liquidation).

NOTICE is hereby given that a meeting of the creditors of the company will be held at the office of the liquidator, No. 53 Queen-street, Melbourne, on Thursday, 11th June, 1925, at the hour of half-past Two o'clock in the afternoon, in pursuance and for the purpose of section 189 of the *Companies Act 1915*.

Dated this twenty-eighth day of May, 1925.

3988 ESMOND T. DANIELL, Liquidator.

Companies Act 1915.—In the matter of AUSTRALIAN PRODUCTS EXPORT COMPANY PROPRIETARY LIMITED.

NOTICE is hereby given that a meeting of creditors of the above-named company, which is being voluntarily wound up, will be held at the office of David Fell & Company, 395 Collins-street, Melbourne, fifth floor, on Tuesday, the 9th day of June, 1925, at Three o'clock in the afternoon, and such creditors are required, on or before the 8th day of June, 1925, being the day fixed by me for that purpose, to send to me their names and addresses and particulars of their debts or claims, and if so required by notice in writing from me, to come in and prove their said debts or claims at such time and place as shall be specified in such notice, or in default thereof they will be excluded from the benefit of any distribution made before such debts are proved.

Dated this 27th day of May, 1925.

3940

H. S. EVANS, Liquidator.

Companies Act 1915.
DUE & LEQUESNE PROPRIETARY LTD.

NOTICE is hereby given that at an Extraordinary General Meeting of the members of the above-named company, duly convened and held at the registered office of the company, 527 Collins-street, Melbourne, on Monday, the 25th day of May, 1925, at Three o'clock in the afternoon, the subjoined resolution was passed as an extraordinary resolution:—

"That the company cannot, by reason of its liabilities, continue its business, and that it is advisable to wind up."

And notice is further given that at the above meeting Esmund Tuckett Daniell, of 53 Queen-street, Melbourne, was appointed liquidator of the above company.

Dated this 25th day of May, 1925.

3902

H. R. BARNETT, Secretary.

In the Supreme Court of Victoria.—In the matter of the *Companies Act 1925* and in the matter of THE AUSTRALIAN HOMES PROPRIETARY LIMITED (in liquidation).

NOTICE is hereby given that a petition for the continuing of the voluntary winding up of the above-named company subject to the supervision of the Supreme Court was, on the twenty-eighth day of May, 1925, presented to the said Court by the said company. And that the said petition is directed to be heard before the Court sitting at Law Courts, Melbourne, on Monday, the fifteenth day of June, 1925, at the hour of half-past Ten o'clock in the forenoon, and any creditor or contributory of the said company desirous to support or oppose the making of an order on the said petition may appear at the time of hearing, by himself or his counsel, for that purpose; and a copy of the petition will be furnished to any creditor or contributory of the said company requiring the same by the undersigned, on payment of the regulated charge for the same.

(Signed) C. W. R. PEARSON.

of the firm of Pearson and Eggington, of 440 Little Collins-street, Melbourne, solicitors to the petitioner.

NOTE.—Any person who intends to appear on the hearing of the said petition must serve on or send by post to the above-named notice in writing of his intention so to do. The notice must state the name and address of the person, or, if a firm, the name and address of the firm, and must be signed by the person or firm, or his or their solicitor (if any), and must be served, or, if posted, must be sent by post in sufficient time to reach the above-named not later than Four o'clock in the afternoon of the thirteenth day of June, 1925.

3968

THE AUTOMOBILE FINANCE COMPANY OF AUSTRALIA LIMITED.

NOTICE is hereby given that a Call (the First) of Two shillings and sixpence per share has been declared on all shares (Nos. 119631 to 133105 inclusive), and is due and payable at the registered office of the company, Bank House, Bank-place, Melbourne, on Wednesday, the 17th day of June, 1925.

By order of the Board.

V. B. WILTON, Manager.

Melbourne, 29th May, 1925.

3950

STATUTORY NOTICE TO CREDITORS.

PURSUANT to the *Trusts Act 1915*, notice is hereby given that all persons having claims against the estate of John Daly, late of 52 Kinkora-road, Hawthorn, in the State of Victoria, gentleman, deceased (who died on the nineteenth day of September, 1923, and probate of whose will was granted by the Supreme Court of the said State, in its probate jurisdiction, to Michael James Daly, formerly of Camperdown, in the said State, but now of NHill, in the said State, clergyman, John Joseph Daly, formerly of Garfield, in the said State, but now of Warragul, in the said State, State school teacher, and Thomas Robert Daly, of Rochester, in the said State, bank manager); are hereby requested to send particulars, in writing, of such claims to the undersigned, at his office hereunder mentioned, on or before the 4th day of July, 1925, after which date the said Michael James Daly, the said John Joseph Daly, and the said Thomas Robert Daly will proceed to distribute the assets

of the said John Daly, deceased, which shall have come to their hands amongst the persons entitled thereto, having regard only to the claims of which they shall then have had notice. And notice is hereby further given that the said Michael James Daly, the said John Joseph Daly, and the said Thomas Robert Daly will not be liable for the assets so distributed, or any part thereof, to any person of whose claim they shall not have notice as aforesaid.

Dated this 26th day of May, 1925.

M. DAVINE, of Queen-street, Warragul; proctor for the executors. 3984

STATUTORY NOTICE TO CREDITORS.—RE WILLIAM JOHN HIGGINBOTHAM, DECEASED.

PURSUANT to the *Trusts Act 1915*, notice is hereby given that all persons having claims against the estate of William John Higginbotham, late of Artbold-street, North Carlton, in the State of Victoria, clerk, deceased (who died on the twenty-eighth day of October, 1924, and probate of whose will and one codicil thereto was, by the Supreme Court of the said State, in its probate jurisdiction, on the sixteenth day of March, 1925, granted to The Trustees, Executors, and Agency Company Limited, of Collins-street, Melbourne, in the said State), are hereby required to send particulars, in writing, of such claims to the said company, on or before the tenth day of July, 1925, after which date the said company will proceed to distribute the assets of the said William John Higginbotham, deceased, which shall come to its hands, amongst the persons entitled thereto, having regard only to the claims of which it shall then have had notice. And notice is hereby further given that the said company will not be liable for the assets so distributed, or any part thereof, to any person of whose claim it shall not have had notice.

Dated this twenty-fifth day of May, 1925.

SECOMB & WOODFILL, 446 Little Collins-street, Melbourne, proctors for the said company. 3987

PURSUANT to the *Trusts Act 1915*, notice is hereby given that all persons having claims against the estate of Josephine Maria Peart, late of Murray-street, Colac East, in the State of Victoria, married woman, deceased (who died on the twelfth day of December, 1924, and probate of whose last will and codicil was granted to The Trustees, Executors, and Agency Company Limited, of number 412 Collins-street, Melbourne, in the said State, the sole executor and trustee named in and appointed by the said will and codicil), are hereby required to send in particulars, in writing, of such claims to The Trustees, Executors, and Agency Company Limited, at the above-mentioned address, on or before the eleventh day of July, 1925, after which date the said executor will proceed to distribute the assets of the said Josephine Maria Peart, deceased, which shall have come to its hands among the persons entitled thereto; having regard only to the claims of which it shall then have had notice. And notice is hereby further given that the said executor will not be liable for the assets so distributed, or any part thereof, to any person of whose claim it shall not have had notice as aforesaid.

Dated this twenty-ninth day of May, 1925.

CUNNINGHAM & BYRNE, of Colac, proctors for the said executor. 3986

STATUTORY NOTICE TO CREDITORS.

PURSUANT to the *Trusts Act 1915*, notice is hereby given that all persons having claims against the estate of Mary Jane Gotch, late of "Bedford," Tenynson-street, Brighton, in the State of Victoria, gentlewoman, deceased (who died on the ninth day of October, One thousand nine hundred and twenty-four, and probate of whose will was granted by the Supreme Court of the said State, in its probate jurisdiction, on the sixth day of February, One thousand nine hundred and twenty-five, to John Gordon Gotch, of "Bedford," Tenynson-street, Brighton, in the said State, gentleman, and William John Meaklim and Samuel Henry Meaklim, both of Mooropna, in the said State, farmers, the executors named in and appointed by the said will), are hereby required to send particulars, in writing, of such claims to the said executors, care of the undersigned, at their office hereunder mentioned, on or before the thirtieth day of June, One thousand nine hundred and twenty-five, after which date the said John Gordon Gotch, William John Meaklim, and Samuel Henry Meaklim will proceed to distribute the assets of the said Mary Jane Gotch, deceased, which shall have come to their hands amongst the persons entitled thereto, having regard only to the claims of which they shall then have had notice. And notice is hereby given that the said John Gordon Gotch, William John Meaklim, and Samuel Henry Meaklim will not be liable for the assets so distributed, or any part thereof, to any person of whose claim they shall not have had notice as aforesaid.

Dated this twenty-fifth day of May, One thousand nine hundred and twenty-five.

DAWES & VARY, of Allan-street, Kyabram; proctors for the said John Gordon Gotch, William John Meaklim, and Samuel Henry Meaklim. 3903

NOTICE is hereby given that all persons having claims against the estate of Catherine Keighery, late of Simmott-street, Werribee, in the State of Victoria, spinster, deceased, intestate (who died on the 28th day of March, 1925, and administration of whose estate was granted by the Supreme Court of the said State, in its probate jurisdiction, on the 21st day of May, 1925, to The Perpetual Executors and Trustees Association of Australia Limited, of numbers 100-104 Queen-street, Melbourne, in the said State), are hereby required to send particulars, in writing, of such claims to the said association, at its above-mentioned address, on or before the 3rd day of July, 1925, after which date the said association will proceed to distribute the assets of the said Catherine Keighery, deceased, which shall have come to its hands amongst the persons entitled thereto, having regard only to the claims of which it shall then have had notice. And notice is hereby further given that the said association will not be liable for the assets so distributed, or any part thereof, to any person of whose claim it shall not have had notice as aforesaid.

Dated this 28th day of May, 1925.

LUCAS & MUMME, Tavistock House, 383 Little Flinders-street, Melbourne, proctors for the said association. 3963

PURSUANT to the *Trusts Act* 1915, notice is hereby given that all persons having claims against the estate of James Alexander McLellan, late of Wallacedale, in the State of Victoria, retired farmer, deceased (who died on the second day of November, 1924, and probate of whose will was granted by the Supreme Court of the said State, in its probate jurisdiction, on the sixth day of March, 1925, to Thomas Herbert Robins, of Wallacedale aforesaid, storekeeper), are hereby required to send particulars, in writing, of such claims to the undersigned, at his office hereinafter mentioned, on or before the seventh day of July, 1925, after which date the said Thomas Herbert Robins will proceed to distribute the assets of the said James Alexander McLellan, deceased, which shall have come to his hands amongst the persons entitled thereto, having regard only to the claims of which he shall then have had notice. And notice is hereby further given that the said Thomas Herbert Robins will not be liable for the assets so distributed, or any part thereof, to any person of whose claim he shall not have had notice as aforesaid.

Dated this 30th day of May, 1925.

J. L. R. BAKER, of Hamilton, proctor for the said Thomas Herbert Robins. 3919

NOTICE TO CREDITORS.

PURSUANT to the *Trusts Act* 1915, notice is hereby given that all persons having claims against the estate of James Robertson, late of Coolabah, near Penshurst, in the State of Victoria, grazier, deceased (who died on the twenty-second day of December, 1923, and probate of whose will was granted by the Supreme Court of Victoria, in its probate jurisdiction, on the eighth day of April, 1924, to Thomas Leigh Simpson, of Dunkeld, in the said State, grazier, and George Simpson, of The Children's Hospital, Carlton, in the said State, medical practitioner), are hereby required to send particulars, in writing, of such claims to the undersigned, at his office hereunder mentioned, on or before the seventh day of July, 1925, after which date the said Thomas Leigh Simpson and George Simpson will proceed to distribute the assets of the said James Robertson, deceased, which shall have come to their hands amongst the persons entitled thereto, having regard only to the claims of which they shall then have had notice. And notice is hereby further given that the said Thomas Leigh Simpson and George Simpson will not be liable for the assets so distributed, or any part thereof, to any person of whose claim they shall not then have had notice as aforesaid.

Dated this 30th day of May, 1925.

J. L. R. BAKER, of Hamilton, proctor for the said Thomas Leigh Simpson and George Simpson. 3918

NOTICE TO CREDITORS RE JULIA GREEVES, DECEASED.

PURSUANT to the *Trusts Act* 1915, notice is hereby given that all persons having claims against the estate of Julia Greeves, late of "Widderin," Austin-street, Newtown, Geelong, in the State of Victoria, widow, deceased, testate (who died on the fifteenth day of March, 1925, and probate of whose will was granted by the Supreme Court of the said State, in its probate jurisdiction, on the fourth day of May, 1925, to David Fyfe Griffiths, of 51 Yarra-street, Geelong, in the said State, solicitor, the sole executor named therein), are hereby required to send particulars, in writing, of such claims to the said executor, care of Messrs. Harwood and Pincott, 51 Yarra-street, Geelong aforesaid, on or before the third day of July, 1925, after which date the said David Fyfe Griffiths will proceed to distribute the assets of the said Julia Greeves, deceased, which shall have come to his hands or possession, amongst the persons entitled thereto, having regard only to the claims of which he shall then have had notice, and the said David Fyfe Griffiths will not be liable for the assets so distributed, or any part thereof, to any person of whose claim he shall not then have had notice.

Dated this third day of June, 1925.

HARWOOD & PINCOTT, 51 Yarra-street, Geelong, solicitors for the said David Fyfe Griffiths. 4006

NOTICE TO CREDITORS.—RE ROBERT HOLMES, DECEASED.

PURSUANT to the *Trusts Act* 1915, notice is hereby given that all persons having any claims against the estate of Robert Holmes, formerly of Waaia, in Victoria, farmer, but late of Kotupna, in Victoria aforesaid, retired farmer, deceased, (who was found drowned, and who died on the eleventh or seventeenth day of November, 1924, or on some day between those dates, probate of whose will was granted to Hugh Martin Muntz and John Nelson Muntz, of Nathalia, in Victoria, commission agents, on the 21st day of April, 1925, they being the executors named in and appointed by the said will), are hereby required to send particulars, in writing, of such claims to the undersigned, proctors for the said executors, on or before the 2nd day of July, 1925. And notice is hereby given that after that day the said executors will proceed to distribute the assets of the said Robert Holmes, deceased, which shall have come to their hands or possession amongst the persons entitled thereto, having regard only to the claims of which the said executors shall then have had notice; and the said executors will not be liable for the assets, or any part thereof, so distributed to any person of whose claim they shall not then have had notice.

Dated the 21st day of May, 1925.

MORRISON & TEARE, Blake-street, Nathalia, proctors for the executors. 3991

NOTICE TO CREDITORS.—RE JOHN FITZGERALD, DECEASED.

PURSUANT to the provisions of the *Trusts Act* 1915, notice is hereby given that all persons having any claim against the estate of John Fitzgerald, late of Broadford, in the State of Victoria, grazier, deceased (who died on the seventeenth day of October, One thousand nine hundred and twenty-four, and probate of whose last will and testament was duly granted to John Francis McCarthy, of 586 Bourke-street, Melbourne, in the State of Victoria, salesman, and Thomas Fitzgerald, of Bylands, in the State of Victoria, farmer, the executors named in and appointed by the said will), are hereby required to send in particulars, in writing, of such claims to the said executors, care of Messrs. McNab and McNab, solicitors, Sydney-street, Kilmore, on or before the eighth day of July, One thousand nine hundred and twenty-five. And notice is hereby given that after that day the said executors will proceed to distribute the assets of the said John Fitzgerald, deceased, which shall have come to their hands or possession amongst the persons entitled thereto, having regard only to the claims of which the said executors shall then have had notice; and the said executors will not be liable for the assets, or any part thereof, so distributed to any person of whose claim they shall not then have had notice.

Dated the twentieth day of May, 1925.

McNAB & McNAB, 454 Collins-street, Melbourne, and at Kilmore, Broadford, and Lancefield, proctors for the executors. 3898

JAMES WEBSTER, DECEASED.

PURSUANT to the *Trusts Act* 1915, notice is hereby given that all persons having any claims against the estate of James Webster, late of Carlisle-street, St. Kilda, in the State of Victoria, merchant, deceased (who died on the eighteenth day of February, 1925, and probate of whose will was granted by the Supreme Court of the State of Victoria, in its probate jurisdiction, on the twenty-third day of May, 1925, to The Equity Trustees, Executors, and Agency Company Limited, of 85 Queen-street, Melbourne, in the said State, and Stanley Webster Coates, of 15 Mitchell-street, St. Kilda, in the said State, secretary, the executors named in and appointed by the said will), are hereby required to send in particulars, in writing, of such claims to the said company, at its office, 85 Queen-street, Melbourne aforesaid, on or before the thirty-first day of July, 1925. And notice is hereby also given that after the last-mentioned date the said executors will proceed to distribute the assets of the said deceased amongst the parties entitled thereto, having regard only to the claims of which the said company shall then have had notice; and the said executors will not be liable for the assets, or any part thereof, so distributed to any person of whose claim the said company shall not then have had notice.

Dated this twenty-seventh day of May, 1925.

J. A. ARMSTRONG, of 26 Market-street, Melbourne, proctor for the said executors. 3804

NOTICE TO CREDITORS.—ALBERT WALKER COOKE, DECEASED.

PURSUANT to the provisions of the *Trusts Act* 1915, notice is hereby given that all persons having claims against the estate of Albert Walker Cooke, late of Cottles Bridge, in the State of Victoria, orchardist and hatter, deceased (who died on the seventeenth day of April, 1925, and probate of whose will was granted by the Supreme Court of the said State, in its probate jurisdiction, on the twenty-sixth day of May, 1925, to Thomas Walker Cooke, of Cottles Bridge aforesaid, orchardist, the sole executor named in and appointed by the said will), are hereby required to send in

particulars, in writing, of such claims to the said executor, care of the undersigned, Messieurs Maddock, Jamieson, and Lonie, proctors for the said executor, on or before the third day of July, 1925, after which date the said executor will proceed to distribute the assets of the said deceased amongst the persons entitled thereto, having regard only to the claims of which he shall then have had notice. And notice is hereby further given that the said executor will not be liable for the assets, or any part thereof, so distributed to any person of whose claim he shall not then have had notice.

Dated this twenty-eighth day of May, 1925.

MADDOCK, JAMIESON, & LONIE, of 136 and 138 Queen-street, Melbourne, proctors for the said executor. 3990

NOTICE TO CREDITORS.

PURSUANT to the *Trusts Act* 1915, notice is hereby given that all persons having claims against the estate of Mary Martha Steavenson, late of Victoria House, St. Kilda-road, Melbourne, in the State of Victoria, widow, deceased (who died on the 14th day of February, 1925, and probate of whose will was granted by the Supreme Court of Victoria, in its probate jurisdiction, to William Murphy, of 165 Booran-road, Glenhuntly, in the State of Victoria, investor, one of the executors named therein, on the 28th day of April, leave being reserved to Michael Murphy, the other executor named therein, to come in and prove the same), are hereby required to send in particulars, in writing, of such claims to the said William Murphy at the undermentioned address of his solicitors, on or before the sixth day of July, 1925, after which date the said William Murphy will proceed to distribute the assets of the said deceased amongst the persons entitled thereto, having regard only to those claims of which the said William Murphy shall then have had notice; and he will not be answerable or liable for the said assets, or any part thereof, to any person of whose claims he shall not then have had notice.

Dated the second day of June, 1925.

J. M. SMITH & EMMERTON, solicitors, 480 Bourke-street, Melbourne. 3979

SATURDAY, 4TH JULY, AT ELEVEN O'CLOCK.

In the Supreme Court of the State of Victoria.—*Et. Fd.*

NOTICE is hereby given that under and by virtue of certain process issued out of the Supreme Court of the State of Victoria, and directed to the Sheriff, requiring him to levy certain moneys of the real and personal estate of Arthur Norman Tong, glazier, of Atherton-road, Oakleigh, the said Sheriff will, on Saturday, the fourth day of July, 1925, at the hour of Eleven o'clock in the forenoon, cause to be sold, at the Police Station, Collins-street, Thornbury (unless the said process shall have been previously satisfied or the said Sheriff be otherwise stayed):—

All the right, title, estate, and interest (if any) of the said Arthur Norman Tong, in and to all that piece of land, being part of lot twenty, extension number six on plan of subdivision number 1230, lodged in the Office of Titles, and being part of Crown portion One hundred and thirty, at Northcote, Parish of Jilka Jilka, County of Bourke, and being part of the land more particularly described in certificate of title, entered in the Register Book, volume 4531, folio 906072. This land is situate at Rossmoyne-street, Northcote.

N.B.—Terms: Cash. No cheques taken.

Dated at Melbourne this 30th day of May, 1925.

3980 GEORGE LOUIT, Sheriff's Officer.

MINING NOTICES.

OPHIR GOLD MINES NO LIABILITY, DAYLESFORD, VIC.

NOTICE is hereby given that an Extraordinary Meeting of shareholders in the above company will be held at the registered office of the company, National Trustees Building, 125 Queen-street, Melbourne, on Wednesday, 10th June, 1925, at Twelve o'clock noon.

BUSINESS:

1. To consider the financial position of the company.
2. To authorize the Board to sell the forfeited shares in the hands of the company and arrange for the further development of the company's mine; or
3. To authorize the Board to sell and dispose of the company's assets and wind up the company.
4. To confirm the minutes of the meeting.

By order of the Board,

JAMES MACKAY, Manager.

Melbourne, 26th May, 1925.

3982

NORTHEY'S REEF GOLD MINING COMPANY NO LIABILITY.

NOTICE OF EXTRAORDINARY MEETING.

NOTICE is hereby given that an Extraordinary Meeting of shareholders of the above company will be held at the registered office, 506 Little Collins-street, Melbourne, on Thursday, the 18th day of June, 1925, at Two p.m.

BUSINESS.

1. To increase the capital of the company from £15,000 to £30,000 by raising the amount of each of the 60,000 shares existing in the company from 5s. to 10s.
2. To confirm the minutes of the meeting.

By order of the Board.

3978

H. E. CONNOLLY, Manager.

THE CENTRAL RED WHITE AND BLUE MINING COMPANY NO LIABILITY.

NOTICE.—A Call (the 46th) of Sixpence per share has been made on the capital of this company, due and payable at the company's office, Commercial House, Charing Cross, Bendigo, on Wednesday, 10th June, 1925.

J. J. STANISTREET

3911

(McColl, Rankin, and Stanistreet), Manager.

CARLISLE AND WHITTAKER GOLD MINING CO. NO LIABILITY.

NOTICE is hereby given that a Call (the 26th) of Twopence per share has been made upon the capital of the company, due and payable at the company's office, High-street, Maldon, on Wednesday, 10th June, 1925.

JOHN SOMER, Manager.

THE LOCK'S REEF GOLD MINING SYNDICATE NO LIABILITY.

NOTICE is hereby given that a Call (the 24th) of Two pounds per share has been made upon the capital of the syndicate, due and payable at the syndicate's office, High-street, Maldon, on Wednesday, 10th June, 1925.

3916

JOHN SOMER, Manager.

VALLA GOLD MINES NO LIABILITY.

NOTICE is hereby given that a Call (the 12th) of Three-pence (3d.) per share (making shares 24s. 3d. paid up) has been made upon shares numbered 1 to 100,000, inclusive, but excluding shares held by the directors in trust for the company, and is due and payable at the mine office (Valla Gold Mines P.O., via Nambucca Heads, N.S.W.), on Wednesday, the 10th day of June, 1925.

By order of the Board,

F. B. HOUGHTON, Manager.

Valla Gold Mines P.O., 1st June, 1925.

3928

AJAX SOUTH GOLD MINING COMPANY NO LIABILITY, DAYLESFORD.

A CALL (29th) of Twopence per share has been made on the capital of the company, due and payable on Wednesday, 10th June, 1925, at the company's office, 19 A.M.P. Chambers, Lydiard-street north, Ballarat.

3935

J. H. PETERS, Manager.

GRAND TRUNK QUARTZ COMPANY NO LTY.

NOTICE.—A Call (No. 6) of One pound per share has been made on the capital of the company, due and payable to the manager at the company's office, 46 Lydiard-street south, Ballarat, on Wednesday, 10th June, 1925.

3938

E. G. VAWDREY, Manager.

SOUTH LONG TUNNEL GOLD MINING CO. N. L.

NOTICE is hereby given that a Call (the 16th) of One penny per share on the uncalled capital of the above company has been made, due and payable to the manager, at the registered office of the company, Commercial Bank Chambers, 339 Collins-street, Melbourne, on Wednesday, the 10th day of June, 1925.

3951

W. J. BECK, Manager.

MOUNT HUNTER TIN MINING CO. N. L.

NOTICE is hereby given that a Call (the 8th) of 6d. (Sixpence) per share on the uncalled capital of the above company has been made, due and payable to the manager, at the registered office of the company, Commercial Bank Chambers, 339 Collins-street, Melbourne, on Wednesday, the 10th day of June, 1925.

3952

W. J. BECK, Manager.

GOLDEN STAIRS GOLD MINING COY. NO LIABILITY.

NOTICE.—A Call (12th) of Threepence per share has been made on the capital of the company, due and payable at the company's office, 17 Queen-street, Melbourne, on Wednesday, 10th June, 1925.

17

Queen-street, Melbourne.

3955

JOHN DITCHBURN, Manager.

THOMO GOLD NO LIABILITY.

NOTICE is hereby given that a Call (the 11th) of Three pounds per share (making shares £25 paid up) has been made upon the contributing shares in the above company, due and payable to me, at the registered office of the company, National Mutual Buildings, 395 Collins-street, Melbourne, on Wednesday, 10th June, 1925.

By order of the Board,
E. J. KENNEDY, Manager.
3960

EASTERN OPTIONS NO LIABILITY.

NOTICE is hereby given that a Call (the 5th) of Two pounds per share (making shares £17 paid up) has been made upon the contributing shares in the above company, due and payable to me, at the registered office of the company, National Mutual Buildings, 395 Collins-street, Melbourne, on Wednesday, 10th June, 1925.

By order of the Board,
E. J. KENNEDY, Manager.
3961

LUNA TIN MINES N. L.

A CALL (3rd) of One pound ten shillings has been made upon all contributing shares in above company, due and payable at the registered office, 60 Queen-street, Melbourne, on Wednesday, 10th June, 1925.

WM. LASCELLES, Manager.
3962

MT. JASPER COPPER MINES N. L.

A CALL (110th) of Two shillings and sixpence per share has been made on uncalled capital of above company, due and payable to manager, at office of company, 317 Collins-street, Melbourne, on Wednesday, 10th June, 1925.

E. F. WILLIAMS, Acting Manager.
3965

MORNING STAR GOLD MINES NO LIABILITY.

A CALL (the 36th) of One shilling per share has been made on all shares in the company (making 25s. paid up), due and payable at the registered office of the company, 80 Swanston-street, Melbourne, on Wednesday, 10th June, 1925.

GEO. E. DICKENSON, Manager.
3957

ORIENTAL GOLD MINES NO LIABILITY.

NOTICE is hereby given that a Call (the 17th) of One penny per share has been made upon all the shares in the company, due and payable to the manager, at the registered office, Commercial Union Buildings, 413 Collins-street, Melbourne, on Wednesday, 10th June, 1925.

F. L. SMYTH, Manager.
3969

IRONBARK GOLD MINING COMPANY NO LIABILITY.

A CALL (the Fifteenth) of Threepence per share has been made on all shares (Nos. 1 to 60,000), due and payable on Wednesday, 10th June, 1925, at the company's office, 60 Queen-street, Melbourne.

J. G. STANFIELD, Manager.
3970

"MONARCH" WORKING OPTIONS SYNDICATE NO LIABILITY.

NOTICE is hereby given that a Call (the First) of One pound (£1) per share has been made on the uncalled capital of the syndicate (making £3 paid), due and payable at the office of the syndicate, 31 Queen-street, Melbourne, on Wednesday, 10th June, 1925.

By order of the Board,
JAMES G. S. STEWART, Secretary.
3971

AJAX NORTH COMPANY NO LIABILITY, DAYLESFORD.

A CALL (54th) of Sixpence per share has been made on the capital of the company, due and payable on Wednesday, 10th June, 1925, at the company's office, Clarke Buildings, 430 Bourke-street, Melbourne.

W. M. WILLIAMS, Manager.
3977

WASHINGTON SILVER LEAD MINING COMPANY NO LIABILITY.

A CALL (the 8th) of Threepence (3d.) per share (making the shares 4s. paid up) has been made on the contributing shares of the above-named company, due and payable at the registered office, Collins House, Collins-street, Melbourne, on Wednesday, the 10th June, 1925.

A. CAPPER MOORE, Manager.
3981

NEW RISTORI MINING COMPANY NO LIABILITY.

A CALL (the 34th) of Fourpence has been made, due and payable at the registered office, Bath-street, Ballarat, on Wednesday, 10th June, 1925.

H. W. PYVIS, Manager.
3982

ROSE OF DENMARK GOLD MINING COMPANY NO LIABILITY.

NOTICE is hereby given that a Call (58th) of Threepence per share has been made, due and payable on Wednesday, 10th June, 1925, at the company's registered office, 470 Little Collins-street, Melbourne.

A. E. GIBSON, Manager.
3989

Companies Act 1915.—Tenth Schedule.

VAN REENAN'S OIL WELLS OPTION SYNDICATE NO LIABILITY.

I, THE undersigned, do hereby make application to register Van Reenan's Oil Wells Option Syndicate No Liability as a no-liability company, under the provisions of Part II. of the Companies Act 1915.

1. The name of the company is to be Van Reenan's Oil Wells Option Syndicate No Liability.
2. The place of intended operations is at Harrismith, South Africa.
3. The registered office of the company will be situated at 506 Little Collins-street, Melbourne.
4. The value of the company's property, including claim and machinery, is £5,000.
5. The number of shares in the company is 600, of £10 each.
6. The number of shares subscribed for is 460.
7. The name of the manager is Harry Esmond Connolly.
8. The names and addresses and occupations of the shareholders and the number of shares held by each at this date are as below:—

Name, Address, Occupation.	Number of shares.
Thomas Stanley Huggins, Golf Club, Sandringham, secretary	1
Reginald Henry Lovell, 105 William-street, Melbourne, merchant	1
William Scammells Atwood, Mt. Alexander-road, Essendon, investor	1
Charles Osbourne Shave, "Centreway," Collins-street, Melbourne, ladies' tailor	1
Benjamin Henry Oxlade, 430 Chancery-lane, Melbourne, accountant	1
Harry Esmond Connolly, 506 Little Collins-street, Melbourne, legal manager (in trust for shareholders)	455
Harry Esmond Connolly, 506 Little Collins-street, Melbourne, legal manager (in trust for company)	140
	<hr/> 600

H. E. CONNOLLY, Manager.

Dated this 1st day of June, 1925.
Witness to signature—E. E. CONNOLLY.

I, HARRY ESMOND CONNOLLY, do solemnly and sincerely declare that—

1. I am the manager of the said intended company.
2. The above statement is, to the best of my belief and knowledge, true in every particular; and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

H. E. CONNOLLY.

Taken before me, at Melbourne, this 1st day of June, 1925
—C. C. JACKSON, J.P. 3994

AJAX SOUTH GOLD MINING COMPANY NO LIABILITY, DAYLESFORD.

ALL shares on which the 23th Call of Twopence per share, and previous calls, remain unpaid are forfeited, and will be sold by public auction on Saturday, 13th June, 1925, at half-past Twelve o'clock p.m., at the Mining Exchange, Ballarat, on that date, unless previously redeemed.

J. H. PETERS, Manager.
No. 19 A.M.P. Chambers, Lydiard-street north, Ballarat.
3936

ANNANDS NORTH AND SOUTH GOLD MINING COMPANY, NO LIABILITY, MALDON.

NOTICE is hereby given that all shares forfeited for non-payment of the 25th, or any previous Call, of One penny per share in the above company, will be sold by public auction, unless previously redeemed, at Somer and Dabb's office, Main-street, Maldon, on 13th June, 1925, at half-past Twelve o'clock p.m.

W. E. PREECE, Manager.
3944

NORTHEY'S REEF GOLD MINING COMPANY NO LIABILITY, NEWSTEAD.

ALL shares on which the May Call (the 24th) of One penny per share, and previous calls, remain unpaid, are forfeited, and will be sold by public auction, at the Stock Exchange Hall, Queen-street, Melbourne, on Thursday, the 11th day of June, 1925, at half-past Eleven a.m., unless previously redeemed.

H. E. CONNOLLY, Manager.
506 Little Collins-street, Melbourne. 3976

POINT-ADDIS OIL WELLS NO LIABILITY, TORQUAY.
 All shares on which the February Call (the 14th) of One penny per share, and previous calls, remain unpaid, are forfeited, and will be sold by public auction at the Stock Exchange Hall, Queen-street, Melbourne, on Friday, the 12th day of June, 1925, at half-past Eleven a.m., unless previously redeemed.

E. E. CONNOLLY, Manager, 3995
 506 Little Collins-street, Melbourne.

MOUNT HUNTER TIN MINING COMPANY NO LIABILITY.
 All shares in the above company forfeited for non-payment of the 7th Call of One shilling per share, and any previous call, will be sold by auction, in the Stock Exchange Vestibule, Melbourne, on Monday, 15th June, 1925, at Two p.m., unless previously redeemed.

W. J. BECK, Manager, 3954

HIRLANE GOLD MINING COMPANY NO LIABILITY.
 All shares in the above company forfeited for non-payment of the 23rd Call of Twopence per share, and previous calls, will be sold by auction, in the Stock Exchange Vestibule, Melbourne, on Monday, 15th June, 1925, at Two p.m., unless previously redeemed.

W. J. BECK, Manager, 3953

AUSTRAL SIAMESE TIN EXPLORATION NO LIABILITY.
 NOTICE is hereby given that all shares forfeited for non-payment of the 9th Call of Sixpence per share will be sold by public auction, in the Vestibule of the Stock Exchange, 90 Queen-street, Melbourne, on Tuesday, the 16th day of June, 1925, at half-past Eleven a.m., unless previously redeemed.

By order of the Board, R. W. STRINGER, Manager, 3973
 31 Queen-street, Melbourne.

THOMO GOLD NO LIABILITY.
 NOTICE is hereby given that all shares forfeited for non-payment of the 10th (May, 1925) Call of Three pounds per share, and previous calls, will be sold by public auction, at the Stock Exchange Hall, Queen-street, Melbourne, on Saturday, 13th June, 1925, at half-past Eleven a.m., unless the said calls be previously paid.

By order of the Board, E. J. KENNEDY, Manager, 3959

EASTERN OPTIONS NO LIABILITY.
 NOTICE is hereby given that all shares forfeited for non-payment of the 4th (May, 1925) Call of Two pounds per share, and previous calls, will be sold by public auction, at the Stock Exchange Hall, Queen-street, Melbourne, on Saturday, 13th June, 1925, at half-past Eleven a.m., unless the calls be previously paid.

By order of the Board, E. J. KENNEDY, Manager, 3958

OSWALD GOLD MINES NO LIABILITY.
 NOTICE is hereby given that John Jenson Stanistreet has been appointed manager, vice W. B. Arnold, and that the registered office of the company is now situated at Commercial House, Charing Cross, Bendigo.

Dated this 28th day of May, 1925.
 (SEAL) E. T. F. OSWALD, } Directors.
 J. D. OSWALD, } 3912

MOUNT SPENCER SILVER, COPPER, AND LEAD MINING COMPANY NO LIABILITY.
 TO THE REGISTRAR-GENERAL.
 NOTICE is hereby given that the registered office of above company is situated at 47 Queen-street, Melbourne, and that Mr. Matthew Instone Murchie has been appointed manager of the company.

Dated at Melbourne this 8th day of May, 1925.
 (SEAL) LEONARD BANNISTER, } Directors,
 LEONARD BELL, } 8064

INSOLVENCY NOTICES.

In the Court of Insolvency, Central District, at Melbourne.
 A FIRST Dividend is intended to be declared in the matter of Morris Arthur Griffiths, of 50 Gipps-street, Collingwood, whose estate was sequestrated on the 21st March, 1925. Creditors who have not proved their debts by the 12th day of June, 1925, will be excluded.

Dated this 29th day of May, 1925.
 J. WALLACE ROSS, A.I.C.A., Trustee,
 Wilson, Ross, and Company, public accountants and auditors, 34 Queen-street, Melbourne. 3974

The Insolvency Acts.—In the Court of Insolvency.—Central District, at Melbourne.

A FIRST and Final Dividend is intended to be declared in the matter of Mary Cusack, of 183 Glenhuntingly-road, Elsternwick, in the State of Victoria, milliner, whose estate was assigned on the 15th May, 1925. Creditors who have not proved their debts by the 17th day of June, 1925, will be excluded.

Dated this 3rd day of June, 1925.
 ARNOLD HORACE WOOLTON, trustee, c/o Woolton and Sons, public accountants, &c., 20 Queen-street, Melbourne. 3975

Insolvency Act 1915.—In the Court of Insolvency, Central District.

A FIRST Dividend is intended to be declared in the matter of Charles Thomas Huggins and Sydney Charles Huggins, carrying on business as C. Huggins & Son, slate and tile merchants, of 323 Canterbury-road, Canterbury, whose estate was assigned to me on the 23th day of January, 1925. Creditors who have not proved their debts by the 18th day of June, 1925, will be excluded.

Dated this 2nd day of June, 1925.
 F. O'CONNELL, trustee, Stanley-street, Richmond. 3924

The Insolvency Act 1915.—In the Court of Insolvency, Central District, at Melbourne.

A THIRD and Final Dividend of 11s. 6d. in the £1 in the matter of Martin Lacey, of 107 St. George's-road, North Fitzroy, in the State of Victoria, boot manufacturer, is this day payable at my office, 51 Queen-street, Melbourne.

Dated this 23th day of May, 1925.
 P. J. W. DANBY, Trustee. 3983

The Insolvency Act 1915.—In the Court of Insolvency, Central District, at Melbourne.—In the matter of CHARLES FRANCIS HAYMAN, of 35 Hobbs-street, Seddon, in the State of Victoria, insolvent.

THE above-named Charles Francis Hayman intends to apply to the Court of Insolvency, at Melbourne, on the twenty-sixth day of June, One thousand nine hundred and twenty-five, at half-past Ten o'clock in the forenoon for a certificate of discharge pursuant to the provisions of the Insolvency Act, and to dispense with the condition mentioned in section 233 of the Act.

Dated the 1st day of June, One thousand nine hundred and twenty-five.
 C. F. HAYMAN. 3940

The Insolvency Act 1915.

NOTICE is hereby given that Frederick William Hall, of 24 Brynmore-grove, East St. Kilda, and late of Gnarkeent, in the State of Victoria, farmer, has by deed dated 21st day of May, 1925, conveyed and assigned all his estate, property, and effects, whatsoever and wheresoever, to Richard Alphonse Scully, of 434 Collins-street, Melbourne, in the said State, public accountant, in trust for realization and otherwise for the benefit of all the creditors of the said Frederick William Hall, as in the said deed mentioned. All parties having any claim against the said estate are hereby required to forward the same and particulars thereof, accompanied by a sworn affidavit in proof of debt, to the trustee on or before the 30th day of June, 1925, after which date the trustee will distribute the trust funds amongst those persons only of whose claims he shall then have been notified.

Dated this 25th day of May, 1925.
 RICHARD A. SCULLY, Trustee.
 LUMSDEN & SCULLY, public accountants, 484 Collins-street, Melbourne. 3923

The Insolvency Act 1915.
 NOTICE TO CREDITORS.

NOTICE is hereby given that Francis George Renshaw, of 92 Alma-road, Caulfield, in the State of Victoria, builder, has by deed dated the 29th day of May, 1925, conveyed and assigned all his estate, property, and effects, whatsoever and wheresoever, to the undersigned James Wallace Ross, of 84 Queen-street, Melbourne, public accountant and official assignee in insolvency, in trust for realization and otherwise, for the benefit of all his creditors, as in the said deed provided. All persons having claims against the estate are hereby required to forward same, and particulars thereof, accompanied by a sworn affidavit in proof of debt to the undersigned, on or before the 30th day of June, 1925, after which date the trustee will distribute the trust funds amongst those persons only of whose claims notice shall have been given.

Dated this 30th day of February, 1925.
 J. WALLACE ROSS, A.I.C.A., Trustee,
 Wilson, Ross, and Company, public accountants and auditors, 34 Queen-street, Melbourne. 3973

IMPOUNDINGS.

STRAYED.—One black horse, 3 years old, hog mane, square-cut tail, branded 2 on near shoulder; and one brown or bay mare, 4 years old, branded W on near shoulder.

JAMES MURDOCH.

Sheep Hills, 25th May, 1925.

3999

BALLARAT.—Impounded at Ballarat City Pound.

1 grey mare
1 brown mare, shod, like S near shoulder
1 red steer, small spot on forehead, white patch off shoulder
If not claimed and expenses paid, to be sold on 26th June, 1925.

C. D. CADDEN,

Poundkeeper.

3937—5/4

BEAUFORT.—Impounded at Beaufort.

1 red heifer, star on forehead, swallow off ear, no visible brand
1 chestnut mare, hack, JH near shoulder
If not claimed and expenses paid, to be sold on 27th June, 1925.

H. NORMAN,

Poundkeeper.

3929—4/8

BRAYBROOK.—Impounded at Braybrook.

3 dark-brown geldings, aged, poor, one HB (conjoined) near shoulder
If not claimed and expenses paid, to be sold on 17th June, 1925.

J. CRADDOCK,

Poundkeeper.

3946—4/8

BUNYIP.—Impounded at Bunyip, by R. Farley.

1 red bull calf, about a yearling, no visible brand
If not claimed and expenses paid, to be sold on 26th June, 1925.

E. MARTIN,

Poundkeeper.

4002—4/

COBURG.—Impounded at Coburg.

1 bay horse, white star, white hair on back and on off side ribs, black points, like MB (conjoined) on near shoulder
1 bay horse, hog mane, cut tail, shod, no visible brand
1 bay horse, knees marked, mane cut, shod, no visible brand
1 Jersey bull, ears marked, no visible brand
If not claimed and expenses paid, to be sold on 24th June, 1925.

GEO. H. BULL,

Poundkeeper.

4007—6/8

CULGOA.—Impounded at Culgoa, 29th May, 1925.

1 bay mare, medium draught, 4 or 5 years old, black points, white star, branded heart near shoulder
1 black pony mare, no visible brand
If not claimed and expenses paid, to be sold on 26th June, 1925.

J. E. BROPHY,

Poundkeeper.

4003—5/4

DARTMOOR.—Impounded at Dartmoor.

1 red and white steer, no visible brand
1 red steer, mottled face, no visible brand
If not claimed and expenses paid, to be sold on 12th June, 1925.

B. W. CONOLE,

Poundkeeper.

3899—4/8

DENNINGTON.—Impounded at Dennington, 29th May, 1925, by H. O'Toole.

1 strawberry-roan cow, top off near ear, like JG on milking side
If not claimed and expenses paid, to be sold on 24th June, 1925.

T. BENINGTON,

Poundkeeper.

4008—4/8

DROMANA.—Impounded at Dromana, by Herdsman.

1 bay horse, aged, blazed face, near hind foot white, like small P on off shoulder
If not claimed and expenses paid, to be sold on 29th June, 1925.

J. G. CHAPMAN,

Poundkeeper.

3901—4/8

HAMILTON.—Impounded at Hamilton, from Cavendish-road.

1 black and white steer, swallow near ear
1 brindle heifer
1 red and white bull calf, mottled face, no visible brand
If not claimed and expenses paid, to be sold on 26th June, 1925.

A. McCLOURE,

Poundkeeper.

3997—6/

KATAMATITE.—Impounded at Katamatite, by M. O'Kane.

1 ewe lamb, crossbred, about 6 months old, no visible brand
If not claimed and expenses paid, to be sold on 26th June, 1925.

J. G. BRADSTREET,

Poundkeeper.

4005—4/

KORUMBURRA.—Impounded at Korumburra, 23rd May, 1925, by J. G. Duffy.

1 black gelding, unshod, poor, small snip, white hairs on near front foot, white spot back of near ear, no visible brand
If not claimed and expenses paid, to be sold on 19th June, 1925.

F. BONAR,

Poundkeeper.

3900—5/4

LANG LANG.—Impounded at Lang Lang.

1 brown pony mare, aged, shod, white spots on back, near hind foot white, like FC near shoulder
If not claimed and expenses paid, to be sold on 27th June, 1925.

C. S. BAKER,

Poundkeeper.

3948—4/8

LEONGATHA.—Impounded at Leongatha.

1 white and red spotted poddy heifer, no visible brand
If not claimed and expenses paid, to be sold on 25th June, 1925.

EDW. NELSON,

Poundkeeper.

4001—4/

LINTON.—Impounded at Linton, by R. Kerby.

1 white and blue spotted cow, both ears top marked, like TF (conjoined) off rump
1 heifer calf, progeny of above, no visible brand
1 red and white spotted heifer, piece off top of both ears, no visible brand
1 dark-brown heifer, white spots on face, like JR (conjoined) off rump
1 red and white spotted heifer, both ears top notched, like TF (conjoined) off rump
1 red and white heifer, both ears top notched, like TF (conjoined) off rump
1 roan and white heifer, both ears top notched, like TF (conjoined) off rump
1 red and white heifer, both ears top notched, like TF (conjoined) off rump
If not claimed and expenses paid, to be sold on 24th June, 1925.

JOHN MATHESON,

Poundkeeper.

3917—13/4

MANSFIELD.—Impounded at Mansfield, by Road Ranger.

1 brindle or red steer, point off each ear, bang tail, like WN off rump
If not claimed and expenses paid, to be sold on 26th June, 1925.

E. W. FINLASON,

Poundkeeper.

3947—4/8

MIRBOO NORTH.—Impounded at Mirboo North.

1 black or brown mare, white star on forehead, off hind foot white, white on off fore foot, near hind leg injured, no visible brand
1 dark-grey mare, blaze face, near hind foot white.
1 dark-red or brown cow, punch hole in both ears
If not claimed and expenses paid, to be sold on 25th June, 1925.

ROY THOMPSON,

Poundkeeper.

3921, 3927—6/8

MORNINGTON.—Impounded at Mornington Shire Pound.

1 black pony gelding, no visible brand
If not claimed and expenses paid, to be sold on 24th June, 1925.

B. M. DUNN,

Poundkeeper.

3945—4/

MULGRAVE.—Impounded at Mulgrave Shire Pound, Clayton.
 1 bay draught gelding, heavy, unshod, indistinct brand near shoulder
 1 bay draught mare, light, one shoe on, indistinct brand near shoulder
 If not claimed and expenses paid, to be sold on 25th June, 1925.
 W. ELLIS,
 Poundkeeper.
 3926—6/8

ORBOST.—Impounded at Orbost.
 1 brown gelding, hackney, aged, star and small streak, indistinct brand on near shoulder
 2 poddy heifers, one red roan, one red and white, swallow in off ear, notch in bottom of near ear, no visible brand
 If not claimed and expenses paid, to be sold on 12th June, 1925.
 J. FARQUHAR,
 Poundkeeper.
 3896—6/

PENSHURST.—Impounded at Penshurst.
 1 crossbred ewe, back notch off ear, red brand on rump
 If not claimed and expenses paid, to be sold on 24th June, 1925.
 W. UNDERWOOD,
 Poundkeeper.
 3998—4/

RINGWOOD.—Impounded at Ringwood, by Ranger.
 1 grey gelding, no visible brand
 If not claimed and expenses paid, to be sold on 6th June, 1925.
 J. HANN,
 Poundkeeper.
 3939—4/

SALE.—Impounded at Sale.
 1 bay gelding, small star on forehead, C near shoulder
 If not claimed and expenses paid, to be sold on 26th June, 1925.
 C. McLEAN,
 Poundkeeper.
 3930—4/

SOUTH GIPPSLAND.—Impounded at Foster, by E. Minns.
 1 bay gelding, star, no visible brand
 If not claimed and expenses paid, to be sold on 10th June, 1925.
 L. S. ASTBURY,
 Poundkeeper.
 3910—4/

STRATFORD.—Impounded at Stratford, 25th May, 1925, by Harry Scott, Briagolong.
 1 chestnut gelding, like K near shoulder
 If not claimed and expenses paid, to be sold on 29th June, 1925.
 W. J. MILDENHALL,
 Poundkeeper.
 3941—4/8

TRAFALGAR.—Impounded at Trafalgar, by Herdsman.
 1 brown gelding, delivery sort, aged, few grey hairs, no visible brand
 1 white cow, backward springer, [] out of off ear, [] out of near ear, blotched brand like JC off rump
 If not claimed and expenses paid, to be sold on 3rd July, 1925.
 H. J. PENTLAND,
 Poundkeeper.
 3931—6/

WARRAGUL.—Impounded at Warragul Central Pound.
 1 red and white spotted Ayrshire cow, aged, no visible brand
 If not claimed and expenses paid, to be sold on 25th June, 1925.
 M. EVERARD,
 Poundkeeper.
 4004—4/

WERRIBEE.—Impounded at Werribee, 25th May, 1925, by G. Wall.
 1 bay mare, delivery sort, white spots under saddle, white spot under collar, black points, unshod, no visible brand
 If not claimed and expenses paid, to be sold on 29th June, 1925.
 JOHN F. MAHER,
 Poundkeeper.
 3933—5/4

WICKLIFFE.—Impounded at Wickliffe, 28th May, 1925, by G. N. Buckley, Narrapunnep.
 1 merino wether, blotch brand on back, X on near loin
 If not claimed and expenses paid, to be sold on 24th June, 1925.
 JAMES FORD,
 Poundkeeper.
 3922—4/8

WODONGA.—Impounded at Wodonga, 26th May, 1925, by Lindsay Bros.
 1 red polled heifer, about 2 years old, like CC under half-circle near rump
 If not claimed and expenses paid, to be sold on 27th June, 1925.
 E. McKOY,
 Poundkeeper.
 3925—5/4

YEA.—Impounded at Yea, 30th May, 1925, by H. Baldwin.
 1 chestnut pony, gelding, aged, star and snip, near hind fetlock white, WR near shoulder
 If not claimed and expenses paid, to be sold on 26th June, 1925.
 EDWARD H. SMITH,
 Poundkeeper.
 3934—4/8

POUNDKEEPERS' REMITTANCES.

THE GOVERNMENT PRINTER acknowledges the receipt of the under-mentioned sums:—

	£	s.	d.
May 28—B. W. Conole	0 4 0
June 1—J. Matheson	0 8 0
June 2—B. M. Dunn	0 17 6
June 2—J. Craddock	0 3 0
June 2—E. W. Finlason	0 4 6
June 2—C. S. Baker	0 4 0
June 3—T. Benington	0 5 0

H. J. GREEN,
 Government Printer
 3rd June, 1925.

STATE ACTS, 1924.

COPIES of the following Acts of the Parliament of Victoria may be obtained at the Government Printing Office, or from any bookseller at the price set opposite to each, viz. :—

No.	Price.
	s. d.
3342. Consolidated Revenue	0 6
3343. Consolidated Revenue	0 6
3344. Consolidated Revenue	0 6
3345. Victorian Government Loan	0 6
3346. Consolidated Revenue	0 6
3347. Local Government (Melbourne and Geelong)	0 6
3348. State Savings Bank	0 6
3349. Australian Wine Licence (Baillieston)	0 6
3350. Club Hotel, Hopetoun Licence	0 6
3351. Children's Welfare	0 6
3352. Melbourne and Metropolitan Tramways Inscribed Stock	0 6
3353. Jeparit Land	0 6
3354. Richmond Land	0 6
3355. Yarram Mechanics Institute	0 6
3356. Consolidated Revenue	0 6
3357. Audit	0 6
3358. North Carlton Land	0 6
3359. Milk Supply	0
3360. Real Property (Access of Air)	0 8
3361. Consolidated Revenue	0 6
3362. Industrial Provident Society	1 5
3363. Wheat Growers Corporation	0 6
3364. Water Supply Loans	0 6
3365. Cattle Compensation	0 9
3366. Consolidated Revenue	0 6
3367. Melbourne and Metropolitan Tramways	0 6
3368. Railway Loan Application	1 0
3369. Municipal Endowment	0 6
3370. Discharged Soldiers Settlement	0 6
3371. Surplus Revenue	0 6
3372. Geelong Waterworks & Sewerage	0 6
3373. Victorian Loan Public Works	0 6
3374. Country Roads Loan Application	0 6
3375. Wire Netting	1 0
3376. Children's Maintenance	0 6
3377. Melbourne Electric Supply Undertakings	1 6
3378. Motor Omnibuses	1 0
3379. Highway & Vehicles	1 0
3380. Dried Fruits & Dried Fruits Packing Sheds	0 9
3381. Electricity Commission Loans Application	0 6
3382. Mildura Electricity (Borrowing Powers)	0 6
3383. Land Tax	0 6
3384. State Savings Bank Insurance	0 6
3385. Footscray Streets	0 6
3386. Forests Loan Application	0 6
3387. Cattle Compensation Amendment	0 6
3388. Local Government	0 6
3389. Consolidated Revenue	4 3
3390. Income Tax Rates	0 6

H. J. GREEN,
 Government Printer.

THE "VICTORIA GOVERNMENT GAZETTE"

SUBSCRIPTIONS.—The Subscription, including Postage, is £1 10s. 4d. per annum, or 7s. 7d. per quarter, payable in advance.

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the first is charged as a line.

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The final words of a paragraph, though only portion of a line, must be counted as one line.

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ALL DOCUMENTS illegibly written will be returned unpublished, and, where brands occur unprovided for by the ordinary letters of the alphabet, a worded explanatory description must be furnished.

THE GOVERNMENT GAZETTE is published on WEDNESDAY EVENING in each week, and Notices for insertion will be received by the Government Printer at or before TWO p.m. at ordinary rates, and late advertisements between TWO p.m. and FIVE p.m. at double rates, on the day preceding the day of publication.

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A copy of the Gazette filed at each place for public reference.

CONTENTS.

	PAGE
Appointments	1854
Commissioners of the Supreme Court	1855
Contracts	1864
Country Roads Board	1875
Courts	1897
Estates of deceased persons	1861
Government notices	1856
Impoundings	1910
Insolvency notices	1802, 1909
King's Birthday Holiday	1858
Land	1881
Melbourne and Metropolitan Board of Works—Notices	1860
Minutes	1859, 1907
Ministers of religion registered to celebrate marriages in Victoria	1859
Notice to Mariners	1850
Orders in Council	1867
Private advertisements	1902
Proclamations	1879
Public Service notices	1850
Resignations	1855
State Rivers and Water Supply Commission	1860
Tenders	1898
Waterworks trusts	1862

[1913]



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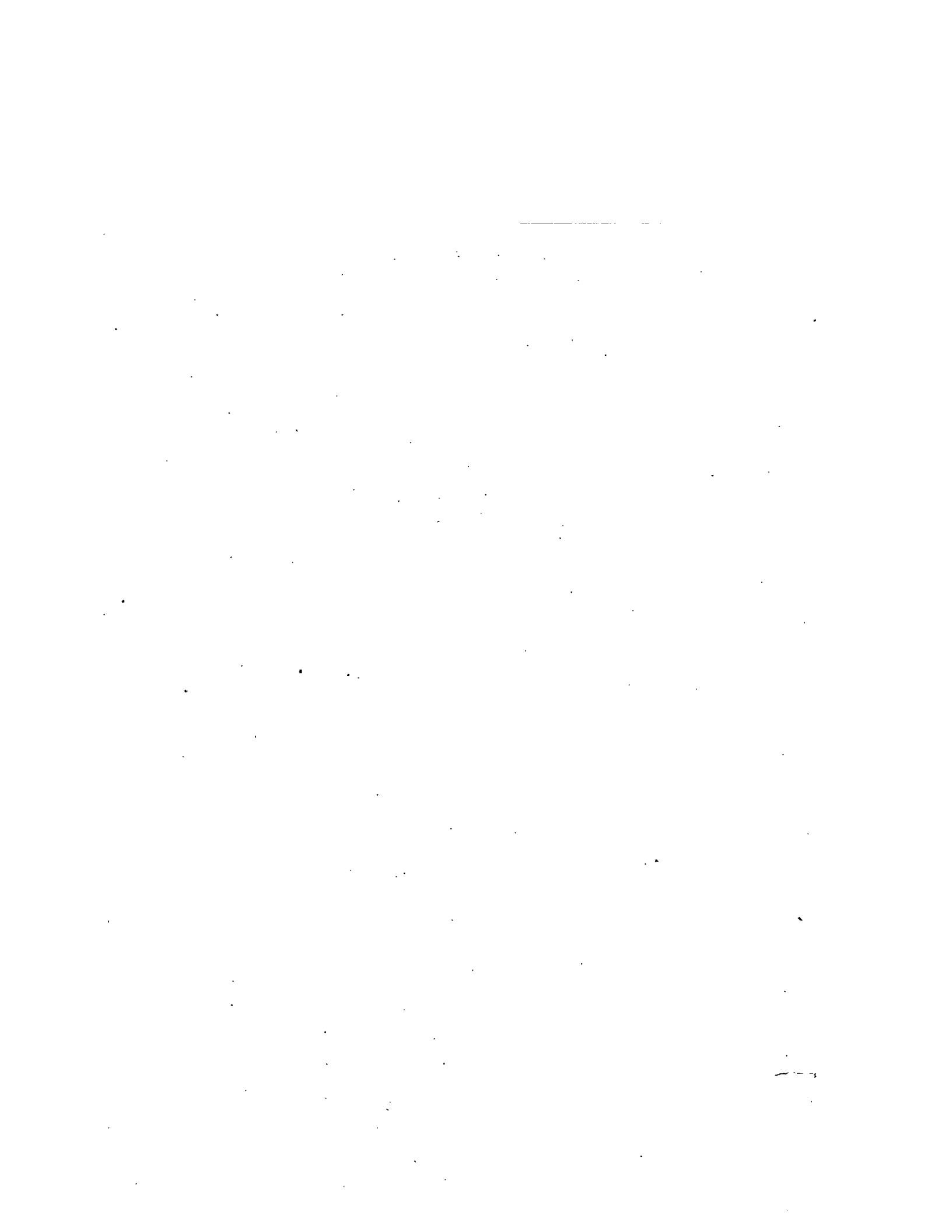
WEDNESDAY, JUNE 3.

[1925.

VICTORIA.

EDUCATION DEPARTMENT.

REGULATIONS AND INSTRUCTIONS,
1925.



Education Act 1915, No. 2644, Sections 18, 24, 46, 52(b), 61, 68, 77, 81, and 103.
Education Act 1916, No. 2822, Section, 3.
Public Service Act 1915, Section 149.

REGULATIONS RESCINDED—REGULATIONS SUBSTITUTED.

At the Executive Council Chamber, Melbourne, the twenty-sixth day of May, 1925.

PRESENT :

His Excellency the Governor of Victoria.

Mr. Allan	Mr. Goudie
Sir A. J. Peacock	Mr. Crockett
Dr. Argyle	Mr. Mackrell.
Mr. Richardson	

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby direct that the Regulations under the *Education Act 1915* be rescinded, and that the following Regulations be substituted in lieu thereof.



REGULATIONS AND INSTRUCTIONS, 1925.

CHAPTER I.

Elementary Schools : Course of Study ; Standard of Education ; Inspection ; Pupils' Certificates.

REGULATION I.—GENERAL COURSE OF STUDY.

- 1 1. The secular instruction to be given in schools under the Education Acts shall be the subjects specified in the Second Schedule to the *Education Act* 1915.
- 2 2. The General Course of Study, or Course of Free Instruction, for the various grades in the State schools in the subjects specified shall be as from time to time prescribed by the Director, and approved by the Minister.

NOTE.—The present Course of Study for elementary schools was published in the *Education Gazette and Teachers' Aid*, February, 1920, and re-issued in 1923. It may be amended by the Director from time to time.

REGULATION II.—THE STANDARD OF EDUCATION.

In accordance with the provisions of section 25 of Act 2644, the following Regulation is approved defining the standard and subjects for efficient and regular instruction.

- 3 1. The standard of education for exemption from compulsory attendance shall be that of the Merit Certificate, provided that the holder is at least thirteen years of age.
- 4 2. No child is to be regarded as receiving efficient and regular instruction unless the following conditions are complied with:—
 - (1) Except as hereinafter provided, children of the ages shown in the following table must be learning the subjects prescribed by Regulation I., as the course of free instruction for the respective Grades I., II., III., IV., V., VI., VII., and VIII. of State elementary schools—
 - (i) Children under 8 years of age, the work prescribed for Grade I. or Grade II.
 - (ii) Children over 8 years of age and not exceeding 9 years of age, the work prescribed for Grade III.
 - (iii) Children over 9 years of age and not exceeding 10 years of age, the work prescribed for Grade IV.
 - (iv) Children over 10 years of age and not exceeding 11 years of age, the work prescribed for Grade V.

- (v) Children over 11 years of age and not exceeding 12 years of age, the work prescribed for Grade VI.
- (vi) Children over 12 years of age and not exceeding 13 years of age, the work prescribed for Grade VII.
- (vii) Children over 13 years of age, the work prescribed for Grade VIII.

NOTE.—The work of any grade above Grade I. will be held to include that of any lower grade.

- (2) In the case of any registered school in which the Course of Free Instruction as set out in Regulation I. is not adopted, the head teacher may be required to submit, for the approval of the Director, the full course of study provided. Approval of such courses of study will not be given unless the courses provide that children of the ages given in the table in clause 2 (1) above are receiving instruction of the standard of the corresponding grades as set out therein in English (including reading, writing, spelling, composition, and grammar), arithmetic, geography, history, drawing, and physical training.
- 5 3. Notwithstanding anything contained in clause 2 above, a child of any age who is not attending a State school may, considering the mental capacity of the child and other similar circumstances affecting his progress, be regarded as receiving efficient and regular instruction, provided that, on the report of an inspector of schools or some other officer deputed to report on the matter, the Director is satisfied that such child is complying with the like conditions of attendance as are prescribed in sub-section (1) of section 25 of Act No. 2644 with regard to attendance at State schools.
- 6 4. In the case of children attending registered schools, the books to be used by such children in connexion with their instruction in reading, spelling, writing, history, geography, and other subjects shall either be those specified for the several grades named in the Course of Free Instruction (Regulation I.) or others of at least equivalent difficulty.

**REGULATION III.—INSPECTION AND
EXAMINATION OF ELEMENTARY SCHOOLS.**

- 7** 1. An inspector will pay as many visits as may be practicable to each school in his district during the year. During the course of these visits, he will investigate thoroughly the organization of the school, the character of the instruction, the attitude, working habits, progress, and attainments of the pupils, and the place which the school fills in the community. He will endeavor to discover whether the school life aims at inculcating ideals of social service, and whether adequate opportunities are provided for the practice of such service.
- 8** 2. The inspector will, from time to time, meet members of the school committee and parents and teachers in order to discuss with them the circumstances of the school and projects for increasing its usefulness and efficiency.
- 9** 3. (a) The head teacher will examine his school fully at least twice a year—in June and in December—and will record in the *Examination Register* the results in each subject in each grade, and will write a report thereon in the space provided.
(b) The examination papers of the pupils, a copy of the questions, and the *Examination Register* containing results and reports are to be kept in the school for reference for twelve months, or for such further period as the inspector may direct. Such papers, questions, results, and reports should be closely scrutinized at his next visit by the district inspector. As soon as the head teacher's examination is completed the class-marks should be entered in Table B of the G Form for the next half-year.
- 10** 4. Pupils will be classified in the grades according to their attainments and mental development. As a general rule, pupils will be expected to advance through a grade each year. The system of promotions and general organization of the school should allow of the promotion of pupils at other than yearly intervals, in order to avoid either premature promotion or undue retardation. The classification of pupils will be based mainly upon their capacity and attainments in English and mathematics. The classification graph (Table A, Form G) is valuable as showing the position of the child with regard to future opportunity. This table should be closely scrutinized by the district inspector at each visit, in order to ensure that children of average or of superior ability are so placed that they are able, before they become too old, to utilize opportunities offering for higher training.
- 11** 5. In considering the character of the organization of a school, and particularly of the larger schools, the inspector will take into account the distribution of the staff, the amount of actual teaching done by the head teacher, the allotment of duties to assistant teachers, the methods of grading pupils, the measures adopted to prevent or remedy retardation of pupils, the means for dealing with backward pupils, the training and work of the junior teachers, the help and training given to weak teachers, and, generally, the arrangements of the head teacher for securing concerted and progressive effort throughout the school. The inspector will also give consideration, with due regard to the circumstances of each school, to the class-room and school environment, and to the acquisition by the pupils of habits of prompt and cheerful obedience, and of self-activity, regularity, punctuality, neatness, and cleanliness. He will further ascertain whether judicious use is made of a free period in each week.
- In schools where a middle or a higher grade or a division of such grade is taught by one teacher, the inspector may require the pupils to be so arranged in groups that there will be full scope for individual work. Thus will be secured advancement for individual pupils at their proper rate of progress—the pupils above average in ability at more than normal rate, and the slower pupils at their own proper pace.
- 12** 6. In gauging the progress of pupils, the inspector will attach much importance to the half-yearly examinations conducted by the head teacher and recorded in the *Examination Register*. At any visit during the year, the inspector may, at his discretion, examine the whole or any portion of the school, in order to obtain sufficient data for his estimate of the progress of the pupils and the general efficiency of the instruction. Such examination will be based upon the work as set out in the work-programs of the school, and will take into account the amount, the order of development, and the character of the work presented.
- 13** 7. When assessing the value of the work of any teacher, the inspector will take into account the length of time such teacher has been in charge of the school, or of the grade, or of the group of subjects, and will make such allowance as he may consider necessary.
- 14** 8. In estimating the efficiency of the instruction, the inspector will observe the standard of the class lessons, and ascertain their connexion with the pupils' directed silent study either preceding the class lessons or developing from them. The inspector will also note the part taken by the pupils in the work of instruction, their responsiveness and capacity to think and work for themselves, their power of expression, their interest in their work, and whether they are being incited to seek for further information about the subject of the lesson. The inspector will examine the recorded work to discover its standard and quality as shown from day to day. He will ascertain further from the teacher and by discussion with the pupils whether a taste for reading is being cultivated through books obtained from the school library or other source, and whether one of the aims of the school is to encourage the growth of special interests among the pupils.
- 15** 9. At one of his visits of inspection, the inspector will report upon the condition of the buildings and their suitability for the proper carrying out of the work of the school. He will also ascertain whether the physical training of the pupils is receiving adequate attention, whether in their school work pupils are required to assume bodily positions conducive to health, and whether the hygienic conditions of the class-rooms and premises, so far as they are within the teacher's control, are satisfactory.

- 16 10. During his visit, the inspector will take note of any educational agencies connected with the school, such as the garden, the library, the museum, the swimming club, organized games, and will give due weight to their value in promoting the well-being of the school.
- 17 11. As the result of his testing of any subject, the inspector will assign the term "very good," or "good," or "fair," or "inefficient," or a numerical value, and this mark will be regarded as the measure of the efficiency of the instruction in that subject.
- 18 12. While the number of pupils presented by the school for the Qualifying examination, for the Merit Certificate, and for scholarships will furnish an important indication of the efficiency of the instruction, the inspector will take into account the character of the work of the school as a whole. In his estimate, he will give credit to a teacher who has successfully encouraged the senior pupils to take up courses of work in special or higher schools. At the same time, he will take into consideration the surroundings of each school so far as they are likely to affect the number of pupils presenting for qualifications for these higher courses.
- 19 13. During his *first visit* to a school in any school year, the inspector may take what steps he considers necessary to satisfy himself that the work of the school has been conducted systematically in accordance with the work-program during the period between the latest visit paid in the preceding school year and the close of that year. To enable this to be done, the work-program covering this period, and all the recorded work, must be preserved and made available for inspection.

REGULATION IV.—PUPILS' CERTIFICATES.

A.—QUALIFYING EXAMINATION AND THE MERIT CERTIFICATE.

The Qualifying examination shall be held and the Merit Certificate awarded to candidates from State schools under the conditions set out hereunder:—

- 20 1. The Qualifying examination.
- (a) The examination shall be held upon the Course of Study prescribed for Grade VI., and under such conditions as the Director may prescribe.
- (b) Every pupil of Grade VI. who has been not less than nine months in that grade shall be presented as a candidate for the Qualifying examination. In exceptional cases, the district inspector may allow candidates who have been less than nine months in Grade VI. to sit for the Qualifying examination.

2. The Merit Certificate.

Merit Certificates shall be awarded in any one of the following ways, as shall be determined by the Director:—

- (a) The Merit Certificate shall be awarded to a candidate who has passed the Qualifying examination and has subsequently completed satisfactorily a course of study extending over not less than two years prescribed for Grades VII. and VIII. in elementary schools, or equivalent, and who is recommended by the head teacher of the school in which he is enrolled, provided that such recommendation is confirmed by an inspector of schools. Any year of the course of study prescribed for district high schools, higher elementary schools, central schools, junior technical schools, or schools of domestic arts shall be deemed to be equivalent to one year's work in the elementary school.
- (b) Candidates who have not passed the Qualifying examination, but who have completed satisfactorily two years of the course of study prescribed for Grades VII. and VIII. in elementary schools, for district high schools, higher elementary schools, central schools, junior technical schools, or domestic art schools, shall be awarded a Merit Certificate upon passing a satisfactory examination in the elementary mathematics and English of the second year of their course.
- (c) The Merit Certificate shall be awarded to a candidate who passes, under such conditions as may be prescribed by the Director, a satisfactory examination in the course of study for Grade VIII. or its equivalent.

- 22 3. The Merit Certificate shall be awarded to candidates from registered schools who pass a satisfactory examination in the following subjects:—English (including reading, poetry, spelling, writing, composition, grammar), elementary mathematics, history, geography, elementary science, drawing, and occupations, as prescribed for Grade VIII. or its equivalent.

B.—COOKERY CERTIFICATES.

- 23 1. A certificate will be issued to girls who attend a cookery center for a period of twelve months and who have undergone a course of instruction in the theory and practice of elementary cookery and have made satisfactory progress therein.
2. A certificate will be issued to girls who attend a cookery center for a period of six months and who have undergone a course of instruction in the theory and practice of cookery and have made satisfactory progress therein.

C.—DOMESTIC ARTS CERTIFICATES.

- 24 1. A certificate will be issued to girls who have attended a school of domestic arts and who have completed satisfactorily a two years' course of training in housewifery, cooking, laundrywork, and needlework.
2. A certificate will be issued to girls who have attended a school of domestic arts and who have completed satisfactorily a one year's course of training in housewifery, cooking, laundrywork, and needlework.
3. A certificate will be issued to girls who have attended regularly a school of domestic arts and who have completed satisfactorily a six months' course of instruction in laundrywork.

D.—SLOYD WOODWORK CERTIFICATE.

- 25 A certificate will be issued to pupils who satisfy the following conditions:—
- (1) To have completed the first 32 models with an average of not less than 9 marks.
 - (2) To have made a satisfactory set of drawings of the same models.

All work of candidates for this certificate is subject to the approval of the Organizing Inspector of Manual Training.

E.—JUNIOR TECHNICAL CERTIFICATE.

- 26 A certificate will be issued to pupils who have completed satisfactorily the course of study prescribed for junior technical schools and who, on examination, have obtained a pass.

F.—SWIMMING AND LIFE-SAVING CERTIFICATES AND MEDALLION.

Junior Certificate.

- 27 The Junior Certificate will be awarded to candidates who comply with the following requirements:—
- (1) Swim 50 yards;
 - (2) Float on the back for at least 60 seconds in salt water or 30 seconds in fresh water, arm balancing movement being allowable;
 - (3) Enter the water by a fairly neat dive;
 - (4) Show practical acquaintance with the Schäfer method of resuscitation.

Senior Certificate.

- 28 The Senior Certificate will be awarded to candidates who comply with the following requirements:—
- (1) Swim 100 yards by any stroke or strokes;
 - (2) Swim 25 yards on the back without using the arms;
 - (3) Swim 25 yards by the breast stroke;
 - (4) Swim in clothes—
Boys, 30 yards. To be dressed in leather boots or shoes, shirt, stockings, and serge or tweed coat and trousers.
Girls, 20 yards. To be dressed in leather boots or shoes, stockings, bloomers, and serge or tweed blouse and skirt to knees (blouse and skirt may be combined);

- (5) Demonstrate diving, and jumping feet first with hands by sides, into deep water.

- (6) Perform successfully the following test:—

A weighted dummy, or block of wood, with arms or rope handles, is sunk in not less than 5 feet at some distance (not exceeding 15 yards) from the place where the candidate is to enter the water. The candidate shall swim to the spot, dive, and bring the dummy to land at a place appointed. The place where it is sunk may be indicated by a floating cork, not to be attached to the dummy, except in running water.

- (7) Perform satisfactorily in the water two methods of rescue and one method of release. The first and fourth methods of rescue and the second method of release must be shown. The patient in the rescue methods is to be carried 10 yards.
- (8) Show a practical knowledge of land drill in the methods of rescue and release, both separately and in combination, as set forth in the *Textbook of Junior Cadet Training*, Part 4;
- (9) Show a knowledge of the theory and practice of resuscitation as set forth in Part 4 of the *Textbook of Junior Cadet Training*, 1916.

Medallion.

- 29 The Department's Medallion will be awarded to candidates who comply with the following conditions:—

Candidates must be at least 13 years of age and must have qualified for the Senior Certificate. The tests in the water include the following:—

- (1) To swim 150 yards, showing correctly the back, breast, and side, or trudgen strokes. (Entry into the water must be made by a neat dive.)
- (2) To dive for an object from the surface of the water in at least seven feet of water.
- (3) To swim 50 yards fully dressed. ("Fully dressed" means in winter walking attire.) Candidates must jump into the water from a height of not less than six feet.
- (4) To perform in the water five methods of rescue and three methods of release, combined. In the rescue methods, the patient is to be carried at least fifteen yards.
- (5) Resuscitation work—practical and theoretical.
- (6) Land drills of release and rescue methods.

The tests should all be taken at the same examination, and not more than two minutes' rest may be allowed between the items.

INSTRUCTIONS.

Examination Conditions.

- 30 Girls are to wear bloomers over the bathing dress, a serge or tweed dress, and leather boots or shoes and stockings. Boys are to wear shirt, socks, leather boots, and serge or tweed coat and trousers.

The test in the water must all be taken at the one examination.

The land drills (items 8 and 9 above) should be taken first. If these drills are not known, the examination in the water should not be proceeded with.

In the case of an actual rescue (as distinct from the drill referred to in the Regulation), it will probably be found advisable that the rescuer should throw off coat and boots before entering the water.

In practising the Schäfer method of resuscitation, it is advisable that the operator, while taking care not to lose valuable time, should see that the nose and the mouth of the subject are free from foreign matter.

Applications for examination must be forwarded through the head teacher to the Secretary, and, if for the Medallion, must be accompanied by a fee of Four shillings and sixpence for each candidate.

Children who gain the Senior Swimming and Life-saving Certificate (conditions of which are printed above) need not be presented in elementary science, or the alternative courses, for the Merit Certificate (see *Education Gazette* of 24th October, 1912).

The Department allows only inspectors, officers of the swimming branch, and teachers who hold the Certificate of Competency in Swimming and Life-saving to conduct examinations for the Senior Certificate.

The Junior Swimming Certificate examinations may be carried out under the supervision of the head teachers of schools. Inspectors may, however, at any time, visit, inspect, and examine these classes.

The examinations for the Junior Certificate and the Senior Certificate must be conducted and certified by two persons, one of whom should preferably be the head teacher.

Junior Certificate.

- 31 The candidate may use any manner of stroke or strokes in swimming the distance of 50 yards.

There is no time-limit fixed for the accomplishing of this distance. But the candidate must not rest on the bottom or sides of the bathing-place. Resting by means of floating or sculling is allowed.

The floating position is not defined. Candidates may float horizontally, face downwards or upwards, or perpendicularly (upright), or in any other manner that may show the possession of an elementary knowledge of resting in the water. A fair amount of latitude may be allowed in the "arm-balancing movements" referred to, but children should not be passed if they cannot maintain the legs still, straight, and together. Unnecessary splashing with the hands means a condition of fright, and no person showing this phase should be passed until he exhibits some degree of confidence.

Diving.—A dive is entering the water from a platform or "take-off," hands leading, or what is termed "head first." The leap out should be made confidently, though too much attention need not be paid to correct carriage of the body, through the air, to the water. On no account should jumping be passed for diving.

Resuscitation.—The *Textbook of Junior Cadet Training* 1916 (or later edition) gives the Schäfer resuscitation method in drill form (see *Education Gazette* of September, 1913; and the November, 1919, number of *The School Paper*). A correct knowledge of this drill constitutes a "practical acquaintance."

Senior Certificate.

- 32 For examination conditions 1, 2, 3, and 4, no time-limit need be set.

The breast stroke should be watched for correct action, as this stroke plays a very important part in the physical

development of children taking swimming instruction. It is the finest physical exercise obtainable. Two important points are:—that the arms "reach out" as far as possible in the arm actions, and that the legs are closed together in a straight line after the wide kick has been made.

Conditions 5 and 6 explain themselves. In 6, the cork may be attached to the dummy if the water be discoloured.

The land drills of rescue and release methods (conditions) will be found in the *Textbook of Junior Cadet Training* 1916 (or later edition).

In the *Handbook of the Royal Life-saving Society* (from page 42) condition 8 is dealt with.

School Swimming-Basins.

33 Head teachers and school committees are requested to note that, if it is desired to have a swimming-basin or bathing-place in the schoolground, the Minister's approval must be sought. The application should give the size and design of the basin, as well as the area of the ground, and a sketch showing the proposed position in the ground.

Land Drill.

34 The land drills of release and rescue methods and resuscitation as set forth in the *Junior Cadet Training Textbook*, Part 4, must be taught to all pupils in the upper grades (5-8), whether swimming is a school subject or not. A weekly lesson could be given during the period for physical training, and the resuscitation work during the period for the health lesson. Junior cadets could receive their instruction in any period set aside for training in optional subjects. Teachers who require advice or would like to see lessons given should write to the Secretary, Education Office, Melbourne.

Children's Classes.

35 Where necessary facilities exist, teachers should form swimming classes in connexion with their schools. If any advice is required in the matter, they should communicate at once with the Secretary.

On one morning or afternoon during the week, the swimming class may leave school not more than one hour before the time of closing in charge of an assistant, or of a first-class junior teacher if the class is under twenty. In the case of larger classes, at least two teachers should accompany the pupils, and one teacher should be an assistant. An additional teacher should be sent for every 40 pupils. Where there are qualified teachers on a staff, the best use should be made of their services in instructing the pupils.

The pupils and teachers should all enter the baths at the one time, and leave the baths under those in charge by a certain fixed time.

Instruction should, as a rule, be carried out by the teachers in charge, and by elder members of the class appointed for the purpose. The lessee of the baths will usually be willing to assist. Where lessees desire to assist by giving regular instruction, arrangements should be made between the head teacher and the lessee for payment (usually 1d. per lesson) by the pupils receiving the instruction.

All classes of instruction in swimming must begin not later each season than the 1st of November, and continue regularly until the 30th April. At least eighteen lessons should be given in the water; eight of these, preceded by land lessons, should be given before the Christmas vacation.

Examinations may be conducted at any time, but two should be held during each season, one just prior to the Christmas vacation, and the other just prior to the Easter vacation.

The head teacher of any State school at which the establishment of a swimming class or a swimming club has been decided upon should report the fact at once to the Secretary, stating the arrangements made for practice and instruction. In the metropolitan area, the name of the baths attended, the day and time of lesson, the names of the instructors, and an indication of the route travelled (if tram or train is used) must be stated.

CHAPTER II.

Special Elementary Schools.

REGULATION V.—NIGHT SCHOOLS.

- 36 1. Night schools will be established by the Minister as necessity may arise.
- 37 2. All night schools must be held in State school buildings, but they will not necessarily be conducted by the teacher of the day school held in the same building.
- 38 3. In every night school, three meetings, of not less than two hours each, must be held weekly, and the instruction must comprise at least the following subjects, as set forth in Regulation I, viz.:—Reading, spelling, explanation, dictation, composition, writing, and arithmetic.
- 39 4. No teacher shall be recorded for employment as a teacher of a night school unless he is certified by the Director to be qualified for such employment. In determining the suitability of any teacher for employment as teacher of a night school, special consideration shall be given to the applicant's disciplinary power and his ability to interest and rightly influence night school pupils.
- 40 5. In determining the order in which the names of applicants for employment as teachers in night schools shall be recorded, the names of teachers employed in the day school may, if the Classifiers so recommend, take precedence over the names of teachers in the same class employed in other schools.
- 41 6. Subject to the foregoing conditions, the senior applicant shall be nominated for appointment to any vacancy for a teacher of a night school, unless the Classifiers report in writing to the Minister that there are good reasons for departing from this rule and for appointing some other applicant, in which case the applicant named shall, subject to the approval of the Minister, be nominated to fill such vacancy, and such reasons shall be stated in the report submitted by the Classifiers.
- 42 7. In every night school in which the average attendance exceeds 50, the teacher will be required to maintain a staff of approved assistants at least equivalent to that allotted to a day school of a similar size. The head teacher shall report, on the monthly return, the names and qualifications of all assistants employed.
- 43 8. In estimating the average attendance, only such pupils shall be reckoned as are above fourteen years of age, and are not in attendance at, or employed as teachers, junior teachers, or monitors in, a State school. Scholars between the ages of twelve and fourteen years may be reckoned, provided they have been granted by the Minister a special exemption from compulsory attendance at a day school.
- 44 9. A fortnightly allowance, as may be determined by the Minister, will be made to teachers of night schools for cleaning, and for providing fuel, light, and any school requisites that may be needed.
- 45 10. All other regulations and rules relative to examination and inspection of schools will, so far as they are applicable, affect night schools.

REGULATION VI.—PART-TIME SCHOOLS.

- 46 1. In thinly-populated districts, a teacher may be employed to give instruction in schools at two or more places.
- 47 2. In part-time schools, instruction in the subjects of the Course of Study will be given for at least two and a half hours on every school day, when school is held at each branch on the same day, and for at least five hours on every school day when school is held at each branch on different days, unless otherwise sanctioned by the Minister. When more than two schools are under the charge of one teacher, special arrangements will be made with regard to the time for instruction in each.
- 48 3. Teachers in charge of part-time schools, where the distance between the branches is not less than 3 miles, will be granted an allowance for travelling on the following scale:—
- 3 miles to 7 miles, at the rate of 1s. 6d. per mile per week.
- 8 miles to 11 miles, at the rate of 12s. per week.
- 12 miles and over, at the rate of 14s. per week.

INSTRUCTIONS.

- 49 Teachers of part-time schools must, at the beginning of each year, report to their district inspector the days upon which school is to be held at each branch, and no change is to be made in this arrangement until the district inspector has approved of it, unless it is otherwise sanctioned by the Director.
- 50 The district inspector may allow the teacher of part-time schools to omit from the Course of Study any subject or subjects other than reading, spelling, composition, writing, grammar, and arithmetic. In all such cases, such permission must be formally reported to the Director.

REGULATION VII.—ESTABLISHMENT OF SUBSIDIZED SCHOOLS.

- 51 1. When a subsidized school is at any time established in a sparsely-populated locality where there are not fewer than four (4) children of five (5) years of age and over who reside more than six (6) miles from any existing school or who reside in a locality where the difficulties of transit to the nearest existing State school are exceptional, and, where, in the opinion of the Director, the case cannot be met by the system of conveyance, a teacher approved by the Minister and engaged by the parents applying for a subsidized school may be paid a subsidy at the rate of £5 per pupil per annum on the net monthly enrolment; such subsidy not to exceed the sum of £50 yearly.
- 52 2. A room suitable for teaching purposes shall be provided by the persons applying for the establishment of the subsidized school.
- 53 3. The subsidy shall be paid only on account of children five years of age and over.
- 54 4. All children five years of age and over in the locality unable to attend existing schools shall be entitled to attend a subsidized school.

- 55 5. Such payment as may be mutually agreed upon by the promoters of the school and the teacher shall be paid by the said promoters to the teacher in addition to the subsidy granted by the Minister.
- 56 6. The subsidy shall be granted to a single family only when it is too remote from any other family to combine for the employment of a teacher.
- 57 7. Secular instruction only shall be given during school hours. Five hours of each school day, in accordance with a time-table approved by the district inspector, shall be given to the instruction of the pupils in accordance with the Course of Free Instruction.
- 58 8. Subsidized schools shall observe the ordinary school vacations and holidays. If the prescribed instruction is not given on any school day, and such omission has not been sanctioned by the Director, deduction will be made from the amount payable as subsidy to the teacher.
- 59 9. Records shall be kept and returns furnished as required by the Minister.
- 60 10. The school shall be subject to inspection by any officer authorized by the Minister.
- 61 11. The teacher shall not be required to render any service for parents other than that connected with his teaching duties, unless special and separate payment is made for such service.
- 62 12. Suitable accommodation shall be provided for the teacher on terms agreed upon between the promoters of the school and the teacher.
- 63 13. The subsidy may be withdrawn for breach of any of the provisions of this Regulation, or if the character of the instruction or the attendance of the pupils be considered by the Minister to be unsatisfactory.
- 64 14. Persons employed in subsidized schools shall not be regarded as teachers within the meaning of the Public Service Acts.
- 65 15. Persons authorized to teach in subsidized schools shall be:—
- (a) Those who are certified by an inspector of schools as competent, and who are at least eighteen years of age.
- (b) Those who are at least eighteen years of age, and who pass a written examination and obtain satisfactory experience in practical teaching as attested by a head teacher of a State school.
- 66 16. The standard of examination in (b) above will be that of the Merit Certificate.
- 67 17. Persons holding the Merit Certificate or an equivalent or some higher certificate may be authorized to teach in subsidized schools on obtaining the necessary experience in practical teaching as attested by a head teacher of a State school.
- 68 18. Examinations of candidates for employment in subsidized schools will, when it is considered necessary, be held at Easter and in December of each year.
- 69 19. Candidates must have reached the age of eighteen years.
- 70 20. A register of persons qualified to teach in subsidized schools will be kept in the Education Department.

REGULATION VIII. (A).—ESTABLISHMENT OF SCHOOLS FOR FEEBLE-MINDED CHILDREN, FOR THE DEAF AND DUMB, AND FOR THE BLIND.

- 71 1. Schools for feeble-minded children, for the deaf and dumb, for the blind, and for the epileptic may be established by the Minister.
- 72 2. A school committee, consisting of not fewer than seven members, may be appointed by the Governor in Council for each of such schools.
- 73 3. The course of study in such schools shall include such subjects as may be determined upon by the Director with the approval of the Minister of Public Instruction.
- 74 4. Teachers appointed to such schools shall be classified as the Director may from time to time determine.
- 75 5. Pupils presented for admission to such schools or in attendance at such schools may at any time be required to undergo examination by a school medical officer, and the Minister shall have power to admit or exclude any pupil presented for admission, or exclude from further attendance any child in attendance at such school.

INSTRUCTIONS.

Defective Children.

- 76 All teachers in charge of State schools should take special care to observe and keep an accurate record of every case coming under their notice in which a child, through being (partially or wholly) blind, deaf, or dumb, or through some other serious physical defect, or through mental deficiency, is unable, as regards instruction, to make satisfactory progress in the ordinary State school.
- Teachers should endeavor, by such measures as it may seem advisable to adopt (for example, by judiciously questioning children), to ascertain and keep a record of any cases of the kind that may exist in the neighborhood of their schools.
- 77 To aid teachers in making and recording the necessary observations, the following list is given:—
- (i) Epilepsy, nervous twitching, fainting.
- (ii) Bodily defects retarding education to a marked degree—
- (a) Blindness or imperfect vision.
- (b) Deafness or imperfect hearing.
- (c) Dumbness or imperfect speech.
- (d) Post-nasal growth. (This is indicated by defective speech or impeded breathing.)
- (e) Paralysis.
- (f) Marked injury or disease.
- (iii) Mental defects—
- (a) Marked defects in memory.
- (b) Marked restlessness, constant fidgeting, and incapacity for sustained attention.
- 78 After carefully observing and testing a case, the teacher should report it to the Secretary as fully as possible, furnishing the name and date of birth of the child, the names and address of the parents or guardian, together with a copy of the record kept by him (the teacher), and a statement of the nature of the instruction (if any) being received by the child, and of where and by whom such instruction is given.
- 79 If the head teacher or any member of his staff is acquainted with the Binet-Simon method of testing, he should also furnish the result of the test with the intelligence quotient of the child.
- 80 The written records of every such case should also be brought under the notice of the district inspector at his visits, and any comments made by him should be recorded and furnished by the teacher with his report upon the case.
- 81 The teacher should report any ascertained case of this nature, where the child—though residing in the locality—does not attend his school, and should give such details and comments as, after inquiry, he may be in a position to supply.

REGULATION VIII. (B).—TUTORIAL (OR OPPORTUNITY) CLASSES FOR BACKWARD PUPILS.

- 82 1. Special classes for backward pupils may be established in any school in which there are twenty or more pupils who have been found unable to make reasonable progress in the ordinary grades. Pupils from adjoining schools may also be admitted to these classes.
- 83 2. Such classes for backward pupils shall be known as Tutorial or Opportunity Classes.
- 84 3. The course of study to be undertaken shall be the General Course of Study for elementary schools, with such modifications as the Director may from time to time determine. It shall include the teaching of varied forms of handwork.
- 85 4. Pupils admitted to tutorial classes shall be tested from time to time to ascertain whether, in the light of the progress made, they shall be allowed to remain in such classes or be returned to the ordinary grades.
- 86 5. In schools in which a tutorial class has been established, such additional teacher or teachers shall be appointed to the staff as may be necessary to carry on the work of this special class.

REGULATION VIII. (C).—TUITION BY CORRESPONDENCE.

(A).—Course of Study for Elementary Schools.

- 87 1. To meet the needs of children in remote districts who are not within the statutory distance of a school and for whom conveyance to school cannot be conveniently arranged, a branch for providing tuition by correspondence may be established by the Minister in any suitable school.
- 88 2. The course of study to be undertaken shall be the Course of Study for rural schools, with such modifications as the Director may from time to time determine.

89 3. Children of school age suffering from any illness or physical defect which precludes their attendance at school may be enrolled in the classes for tuition by correspondence.

90 4. In schools in which a correspondence branch has been established, such additional teacher or teachers shall be appointed to the staff as may be necessary to carry on the work of tuition.

(B).—Courses of Study for the Intermediate Certificate and the Leaving Certificate.

91 1. To meet the needs of pupils who hold the Merit Certificate, or who have completed the work of Grade VIII., but who are unable to take advantage of the tuition offered in high schools or other secondary schools, a branch for providing tuition by correspondence for the Intermediate Certificate may be established by the Minister.

92 2. The course will extend over three years, and will include tuition in such subjects as the Director may from time to time determine.

93 3. Parents of intending pupils will be required to sign an undertaking that they intend that their son or daughter shall complete the course. An entrance fee of £2 will be charged to all students, but this amount will be refunded on completion of the course.

94 4. Pupils who are irregular in attendance, unpunctual in dispatch of papers, or who show lack of industry, will have their enrolment cancelled, and the entrance fee will be forfeited.

95 5. Pupils who have completed the examination for the Intermediate Certificate by correspondence tuition or at a higher elementary school, and who wish to study for the Leaving Certificate, should enrol at a district high school; but, if this is not practicable, they may take advantage of the provision made for correspondence tuition under conditions similar to those set out above in connexion with correspondence tuition for the Intermediate Certificate.

CHAPTER III.

Residences.

REGULATION IX.—RESIDENCES.

96 1. When schools are provided with residences, the head teacher will be charged such rent as may be determined from time to time. In cases where the cost of the residence has been defrayed from moneys provided under the Special Funds Act No. 2297, a fixed rent, based on five per cent. of the cost of the building, will be charged.

97 2. The head teacher will be required to occupy the residence, or to place in it a person approved by the Minister, and will be held responsible for the due protection of the property of the Minister upon the school site.

98 3. All repairs to residences, ordinarily called tenant's repairs, shall be effected by the head teacher, who, on leaving the school, will be required to furnish a report signed by his successor and himself as to the condition in which everything is left.

CHAPTER IV.
Training and Classification of Teachers ; Certificates for Teachers.

REGULATION X.—JUNIOR TEACHERS AND SEWING MISTRESSES.

A.—JUNIOR TEACHERS.

- 99** 1. The conditions for appointment as junior teachers in elementary schools shall be:—
- (a) Except as hereinafter provided, candidates must be not less than 16 years of age, and must hold the School Intermediate Certificate or an approved equivalent or higher qualification;
 - (b) They must furnish satisfactory evidence of good moral character;
 - (c) They must produce a certificate from an inspector of schools or from a head-master of a district high school or higher elementary school that they possess aptitude and general suitability for the work of a teacher;
 - (d) Before appointment as junior teachers, candidates must submit a certificate from a school medical officer or a medical practitioner approved for this purpose by the Director that they are of sound constitution and are free from any physical defect likely to impair their usefulness as teachers.
- 100** 2. Candidates who comply with the conditions of clause 1 and who have completed an approved course of study in a district high school or a higher elementary school, and who have qualified for the School Leaving Certificate or the School Intermediate Certificate of the University of Melbourne, or who hold an approved equivalent or higher qualification shall be eligible for appointment to such vacancies as may exist for junior teachers.
- 101** 3. Candidates other than pupils of a district high school or a higher elementary school who have qualified as in clause 1 may be recorded for appointment to such vacancies as may exist for junior teachers.
- 102** 4. Where a vacancy for a junior teacher exists and there is no candidate qualified as in any clause above, the vacancy may be filled by the appointment of the candidate having the highest qualifications who in the opinion of the Director is qualified for such an appointment. If it is considered necessary, the appointment shall be determined by competitive examination.
- 103** 5. Candidates who have qualified for appointment as junior teachers under this regulation shall be appointed in the following order of precedence:—
- (a) Those who have qualified under clause 2 above, and who hold the School Leaving Certificate or an approved equivalent qualification;
 - (b) Those who have qualified under clause 2 above, and who hold the School Intermediate Certificate or an approved equivalent qualification;
 - (c) Those who have qualified as in clause 3 above, and who hold the School Leaving Certificate, or a School Intermediate Certificate or a qualification approved as equivalent to either of these;
 - (d) Candidates qualified as in clause 4 above.
- 104** 6. The number of subjects in which a candidate has passed in the examinations prescribed for the Primary Teacher's Certificate, First Class, and the Primary Teacher's Certificate, Second Class, shall determine the order of precedence of appointment within these divisions, provided, however, that the Director may determine in each division the proportionate number of males and females to be appointed, and provided also that holders of Teaching scholarships under clause 12 of Regulation XXI. who hold the qualifications set out in clause 1 of this regulation shall have a preferential right of appointment over other qualified candidates.
- 105** 6. Junior teachers shall be divided into three grades—
- (a) Candidates qualified as in clause 8 below shall be classified as junior teachers of the First Grade.
 - (b) Candidates qualified as in clause 2 or in clause 3 above who hold the School Leaving Certificate or an equivalent qualification, shall upon appointment be classified as junior teachers of the Second Grade.
 - (c) Candidates qualified as in clause 2 or in clause 3 above who hold the School Intermediate Certificate shall upon appointment be classified as junior teachers of the Third Grade.
 - (d) Candidates qualified as in clause 4 above upon appointment shall be classified as junior teachers of the Third Grade.
- 106** 7. The conditions necessary for promotion of junior teachers to the Second Grade shall be as follow:—
- (a) To have completed a year as junior teacher of the Third Grade, and to have received satisfactory annual reports from the district inspector and half-yearly reports from the head teacher of the school in which they are employed.
 - (b) To have passed a satisfactory examination in at least six of the subjects prescribed for the Primary Teachers' Certificate, Second Class, as mentioned in Regulation XI.; and
 - (c) To have passed a satisfactory examination in drawing, Part I., and in the theory and practice of teaching, as prescribed for junior teachers of the Second Grade in the Instructions appended to this regulation.

- 107 8. The conditions necessary for promotion of junior teachers to the First Grade shall be as follow:—
- (a) To have completed a year as junior teacher of the Second Grade, and to have received satisfactory annual reports from the district inspector and half-yearly reports from the head teacher of the school in which they are employed.
- (b) To have passed in all the subjects prescribed for the Primary Teacher's Certificate, Second Class, as mentioned in Regulation XI. (B.)
- 108 9. (a) The course of training prescribed for junior teachers shall be completed by serving a year as a junior teacher of the First Grade.
- (b) On completion of the course, each junior teacher shall be recorded in the *Employment Register*, and may be required to take up a position as assistant teacher or head teacher.
- (c) In the event of any First Grade junior teacher refusing to take up such a position, the services of such junior teacher shall be dispensed with, unless such junior teacher is a female and satisfies the Classifiers that the position she is required to take up is one which it would not be fit and proper for a female teacher to accept or that there are good and sufficient reasons for not requiring her to take up such position, or unless such junior teacher is a male and satisfies the Classifiers that in his case there are exceptional circumstances under which he should not be required to take up such a position, and in any case where the Classifiers are satisfied as aforesaid they shall furnish to the Minister a written report of their decision stating the reasons for such decision.
- 109 10. During their course, junior teachers may be required to attend such classes of instruction as the Director may from time to time determine.
- 110 11. (a) The appointment of all junior teachers shall be on probation during the full term of the course of such junior teachers.
- (b) The services of any junior teacher may be dispensed with for misconduct or for repeated failure to pass annual examinations prescribed for promotion or for failure to obtain satisfactory reports from a district inspector. The services of any junior teacher appointed subsequent to 1st July, 1920, who at the end of his fourth year of service has not passed in all the subjects for the Primary Teacher's Certificate, Second Class, as prescribed in Regulation XI. (B.), may be dispensed with.
- (c) Each junior teacher will be examined from time to time by a medical officer approved by the Director, and, if the medical report is not satisfactory in any case, the services of such junior teacher may be dispensed with.
- 111 12. All junior teachers who have been appointed not less than a year will be required to attend the annual examinations prescribed for junior teachers.
- 112 13. To enable junior teachers to pass their examinations for promotion and for the Primary Teacher's Certificate, First Class, head teachers and assistant teachers are required to give to the junior teachers in their schools instruction outside of the ordinary school hours as follows:—
- In a school having but one junior teacher, two hours per week; in a school having more than one junior teacher, at least three hours per week. Of this instruction, a satisfactory proportion shall be given by the head teacher. The time for such instruction, and the names of the teachers giving the instruction, must, in all cases, appear on the time-table. Among the subjects of such instruction within the school shall be theory of teaching, Part I.; theory of teaching, Part II., A and B; theory of teaching, Part III.
- The time actually given to the instruction shall be entered in the teachers' time-book by such head teacher or assistant as the case may be. The exercise-books kept by the junior teachers, showing the work done under the direction of the head teachers and assistants, shall be dated from day to day, and shall be produced to the district inspector at his half-yearly visits.
- 113 14. Special classes for the instruction and training of junior teachers may be formed in the principal centers of population. Junior teachers employed in schools situated at convenient distances from the places in which these classes are held will be required to attend such classes at such times as the Director may from time to time determine. Head teachers shall supervise the work done by junior teachers for these special classes and supplement this instruction. In all cases, the head teacher shall train the junior teachers in the theory and practice of teaching.
- 114 15. At each visit the district inspectors shall include in their reports on head teachers reports on the character of the instruction of the junior teachers, and on the arrangements made for their practical training in the art of teaching.
- 115 16. Candidates for appointment as junior teachers in district high schools and higher elementary schools, in addition to holding the qualifications mentioned in clause 1., must have passed the School Leaving, the Senior Public, or some higher, examination of the University of Melbourne, and must also have had at least one year's experience as junior teachers in elementary schools and have passed in the theory and practice of teaching, Part I., as prescribed in the Instructions appended to this regulation.
- 116 17. A junior teacher who for any reason has left the service of the Education Department may be reappointed as a junior teacher and placed in such grade as the Director may determine.

INSTRUCTIONS.

1.—APPOINTMENT OF JUNIOR TEACHERS.

- 117 Persons desiring appointment as junior teachers in the service of the Education Department should forward with their applications evidence that they hold the qualifications mentioned in clause 1.

- 118 Exit pupils from district high schools or higher elementary schools should forward their applications through the head masters, who will place the applicants from each school in order of merit as shown by the school record of pupils. When the number of qualified pupils from district high schools and higher elementary schools exceeds the number of vacancies for junior teachers, appointments cannot be guaranteed. Qualified pupils not appointed as junior teachers by reason of there being an insufficient number of vacancies shall be recorded for vacancies which may arise during the year next succeeding the annual examination at which they qualified for appointment.

2.—COURSES OF STUDY AND EXAMINATIONS.

(a)—Before Appointment as Junior Teachers.

- 119 The course of study to be undertaken by pupils in high schools and other secondary schools who desire appointment as junior teachers shall be at least eight of the subjects of the School Intermediate examination of the University of Melbourne, including the following compulsory subjects:—English, a second language or history and civics, one branch of mathematics and one branch of science.

In addition to the foregoing, candidates are required to complete approved courses in—

- (1) Manual work (first and second years)—
Boys—Woodwork or sheetmetal work or modelling.
Girls—Needlework, and cookery or modelling.
- (2) Music.
- (3) Physical training.

The details of manual work, music, and physical training are set forth in the Course of Study for High Schools, or as may be prescribed from time to time. Modelling may be taken as an alternative only where facilities for teaching woodwork or sheetmetal work or cookery are not provided.

Where it is practicable, candidates should complete the course in manual work before entering on the Third Year of the Course of Study for High Schools.

(b)—After Appointment as Junior Teachers.

- 120 After appointment, junior teachers will be required to pass in the subjects, if any, of those mentioned above in which they have not passed before appointment, and also to qualify for the Primary Teacher's Certificate, Second Class, before they can be classified as junior teachers of the First Grade. (See Regulation XI.)

3.—PROMOTION OF JUNIOR TEACHERS.

The details of requirements for promotion to the two higher grades of junior teachers are as follow:—

Second Grade.

- 121 Before being eligible for promotion to the Second Grade junior teachers must—
- (a) Have completed a year as junior teachers of the Third Grade, and have received satisfactory reports from the district inspector and from the head teacher of the school in which they are employed.
 - (b) Have obtained a pass in at least six of the subjects prescribed for the Primary Teacher's Certificate, Second Class; and
 - (c) Have passed a satisfactory examination in drawing, Part I., and in the theory and practice of teaching as prescribed below.

The following are the details of the subjects in the annual examinations conducted by the Education Department:—

- 122 Drawing, Part I.—
- (a) To draw to scale from dimensioned sketches, from actual measurement, and from given data, simple objects, such as a box, a table, a chair, and the like, in easy positions. Easy working drawings of such objects in orthographic and isometric projection.
 - (b) To design and construct simple decorative geometric patterns—borders, diapers, panels, and the like. To analyse given patterns, such as the "fret," the "scale," the "zig-zag," and the like. The questions will be based upon a knowledge of elementary practical plane and solid geometry embraced in the following:—
To bisect a line, an arc, and an angle; to draw lines perpendicular and parallel to each other

by construction and with the ruler and set square; the equal and proportional division of lines; the construction and use of plain scales, diagonal scales, and scales of chords; to make an angle equal to a given angle, or containing a given number of degrees; to find the center of a circle; to describe a circle to pass through two or more given points; to divide a circle into any number of equal sectors; the construction of triangles, quadrilaterals, and polygons under simple conditions; to draw a straight line tangent to a circle or a circle tangent to a straight line; to describe circles or arcs and rectilinear figures within and about others; to describe the ellipse under simple conditions; plans and elevations of geometric solids and objects of simple form; simple isometric projection.

- (c) Elementary linear perspective: To draw, in perspective, freehand, and with instruments, simple straight-lined objects such as a cube, a square prism, a triangular prism, a door, a fence, and the like.

- (d) Drawing from models or objects. (Such models as the cube, cone, cylinder, and pyramid, and such objects as a flower-pot, a bowl, a jug, a teapot, and the like will be given.) The exercise will consist of not more than two models or objects in combination. Candidates must show a knowledge of the effects of perspective in modifying the appearance of objects.

- (e) Drawing plant forms from nature. (Such plants as the eucalyptus, the pittosporum, the ivy, and the geranium will be selected.) The work may be executed with the brush and water-color, in monochrome or in color, in silhouette or in outline, or with the lead pencil in outline.

- (f) Practice.—To give a satisfactory class lesson in model drawing from a single object, explaining and illustrating such terms as "vanishing," "eye-level."

NOTE.—Junior teachers who have obtained a pass in drawing in the School Intermediate or the Junior Public examination or who hold an approved equivalent qualification will not be required to present themselves in sub-clauses (a) (b) (c) and (d) above.

123 Theory of Teaching, Part I.—

- (a) Content of and methods of teaching the subjects set out in the Course of Study for Grades I., II., III., and IV. in State elementary schools, and the notes thereon.

- (b) Circulars of Information.—*Arithmetic for Infants and Class I., Drawing for Infants and Junior Classes,* and *Dr. Smyth's Guide to a Modern Infant Room.*

- (c) Method of preparing notes of lessons, and the preparation of such notes in the case of the subjects indicated under (a) above.

- (d) Method of criticizing lessons.

- (e) Directions for filling in the *Attendance Roll.*

- (f) Class drill and physical and breathing exercises, as for Grades I., II., III., and IV.

- (g) Phonics, voice production, and blackboard writing.

124 Practice of Teaching—

To give a class lesson in any of the work prescribed in theory of teaching, Part I. (a) (f) and (g) above.

First Grade.

125 The conditions necessary for the promotion of junior teachers to the First Grade shall be as follow:—

- (a) To have completed a year as junior teachers of the Second Grade, and to have received satisfactory reports from the district inspector and from the head teacher of the school in which they are employed.

- (b) To have completed a pass in the subjects prescribed for the Primary Teacher's Certificate, Second Class, as set out in Regulation XI.

The following are the details of the subjects in the annual examinations conducted by the Education Department:—

126 Drawing, Part II.—

(a) Drawing from models and objects as in Part I., but of more advanced character; not more than three models or objects in combination will be employed. A perspective or a geometric analysis of one or more of the models may be required.

(b) Drawing from memory common objects, natural forms (including those studied under drawing, Part I. (a) above), and simple animal forms; illustrating such terms as "mountain range," "river flat," "mandible," "web-footed," and the like.

In practising for the examination, the blackboard should be largely employed.

(c) Modelling from nature.

Plant forms similar to those given under drawing, Part I. (e) above, will be selected.

The examination exercises will be executed in plasticine, but, in practising for the examination, both clay and plasticine should be employed where possible, in order to acquire facility in the use of a plastic medium.

(d) Practice.—To give a satisfactory lesson in drawing plant forms from nature.

127 Arithmetic.—As prescribed for the School Intermediate examination.

128 Penmanship.—Half-text and running hand, including speed test.

129 Needlework (for girls)—

Sewing.—(i) A calico sampler should be worked showing that the teacher possesses the skill to work all the stitches and processes of needlework used in the making and mending of calico garments. These should include tacking, running, hemming, top-sewing, hemfolding (a) as for the bottom of a shirt, (b) as for a pillow case, (c) as for a towel, (d) false hem on the cross, hemstitching, five methods of making seams, pleating, gathering, stroking and setting into a band, back-stitching, sewing on of tapes (6 methods), feather-stitching (2 methods), buttonholes, sewing on of buttons, eyelet holes and loops, tucking, whipping and setting on a fringe, gusset, strengthening tape, piping cord, a calico patch, marking.

(ii) A flannel sampler showing the stitches and processes used in making and repairing flannel garments. This should include—Two methods of making seams, herringbone stitch, hemming, feather-stitching, chain-stitch, buttonholing (scallop-ing), button holes, pleating, tucking, marking, knotting flannel binding (2 methods), strengthening tape, formation of a placket hole as for a petticoat, the front opening of a flannel shirt, sewing on of tapes, sewing on of buttons, darning as for a thin place, flannel patch (2 methods).

(iii) Also a garment which may be handsewn and machined in combination.

Darning.—Darning a hole in a stocking, the hole to be at least one inch in diameter.

Knitting.—One specimen of the following:—Intake, heel, and toe, or one pair of booties, a hood, or a jacket.

130 Music.—Candidates have the option of taking either Part I. (tonic sol-fa notation) or Part II. (staff notation).

Part I.—Tonic Sol-fa Notation.—(i) Simple practical tests in singing from the tonic sol-fa notation in (a) time exercise, including whole, half, and quarter pulses, and their combinations in 2, 3, 4, or 6 pulse measure; (b) tune exercise, containing only tones of the major scale and no divided pulses; (c) ear exercise—any three tones of the major scale in step-wise succession.

(ii) A written paper on the elementary theory of the tonic sol-fa notation, including (a) the common scale; (b) the mental effects of tones; (c) the different kinds of measure; (d) the lengths of tones; (e) signs and terms in common use relating to force, speed, and expression.

(iii) Pitching and conducting a school song suitable for a senior class.

NOTE.—The Elementary Practice and Theory Certificates of the Tonic Sol-fa College will be accepted in lieu of the requirements set out in paragraphs (i) and (ii) above, respectively.

Part II.—Staff Notation.—(i) Simple practical tests in singing from the staff notation in (a) time exercise, including minims, crotchets, and quavers, and their combinations, in $\frac{3}{4}$, $\frac{2}{4}$, $\frac{3}{8}$, or $\frac{2}{8}$ time; (b) tune exercise, containing only tones of the major scale and no divided beats; (c) ear exercise—any three tones of the major scale in step-wise succession.

(ii) A written paper on (a) notation: all the details of notation, staff, ledger lines, clefs (treble and bass), notes, rests, dot, tie, bars, sharps, flats, &c. Transposition of a melodic passage from treble to bass clef, and vice versa. (b) Tonality: A thorough knowledge of major and minor scales (harmonic and melodic forms), and their signatures, including intervals and their inversions. (c) Time: Signatures of duple, triple, and quadruple (simple) time and duple (compound) time.

$$\begin{array}{cccccccc} 2 & 2 & 3 & 3 & 4 & 4 & & \\ 2 & 4 & 2 & 4 & 8 & 2 & 4 & \text{C, } \frac{6}{8} \end{array}$$

(d) Terminology: Signs and terms in common use relating to force, speed, and expression.

(iii) Pitching and conducting a school song suitable for a senior class.

NOTE.—A pass in Grade V. Theory of the Australian Music Examination Board will be accepted in lieu of the requirements set out in paragraph (ii) of Part II. above.

It is recognized that there is a small proportion of persons who, through some physical defect, are unable to sing. Teachers who come under this category will be exempt from the practical tests on passing Grade IV. Theory of the Australian Music Examination Board.

Candidates who wish to be examined in the practical tests should notify the district inspector at his visit to their school.

131 Nature-study.—A study of common animals and plants; field geographical features of the locality and their mode of formation and everyday natural physical phenomena.

Theory of Teaching, Part II.—

To answer questions on the methods of teaching the subjects of the Course of Free Instruction in elementary schools, as prescribed for theory of teaching, Part I., with the addition of the following:—

(a) Content of and methods of teaching the subjects set out in the Course of Study for Grades V., VI., VII., and VIII. in State schools, and the elementary notes thereon.

(b) Circulars of Information—*Elementary Experimental Science, Drawing with Special Reference to the Work of the Upper Classes, Composition, and Geography.*

(c) Method of preparing notes of lessons, and the preparation of such notes in the case of the subjects indicated under (a) above.

(d) Method of criticizing lessons.

(e) Directions for filling in the school records.

(f) Class drill and physical and breathing exercises, as for Grades V., VI., VII., and VIII.

(g) Phonics, voice production, and blackboard writing.

(h) School hygiene.

Practice of Teaching—

(a) To give a satisfactory lesson in arithmetic, grammar, composition, or to prepare notes of, and to give a lesson on, a subject approved by the inspector; phonics and voice production; class drill; physical and breathing exercises; singing.

(b) Reading and Recitation.—To read with distinct articulation, fluency, and expression, prose and verse from a book or newspaper; to recite a poem.

4.—INSTRUCTION OF JUNIOR TEACHERS.

132 Head teachers should draw the attention of the district inspector to any marked irregularity, unpunctuality of attendance, or unsatisfactory work on the part of junior teachers.

Junior teachers may be enrolled for instruction in special classes in high schools, to be held at suitable times in the afternoons or evenings, and on Saturdays. Attendance at these classes will be held to satisfy the requirements of Regulation XI., in so far as these apply to the subjects taught in

the special classes, but head teachers are required to supplement the work given at a high school by supervising the individual preparation prescribed for the students in any subject, and to train the junior teachers in the theory and practice of teaching.

Special attention is called to the necessity for carrying on systematically the practical training of junior teachers in the art of teaching throughout the year.

To ensure efficient practical training, the following course is considered necessary, and should be followed in schools in which junior teachers are employed:—

- (a) Previous preparation by junior teachers of at least two of the lessons they will be called upon to give next day. Brief notes indicating in outline the matter and the method of presentation should be kept.
- (b) Preparing full notes of ten criticism lessons, and giving the lessons under the supervision of the head teacher or of the assistant in charge of a department.
- (c) The giving of ten example or demonstration lessons by the head teacher or by other teachers of experience and skill. These lessons should not be criticized. A list showing the names of the teachers, the subjects treated, and the time of the lessons should be kept in the school for the inspector's perusal.

Of these (a) may be omitted on those days when the junior teacher attends evening classes.

The lessons under (c) should be given during the year, i.e., one in each month, from February to November inclusive, and the lessons should be given on the first Tuesday in each month, or on some other day in the same week as sanctioned by the district inspector, commencing at 11.45 a.m. On this day, the usual morning recess will be dispensed with in all classes. If, on the day appointed for the example lesson, the school is closed, the lesson should be given on the next school day. On such occasions, the school, with the exception of the class to be taught, should be dismissed for the morning at 11.45; but all members of the staff should be present as auditors while the lesson is being given. They are not to be employed in any other duties while these example lessons are in progress.

Should any teacher find the afternoon a more convenient time than the morning, such lessons may commence after the school has been in session two hours; and, on such occasions, the school may assemble at 1.15 p.m.

A *Junior Teacher Record Book* will be forwarded to each school in which a junior teacher is employed. In this book the following information should appear:—

- (a) Record number of each junior teacher.
- (b) Name in full.
- (c) Date of appointment.
- (d) Classes taught and period spent with each.
- (e) Quarterly report of head teacher on general progress and teaching proficiency.
- (f) Subjects required to complete for promotion.

These reports of the head teacher will be considered in the case of each candidate (junior teacher) due for promotion.

Before First-class junior teachers may be appointed as head teachers, they will be required to attend an approved school for at least two weeks for training in the management of a small school, and to produce a certificate from the head teacher of the school visited of their capacity to manage such a school.

Junior teachers of the First Grade in the metropolitan area will visit the rural schools attached to the Teachers' College. Application to attend one of these schools should be made early in each year to the Secretary. First-grade junior teachers in the Ballarat districts will visit Alfredton School, No. 1091, or such other schools as may be arranged by the district inspectors. First-grade junior teachers in the Geelong district will attend at Flinders School, No. 260, Geelong, or such other schools as may be arranged by the district inspector. First-grade junior teachers in the Bendigo district will attend a small school to be attached to one of the larger schools in Bendigo, or will attend such other schools as may be arranged by the district inspector.

In other inspectorial districts, the district inspectors will select the schools which first-grade junior teachers should visit for their training. In centers where there are no small schools

conveniently situated for the training in rural-school management of First-grade junior teachers, a "rural" school composed of four or five pupils drawn from each grade may be established temporarily in a large school.

Applications to attend a school for training in rural-school management should, except in the case of metropolitan schools, be made to the district inspector, who will inform applicants which school they should visit.

Upon the completion of a satisfactory course of training in rural-school management, each First-grade junior teacher will be furnished by the head teacher of the school visited with a certificate that he or she has undergone a course of training for a period—to be stated—and is now capable of conducting a small school in a satisfactory manner.

This certificate should be forwarded to the Education Department (together with an application for appointment as head teacher) immediately on completion of the training referred to.

A junior teacher should, during his course of training, be afforded an opportunity of teaching in each department in the school, and should be required to study and prepare notes upon the program of instruction for each grade. The head teacher should see that all circulars and notices in the *Education Gazette and Teachers' Aid* are studied by his junior teachers.

Teachers and junior teachers who wish to appeal against the result of any examination must lodge the appeal within fourteen days of the date of the notification of such result, and must forward, with their appeal, the sum of 2s. 6d. This sum will be returned if good grounds for appeal are shown, otherwise it will be retained.

Complaints that failure at examination has arisen from curtailment of the time specified or from illness of the candidate will not be taken into consideration unless, at the time, the attention of the inspector conducting the examination is called to the matter.

5.—STUDENTSHIPS AT THE TEACHERS' COLLEGE.

133 Junior teachers who have the qualifications specified in Regulation XII. (A) are eligible to apply for free studentships at the Teachers' College.

B.—SEWING MISTRESSES.

134 1. Candidates for appointment as sewing mistresses in State elementary schools shall not be less than 17 years of age; they must hold the Merit Certificate or possess some other qualification approved by the Director, and must furnish, with their applications, satisfactory evidence as to good character and suitability for the work, and, prior to appointment, as to sound health.

135 2. When there is no person recorded for transfer and only one qualified candidate for any vacancy, the Director shall, if satisfied that the candidate is competent to perform the duties of the position, inform the Committee of Classifiers thereof, who shall enter the name of the candidate in the *Employment Register* for that vacancy.

136 3. When there is no person recorded for transfer and there are more candidates than one, a competitive examination shall be held in English, arithmetic, geography, and history and civics for Grade VI. in the Course of Free Instruction in elementary schools, as provided for by the regulations in force for the time being, in all kinds of needlework required from girls in State schools, in teaching such needlework, and in teaching any other subjects prescribed for Grades I., II., and III.

The inspector shall arrange the names of the candidates in their order of merit as determined by the

examination, and report to the Director for the information of the Committee of Classifiers, who shall enter in the *Employment Register* the name of first candidate, provided she prove duly qualified.

137 4. Sewing mistresses may be recorded by the Director for transfer, in the following order:—

First—Sewing mistresses in schools that have been closed or whose services have been discontinued through alteration in the average attendance.

Second—Sewing mistresses recorder for transfer:—

- (i) In the public interest;
- (ii) On the ground of ill-health, attested by satisfactory medical evidence;
- (iii) For some other satisfactory reason.

REGULATION XI. (A).—TEACHERS' CERTIFICATES.

138 1. The Minister will issue to teachers who fulfil the prescribed conditions the following certificates and such other certificates as may be authorized from time to time:—

- (a) Primary Teacher's Certificate, Second Class;
- (b) Primary Teacher's Certificate, First Class;
- (c) Infant Teacher's Certificate;*
- (d) Drawing Teacher's Certificates—Primary and Secondary;
- (e) Singing Teacher's Certificates—Primary and Secondary;
- (f) Science Certificates;
- (g) Certificate of Competency in Physical Training;
- (h) Certificate of Competency in Swimming and Life-Saving;
- (i) Certificate of Competency in Voice Production;
- (j) Certificate of Classification in Honors;
- (k) Certificate in Horticulture;
- (l) *Trained Secondary Teacher's Certificate;
- (m) *Trained Primary Teacher's Certificate;
- (n) *Trained Infant (or Kindergarten) Teacher's Certificate;
- (o) *Art Teacher's Certificate and Diploma;
- (p) *Trained Domestic Arts Teacher's Certificate;
- (q) *Trained Manual Arts Teacher's Certificate;
- (r) *Diplomas for Kindergarten and Infant Teachers.
- (s) *Trained Teacher's Certificate (Commercial Subjects).

139 2. The details of the subjects prescribed for the examinations for any of the certificates mentioned in clause 1 may from time to time be varied by the Director.

* NOTE.—The conditions governing the issue of Trained Teachers' Certificates are fully set out in Regulation XII.

3. Due notice of all examinations and of changes in the details of the subjects prescribed will be published in the *Education Gazette and Teachers' Aid*. All candidates must defray their own travelling expenses.

141 4. Each of the certificates mentioned in clause 1 above will be issued to successful candidates on payment of a fee of Five shillings.

REGULATION XI. (B).—PRIMARY TEACHER'S CERTIFICATE, SECOND CLASS.

142 1. The Primary Teacher's Certificate, Second Class, will be granted to candidates under the following conditions:—

- (1) Applicants must produce satisfactory evidence that they are at least eighteen years of age, of good moral character, and free from any physical defect likely to impair their usefulness as teachers.
- (2) Applicants must have successfully completed an approved course of training.
- (3) Applicants must have passed the School Intermediate examination of the University of Melbourne or an approved equivalent or higher examination in at least eight subjects including one branch of science.
- (4) Applicants must have passed in the following subjects in the annual examinations conducted by the Education Department:—
 - (a) Arithmetic (if not previously passed under (3) above).
 - (b) Drawing, Part I. and Part II.
 - (c) Penmanship.
 - (d) Music.
 - (e) Theory of teaching.
 - (f) Practice of teaching.
 - (g) Nature-study.

Each applicant must produce evidence of completion of a satisfactory course in manual training (including needlework for women).

143 2. The Primary Teacher's Certificate, Second Class, may be awarded to applicants who produce satisfactory evidence that they possess approved equivalent qualifications to those set out in clause 1 of this Regulation.

INSTRUCTIONS.

144 1. A pass recorded on the School Intermediate Certificate in any of the subjects mentioned in clause 1 (3) above will be regarded as a pass in that subject for the Primary Teacher's Certificate, Second Class, whether the candidate has passed in Class A or Class B of Division IV. of Regulation I. of the University of Melbourne.

145 2. Approved courses of training are set out in Regulations X. and XII. of the Education Department, and in Regulation 3 of the Council of Public Education.

146 3. Candidates other than teachers in State schools must, prior to the examination in teaching practice, have undergone a course of training approved by the Council of Public Education. Before holding teaching tests, inspectors should ascertain whether the full time prescribed has been spent in the practice and observation of teaching, and whether the other conditions imposed by the Council have been fully complied with.

- 147 4. The Primary Teacher's Certificate, Second Class, will not be issued until the candidate has satisfactorily performed the duties of a teacher in an approved school for not less than one year.
- 148 5. The details of subjects mentioned in clause 1 (3) will be found in the *Handbook of Public Examinations*, issued annually by the University of Melbourne.
- 149 6. The details of subjects mentioned in clause 1 (4) are as follow:—

Drawing, Part I. and Part II., as Prescribed for Junior Teachers (Regulation X.).—A pass in this subject for the School Intermediate Certificate of the University of Melbourne will be regarded as a pass in drawing, Part I., excepting (c) Drawing plant forms from nature.

Penmanship.—Half-text and running hand; speed test.
Arithmetic.—As prescribed for the School Intermediate examination of the University of Melbourne.

- 150 MUSIC.—Candidates have the option of taking either Part I. (tonic sol-fa notation) or Part II. (staff notation).

Part I.—Tonic Sol-fa Notation.—(i) Simple practical tests in singing from the tonic sol-fa notation in (a) time exercise, including whole, half and quarter pulses, and their combinations in 2, 3, 4, or 6 pulse measure; (b) tune exercise, containing only tones of the major scale and no divided pulses; (c) ear exercise—any three tones of the major scale in step-wise succession.

(ii) A written paper on the elementary theory of the tonic sol-fa notation, including (a) the common scale; (b) the mental effects of tones; (c) the different kinds of measure; (d) the lengths of tone; (e) signs and terms in common use relating to force, speed, and expression.

(iii) Pitching and conducting a school song suitable for a senior class.

NOTE.—The Elementary Practice and Theory Certificates of the Tonic Sol-fa College will be accepted in lieu of the requirements set out in paragraphs (i) and (ii) above respectively.

Part II.—Staff Notation.—(i) Simple practical tests in singing from the staff notation in (a) time exercise, including minims, crotchets, and quavers, and their combinations, in $\frac{7}{4}$, $\frac{3}{4}$, $\frac{4}{4}$, or $\frac{3}{8}$ time; (b) tune exercise, containing only tones of the major scale, and no divided beats; (c) ear exercise—any three tones of the major scale in stepwise succession.

(ii) A written paper on (a) notation; all the details of notation, staff, ledger lines, clefs (treble and bass), notes, rests, dot, tie, bars, sharps, flats, &c. Transposition of a melodic passage from treble to bass clef, and *vice versa*. (b) Tonality: A thorough knowledge of major and minor scales (harmonic and melodic forms), and their signatures, including intervals and their inversions. (c) Time: Signatures of duple, triple, and quadruple (simple) times and duple (compound) time.

$$\frac{2}{2}, \frac{3}{4}, \frac{3}{8}, \frac{4}{4}, \frac{4}{8}, \frac{4}{2}, \frac{6}{8}, \frac{6}{4}, \frac{6}{8}$$

(d) Terminology: Signs and terms in common use relating to force, speed, and expression.

(iii) To pitch and conduct a school song suitable for a senior class.

NOTE.—A pass in Grade V. Theory of the Australian Music Examination Board will be accepted in lieu of the requirements set out in paragraph (ii) of Part II., above.

It is recognized that there is a small proportion of persons who, through some physical defect, are unable to sing. Teachers who come under this category will be exempt from the practical tests on passing Grade IV. Theory of the Australian Music Examination Board.

Candidates who wish to be examined in the practical tests, should notify the district inspector at his visit to their school.

- 151 *Theory of Teaching.*—To pass in theory of teaching, Part II., as prescribed for junior teachers (Regulation X.). N.B.—Two papers will be set—a general paper and a paper on the principles and methods of teaching English and arithmetic.

Teaching Practice.—

- (a) To give satisfactory lessons on any two or more of the subjects prescribed for Grades I. to VI in the Course of Study for elementary schools (Regulation I.), or to prepare notes of, and to give a lesson on, a subject approved by the inspector; phonics and voice production.
- (b) To give a satisfactory class-lesson in model drawing from a single object, explaining and illustrating such terms as "vanishing," "eye-level"; in class singing; and (for girls) in needlework.
- (c) Physical training. The examination will test the ability of the teacher to move, by word of command alone, a class or group of scholars from one place to another; to prepare and teach suitable tables of exercises.

- 152 *Nature-study.*—A study of common animals and plants; field geographical features of the locality and their mode of formation; and everyday natural physical phenomena.

The course in manual training referred to in 1 (4) above is the course in woodwork for boys and cookery and needlework for girls, as hitherto taken in the first and second years of the Course of Study for High Schools.

REGULATION XI. (C).—PRIMARY TEACHER'S CERTIFICATE, FIRST CLASS.

- 153 1. Primary Teacher's Certificates, First Class, will be granted to holders of Second-class Certificates who pass in the following subjects:—

- (i) (a) English and three other subjects, as prescribed for the Leaving Certificate examination, the Senior Public, or some higher examination of the University of Melbourne, or (b) alternatively, drawing, Part III., as prescribed below, English and two other subjects as prescribed above, or (c) who hold approved equivalent qualifications.
- (ii) Theory of teaching (Part III.), as prescribed below.
- (iii) Practice of teaching as prescribed below.

- 154 2. The First-class Certificate will not be issued to any teacher until he has satisfactorily performed the duties of a classified teacher or of a registered teacher for not less than two years.

INSTRUCTIONS.

- 155 1. Candidates for the Primary Teacher's Certificate, First Class, may present themselves for the examination in English and the other elected subjects at the public examinations held by the University, and are required to pay the fees charged by the University. Except as prescribed below, the details of each subject are as prescribed for the School Leaving examination (pass standard) of the University of Melbourne. These will be found in the *Handbook of Public Examinations* published annually by the University. It should be noted that, if candidates desire to matriculate in order to enter upon further courses at the University, for example, for the Diploma of Education, they must do so by passing the University examinations.

- 156 2. Teachers desiring tuition by correspondence to prepare them for the University or the Departmental examinations should apply to The Principal, Melbourne High School, for full particulars.

157 3. The details of the subjects drawing Part III., theory of teaching Part III., and practice of teaching for the Primary Teacher's Certificate, First Class, are as follow:—

Drawing, Part III.—(a) Drawing plant forms from nature. (Such plants as the eucalyptus, piftosporum, the oak, or the ivy will be selected.) The work must be executed with the brush and water-color. The application of such plants to decorative designs for simple borders, panels, and the like, or to fill simple shapes such as the square, the equilateral triangle, and the circle. Agreeable color will be considered essential.

(b) Practice.—To give a satisfactory lesson in drawing plant forms from nature with the brush and water-color.

158 *Theory of Teaching, Part III.*—To answer questions in school management, and in the methods of teaching the subjects of the Course of Study, in principles of teaching, in elements of psychology, and in school hygiene.

159 *Practice of Teaching.*—(a) To prepare notes of, and give a lesson on, a subject or subjects approved by the inspector; phonics and voice production; class drill, physical and breathing exercises.

(b) To draw up and carry out a time-table suitable for the school of which the candidate has charge; or, in the case of female teachers who are assistants, or teachers not employed in State schools, to draw up and carry out a time-table suitable for two or more grades or divisions of grades.

160 (c) *Needlework* (for women teachers only):—To show the combined samplers set out for First-class junior teachers and, in addition, specimens of repairing, such as repairing with a patch (1) a hole near the knee-band of a child's knickerbockers (girl's); (2) a hole near the arm-hole of a boy's flannel shirt. Also a hand-made calico garment, such as a camisole, combinations, nightdress, child's muslin frock, and one hand-made flannel garment, such as a boy's flannel shirt or girl's flannel petticoat with calico bodice; knitted baby's bonnet, jacket, or pair of booties. For the examination, the teacher will be required to present a garment such as a princess petticoat, combinations, nightdress, chemise or camisole, cut out to proportionate measures, and to give a lesson on needlework to any grade in the school.

REGULATION XI. (D).—INFANT TEACHER'S CERTIFICATE.

161 1. The certificates of competency as infant teachers will be termed—

(a) Infant Teacher's Certificate, Second Class.

(b) Infant Teacher's Certificate, First Class.

162 2. The Second-class Certificate or the First-class Certificate, as the case may be, will be issued to the candidate who completes the prescribed course, and passes the prescribed examinations and teaching tests, and complies with the conditions indicated below.

163 3. Candidates at the commencement of their training course shall be at least seventeen years of age; they shall have passed the Intermediate examination or some higher examination of the University of Melbourne, or shall have passed in the literary work of the Second-class Certificate or some higher examination of the Education Department, or hold some other qualification of approved equivalent value.

164 4. Candidates for the Second-class or for the First-class Infant Teacher's Certificate will not be eligible for examination unless they furnish satisfactory evidence that they have had regular teaching practice, under approved supervision, in the Infants' Depart-

ment of a State school or other approved school for a period of at least one year in the case of candidates for the Second-class Certificate, and for a period of at least two years in the case of candidates for the First-class Certificate.

165 5. At the examination for either the Second-class or the First-class Infant Teacher's Certificate, candidates will be allowed to present themselves for any number of the prescribed subjects, and will be given credit for those subjects in which they pass. Candidates will not, however, be permitted to present themselves for examination in the subjects prescribed for the First-class Infant Teacher's Certificate until they have passed in all the subjects (except practical teaching) prescribed for the Second-class Infant Teacher's Certificate.

166 6. Either certificate may be withheld if the Director, on the report of the examiner or examiners, is of opinion that the candidate does not possess sufficient experience of, and practical acquaintance with, infants' school work. No First-class Infant Teacher's Certificate will be issued until the candidate has successfully conducted or taught in an infant department for not less than two years subsequent to passing the examinations prescribed below.

167 7. Unless otherwise determined by notice in the *Education Gazette*, examinations for the Infant Teacher's Certificates will be held annually in November or December.

168 8. The subjects of examination are:—

A.—SECOND-CLASS CERTIFICATE (OR FIRST YEAR).

I. Psychology and child-study.

II. Kindergarten principles and biography; mother-play.

III. Infants'-school management.

IV. Gifts and occupations.

V. Nature-study.

VI. Drawing and brushwork.

VII. Voice-production, physical training, and games.

VIII. English literature.

IX. Music and singing.

X. Practice of teaching in the infants' school.

B.—FIRST-CLASS CERTIFICATE (OR SECOND YEAR).

I. Psychology and child-study.

II. History and principles of education.

III. Infants'-school management.

IV. Mother play and modern educational developments.

V. Art studies, myths, stories and story-telling.

VI. Drawing and brushwork.

VII. Voice-production, physical training, games.

VIII. Nature-study.

IX. Physiology and hygiene.

X. Educational handwork.

XI. Practice of teaching in the infants' school.

*Details of Subjects Prescribed in the Course for the
Infant Teacher's Certificates.*

169 A.—SECOND-CLASS CERTIFICATE (OR FIRST YEAR).

I. PSYCHOLOGY AND CHILD STUDY.—

The scope of the examination is covered by James's *Talks to Teachers on Psychology*, with special reference to the senses, the imagination, the instincts, the moral nature, and such a treatment of knowing, feeling, and willing as will give the student an ordered view of the subject.

II. (a) KINDERGARTEN PRINCIPLES AND BIOGRAPHY; (b) MOTHER PLAY.—

The scope of the examination in (a) is indicated by Kate Wiggins's *Kindergarten Principles and Practice*. In (b), the life of Froebel and the theory of play and mother play up to and including the third play are prescribed.

III. INFANTS'-SCHOOL MANAGEMENT.—

Stories.—Purpose, classification, method of telling, choice according to the development of the child.

Games.—Finger-plays, simple rhythmic games, and simple ball games.

Reading.—First lessons in phonics and reading.

Oral Composition.—Conversation and picture lessons.

Arithmetic.—First lessons in numbers 1 to 12 inclusive.

Writing and Drawing.—First lessons.

IV. GIFTS AND OCCUPATIONS.—

Gifts.—The first ten—theory and practice.

Occupations.—

Clay-modelling and any three of the following—

(i) *Sewing and Coloring*:

- (a) Cardboard—six original designs.
(b) Canvas.

(ii) *Paper Cutting, Paper Tearing, and Mounting*:

- (a) Forms of beauty or symmetry.
(b) Forms of knowledge or geometric forms.
(c) Life forms.

(Six developments of each.)

(iii) *Paper Folding*:

Forms of knowledge and of life.

(Six developments of each.)

(iv) *Weaving*:

- (a) Paper or cloth (six designs).
(b) Cardboard modelling (three models not less than six inches in largest dimension).
(c) Poster pictures.
(d) One simple toy from waste material.

NOTE.—Students will be expected to understand the theory of the gifts and occupations and their use in the kindergarten as set forth in Wiggins's *The Republic of Childhood*.

V. NATURE-STUDY.—

Observation of life developments, with records. Field work with discussions. Program-making in connexion with the foregoing. Preparation and giving of lessons. The aims of nature-study, principles of method, and relation to expressive subjects. One-third of the marks shall be awarded for the candidate's laboratory notebooks, records of excursions, calendars, &c.; one-third for the practical examination; and one-third for the written examination. Any candidate obtaining 50 marks for records, laboratory books, &c., and the practical examination, will not be required to sit for the written examination.

VI. DRAWING AND BRUSHWORK.—

(a) *Drawing from Memory*.—To draw from memory, generally in outline, in lead-pencil, or black or colored chalks or crayons, upon white or tinted paper, common objects, animals forms, and simple landscapes. A list of subjects will be issued early in each year, and candidates will be expected to draw from memory any two of these subjects which may be selected by the examiner. In addition, candidates will be expected to draw from memory one or more simple subjects not included in the published list.

(b) *Drawing with the Brush*.—To draw with the brush and water-colors, in color or in monochrome, simple conventional or animal forms, and plant forms from nature; for the latter, the plants mentioned under (a) may be chosen.

VII. VOICE PRODUCTION, PHYSICAL TRAINING, GAMES.—

Attendance at a course of half an hour a week throughout the year in each subject. In addition, the candidate will be required to furnish a certificate of progress from the instructor.

VIII. ENGLISH LITERATURE.—

The scope of the work will be such as to provide an effective background of English subjects in the junior school and for wider reading by students.

IX. MUSIC AND SINGING.—

To play simple marches, and to play and sing ten simple kindergarten songs.

X. PRACTICE OF INFANTS'-SCHOOL MANAGEMENT.—

The amount of time to be spent in practice under supervision is stated in the Regulation (see clause 5). The *teaching test* at the end of the course will include—

- (i) Giving three correlated lessons in the Preparatory Course of the Junior Department.
(ii) Blackboard writing and illustration.

170 B.—FIRST-CLASS CERTIFICATE (OR SECOND YEAR).

I. PSYCHOLOGY AND CHILD STUDY.—

The work in this year will deepen and extend that of the former year. The scope will be found in Dumville's *Fundamentals of Psychology*.

II. HISTORY AND PRINCIPLES OF EDUCATION.—

The scope of the work will be found in Hughes's *Educational Laws for all Teachers*, or in Froebel's *Education of Man*, with the lives of Mulcaster, Comenius, Locke, Rousseau, Pestalozzi, Froebel, and Spencer, from Quick's *Educational Reformers*.

III. INFANTS'-SCHOOL MANAGEMENT.—

Reading, phonics, the history and psychology of advanced lessons in reading and phonics, oral and written composition, conversation and picture lessons, and nature-study, number (up to 100), writing, transcription, dictation and spelling, drawing (freehand, free-arm, and ruler), poetry, beginnings of geography and history, blackboard work, program-making, time-tables, calendars, organization of a room, kindergarten songs and music. Patridge's *Quincy Methods*, Huey's *Psychology of Reading*, and Judd's *Genetic Psychology*, Chapters VI. and VII., and Parker's *Talks on Teaching* will be found helpful.

IV. MOTHER PLAY AND MODERN DEVELOPMENTS IN EDUCATION.—

The study of *Mother Play* (to the 19th play inclusive). Textbooks—Emily Lord's *Mother Play*, Lee's *Play in Education*, and the *Montessori Manual*.

V. ART STUDIES, MYTHS, STORIES AND STORY-TELLING.—

(i) *Art*.—The place of art, meaning of pictures, value of good pictures in the schoolroom.

(ii) *Stories*.—Study of the myth and fairy tale. Fables, nature stories. Heroic and historical stories. Stories of particular seasons and days. Original stories.

Nursery rhymes and fairy tales should be studied in detail. Useful books are Sara Cone Bryant's *How to Tell Stories to Children* and *Some Stories to Tell* and Bulfinch's *Age of Fable*.

VI. DRAWING AND BRUSHWORK.—

(a) *Drawing from Memory*.—As for Second Class, together with simple illustrations for child stories, rhymes, and the like. The drawings should be more complete in execution and the subjects slightly more difficult in character than those for the Second Class. A list of subjects will be issued early in each year, and candidates will be expected to draw from memory any two of these subjects which may be selected by the examiner.

In addition, candidates will be expected to draw from memory one or more simple subjects not included in the published list.

- (b) *Drawing with the Brush*.—As for the First Year, but more advanced.
- (c) *Prepared Illustration*.—To prepare and submit an original illustration for a child's story, a nursery rhyme, or a fable, the subject for which will be supplied. The drawing is to be upon a sheet not less than 15 inches by 22 inches in size, and is to be executed in water-color (flat wash) or in colored chalks upon white or tinted paper.

VII. VOICE PRODUCTION, PHYSICAL TRAINING, AND GAMES.—

Time to be spent on certificate of progress in each subject as in First Year.

- (a) *Voice Production*.—As in the First Year.
- (b) *Physical Training*.—The time spent shall be at least the equivalent of half an hour a week for two terms of nine weeks each. Each candidate will be required to furnish a certificate of progress from the instructor.
- (c) *Games*.—All kinds of games, especially the dramatization of stories, nursery rhymes, and experiences.

VIII. NATURE-STUDY.—

A continued study of the animal and plant life of the locality, including earthworm, spider, insects, birds, common mammals, garden plants, weeds, and wayside and pond plants and animals. Field geographical features and weather and everyday natural phenomena should also be studied. Marks will be awarded as in the First Year.

IX. PHYSIOLOGY AND HYGIENE.—

Elementary Physiology—

General structure of the body. The functions of locomotion, sensation, and nutrition.

The skeleton: Groups of bones, namely, backbone, skull, thorax, shoulder and hip girdles, the joints. Formation and food supply of bone. Kinds of joints.

The nervous, circulatory, respiratory, digestive, and excretory systems.

Physical Culture—

Importance. Effect on mind and body. Posture, gait, movement. Selection of exercises. Recognition and exemption of children unfitted for exercises.

Personal Hygiene—

Care of skin, hair, nails, teeth. Regularity of bodily functions. Rest. Recreation. Clothing—materials and form of dress.

Foods—

Uses. Classification. Effect of cooking. Diets—standards according to age.

Air and ventilation.

Water—

Uses. Sources of supply. Storage and distribution. Impurities. Filters.

Refuse—

Dry and liquid. Collection, removal, disposal. Sanitary appliances.

School Hygiene—

Application of the foregoing principles to the school and pupils.

Schoolgrounds and Buildings—

Grounds—Site. Soil. Aspect. Area. Buildings—Material. Ventilation. Lighting. Warming. Furniture. Cleansing.

Sanitation—Effect on child and teacher of defective conditions.

Special kindergarten considerations. Relation of program of work to fatigue.

School Accidents—

First aid in cases of fits, fainting, bites, sprains, bruises, cuts, scalds, poisoned wounds, swallowing pins, dislocation, fractures, drowning.

Infectious Illnesses—

Nature of infection. Recognition of early symptoms.

Physiology and Hygiene of Infancy and Childhood—

Defects of vision, hearing, speech. Types of children—normal and abnormal. Methods of child-study by observation and description. Physical and mental development of children.

The examination will be written and oral. Records of lectures and practical work must be submitted as part of the examination.

Books recommended—

School Hygiene (Porter).
School Hygiene (Rowland).

Books for reference only—

Practical Hygiene (Alice Ravenhill).
Domestic Economy (Paul).
The Study of Children (Warner).

X. EDUCATIONAL HANDWORK.—

- (a) Basketry—one stitched basket in raffia.
(b) One article in weaving (cane or raffia).
(c) One article in winding or plaiting.
(d) One teaching aid.
(e) One community toy.

XI. PRACTICE OF TEACHING IN THE INFANTS' SCHOOL.—

The amount of time to be spent in practice is stated in the Regulation (see Clause 6). The *teaching test* at the end of the course will include—

- (i) The giving of three correlated lessons to the First Grade or to the Second Grade.
(ii) Blackboard work and illustrations.
(iii) The presentation of notes, diaries, programs.

REGULATION XI. (E).—DRAWING TEACHER'S CERTIFICATE.

1. Drawing Teacher's Primary Certificates and Drawing Teacher's Secondary Certificates will be granted to candidates who pass in the following subjects, and, in addition, for the Drawing Teacher's Secondary Certificate, candidates must submit satisfactory examples of the works enumerated under II. below, viz.:

I.—*Drawing Teacher's Primary Certificate*—

- (a) Geometrical drawing—Art.
(b) Perspective—elementary stage.
(c) Drawing from a photograph of ornament (O.L.1, advanced stage).
(d) Drawing from models or objects—advanced stage. (O.L.2A.)
(e) Drawing plant-forms from nature—advanced stage. (L.N.3.)
(f) General design—elementary stage.
(g) Drawing from memory.

II.—*Drawing Teacher's Secondary Certificate*.

2. The candidate must submit satisfactory work in the following subjects:—

- (a) A drawing in outline from a cast of ornament.
(b) A drawing in light and shade from a cast of ornament, or of lower nature.
(c) A drawing from nature of any freely-growing plant, such as the clematis or the grapevine. The work should be executed in outline with a pen or a brush on a half-imperial sheet.
(d) A study from nature of a flowering plant, in water-color, with two designs from it to

fill, decoratively, such simple shapes as a square, a lozenge, a circle, or a lunette. One design should be in monochrome, and one in two or more colors, the three studies to be on an imperial sheet.

- (e) A drawing to scale of some architectural feature or features, such as one of the classic orders, or a Gothic window or doorway; or of some simple article of furniture, such as a table or a chair. The drawing is to be inked in, but is not to be colored or shaded.
- (f) A sheet of lettering, to consist of a sentence or a motto, in Roman characters, executed in black ink upon a quarter-imperial sheet of white paper.
- (g) An example of elementary craft work, designed and wrought by the candidate. This may take the form of any applied art process in wood, metal, leather, needlework, &c. Preference will be given to complete works, however elementary in construction; but, when the complete structure cannot be submitted, sketches must accompany the work sent in to illustrate the position it is designed to occupy.
- 173 3. The works submitted for this certificate must be certified to as the unaided production of the candidate, and will be retained by the Department so long as the candidate remains in Australia. These works must be forwarded to the Education Office during the last week in September of each year.
- 174 4. And the candidate must pass in the following subjects:—
- (a) Perspective—advanced stage.
 (b) Drawing ornament from a cast. (O.L.2b.)
 (c) Drawing in light and shade from a cast—advanced stage. (O.S.2.)
 (d) General design (advanced stage, Grade I.).
 The subject of this examination must be designed for execution in the same material as that of the work submitted under (g) above.
- 175 5. Candidates who have completed the examinations for the Licence to Teach Drawing and the Certificate of Competency to Teach Drawing under the Regulations for 1905 may receive the Drawing Teacher's Primary Certificate and the Drawing Teacher's Secondary Certificate on passing the additional examinations and submitting the works required.
- 176 6. In addition to passing in the subjects named under I. and II. above, candidates, after due notice, must give a satisfactory class lesson in any one of them selected by the examiner.
- 177 7. A candidate for the Drawing Teacher's Secondary Certificate must also have passed the examination for the Drawing Teacher's Primary Certificate.

Notes.

- 178 Candidates for the Primary Teacher's Certificate—First Class or Second Class—and junior teachers, who, subsequent to the date of the passing of this Regulation, pass the Technical Schools' examination in subjects equivalent to those prescribed under drawing, Part I., Part II., and Part III., above, will be exempted from examination in such subject or subjects.

The following table shows the subjects included in the examinations for Technical Schools, which will be recognized as equivalent to those prescribed in sections 122, 126 and 157:—

Subjects prescribed in Sections 2 and 3.	Equivalent Technical-school Subjects.
Drawing, Part I.—	
(a) Drawing to scale and geometric design	Plane geometry (elementary stage) and solid geometry (elementary stage) or geometrical drawing—Art
(b) Elementary perspective.	Elementary perspective.
(c) Drawing from models or objects	Drawing from models or objects (elementary stage). (O.L.2a.)
(d) Drawing plant-forms from nature	Drawing plant-forms from nature (elementary stage). (L.N.3 or L.N.W.3.)
Drawing, Part II.—	
(a) Drawing from models and objects	Drawing from models and objects. (Advanced stage.) (O.L.2a.)
(b) Drawing from memory	Drawing from memory for Drawing Teachers' Primary Certificate.
(c) Modelling from nature	Elementary modelling. (O.M.2 or L.N.M.3.)
Drawing, Part III.—	
(a) Drawing plant forms from nature, and decorative design	Drawing with the brush (L.N.W.3). General design (elementary stage).

REGULATION XI. (F).—SINGING TEACHER'S CERTIFICATE.

1. Certificates of Competency in Class Singing will be granted upon examination in the subjects specified below.

PRIMARY CERTIFICATE.

PART I.—PRACTICAL.

Section I.—*Memory of Tune, Voluntaries, and Sight Singing.*

- (a) To bring to the examination room copies of six school songs, and to sol-fa from memory, while pointing it on the modulator, one of these songs selected by the examiner.
- (b) To sing, while pointing on the modulator, two short voluntaries adapted to any of the Grades III. to VIII., named by the examiner.
- (c) To sol-fa from the examiner's pointing on the modulator a voluntary including transitions of one remove and chromatics easily approached and quitted.
- (d) To pitch from a given C and sing at sight, sol-faing not more than twice, and afterwards vocalizing, a test including first remove changes of key and any of the chromatic tones.
- (e) To sing a test in the minor mode with easy modulation.

Section II.—*Ear Tests.*

- (a) To imitate short phrases sung to *laa* by the examiner.
- (b) To *laa* a specimen of an ear test, adapted to any of the grades, the names of the notes to be dictated by the examiner.
- (c) To write or tell the notes of a simple phrase of six tones, sung twice by the examiner, who will each time give first the *Do* chord.

- (d) To give the time names or write the time of simple passages sung on one tone by the examiner while beating the time.

Section III.—Time.

182

- (a) To sing on one tone a time test. (Two attempts allowed.) The test may include quarters and triplets in any combination, easy syncopation, and may be in two-, three-, four-, six-, or nine-pulse measures.
- (b) To give the time names of any of the groups of notes in the foregoing test, as required by the examiner.
- (c) To beat time in two-, three-, four-, or six-pulse measure at any of the usual rates of speed.
- (d) To write on a blackboard plainly, as for a large class, a short time and tune exercise.

Section IV.—Staff Notation.

- (a) To point on a blank stave, while singing, a voluntary containing leaps to any tones of the major diatonic scale, the key to be indicated by the examiner.
- (b) To sing from the examiner's pointing, on a prepared stave, a voluntary including the sharpened fourth and the flattened seventh, approached and quitted stepwise, the accidentals necessary to represent these being previously written on the stave.
- (c) To pitch, from a given C, and sol-fa, a test in one of the following keys, viz.—C, G, D, A, E, F, Bb, Eb, Ab. (Two attempts allowed.) The test will contain about 32 pulses in $\frac{2}{4}$, $\frac{3}{4}$, $\frac{4}{4}$, or $\frac{6}{8}$ time, mostly crotchets, with occasional quavers in diatonic melody.
- (d) To sing on one tone a time test of moderate difficulty.

180

PART II.—THEORETICAL.

The examination in theory will test—

- (a) the candidate's knowledge of—
- (i) Pronunciation, enunciation, voice-production, and voice-training, correct breathing, and the structure and functions of the various voice-organs;
 - (ii) Notation, and methods of teaching; and
- (b) the candidate's ability to translate a passage from tonic sol-fa to staff notation and a passage from staff notation to tonic sol-fa

181

PART III.—TEACHING TESTS.

The candidate will be required to give a singing lesson of about forty minutes' duration to a class of children. The examiner may require that a special topic shall be dealt with, and will give seven days' notice to the candidate of the same.

Full notes of the lesson must be submitted to the examiner.

NOTES.

Textbooks recommended—

The School Teacher's Music Guide (L. C. Venables).
S.T.M. Certificate Studies (L. C. Venables).

SECONDARY CERTIFICATE.

Candidates must have previously passed the examination for the Primary Certificate.

PART I.—PRACTICAL.

Section I.—Memory of Time, Tune, and Pitch.

- (a) To bring a separate copy of each of six tunes or melodies of not less than 24 pulses in length, each of which contains divided pulses and extended transition, and write from memory in the tonic sol-fa notation the time and tune of one selected by the examiner.
- (b) To sol-fa from memory, while pointing them on the modulator, some passage or passages containing transitions of second and third, or third and fourth, removes.
- (c) To pitch C or C¹ from memory, not varying from normal diapason pitch more than a major second.

Section II.—Sight-singing.

- (a) To sing on one tone a test containing syncopation and minute divisions of the pulse. The test must be sung as nearly as possible at the rate marked. (Two attempts allowed.)
- (b) To sol-fa at first sight, and afterwards sing to *laa*, a test containing transition of the second and third removes, with minor mode or chromatic phrases, but not containing serious difficulties of time.

Section III.—Musical Dictation.

- (a) To write the time and tune of the melody of a double chant containing a transition of one remove, or a cadence in the minor mode, the reciting tone being reckoned as two pulses. The examiner may sing to *laa*, or play the test three times, but must not tell the candidate either the key-tone or the first note.
- (b) To write the time and tune of the soprano and bass (the four parts being heard together) of a single chant. The test will contain only common chords of the scale, and one or more of the following dissonances:—'S, 'S, and 'R. The key chord to be given, and the test to be sung to *laa* or played, but not more than three times.
- (c) To write down from ear in correct time a test in two, three, or four-pulse measure, not more than four measures in length, and containing notes of the following length, but not necessarily all of them, viz., 2-pulse, 1½-pulse, 1-pulse, ¾-pulse, ½-pulse, ¼-pulse, and triplets, the examiner giving the test not more than three times.

Section IV.—Voice Cultivation.

Mark for phrasing and expression any six of the school songs printed in *The School Paper* for Grades V. and VI. during the twelve months prior to the date of the examination, and sing with good tone and with clear and distinct enunciation one of them selected by the examiner.

Section V.—Staff Notation.

- (a) Sol-fa not more than three times, and afterwards sing to *laa*, a six- or eight-line hymn-tune not seen before, in the major mode, containing extended transition to the dominant (first sharp) or subdominant (first flat) key, and half-pulse notes.
- (b) Sol-fa not more than three times, and afterwards sing to *laa*, a tune in the minor mode, not seen before, containing the sharpened sixth and leading note (*ba* and *se*).

183

PART II.—THEORETICAL.

Section I.—Translation.

Translate from the tonic sol-fa notation to the staff notation a test containing various divisions of the pulse and transitions of three or more removes. The test will be in four parts, and the translation must be in short score.

Translate a similar exercise from the staff notation to the tonic sol-fa notation.

Rewrite from short to full vocal score, using the C clef for alto and tenor parts, a short test containing transitions of one remove or a modulation to the relative minor.

Section II.—Harmony.

Common chords and triads in the diatonic scales with their inversions; the dominant seventh, the supertonic seventh, and the dominant fourth, with their inversions; transitions to dominant and sub-dominant keys; the sharpened fourth of the scale used chromatically; the minor scale and its chords; modulations and transitions to related keys; cadences—perfect, imperfect, plagal, and interrupted; sequences; by-tones and passing tones; three-part and two-part writing.

Figuring the bass of a given passage and correcting errors in simple four-part writing.

Adding two or three parts above a given figured bass, using the chords mentioned above.

Harmonizing simple melodies and melodic phrases in four parts, using the chords mentioned above.

Arranging a given four-part song for one or two sopranos and alto.

NOTE.—I. This section may be worked in either notation. A pass in Theory, Grade II., of The University Music Examination Board will be accepted in lieu of a pass in this section.

PART III.—TEACHING TEST.

To teach a class efficiently.

To present a senior class showing satisfactory attainments in music, and taught by the candidate for a period of not less than six months.

NOTE.

Textbooks recommended—

- The Standard Course* (John Curwen), 1906 or later edition.
Matriculation Studies (T. H. Warner).
Musical Theory, Book IV. (John Curwen).
The Staff Notation (John Curwen).
Textbook of Harmony (George Oakey).
Practical Harmony (Stewart Macpherson).
A Course of Harmony (Bridge and Sawyer).

REGULATION XI.* (G).—SCIENCE CERTIFICATES.

- 184 Science certificates will be issued to candidates who pass examinations in science subjects conducted by the Department. The subjects in which the Department grants science certificates are psychology and physiology. For the purposes of promotion, a pass obtained in any of the subjects enumerated below in Section A, Technical-school Subjects, or in Section B, University Subjects, will be regarded as equivalent to a science certificate.

PHYSIOLOGY.

- 185 The Department's requirements in physiology are the following:—The structure of the human body; the physical and chemical essentials of life; the blood, including immunity; the physiology of digestion, nutrition, respiration, animal heat, the circulation, the nervous system, and special senses; the practical applications of physiology with reference to diet, exercise, ventilation; artificial heating; climate; the care of the mouth; eyesight; alcoholism.

The Elements of Animal Physiology, by W. A. Osborne, and *School Hygiene*, by C. Porter, are recommended for the use of students.

PSYCHOLOGY.

- 186 The following is an outline of the course:—

The subject-matter and methods of psychology; special problems of child-study; psychology as a basis of educational theory.

Mind and body; reflex action; the nervous system; the brain centers and their functions; tendencies to reaction.

Native and acquired traits; instincts and emotions; the play-instincts; the James-Lange theory of emotion; theories of feeling; pleasure and pain in education.

Sensation and the sense-organs; organic sensations; theories of color-vision and of hearing; kinæsthetic sensations (sensations of bodily movement); sense-training.

Nature of attention; laws of attention; development of attention; experimental study of attention.

Intelligence and intelligence-tests; individual and group tests; values and limitations of these tests; special aptitudes and individual differences; intelligence and heredity.

Learning and habit-formation; human learning and animal learning; learning by observation; "trial and error" learning.

Analysis of memory-process; retention, recall, and recognition; economy in memorizing; memory images; laws of association; experimental study of memory.

Perception and acquirement of meaning; perception of space; illusions.

Nature of imagination; the play motives; "empathy"; dreams and day-dreaming; art and invention; experimental study of education.

* To hold two of the Department's Science Certificates is one of the literary qualifications prescribed in the Fifth Schedule of Act No. 2718, for promotion to Class III.

The reasoning process; animal and human exploration; inference; deductive and inductive reasoning; Herbartian steps of method.

Will; voluntary and involuntary action; ideomotor action; conflict and decision; thought and action; suggestion, auto-suggestion, and hypnosis; freedom of will.

Factors in personality; double and multiple personality; unconscious (or subconscious) mind; unconscious wishes and motives.

Textbooks Prescribed.—Woodworth's *Psychology: a Study of Mental Life* (Methuen). *Valentine's Introduction to Experimental Psychology* (University Tutorial Press).

Recommended for Additional Reading.—Titchener's *A Beginner's Psychology*. Terman's *The Measurement of Intelligence*.

Each candidate will be required to send in, attached to his examination answers, a complete account of at least three experiments in psychology which he has conducted, together with graphical representations of the results.

Concerning Equivalents.

For the purposes of promotion, a pass obtained in any of the following subjects in examinations conducted by the technical schools or by the Melbourne University will be regarded as equivalent to the Department's Science Certificate.

A.—TECHNICAL-SCHOOL SUBJECTS.

187 A.—*Technical-school subjects*, as prescribed from time to time in the Technical Schools Syllabus:—

- (1) Inorganic chemistry, theoretical, Grades I. and II.; practical, Grade I.
- (2) Agricultural chemistry, Grades I. and II. (Grade I. is identical with Grade I. of inorganic chemistry, theoretical and practical.)
- (3) Metallurgy, assaying, Grade I.; metallurgy, Grades I. and II.

N.B.—To enable candidates to be credited with the Department's Science Certificate, they must have passed in inorganic chemistry, theoretical, Grade I.; inorganic chemistry, practical, Grade I.; and mineralogy, Grade I.

- (4) Mechanics and heat, Grades I. and II. (For Grade II., applied mechanics, Grade II., may be substituted.)
- (5) Sound and light, Grades I. and II.
- (6) Magnetism and electricity, Grades I. and II. (For Grade II., Applied mechanics, Grade II., may be substituted.)
- (7) Botany, Grades I. and II.
- (8) Mineralogy, Grades I. and II.
- (9) Geology, Grade I., and economic geology, Grade II.

Candidates who take geology, Grade I., and economic geology, Grade II., must have passed in mineralogy, Grade I.

(10) Petrology, Grades I. and II.

(11) Agriculture, Grades I. and II.

Before taking agriculture, Grades I. and II., candidates must have passed in agricultural chemistry, Grades I. and II., theoretical and practical.

B.—UNIVERSITY SUBJECTS.

B.—*University subjects* as prescribed from time to time in the Melbourne University Calendar:—

1. Any subject prescribed for the Degree of Bachelor of Science (B.Sc.), Bachelor of Medicine (M.B.), Bachelor of Civil Engineering (B.C.E.), Bachelor of Mining Engineering (B.M.E.), Bachelor of Electrical Engineering (B.E.E.), Bachelor of Agricultural Science (B. Agr. Sc.), or Bachelor of Veterinary Science (B.V.Sc.).
2. The following subjects of the courses in Arts and Education—(a) Psychology, logic, and ethics; and (b) education.

REGULATION XI. (H).—CERTIFICATE OF COMPETENCY IN PHYSICAL TRAINING.

189 A Certificate of Competency in Physical Training will be granted upon examination in the following subjects:—Physical exercises, marching drill, swimming, running exercises in organized games, first aid, hygiene, and (for male teachers only) miniature rifle shooting.

DETAILS OF SUBJECTS.

(1) *Practical.*—

- (a) *Physical Exercises*, as laid down in the *Junior Cadet Training Text Book* (latest edition), or approved equivalent.
- (b) *Marching Drill*, as prescribed in Appendix VII., Regulations and Instructions for Universal Training under the *Defence Act 1903-1910*, or approved equivalent.
- (c) *Swimming*, as prescribed in Appendix IX., Regulations and Instructions for Universal Training under the *Defence Act 1903-1910*, or approved equivalent.
- (d) *Running Exercises in Organized Games*, as prescribed in Appendix X., Regulations and Instructions for Universal Training under *Defence Act 1903-1910*, or approved equivalent.
- (e) *First Aid*, as prescribed in Appendix XI., Regulations and Instructions for Universal Training under *Defence Act 1903-1910*, or approved equivalent.
- (f) *Compulsory for Male Teachers Only.—Miniature Rifle Shooting*, as prescribed in Appendix VIII., Regulations and Instructions for Universal Training under the *Defence Act 1903-1910*, or approved equivalent.

(2) *Theoretical*.—

Hygiene, as set forth in the first eleven chapters of Porter's *School Hygiene and the Laws of Health*, pages 1-3, 12-44, 60-65, 76-83, 85-93, 102-105, 123-128, 133-136, 145-154, 166-187, 209-217, or approved equivalent.

NOTE.

Teachers who pass in all subjects prescribed for the Junior Cadet Training Certificate issued by the Defence Department, will be granted a pass in the corresponding subjects of the Certificate of Competency in Physical Training.

REGULATION XI. (I).—CERTIFICATE OF COMPETENCY IN SWIMMING AND LIFE-SAVING.

- 190 The Certificate of Competency in Swimming and Life-saving will be granted upon examination in the following subjects:—Swimming, diving, rescue work, resuscitation, physiology and hygiene, teaching of swimming and life-saving.

DETAILS OF SUBJECTS.

191 *Swimming*.—

- (1) To swim 100 yards, showing correctly breast, back, and side stroke.
- (2) To swim 30 yards in clothes—men in shirt, socks, leather boots, and serge or tweed coat and trousers; women in leather boots or shoes, stockings, bloomers, and serge or tweed blouse and skirt to knees (blouse and skirt may be combined).

Diving.—

To demonstrate diving, and jumping feet first with hands by sides, into deep water.

Rescue Work.—

- (1) To show a practical knowledge of land drills, of back stroke, of breast strike, and release and rescue methods.
- (2) To perform successfully the following test:—
A weighted dummy is sunk in not less than 5 feet of water at some distance (not exceeding 15 yards) from the place where the candidate is to enter the water. The candidate is to swim to the spot, dive, and bring the dummy to land. The spot where it is sunk may be indicated by a floating cork, not to be attached to the dummy except in running water.
- (3) To undress at the surface of the water. Men are to remove boots and coat; women to remove boots and skirt.
- (4) To perform satisfactorily five methods of rescue and three of release in the water. The drowning subject in the rescue methods is to be carried at least 10 yards.

Resuscitation.—

To show a knowledge of the theory and practice of the Schäfer method of resuscitation.

Physiology and Hygiene.—

To show a knowledge of physiology and hygiene, such as is contained in the first eleven chapters of Porter's *School Hygiene and the Laws of Health*, pages 1-3, 12-24, 60-65, 76-83, 85-93, 102-105, 123-128, 133-136, 145-154, 166-187, 209-217, or approved equivalent.

Teaching Practice.—

To give a satisfactory lesson in swimming, floating, diving, or life-saving. Correction of faulty style or position is most important.

INSTRUCTIONS.

- 192 The tests in the water must all be taken at the one examination.

In case of an actual rescue (as distinct from the drill referred to in the details), it will probably be found advisable that the rescuer should throw off coat and boots before entering the water.

In practising the Schäfer method of resuscitation, it is advisable (while taking care not to lose valuable time) to see that the mouth and nose are free from foreign matter.

Where practicable, that is, where the necessary facilities exist and can be made available, teachers should endeavor to form swimming classes in connexion with their schools. If any advice is required in the matter, they should communicate with the Organizer of Swimming, through the Secretary.

The head teacher of any State school at which the establishment of a swimming class has been decided upon should report the fact at once to the Secretary, Education Office.

REGULATION XI. (J).—CERTIFICATE OF COMPETENCY IN VOICE PRODUCTION.

A Certificate of Competency in Voice Production will be granted upon examination in the subjects specified below:—

1. *Theoretical*.—

- (a) Physiology of voice production.
- (b) Sounds of English.
- (c) Phonetics.
- (d) Mechanics of reading.

2. *Practical*.—(1) Preparing notes of, and giving lessons in, and of the subjects in 1 above. (2) Reading and reciting of prepared and unprepared passages.

INSTRUCTIONS.

1. *Physiology*.—

- (a) Chest and Lungs (Breathing).
- (b) Throat (Vibration).
- (c) Mouth Parts (Articulation).

Textbook—*Voice Training* (Dr. Hulbert).

2. *Sounds of English*.—Vowels and Consonants.

Textbooks—*Exercises in Phonics* (A. Fussell).
Nesfield, Part VI., Chap. xxxiv.

3. *Phonetics*.—

Textbooks—*The Pronunciation of English* (Jones).
The Sounds of the Mother Tongue (L. H. Althaus).

4. *Mechanics of Reading*.—

- (a) Word drill and voice exercises having as their aim right habits of speech.
- (b) Syllabification.
- (c) Posture.
- (d) Inflection.
- (e) Pausation.
- (f) Modulation.
- (g) Emphasis.

REGULATION XI. (K).—CLASSIFICATION IN HONORS.

194 Requirements for classification in Honors are as follows:—

A.—For Second-class Honors.

195 1. To hold a First-class Certificate or its equivalent. To have satisfactorily discharged the duties of a classified teacher for at least four years, and to be recommended for classification in Second-class Honors in a special report by the Chief Inspector or by an inspector of schools deputed to report on the candidate's application for such classification.

196 2. To have completed one of the undermentioned or approved equivalent examinations or courses, viz. :—

(a) At least three subjects pass standard, or two subjects with honors, of any degree course of the University of Melbourne.

(b) (i) An approved Technical School Diploma (three years' day-course); or

(ii) Groups of subjects in technical schools as may be prescribed from time to time.

(c) The Drawing Teacher's Primary Certificate.

(d) (i) The Education Department's Primary Certificate in Singing; and

(ii) Theory, Grade III., and piano or organ, or violin, solo singing, Grade III.; or

(iii) Alternative to (ii) above, Theory, Grade II.

(e) Natural philosophy, Part I.; chemistry, Part I.; zoology, Part I., of the Science Degree course of the University of Melbourne.

(f) Agriculture (theory and practice) or horticulture (theory and practice) as may be prescribed from time to time.

197 3. (a) To have passed a satisfactory examination in the history of education, and in theory and practice, embracing—

(i) the leading principles of education; the powers of the mind, their training and development; habit and character;

(ii) school organization and management; method of teaching; or

(b) (Alternative to 3 (a) above.) To have satisfactorily carried out a course of experimental education or an investigation into some important phase of modern education, and to have embodied the result in an approved thesis.

Provided that, in the case of teachers who have actually served in the Great War, there may be a limitation of the prescribed examinations under 1, 2, and 3 above to such subjects, standards, and service as are deemed to be essential to the efficient performance of the duties involved in classification in Honours.

INSTRUCTIONS.

The technical-school subjects prescribed under 2 (b) (ii) above are: Any three of the following groups from list A and list B:—

LIST A. 1. Algebra II., geometry II., trigonometry, II., analytical geometry; 2. calculus, Part I.; 3. mechanics and

heat, I.; light and sound I., electricity and magnetism; 4. mechanics and heat, electricity and magnetism, applied mechanics II. or applied electricity II.; 5. inorganic chemistry I. (theory and practice); 6. geology I.; mineralogy I.; 7. metallurgy I., and assaying I.; 8. land surveying I.; 9. engineering, drawing and design II. For list B, see under First-class Honors.

Singing.

The examinations referred to in 2 (d) (ii) and (iii) above are those held by the University Music Examination Board, Melbourne

Natural Philosophy, Part I.; Chemistry, Part I.; Zoology, Part I.

This group leads to the course in physiology and hygiene prescribed in 2 (e) above for First-class Honors.

Agriculture 2 (f).

(a) To have passed in the following technical-school subjects:—

Agriculture, Grade I., and inorganic chemistry, Grade I. (theory and practice) and biology, Grade I. (or botany, Grade I., or geology, Grade I.).

(b) To have carried on and recorded satisfactorily a series of school agricultural-plot experiments for not less than two years. The candidate will be required to submit a field book containing the results of two years' work, and plans of the plots drawn to scale.

Provided that practical work already done by any teacher may be submitted for consideration as an equivalent to the field work outlined above.

Horticulture 2 (f).

To have completed the examination for Certificate of Competency in Horticulture and to have passed in the following Technical-school subjects:—

Inorganic chemistry, Grade I. (theory and practice), and botany, Grade I. (or biology), Grade I., or geology, Grade I.).

Equivalent Courses (Clause 2 above).

A teacher who considers that he has completed a course of study or research equivalent to any one of the courses set out above may submit particulars of such course. On satisfying the examiners appointed for the purpose, and on complying with the requirements under clauses 1 and 3, the candidate may be granted classification in Second-class Honors.

Education.

For Second Honors: Under 3 (a) above the following will be found useful:—

Welton's *Principles and Methods of Teaching* (omitting Chapters I., II., IX., XII., XIV., XV., and Appendix; Colvin's *The Learning Process* (omitting Chapters XII. and XIII.); Findlay's *The School* (Home University Library); Terman's *The Measurement of Intelligence*; Ballard's *Group Tests of Intelligence*.

N.B.—Each candidate for Second Honors will be required to send in, attached to his examination answers, an account of the results of tests of the intelligence of at least five (5) children.

B.—For First-class Honors.

1. To have obtained Second-class Honors and to be recommended for classification in First-class Honors in a special report by the Chief Inspector or some inspector of schools deputed to report on the candidate's application for such classification; provided that no candidate shall be awarded First-class Honors on the same portion of any examination as that on which he was awarded Second-class Honors.

201 2. To have completed one of the undermentioned or approved equivalent examinations or courses, viz.:-

- (a) At least three subjects pass standard, or two subjects with honors (in addition to those taken for Second-class Honors) of any degree course in the University of Melbourne.
- (b) (i) An approved technical-school diploma (three years' day-course).
(ii) Groups of subjects in technical schools as may be prescribed from time to time.
- (c) The Drawing Teacher's Secondary Certificate.
- (d) (i) Such portions of the Education Department's Secondary Certificate in Singing as may be prescribed from time to time; and
(ii) Theory, Grade I.; and
(iii) Piano, or organ, or violin, or solo singing, Grade II.; or
(iv) (Alternative to (iii) above.) Musical terminology, form, history and literature down to the present day.
- (e) Physiology, Part I., and hygiene.
- (f) Agriculture (theory and practice) as may be prescribed from time to time.

202 3. (a) To have passed in the theory, principles, history, and practice of education as prescribed for the Diploma of Education at the Melbourne University; or

(b) To have passed an examination conducted by the Department in the history, principles, and philosophy of education and in biography; or

(c) To have satisfactorily carried out a course of experimental education or an investigation into some important phase of modern education, and to have embodied the result in an approved thesis.

203 Provided that, in the case of teachers who have actually served at the Front, there may be a limitation of the prescribed examinations under 1, 2, and 3 above to such subjects, standards, and service as are deemed to be essential to the efficient performance of the duties involved in classification in Honors.

INSTRUCTIONS.

204 *Technical-school Subjects Prescribed under 2 (b) (ii) above.*

Any three of the following groups from list B, provided that no group already taken for Second-class shall be taken for First-class Honors. List B. 1. Calculus, Part II., analytical geometry; 2. inorganic chemistry II.; 3. organic chemistry; 4. applied mechanics III. (machines and structures); 5. engineering drawing and design III.; 6. electrical technology III.; 7. economic geology II., mineralogy III., petrology I.; 8. metallurgy II.; assaying II.; 9. land surveying II. and III.; 10. civil engineering II., hydraulics.

Singing.

The portions of the Secondary Certificate prescribed are as follow:—Part I., Sections I., II., III., and V.; Part II., Section I.; Part III.

The examinations referred to in (d) (ii) (iii) (iv) are those held by the University Music Examination Board, Melbourne.

Physiology and Hygiene.

Candidates for physiology, Part I., and hygiene should have taken natural philosophy, Part I., chemistry, Part I., and zoology, Part I., prescribed for Second-class Honors.

Agriculture 2 (f).

Candidates must have passed in the following technical-school subjects:—

Agriculture, Grade II., and inorganic chemistry, Grade II. (theory and practice), and biology, Grade II. (or botany, Grade II., or economic geology, Grade II.), and subsequently to obtaining Second Honors to have carried on satisfactorily for two years a series of agricultural experiments bearing on a staple agricultural product of his school district.

The candidate will be required to submit a thesis summarizing the results obtained, and to illustrate it by field work and other records; provided that practical work already done by any teacher may be submitted for consideration as an equivalent to the field work outlined above.

Equivalent Courses (Clause 2 above).

A teacher who considers that he has completed a course of study or research equivalent to any one of the courses set out under 2, may submit particulars of such course. On satisfying the examiners appointed for the purpose, and on complying with the requirements under clauses 1 and 3, the candidate may be granted classification in First-class Honors.

Education.

The outlines of the life and writings of Comenius, Pestalozzi, Froebel, and Spencer, as treated in Quick's *Essays on Educational Reformers* (a late edition); Spencer's *Essay on Education*; Horne's *Philosophy of Education*; Nunn's *Education: its Data and First Principles*.

REGULATION XI. (L).—CERTIFICATE OF COMPETENCY IN HORTICULTURE.

205 A Certificate in Horticulture shall be granted to candidates who carry out at their schools an approved course in horticulture, and who pass an examination in theory and practice of horticulture the details of which shall be prescribed from time to time by the Director.

INSTRUCTIONS.

206 In order to obtain the certificate, the candidate must—

(1) Pass a theory examination in the following subjects:—Garden planning; plant growth and functions of plant organs—seeds, roots, stems, leaves, flowers, fruits; propagation—by seeds, cuttings, division of tubers, layering, budding, grafting; plant diseases and pests; soils and soil water—origin of soils, typical soils, humus, movements of soil water, soil-water conservation; principles of manuring—farmyard manures, artificial fertilizers, green manuring; cultivation of special or typical fruits, vegetables, flowers, shrubs, and ornamental trees.

(2) Pass a practical test in horticulture, requiring the successful performance of any of the following operations:—Sowing seed; pricking out seedlings; preparing and planting cuttings of hard-wooded and soft-wooded plants; division of tubers and herbaceous plants; layering carnations and other plants suited to this method of propagation; budding roses or fruit trees; potting, filling, and planting hanging baskets; pruning, spraying, and other treatment of insect and fungus pests. (The practical test may be carried out at the State Schools Nursery, Oakleigh, or at any other approved place, by arrangement with the Supervisor of School Gardening).

(3) (a) Give a class lesson on one of the items of (2) above.

(b) Draw up and teach, in a school, an approved course of lessons in horticulture for at least twelve months.

(c) Produce a plan of the schoolground showing the improvements effected during the twelve months.

(d) Obtain a satisfactory report on the condition of the schoolground, the school garden, and the horticultural plots.

A report on (d) will be made (by the Supervisor of School Gardening or by another officer appointed by the Director), as soon as may be practicable after the candidate has passed the examinations in theory and practice.

Where a school endowment plantation has been established, and the necessary seed-beds have been maintained for the further supply of trees, consideration under (c) and (d) will be given to the condition of the plantation and the seed-beds and to the amount of work that has been expended on them.

NOTE.—The following textbooks will be found useful:—*Agricultural Botany* by John Percival (Duckworth, London); *Soils and Manures*, by E. J. Russell (Cambridge University Press); *The Australian Gardener*, by L. H. Brunning F. H. Brunning, Melbourne).

REGULATION XII. (A).—TEACHERS' COLLEGE.

207 1. (a) The members of the Teachers' College shall be a principal, two vice-principals, masters and mistresses of method, lecturers, and students.

208 (b) The students in attendance at the College shall be—

(1) Studentship holders—those to whom the course of training is free.

(2) Students who pay the fees hereinafter prescribed.

209 2. (a) Training shall be conducted at the College and at the University of Melbourne, and at such other institutions as the Director may determine.

(b) Practising schools for the training of students in teaching shall be associated with the College, and training therein shall be conducted under the supervision of the Principal and such officers of the College as he may appoint.

210 3. The duration of the courses of training shall be:—

(a) Trained Secondary Teacher's Certificate—four years (of which only the second, third, and fourth are spent at the College).

(b) Trained Primary Teacher's Certificate—two years (of which only the second is spent at the College).

(c) Trained Infant Teacher's Certificate—three years (of which only the second and third are spent at the College).

211 4. (a) Awards of studentships shall be made annually by the Minister in accordance with the conditions hereinafter prescribed.

(b) The number of studentships to be awarded for each of the courses mentioned in clause 3 above shall, with the approval of the Minister, be determined annually by the Director.

(c) Twelve studentships admitting to the second year of the course for the Trained Primary Teacher's Certificate, and six admitting to the second year of the course for the Trained Infant Teacher's Certificate, may be awarded to applicants who have had at least two years' experience as teachers in approved schools, and who are prepared to take studentships at the College without any of the allowances mentioned in

clause 15 below. The studentships will be non-resident only. All the clauses, other than clause 15, of this Regulation, shall apply to studentships awarded under this sub-clause.

Trained Secondary Teacher's Certificate.

212 5. The qualifications for studentships admitting to the second year of the course for the Trained Secondary Teacher's Certificate shall be—

(a) Applicants must be at least eighteen years of age.

(b) They must have passed the School Leaving Certificate examination with honors or hold an approved equivalent qualification.

(c) They must, except in the case of University graduates in Arts or Science and of holders of Senior Scholarships under Regulation XXI., have had at least one year's experience as teachers in approved schools and be recommended for a studentship by an inspector of schools.

213 6. Applicants holding the qualifications prescribed for admission to the third or the fourth year of the course for the Trained Secondary Teacher's Certificate may be admitted by the Director to the year for which they are qualified.

214 7. When the number of qualified applicants for studentships in the course for the Trained Secondary Teacher's Certificate under clause 5 above exceeds the number of studentships available, studentships shall be awarded in order of merit as determined by the following considerations:—

(a) The number and standard of the subjects passed at examinations by the applicants.

(Studentships will be distributed among applicants specially qualified in the following groups:—English and history, mathematics, science, modern languages, classics.)

(b) The records of the applicants as teachers.

(c) Length of service and age of the applicants.

(d) The personal qualities of the applicants.

215 8. (a) Notwithstanding anything contained in the foregoing clauses, holders of Senior scholarships under the provisions of Regulation XXI. may enter at once upon the second year of the course for the Trained Secondary Teacher's Certificate.

(b) Notwithstanding anything contained in the foregoing clauses, holders of studentships who are University graduates in arts or science may enter at once upon the fourth year of the course for the Trained Secondary Teacher's Certificate.

216 9. (a) The course of training for the Trained Secondary Teacher's Certificate shall extend over four years, the first of which shall, except in the cases mentioned in clause 8 above, be spent as a teacher in an approved school.

(b) The second and third years of the course shall be the first and second years respectively of the course in Arts or in Science at the University of Melbourne, and the fourth year shall be the course for the

Diploma of Education, together with a course in each year in drawing, music, manual work, and physical training.

(c) Notwithstanding anything contained in sub-clause (a) of this clause, students taking the course for the honors degree in Arts or the course for the degree in Science, and in either case specially recommended by the Board of Examiners, may have their studentships extended by the Minister for one year for the purpose of allowing them to complete the degree course before entering upon the fourth year of the course for the Trained Secondary Teacher's Certificate.

Trained Primary Teacher's Certificate.

217 10. The qualifications for studentships admitting to the second year of the course for the Trained Primary Teacher's Certificate shall be:—

- (a) Applicants must be at least eighteen years of age.
- (b) They must have passed the examination (including a pass in the subject of arithmetic) qualifying them for matriculation at the University of Melbourne, or must hold an approved equivalent qualification.
- (c) They must have had at least one year's experience as teachers in approved schools and be recommended for a studentship by an inspector of schools.

218 11. (a) The course of training for the Trained Primary Teacher's Certificate shall extend over two years, the first of which shall be spent as a teacher on the staff of an approved school

219 (b) The course for the second year shall include:—

Professional Subjects.

- (1) Regular and continuous practice in teaching and observation extending over at least 150 hours, of which at least 30 hours shall be devoted to a study of rural school organization and methods.
- (2) Attendance at, and taking part in, criticism and demonstration lessons.
- (3) Psychology and theory and history of education.
- (4) Methods of teaching English and English literature, mathematics, science and agriculture, nature-study, history, and geography.
- (5) Blackboard work—writing and illustration.
- (6) Hygiene.
- (7) Voice culture.
- (8) Physical training.

Culture Subjects.

- (9) English literature.
- (10) History (including European history).
- (11) Choral singing and music.
- (12) Drawing.
- (13) Manual arts.
- (14) Nature-study, horticulture, and agriculture.

Trained Infant Teacher's Certificate.

220 12. The qualifications for studentships admitting to the second year of the course for the Trained Infant Teacher's Certificate shall be:—

- (a) Applicants must be at least eighteen years of age.
- (b) They must have passed the examination (including a pass in the subject of arithmetic) qualifying them for matriculation at the University of Melbourne, or must hold an approved equivalent qualification.
- (c) They must have had at least one year's experience as teachers in approved schools and be recommended for a studentship by an inspector of schools.

221 13. (a) The course of training for the Trained Infant Teacher's Certificate shall extend over a period of three years, the first of which shall be spent as a teacher on the staff of an approved school.

(b) The course for the second year shall include:—

- (1) Psychology and child study.
- (2) Kindergarten principles and biography.
- (3) Management and method of kindergarten.
- (4) English literature.
- (5) Voice production, physical training, games.
- (6) Music—Singing (theory and practice), instrumental music.
- (7) Drawing.
- (8) Kindergarten gifts and occupations, needlework.
- (9) Nature-study.
- (10) Practice and observation in the kindergarten and infants' school extending over at least 200 hours.

(c) The course for the third year shall include:—

- (1) Psychology and child study.
- (2) Mother play, Montessori, and other developments.
- (3) History and principles of education.
- (4) Infants'-school management, method, and organization; rural-school method and organization.
- (5) Art studies, myths, stories, and storytelling.
- (6) Physical training, games, drills, rhythmic exercises.
- (7) Music—Singing (theory and practice), instrumental music.
- (8) Drawing.
- (9) Educational handwork and needlework.
- (10) Nature-study and gardening.
- (11) Hygiene.
- (12) Practice and observation as for the first year, but mainly taken with sub-primary grades, and extending over at least 200 hours.

Method of Award of Studentships.

222 14. When the number of qualified applicants for studentships in the course for the Trained Primary Teacher's Certificate under clause 10 or for the Trained Infant Teacher's Certificate under clause 12

exceeds the number of studentships available, studentships, shall be awarded in order of merit as determined by the following considerations:—

- (a) The number and standard of the subjects passed at examinations by the applicants.
- (b) The records of the applicants as teachers.
- (c) Length of service and age of the applicants.
- (d) The personal qualities of the applicants.

Allowances.

223 15. (a) Holders of studentships may be allowed to reside at the College upon the payment of £12 per annum towards the expense of their board and residence. In the event of the holder of such studentship not being in a position to pay the amount above stipulated (*viz.*, £12 for each year during the currency of his studentship), the Minister may allow him to pay such amount at such time and in such instalments as may be determined.

(b) Holders of studentships who do not reside at the College shall be granted an allowance at the rate of £18 per annum towards the expense of their board and residence.

(c) Holders of studentships shall be granted an allowance at the rate of £12 per annum towards their personal expenses.

(d) The provision of sub-clauses (a), (b), and (c) of this clause shall not apply to any student who is the holder of a Senior scholarship under Regulation XXI., or who is a graduate in Arts or Science without at least one year's experience as a teacher in an approved school, or who is admitted under clause 4 (c) above.

Agreement to Serve.

224 16. Every person awarded a studentship shall be required, as a condition of such studentship, to enter into an agreement by himself and an approved surety that he will observe the conditions of tenure of his studentship, that he will not relinquish his course of training without the permission of the Minister, and that for the four years next after the termination of his studentship he will teach in any school to which he may be appointed by the Minister. Women students may, in the event of their marriage, be permitted to resign at the expiration of three years' service after the termination of their studentships.

Examinations.

225 17. Examinations in the subjects of the Trained Primary Teacher's Certificate and of the Trained Infant Teacher's Certificate, and in such subjects of the Trained Secondary Teacher's Certificate as are not provided for in the course for the Diploma of Education, shall be conducted by the Board of Examiners for the College appointed for the purpose by the Director, and composed of representatives of the College staff and of external examiners.

226 18. Students who complete successfully any of the courses set out under clauses 9, 11, and 13 above shall be awarded the Trained Teacher's Certificate for that course, but in no case shall the certificate be issued to

any student till such student has satisfactorily performed the duties of a teacher for a period of two years after the termination of his studentship, and has also fully qualified for the Primary Teacher's Certificate—Second Class—as set out in Regulation XI. (B).

227 19. (a) Any student who is a candidate for the Trained Secondary Teacher's Certificate, and who fails to pass a satisfactory examination in any year of his course, may be allowed by the Director to enter upon the second year of the course of training for the Trained Primary Teacher's Certificate, and, upon passing a satisfactory examination in the subjects of this year of the course, shall be regarded as having completed such course, or such student may have his studentship suspended by the Minister for one or more years in order that he may, at his own expense, complete such second or third year of his course. Any student who fails to pass in the fourth year of the course for the Trained Secondary Teacher's Certificate may be permitted by the Director to complete the course at his own expense, or he may apply to the Board of Examiners to review the examinations and tests he has passed during his course of training, in order to determine whether he has qualified for a pass in the second year of the course for the Trained Primary Teacher's Certificate.

(b) Any student who fails to pass in not more than two subjects of the second year of the course for the Trained Infant Teacher's Certificate, but who shows satisfactory progress during that year, may be allowed by the Director to enter upon the course for the third year, and upon passing a satisfactory examination in the subjects of such year of the course may be regarded as having completed the course.

(c) Students who at the end of their course of training have failed to pass in any subject or subjects prescribed for a Trained Teacher's Certificate may be allowed to present themselves in such subject or subjects at any examination for such Trained Teacher's Certificate.

(d) On the recommendation of the Principal, special consideration may be given in the case of students where failure to pass the prescribed examinations was due to illness or other exceptional circumstances.

Extension of Studentships.

228 20. (a) Students taking the course for the Trained Secondary Teacher's Certificate may, subject to the conditions specified in clause 9 (c) above, have their studentships extended by the Minister for one year.

(b) Students, not exceeding twenty in number in each year, who have qualified for the Trained Primary Teacher's Certificate and are recommended by the Board of Examiners as exhibiting special merit and aptitude for further training, may have their studentships extended by the Minister for one year for the purpose of undertaking a special course in such branch or branches of study as the Director may determine.

(c) Students, not exceeding four in number in each year, who have qualified for the Trained Infant Teacher's Certificate and are recommended by the Board of Examiners as exhibiting special merit and

aptitude for further training, may, with the approval of the Minister, be selected for the purpose of undertaking a special course for one year in some branch or branches of study, and of attending such courses of study as the Director may determine.

(d) Each year two students of the College may, with the approval of the Minister, be selected, by reason of special merit and aptitude, to undertake at the University of Melbourne the course for the degree of Bachelor of Agricultural Science. During the currency of this course, such students shall retain all the rights and privileges of studentship holders in the matter of status and allowances. They shall spend the second year of this course at Dookie Agricultural College or other institution recommended by the Professor of Agriculture, and the cost of their maintenance during this year shall be defrayed by the Council of Agricultural Education.

- 229 21. In special cases, any student may have his studentship suspended by the Minister for a period up to one year, and, if necessary, for a further period

Fees for Students who are not Holders of Studentships.

- 230 22. (a) Students, other than holders of studentships, may, on payment to the Accountant of the Education Department of one-half of the annual fee prescribed by the University of Melbourne, and of the other half of this fee to the University, be admitted to the course of training at the College for the Trained Secondary Teacher's Certificate, provided that they have passed the examination prescribed for matriculation at the University of Melbourne, and are at least seventeen years of age, and are of good character and physique. The receipts for this fee must be presented to the Principal of the College on or before the first day of each term.

(b) Students, other than holders of studentships, may, on payment of a fee of £10.10s. per annum, be admitted to the course of training at the College for the Trained Primary Teacher's Certificate or for the Trained Infant Teacher's Certificate. The above-mentioned fee shall be paid to the Accountant of the Education Department, and the receipts presented to the Principal of the College on or before the first day of each term. Students admitted under this sub-clause must be at least seventeen years of age, of good character and physique, and must have passed the School Intermediate examination or an approved equivalent examination.

(c) Students, other than holders of studentships, may, on payment of a fee of £6 6s. per annum, be admitted to the course of lectures for the Trained Infant Teacher's Certificate extending over two years. On passing through a course of practical training approved by the Director in each year, they will be examined in the theory and practice of infants'-room work and in the other subjects of their course. Students who successfully complete this course and the necessary examinations will be awarded the Infant Teacher's Certificate. The above-mentioned fee shall

7828.—3

be paid to the Accountant of the Education Department, and the receipts presented to the Principal of the College on or before the first day of each term. Students admitted under this sub-clause must be at least seventeen years of age, of good character and physique, and must have passed the School Intermediate examination or an approved equivalent examination.

(d) Students, other than holders of studentships, may be admitted to the College for portions of any of the courses mentioned in clause 3. The fees payable for subjects not taken at the University shall be:—

- (1) For education (theory and practice), £6 6s. per annum.
- (2) For education (theory only), £3 3s. per annum.
- (3) For education (practice only), £3 3s. per annum.
- (4) For other subjects, £1 1s. per annum.

The above-mentioned fees shall be paid to the Accountant of the Education Department, and the receipt presented to the Principal of the College on or before the first day of each term.

- 231 23. Special students, such as graduates of the University, holders of the Infant Teacher's Certificate, First Class, or persons holding Trained Teacher's Certificates entitling them to registration as primary or secondary teachers, may be allowed to complete the course for the Trained Infant Teacher's Certificate in one year. Such students shall be required to pass in the subjects of the third year's course and in hygiene and in gifts and occupations of the second year's course, and shall be required also to pass the tests in practice of teaching prescribed for both years.

- 232 24. Students who have paid the prescribed fees, and who have attended a course of training specified above, and who have complied with the conditions prescribed, shall be admitted to the final examination for the Trained Secondary Teacher's Certificate or Trained Primary Teacher's Certificate, or Trained Infant Teacher's Certificate, as the case may be, without further payment.

- 233 25. Students who have paid the prescribed fees, and who qualify for the Trained Secondary Teacher's Certificate or Trained Primary Teacher's Certificate, or for the Trained Infant Teacher's Certificate, shall be awarded certificates, but such certificates shall not necessarily entitle the holders to employment in State schools. Such persons, however, shall be eligible to be recorded on the *Employment Register* for appointment to positions in State schools as classified teachers.

Discipline.

- 234 26. Students shall be required to attend such lectures, courses of instruction, criticism lessons, and teaching practice as the Principal may direct.

- 235 27. The Minister may at any time cancel any studentship, if he is satisfied—

- (a) that the prescribed conditions of tenure have not been complied with; or

- (b) that the attendance, conduct, or progress of any student has been unsatisfactory; or
- (c) that any student is not of sound constitution, or is suffering from any physical defect likely to impair his usefulness as a teacher; and thereupon all advantages and allowances connected with such studentship shall cease and determine.
- 236 28. The Principal shall furnish an annual report to the Minister, and he shall also twice each year furnish to the Director a report on the conduct, efficiency, and aptitude of each student, and for purposes of classification shall assign to each a numerical estimate.
- 237 29. No person shall be awarded a studentship in any of the courses of training mentioned above until he has submitted a certificate from a school medical officer or from a qualified medical practitioner approved for this purpose by the Director that he is of sound constitution, and is free from any physical defect likely to impair his usefulness as a teacher. When the medical examination of such persons discloses minor defects of a remediable character, such as unsound teeth, post-nasal growths, or defects in eyesight or hearing, such student may, at the discretion of the Director, be allowed to enter upon his studentship for a period of three months on probation. At the end of such probationary period, the studentship may be withdrawn from such student if satisfactory treatment of the defects referred to has not been carried out.
- REGULATION XII. (B).—ART TEACHER'S
CERTIFICATE AND DIPLOMA.**
- 238 1. A candidate for this certificate must possess the School Intermediate Certificate of the University of Melbourne, or the Primary Teacher's Certificate, Second Class, or have qualified for matriculation at the Melbourne University, or give other satisfactory evidence of the completion of a preliminary general education of this standard.
- 239 2. He must furnish a satisfactory medical certificate, indicating his fitness for the work of a teacher.
- 240 3. He must have completed, to the satisfaction of the Director, an approved course in the principles and practice of teaching and school management at an approved art school affording practice under expert supervision in the teaching of artistic subjects both to children and adults, collectively and individually. This special pedagogical training must extend through at least one year of the candidate's time in the art school. On the completion of this course, a special examination in school management and methods of instruction, as applied to art, must be passed.
- 241 4. He must possess the Drawing Teacher's Primary and Secondary Certificates issued by the Department, or produce satisfactory evidence of having done the work entailed by the possession of these certificates.
5. Satisfactory specimens of the following works must be submitted:—
- (a) An architectural drawing from measurements taken by the candidate from an actual piece of architecture, which may be a porch to an ecclesiastical or other building, or a public monument, or some important piece of interior decoration in relief, or object of that kind. The work is to be executed in plan and elevation, in ink, but not shaded, on an imperial sheet. Accompanying the drawing must be a small portfolio containing the measurements and sketches from which the drawing was made.
- (b) A study in color of a flowering plant from nature (such as that submitted for the Drawing Teacher's Secondary Certificate) with three designs based on the plant, each design being intended for one of three distinct industrial processes—such, for instance, as repoussé metal, decorative needlework, inlay, carving, painting, &c. The process and material for which it is intended must be named on each design. The four studies are to be on one imperial sheet.
- (c) A modelled study of a flowering plant (such as that required for the Drawing Teachers' Secondary Certificate) with three designs based on the plant, each design being intended for one of three distinct industrial processes. The process and material for which it is intended must be named on each design.
- (d) A set of not fewer than twelve studies of historic ornament. These studies should, where possible, be from actual objects in museums or elsewhere, and should be selected to illustrate the development of some artistic principle or process. They should rather be well-executed sketches than highly-finished still-life studies. When possible, the relation of the decoration to its immediate surroundings should be shown. The date, style, and origin of each example should, as far as possible, be stated underneath each.
- (e) A design in some historic style of ornament, in the flat or in the round, as the candidate chooses. The style and period must be clearly stated upon the work. The design may take the form of a panel or other decorative feature.
- (f) A design for some important feature of civil or ecclesiastical architecture, such as a doorway, an entrance hall, wall surface and panelling, a tomb, or the like. The design must be made with a view to enrichment with carved or painted decoration, and must

be accompanied by plans, elevations, sections and details of construction. The design must be not less than 24 inches in its longest dimension.

- A portion of the ornament, as nearly full size as possible, modelled if intended for relief, and painted if intended for flat decoration, must also accompany the design;
- or the candidate may submit a design for a small public or private building, such as a free library and reading room for a country town, or a small school building, or a cottage, giving plans, elevations, sections, and constructive details.
- A sectional elevation to a larger scale must exhibit the proposed decoration of an entrance hall, or fireplace, or other important feature.
- (g) A shaded drawing of a complete human figure from the antique. To be executed on an imperial sheet in black and white without background.
- (h) A shaded drawing of a full length nude figure from life. To be executed on an imperial sheet in lead pencil, carbon pencil, charcoal, or black chalk, without background.
- (i) A modelled study of a head from life.

The works submitted must be certified to as the unaided production of the candidate, and will be retained by the Department while the candidate remains in Australia.

- 243 6. He must also obtain a pass in the Education Department's examinations in the following subjects:—
- Architecture and architectural drawing, Grades I., II., and III.
 - Building construction, Grades I. and II.
 - Historic ornament. Part I.
 - Principles of decorative design.
 - General design (advanced stage, Grade II.).
 - Drawing the human figure from the cast (advanced stage).
 - Drawing the human figure from life.
 - Human anatomy.
 - Painting ornament.
 - Composition of form and color.
 - Painting plant forms from nature.
 - Modelling ornament.
 - Modelling plant forms from nature.
 - Modelling the head from life.
 - Principles of teaching and school management as applied to art subjects and schools.

NOTE.—The candidate cannot present himself for this examination until the necessary works under 5 above are submitted and approved.

- 244 7. Finally, the candidate must give satisfactory evidence of his or her qualifications to practise successfully some artistic trade, craft, or profession, such as that of a wood-carver or stone-carver, book-illustrator,

designer, architect, painter, lithographer, dressmaker, jeweller, decorative needleworker, modeller, cabinet-maker, &c.

NOTE.—For the convenience of candidates for the Art Teacher's Certificate the work prescribed is divided into two parts, as follow:—

PART I.—Works to be submitted—*a, b, d, g, and h* as detailed in clause 5.

Examinations to be passed—Architecture, I.; building construction, I.; historic ornament, I.; general design—advanced stage, II.; drawing the human figure in light and shade from casts, advanced stage; drawing the human figure from life; artistic anatomy; painting plant forms from nature; and modelling ornament from casts, as detailed in clause 6.

PART II. Works to be submitted—*c, e, f, and i*, as detailed in para. 5.

Examinations to be passed—Architecture, II. and III.; building construction II.; principles of decorative design; painting ornament; composition of form and color; modelling plant forms from nature; modelling the head from life; and principles of teaching.

Female candidates will not be required to pass the examinations in architecture and architectural drawing and building construction.

Art Teacher's Diploma.

- 245 8. The Art Teacher's Diploma will be granted to candidates who possess the Art Teacher's Certificate, and, in addition, submit approved works and pass the prescribed examinations in any one of the following divisions:—

246 9. I. Architecture.

Satisfactory specimens of the following works must be submitted:—

- (a) A design, including plans, elevations, sections, and specifications, for a public building or private residence, in a recognized historic style.
- (b) A drawing of some important feature of the above-mentioned building—interior or exterior—exhibiting an original decorative treatment in which the human figure is introduced.
- (c) An architectural perspective of the above building in line, monochrome, or color.

A pass must be obtained in the Education Department's examinations in each of the following subjects:—

- (d) Historic ornament, Part II., subjects No. 3 and 12.
- (e) General design or modelled design—honors stage.
- (f) Architectural design.

247 10. II. Painting.

Satisfactory specimens of the following works must be submitted:—

- (a) A full-length study of a nude figure from life, in oil-color or water-color.
- (b) Eight time-studies of the human figure from life—four studies from the nude, and four studies from the draped model. To be executed in line.

- (c) An original design for a painted decoration in which the human figure is an important feature. This work is to be painted in oil-color, water-color, or tempera, as the candidate chooses, and may consist of a panel for the entrance hall of a theatre, or the wall of a public library; the decoration of a spandril, an over-door, or a page for a book illustration, or the like. Where the design is supposed to form part of a scheme of decoration, a sketch of the larger scheme must accompany the work.

A pass must be obtained in the Education Department's examinations in each of the following subjects:—

- (d) History and methods of painting.
(e) General design—honors stage.
(f) Painting the human figure from life.

248 11. III. Modelling.

Satisfactory specimens of the following works must be submitted:—

- (a) A full-length study of a nude figure from life, modelled in the round.
(b) A time study of drapery in high relief, arranged upon a nude figure—antique or life.
(c) An original design, modelled full size or to a fair scale, for some subject sufficiently important to display the candidate's powers, such as a fountain, the decoration of a spandril, a presentation casket, a mural tablet, or the like. The design must include a decorative application of the human figure. The process or material for which the work is intended must be clearly stated.

When the design is supposed to form part of a scheme of decoration, a sketch of the larger scheme, drawn or modelled, must accompany the work.

A pass must be obtained in the Education Department's examinations in each of the following subjects:—

- (d) History and methods of sculpture.
(e) Modelled design—honors stage.
(f) Modelling. The human figure from the cast—advanced stage.
(g) Modelling. The human figure from life, in the round.

249 12. IV. Design and Craft.

Satisfactory specimens of the following works must be submitted:—

- (a) A set of sketches or studies illustrating the candidate's preparation for the examination in historic ornament below.
(b) A complete object or article designed and executed by the candidate, and adequately exhibiting his mastery of the craft chosen by him.

The work need not be large or elaborate.

A pass must be obtained in the Education Department's examinations in each of the following subjects:—

- (c) Historic Ornament—Part II.—The examination will be upon the section or sections most nearly related to the craft chosen by the candidate.

- (d) A practical test in the craft chosen by the candidate under (b) above.

The time allowed for this test will be at the discretion of the examiners, and will vary with the craft and the subject given.

- (e) Candidates in the following crafts must also pass the examination in general design or modelled design, honors stage:—Light metalwork, jewellery, enamelling, die-sinking, stone-carving, wood-carving, plastering, pottery, glass-painting, tile-painting and modelling, embroidery and tapestry, illumination, engraving, lithography, painting and decorating.

- 250** 13. All works accepted by the Education Department for the Art Teacher's Certificate or for an Art Teacher's Diploma will be retained by the Department during the owner's residence in Australia.

All works for these certificates must be forwarded to the Education Office during the last week in September of each year.

NOTE.—Candidates who possess the Architectural Diploma of the Education Department, or are qualified members or associates of any recognized architectural institute, such as the Royal Victorian Institute of Architects, or the like, shall be entitled to the Art Teacher's Diploma in Architecture without further examination, subject to the conditions specified in paragraph 8 above regarding the possession of the Art Teacher's Certificate.

REGULATION XII. (C).—TRAINED DOMESTIC ARTS TEACHER'S CERTIFICATE.

- 251** 1. (a) Studentships entitling the holders to a course of training for the Trained Domestic Arts Teacher's Certificate shall, from time to time, be awarded by the Minister to qualified candidates.

(b) The course of training shall extend over three years, and shall be free to holders of studentships.

(c) Holders of studentships shall be granted an allowance at the rate of £50 per annum during the first year, of £50 per annum during the second year, and of £70 per annum during the third year of the course.

(d) Students may be required for the first two years of their course to enter into residence at a domestic-arts hostel, and may be required to perform such domestic duties as may be assigned to them by the superintendent of the hostel. They shall be required to defray the cost of their board and residence out of the annual allowance paid them, and to meet reasonable charges for material for cookery and other training out of such allowance.

252 2. Candidates for studentships under clause 1 (a) above shall possess the following qualifications, namely:—

- (a) They must be at least eighteen years of age.
- (b) They must have passed the examination (including a pass in the subject of arithmetic) qualifying them for matriculation at the Melbourne University, or must hold an approved equivalent qualification.
- (c) They must have had at least one year's experience as teachers in approved schools and be recommended for a studentship by an inspector of schools.

253 3. (a) All candidates selected for studentships under clause 1 (a) above shall be required to spend at least three months on probation, and no award of a studentship shall be made to any candidate who fails to show satisfactory promise and aptitude as a teacher of domestic arts, or who fails to pass a satisfactory medical examination. During the probationary period, the allowance mentioned in clause 1 (c) above shall be paid to candidates selected for studentships.

(b) Every person awarded a studentship shall be required as a condition of such studentship to enter into an agreement by herself and an approved surety that she will observe the conditions of tenure of her studentship, that she will not relinquish her course of training without the permission of the Minister, and that for the four years next after the termination of her studentship she will teach in any school to which she may be appointed by the Minister. Students may, in the event of their marriage, be permitted to resign at the expiration of three years' service after the termination of their studentships.

254 4. (a) During their course of training, students shall attend such courses of lectures and practical demonstrations at the University of Melbourne, the Teachers' College, and the College of Domestic Economy as may be from time to time prescribed.

(b) During the third year of their course of training, students shall be required to assist in the teaching of domestic arts and other subjects in a school, in order that they may gain practical experience in teaching, or, alternatively, undertake such courses as may be determined.

255 5. The subjects of the course of training shall be as follow:—

First Year.—(1) English; (2) elementary science; (3) short courses in elementary bacteriology, elementary anatomy, and elementary biology; (4) cookery; (5) laundrywork; (6) household economics; (7) sanitation and applied hygiene; (8) art work; (9) plain needlework.

Second Year.—(1) English; (2) physiology; (3) cookery; (4) short courses in first aid, home nursing, care of children; (5) art work; (6) dressmaking or millinery.

Third Year.—(1) education, (a) psychology and method, (b) teaching practice; (2) voice production.

The Director shall from time to time prescribe the details of the above-mentioned subjects.

256 6. The Trained Domestic Arts Teacher's Certificate shall be issued to teachers who have satisfactorily completed the prescribed course of training, and who have subsequently spent at least one year in teaching domestic-arts subjects and are recommended for the certificate in a special report by an inspector of schools authorized by the Director on the teaching.

257 7. The Minister may at any time cancel any studentship, if he is satisfied—

- (a) that the prescribed conditions of tenure have not been complied with; or
- (b) that the attendance, conduct, or progress of any student has been unsatisfactory; or
- (c) that any student is not of sound constitution, or is suffering from any physical defect likely to impair her usefulness as a teacher;

and thereupon all advantages and allowances connected with such studentship shall cease and determine.

REGULATION XII. (D).—TRAINED MANUAL ARTS TEACHER'S CERTIFICATE.

258 1. (a) Studentships entitling the holders to a course of training for the Trained Manual Arts Teacher's Certificate shall, from time to time, be awarded by the Minister to qualified candidates.

(b) The course of training shall extend over three years, and shall be free to holders of studentships. In the case of students of marked ability, the course may be extended by the Director for a fourth year.

(c) Holders of studentships shall be granted an allowance at the rate of £40 per annum during the first year, of £50 per annum during the second year, and of £60 per annum during the third year of the course.

259 2. Candidates for studentships under clause 1 (a) above shall possess the following qualifications, namely:—

- (a) They must be at least eighteen years of age.
- (b) They must have passed the examination (including a pass in the subject of arithmetic) qualifying them for matriculation at the Melbourne University, or must hold an approved equivalent qualification.
- (c) They must have had at least one year's experience as a teacher in an approved school and be recommended for a studentship by an inspector of schools.

260 3. (a) All candidates selected for studentships under clause 1 (a) above shall be required to spend at least six months on probation, and no award of a studentship shall be made to any candidate who fails to show 264 satisfactory promise and aptitude as a teacher of manual arts. During the probationary period, the allowance mentioned in clause 1 (b) above shall be paid to candidates selected for studentships.

(b) Every person awarded a studentship shall be required as a condition of such studentship to enter into an agreement by himself and an approved surety that he will observe the conditions of tenure of his studentship, that he will not relinquish his course of training without the permission of the Minister, and that for the four years next after the termination of his studentship he will teach in any school to which he may be appointed by the Minister. Women students may, in the event of their marriage, be permitted to resign at the expiration of three years' service after the termination of their studentships.

261 4. (a) Students who pass in English and one other subject of the School Leaving examination, or its equivalent, and make satisfactory progress in art and woodwork (for men), or in art, plain needlework, and dressmaking (for women), shall thereby complete the first year of the course of training.

(b) The subjects of the second and third years of the course of training shall be as follow:—

For Men Students—Theory and practice of teaching, art (including drawing, modelling, and applied art), woodwork, carpentry, sheet metalwork, blacksmithing;

For Women Students—Theory and practice of teaching, art (including drawing, modelling, and applied art), needlework, dressmaking, decorative needlework, millinery.

The Director shall from time to time prescribe the details of these subjects.

262 5. The Trained Manual Arts Teachers' Certificate shall be issued to teachers who have satisfactorily completed the prescribed course of training, and who have subsequently spent at least one year in teaching manual-arts subjects and are recommended for the certificate in a special report by an inspector of schools authorized by the Director to report on the teaching.

263 6. The Minister may at any time cancel any studentship, if he is satisfied—

(a) that the prescribed conditions of tenure have not been complied with; or

(b) that the attendance, conduct, or progress of any student has been unsatisfactory; or

(c) that any student is not of sound constitution, 266 or is suffering from any physical defect likely to impair his usefulness as a teacher;

and thereupon all advantages and allowances connected with such studentship shall cease and determine.

INSTRUCTIONS.

DETAILS OF SUBJECTS.

I. THEORY AND PRACTICE OF TEACHING.

Second and Third Years:—*Practice*—One half-day in each week, to consist mainly of practice in the teaching of art and manual-arts subjects. *Theory*—As arranged by the Principal of the Teachers' College in consultation with the Art Inspector.

II. ART.

- A. (a) Geometrical drawing—art.
 (b) Perspective—elementary stage.
 (c) Drawing from a photograph of ornament (O.L.1, advanced stage).
 (d) Drawing from models or objects—advanced stage. (O.L.2a.)
 (e) Drawing plant-forms from nature. (L.N.3.)
 (f) Drawing from memory. (O.L.2m, H.N.2 and 3m, and L.N.1 and 3m.)
 (g) Drawing with the brush.
 (h) Drawing ornament from a cast. (O.L.2b.)
 (i) Drawing in light and shade from models or from a cast—elementary stage. (O.S.2 or L.N.S.2.)
 (j) General design—advanced stage. Grade I.
 (k) Modelling ornament from a cast. (O.M.2.)
 (l) Modelling plant-forms from nature. (L.N.M.3.)

In addition to passing in the subjects named above, candidates, after due notice, must give a satisfactory lesson in any of them selected by the Department.

B. Satisfactory elementary work in any three of the following crafts:—

Repoussé metal.
 Wood-carving.
 Embossed leather.
 Stencilling.
 Decorative needlework.

C. Satisfactory examples of the following work to be submitted:—

1. A drawing in light and shade from any two simple models arranged as a group—to be executed in pencil, chalk, charcoal, or monochrome water-color.
2. A drawing in outline from a cast, in lead pencil.
3. A drawing in outline from a freely growing plant—to be executed with the pen or the brush.
4. A study of a flowering plant in water-color, together with one design from it in monochrome or color, to fill a simple shape, such as a square or a circle.
5. A sheet of lettering, to consist of a sentence or motto, in Roman characters, executed in black ink upon a quarter-imperial sheet of white paper.
6. A drawing to scale, from actual measurement by the candidate, of some article of furniture such as a chair or a table, or of some simple architectural feature such as a porch. The drawing is to be executed in black ink, in outline, upon a sheet not larger than imperial size.
7. An elementary example of craftwork in any material.

The works detailed under C above, must be forwarded to the Education Department during the last week in July of each year. Accepted works will be retained. Substitutes for rejected works may be submitted during the last week in October of each year.

III. WOODWORK.

Syllabus for Preliminary Examination.

Benchmark.—Candidates must have completed the course for the first two years in high schools, and must submit any or all of the exercises with drawings, as may be required, to the examiner for inspection.

Candidates will be provided with suitable pieces of wood, 267 and will be required to construct some simple model from dimensioned sketches, involving any of the more simple manipulations of all the ordinary tools in the woodwork room.

They should also be familiar with the proportions and methods of constructing some of the commoner joints, such as housing, lap and dovetail halving, angle bridle, mortise and tenon, &c.

Timber and Tools.—Candidates should have a clear knowledge of elementary botany and of the structure and growth of cone-bearing, and leafy timber-trees. Occurrence, description of tree, characteristic properties, and uses of the timber of the following trees:—Kauri, Queensland cedar, silky oak, blackwood, basswood, clear pine, red deal.

Candidates should understand the principles of the construction of the tools used in the construction of the first 25 models, 268 and be able to sharpen the tools and keep them in proper order.

Syllabus for Final Examination.

Candidates for the final examination must have previously passed the preliminary examination; they must have completed not fewer than 40 models, and must submit any or all of them, with drawings, as may be required, to the examiner for inspection.

Benchwork.—Exercises similar to those for the preliminary examination, but of a more difficult character. Correct methods and accuracy of measurement will be considered of first importance, both in the preliminary and in the final tests.

Drawing.—More advanced problems on the syllabus for the preliminary examination, with the addition of diagonal scales. Candidates should cultivate facility in making freehand sketches of all the tools, models, and joints involved in the same.

Timber and Tools.—As for first year, with the addition of a more detailed knowledge of structural botany; the object and principal methods of seasoning timber; the cause and effect of warping and shrinking; felling, conversion and preservation of timber; common defects and diseases of timber.

Occurrence and description of tree; characteristic properties, uses, and identification of the timber of the following trees:—Oak, ash, walnut, beech (English, Tasmanian, and New South Wales), mahogany, teak, Australian rosewood (*Dysoxylon fraserianum*), bluegum (*Eucalyptus globulus*), redgum (*E. rostrata*), ironbark (*E. leucocylon*).

Tools as for preliminary examination, but to include all the tools, fittings, and appliances usually found in a woodwork room.

Theory.—Candidates should have a thorough knowledge of the theory of education as applied to manual training, and be familiar with the characteristics, aims, and methods of the sloyd and other systems of woodwork.

Practice.—Students should be encouraged to suggest new models as substitutes for, or alternatives to, existing models and to design new forms for them.

To design, make working drawings, and then construct the following articles:—

1. Small mirror-frame and bracket.
2. Flower-box.
3. Corner bracket.
4. Footstool.
5. Drawing-board.
6. Medicine chest.
7. Hanging bookcase.
8. Small cabinet.
9. Hall-bracket.
10. Small tray.
11. Octagonal pedestal lamp-stand.
12. Small fancy table.
13. Flower-stand.
14. Book-rest.
15. Coal-scuttle.
16. Small garden-seat.
17. Hall chair.

The art instructor responsible for the teaching of design in Section II. should be consulted in connexion with the design of all the above articles.

IV. CARPENTRY.

1. Joints commonly used in carpentry and joinery such as halving, trenching, housing, mortise and tenon, dovetail, &c.
2. Joints used in the construction of drays and wagons.
3. Construction of gates, doors, troughs, bins, ladders, door and sash-frames, jambs, boxes, crates, and a small sash.
4. Construction of framework and roofs of sheds, stables, silos, and buildings of various sorts.
5. Making and fixing of the fittings to the buildings above mentioned.
6. Finding bevels for roof and oblique timbers generally.
7. Proportions in joints and general construction.
8. Setting out framework and erecting the same.

Working drawings must always be made by the student before attempting the construction of an exercise or object.

V. SHEET METALWORK.

Setting out and making geometrical solids that apply to industry, as well as the objects suggested in the following list. Soldering and brazing, with a description of the fluxes and solders in general use.

Stock sizes of zincs and sheet iron, with description of the kinds in general use.

A brief description of sheet metalwork in connexion with building construction.

Sheet Metalwork.

1. Bending and folding.
2. Soldering.
3. Pin-tray.
4. Match-tray.
5. Circular blacklead-tray.
6. Hexagonal button-tray.
7. Bird's seed-tin.
8. Octagonal crumb-tray.
9. Semicircular soap-dish.
10. Semicircular scoop.
11. Square scoop.
12. Splayed soap-dish.
13. Stayed triangular sauce-filler.
14. Semicircular flower-pocket.
15. Oblong base flower-pocket.
16. Triangular base flower-pocket.
17. Elliptical blacking-tin.
18. Square inkpot.
19. Round inkpot.
20. Hanging candlestick.
21. Octagonal spittoon.
22. Shaving-mug.
23. Splayed hexagonal ash-tray.
24. Funnel.
25. Oilcan.
26. Flat dustpan.
27. Curved dustpan.
28. Circular scoop.
29. Watering-can.
30. Button-box.

Soldering and Brazing.

1. Lapped joint.
2. Bevelled joint.
3. Dovetail joint.
4. Countersunk joint.
5. Ferrule.
6. Round material bevel joint.
7. Round material he-and-she joint.
8. Round material iron-stand.
9. Splayed tray.
10. Flat-iron stand.
11. Cylinder.
12. Kettle-spout.
13. Flanged pipe.
14. Saucepan.
15. Pipe elbow.

VI. BLACKSMITHING.

1. Pointing iron.
2. Pointing and bending—staples, S hook, poker, split link, gate hook, &c.
3. Bending, twisting, and drilling—pipe-hangers, pipe-fasteners, brackets.
4. Welding and bending—links of chain, bolts, gate-hinges, mall rings, tyres.
5. Upsetting and welding iron for various purposes.
6. Welding steel to iron—crowbars, picks, axes, &c.
7. Forging and welding mild steel—tongs, spanners, hooks, and parts of farm implements and vehicles.
8. Making tools for chipping, drilling, and forging.
9. Tempering tools and springs.
10. Construction of forges.

Working drawings must always be made by the student before he attempts the construction of an exercise or of an object.

The art instructor responsible for the teaching of design in Section II. should be consulted in connexion with the design of all decorative objects in wrought iron.

270

VII. COURSE IN PLAIN NEEDLEWORK.

First Year.

The work will include:—

Practice upon samplers with the stitches used in sewing, such as tacking, running, hemming, top-sewing, gathering, setting-in stitch, backstitching, buttonholing, feather-stitching and other decorative stitches, hem-stitching, marking, herring-boning, &c.

The various seams—top-sewing seam, sew-and-fell, run-and-fell, counter-hem, blouse or French seam, mantua-maker's seam, and the advantage and use of one kind of seam over another for special parts. **272**

Practice upon samplers, stocking-darning and thin-place darning on woollens, flannel, and stocking-web. The darning of hedge-tears and damask darning (cross-cut). Suitable threads for such work.

Print patches, calico and linen patches, flannel patches.

The method of sewing-on of tapes, flannel bindings, gussets, strengthening tapes, unpierced linen buttons, pearl buttons, &c.

Eyelet holes, loops, and litchets. Tucking. Whipping and setting-on a frill.

A sound knowledge of proportionate measurements is required.

How to take measures for undergarments.

Cutting-out by paper-folding to proportionate measures. **273**
cutting-out by drafting to actual measurements, and cutting-out by adapting a pattern to a group of garments.

Such garments to be cut as chemises, knickers, combinations, plain white petticoats, princess petticoats, flannel petticoats, camisoles, nightdresses, aprons. Children's garments. Men's shirts (day, night, and flannel), pyjama suits, boys' tunics and knickers (for cotton fabrics only).

(These lessons should be taken as demonstration and practice lessons concurrently.)

All students must show a knowledge of knitting.

Drawing to $\frac{1}{4}$ inch scale in a drawing-book a pattern of each garment or section of a garment, and all diagrams of stitches.

A knowledge of fabrics used in making underclothing is required; the importance of the right side and selvedge way of materials; usual widths, prices, &c., of fabrics.

The correct use of the sewing machine.

The student must show all practice specimens, cut-out paper patterns (not to be tacked up), two hand-made and two machine-made garments, book of drafts and notes.

271

VIII. DRESSMAKING COURSE.

Second Year.

The course must include the following:—

To take measures, draft to measures taken, and cut out patterns.

Drafting blouses, dress-slips (tight-fitting), various skirts. Adapting by pattern-making any of these patterns to a prevailing fashion.

To tack garments together correctly.

The fixing of collars, sleeves, cuffs, waistbands, plackets, &c., and the proper finishings.

Suitable linings for such materials as velvets, silks, and woollen fabrics. The proper method of tacking linings and material together.

Suitable stitches and their uses for various garments.

Suitable seams to use. Importance of selvedge way of materials and the right sides of materials.

Method of fastenings for dresses.

How to place patterns on materials before cutting out.

The importance of suitable turning for various garments.

Making blouses, skirts, and ordinary dresses.

To show for examination two dresses, unlined and a boned lining, complete in all details, made by student, and book of draftings to $\frac{1}{4}$ or $\frac{1}{2}$ inch scale containing at least three different blouses, including collar and sleeves; one bodice, including collar and sleeves; three skirts.

Each student must be able to take measures and fit on a bodice, collar, and sleeve or skirt.

Third Year.

Drafting, cutting-out, and making more elaborate costumes. Ladies' tailor-made coats and skirts. Opera coats. Blouses, evening dresses, children's frocks.

To cut out in paper and tack up simple coats, skirts, blouses, or dresses.

Show one evening dress, one walking dress, one tailor-made costume; and to take measures, cut-out, tack together, and fit a tailor-made bodice with tight sleeves.

IX. MILLINERY COURSE.

One Year's Course.

Velvet folds, bands, binds, head-lining, bandeaux, wiring ribbon, box-pleating, single and double quilling.

Shapes thoroughly taught in wire.

Blocking shapes in sparterie or buckram.

Covering shapes with straw.

Blocking hats—velvet, silk, &c.

Tulle hat blocked on wires.

Baby's bonnet in silk and lace.

Soft straw hats for children and adults.

NOTE.—Quantities, methods, and cost of each completed article to be recorded.

X. DECORATIVE NEEDLEWORK COURSE.

1. Guest towel, or brush-and-comb bag.—Buttonholing, chain stitch, feather stitch, herring-boning, snail-trail, outline or stem stitch, back stitch, solid stitch. Broder thread (one pale color).

2. Scarf, table mat, or doily case.—Solid stitch, stem stitch. Linen crash, or similar material available, to be worked in colored wools.

3. Linen bag, brush-and-comb bag, or knitting bag.—Darning stitch, cross stitch. Crash, holland, or similar material; using cotton or thread (colored).

4. Writing-block cover or cushion.—Appliqué (any other stitches necessary according to design).—Linen, or suitable substance, Mallard floss.

5. Small article, for example, doily.—Cut work and eyelets. White linen and thread.

REGULATION XII. (E).—DIPLOMAS FOR KINDERGARTEN AND INFANT TEACHERS.

274 1. A Second-class Diploma or First-class Diploma, as the case may be, will be issued to women teachers who pass in the undermentioned subjects and tests, and who comply with the other conditions specified below:—

Second-class Diploma.

First Year—

I. Froebel's theory and principles of the kindergarten with modern developments.

II. Child study—Experimental work with children in—

1. Kindergarten grades.
2. Transition and sub-primary grades.
3. Primary grades.
4. Country-school work.

III. Language work; the study of—

1. Storytelling.
2. Children's vocabulary.
3. Teachers' vocabulary.

4. Subjects of the curriculum in relation to language.

IV. Educational handwork; kindergarten arts and crafts.

V. Drawing.

VI. Music—Vocal and instrumental; games.

VII. Observation, demonstration, and criticism lessons.

VIII. Practical test—The teaching of a kindergarten or a junior school.

Second Year—

- I. Education; study of an educational classic.
- II. Logic; the logical basis of education.
- III. Language and literature.
- IV. (a) Methods—
 - Kindergarten,
 - Transition and sub-primary grades,
 - Primary grades,
 - Country school.
 (b) Special problems—
 - Defectives,
 - Delinquents.
- V. Educational handwork and its organization in infant grades; toy-making and charts.
- VI. Nature-study.
- VII. Music—Vocal and instrumental.
- VIII. Social and physical development of the child in the junior school; study of everyday hygiene; games, rhythms, and drills.
- IX. Observation, demonstrations, and criticism lessons.
- X. Practical test—The organization and teaching of a kindergarten or a junior school, including the training and supervision of junior teachers.
- XI. To be recommended for classification in Second-class Honors in a special report by the Director, or the Chief Inspector, or by some inspector of schools deputed to report on the candidate's application for such classification.

Candidates who obtain the Second-class Diploma will be eligible to proceed to the course for the First-class Diploma.

First-class Diploma.

- I. (a) To have passed at the Melbourne or other approved University the first ordinary examination for the degree of Bachelor of Arts or Bachelor of Science; or
 - (b) To have completed an approved course at the Conservatorium of Music; or
 - (c) To have completed an approved course at a technical school.
- II. To submit an approved thesis on some phase of education.
- III. To be recommended for classification in First-class Honors in a special report by the Director, or the Chief Inspector, or by some inspector of schools deputed to report on the candidate's application for such classification.

- 275 2. Candidates holding the First-class Infant Teacher's Certificate or the Trained Infant Teacher's Certificate will be eligible to enter upon a course of two years for the Second-class Diploma under the following conditions:—

I. Teachers in the Service—

- (a) Teachers in the service of the Education Department must have conducted for not less than three years a junior department in a Fourth-class school, or the infants' department in a school higher than the Fourth class; or
- (b) They must have taught in an infants' department for not less than five years subsequent to obtaining the Infant Teacher's Certificate; or
- (c) They must have rendered service of such special nature as to be regarded as equivalent.
- (d) The nature of the official reports on all applicants must be very good.

II. External Candidates—

- (a) Non-departmental applicants must have conducted a free kindergarten or a sub-primary department for not less than three years subsequent to obtaining the First-class Infant Teacher's Certificate, and must have shown good ability to train students; or
- (b) They must have taught in a free kindergarten or in the sub-primary department of a private school for not less than five years subsequent to obtaining the First-class Infant Teacher's Certificate, and must have shown ability and skill in their work.

- 276 3. For the purpose of Part II. of the Fifth Schedule to the *Public Service Act 1915*, the Second-class and First-class Diploma for Kindergarten and Infant Teachers will be held to be equivalent to classification in Second-class and in First-class Honors respectively.

INSTRUCTIONS.

Fees.

- 277 For Entrance to Examinations.—Candidates for employment (not teachers or junior teachers already employed by the Department), for entrance to examination for—

Primary Teacher's Certificate, First Class	} Ten shillings each.
Primary Teacher's Certificate, Second Class	
Infant Teacher's Certificate	
Drawing Teacher's Certificate, Primary	
Drawing Teacher's Certificate, Secondary	
Singing Teacher's Certificate, Primary	
Singing Teacher's Certificate, Secondary	

For entrance to a competitive examination for employment as junior teachers, 2s. 6d. each.

For the Issue of Certificates.—For each of the following certificates (a) under the old regulations:—Certificates of Competency, 5 shillings; (b) under the new regulations:—

- | | |
|---|------------------------|
| <ul style="list-style-type: none"> (a) Trained Secondary Teacher's Certificate; (b) Trained Primary Teacher's Certificate; (c) Trained Infant (or Kindergarten) Teacher's Certificate; (d) Trained Manual Arts Teacher's Certificate; (e) Trained Domestic Arts Teacher's Certificate; (f) Primary Teacher's Certificate, First Class; (g) Primary Teacher's Certificate, Second Class; (h) Infant Teacher's Certificate; (i) Drawing Teacher's Certificates, Primary and Secondary; (j) Singing Teacher's Certificates, Primary and Secondary; | } Five shillings each. |
|---|------------------------|
- and Certificates of Qualification in Science Subjects, in Physical Training, in Swimming, in Voice Production, and in other approved courses.

NOTE.—Certificates are issued upon application only.

REGULATION XII. (F).—NOMINATED COURSES FOR TEACHERS AT THE UNIVERSITY OF MELBOURNE.

- 278 1. For the purpose of enabling teachers in the service of the Education Department to undertake courses for Arts, Commerce, Science, or the Diploma of Education at the University of Melbourne, the Director may, with the approval of the Minister, nominate annually qualified teachers for such courses.
- 279 2. Such teachers will be required to teach as assistants in schools to which they will be attached while undergoing such courses at the University, and the time spent in such courses will be regarded as service in the Department. They may be granted permission to attend such lectures at the University during school hours as may be authorized by the Director.
- 280 3. Teachers so nominated will be granted full pay during their courses.
- 281 4. Every teacher so nominated will be required to enter into an agreement by himself and an approved surety not to relinquish his nominated course without the permission of the Minister, and for the four years next after the termination of such nominated course to teach in any school to which he may be appointed.
- 282 5. All such nominations will be for one year only, but may be renewed until the course of study is completed, provided—
- (a) that the performance of his duties as a teacher is satisfactory; and
 - (b) that the progress of the teacher at the University is satisfactory.
- 283 6. Teachers nominated for courses at the University of Melbourne will be granted such remission of fees as may be provided in the regulations of the University.

REGULATION XII. (G).—TRAINED TEACHER'S CERTIFICATE (COMMERCIAL SUBJECTS).

- 284 1. The Minister may, on the recommendation of the Director, award studentships in a course of training to be conducted at the Teachers' College and the Essendon High School, or such other institutions as the Director may determine, for persons desirous of qualifying as teachers of commercial subjects. This course shall be under the supervision of the principal of the Teachers' College, the head-master of the Essendon High School, and such other officers as may be appointed.
- 285 2. These studentships shall carry with them the salary to which the holders would be entitled as junior teachers in State schools, and shall be awarded under the following conditions:—
- (a) Applicants shall be junior teachers in the service of the Education Department, and shall be not less than 17 years of age on the date of commencement of the course.
 - (b) They shall have passed the School Intermediate examination, or some higher examination of the University of Melbourne, or shall hold an approved equivalent qualification.
 - (c) They shall produce satisfactory evidence of having undergone sufficient preliminary preparation in commercial subjects to enable them to enter on the course.
 - (d) They shall furnish satisfactory evidence of good moral character, of sound bodily health, and of freedom from defects likely to impair their usefulness as teachers.
- 286 3. Students who satisfactorily complete the course of training mentioned in clause 1 above shall be awarded the Trained Teacher's Certificate (Commercial Subjects).
- 287 4. For the purpose of classification, appointment, and promotion, the Trained Teacher's Certificate (Commercial Subjects) shall be regarded as equivalent to the Trained Primary Teacher's Certificate under Regulation XII. (A); and the conditions specified in that Regulation with regard to agreement to serve, failure to pass examinations, and discipline shall apply *mutatis mutandis* to students under this Regulation.
- 288 5. This Regulation shall come into force as from 1st January, 1925, and shall expire on 31st December, 1925. Provided, however, that, in a special case, a student who does not complete his course during the year 1925 may have his studentship extended during the whole or portion of the year 1926.

CHAPTER V.

School Organization and Routine.

REGULATION XIII.

A.—Organization, School Hours, and Time-table.

- 289 1. (a) Subject to the provisions of the *Education Act 1915*, the hours of instruction to be observed in schools with an average attendance of more than 150 pupils shall, unless otherwise directed, be as follow:—

Morning Meeting.—9.15 to 9.20—assemble and inspection.

9.20 to 12.15—instruction (including physical exercises).

Afternoon Meeting.—1.30 to 1.35—assemble.

1.35 to 4—instruction.

(b) In schools with an average attendance of less than 150 pupils, the afternoon instruction shall be given from 1.15 to 3.30.

(c) Provision should be made during each meeting for a recess of ten minutes for the elder children and fifteen minutes for the infants.

- 290 2. On days on which religious instruction in any school is given before the morning meeting, the school will assemble at the expiration of the time approved for religious instruction.

- 291 3. Independently of the provisions of clause 1, all teachers are required to be on duty not later than 9 a.m. Head teachers may assign school duties to members of their staffs to be performed between the hours of 9 a.m. and 4.30 p.m. on school days. Nothing herein contained shall entitle any teacher to take his departure before 4 p.m. on any day, or at 4.30 p.m. in case of special stress or emergency. Apart from the regular school work during time-table hours, all members of a school staff will give their active co-operation in promoting the corporate life of the school, and will, for this purpose, undertake such duties as may be assigned to them by the head of the school.

- 292 4. On days of heavy rain, the midday recess may, at the discretion of the head teacher, be taken from 12.15 p.m. to 12.45 p.m., and the afternoon meeting from 12.45 p.m. to 3 p.m. Whenever this is done (and it should rarely be necessary), the times of opening and closing the afternoon school meeting must be specially noted in the *Teachers' Time Book*.

- 293 5. The conduct of pupils in the playground must be carefully supervised by teachers, and the head teacher will be held responsible for making and carrying out the necessary arrangements for such supervision. A teacher in sole charge of a school will keep the pupils under supervision during the midday recess.

- 294 6. The time-table must be kept hung in a conspicuous place in the schoolroom, and shall set forth the hours of opening and closing school, the employment of the several grades at any time, the teachers thereof in charge respectively, the time set apart for the instruction of the junior teachers, and the arrangements made for the supervision of the children in the playground.

- 295 7. The time-table should be so arranged that female teachers and junior teachers may not be required to stand continuously for a longer period than one hour and a half.

B.—Duties of Head Teachers and Assistants.

- 296 8. The head teacher shall be responsible for the whole of the work of his school, including the training of the junior teachers, and for compliance with the Regulations. He should take a definite amount of the instruction given to junior teachers.

- 297 9. In every school the head teacher shall, by class teaching, by observation of lessons, by systematic supervision, and by frequent conferences with members of his staff, endeavor to unify and stimulate the whole of the work in the school. He will keep a diary of his work. He will personally take the theory and practice of teaching with the junior teachers.

- 298 10. In all schools where there are one or more assistants and more than one junior teacher, the head teacher should divide the school into departments.

In charge of each department he should place an assistant, to whom he should allot a staff, one or more members of which should be a junior teacher. Except in cases sanctioned by the Director, the teachers placed in charge of departments should be the senior assistant of the school. The senior male assistant should, as a rule, be placed in charge of the supplementary classes and the senior female assistant in charge of the primary department.

Under the general direction of the head teacher the duties of each assistant in charge of a department will be:—(a) To confer regularly with the members of his staff; (b) to guide them in planning their lessons and in preparing their work programs; (c) to give the members of his staff such supervision and direct aid as the circumstances of the school will permit; (d) to assist in training in the art of teaching the junior teachers in his department; and (e) to undertake the keeping of records and the preparation of returns for his department.

REGULATION XIV.—RECORDS.

- 299 1. The head teacher of each school will be held responsible for the proper keeping of the following school records and documents:—

- (a) *Pupils' Register*;
- (b) *Attendance Rolls and Teacher's Examination Register*.
- (c) *Teachers' Time Book*;
- (d) *Absence Register*;
- (e) *Inspector's Report Book*;
- (f) *School Committee's Book*.
- (g) Time-table for current year;
- (h) Work-programs for current year;

- (i) Portfolio of Official Documents;
 (j) *Register of Corporal Punishment*;
 (k) Acts and Regulations;
 (l) Invoices of grants of furniture, apparatus, books, and other requisites;
 (m) Files of the *Education Gazette and Teachers' Aid*.
 (n) Transfer notes.
 (o) *Junior Teacher Record Book*.
- 300 2. All school records and documents shall be considered to be the property of the Minister, and must not be removed from the school without special direction.
- 301 3. The head teacher will be held responsible for the proper training of his assistants and junior teachers in the keeping of records and in the filling up of returns.
- 302 4. *Attendance Rolls*.—
- (a) The roll, which must be original, and not copied, will always commence on the first day of January, and terminate on the thirty-first day of December, of each year.
- (b) The names of all children above four and a half years of age attending the school are to be entered in the order of their grades, and the age of each child at the time of commencing the roll is to be given.
- (c) The roll is to be called and marked in ink two hours previous to the time fixed for closing the school, morning and afternoon, and only those children who are present at roll-call and answer to their names may be marked as present. The time for roll-call must be stated in the time-table. The attendance of children under four and a half years of age must not be recorded. In night schools, the roll must be called and marked not less than one hour and forty minutes before the time fixed for closing the school.
- (d) If a child leaves before school is closed and has not attended two hours, the mark denoting presence must be cancelled in the manner prescribed in the directions for filling up the rolls on the face of the roll-sheet.
- (e) The number of attendances must be entered.
- (f) When any day is observed as a holiday, the word "Holiday" should be written in the attendance column for that day.
- (g) The reasons assigned by parents for the absence of their children from school should be noted in the attendance columns.
- 303 5. *Teachers' Time Book and Attendances*.—
- (a) Each member of the staff is to enter the time of arrival and of departure in the time book provided for the purpose. When any member of the staff arrives later than the prescribed time, or departs earlier, the reason for such action should be entered. If any teacher leaves the premises during the day, the interval of absence should be recorded in the same manner. If the absence occurs during school hours, the cause of the absence should be stated. Visiting teachers will also enter the time they arrive at and leave school. When a member of the staff is frequently unpunctual, such unpunctuality should be reported.
- (b) The absence of any member of the staff shall be promptly reported and explained.
- (c) When leave of absence is required for a period exceeding two days, timely application must be made, accompanied, in the case of illness, by a medical certificate. Special forms are provided for such applications and for medical certificates, and these must be used.
- (d) In cases of transfer or exchange, head teachers must at once notify the respective district inspectors and correspondents of local school committees of the last date of duty in their old school and of the first date in the new.
- 304 6. *Registers*.—
- The registers are to be kept in accordance with the directions accompanying them, and they, with the other records, are at all times to be open to the inspection of officers of the Department and members of the school committees when visiting the school.
- REGULATION XV.—DISCIPLINE.**
- 305 1. Teachers are required to do all in their power to form habits of right conduct in their pupils. They should inculcate the principles of morality, truth, and justice; should encourage and judiciously enforce personal neatness and cleanliness; and should train the children to habits of modest, orderly, and polite behavior.
- 306 2. In the government of his school, the teacher must avoid all degrading punishments, or such as are likely to produce bodily harm to the children. His aim should be to prevent the necessity for punishment by effecting the improvement of the offender. The head teacher will be held responsible for the nature and extent of the punishment inflicted in the school under his charge.
- 307 3. Corporal punishment shall be administered only by the head teacher, and by such teachers holding the rank of assistant as he may authorize. Corporal punishment by junior teachers is strictly prohibited.
- 308 4. When more than one stroke is inflicted, an entry, giving the date, the name, class, and age of the pupil, the nature of the offence, and the extent of the punishment shall be made in a book kept for the purpose, entitled the *Register of Corporal Punishment*. Entries may be removed from such register two years after the date of entry.
- 309 5. The names of the assistant teachers authorized by the head teacher to inflict corporal punishment shall be entered, from time to time, by the head teacher, on the first page of the *Register of Corporal Punishment*.

- 310** 6. The instrument employed shall be a strap. Boxing the ears or striking on the head is strictly prohibited.
- 311** 7. Corporal punishment shall be inflicted upon boys only.
- 312** 8. For the purposes of discipline, a pupil may be detained for short periods after school hours, but no child may be detained more than three-quarters of an hour at any time, and no child shall be given less than one clear hour for dinner recess.
- 313** 9. No pupil shall be refused admission to, and no pupil shall be expelled from, a State school, except with the express sanction of the Minister. In extreme cases—for example, want of cleanliness, immoral or disgraceful conduct—a head teacher may suspend the attendance of a pupil, at once reporting the matter to the Minister, the school committee, and the parents of the pupil. If, after inquiry, the circumstances seem to call for expulsion, the Minister may so order. Otherwise the pupil shall be re-admitted.

INSTRUCTIONS.

- 314** Corporal punishment should be reserved for cases of grave misconduct. Corporal punishment should not be inflicted for slowness, dullness, or failure to comprehend what is being taught.
- 315** Pupils should not be detained in school during any part of the forenoon recess.
- 316** The conduct of pupils until they leave the school precincts and the playgrounds shall, during the hours fixed in Regulation XIII. (1), be supervised by teachers acting under the direction of the head teacher.

REGULATION XVI.—HOME LESSONS.

- 317** 1. Subject to due regard being paid to the reasonable wishes of the parents, head teachers are authorized to require the preparation of lessons at home by the pupils. These lessons must, however, be within the power of the pupils to perform without assistance, and should, as a rule, consist of a reproduction of the subject-matter of lessons previously treated in school. Hobby-work and home reading should also be regarded as suitable forms of home work.
- 318** 2. Home lessons should not be given to children below Grade III. The home lessons of children in Grade III. should not take up more than half an hour each evening. The home lessons of children in Grades IV., V., and VI. should not, ordinarily, take up more than one hour each evening.

REGULATION XVII.—SCHOOL BOOKS AND REQUISITES.

- 319** 1. It is expected that children will supply themselves with books and other articles required to enable them to take part in the work of their grade.
- 320** 2. Children shall not be required to provide themselves with any textbooks which have not been formally approved by the Director.

321 3. Grants of school requisites will be made only in cases of indigence, or for use in the school; but these requisites must, on no account, be taken out of the schoolroom without the special permission of the teacher, who will be held responsible for any loss or damage beyond fair wear and tear.

322 4. In places where school books and requisites can be purchased from tradesmen at ordinary rates, the sale of such articles by teachers is prohibited. Where there is an absence of other adequate means of supply, teachers are permitted to keep a stock of school requisites for sale, but the prices charged to the scholars must not be more than sufficient to cover the original cost with the expense of carriage added, and a list of such prices must be kept conspicuously exhibited on the wall of the schoolroom.

INSTRUCTIONS.

- 323** Applications for supplies of printed forms, &c., should be made at the beginning of each half-year. When applications for grants of books and requisites are made, the proper application form must be used, and the requisite information supplied in accordance with the directions printed thereon.
- 324** All school requisites, copies of Regulations, circulars, envelopes, &c., are supplied for the use of the school, and not for the personal use of the teacher for the time being.

The School Paper.

325 Teachers who desire their supplies of the paper direct from the Government Printer must send their order, with remittances, in sufficient time to reach his office not later than the 23rd of the month preceding the issue of the paper required. Teachers should take care to order as nearly as possible the exact number of copies of the papers required. Credit will be allowed for copies returned by teachers to the Government Printer within fourteen days of their receipt by the teachers.

The Education Gazette and Teachers' Aid.

326 Copies of this paper should be distributed by head teachers as soon as convenient after the receipt of the packet. The paper may also be obtained at the rate of 3d. a copy from the Government Printer, or from booksellers and news-agents. One copy of each issue must be initialed by all the members of the school staff, and filed, by the head teacher, for reference.

Science Apparatus.

327 Science apparatus purchased through the Education Department will become the property of the school, and the head teacher will be held responsible for its proper preservation.

The Department's grants towards the purchase of science apparatus will not exceed the following maximum amounts:—

	£	s.	d.
Schools with an average attendance of 420 and upwards	10	0	0
Schools with an average attendance of 160 and up to 419	7	10	0
Schools with an average attendance of 80 and up to 159	5	0	0
Schools with an average attendance under 80	3	0	0

A proportionate part of the cost of such apparatus must be contributed locally, as follows:—

	£	s.	d.
For every £1 granted by the Department—			
Schools with an average attendance of 420 and upwards	1	0	0
Schools with an average attendance of 160 and up to 419	0	15	0
Schools with an average attendance under 160	0	10	0

The local proportion of the payment will be deducted from the teacher's salary.

List of Departmental Publications.

328 The following are on sale at the Government Printing Office, and by all booksellers:—

Copy-books—

Lower First	1d.
No. 1, for Grade I.	2d.
No. 2, for Grade II.	2d.
No. 3, for Grade III.	2d.
No. 4, for Grade IV.	2d.
No. 5, for Grades V. and VI.	2d.

Reading Matter—

The Primer	3d.
First Book	4d.
The School Paper—Grades III. and IV.	1d.
The School Paper—Grades V. and VI.	1d.
The School Paper—Grades VII. and VIII.	1d.
Education Gazette and Teachers' Aid	3d.

Circulars of Information—

A.—Phonics, by A. Fussell, M.A.	6d.
B.—Agriculture in the Elementary School, by J. P. McLennan	3d.
C.—The Organization of Larger Elementary Schools	3d.
D.—Composition, by A. Fussell, M.A.	3d.
F.—Needlework for Infants, by Mrs. H. Olive Storer	3d.
G.—Arithmetic for the Junior Department of the Elementary School, by Rix and Hurley	3d.
H.—The Dalton Plan, by G. S. Browne, M.A.	6d.
J.—School Forestry, by W. W. Gay, B.Sc., Dip. Ag.	3d.

Postage or Railage extra.

REGULATION XVIII.—HOLIDAYS.

329 1. The holidays observed in State elementary schools, exclusive of Saturdays, shall be as follow, except in cases in which a different arrangement may be specially sanctioned by the Director:—

- Five weeks at midsummer. This vacation shall begin on the Monday preceding Christmas Day and end on the Friday five weeks later.
- Good Friday, Easter Monday, and the following Tuesday.
- One week in May, commencing on the twenty-first Monday of each year.
- One week—the last full week—in September.
- The public holidays not included in the above, namely, Foundation Day, Eight Hours' Day, King's Birthday, and such other days as may be gazetted as public holidays, except those proclaimed in connexion with races, provided that no school shall observe more than one public holiday proclaimed for agricultural shows in each calendar year.

NOTE.—In accordance with section 187 of Act No. 2713, when the 26th January, 21st April, or 3rd June falls on any day other than a Monday, the next following Monday shall be observed as a holiday in lieu of such day.

- One holiday in each calendar year may be observed with the approval of the school committee for the purpose of a school celebration or local festivity.

(g) Schools in remote districts may with the approval of the Director be granted one day in addition to the vacations (a), (b), (c), (d) above.

(h) With the approval of the Director, schools may be closed for an additional week in conjunction with the holidays in (a), (c), or (d) above, in order that teachers may attend a two weeks' course of instruction in educational subjects under the direction of the Department.

330 2. No other holidays than those specified above shall be given without the express sanction of the Minister, except days on which the school building may be required for election purposes.

331 3. Whenever a school is to be closed on days other than those specified in clause 1, the head teacher shall notify the same, with full particulars, to the school committee and the district inspector.

332 4. Whenever a school is to be closed on a day proclaimed as a local public holiday, or for any other special reason, or when a holiday has been granted by the school committee under clause 1 above, the head teacher shall give ample notice to the district inspector, and shall make a special report to the Department in his monthly return. In the case of a holiday granted by the school committee, the written consent of the committee must be forwarded with the report. When the head teacher of a school of less than 150 pupils applies for leave of absence, he should at the same time notify the district inspector.

333 5. In the absence of such special report and written consent, or in the event of any other days than those specified in clause 1 being observed as holidays, and no satisfactory explanation thereof being furnished in the monthly return, pay will be deducted, and no appeal against such deduction will be entertained.

6. Arbor Day shall be celebrated in each school each year. Arbor Day is not a school holiday, and the attendance of teachers and pupils must be recorded as on any other school day. In addition to tree-planting and other horticultural work proper to Arbor Day, teachers shall draw up and carry out a program as outlined, from time to time, in the *Education Gazette*, including songs, recitations, addresses, &c., upon trees and flowers. If, from any cause, outdoor work cannot be carried on, this program should still be given. When it is not advisable to plant trees in the school reserve, Arbor Day may be celebrated by the planting of trees in public reserves, streets, or the like.

REGULATION XIX.—SCHOOL ENTERTAINMENTS.

335 1. When, in connexion with any school, it is proposed to hold any entertainment or to organize any local effort having for its object the establishment or augmentation of school funds, the head teacher shall consult and act in conjunction with the school committee in carrying out the arrangements.

All funds raised by school entertainments or by other local efforts shall be held in trust by the school committee, and shall be expended in such manner as may be deemed by the head teacher and the school committee conjointly as most desirable in the interests of the school. In the event of the head teacher and the school committee failing to arrive at a mutually satisfactory arrangement as to the disposal of the funds, the matter must be referred to the Department for adjustment.

Within a reasonable time after any school entertainment, the head teacher shall forward to the Department a balance-sheet, certified by the chairman, correspondent, or treasurer of the school committee, showing the receipts and expenditure of the entertainment, and also the expenditure of the balance.

- 336 2. When, with the sanction of the school committee or of the Director, any school entertainment is being given by the school children, or is provided for the school children, all members of the teaching staff of such school may be required to attend for the purpose of aiding in the maintenance of order among the children, and giving such other legitimate assistance as may be necessary.

INSTRUCTIONS.

- 337 Members of a school staff who attend a school or district picnic or other entertainment in order to comply with the above-mentioned regulation must not be put to expense, whether in connexion with travelling or for meals.
- 338 Should any teacher desire exemption from attendance as provided in the above-mentioned regulation, early application must be made to the Director.
- 339 Teachers and members of school committees should bear in mind that there must be no raffles, games of chance, or other forms of gambling at any school function. The wisdom of this prohibition will commend itself to all friends of young children.
- 340 Where a mothers' club is formed in connexion with any school and the club desires to raise money by means of a school entertainment, care must be taken to see that the club co-operates with the school committee and the head teacher, and does not act independently.

REGULATION XX.—STAFFS, APPOINTMENTS, AND TRANSFERS OF TEACHERS, AND MAINTENANCE ALLOWANCES.

- 341 1. No person shall be permanently employed in a school as head teacher, assistant teacher, or relieving teacher, unless he holds the Trained Teacher's Certificate, the First-class Certificate, the Second-class Certificate, the Certificate of Competency, the Licence to Teach, or an approved equivalent qualification.

- 342 2. Head teachers may be appointed to or retained in schools in accordance with the following scale:—

A head teacher of the First Class in a school with an average attendance of at least 700 pupils.
 A head teacher of the Second Class in a school with an average attendance of at least 400 pupils.
 A head teacher of the Third Class in a school with an average attendance of at least 175 pupils.

A head teacher of the Fourth Class in a school with an average attendance of at least 70 pupils.
 A head teacher of the Fifth Class in a school with an average attendance not exceeding 69 pupils.

NOTE.—To avoid too great frequency in changes of teachers, it shall not be deemed necessary, unless the public interest requires it, to transfer a teacher because the attendance at his school somewhat exceeds that to which a teacher of his class is usually appointed, or in which such a teacher may be retained.

- 343 3. Assistant teachers, junior teachers, and sewing mistresses may be appointed to or retained in schools in accordance with the following scale:—

Assistants.

Average Attendance.	Male.			Female.				Junior Teachers.	Sewing Mistresses.
	Class.			Class.					
	III.	IV.	V.	II.	III.	IV.	V.		
Under 35									
35 to 50	1
51 to 70	1
71 to 110	1	1
111 to 150	1	2
151 to 190	2	2
191 to 230	2	3
231 to 289	1	..	2	4
281 to 320	1	3	4	..
321 to 370	1	1	2	5	..
371 to 410	1	1	3	5	..
411 to 460	1	1	3	6	..
461 to 500	2	1	3	6	..
501 to 550	..	1	1	..	1	..	4	6	..
551 to 590	..	1	1	..	1	..	5	6	..
591 to 640	..	1	1	..	1	..	5	7	..
641 to 680	..	1	1	..	1	..	5	8	..
681 to 730	..	1	1	1	6	8	..
731 to 770	..	1	1	1	6	9	..
771 to 820	1	..	2	1	..	1	5	9	..
821 to 860	1	..	2	1	..	1	6	9	..
861 to 910	1	..	2	1	..	1	7	9	..
911 to 950	1	..	2	1	..	1	7	10	..
951 to 1,000	1	..	2	1	1	1	7	10	..
1,001 to 1,040	1	..	2	1	1	1	7	11	..
1,041 to 1,090	1	..	3	1	1	1	7	11	..
1,091 to 1,130	1	..	3	1	1	1	7	12	..
1,131 to 1,180	1	..	3	1	1	1	8	12	..
1,181 to 1,220	1	..	3	1	1	1	8	13	..
1,221 to 1,270	1	..	3	1	1	1	9	13	..
1,271 to 1,310	1	..	3	1	1	1	9	14	..

- 344 4. (a) On the certificate of the Director, approved by the Minister, that the requirements of a school justify such a course, a female junior teacher may be appointed to any school in lieu of a sewing mistress and a male assistant of the Fifth Class may be appointed in place of a female assistant of the corresponding class.

- 345 (b) In amalgamated schools, or in school held in two buildings situated at a distance from each other, an additional assistant or an additional junior teacher may be appointed.

- 346 5. Should the number of teachers of any given class which would be required for the staffs of schools allotted by clauses 2 and 3 above exceed the number

of teachers in such class as determined in Part I. of the Fifth Schedule to Act No. 2713, a teacher of a lower class may be appointed to or retained in any school in the position of head teacher or assistant, as the case may be.

347 6. The number of teachers employed in any school will be increased or reduced from time to time as the average attendance for the two months immediately preceding may render necessary; but, in cases where the attendance has been reduced by the prevalence of sickness or other exceptional cause, the normal average attendance will be taken as a basis.

348 7. In the case of a new school, a staff of teachers will be allotted upon the expected attendance at the school.

349 8. (a) Vacancies in schools for head teachers and assistants will be advertised from time to time in the *Education Gazette and Teachers' Aid*, and teachers desiring to apply for such vacancies shall make application within the period allowed by the Department. Any teacher who desires to claim the privilege contained in section 131 (2) of Act No. 2713, i.e.:— "A teacher whose record of work is good, and who has served for at least five years in an outlying district shall be considered as having special claims to transfer from such district," must make a special application to the Classifiers, accompanied by a recommendation from the district inspector. The Classifiers will register such applications, and give them due weight when making nominations to vacancies.

(b) Teachers in classes above the Fifth class may be required to furnish from time to time on a prescribed form a list of the schools to which they desire to be appointed, whether as head teachers or assistants, and whether by way of transfer only or transfer accompanied by promotion. The applications contained in these forms will be registered, and teachers will be required to take up any positions to which they may be nominated in accordance with such applications.

350 9. No person appointed or promoted to the office of teacher in any school shall within two years from the date of such appointment or promotion be transferred to a vacancy in his own or any lower class in any other school unless the Director certifies that it is desirable that such teacher should be transferred.

351 10. Whenever, and so long as, the teaching staff of a school is reduced below its proper strength by the death, resignation, absence on leave, or transfer of any assistant or junior teacher employed in a school, or by the withdrawal of a First grade junior teacher to act temporarily as assistant or head teacher, the head teacher of the school may, subject to the approval of the Minister, appoint a temporary junior teacher in the stead of each assistant or junior teacher deceased, resigned, absent on leave, transferred, or withdrawn.

352 11. During the absence of, or pending the permanent appointment of, a sewing mistress, the head teacher may, subject to the approval of the Minister, and provided the average attendance is sufficient, appoint a temporary sewing mistress.

353 12. In addition to their salaries, head teachers of day schools will be paid fortnightly allowances for maintenance expenses, as may be determined by the Minister.

354 13. In consideration of the maintenance allowances, the head teacher will be required—

(a) To have the floors of all schoolrooms, classrooms, porches, out-offices, &c., properly swept and thoroughly scrubbed out, the walls brushed down, and the paint washed with sufficient frequency to keep the rooms clean and healthy. To keep all eaves, spouting, down-pipes, and iron tanks free from leaves and dirt, and all drains clean and free from stoppages.

(b) To provide water for the use of the children for drinking and washing; also drinking cups, soap, basins, and towels.

(c) To keep the chimneys and windows clean, and all locks, latches, stoppers to basins, keys and handles, &c., to doors and cupboards, and glass in windows in proper repair.

(d) To keep properly emptied, disinfected, and attended to, the pans in earth-closets, and the cess-pits where there are no earth-closets, and also urinals.

(e) To provide ink, chalk, and any necessary stationery.

(f) To provide fuel for warming the schoolrooms, and to keep them properly warmed.

All articles must be provided, and the duties specified must be performed, to the satisfaction of any officer of the Education Department who may be authorized by the Minister of Public Instruction to visit and examine the schools. On leaving a school, the teacher will be required to furnish a report signed by his successor and himself as to the condition in which everything is left.

355 14. Teachers in charge of State schools, and in receipt of the allowance for maintenance expenses, are required to keep a detailed account of the expenditure of the allowance for carrying out the requirements set forth under the various heads of clause 13 above. This account should show fully the items and amounts of expenditure, and be accompanied, where practicable, by vouchers for each item, duly received by the persons entitled to payment. It should be available for the information and perusal of the district inspector or other authorized officer of the Department, and of the school committee.

356 15. An allowance of 2s. 6d. per meeting will be made to head teachers of State schools in which school committees hold their meetings; and, in consideration of such amount, they will be required to provide lights and fires when necessary, and to supply pens, ink, &c. Except in special circumstances, the allowance will be paid for only one meeting per month.

INSTRUCTIONS.

Appointments.

357 When a vacancy occurs in a school for a female assistant, the head teacher should at once notify the Director if he desires the

appointment of a teacher qualified to take charge of and supervise the teaching of infant children. Consideration will be given to the reasonable requests of head teachers for the appointment of assistants qualified to give special instruction in any branch of school work requiring attention in that school.

Whenever a temporary junior teacher is employed by a head teacher, as provided above (section 10), notice of the date of such appointment should be at once forwarded. Until such appointment has been approved, no claim for salary will be entertained. The employment of a temporary sewing mistress will not be recognized unless the consent of the Minister has first been obtained.

In all reports of temporary appointments, the reasons for such appointments should be furnished. When the appointment is in place of a teacher on leave, the period of leave applied for, and the date from which it is proposed that the appointment shall take effect, should be clearly stated.

The employment of all persons appointed temporarily, if continued to the Christmas vacation, ceases on the 31st December. Should their re-engagement immediately after the holidays be necessary, the appointments must be treated as new ones, and be reported accordingly.

Assistants and junior teachers sent upon relieving duty should be careful to report promptly the dates and hours of commencing such duty, and of being relieved of it.

Applications for Promotion or Transfer.

358 Classified teachers are not eligible to apply for promotion, unless they are on the promotion list of their class.

Teachers applying for positions lower than their classification must signify their willingness to accept the pay and status thereof. Neglect to do this will render applications informal.

Junior teachers, when applying for promotion, should state the number and the name of the school in which they are employed.

Applicants should, in all cases, give their Christian names in full, and should arrange in a vertical column, in order of preference, the positions for which they are applying.

Giving up and Taking Charge of Schools.

359 A teacher giving up charge of a school to his successor should—

- (i) Report at once to the Secretary, Education Office, the hour and date when he last did duty at the school.
- (ii) Hand over to his successor a signed inventory of all the Departmental property on the premises, giving, where necessary, particulars of the condition of any article not in good order, and he should take an acquittance for the same from the incoming teacher and forward it at once to the Education Office.
- (iii) Leave the records duly compiled up to the date of relinquishing charge.

(iv) Leave the file of the *Education Gazette*, the maintenance account, the work-program, and all the regulations, instructions, and circulars received by or issued to him in proper order.

(v) Furnish a report, signed by his successor and himself, as to the condition in which the glass in the windows, and all locks, latches, keys, &c., to doors, table-drawers, and cupboards have been left.

If his successor has not arrived at the time of leaving, and the school has to be temporarily closed, the teacher should leave the signed inventory in the school, where it can be readily found by the incoming teacher, and should make, and at once forward to the office, a duplicate inventory, stating, at the same time, with whom the keys have been left. He should also himself furnish a report as to windows, locks, &c., and should, of course, carry out the other instructions given above.

A return on the *Monthly Return* form, duly compiled up to the date of leaving, must be forwarded at the same time.

On taking charge of a school, whether temporarily or permanently, the teacher should—

(i) Report at once to the Secretary, the district inspector, and the correspondent of the school committee, the date and hour of commencing duty in the school.

(ii) Obtain from his predecessor a signed inventory of all Departmental property on the premises, and give him an acquittance therefor.

(iii) Countersign the inventory, and forward it at once to the Secretary, after first carefully checking it and entering thereon any remarks or comments deemed necessary.

(iv) Notify the dates up to which the various records are found to be compiled, and report whether the file of the *Education Gazette*, the maintenance account, the work-program, and the sets of regulations, instructions, and circulars have been duly received by him in a proper and complete condition.

(v) Furnish, in conjunction with his predecessor, a report as to the condition in which the glass in the windows, and all locks, latches, keys, &c., to doors, table-drawers, and cupboards have been left.

If the teacher arrives at the school after the departure of his predecessor, he should forward, in accordance with the instructions given above, the signed inventory found in the school. He should also himself furnish, at the same time, a report as to windows, locks, &c., and should give the other required information as directed in the foregoing instructions.

Should no inventory be found in the school, or should the school have been closed for some considerable time, the teacher should himself make and forward an inventory of the Departmental property found by him, with a statement of its condition generally, and where necessary in detail, and a report in regard to windows, locks, records, and the other matters mentioned above.

CHAPTER VI.

Scholarships.

REGULATION XXI.—SCHOLARSHIPS.

The Minister of Public Instruction may annually award scholarships and free places in the manner and on the conditions hereinafter mentioned.

Junior Scholarships.

- 360 1. There shall be awarded annually, on competitive examination, one hundred Junior scholarships, or any less number, amongst qualified candidates in attendance at State elementary schools, central schools, central classes, higher elementary schools, district high schools, and registered schools, in such proportions as the Director, with the approval of the Minister, may from time to time determine.
- 361 2. Except in special cases determined by the Director and approved by the Minister, pupils attending State elementary schools situated within five miles of a central school, or of central classes, or of a higher elementary school, or of a district high school shall, if they desire to compete for a Junior scholarship under clause 1 above, be required to be examined in the subjects mentioned in clause 4 (b) below of the second year of the course in district high schools. The provisions of this sub-clause shall not, until after the year 1925, apply to pupils residing in the metropolitan or suburban area of Melbourne.
- 362 3. No Junior scholarship under clause 1 above shall be awarded to any candidate whose age, as attested by a certificate of birth, will exceed fourteen years and six months on the first day of January immediately succeeding the examination.
- 363 4. (a) Candidates from State elementary schools for Junior scholarships under clause 1 above shall be examined in the following subjects as prescribed for Grade VIII. in State elementary schools, namely:—English; elementary mathematics (including arithmetic, algebra, and geometry); geography; history and civics; drawing; or such other subjects, as may, from time to time, be prescribed by the Director and announced in the *Education Gazette and Teachers' Aid*.
(b) Candidates from State central classes, central schools, higher elementary schools, and district high schools shall be examined in the following subjects as prescribed for the second year of the course in district high schools, namely:—English; French or Latin or German; elementary mathematics (including arithmetic, algebra, and geometry); geography; history and civics; drawing; elementary science; or such other subjects, as may, from time to time, be prescribed by the Director and announced in the *Education Gazette and Teachers' Aid*.
(c) Candidates from registered schools for Junior scholarships under clause 1 above shall be examined in the subjects prescribed in either sub-clause (a) or sub-clause (b) of this clause.
- (d) Each candidate for a Junior scholarship under clause 1 above shall forward with his application a certificate from his head teacher showing that he has, during the year of the competitive examination, followed the full course of study prescribed for Grade VIII. in State elementary schools or for the second year of the course in district high schools or some higher approved course.
- 364 5. The Junior scholarships under clause 1 above shall be tenable for four years under the following conditions, namely:—
- That the holder, at the commencement of the term immediately following the award of the scholarship, shall become, and thereafter during the currency of his scholarship shall remain, a student at an approved district high school or approved registered secondary school, or alternatively at an approved higher elementary school for one year or for two years and thereafter during the currency of his scholarship at an approved district high school or approved registered secondary school;
 - That the holder shall obtain satisfactory reports as to his attendance, conduct, and progress from the head teacher of the school which he is attending; and
 - That the course of study followed by the holder shall be approved by the Director.
- 365 6. Registered secondary schools at which holders of Junior or of Teaching scholarships may attend may, after inspection, be approved by the Director, provided that they satisfy the following conditions, namely:—
- They shall provide a complete progressive course of instruction suitable for pupils between fourteen and nineteen years of age at least up to the standard of the School Leaving (Honors) examination;
 - The curriculum shall provide a reasonable range of optional subjects throughout the course;
 - The staff normally employed shall be sufficient in number and qualifications for providing adequate instruction in each subject of the curriculum, and changes in the staff shall be notified to the Director within one month of their occurrence;
 - There shall be at least twenty-five pupils in attendance taking the full course referred to in sub-clause (a) above, and the work of the classes in each year shall be clearly differentiated;
 - The general equipment shall be satisfactory, and provision shall be made for the teaching of at least one branch of science with adequate laboratory accommodation, equipment, and appliances for practical work;

- (f) The organization, buildings, and grounds shall be satisfactory, and generally the school shall rank as a good secondary school;
- (g) The school shall be open at all reasonable times for inspection by any inspector of schools authorized by the Minister, and the principal shall furnish to the Director such reports, returns, and information as may be required from time to time; and
- (h) The school shall provide three courses of equivalent standard to those approved by the University of Melbourne for the purpose of the School Intermediate Certificate and the School Leaving Certificate, and a sufficiently wide choice of subjects at the honor stage.
- 368 9. The subjects of the competitive examination for Senior scholarships under clause 7 above shall be three of the major subjects (honors standard) prescribed for the School Leaving Certificate examination, provided that the candidate has followed an approved course of study for at least two years prior to the examination for Senior scholarships, and has made satisfactory progress in each of the subjects of such course. The marks obtained in each of the subjects presented for the competitive examination may be standardized.
- 369 10. The Senior scholarships under clause 7 above shall be of the value of £40 per annum, and shall be tenable for four or five years at the University of Melbourne under the following conditions, namely:—

- (a) That the holder shall, at the commencement of the term immediately following the award of the scholarship, enter as a student at the University of Melbourne, and that he shall, during the currency of his scholarship, attend lectures regularly in as many subjects as he must pass in to complete the year of the course he is pursuing; and
- (b) That the continuance of the scholarship shall be subject to the consideration of an annual report from the Professorial Board of the University of Melbourne.

366 7. There shall be awarded annually, on competitive examination, forty Senior scholarships, or any less number, of which—

- (a) Twenty shall be open to pupils who are holders of Junior scholarships under clause 1 above, or who were holders of such scholarships for at least two years; and
- (b) Twenty shall be open to pupils who are holders of Junior scholarships under clause 1 above, or who were holders of such scholarships for at least two years, and to pupils of district high schools or registered schools who satisfy the conditions specified in clauses 8 (a) and 8 (c) below.

Candidates who are holders of Junior scholarships, or who were holders of such scholarships for at least two years, shall compete for Senior scholarships under sub-clause (a); but any such candidate who fails to gain a Senior scholarship under sub-clause (a) shall have his marks considered for a Senior scholarship under sub-clause (b).

367 8. (a) No Senior scholarship under clause 7 above shall be awarded to any candidate whose age, as attested by a certificate of birth, will exceed eighteen years and six months on the first day of January immediately succeeding the examination.

(b) Candidates for Senior scholarships under clause 7 (a) above shall be, or shall have been, holders of Junior scholarships for at least two years under clause 1 above, and shall, at least two years previous to the competitive examination, have passed the School Intermediate Certificate examination of the University of Melbourne, or an approved equivalent examination, and, for the two years immediately preceding the competitive examination, shall have been in continuous and regular attendance at full day classes at a district high school or a registered secondary school.

(c) Candidates for Senior scholarships under clause 7 (b) above shall, at least two years before the competitive examination, have passed the School Intermediate Certificate examination of the University of Melbourne, or an approved equivalent examination, and,

370 11. (a) On the recommendation of the Professorial Board, the Director may grant permission to the holder of a Senior scholarship under clause 7 above to change the course on which he has entered at the University of Melbourne, but the period for which the scholarship is tenable under the course originally selected shall not be thereby extended.

(b) In special cases, Senior scholarships under clause 7 above may be extended by the Minister for a sixth year.

(c) Notwithstanding anything contained in the above clauses, Senior scholarships may, in special cases determined by the Director and approved by the Minister, be made tenable at a university other than the University of Melbourne.

Teaching Scholarships.

371 12. There shall be awarded annually, on competitive examination, sixty Teaching scholarships, or any less number, amongst qualified candidates in attendance at State elementary schools, central classes, central schools, higher elementary schools, district high schools, and registered schools in such proportions as the Director, with the approval of the Minister, may, from time to time, determine.

372 13. No Teaching scholarship under clause 12 above shall be awarded to any candidate whose age, as attested by a certificate of birth, will be less than fourteen years, or more than seventeen years, on the first day of January immediately succeeding the competitive examination.

373 14. (a) The subjects and the requirements of the competitive examination for Teaching scholarships under clause 12 above shall be those prescribed in clause 4 above for Junior scholarships.

(b) The Director, with the approval of the Minister, shall determine, from time to time, the number of Teaching scholarships under clause 12 above to be awarded to girls and boys respectively.

(c) Except in special cases determined by the Director and approved by the Minister, pupils attending State elementary schools situated within five miles of central classes, or of a central school, or of a higher elementary school, or of a district high school, shall, if they desire to compete for a Teaching scholarship under clause 12 above, be required to be examined in the subjects mentioned in clause 4 (b) above of the second year of the course in district high schools. The provisions of this sub-clause shall not, until after the year 1925, apply to pupils residing in the metropolitan or suburban area of Melbourne.

374 15. The Teaching scholarships under clause 12 above shall be tenable for such period, not exceeding three years, as will enable the holder to complete an approved course under the following conditions, namely:—

(a) That the holder, at the commencement of the term immediately following the award of the scholarship shall become, and thereafter during the currency of the scholarship shall remain, a student at an approved district high school or approved registered secondary school, or alternatively at an approved higher elementary school for one year or for two years and thereafter during the currency of his scholarship at an approved district high school or approved registered secondary school;

(b) That the holder shall obtain satisfactory reports as to his attendance, conduct, and progress from the head teacher of the school which he is attending;

(c) That the holder shall be reported, by a school medical officer or by a medical practitioner approved for the purpose by the Director, as being of sound constitution and free from any physical defect likely to impair his usefulness as a teacher; and

(d) That the course of study taken by the holder shall be approved by the Director.

375 16. The holder of a Teaching scholarship under clause 12 above shall be required as a condition of such scholarship to enter into an agreement by himself and an approved surety that he will observe the conditions of tenure of his scholarship, that he will not relinquish his scholarship without the permission of the Minister, and that for the three years next after the termination of his scholarship he will teach in any school to which he may be appointed by the Minister.

Junior Technical Scholarships.

376 17. There shall be awarded annually, on competitive examination, fifty Junior Technical scholarships, or any less number, amongst qualified candidates in attendance at State elementary schools, central classes, central schools, higher elementary schools, district high schools, junior technical schools, and registered schools, in such proportions as the Director, with the approval of the Minister, may from time to time determine.

377 18. No Junior Technical scholarship under clause 17 above shall be awarded to any candidate whose age, as attested by a certificate of birth, will exceed fourteen years on the first day of January immediately succeeding the examination.

378 19. (a) Candidates from State elementary schools for Junior Technical scholarships under clause 17 above shall be examined in the following subjects as prescribed for Grade VII. in State elementary schools, namely:—English; geography; elementary mathematics (including arithmetic and algebra); history and civics; drawing; or such other subjects as may, from time to time, be prescribed by the Director, and announced in the *Education Gazette and Teachers' Aid*.

(b) Candidates from State central classes, central schools, higher elementary schools, and district high schools for Junior Technical scholarships under clause 17 above shall be examined in the following subjects as prescribed for the first year of the course in district high schools, namely:—English; geography; history and civics; elementary science; drawing (including drawing with instruments); elementary mathematics (including arithmetic, algebra, and geometry); or such other subjects as may, from time to time, be prescribed by the Director, and announced in the *Education Gazette and Teachers' Aid*.

(c) Candidates from junior technical schools for Junior Technical scholarships under clause 17 above shall be examined in the following subjects of the first year of the course in junior technical schools, namely:—English; geography; elementary mathematics (including arithmetic, mensuration, and algebra); civics; elementary science; drawing; lettering; or such other subjects as may from time to time be prescribed by the Director, and announced in the *Education Gazette and Teachers' Aid*.

(d) Candidates from registered schools for Junior Technical scholarships under clause 17 above shall be examined in the subjects prescribed in sub-clause (a) or (b) or (c) of this clause.

(e) Each candidate for a Junior Technical scholarship under clause 17 above shall forward with his application a certificate from his head teacher showing that he has, during the year of the competitive examination, followed the full course of study prescribed for Grade VII. in State elementary schools, or for the first year of the course in district high schools, or for the first year of the course in junior technical schools, or some higher approved course.

- 379 20. The Junior Technical scholarships under clause 17 above shall be tenable up to three years under the following conditions, namely:—
- (a) That the holder, at the commencement of the term immediately following the award of the scholarship, shall become, and thereafter during the currency of his scholarship shall remain, a student in a junior technical school or in the industrial course at an approved higher elementary school or district high school;
 - (b) That the holder shall obtain satisfactory reports as to his attendance, conduct, and progress from the head teacher of the school which he is attending; and
 - (c) That the course of study followed by the holder shall be approved by the Director.
- 380 21. The holder of a Junior Technical scholarship under clause 17 above shall receive free tuition at a junior technical school, or in the industrial course at an approved higher elementary school or district high school; and, in addition, there shall be granted to his head teacher an allowance of £4 per annum towards the holder's expenses for school requisites.
- Senior Technical Scholarships.*
- 381 22. There shall be awarded annually fifty-five Senior Technical scholarships, or any less number, to qualified applicants who have been in continuous and regular attendance for at least two years at junior technical schools, technical schools, evening continuation classes, central classes, central schools, higher elementary schools, district high schools, or registered secondary schools, of which—
- (a) Twenty shall be open to boys, and shall be tenable for the full length of approved day courses in technical schools, and shall entitle the holders to free tuition and to an allowance of £30 per annum;
 - (b) Ten shall be open to girls, and shall be tenable for the full length of approved day courses, and shall entitle the holders to free tuition and to an allowance of £30 per annum;
 - (c) Twenty shall be open to boys in employment, and shall be tenable for the full length of approved evening courses, and shall entitle the holders to free tuition and to an allowance of £10 per annum; and
 - (d) Five shall be open to girls in employment, and shall be tenable for the full length of approved evening courses, and shall entitle the holders to free tuition and to an allowance of £10 per annum.
- 382 23. In addition to the fifty-five Senior Technical scholarships under clause 22 above, four Senior Technical scholarships, or any less number, shall be awarded annually to applicants who have been in regular attendance for at least three years at a senior technical school in Victoria and who have completed an approved course of study in some branch of engineering, or science, or architecture, and who are qualified for admission to courses for degrees in engineering or in science, or for the Diploma of Architecture at the University of Melbourne. One such scholarship shall be awarded to the applicant who is awarded the Simon Fraser the Younger scholarship. Not more than one of these four scholarships shall be awarded in any one year to applicants for a course in science or in architecture.
- 383 24. The Senior Technical scholarships under clause 22 above shall be tenable under the following conditions, namely:—
- (a) That the holder, at the commencement of the term immediately following the award of the scholarship, shall become, and thereafter during the currency of his scholarship shall remain, a student in an approved course of study at an approved technical school;
 - (b) That the holder shall obtain satisfactory reports as to his attendance, conduct, and progress from the principal of the school he is attending;
 - (c) That the course of study followed by the holder shall be approved by the Director; and
 - (d) That holders of scholarships in evening courses shall be in employment in the same kind of work as that in which the scholarship is granted.
- 384 25. The four Senior Technical scholarships under clause 23 above shall be of the value of £40 per annum, and shall be tenable for two or three years at the University of Melbourne under the following conditions, namely:—
- (a) That the holder shall, at the commencement of the term immediately following the award of the scholarship, enter as a student at the University of Melbourne, and that he shall, during the currency of his scholarship, attend lectures regularly in as many subjects as may be allotted by the Dean of the Faculty of Engineering or Science; and
 - (b) That the continuance of the scholarship shall be recommended annually by the Professorial Board of the University of Melbourne.
- 385 26. (a) Applications for Senior Technical scholarships under clauses 22 and 23 above, other than the Senior Technical scholarship awarded to the holder of the Simon Fraser the Younger scholarship, shall be made on a prescribed form before the first day of November in each year.
- (b) The Senior Technical scholarships under clauses 22 and 23 above, other than the Senior Technical scholarship awarded to the holder of the Simon Fraser the Younger scholarship, shall be awarded on the recommendation of a Board consisting of the Chief Inspector of Technical Schools as chairman, the Inspector of Art, and a member of the teaching staff of the University of Melbourne appointed for the purpose by the Director.

(c) The recommendation of the Board mentioned in sub-clause (b) of this clause shall be based on the age, suitability, and school records of the applicants, and, if considered necessary, on the result of a personal interview with selected applicants.

Travelling Scholarships.

386 27. On the recommendation of a Board consisting of the Director, the Public Service Commissioner, and a member of the teaching staff of the University of Melbourne appointed for the purpose by the Minister, one Travelling scholarship, tenable for one year, for the purpose of enabling the holder to pursue such studies and investigations outside Victoria as may be approved by the Minister, shall be awarded annually in rotation to the following classes of officers:—

- (a) An inspector of schools;
- (b) A lecturer in the Teachers' College or a teacher in a technical school;
- (c) A teacher in a higher elementary school or in a district high school;
- (d) A teacher in an elementary school.

The value of a scholarship under this clause shall be full pay during the absence of the holder from Victoria, together with such allowance (if any) for travelling as may be approved by the Minister.

387 28. (a) On the recommendation of the Board mentioned in clause 27 above, one Travelling scholarship shall be awarded annually to an officer of the Education Department for the purpose of allowing him to undertake such studies as may be approved by the Minister. This scholarship shall be of the value of £150 per annum, together with such allowance (if any) for travelling as may be approved by the Minister, and shall be tenable for a period of one year or two years as the Minister may determine.

(b) On the recommendation of the Board mentioned in clause 27 above, one Travelling scholarship shall be awarded biennially to teachers of modern languages in the service of the Education Department who are also graduates in arts and in education, and who have obtained final honors in the School of Modern Languages at the University of Melbourne. This scholarship shall be of the value of £150 per annum, and shall be tenable for one year or two years in courses of study in countries outside Australia approved by the Minister.

(c) On the recommendation of the Board mentioned in clause 27 above, one Travelling scholarship shall be awarded annually to exit-students or to teachers in technical schools to enable the holders to undertake such studies as may be approved by the Minister. This scholarship shall be tenable for one year, and shall entitle the holder to an allowance of £150 per annum, together with such allowance (if any) for travelling as may be approved by the Minister.

388 29. The holder of a Travelling scholarship under clauses 27 and 28 above shall be required to enter into an agreement by himself and an approved surety that he will observe the conditions of tenure of his scholarship, that he will not relinquish his scholarship without the

permission of the Minister, and that, for the three years next after the termination of his scholarship, he will, if required, remain and continue in the service of the Education Department.

389 30. The special conditions under which the Travelling scholarships under clauses 27 and 28 above are tenable shall be determined annually by the Minister.

Free Places at the University of Melbourne.

390 31. There shall be awarded annually seventy-five free places, or any less number, at the University of Melbourne of which—

- (a) Twenty shall be open to applicants in attendance at district high schools, technical schools, or registered secondary schools, and shall be tenable for the full length of a course for a degree, diploma, or licence in agriculture, metallurgy, mining, or veterinary science;
- (b) fifty shall be open to applicants in attendance at district high schools, technical schools, or registered secondary schools, and shall be tenable for the full length of a course for any degree, diploma, or licence, except the degree of Bachelor of Dental Science; and
- (c) five shall be open to persons (other than teachers in the Education Department) in the employment of the Government of Victoria, and shall be tenable for the full length of a course for any degree, diploma, or licence, except the degree of Bachelor of Dental Science.

Provided, however, that, notwithstanding anything contained in this regulation, ten of the free places under sub-clauses (a) and (b) of this clause may be awarded to applicants who are not in attendance at district high schools, technical schools, or registered secondary schools, and one of the free places under sub-clause (b) of this clause shall be awarded to the holder of the Commercial Travellers' Association Commerce Scholarship.

391 32. (a) Holders of free places shall be admitted without fee to all lectures and examinations in the subjects of their course.

(b) The free places shall be tenable under the conditions prescribed in clause 10 above, provided also that holders of free places under clause 31 (c) above shall, on the reports of the permanent heads of the Departments in which they are employed, perform their official duties satisfactorily.

(c) Every person awarded a free place under clause 31 (a) above shall be required to enter into an agreement by himself and an approved surety that he will not transfer to any other course at the University of Melbourne without the approval of the Minister, and also that, in the event of such approval being granted, he will repay to the Minister all allowances which he has received, and will pay to the University of Melbourne all fees the benefits of which he has received, as a result of the award of such free place.

- (d) Every person awarded a free place under clause 31 (c) above shall be granted the necessary leave of absence to enable him to attend essential lectures, practical and other work, and examinations in the subjects of his course, and shall be required to enter into an agreement by himself and an approved surety that he will observe the conditions of tenure of his free place, that he will not relinquish his free place without the permission of the Minister, and that, if required, he will remain and continue in the employment of the Government of Victoria during the period of three years next after the termination of his free place and, if his free place extends over more than three years, an additional year for each year by which the term of his free place exceeds three years.
- 392 33. (a) Applications for free places shall be made on a prescribed form before the first day of December in each year.
- (b) Applicants for free places shall be qualified for admission to the course upon which they desire to enter at the University of Melbourne.
- (c) Applicants for free places under clause 31 (c) above shall, on the first day of January in the year in which the free places are to be awarded, have been in the employment of the Government of Victoria for at least one year, and, except in special cases determined by the Board, be not over 25 years of age.
- (d) The free places under clause 31 (a) and (b) above shall be awarded on the recommendation of a Board consisting of the Chief Inspector of Secondary Schools as chairman, the Chief Inspector of Technical Schools, and a representative of the teaching staff of the University of Melbourne appointed for the purpose by the Director, and shall be divided amongst applicants in attendance at district high schools, technical schools, and registered secondary schools in such proportions as the Director, with the approval of the Minister, shall from time to time determine.
- (e) The free places under clause 31 (c) above shall be awarded on the recommendation of a Board consisting of the Public Service Commissioner as chairman, the Chief Inspector of Secondary Schools, and the permanent heads of three departments other than the Education Department appointed for the purpose by the Minister.
- (f) The recommendation of the Board mentioned in sub-clause (d) of this clause shall be based on the age, suitability, and school records of the applicants, on the circumstances of the parents, and, if considered necessary, on the result of a personal interview with selected applicants.
- (g) The recommendation of the Board mentioned in sub-clause (e) of this clause shall be based on the age, suitability, qualifications, and period of service of the applicants, on the reports and recommendations of the permanent heads of the departments in which they are employed, and, if considered necessary, on the result of a personal interview with selected applicants.
- 393 34. The Minister may, if he considers the circumstances warrant it in any special case, grant an allowance for maintenance up to £26 per annum to holders of free places under clause 31 (a) or (b) above.
- General Conditions.*
- 394 35. Where schools are classified in divisions or in subdivisions, the Director, with the approval of the Minister, shall determine the division or the subdivision in which a school shall be placed, and the number of scholarships and free places to be awarded to each division or subdivision; and, in the case of candidates or applicants who, during the twelve months preceding the examination at which they present themselves, have attended more schools than one, he shall determine the division or the subdivision in which such candidates may be permitted to compete.
- 395 36. Except in special cases approved by the Minister, no scholarship under clauses 1, 7, 12, 17, 22, or 23 above and no free place under clause 31 (a) and (b) above shall be awarded to any candidate or applicant who, during the two years immediately preceding the first day of January in the year in which the scholarship or free place is to be awarded, has not been in continuous and regular attendance at a school in Victoria.
- 396 37. No scholarship shall be awarded to any candidate who, at the competitive examination, does not obtain a satisfactory percentage of the possible marks. If, however, the number of candidates in any division or subdivision of scholarships under clauses 1, 12, and 17 above, who obtain a satisfactory percentage of the possible marks, be less than the number of scholarships allotted to such division or subdivision, the scholarships unallotted may be awarded to candidates in any other division or subdivision.
- 397 38. (a) Where the holder of a scholarship under clause 1 or clause 12 above attends a higher elementary school or a district high school, he shall receive free tuition thereat; and, in addition, there shall be granted to his head teacher an allowance of £4 per annum towards the holder's expenses for school requisites.
- (b) Where the holder of a scholarship under clause 1 or clause 12 above attends an approved registered secondary school, he shall be granted an allowance of £12 per annum towards expenses of tuition and of school requisites.
- 398 39. (a) Where the holder of a scholarship under clauses 1, 12, or 17 above does not reside less than four miles from a school at which his scholarship is tenable, the Minister may, if he considers the circumstances warrant it, allow him such sum (not exceeding £5 per annum) as will cover the cost of transit to and from school.
- (b) Where it is necessary that the holder of a scholarship under clauses 1, 12, or 17 above shall reside apart from his parents or guardians, the Minister may, if he considers the circumstances warrant it, grant, in lieu of the cost of transit of such holder, an allowance for maintenance up to £26 per annum. If, however, the parents or guardians are in necessitous circumstances, the Minister may grant this allowance to holders not residing apart from their parents or guardians.
- (c) The allowances mentioned in sub-clauses (a) and (b) of this clause shall not be granted to any scholarship holder if the total amount of net profits, emolu-

ments, and income received by his parents or guardians during the preceding year exceeded £250 or a quota of £250 for each member of the family, including such parents or guardians and excluding children earning a wage of Ten shillings or more weekly.

399 40. (a) Payments of allowances shall be made quarterly, with the exception of those mentioned in clauses 21 and 38 (a) above which shall be made to the head teacher at the beginning of the school year. All payments and all awards of scholarships by the Minister shall be conditional on moneys being placed at his disposal by the Legislature.

(b) Applications for the Minister's approval of the allowance mentioned in clause 34 or 39 above shall be made on a prescribed form and shall be forwarded early in each year.

400 41. The Minister may at any time cancel any scholarship or free place if he is satisfied—

(a) that the prescribed conditions of tenure are not complied with; or

(b) that the conduct of any holder has been idle, unbecoming, disorderly, or immoral; or

(c) that any holder has failed to make satisfactory progress.

and, thereupon, all advantages and allowances connected with such scholarship or free place shall cease and determine.

401 42. (a) On the production of satisfactory evidence, any holder of a scholarship may, on the certificate of the Director, have his scholarship suspended by the Minister for a period up to one year, and, if necessary, for a further period.

(b) On the production of satisfactory evidence, any holder of a free place may, on the certificate of the Director, have his free place suspended by the Minister for a period up to one year, and, if necessary, for a further period, provided, however, that a suspension shall not be granted during the first year of the free place.

402 43. (a) The holder of a scholarship shall not at the same time hold and enjoy any other scholarship or a free place awarded under this regulation.

(b) The holder of a free place shall not at the same time hold and enjoy any other free place or a scholarship awarded under this regulation.

403 44. The Minister may remit the tuition fees in the cases of pupils of district high schools and technical schools who are holders of approved scholarships provided by individuals, firms, or public bodies.

404 45. The Minister may remit the tuition fees at district high schools and technical schools in the cases of children of sailors or soldiers who, as a result of war service, lost their lives or now suffer serious disablement to such a degree as to interfere materially with their opportunities of earning a living.

INSTRUCTIONS.

General.

405 (a) All communications relating to scholarships should be so headed, and should be addressed to the Secretary, Education Office, Melbourne.

(b) Details of the requirements in the subjects of the competitive examinations for Junior, Teaching, and Junior Tech-

nical scholarships will be announced, from time to time, in the *Education Gazette and Teachers' Aid*. Candidates from State schools where an approved modified course for Grades VII. and VIII. is taken will have reserved for them a proportionate number of Junior, Teaching, and Junior Technical scholarships.

(c) Applications to compete for scholarships or free places must be made on a prescribed form. Those for Junior, Senior, Teaching, and Junior Technical scholarships must be forwarded through the head teacher before the 7th of October; those for Senior Technical scholarships must be forwarded before the 1st of November; and those for free places must be forwarded before the 1st of December.

(d) If a holder resigns his scholarship or free place before the expiration of its term, he should immediately report the matter, at the same time stating the date and reason of resignation.

(e) The principal or head-master should immediately report any case of resignation or withdrawal from school of the holder of a scholarship.

(f) The principal or head-master should immediately report any case where the conditions of tenure of a scholarship are not being fulfilled.

(g) Holders of Teaching scholarships enter into an agreement with the Minister that they will observe the conditions of tenure of their scholarships, that they will not relinquish their scholarships without his permission, and that they will serve the Department as teachers in State schools during the three years next after the termination of their scholarships. If any of these scholarship holders withdraw from school or otherwise fail to observe the terms of their agreement, the principal or head-master should at once forward a special report giving full particulars of the case.

(h) If the holder of a Junior, a Teaching, a Junior Technical, or a Senior Technical scholarship wishes to transfer from one approved school to another, the parent or guardian should forward, through the principal or head-master, for his endorsement or comment, an application (including reasons) for the necessary permission.

(i) Change in the place of residence of the holder of a scholarship or free place or of his parents or guardians should be immediately notified, together with the date of such change.

Payment of Allowances.

406 Allowances (with the exception of the allowance mentioned in the next paragraph) on behalf of holders of scholarships and free places are as a general rule payable quarterly to the parent or guardian. The allowance in connexion with Senior and Senior Technical scholarships and free places, however, may be claimed by the holder; and, in the case of scholarship holders attending approved registered secondary schools, the principal or head-master may claim, if he is duly authorized, on a prescribed form, by the parent or guardian. Claims should be rendered on the prescribed account forms, and should be forwarded in time to enable payment to be made by the end of the quarter. The quarters end 31st March, 30th June, 30th September, and 31st December.

The allowance of £4 per annum for school requisites on behalf of holders of Junior and of Teaching scholarships attending district high schools and higher elementary schools and of holders of Junior Technical scholarships is payable to the head-master at the beginning of the school year. The head-master should, early in the first term, submit a claim for the allowance on the prescribed account form. As soon as he receives the allowance, he should purchase the necessary school-books, &c., and supply them to the scholarship holders concerned. He should keep a book showing how he expends the allowance in each case. If, after payment of money for school-books, games, &c., there should remain any balance from the £4, such balance should be paid by the head master to the scholarship holder or to his parent or guardian at the end of the year; but, if the holder resigns his scholarship before the end of the year, the balance should be returned at once to the Department.

Examination Fees.

Each candidate for a Junior, a Teaching, or a Junior Technical scholarship is required to pay, at the time of application, an entry fee of Two shillings and sixpence. A candidate for one of these scholarships may obtain a list of the

marks gained by him in each subject of the examination on payment of an additional fee of Two shillings and sixpence.

Candidates for Senior scholarships under clause 7 (a) are not required to pay any fee; but each candidate under clause 7 (b) only is required to pay to the University of Melbourne a fee at the rate of Five shillings per subject where such subject is taken solely for the purpose of the examination for Senior scholarships. In the case of a candidate who enters for a subject or subjects of the School Leaving Certificate examination (honors standard) and pays the ordinary fee, no extra fee is charged in respect of such subject or subjects if taken also for the purpose of the examination for Senior scholarships.

Senior Scholarships.

408 The approved course of study mentioned in clause 9 must qualify for matriculation by the end of the year in which the candidate competes for a Senior scholarship. Except in special cases where a modification is required in the interests of a candidate's future work at the University, this course must include, in the first year (that is, the year preceding that in which the candidate competes for a Senior scholarship), at least two subjects (pass standard) of the School Leaving examination and either three subjects, not previously passed, of the School Intermediate examination or two other subjects of higher standard, and, in the second year (that is, the year in which the candidate competes for a Senior scholarship), four subjects of the School Leaving examination of which three must be of honors standard. If the fourth subject of the second year of the course (i.e., the subject not being taken at the competitive examination for Senior scholarships) is not of School Leaving honors standard or is not being taken for the first time, it must be of a higher standard than previously taken. The condition that candidates must make satisfactory progress in the fourth subject must be strictly observed. The principal or head-master should submit early in the first term of each year a list, on a proscribed form, of the pupils of his school who intend to compete for Senior scholarships at the examination in the following December, together with a statement showing when the pupil passed the School Intermediate examination and also the course of study (including University Public examination results) taken during the preceding two years and that proposed to be taken during the current year. The school examination papers of candidates in the second year of the course should be preserved for reference. In the case of each candidate, the principal or head-master should forward, not later than the third Monday in December, a complete copy of the questions set at the last school examination in the fourth subject (i.e., the subject not being taken at the competitive examination for Senior scholarships) of the second year of the course, together with the number of marks allotted for each question or part of a question. The candidate's answers to those questions, the number of marks obtained by the candidate in each question or part of a question, and the total number of marks obtained in the subject should also be forwarded. The packet containing these examination papers and particulars should also include a list showing the name of each candidate concerned, together with the name of the fourth subject of study. If the candidate has also entered for the University Public examination in the fourth subject, a notification to this effect together with the candidate's number should also be forwarded. The packet should be endorsed with the name of the school and the words "Examination for Senior Scholarship—Fourth Subject."

Holders of Senior scholarships who desire to attend a district high school or a registered secondary school for another year before entering upon their course at the University of Melbourne may receive the Minister's authority for suspension, provided that they will not be more than 18½ years of age on the first day of January of the year in which they propose to enter upon their course at the University.

As a general rule, a Senior scholarship is not tenable in more than one course of study, and expires as soon as the holder completes the final year of the course upon which he entered at the University when he was awarded the scholarship. Exceptions to this rule are the following cases:—

(a) A holder who has completed the course for the degree of Bachelor of Arts or Bachelor of Science may have his scholarship continued for a fourth year to enable him to qualify for the Diploma of Education.

(b) A holder who has completed the course for the degree of Bachelor of Science may have his scholarship continued for a fourth year to enable him to qualify for the Diploma of Analytical Chemistry or for the degree of Master of Science.

If a holder desires to have his Senior scholarship continued for the purpose of completing one of these additional courses, he should notify his desire at the commencement of his scholarship, and, as soon as he has completed the course for the degree of Bachelor of Arts or Bachelor of Science, forward an application, stating full particulars, for the necessary permission.

Junior Technical Scholarships.

409 Winners of Junior Technical scholarships must be prepared to complete the full course of study proscribed for them, and will not be allowed to compete for Junior or Teaching scholarships.

Senior Technical Scholarships.

410 One of the conditions under which Senior Technical scholarships in evening courses are tenable is that the holder shall be in regular employment in the same kind of work as that in which the scholarship is granted. In the event of any of these scholarship holders failing to satisfy this condition, the principal of the technical school should at once notify the Department.

In cases where holders of Senior Technical scholarships in evening courses change their employment, the principal of the technical school should at once notify the Department.

A Senior Technical Scholarship is not tenable in more than one course of study and expires as soon as the holder completes the final year of the course in which he was originally awarded his scholarship.

As a general rule, a holder, in order to have his Senior Technical scholarship continued each year, must complete all necessary examinations during each year of his course.

The courses approved for the purpose of Senior Technical scholarships tenable at technical schools are as follow:—

Day Courses.

Architecture,
Domestic Arts,
Electrical Engineering,
Industrial Art,
Industrial Chemistry,
Irrigation Engineering,
Mechanical Engineering,
Metallurgy,
Mining Engineering,
Municipal Engineering.

Evening Courses.

Blacksmithing,
Bricklaying,
Cabinet-making,
Carpentry,
Dressmaking,
Electrical Technology,
Electricians' Course,
Fitting and Turning,
House Decoration,
Industrial Art,
Industrial Chemistry,
Marine Engineering,
Millinery,
Milling and Gear-cutting,
Moulding,
Pattern-making,
Plastering,
Plumbing,
Trade Engineering.

and such other courses as may, from time to time, be approved by the Director.

Free Places at the University.

411 In view of the establishment of the University Students' Loan Fund, the allowance for maintenance mentioned in clause 34 will not be granted on behalf of the holder of a free place unless the case is a special one. If a student is in need of assistance, he should apply to the Registrar of the University for a loan out of the fund.

Prospective applicants for free places should make themselves conversant with the qualifications for matriculation and for admission to the course upon which they desire to enter. Full information on the subject is given in the *University Calendar*.

Holders of Teaching scholarships are not eligible for Free Places, as they are under agreement to serve as teachers in State schools, and will thus be able to qualify later for free studentships at the Teachers' College and the University.

CHAPTER VII.

Religious Instruction; Conveyance; Attendance; Committees.

REGULATION XXII.—RELIGIOUS INSTRUCTION IN STATE SCHOOLS.

- 412 1. With the view of affording facilities for giving religious instruction in State schools by persons other than State-school teachers, half an hour may, by order of the Minister, or on the recommendation of the school committee and with the approval of the Minister, be set apart for the purpose on one or on two school days in each week. The time for such instruction when it is to be given in the morning shall be from 9.15 to 9.45 or from 11.45 a.m. to 12.15 p.m. When such instruction is to be given in the afternoon, the time shall be (a) from 1.15 to 1.45 or from 3.15 to 3.45 when the afternoon meeting begins at 1.15; (b) from 1.30 to 2 or from 3.30 to 4 when the afternoon meeting begins at 1.30.
- 413 2. No child will be required to attend for religious instruction unless parent or guardian has signified in writing a willingness to allow the child to receive such instruction.
- 414 3. During the time when religious instruction is being given in any school, no secular instruction shall be given to the children not attending the classes for religious instruction.
- 415 4. On days of inclement weather, the religious instruction, unless it is given during the last half-hour of the afternoon meeting, shall be omitted in schools in which there is no adequate outdoor shelter for the children, and the accommodation is not such as to admit of the assembling of the children who do not receive religious instruction in rooms other than those in which such instruction is being given.

INSTRUCTIONS.

General.

- 416 Whenever a proposal to give religious instruction is made to the head teacher of a school, he should suggest to the proposers that the application in the matter should be addressed to the committee of the school in the first instance, in any case, the head teacher should at once report the matter to the Director, giving the following information:—
1. The names of the voluntary teachers, and the name of the organization under which the work is to be carried out.
 2. The days and hours of instruction proposed.
 3. Any other information it may appear advisable to furnish.

Teachers should exercise the greatest care and vigilance in carrying out the direction in clause 2 of the above-mentioned Regulation, that "no child will be required to attend for religious instruction unless parent or guardian has signified in writing a willingness to allow the child to receive such instruction." Teachers are required to give out, when requested, printed forms to enable parents to signify their willingness that their children shall receive religious instruction. The forms on which parents have signified their willingness should be carefully preserved for production if required. In no circumstances are any forms which have not received the Minister's sanction to be used.

The head teacher must keep a record of the names of all children whose parents have signified in writing that they wish their children to receive the instruction, and should furnish the person giving the instruction with a copy of such list.

The head teacher will be held responsible for assembling into classes the children receiving religious instruction, and for placing them in the room or rooms set apart for them. When religious instruction is given before the commencement of the morning meeting, the teachers should form the children into classes, and should see that order is maintained in the playground and school corridors. When religious instruction is given at the close of the school meeting, these children who do not receive such instruction must be dismissed in an orderly way and must be required to leave the playground.

In forming the classes, the option of attending should not be left to any child in the face of a distinct assurance from the parent or guardian that he is willing to allow the child to attend.

(a) Teachers should ascertain and keep a record of the number of children actually present at religious instruction on each day. When lessons are omitted, the reasons for such omission should be filed. When two or more lessons have been omitted, the matter should be reported to the Secretary.

(b) Unless voluntary teachers of religious instruction are regular and punctual in their attendance at the classes, permission to impart such instruction will be withdrawn.

(c) Should any person to whom permission has been granted to impart religious instruction discontinue such instruction, the head teacher shall notify the Secretary.

Religious Instruction in State Schools: Form to be Issued to Parents.

- 417 Parents are respectfully requested, for their children's benefit, to give an answer to the question put below, unless conscientious reasons prevent them, and, if they answer in the affirmative, not to excuse their children from attendance except in cases of great necessity. The answer is to be sent to the head teacher.

State School No.

You are informed that religious instruction will be given in this school as mentioned hereunder, and you are requested to state whether you are willing that your children shall receive such instruction.

Name of person by whom instruction will be given—

Denomination—

Time—

Parent's Answer.

Date—

Signature—

(This form, with your answer filled in, should be returned to the head teacher as soon as possible.)

REGULATION XXIII.—COMPULSORY SCHOOL ATTENDANCE.

- 418 1. The following returns shall be furnished by head teachers:—

(a) The head teacher in every State school shall, on the last Saturday in each month, furnish a certified return showing the names and ages of, and other particulars (as set forth in the form issued by the Department) in regard to, all children of school age who attended such school during that month, but who failed to attend on any school half-day in the said month as required by the *Education Act 1915*. The head teachers of part-time schools shall supply a like return for each branch.

- (b) The head teacher shall also furnish, as often as may be necessary, a return of all children of school age who were absent from school for a full week, and who were not under efficient and regular instruction in some other manner. This return must include the names of children known to be not attending any school, whether these names are, or are not, on the *Attendance Roll*.
- (c) The head teacher shall furnish a return of children who were in attendance at his school during the previous month, but who were not in attendance during the period covered by the certified return under (a) above.
- (d) Head teachers may be required to furnish returns necessary for the purpose of the Annual Report.
- 419 2. Should any child on the roll be absent on any school half-day, the head teacher shall, in writing, require the parent or guardian of such child to forward an excuse for such non-attendance, and the excuse offered shall be reduced to writing and entered in the certified return. All such excuses shall be filed by the head teacher for inspection by the attendance officer. If the parent or guardian, after being called upon to do so by the head teacher, neglects or refuses to furnish such excuse within five days, an entry to that effect must be made in the return.

Transfer Notes.

- 420 3. Where a child is presented for enrolment in any State school, such child shall furnish to the head teacher of such school a transfer note from the head teacher of the State school last attended by him. No exception can be made in the case of a child so enrolled at the beginning of the half-year. Parents or guardians are to be permitted to transfer their children from a State school to any other State school at the commencement of the half-year ending the 30th June, or the 31st December, or at any time in the event of the parent or guardian moving his residence nearer to another State school. Should, however, transfer be desired under any other circumstances, the written consent of the school committee in whose district the school is situated from which transfer is desired must first be obtained.
- 421 4. If a child leaves a State school to attend any other State school, and has complied with the conditions of clause 3 above, the head teacher shall provide such child with a transfer note giving the particulars of the last week's attendance of such child, and the number of half-days the school was open during such period. The head teacher of the school to which transfer is desired shall admit but not enrol any child who fails to produce a transfer note.

When a child is presented for enrolment without a transfer note, the head teacher should admit such child to his school, and should at once write to the head teacher of the school which the child last attended and ask for the required transfer note. A record of the attendance of such child should be kept for the information of the attendance officer, but his name should not be entered upon the roll until the transfer note comes to hand.

Admission Forms.

- 422 5. When a child is admitted to any school, the parent or guardian shall be required to fill up and sign the admission form supplied by the Department. It shall be the duty of the head teacher to enter at once the name of the child and all necessary information in the *Pupils' Register*.

All admission forms are to be kept for inspection by the attendance officer on his visits to the school. The name of a child shall not be removed from the roll during or at the end of the year unless a satisfactory reason has been given for the child's permanent withdrawal from the school. The attendance officer must be notified of all names removed. To provide accurate information for the attendance officer, teachers must revise the addresses of parents at least twice a year.

General Certificates of Exemption for Children Attending Registered Schools.

- 423 6. The Minister of Public Instruction may grant a general certificate of exemption for children attending any registered school in which he has been satisfied that the following conditions are being complied with:—
- (a) That on each school day at least two hours' instruction is given for at least two hours before noon, and at least two hours after noon.
- (b) That the attendances of the children are marked on the rolls provided by the Department, and in strict accordance with the directions printed thereon.
- (c) That an inspector of schools has certified in writing that instruction in the subjects of the standard of education as prescribed by the Regulations under the Education Act is efficiently and regularly given in such school.

- 424 7. Such general certificate of exemption shall be in the following form:—

Certificate No.

Education Department, Melbourne.

The *Education Act* 1915, Section 28.

This General Certificate of Exemption for children attending the registered school known as registered No. situated in has been granted in accordance with the provisions of section 28 of the Education Act, No. 2644, and shall be in force for one year from the date hereof, but shall have no force in respect to any child who does not comply with the conditions of attendance as required by the *Education Act* 1915.

INSTRUCTIONS.

425 *Certified Return of Attendances: Instructions to Head Teachers.* This return is to contain the names and other required particulars of all children between the ages of six and fourteen years who failed to attend on any school half-day during any of the weeks specified, and who do not come under any of the following headings:—

- (a) Who have been excluded on account of infectious diseases;
- (b) who have gained the Merit Certificate and are over the age of 13 years;
- (c) who have been exempted from attendance by the Honorable the Minister;
- (d) who reside at a distance of more than 3 miles from any State school;
- (e) who, as a rule, attend regularly, and who have a reasonable excuse for any occasional non-attendance.

In omitting the names of children under (e), it is expected that head teachers will realize that they must accept full responsibility for so doing. If there is any doubt as to the genuineness of the excuse furnished, the name must be entered in the return.

In the larger schools, where there are many names to be recorded, a separate sheet may be used for each grade, in order that the work of compilation of returns may be distributed amongst members of the staff, and that the returns may not be delayed.

The return must be made up to the last Saturday in each month, January excepted, and must be forwarded not later than the first day of the succeeding month to the Secretary or the attendance officer, in accordance with the instructions published, from time to time, in the *Education Gazette*. Should there be no cases to report, the form must be sent in marked "Nil."

It must be borne in mind that children between six and fourteen years of age must attend a State school on every school half-day unless there is a reasonable excuse for absence.

In reporting upon the excuses offered by parents, the head teacher must indicate clearly to which week he is referring. He is reminded that, when prosecution is being considered, the Department must in many cases be guided entirely by his report; he is requested, therefore, to make it perfectly plain what action he thinks should be taken in every instance.

Teachers are referred to section 25 of the *Education Act 1915* for a statement of what is regarded as a "reasonable excuse" for a child's absence.

Every endeavor must be made to ensure that the correct addresses of the parents and the distances of their residences from the school are recorded.

When a child is a defaulter in any week, the attendance of such child for the other weeks of the period of the return must be shown, even if the child has attended every school half-day during those weeks.

Every sheet must be signed within by the head teacher.

Particular attention is directed to the fact that the certified return is evidence in Court; it must, therefore, be prepared with the greatest care. Every alteration made in the return must be initialed by the head teacher.

If a teacher becomes aware of any cases of children having failed to attend school for a full week, he should at once report to the Secretary or the attendance officer on the form furnished for the purpose, provided that these are cases of undoubted default in which prompt action is desirable. These cases should also appear in the monthly Certified Return of Attendances.

"Nil" Returns.

- 426 The "nil" returns should be confined to undoubted cases of default in which prompt action is desirable, and to children not on the roll of any school, and should be forwarded to the attendance officer, or the Secretary, as the case requires, at the end of the week in which the default occurs.

Part-time Schools.

- 427 In the case of part-time schools, a separate return must be supplied for each branch. The days on which the school was open during each week must be indicated. The instructions issued in respect of full-time schools should be observed in compiling the certified returns for part-time schools.

Young Children.

- 428 Inquiries should be made at regular intervals regarding children who are approaching the age of six years and have not been enrolled. If they fail to attend at the statutory age, they are to be reported in the Certified Return of Attendances.

In the smaller schools, children under six years should be admitted at any time. In the larger schools, children under five and a half years of age may be admitted at any time, or only at quarterly intervals, at the discretion of the head teacher. In regard to all schools, children who have reached the age of five and a half years are to be admitted whenever they present themselves for enrolment. A list of children over 4½ years of age and not yet in attendance should be kept by the head teacher and should be revised monthly.

In January of each year, care should be taken to account for all children under fourteen years of age on the previous roll for December. Names of pupils who have not attended and have not received transfer notes should be included in the "Nil" return for the first week in February.

Head teachers should report to the Education Office the names, ages, and addresses of children living beyond school distance and not attending any school. Tuition by correspondence may then be arranged.

A pupil's name shall not be removed from the roll unless a satisfactory reason has been given for the child's permanent withdrawal from the school. A child not in attendance must be regularly reported until the law has been complied with.

REGULATION XXIV.—CONVEYANCE OF CHILDREN TO SCHOOL.

- 429 1. Allowances for conveyance will be granted for the attendance of children between the ages of six and fourteen years, whose residences are more than four miles from the nearest existing school and who, as certified by the Director, would without such allowance be unable to attend a school. For each day's attendance, the allowance in respect of each of such pupils will be fourpence.

- 430 2. Where a school has been closed in consequence of low average attendance, or where the number of children in a locality would in ordinary circumstances warrant the establishment of a school, allowances for conveyance may be granted as under:—

(a) For each day's attendance of a child over six and under eleven years of age, whose residence is beyond two and a half miles and under three miles from the nearest existing school by the shortest practicable road, the allowance will be threepence.

(b) For each day's attendance of a child between the ages of six and fourteen years whose residence is not less than three miles from the nearest existing school by the shortest practicable road, the allowance will be fourpence.

- 431 3. Payments will be granted from the day on which children reach the age of six years, and will cease on the last day of the month in which they reach the age of eleven or fourteen years, as the case may be.

- 432 4. Such payments will be made monthly through the head teacher, who will certify that such children are duly conveyed in accordance with clauses 1 and 2 above.

- 433 5. Parents must make all arrangements for the conveyance of their children, and must accept all responsibility in connexion therewith.

- 434 6. No claim for a conveyance allowance will be recognized until the sanction of the Director has first been obtained.

- 435 7. Subject to the conditions of clauses 1 and 2, special State-school tickets will be issued by the Railway Department to and from certain stations, and these tickets must be paid for by the children at the time

of issue. The return half will not be available unless initialed by the head teacher as a guarantee that the child has been in attendance.

- (a) Head teachers will be required to keep a record of the number of tickets issued to each child, and to furnish a return each month to the Secretary, Education Office, upon receipt of which the parents will be reimbursed.
- (b) The fares by rail are as follow:—Up to 6 miles, 2d. daily; from 6 miles to 12 miles, 4d. daily.

REGULATION XXV.—SCHOOL COMMITTEES.

Nomination and Appointment.

- 436 1. For each school or group of schools, the Governor in Council may appoint a school committee, such committee to consist of not more than seven persons. Before any arrangements are made for the appointment of a school committee for a group of schools, the approval of the Minister must first be obtained.
- 437 2. For the purpose of obtaining nominations of candidates for appointment to the school committee, a meeting of the parents and guardians of children attending the school, or group of schools, shall be summoned by the head teacher, in the month of March following the expiration of the triennial period during which the previous school committee had held office.
- 438 3. In the case of the establishment of a new school, or when, for any other reason, it has been found impossible to hold a parents' meeting as provided for above, arrangements may be made by the Minister for a special parents' meeting at a time and on a date to be fixed.
- 439 4. No person shall be appointed a member of a school committee for more than three years.
- 440 5. All members of the school committee shall retire on the day preceding the date of the next triennial parents' meeting succeeding the date of their appointment.
- 441 6. Whenever, during a period which elapses between two triennial appointments, a vacancy occurs through death, resignation, or other cause, in any school committee, and it may not be advisable or practicable to hold a ballot for nomination to fill such vacancy, the Governor in Council may appoint some suitable person to fill such vacancy, and the person so appointed shall hold office until the date of the next triennial parents' meeting succeeding the date of his appointment.
- 442 7. Seven days before the date fixed for the parents' meeting, the head teacher shall announce to the children attending the school the date, hour, place, and object of such meeting, and shall notify parents and guardians. A notice containing these particulars shall be posted on the door of the school building seven days prior to the parents' meeting.
- 443 8. The head teacher shall preside at such meeting or appoint a deputy.
- 444 9. Nominations shall be made at the meeting, and received by the head teacher or his deputy. If any person so nominated be not present at the meeting, his written consent to such nomination must be produced.
- 445 10. If from any cause, no nominations, or a less number of nominations than is necessary for the school committee, shall be made at the parents' meeting called for the purpose, a report to that effect shall be sent by the head teacher to the Minister, who may order arrangements for a further meeting, or may take such steps as may be considered desirable for the appointment of the committee.
- 446 11. If the number of persons who shall have become candidates shall not exceed the number of persons to be appointed to the school committee, the head teacher or his deputy shall then declare such candidates to be duly nominated, and shall notify this to the Minister, and the names of the persons appointed shall be published in the *Government Gazette*.
- 447 12. If, however, the number of candidates shall exceed the number of persons to be appointed, the head teacher or his deputy shall, at the parents' meeting hereinbefore provided for, proceed to hold a ballot. Two scrutineers shall be appointed by those present at the meeting.
- 448 13. The ballot shall be held in the school building.
- 449 14. The head teacher shall have entire control of the ballot, and may appoint a deputy, or deputies, to act for him or on his behalf.
- 450 15. The scrutineers shall hand to each parent entitled to vote a paper on which the voter shall write the names of candidates not more in number than the number of vacancies. The list of candidates may be written by the head teacher on a blackboard.
- 451 16. Should there arise, during the progress of the ballot, any question or dispute having reference to the ballot, the matter shall be referred at once to the head teacher or his deputy, who shall have power to decide it. The scrutineers shall collect the voting papers, count the number of votes given to each candidate, and report to the head teacher the result of the voting. Both parents of a child attending the school shall be entitled to vote. The head teacher shall declare the candidates not exceeding the number of vacancies to be filled, who have received the greatest number of votes, to be duly nominated for appointment to the school committee, shall post a notice to like effect on the school door, and shall notify the Minister, in the form of the schedule hereunder, of the names of the persons so nominated. The names of the persons appointed shall be published in the *Government Gazette*.
- 452 17. If two or more candidates shall have received an equal number of votes, the names of these candidates shall be announced; and, if a further ballot is thus rendered necessary, the head teacher, or his deputy, shall forthwith take steps to hold a ballot to determine which of such candidates shall be included in the required number of persons to be nominated for appointment.
- 453 18. If from any cause, after a parents' meeting shall have been duly summoned for the purpose of a ballot,

no such ballot shall take place, the parents' meeting shall stand adjourned until the same day of the following week, and the head teacher shall give not less than three days' previous notice thereof by announcement to the children.

- 454 19. Three members of the school committee shall form a quorum.
- 455 20. If any member of the school committee, having been duly summoned to attend is absent from three consecutive meetings of the Committee without obtaining leave of absence, his office as a member shall thereupon become vacant.
- 456 21. If, without good and sufficient reason, any school committee fails to hold a meeting within a period of six months following on the last meeting, such committee may be dissolved by the Governor in Council.
- 457 22. The removal by the Governor in Council of any member of a school committee for misconduct shall render every such person ineligible for re-election, and incapable of holding the position of a member of a school committee for a period of three years from the date of such removal, or for such further period as may be determined by the Governor in Council.
- 458 23. It shall be the duty of the head teacher to summon the school committee to its first meeting within a reasonable time after appointment for the purpose of electing officers and arranging for the carrying out of the duties of the committee.

SCHEDULE.

STATE SCHOOL..... No.....

I, the head teacher of the above-named school, hereby certify that a meeting of the parents of the children attending the said school was held on.....and the undermentioned persons were duly nominated as a school committee for the said school:—

.....

.....Head Teacher.
 State School No.....

Date.....

Duties and Powers.

- 459 24. The duties of a school committee with regard to the school or group of schools for which it is appointed shall be—
 - (a) to exercise a general oversight over the buildings and grounds, and to report to the Minister on the condition thereof when necessary;
 - (b) to carry out any necessary work referred to the committee in connexion with the maintenance or repair of or additions to the buildings or the teacher's residence or the school-grounds;

- (c) to promote the beautifying and improvement of the schoolgrounds, the establishment and maintenance of school gardens and agricultural plots, the decoration of the school-rooms and the formation of a school library and museum;
- (d) to provide, if required, for the necessary cleaning and for the sanitary services of the school (no expense in this connexion to be incurred unless the consent of the Minister has been obtained);
- (e) to visit the school from time to time, and to record the opinion of the committee as to the general condition of the school buildings and grounds;
- (f) to use every endeavor to induce parents to send their children regularly to school;
- (g) to arrange where necessary for suitable board and lodging at reasonable rates for the accommodation of teachers (especially women teachers) appointed to the school;
- (h) to recommend for the approval of the Minister what use shall be made of school buildings, subject to the conditions hereinafter provided, after the children are dismissed from school, or on days when no school is held therein;
- (i) to carry out any other duties prescribed by the Regulations*;
- (j) generally to stimulate interest in the school.

Works that may be Done under the Direction of Committees.

- 460 25. The school committees are authorized to incur expenditure on State-school buildings under their supervision, as shall be approved by the Minister. No expenditure may be incurred on leased buildings.
- 461 26. Allowances from 1st July, 1924, for the various schools, whether full-time or part-time, shall be and shall continue to be the same as in force on 30th June, 1924, except in cases where the Minister shall otherwise direct.
- 462 27. Payments will be made by the Education Department upon the presentation of claims setting forth clearly the character of the work done, and certified by the chairman or the correspondent of the committee.
- 463 28. The accounts for each committee will be made up to the 30th June in each year, when all unexpended balances will lapse.
- 464 29. The following works may be done under the provisions of clause 25 above:—
 - (a) Small repairs to floors, door-steps, and furniture, especially where prompt action might prevent accidents to the teachers or children.
 - (b) Repairs to tank-stands, tanks, and taps, well and pump, or other means of supplying the school with water.
 - (c) Repairs to roofs, spouting, and down-pipes, so as to secure—(1) the building from damage, (2) the proper storage of rainfall, and (3) absence of contamination of water storage. Repairs and additions to drains.

* Under the provisions of Regulation XVIII.—1 (e) one holiday in each calendar year may, with the approval of the school committee, be observed for the purpose of a school celebration or local festivity.

- (d) Repairs to hobs, hearths, and backs of fire-places; resetting ovens; preventing chimneys from smoking.
- (e) New door-hinges, locks, or other fastenings when the old ones are missing or past repair.
- (f) New fastenings and cords to windows; repairs to window-blinds.
- (g) Repairs to out-offices, urinals, and guard fences.
- (h) Repairs to fences and gates.
- (i) Removing dangerous trees, stumps, or logs, and filling up and grading school grounds.
- (j) Generally, small repairs or works necessary to prevent further damage or dilapidation to the school property, to prevent accidents to the teachers or children, or to ensure greater comfort to scholars and teachers, and to make the building more efficient for school purposes.
- 465 30. Now work which involves structural alterations to buildings must not be undertaken until the Director has been advised in writing of what is intended and has given sanction to the alteration.
- 466 31. In addition to the allowances mentioned in clause 26 above, school committees will be authorized to expend sums not exceeding £10 per annum in connexion with teachers' residences, provided that in each case the permission of the Minister is first obtained.
- 467 32. To encourage school committees to improve the condition of the school and grounds under their charge, the Minister will be prepared to subsidize at the rate of £1 for £1 all moneys raised locally and expended wholly upon the improvement of the school property, for example, by the tar paving of the grounds, the renewal or erection of fencing of school premises, the erection of play pavilions, the improvement of teachers' residences. A subsidy shall on no account be paid unless the Minister's sanction to the expenditure has been obtained prior to the carrying out of the works, and all applications for such sanction must be accompanied by a full statement of the proposed works, and an estimate of their cost. All payments, however, by the Minister will be conditional on moneys being placed at his disposal by the Legislature.
- 468 33. No member of a school committee may be directly or indirectly interested pecuniarily in any work submitted by the committee unless with the express approval of the Minister.
- Relations to Teachers.*
- 469 34. Members of school committees are expected to foster the schools under their care by showing an active interest in, and sympathy with, the work of the teachers and scholars. While exercising general supervision over the school, they should make it their especial care to see that the health and comfort of teachers and children are provided for, that the school is well equipped and well maintained, that regular and punctual attendance is insisted upon from both teachers and pupils, and that sympathetic relations between teachers and parents are encouraged. They should give their full support to and seek to co-ordinate the activities of all bodies organized to promote the welfare of the school, such as mothers' clubs, decoration committees, old pupils' associations, and the like. It is no part of their duties to interfere with the curriculum of instruction or with the methods employed by the teacher. At their visits to schools, members of the school committee are entitled to inspect the attendance records of the school, and they should check and sign the *Attendance Rolls* at each visit. Any remarks they desire to make upon matters arising out of their visit should be inserted in the *School Committee's Book*, which should be kept by the head teacher for perusal by the district inspector at each visit.
- 470 35. School committees for schools in small communities are expected to make arrangements for suitable board and lodging at reasonable rates for teachers appointed to such schools. This especially applies to the case of women teachers. If suitable accommodation is not provided, the school will be closed.
- 471 36. Teachers taking charge of schools will report the fact to the correspondent of the school committee upon the prescribed form.
- 472 37. School committees are empowered to investigate any complaints that may be made to them as to the conduct of teachers and their relations to parents. They are, however, expected to protect the teachers from vexatious and frivolous complaints. They must report to the Minister the result of their investigations.
- 473 38. Members of school committees are authorized to make suggestions, but not to give orders to teachers.
- Use of School Buildings.*
- 474 39. The Minister may grant permission, subject to the conditions hereinafter mentioned, for the use of any school building at times when school is not being held in such building. All applications for the use of buildings should be submitted to the Honorable the Minister of Public Instruction, accompanied by a recommendation of the school committee.
- 475 40. The person or persons permitted to use the building must give a guarantee, in the form approved by the Director, to repair any damage done to the premises or school property while being used. The guarantee when signed should be forwarded by the head teacher to the Education Office.
- 476 41. If it is necessary to displace the furniture or school apparatus, this must be done at the expense and risk of the persons using the room, and everything must be replaced at least one hour before the commencement of the next school meeting.
- 477 42. For the use of each room, when used for general purposes, five shillings must be paid to the school committee.
- After the cost of cleaning the premises has been defrayed out of this amount, any balance remaining shall be applied to a fund for the maintenance and furnishing of the school.
- 478 43. When schoolrooms are used periodically for local purposes, the fee may, with the consent of the school committee, be reduced to two shillings.
- 479 44. When schoolrooms are used for religious instruction on school days, and immediately before or after the

ordinary school hours, no charge will be made. When so used on other than schooldays, that is, Sabbath-school services, a fee of One shilling will be charged for each room except as provided for in sub-clause (a) following. This fee will be retained by the school committee towards the expense of cleaning the rooms.

(a) Where the school has an average attendance of under 30 children, the Minister may, upon the recommendation of the school committee, grant the use of the building for religious services, free of charge, on condition that the applicant in each case shall sign a guarantee to replace the school furniture, if necessary, and to leave the room in a fit state of cleanliness and tidiness for the resumption of school work.

480 45. No charge will be made for the use of school-rooms for meetings of school committees, or meetings of parents held for the nomination of school committees, or for the business meetings of mothers' clubs, decoration committees, or such other school organizations as may be approved by the Minister.

481 46. The Minister will not approve of the use of State-school buildings for any purpose likely to interfere with the comfort of the teacher and his family when they reside upon the school premises, or likely to cause damage to the school building, or furniture, or equipment.

482 47. Permission for the occasional use of a school building may be granted by the Director for the purpose of school entertainments for private profit, if he is satisfied as to the educational nature of the entertainments and of the personal character of the applicant. Persons making application should forward recommendations from school committees or from teachers. The names of persons receiving general permits for the purpose of holding entertainments will be inserted in the *Education Gazette* as authority to the head teachers.

INSTRUCTIONS:

Nomination and Appointment of Members.

483 The number of members required to constitute a school committee may range from a minimum of three to a maximum of seven. The maximum number of members should, however, be obtained if possible.

In addition to the course set out in clause 7, an oral announcement should be made to the various classes, on each of the intervening schooldays, of the date, hour, place, and object of the meeting.

Parents' meetings must be convened at an hour convenient to the majority of the parents.

Persons nominated may be of either sex, and need not necessarily be parents of school-children; but only those persons who are guardians or parents of enrolled children are to be permitted to vote. Both mother and father are entitled to vote.

No person should be allowed a vote as guardian, unless satisfactory evidence is produced to the chairman of the meeting that such person is the legally-constituted guardian of an enrolled child.

Parents must record their votes for the full number of members required, otherwise their votes shall be regarded as invalid.

If a person who is nominated be absent from the parents' meeting, his written consent to such nomination must be handed to the chairman of the meeting.

Neither the head teacher nor his wife is eligible for appointment. It is desired, further, that they shall refrain from voting.

On the earliest possible date, the head teacher must report, on the form of the Schedule, the full names of the successful candidates. Each Schedule must be signed by the head teacher. The full Christian names as well as the surnames of the persons nominated must be entered in the Schedule.

Special attention is drawn to clause 28. The head teacher must report the names and addresses of the officers appointed (chairman, correspondent, and treasurer) as soon as possible. Notice of formal appointments of school committees will appear in the *Education Gazette*. Head teachers are required to notify individual members of their appointments.

Head teachers are instructed to supply the correspondent of the school committee with a copy of the *Education Gazette* each month. An extra copy will be supplied for this purpose.

The attention of school committees is invited to Regulations XIX.—School Entertainments; and XXII.—Religious Instruction in State Schools.

Whenever a vacancy in a school committee occurs, the head teacher should at once report the matter to the Education Office.

Suggestions for Framing By-Laws for Conducting the Business of School Committees.

484 At the first meeting of the school committee after appointment; by-laws for conducting the business of the committee should be adopted on the lines of those suggested hereunder:—

Meetings of the committee should be held at times and at a place to be decided upon at the first meeting of the committee after appointment; such meetings to be held at least once monthly:

Three members of the committee should form a quorum. Half an hour should be allowed to form a quorum, when, if no quorum be then present, the meeting may be adjourned to another time.

A chairman, a correspondent, and a treasurer should be appointed. These officers must be selected from the members of the school committee, unless other arrangements are sanctioned by the Director.

The chairman shall announce all votes and decisions. His decision on all points of order shall not be debatable unless, entertaining doubts on the subject, he invites discussion. He shall have a deliberative vote as well as a casting vote. When a member is called to order, he shall take his seat until the point is determined.

The correspondent shall be required to attend and take minutes of all proceedings, and carry out all the directions of the committee. Correct accounts and books should be kept, showing the financial affairs of the committee, and the particulars usually shown in books of account of a like nature.

The treasurer shall receive all moneys and pay the same into any bank selected by the committee to an account styled "State School Committee Account," and shall see to the payment of all accounts when passed by the committee. All cheques on the bank account must be signed by the treasurer and another member of the committee appointed for that purpose.

At all meetings of the committee, resort should be had to the rules and forms of debate usually recognized by municipal councils, and the business should be proceeded with in the following order:—

Reading the minutes of the previous meeting, and correcting the errors, if any, after which the minutes shall be confirmed and signed by the chairman.

Considering all matters arising out of the proceedings of former meetings, as detailed in the minutes thereof.

Considering and ordering upon the reports of visits paid to schools.

Incidental business which any member shall think fit to bring under consideration.

The committee may hold special meetings; and any two or more members may request such meeting to be held by giving two clear days' notice thereof in writing to the chairman, who shall thereupon instruct the correspondent to convene the same. The business at a special meeting should be confined to the object for which it has been convened.

The attendance of teachers in a consultative capacity at meetings of the committee may be invited; but, beyond the

expression by them of opinions on any subject under discussion when so requested by the chairman, teachers should be allowed no voice in the conduct of the meeting or in the decisions of the committee.

485

Use of Buildings.

Guarantee form as provided in Regulation XXV., clause 40. I, _____ of _____, in consideration of permission having been granted to _____ to use the State-school premises, No. _____, situated at _____ for the purpose of _____ on _____, do hereby bind myself to pay to the Honorable the Minister of Public Instruction the cost of any damage which may be done to the said school premises, or to the furniture therein, during the time the said school premises and furniture are in use for _____ as above mentioned, such damage to be decided upon by a clerk of works in the service of the Public Works Department; and, further, I hereby bind myself, in the event of its being necessary to displace the furniture or school apparatus, to do so at my own expense and risk, and to replace the said furniture and school apparatus at least one hour before the commencement of the next school meeting.

Witness.

Signature.

The following is the copy of the Regulations passed on the 4th May, 1904, relative to the use of rooms in State schools for election meetings:—

WHEREAS by the *Election Expenses Limitation Act 1903* (3 Edw. VII. No. 1891), it is provided that, subject to Regulations in that behalf made by the Governor in Council, any

candidate at an election may, for the purpose of public meetings of electors convened or held for electoral purposes during the period of an election, use, free of charge, other than the cost of lighting, and of cleaning after use, and of repairing any damage done, any suitable room in any State-school building, after the ordinary school hours: Now therefore His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby make the following Regulations, viz.:—

1. The use of the room required will be granted to the candidate subject to the following restrictions:—

- (a) That the building is the property of the Department;
- (b) That the building is used for State-school purposes;
- (c) That the teacher's residence does not form a part of the building.

2. Application for the use of the room shall be made by the candidate to the head teacher of the school two days at least before the date upon which the room will be required, and shall be accompanied by a fee of Ten shillings and sixpence (10s. 6d.) for schools situated within any city, town, or borough, and by a fee of Five shillings (5s.) for schools situated within any shire, to cover the cost of lighting and of cleaning after use, and by a guarantee, in the form annexed, to be signed by the candidate requiring the use of the room.

3. The candidate shall make good any damage which may be done to the property of the Department on the premises, including the fencing and gardens, also any damage to the school apparatus belonging to teachers employed in the school. The damage, if done in a metropolitan or urban school, shall be decided upon by a clerk of works in the service of the Public Works Department, and in all other cases by the head teacher of the school in which the damage occurs.

CHAPTER VIII.

Domestic Arts, including Cookery; Woodwork.

REGULATION XXVI.—SCHOOLS OF DOMESTIC ARTS. 491

486 1. Schools of domestic arts may be established by the Minister in suitable localities to provide a two years' course, or a three years' course, of instruction in domestic arts.

487 2. Girls who have passed the Qualifying examination, or who are over twelve years of age and are recommended by a head teacher, may be admitted to a school of domestic arts.

488 3. The course of instruction in the schools of domestic arts will include cookery, laundrywork, needlework, dressmaking, millinery, housewifery, personal and domestic hygiene, first aid, and home nursing, and also the ordinary curriculum in the subjects prescribed in Regulation 1—Elementary Schools.

489 4. Each school of domestic arts shall be in charge of a specially qualified mistress.

490 5. The mistress of a school of domestic arts shall be a qualified teacher, classified in either Class IV. or in a higher class, as decided by the Director with the approval of the Minister, and shall be paid the salary provided in the *Public Service Act* for female teachers of such class.

7828.—5

6. (a) If he considers the circumstances warrant it, the Minister may grant allowances for school requisites up to £2 per annum, and for transit up to £5 per annum, or for maintenance up to £26 per annum on behalf of a pupil attending a school of domestic arts.

(b) No allowance for maintenance shall be granted on behalf of any pupil who has not obtained the Merit Certificate or an approved equivalent, and, as a general rule, except where it is necessary for the pupil to reside apart from her parents or guardians.

(c) An allowance for school requisites or transit or maintenance shall not be granted except in necessitous cases where the pupil shows special aptitude and promise.

(d) Applications must be made on a prescribed form before the end of February in each year.

492 7. (a) Evening classes in domestic arts for adults and for girls employed during the day may be established for a course of instruction in one or more subjects. (b) The fees to be charged will be such as are fixed by the advisory committee and approved by the Minister. (c) The year's work will be equally divided into three terms.

493 8. Payment will be made to teachers of evening classes in accordance with the following scale:—

(a) Head Teacher.—Ten shillings for each meeting at which the head teacher is necessarily present for two hours;

(b) Assistant Teacher.—Seven shillings and sixpence for each meeting at which the assistant teacher attends and teaches for two hours.

494 9. In connexion with each school of domestic arts the Governor in Council may appoint an advisory committee.

495 10. Before any arrangements are made for the appointment of an advisory committee for a school of domestic arts, the approval of the Minister of Public Instruction must first be obtained.

496 11. The duties of an advisory committee shall be:—

(a) To foster local interest in the school of domestic arts, and especially in the establishment of evening classes;

(b) To concert with the mistress of the school suitable measures for extending the usefulness of the institution;

(c) To arrange for lectures and the like with the view of promoting the social side of the work of the school;

(d) To visit the school from time to time, and to record the opinion of the committee as to the general condition of the school and its efficient management.

497 12. Except as otherwise directed by the Minister, the advisory committee shall consist of not fewer than three nor more than seven members, who shall be nominated by the school committees of the State schools within the area served by the school of domestic arts.

498 13. No member of an advisory committee shall be appointed for a longer period than three years, but members shall, upon nomination by the school committees, be eligible for re-appointment by the Governor in Council.

499 14. The Governor in Council reserves the right to terminate the appointment of any member of an advisory committee at any time.

500 15. Any member of an advisory committee who shall absent herself from the meetings of the committee for three months consecutively, having been duly summoned to attend, shall be liable to be removed, and may thereupon be removed by the Governor in Council.

REGULATION XXVII.—TEACHERS OF WOODWORK AND TEACHERS OF COOKERY.

501 1. Candidates for appointment as teachers of woodwork or of cookery must possess a certificate of qualification to teach woodwork or cookery, as the case may be, and such other qualifications, such as a First-class

or a Second-class certificate, or a trained teacher's certificate, as may from time to time be specified by the Director.

INSTRUCTIONS.

Examination for Teacher's Certificate in Woodwork.

502 *Syllabus.*—All candidates for the Teacher's Certificate must pass two examinations—the preliminary and the final. Certificates will be granted on the result of the final examination only; no certificates will be issued for the preliminary examination, but the successes of candidates will be entered in the Departmental records.

SYLLABUS FOR PRELIMINARY EXAMINATION.

503 *Benchwork.*—Candidates must have completed the first twenty-five models, and must submit any or all of them, with drawings, as may be required, to the examiner for inspection. Candidates will be provided with suitable pieces of wood, and will be required to construct, from dimensioned sketches, some simple model, or other exercise, involving any of the more simple manipulations of all the ordinary tools in the woodwork room.

Drawing.—(1) Candidates should have an elementary knowledge of plane geometry. (2) Orthographic projection, in which the projectors are at right angles to the plane of projection; drawing to scale plans, elevations, and sections. (3) Oblique projection, in which the projectors are parallel to one another, but oblique to the plane of projection. (4) Principles and application of isometric projection.

Timber and Tools.—Candidates should have a knowledge of elementary botany and of the structure and growth of cone-bearing and leafy timber trees, and of the occurrence, description, characteristic properties, and uses of the timber of the following trees:—Kauri, Queensland cedar, silky oak, blackwood, basswood, clear pine, red deal.

Candidates should understand the principles of the construction of the tools used in making the first 25 models, and be able to sharpen and keep them in proper order.

SYLLABUS FOR FINAL EXAMINATION.

504 Candidates for the final examination must have previously passed the preliminary examination; they must have completed not less than 40 models, and must submit any or all of them, with drawings, as may be required, to the examiner for inspection.

Candidates who fail in one subject, but not more than one subject, at a preliminary examination, and who wish to enter for the final examination, may present for that subject in conjunction with the final examination.

Benchwork.—Exercises similar to those for the preliminary examination, but of a more difficult character. Correct methods and accuracy of measurement will be considered of first importance, both in the preliminary and final tests.

Drawing.—More advanced problems on the syllabus for the preliminary examination, with the addition of diagonal scales.

Candidates should cultivate facility in making freehand sketches of all the tools, models, and joints involved in the same.

Timber and Tools.—As for first year, with the addition of a more detailed knowledge of structural botany, the object and principal methods of seasoning timber; the cause and effect of warping and shrinking; felling, conversion, and preservation of timber; common defects and diseases of timber.

Occurrence and description of tree; characteristic properties, uses, and identification of the timbers of the following trees:—Oak, ash, walnut, beech (English, Tasmanian, and New South Wales), mahogany, teak, Australian rosewood (*Disorylon fraserianum*), blue gum (*Eucalyptus globulus*), red gum (*E. rostrata*), ironbark (*E. leucocylon*).

Tools as for preliminary examination, but to include all the tools, fittings, and appliances usually found in a woodwork room.

Theory.—Candidates should have a thorough knowledge of the theory of education as applied to manual training, and be familiar with the characteristics, aims, and methods of the sloyd and other systems of woodwork.

Chief facts in the life of Otto Salomon, and an outline of the history and development of the sloyd system, and of manual training generally.

The following books will be found useful by students preparing for the examinations:—

Practical Plane and Solid Geometry, by Morris (Longmans, Green, and Co.).

Timber and Tools, by Wallace (Nelson and Sons).

Principles of Educational Woodwork, by Binns and Marsden (J. M. Dent and Son).

Hand and Eye Training, by R. Holman (Isaac Pitman).

Eyes and No Eyes, Book V., by Arabella Buckley (Cassett and Co.).

The Theory of Educational Sloyd, by an Inspector of Schools (George Philip and Son).

Education Sloyd, by George S. Hodson (George Philip and Son).

REGULATION XXVIII. (A).—COOKERY CENTERS.

505 1. Cookery centers may be established by the Minister in suitable localities, and the following course may be taken by girls in Grades VII. and VIII. and by others who are not less than twelve years of age:—

- (a) The practice and theory of elementary cookery;
- (b) The selection and purchase of the materials used in the preparation of various dishes;
- (c) Cleanliness, order, and method, and a knowledge of the domestic duties which more immediately concern the practice of cookery.

506 2. Girls from the surrounding schools may attend the center on one day per week for the following periods:— Girls from elementary schools for a period of six months, and those from district high schools and higher elementary schools for a period of twelve months.

507 3. At the end of their course, pupils will be given a theoretical (written) examination. Certificates will be granted to all who have had a good practical record and who obtain at least fifty per cent. of marks at the theoretical examination.

508 4. The dishes cooked at the center may be sold to the public.

509 5. Special Saturday and evening classes for persons other than State-school pupils may be held. The following conditions must be complied with:—

- (a) The approval of the Minister must be obtained for every class;
- (b) The minimum number of students is to be twelve;
- (c) The lesson must be of not less than three hours' duration.

Fees to be paid—

Teachers.—Five shillings per term of ten lessons.
All other persons.—One guinea per term of ten lessons.

Fees must be paid in advance. The instructress will be paid a gratuity at the rate of Ten Shillings per lesson, together with an allowance of Two shillings per lesson for the maid.

510 6. Demonstration classes in cookery may be established in centers where the number of scholars does not warrant the formation of a practice class.

REGULATION XXVIII. (B).—COOKERY CLASSES IN COUNTRY SCHOOLS.

511 1. Cookery classes may, with the consent of the Minister, be established in any country school where a qualified teacher is employed.

512 2. A qualified teacher shall be a teacher who has successfully completed an approved course of training in cookery at a recognized class.

513 3. Payment will be made to the teacher at the rate of One pound ten shillings (£1 10s.) per annum for each pupil in average attendance at the classes, the minimum payment being Ten pounds per annum, and the maximum Twenty pounds. This payment will be liable to reduction should the report under clause 4 be adverse.

514 4. The work done in the classes may be inspected at any time by the district inspector or other officer appointed by the Director.

515 5. Children enrolled at State schools will be admitted to the classes without fee.

516 6. A monthly return of attendances and fees shall be forwarded to the Education Office on the last day of each month.

517 7. Provision shall be made on the school time-table for the cookery work, and the time allotted thereto in each week must be not less than three hours when two or more lessons are given, and at least two and a half hours in the case of a single weekly lesson. Lessons may be given on Saturday.

518 8. Membership of the ordinary classes will be restricted to girls attending the school who are in the Fifth grade or in a higher grade; but, should there be accommodation in the Saturday class, girls from neighbouring State schools may be admitted. If accommodation is available after all children enrolled at State schools who desire to attend the classes have been provided for, other students (girls and adults) may, with the consent of the Director, attend the Saturday class on payment of a fee of One pound one shilling (£1 1s.) per quarter in advance. The quarter may terminate at any time.

519 9. If a disused class-room or one of the rooms of the teacher's residence is available, the classes may be held therein by permission of the Director; but, special accommodation has to be provided, the Minister will contribute One pound for each pound raised locally up to a maximum of Twenty pounds (£25), towards the erection or purchase of suitable building. Specifications for such a building will be supplied by the Director on application.

520 10. Stoves and other apparatus necessary for the classes will be provided free by the Minister.

INSTRUCTIONS.

Cookery.

521 *Objects.*—The objects of the Department in cookery centers are:—

- (1) To train the girls in the practice and theory of elementary cookery—in practice, as far as it is to be useful in their own homes or in homes they may have charge of later on in life; and in theory as far as may be necessary for a proper understanding of the various operations in practice.

- (2) To train them in the selection and purchase of all the materials used in the preparation of the various dishes.
- (3) To give them a training in cleanliness, neatness, order, and method, and a thorough knowledge of those domestic duties which more immediately concern the practice of cookery.

Duration of Course.—The course of training extends over six months for pupils from elementary schools and twelve months for pupils from high schools and higher elementary schools, during which time each girl attends the center for one day of five hours each week. There are thus five different groups of pupils attending each center, one group on each school day of the week. The accommodation of practice centers is limited to 16 pupils each.

Syllabus.—The program of work includes preparing and cooking vegetables and fish; roasting and boiling meat; making soups, stews, pastry, puddings, bread, breakfast, tea, invalid dishes, and vegetarian dishes.

Selection of Pupils.—Early in June and December of each year, head teachers of contributory schools should make a selection of pupils to attend the center during the ensuing half-year, and forward a statement giving the name, age, and status in the school of each pupil, on or before the second Monday in the month.

It is desirable that, as far as possible, selected pupils should fulfil the following conditions:—

- (1) Be not less than 12 years of age.
- (2) Be in Grades VII. or VIII.
- (3) Have not previously attended a full term at a cookery center.

After enrolment, every girl must complete her full term, unless a reasonable excuse is sent to the teacher in charge for discontinuance.

Occasional Vacancies.—In order that the cookery centers may be kept at their proper strength, head teachers should fill up the vacancies as they occur from time to time. They are reminded that they are held responsible for the regularity of attendance of the pupils at the center, and they should do all in their power to attain this end.

Pupils filling vacancies may continue for the next term, and so be eligible to sit for cookery certificate examinations.

Regular Attendance.—State-school pupils attending cookery classes are to be credited with their attendance at their own schools, and head teachers are to assume that such pupils are present at the cookery classes. Should any of them be absent from that class, head teachers will be informed by the first post, in order that the attendance at the school may be cancelled.

A roll of the attendance of individual members of the class should be marked at each meeting, and it should be notified to the girls, on the occasion of their first lesson, that only unavoidable absences will be excused. The reasons for such absences must be reported to the teacher of cookery in writing not later than the meeting succeeding that unattended. The matter of regular attendance is a very important one, and it should be impressed on the girls attending these classes.

Absence Caused by Inspection.—As many of the public take their midday meal at the centers, inconvenience would be caused if girls were kept away from the cookery classes in order to attend examinations. In such cases, an interchange of days should be arranged with the girls from one of the other schools. Any absence from a cookery class is a source of inconvenience not only to the teacher in charge, but to the other members of the class also.

A notification of the days on which the girls from the different schools attend the centers should be sent to district inspectors, in order that they may, if possible, arrange their examinations so as not to clash with the cookery classes.

Center to be Closed for Stocktaking.—It is absolutely necessary that all the plant should undergo a thorough cleaning and overhauling at the end of the year, that the inventory be revised, the accounts made up, and everything left in perfect order. This entails two days' work; the center, therefore, should be closed two days prior to the commencement of the Christmas vacation.

Purchase of Provisions.—Wherever possible, the provisions required should be bought in the neighborhood of the center, and, in every case, paid for not later than a month from purchase.

Method of Keeping Accounts.—The accounts must be strictly and carefully kept, a day-book and a ledger being used. Accounts must be adjusted monthly, and, where a profit has been made, the money is to be forwarded to the Accountant, Education Department; where an unavoidable loss has been sustained, a claim supported by a statement of the reasons assigned for such loss should be forwarded.

Reports to be Forwarded Monthly.—Monthly reports, giving details of attendance, expenditure, receipts, and the like, must be posted to the Education Office on the last day of each month, and copies of such reports are to be entered in a book kept for the purpose by the teacher.

The monthly statement of receipts and expenditure must be furnished in all cases (irrespective of gain or loss), and should be compiled so as to exhibit the weekly transactions.

A detailed monthly statement of the amount expended on "Cleaning material," "Labor," and "Laundry" should be entered at the back of the ledger for inspection at any time.

On any occasion when there is no attendance of pupils at the center, the teacher should give the reason on the monthly return, and should state how her time was occupied. Unless otherwise instructed, the teacher should report herself for duty to the head-master of the local high school or higher elementary school, or to the head teacher of the elementary school, as the case may be.

Time-sheet.—A time-sheet is supplied to each center in which the time of arrival at, and departure from, the center must be entered by each teacher employed at the center.

Absence of Teachers.—If, through illness or any unforeseen circumstances, teachers of cookery are prevented from being in attendance at the center, this should be notified by telegram, and, in the event of leave of absence being required for a period exceeding two days, application should be made on the usual form.

Teachers should, in every case, inform the head teachers of contributory schools immediately.

REGULATION XXIX. (A).—WOODWORK CENTERS.

- 522 1. Woodwork centers may be established by the Minister in suitable localities.
- 523 2. Boys from elementary schools and district high schools may attend the centers for one half-day per week.
- 524 3. The following pupils are eligible to attend:—
 - (a) Boys in Grades VI., VII., and VIII. of the elementary school;
 - (b) Boys over twelve years of age in any other grade;
 - (c) Boys attending district high schools.
- 525 4. Special Saturday and evening classes for persons other than State-school pupils may be held. The following conditions must be complied with:—
 - (a) Approval must be obtained for every class;
 - (b) The minimum number of students shall be twelve;
 - (c) The lesson must be of not less than three hours' duration.

- 526 5. The fees to be paid shall be:—
 (a) For Teachers.—Five shillings per term of ten lessons.
 (b) For all other persons.—Twenty-one shillings per term of ten lessons.

Fees must be paid in advance. The instructor will be paid a gratuity at the rate of Ten shillings per lesson.

REGULATION XXIX. (B).—WOODWORK CLASSES IN COUNTRY SCHOOLS.

- 527 1. Woodwork classes may, with the consent of the Minister, be established in any country school where a qualified teacher is employed.
- 528 2. A qualified teacher shall be a teacher who has passed the First-year examination in woodwork under the Education Department, or other approved equivalent examination, and has also completed not less than twenty-five of the prescribed models.
 The Director may, however, in special circumstances grant permission to teachers who have not complied fully with these conditions if he is satisfied that they can carry out the work of woodwork teachers efficiently, and if he is further satisfied that they are undergoing a course of instruction in order to obtain the full qualification.
- 529 3. A monthly return of attendances, showing also dates of lessons, shall be forwarded to the Education Office on the last day of each month.
- 530 4. Provision shall be made on the school time-table for the sloyd woodwork, and the time allotted thereto in each week must be not less than three hours when two or more lessons are given, and at least two and a half hours in the case of a single weekly lesson. Lessons may be given on Saturdays.
- 531 5. Membership of the ordinary classes will be restricted to boys attending the school who are in the Sixth grade or in a higher grade; but, should there be room in the class, boys from neighboring State schools may be admitted. If accommodation is available after all children enrolled at State schools who desire to attend the classes have been provided for, other students (boys or adults) may, with the consent of the Director, attend a Saturday class on payment of a fee of Ten shillings per quarter, payable in advance. The quarter may commence at any time.
- 532 6. If a disused class-room or one of the rooms of the teacher's residence is available, the classes may be held therein by permission of the Director; but, when special accommodation has to be provided, the Education Department may contribute One pound for each pound raised locally up to a maximum of Twenty-five pounds towards the erection or purchase of a suitable building. Specifications for such a building will be supplied by the Department on application.
- 533 7. Tools and apparatus necessary for the classes will be provided free by the Minister.

INSTRUCTIONS.

Manual Training.

- 534 *Subjects.*—Under this heading are included, in addition to drawing and clay modelling for all children, cookery and needlework for girls, and woodwork for boys.

Woodwork.—The course of woodwork is based on the sloyd system, and is taught by specially-trained teachers in centers properly equipped for that purpose.

It includes the preparation of the necessary working-drawings to scale of about 40 models, the construction of the actual models from these drawings, involving the use of all the ordinary woodworking tools, and instruction in the characteristics, properties, and uses of the timbers and the mechanical principles of the tools employed in making the models.

Duration of the Course.—The course of training is spread over a period of about three years, with an attendance at the center of one half-day per week.

Attendance.—Attendance is compulsory for all boys in Grades VI., VII., and VIII. and Forms E and F where the necessary accommodation is available.

Registered-school Pupils.—Registered-school pupils may attend the centers as under:—

From Roman Catholic primary schools—not exceeding 3 per session.

From elementary schools other than Roman Catholic—not exceeding 2 per session.

Fees.—Attendance of all elementary-school pupils during recognized school hours is free.

For Saturday morning or other special classes—

	s.	d.	
Students under 16 years of age, other than State-school pupils ...	7	6	per quarter
State-school teachers ...	10	0	per annum
Other persons ...	15	0	per quarter

All fees are payable in advance.

Attendance.—Head teachers of contributory schools are requested to send notice to the instructors, as early as possible, of any proposed closing of their schools, or any other cause which is likely to interfere with the attendance of a class at the center.

They are also reminded that they are held responsible for seeing that the full number of places allotted to them is kept occupied. If a boy leaves school, his place at the center should be filled before the next meeting of the class; and, if it is known that he will be absent, his place should be temporarily filled from a "substitute" list.

Members of the woodwork classes should not be withdrawn for the purpose of attending cadet parades, shooting practice, or other meetings, unless the sanction of the Director has been previously obtained.

Models for Inspection.—As soon as a model is completed, if approved, it must be dated, stamped, marked, and put away in the press supplied for that purpose, each model so reserved releasing the previous one, which then becomes the property of the pupil, and may be taken home by him.

Every boy should, therefore, be represented by a model at any given time during the year.

Sloyd Woodwork Certificate.—A certificate will be awarded to every boy who satisfies the following conditions:—

(a) He must have completed the first 32 models with an average of not less than 9 marks.

(b) He must have completed a satisfactory set of drawings of the same models.

All work of candidates for this certificate is subject to the inspection and approval of the Organizing Inspector of Manual Training.

Time-table.—A time-table must be posted in a conspicuous place in the center. It should make provision for a drawing or theory lesson of about 40 minutes, and a benchwork lesson of two hours, at every meeting of the class. A work-program and daily work-record must also be kept in the center.

CHAPTER IX.

The Classified Roll.

REGULATION XXX.—CLASSIFIED ROLL—
RELATIVE ORDER OF SENIORITY.

535 1. The seniority of every teacher who was in the first, second, or third sub-class of any class in the revised Classified Roll in force on the twenty-ninth day of June, One thousand nine hundred and six shall, unless and except otherwise provided by the Public Service Acts, be deemed to have been determined and shall be determined by length of service in such sub-class, provided that, in all Classified Rolls published on and after the thirtieth day of June, One thousand nine hundred and six—

- (a) the relative seniority of all teachers shall, unless otherwise provided by the Public Service Acts or Regulations thereunder, be determined by their length of service in the sub-class of the class in which their names appear;
- (b) any teacher reduced in sub-classification shall when placed in a lower sub-class be placed therein below all teachers retained in such sub-class;
- (c) any teacher reduced two sub-classes shall rank senior to teachers reduced at the same time one sub-class only;
- (d) any teacher recorded for reduction to any sub-class of a lower class shall be placed at the bottom of the sub-class of such lower class to which he has been reduced;
- (e) any teacher promoted to a higher sub-class shall, in his relative order of seniority before promotion, rank below teachers retained in such higher sub-class;
- (f) any teacher promoted one sub-class only shall, in the sub-class to which he is promoted, rank as senior to teachers promoted at the same time two sub-classes to the same sub-class.

536 2. In the case of teachers who have been junior teachers, any period in excess of one year during which such teachers have been paid as First-class junior shall count as service.

537 3. When, in accordance with the provisions of section 110 of Act No. 2713, the Classifiers are directed to place upon the Classified Roll the name of any person in the Professional Division, the name of such person may be placed in such sub-class of the class assigned to him under the provisions of the said section 110 of Act No. 2713, and in such order of relative seniority as the Classifiers may, on the grounds specified in sub-section (2) of section 108 of Act No. 2713, deem to be

just and right. The name of such person if entered in the first sub-class of the class assigned to him may also be placed in the promotion list and in such order of relative seniority in such list as the Classifiers may determine.

REGULATION XXXI.—CLASSIFIED ROLL—
QUALIFICATIONS OF FEMALE TEACHERS.

In addition to the teachers specified in Part II. of the Fifth Schedule of Act No. 2713 as those who may be appointed to Second-class positions or to Third-class positions—

- (1) female teachers who hold (a) the Trained Teacher's Certificate, or the First-class Certificate, or the Certificate of Competency, and in addition (b) the Infant Teacher's Certificate of the First class, or in the cases of teachers in schools of domestic arts who hold (i) the First-class Certificate or the Certificate of Competency, and (ii) complete a course in domestic arts regarded by the Director as satisfactory, shall be eligible for promotion to the Second class of Teachers or to any lower class as set forth in the Fifth Schedule of Act No. 2713; and
- (2) female teachers who hold the First-class Certificate or the Certificate of Competency and the Infant Teacher's Certificate of the Second class, or who hold the Second-class Certificate and the Infant Teacher's Certificate of the First class, or, in the cases of teachers in schools of domestic arts, who hold (a) the Certificate of Competency, and (b) complete a course in domestic arts, regarded by the Director as satisfactory, shall be eligible for promotion to the Third class of teachers or any lower class; and
- (3) female teachers who hold (a) the Licence to Teach, or the Second-class Certificate, and (b) in addition hold the Infant Teacher's Certificate of the Second class, or in the case of teachers in schools of domestic arts who hold (a) the Licence to Teach or the Second-class Certificate, and (b) complete a course in domestic arts regarded by the Director as satisfactory, shall be eligible for promotion to the Fourth class of teachers or any lower class.

CHAPTER X.

Continued Education: Intermediate and High Schools.

REGULATION XXXII.—TRANSIT ALLOWANCE TO PUPILS ATTENDING CERTAIN SCHOOLS.

539 1. The Minister of Public Instruction may, if he considers the circumstances warrant it, allow a pupil attending a district high school, a higher elementary school, a central school, central classes, a school of domestic arts, a technical school, or a special educational center such as a cookery or a sewing or a woodwork center, such sum (not exceeding £5 per annum) as will cover the cost of transit to and from school, provided that—

- (a) the pupil shows special aptitude and promise;
- (b) the place of residence of the pupil shall be not less than four miles from the school or educational center which he is attending;
- (c) the school or educational center which the pupil is attending shall be the nearest school or educational center of its kind to his place of residence; and
- (d) the total amount, as evidenced by a statutory declaration on a prescribed form, of the net profits, income, and emoluments received by the parents or guardians of the pupil during the preceding year shall not exceed £200 or a quota of £50 for each member of the family, including such parents or guardians and excluding children earning Ten shillings or more weekly.

540 2. Payments of the allowance granted under clause 1 above shall be made at the end of each quarter.

541 3. Where arrangements are made for the transit of pupils in numbers to a district high school, a higher elementary school, a central school, central classes, a school of domestic arts, a technical school, or a special educational center such as a cookery or a sewing or a woodwork center, the Minister may, if he considers the circumstances warrant it, grant an allowance on the £1 for £1 basis, up to a limit to be fixed, towards the cost of such transit.

542 4. Payments of the allowance granted under this regulation shall be conditional on moneys being placed by the Legislature at the Minister's disposal.

INSTRUCTIONS.

543 Applications for the allowance must be made on a prescribed form, and must be forwarded through the head teacher before the end of February in each year.

REGULATION XXXIII.—EVENING CONTINUATION CLASSES.

544 1. Evening continuation classes may be established in suitable centers to provide for the further education of boys and girls in such subjects as will give a preliminary training in industrial, commercial, and domestic duties.

545 2. The qualifications for the admission of pupils to evening continuation classes are that they have obtained the Merit Certificate, or an approved equivalent, or that, in the opinion of the head teacher of such classes, their attainments are such as to enable them

to benefit by the instruction. No child who is required by section 25 of the *Education Act 1915* to be in attendance at a day school shall be admitted to evening continuation classes.

546 3. As a general rule, evening continuation classes will not be established and maintained unless thirty qualified pupils are prepared to attend regularly for a period of two years for instruction in any one or more of the courses of study set out in clause 6. Applications for the establishment of evening continuation classes shall be made upon forms to be obtained from the Education Office.

547 4. In Melbourne, and, where practicable, in other large centers of population, evening continuation classes for girls shall be held in premises separate from those of boys.

548 5. Evening continuation classes shall be open from the beginning of March to the end of November in each year. Unless otherwise sanctioned by the Director, evening continuation classes shall be held on three evenings in each week, and work shall begin not later than 7 p.m., and shall end not later than 9 p.m. Evening continuation classes shall not be held on the evenings of days that are observed as holidays in the State schools.

549 6. The courses of study shall be as set out hereunder, and shall in each of the groups (a), (b), and (c) provide instruction for at least two years. The course of study may be added to or varied in such a manner as the Minister may from time to time determine.

(a) Artisan Course—

1. English and civics;
2. Practical mathematics;
3. Drawing and manual work,
4. Elementary science.

(b) Commercial Course—

1. English and civics;
2. Commercial arithmetic.
3. Business practice, including correspondence and bookkeeping;
4. Shorthand.

(c) Domestic Arts—

1. English;
2. Cookery;
3. Home management, including hygiene;
4. Needlework and dressmaking.

550 7. The subject of English shall be compulsory in each course, and pupils will be required to take at least two other subjects of the course. No class shall be formed in any subject for fewer than ten pupils in regular attendance.

551 8. In Melbourne and in other large centers of population, each evening continuation class shall be restricted to one of the courses of study set out in clause 6. In other centers, modified courses may be approved by the Director.

552 9. At the conclusion of the course, certificates of proficiency may be awarded to pupils who have attended regularly, have shown satisfactory work and conduct throughout the course, and have passed a satisfactory examination.

- 553 10. Preparatory classes may be formed for backward pupils who have reached the age of fourteen years. The course of study in such preparatory classes shall include further instruction in English and arithmetic, and, where practicable, in manual work.
- 554 11. The details of the course of study for the various courses of the evening continuation classes shall be as from time to time prescribed by the Director.
- 555 12. All pupils will be expected to be regular and punctual in attendance, and any pupil failing to attend regularly and punctually may be excluded from further attendance for laziness or misconduct.
- 556 13. The school committee appointed for the school in which the evening continuation classes are held shall perform, so far as practicable, the same duties in respect of the evening continuation classes as are prescribed for the State school for which they have been appointed to be the school committee.
- 557 14. A record of the attendance of pupils in evening continuation classes must be kept by the head teacher of such class in accordance with instructions printed on the *Attendance Roll*, and in estimating the average attendance only such pupils shall be reckoned as complying with the conditions of attendance so issued.
- 558 15. Each of the evening continuation classes shall be placed under the charge of a head teacher, who shall be responsible for the general management and supervision of the classes, and shall give instruction in one or more subjects of the course. Where the attendance requires that he shall have assistance, one or more assistants may be appointed. As a rule, not more than thirty pupils may be enrolled in any class under the charge of one teacher.
- 559 16. Payments will be made to teachers in accordance with the following scale:—
Head Teacher.—Ten shillings for each meeting of continuation classes at which the head teacher attended and taught for two hours.
Assistant Teacher.—Seven shillings and sixpence for each meeting at which the assistant teacher attended and taught for two hours.
- 560 17. Payments will not be made in respect of any classes the establishment of which has not received the sanction of the Minister, and to any teachers who have not been formally appointed by him.
- 561 18. All appointments of teachers of evening continuation classes shall be temporary, and shall be terminable at one month's notice. In making appointments of teachers of such classes the most highly qualified applicants will be selected, irrespective of other conditions, such as seniority in the teaching service or employment in the school in which the evening continuation classes are held.
- 562 19. Where other qualified applicants are available, a teacher will not, as a rule, be permitted to teach for more than two evenings per week in evening continuation classes.
- 563 20. Where, under the provisions of section 30 of the *Education Act 1910*, the Governor in Council has declared that boys under the age of seventeen years who are not otherwise receiving efficient and regular instruction shall be required to attend at evening continuation classes, any boy may be exempted from such attendance, provided that an inspector of school certifies that such boy is otherwise receiving efficient and regular instruction.
- 564 21. An attendance roll for recording the attendance of pupils and a work program shall be kept in each school. Returns shall be furnished at the end of each month.

REGULATION XXXIV. (A).—HIGHER ELEMENTARY SCHOOLS.

- 565 1. Higher elementary schools providing a course of instruction up to the standard of the School Intermediate examination may be established by the Minister.
- 566 2. Before a higher elementary school is proclaimed, the following conditions must be complied with:—
 (a) At least fifty pupils shall furnish a written undertaking to complete the full course provided at the school, and of these not less than twenty must hold the Merit Certificate or an approved equivalent qualification;
 (b) An area of land which in the opinion of the Minister is sufficient and suitable as a site for a higher elementary school must be provided and the title vested in the Minister. This area should be about eight acres.
 (c) A local contribution of a sum of money approved by the Minister must be guaranteed.
- 567 3. The qualification for admission of pupils to the higher elementary school shall be a pass in the Qualifying examination or an approved equivalent.
- 568 4. Instruction in higher elementary schools will be free and will cover a period of four years from the standard of the Qualifying examination up to the standard of the School Intermediate examination. This course of study is intended for pupils of from twelve to fifteen years of age.
- 569 5. No pupils shall be enrolled after the expiry of the first quarter of the school year unless with the special sanction of the Director. Pupils may, however, be transferred to and from central classes, central schools, higher elementary schools, and district high schools, under the same conditions as regards transfer notes as are provided in the case of pupils in elementary schools.
- 570 6. During the first and second years, the course of study shall be as set out in clause 7 below. During the third and fourth years one or more of the courses set out in clause 7 (O), (D), (E), (F) below shall be taken or other courses specially approved by the Director. The details of subjects of the course of study shall be as from time to time prescribed by the Director and announced in the *Education Gazette and Teachers' Aid*.
7. Unless otherwise approved by the Director, the subjects forming the courses of study shall be:—
 (A)
 INDUSTRIAL COURSE.
First and Second Years.
 (1) English language and literature.
 (2) History and civics.
 (3) Geography.

- (4) Mathematics.
- (5) Elementary science.
- (6) Drawing and modelling.
- (7) Manual work.
- (8) Physical training.
- (9) Class singing.

An extended course of instruction in the above-named subjects may be provided for pupils taking a third year of the industrial course.

(B)

COMMON COURSE.

572

First and Second Years.

- (1) English language and literature.
- (2) (Optional) A second language—(a) Latin, (b) French, or (c) German.
- (3) Mathematics.
- (4) History and civics.
- (5) Geography (including field-work).
- (6) Elementary science.
- (7) Drawing.
- (8) Manual work—(a) woodwork, or (b) metalwork, or (c) modelling, or (d) agriculture, or (for girls) (e) needlework, and (f) cookery.
- (9) Physical training and hygiene, swimming (where practicable), organized games.
- (10) Class singing.

At the beginning of the third year, the course of study for the first two years, as set out in (A) and (B) above, will be developed into special courses, each extending over two years, and leading to the teaching profession, to employment in the Public Service, to domestic arts, to commercial, agricultural, and higher technical pursuits. These courses may include one or more of the following or other approved courses:—

- (C) Preparatory professional (secondary) course.
- (D) Commercial course.
- (E) Domestic arts course.
- (F) Agricultural course.

The details are as set out in the Instructions to Regulation XXXV.—District High Schools.

- 573 8. In any higher elementary school the Minister may appoint to the staff of such school such additional teachers in excess of the staff allotted to Grades I. to VI. in the school under Regulation V., as the Director may certify are required to perform efficiently the work in such higher elementary school:

The additional staff will be in accordance with the following schedule:—

Average attendance—	
50 to 75 3 assistants
76 to 100 4 assistants
101 to 125 5 assistants

and, above 125, one assistant for every 30 pupils in average attendance. In schools with a total average attendance of less than 350 pupils, and with an average attendance of 50 to 75 in the higher elementary forms, the additional staff may be two assistants.

- 574 9. When promotions and transfers of teachers are being made to positions in which they will be required to supervise and take part in teaching the subjects of

higher elementary school courses, preference will, in all cases, be given to teachers possessing special qualifications to teach such subjects.

- 575 10. In all higher elementary schools, the staff assigned for higher elementary work and for the work of the elementary section of the school shall be under the one head teacher, and the staff shall be common to the whole institution and used in any part of the school as the head teacher may require.

- 576 11. Head teachers in higher elementary schools are required to keep such records, furnish such reports, and adopt such general organization and procedure as may from time to time be directed.

577 12. (a) If he considers the circumstances warrant it, the Minister may grant a pupil allowances for school requisites up to £2 per annum, and for transit up to £5 per annum, or for maintenance up to £26 per annum.

(b) No allowance for maintenance shall be granted in respect of any pupil who has not obtained the Merit Certificate or an approved equivalent, and, as a general rule, except where it is necessary for the pupil to reside apart from his parents or guardians.

(c) An allowance for school requisites, or transit, or maintenance shall not be granted except in necessary cases where the pupil shows special aptitude and promise.

(d) Applications must be made on a prescribed form before the end of February in each year.

REGULATION XXXIV. (B).—CENTRAL SCHOOLS AND CENTRAL CLASSES.

- 578 1. Where, in the opinion of the Minister, it is desirable to provide for pupils of the upper grades of elementary schools a different form of instruction than that prescribed in Regulation I., central schools or central classes may be established.

- 579 2. Candidates for enrolment in such schools or classes must be qualified for admission to Grade VII. of an elementary school.

- 580 3. The course of study prescribed in such schools shall cover a period of two years, and may include one or more of the following courses:—

- (a) A preparatory secondary course.
- (b) A preparatory trade course.
- (c) A preparatory commercial course.
- (d) A preparatory domestic arts course.

- 581 4. In town centers where there are not fewer than one hundred qualified pupils desirous of admission, an elementary school conveniently situated in respect to other elementary schools may be proclaimed as a central school for providing one, or two, but not more than two, of the courses set out in clause 3 above.

- 582 5. Central classes may be established in suitable country centers for instruction in any one or more of the courses mentioned in clause 3 above as approved by the Director, provided that such classes shall not be established unless there are at least twenty pupils qualified for admission to each course, and also the conditions prescribed from time to time for the establishment of such schools shall be complied with

6. In central schools and central classes the Minister may appoint to the staff of such schools such additional teachers in excess of those provided for in Regulation V. for Grades I. to VI. as the Director may certify are required to perform efficiently the work in such schools and classes. Any member of the total staff of the school may be required to teach in any part of the whole school as directed by the head teacher. The additional staffing provided will be on the basis of one assistant for each forty children in attendance at the classes.

7. (a) If he considers the circumstances warrant it, the Minister may grant a pupil allowances for school requisites up to £2 per annum and for transit up to £5 per annum or for maintenance up to £26 per annum.

(b) No allowance for maintenance shall be granted in respect of any pupil who has not obtained the Merit Certificate or an approved equivalent, and, as a general rule, except where it is necessary for the pupil to reside apart from his parents or guardians.

(c) An allowance for school requisites, or transit, or maintenance shall not be granted except in necessitous cases where the pupil shows special aptitude and promise.

(d) Applications must be made on a prescribed form before the end of February in each year.

REGULATION XXXV.—DISTRICT HIGH SCHOOLS.

Establishment of District High Schools.

1. A district high school may be established by the Minister upon the following conditions:—

(a) At least seventy-five pupils shall furnish a written undertaking to complete one of the courses mentioned in clause 21 below, and, of these pupils, at least fifty shall have satisfactorily completed the work of Grade VIII of the elementary school course, or have reached an equivalent standard of education.

(b) An area of land which, in the opinion of the Minister, is sufficient and suitable as a site for a district high school, and, in the case of a school providing an agricultural course, an additional area of not less than forty acres for a school farm, must be provided, and the title vested in the Minister. The area of forty acres must be situated in a position convenient to the district high school.

(c) A local contribution of a sum of money to be approved by the Minister must be guaranteed.

Advisory Councils.

2. (a) For each district high school, the Governor in Council may appoint an advisory council.

(b) The approval of the Minister must be obtained before any arrangements are made for the appointment of an advisory council. Except as provided below or otherwise directed by the Minister, the advisory council shall consist of not fewer than five nor more than nine members.

(c) The council shall include:—

i. Three members, who shall be nominated by the parents and guardians of pupils attending the school;

ii. One member of the municipal council of the district in which the school is situated;

iii. The district inspector of schools;

iv. Four members who should represent the leading interests of the district.

3. When the council consists of fewer than nine members, all the divisions mentioned in clause 2 (c) above must be represented.

4. No person shall be appointed a member of an advisory council for more than three years, but any person appointed a member shall on ceasing to be a member be eligible for re-appointment. All members of councils shall retire at the end of each triennial period.

5. (a) Whenever, during the triennial period for which an advisory council is appointed, a vacancy occurs through death, resignation, forfeiture of seat, or other cause, the council may nominate some suitable person to fill such vacancy. If the nomination is approved by the Minister, such person shall hold office until the triennial period has expired for which the council was appointed.

(b) The Governor in Council may at any time remove any member of the council and fill up any vacancy, however occurring, in the office of any member of the council.

6. Three members of the council shall form a quorum.

7. Advisory councils shall meet at least six times in each year, and any member absent without reasonable excuse from three consecutive meetings to which he has been duly summoned by letter at least three days in advance shall thereby forfeit his seat on the council.

8. The Minister may, whenever it be deemed advisable, appoint as members of the advisory council of a district high school the members of the council of any technical school with which the Director may decide to associate the district high school.

9. It shall be the duty of the head-master to summon the advisory council to its first meeting within a reasonable time after appointment for the purpose of electing officers and arranging for the carrying out of the duties of the council.

10. Except as otherwise approved by the Minister, the duties of the advisory council for a district high school shall be:—

(a) To exercise a general oversight over the buildings and grounds, and to report to the Minister the condition thereof when necessary.

(b) To promote measures for the beautification and improvement of the schoolgrounds, the establishment and maintenance of the school gardens and agricultural plots, the decoration and equipment of the schoolrooms, and the formation of a school library and museum.

- (c) To take measures to foster and promote local interest in the school, and to extend its usefulness to the community. 599
- (d) To advise the Minister in all matters pertaining to the school, more especially in any suggested developments in the course of study, and in efforts made to secure suitable employment for exit pupils, so as to bring the school closely into touch with the industrial and other special interests of the district.
- (e) To arrange, in conjunction with the head master, for suitable board and lodging at reasonable rates for the accommodation of resident pupils, and to exercise general supervision over such pupils. 600
- (f) To expend the allowance granted to the school, and, in the case of district high schools with farms, the maintenance allowance for the farm, and to exercise such supervision as the Minister may authorize over the farm operations.
- (g) The advisory council of any district high school may nominate qualified pupils for free instruction in the agricultural course in that school, provided that the number of pupils so nominated in any year shall not exceed ten per cent. of the total number of pupils paying full fees enrolled in that year.
- (h) Advisory councils of district high schools shall have all the powers assigned by Regulations XIX., XXII., and XXV. to school committees in elementary schools as regards—
- i. School entertainments;
 - ii. Religious instruction;
 - iii. Use of school buildings;
 - iv. Works that may be done under the direction of school committees;
 - v. Relations to teachers.
- 595 11. Advisory councils are authorized to incur expenditure on the district high school buildings and grounds in accordance with instructions issued by the Minister to an amount not exceeding £20 in each year. Payments will be made by the Education Department upon presentation of claims setting forth clearly the character of the work done, and certified by the chairman or the secretary of the council.
- 596 12. The accounts for each advisory council will be made up to the 30th June in each year, when all unexpended balances will lapse.
- 597 13. If at any time an elementary school is amalgamated with a high school under the charge of one head-master, the members of the elementary school committee and of the high school advisory council will form one joint council, and will be given all of the powers formerly exercised by such bodies prior to the amalgamation of the schools.
- 598 14. At the expiration of the period of appointment of the elementary school committee or the high school advisory council (as the case may be), the same procedure will be followed for their re-election as though they were separate bodies.
- Qualifications for Admission.*
15. The qualifications for enrolment shall be as follows:—
- (a) Pupils must have passed the Qualifying examination, or an approved equivalent examination, or a satisfactory entrance examination.
 - (b) They must furnish a written undertaking to complete one of the courses mentioned in clause 23 below.
 - (c) They must furnish satisfactory evidence that they are of good general health, and are likely to profit by a further course of study.
16. During their course in a district high school, pupils shall be required to attend lessons regularly and punctually, and to make satisfactory progress in the subjects prescribed for their course, and to conduct themselves at all times in a manner that will not bring discredit upon the school. In extreme cases, the head-master may suspend from attendance a pupil, and he should immediately forward a full report of the circumstances of such suspension. No expulsion of any pupil shall be made without the authority of the Minister.
- Fees.*
17. The tuition fees to be paid by pupils over the age of fourteen years shall be £6 per annum, payable for each term in advance.
18. (a) If he considers the circumstances warrant it, the Minister may grant a pupil free tuition and allowances for school requisites up to £2 per annum, and for transit up to £5 per annum, or for maintenance up to £26 per annum.
- (b) No allowance for maintenance shall be granted in respect of any pupil who has not obtained the Merit Certificate, or an approved equivalent, and, as a general rule, except where it is necessary for the pupil to reside apart from his parents or guardians.
- (c) Free tuition or an allowance for school requisites or transit or maintenance shall not be granted except in necessitous cases where the pupil shows special aptitude and promise.
- (d) Applications must be made on a prescribed form before the end of February in each year.
- Terms, Enrolment, Classification.*
19. The school year shall be divided into three terms, and shall be of forty-two weeks, beginning on the first Tuesday in February, except in cases specially approved by the Director.
20. No pupil shall be enrolled after the expiration of four weeks from the commencement of the first term unless with the special sanction of the Director. Pupils may, however, be transferred to and from central classes, central schools, higher elementary schools, and district high schools, under the same conditions with regard to transfer notes as are provided in the case of pupils in elementary schools.
21. Subject to the approval of the inspectors of secondary schools at their visits to the school, the classification of pupils, whether at their entrance or at any subsequent period of their attendance at a district high school, shall be determined by the head master of such school.

Courses of Study in District High Schools.

- 606 22. The district high schools will provide a course of study extending over at least four years, and such further course as the Director may from time to time prescribe.
- 607 23. Unless otherwise approved by the Director, the course of study in district high schools shall be—

First Stage—First and Second Years.

Industrial Course, or Common Course, as set out in the Instructions appended to this Regulation.

Second Stage—Third and Fourth Years.

Intermediate Course. One of the courses prescribed for the School Intermediate examination of the University of Melbourne, or other course approved by the Director.

Third Stage—Fifth and Sixth Years.

School Leaving Certificate Course. Such courses for the School Leaving examination of the University of Melbourne, or such alternative courses as may be approved by the Director.

- 608 24. Pupils who complete the second stage of any of the courses mentioned in clause 21 above may be awarded the School Intermediate Certificate of the University of Melbourne on compliance with the conditions set out in Regulation I. of the University.

Tuition by Correspondence for the School Intermediate Certificate.

- 609 25. Pupils in districts remote from district high schools and higher elementary schools may be prepared by correspondence for the School Intermediate examination under the following conditions:—

- (a) Pupils must be in regular attendance at an elementary school, and must hold the Merit Certificate or an approved equivalent. In special cases, part-time attendance at the elementary school may be allowed on application.
- (b) The course extends over three (3) years. Parents of intending pupils must sign an undertaking that their sons or daughters (as the case may be) will complete the course. An entrance fee of £2 is charged to all pupils: this amount will be refunded on completion of the course, or, failing the completion of the course, if the Minister is satisfied that there are special circumstances which warrant the remission.
- (c) Tuition shall be given in the following subjects:—
English, history and civics, French, Latin, geography, algebra, geometry and trigonometry, drawing, and, where satisfactory arrangements can be made for practical work, agricultural science and domestic science, or other subjects.
- (d) The work shall be conducted through the Melbourne High School or through such other institutions as the Director may from time to time approve for the purpose.
- (e) It shall be the duty of the teacher of the elementary school to supervise the work of pupils and, wherever it may be practicable, to render assistance.

- (f) Pupils who are irregular in attendance, as shown by the rolls of the elementary school, and unpunctual in dispatch of papers, or who show lack of industry, will be dismissed from the classes, and the entrance fee will be forfeited.
- (g) Pupils are required to enrol in these classes through the Principal of the Melbourne High School, or of any other approved school, during the first week of February in each year.

Staffing.

- 610 26. The staffing of district high schools and the appointment of teachers are determined by the Public Service Commissioner.
- 611 27. Head-masters shall assign to assistant teachers duties and responsibilities in accordance with the salary and status of the positions held by such teachers.
- 612 28. Head-masters shall keep such records, and furnish such returns and reports, as may from time to time be required.

INSTRUCTIONS.

(A) COURSES OF STUDY.

- 613 The district high school will provide a four years' course of study, divided into two stages, and such further course, to be called the third stage, as the Director may from time to time prescribe.

FIRST STAGE.

During the first two years, there may be provided in district high schools (a) an industrial course, leading to technical and trade pursuits, (b) a common course for pupils intending to remain at school four years. On the successful completion of this stage, pupils may be awarded the Merit Certificate.

Unless otherwise approved by the Director, the subjects forming the courses of study mentioned in 2 above shall be:—

(A) INDUSTRIAL COURSE.

First and Second Years.

- | | |
|-------------------------------------|---------------------------|
| 1. English language and literature. | 5. Elementary science. |
| 2. History and civics. | 6. Drawing and modelling. |
| 3. Geography. | 7. Manual work. |
| 4. Mathematics. | 8. Physical training. |
| | 9. Class singing. |

Where no technical school has been established, an extended course of instruction in the above-named subjects may, with the approval of the Director, be provided for pupils taking a third year of the industrial course.

(B) COMMON COURSE.

First and Second Years.

1. English language and literature.
2. A second language—(a) Latin, (b) French, or (c) German.
3. Mathematics (arithmetic, algebra, and geometry).
4. History and civics.
5. Geography (including field-work).
6. Elementary science.
7. Drawing.
8. Manual work—(a) woodwork, or (b) metalwork, or (c) modelling, or (d) agriculture, or (for girls) (e) needlework, or (f) cookery.
9. Physical training and hygiene, swimming (where practicable), organized games.
10. Class singing.

The syllabus of work in subjects No. 1 to 7 above for each year is set out in the *Handbook of Public Examinations*, and in the remaining subjects in the courses of study for district high schools issued by the Education Department.

A course in needlework was published in the *Education Gazette and Teachers' Aid* for May, 1922, on page 88.

SECOND STAGE.

614 At the beginning of the third year, the course of study, as set out in clause 3 above, will be developed into special courses, each extending over two years and leading to the teaching profession, to employment in the Public Service, to the domestic arts courses, and to commercial, agricultural, and higher technical pursuits. These courses may include one or more of the following or other approved courses:—

- (C) General Secondary Course.
(D) Commercial Course.
(E) Domestic Arts Course.
(F) Agricultural Course.

The courses taken will be based on an approved selection from the following subjects:—

- | | |
|---|--|
| 1. English language and literature. | 15. Animal morphology and physiology. |
| 2. Latin. | 16. Agricultural science. |
| 3. Greek. | 17. Domestic science. |
| 4. Hebrew. | 18. Drawing. |
| 5. French. | 19. Manual work—(i) sheet metalwork, (ii) woodwork, (iii) needlework, (iv) modelling, (v) practical agriculture, (vi) domestic arts. |
| 6. German. | 20. Domestic arts. |
| 7. History and civics. | 21. Commercial principles and practice. |
| 8. Arithmetic. | 22. Shorthand. |
| 9. Algebra. | 23. Typewriting. |
| 10. Geometry and trigonometry. | 24. Physical training. |
| 11. Geography (with field-work; eight excursions annually). | 25. Class singing. |
| 12. Physics. | |
| 13. Chemistry. | |
| 14. Botany. | |

N.B.—Arithmetic and algebra cannot both be counted in the number of subjects required to pass the Intermediate examination.

THIRD STAGE.

615 For the fifth and sixth years, the courses of study may include the following subjects, of which any five of the subjects numbered 1 to 20 may, with physical training, form a course, provided that English is included, and provided also that, in the case of candidates for the School Leaving Certificate of the University of Melbourne, the conditions of Regulation I. of the University are satisfied. The work in this stage is designed to prepare pupils for entrance to the teaching profession, the University or other institution for advanced study.

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|-----------------------------|---------------------------------------|
| 1. English. | 16. Geography. |
| 2. Latin. | 17. Geology. |
| 3. Greek. | 18. Botany. |
| 4. Hebrew. | 19. Animal morphology and physiology. |
| 5. French. | 20. Agricultural science. |
| 6. German. | 21. Music. |
| 7. History. | 22. Domestic science and arts. |
| 8. Greek and Roman history. | 23. Commercial principles. |
| 9. European history. | 24. Commercial practice. |
| 10. Algebra. | 25. Shorthand. |
| 11. Geometry. | 26. Typewriting. |
| 12. Trigonometry. | 27. Drawing. |
| 13. Mechanics. | 28. Physical training. |
| 14. Physics. | |
| 15. Chemistry. | |

The syllabus of work in each subject for each year is set out in the *Handbook of Public Examinations* (Melbourne University).

TECHNICAL WORK FOR BOYS.

616 In all centers and at all stages, where it is held desirable, the curriculum for district high schools may include courses in technical work for boys, such as blacksmithing, elementary turning and fitting, carpentry, or the like.

STAFFING.

617 The classification and salaries of teachers in district high schools shall be as from time to time determined by the Public Service Commissioner.

In allotting staffs to district high schools, the Public Service Commissioner may appoint men teachers in place of women teachers, and vice versa.

In fixing the classification of a head-mastership as Grade I., II. or III., consideration will be given to (a) the general efficiency of the institution, (b) the average attendance of the school, (c) the proportion of pupils in forms above the Intermediate stage, and (d) the number and variety of courses developed successfully in the school.

For Grade II. an average attendance of 210, and for Grade I. an average of 360 pupils is required; but the attainment of these numbers does not entitle a school to the higher classification unless conditions under (a), (c), and (d) above are satisfactory.

Assistant in Charge.—An assistant in charge shall, under the head-master, be responsible for the organization and direction of the work in a group of subjects in which he has special knowledge and experience.

Teachers in district high schools are officers of the Public Service, and are, therefore, subject to the Public Service Regulations.

In towns where boarding hostels have been established, teachers may be required to reside in the hostels.

The public holidays not included in the regular vacations for district high schools are King's Birthday, Good Friday, Easter Tuesday, Eight Hours' Day, and the holiday at the disposal of the advisory council. These are to be observed by all high schools.

FEES.

618 Applications for remission of fees and for grants-in-aid under clause 16 must be made, on a prescribed form, not later than the end of February in each year.

The necessary tuition fees of pupils of district high schools must, in each case, be paid before the first Monday in each term. If any parents or guardians fail to pay by that day, they shall be informed at once by the head-master that the pupils concerned must be withdrawn unless payment is made not later than the second Monday in the term. No exception to this rule is to be made without the express sanction of the Director.

REGULATION XXXVI.—APPOINTMENT OF TEACHERS OF REGISTERED SCHOOLS UNDER SECTION 67 OF THE EDUCATION ACT 1915.

619 The following shall be the terms and conditions under which persons employed in schools registered as secondary schools may be appointed as teachers in higher elementary schools or district high schools under the provisions of section 67 of the *Education Act 1915*:—

1. Every such teacher shall be appointed by the Governor in Council, and on appointment shall be attached to a position in a district high school or higher elementary school which the Director considers he is competent to fill.
2. He shall be paid at the rate of salary recommended by the Board appointed under section 67 of the *Education Act 1915*, and approved by the Governor in Council.
3. The name of every such teacher shall be placed in the Professional Division of the Public Service in such class and in such relative positions therein as the Public Service Commissioner may direct.
4. The appointment of every such teacher shall be on probation for a period of twelve months, or for such shorter period as the Board appointed under section 67 of the *Education Act 1915* may direct.
5. Such teacher shall not be required to insure his life.

CHAPTER XI. Technical Schools.

REGULATION XXXVII.—TECHNICAL SCHOOLS.

- 620** 1. Each technical school in operation at the date of this regulation or hereafter established by the Governor in Council shall, in accordance with the provisions contained herein, be under the supervision of a council, to which grants-in-aid of maintenance will be paid by the Minister from the Annual Vote for Technical Education. The amount of such grant shall be determined from time to time by the Governor in Council, who may at any time either discontinue the grant to any school or alter the amount of such grant.
- 621** 2. The members of the councils of technical schools shall be appointed by the Governor in Council, and, except as otherwise directed by the Minister, each council shall consist of not fewer than seven nor more than fifteen members.
- 622** 3. (a) No person shall be appointed a member of the council of a technical school for more than three years, but any member of a council shall on ceasing to be a member be eligible for re-appointment.
(b) If, in the case of technical schools established prior to 4th January, 1911, any member appointed or elected under the constitution of such schools ceases to be a member under such constitution, and is not re-appointed or re-elected, his office as a member of the Council appointed by the Governor in Council shall become vacant.
- 623** 4. The council of a technical school shall include—
(a) Two members chosen to represent the parents and guardians of fee-paying students;
(b) Not more than two members chosen to represent any municipalities or organized public bodies which contribute annually to the funds of any technical school a sum of not less than £50;
(c) Members chosen on account of their interest in and knowledge of technical education generally;
(d) Members chosen on account of their expert knowledge of at least one branch of technical work included in the course of study at the school;
(e) The district inspector of schools.
- 624** 5. The councils of technical schools established prior to the 4th January, 1911, which have been appointed under the constitution of such schools, shall be deemed to be appointed under the provisions of this Regulation, provided that the Minister may appoint Government representatives to a number not exceeding one-third of the total number of members of such council.
- 625** 6. The members of the councils of each technical school will be required—
(a) to keep themselves in touch with the work carried on in the school by periodically visiting the class-rooms, laboratories, and workshops during the progress of instruction;
(b) to report to the Director of Education as to what steps should be taken in order to keep the school up to the requirements of modern practice;
(c) to provide for the maintenance and upkeep of the school out of the annual revenue of the school, and to keep the annual expenditure within the amount of revenue;
(d) to consult with the inspectors of technical schools as to the condition of their schools, and to lay before them any matters requiring attention;
(e) to recommend to the Minister what fees should be charged to students, and to apportion the duties of officers in the collection of the same;
(f) to see that all books and accounts are properly kept;
(g) to recommend for the approval of the Director the introduction of any subjects or any course of study not included in the syllabus of subjects for technical schools;
(h) to take measures to foster and promote local interest in the school and to enhance its usefulness to the community;
(i) to organize schemes for securing suitable employment for pupils trained in the school, and thus bring the school closely in touch with the industrial and other special interests of the district; and
(j) to grant, subject to the provisions of this regulation, free courses for qualified pupils
- 626** 7. The council of each technical school shall meet at least six times in each year, and any member who is absent without leave for more than three consecutive meetings to which he has been duly summoned by letter at least three days in advance shall thereby forfeit his seat on the council.
- 627** 8. The councils of schools established before the 4th of January, 1911, shall out of the revenue of the school make provision for the salaries and wages of teachers (other than those appointed under the Public Service Act), part-time teachers, clerical staff, caretakers, and other employees, and shall make provision also for class material, power, lighting, fuel, fittings, furniture, stationery, printing, advertising, and generally for the efficient maintenance of the schools.
- 628** 9. The councils of technical schools established since the 4th January, 1911, shall out of the revenue of the school make provision for the salaries and wages of temporary teachers, part-time teachers, clerical staff, caretakers, and other employees, and shall make provision also for class material, power, lighting, fuel, fittings, furniture, stationery, printing, advertising, and generally for the efficient maintenance of the schools.

629 10. (a) Accounts shall be kept in all technical schools showing the receipts under the heads of—

- (i) Students' fees, separately for courses, science, art, trade, commercial, and household subjects.
- (ii) Donations and subscriptions.
- (iii) Government grants.
- (iv) All other receipts.

and the expenditure under—

- (i) Instructors' salaries, specifying the actual amount paid to each person.
- (ii) All other salaries and wages, with the names of the recipients and the amounts paid to them.
- (iii) Apparatus and equipment.
- (iv) Repairs to apparatus and equipment.
- (v) Students' class material.
- (vi) Lighting, power, and fuel.
- (vii) Printing and stationery.
- (viii) Advertising.
- (ix) All other expenditure.

(b) An annual financial statement, on the prescribed form, shall be submitted to the Director not later than the 28th February in each year, showing the receipts and expenditure.

(c) The Minister may at any time authorize any person to audit the accounts of any of the schools subsidized under these Regulations.

(d) School estimates, on the prescribed forms, shall be submitted to the Director not later than the thirty-first day of March in each year, showing anticipated receipts and expenditure for the following financial year, which begins on the first day of July.

630 11. (a) In the case of teachers both full-time and part-time, and of other full-time employees of technical schools not appointed under the provisions of the Public Service Act, no appointment may be made unless the approval of the Minister shall have been first obtained. In making nominations, councils must submit the applications received to the Minister, so that, if he deems it necessary, they may be considered by one of the committees appointed under the provisions of clauses 14 and 15 hereunder.

(b) No appointment of any full-time officer to any technical school shall be confirmed by the Minister unless a certificate of sound bodily health and freedom from physical defects from the Government Medical Officer, the School Medical Officer, or other medical practitioner registered in Victoria approved by the Minister is furnished. Provided that, in the case of applicants who are eligible discharged soldiers, it shall be sufficient if the said medical certificate sets forth that they are of sound bodily health, and do not suffer from any physical defect which would incapacitate them from the proper performance of the duties of the position for which they apply.

631 12. (a) Full-time teachers, part-time teachers, clerical staff, caretakers, and other employees shall be paid at rates determined from time to time by the Min-

ister. No departure from these rates shall be made unless the consent of the Minister shall first have been obtained.

(b) No increase in the salary or emoluments attached to any vacant position nor in the salary of any teacher or officer of the council of any technical school shall receive a grant from the Annual Vote for Technical Schools shall be made unless the express sanction of the Minister has first been obtained; provided that this clause shall not apply to the position of any teacher or officer in receipt of less than £100 per annum.

(c) No bonus or gratuity shall be paid to any officer of the council of any technical school unless the express sanction of the Minister has first been obtained.

632 13. Where, under the registration provisions of the *Education Act 1915*, definite qualifications are insisted upon as a condition of employment in registered schools of teachers of special subjects, the councils of technical schools should not recommend for appointment to staff of their school teachers of special subjects unless they are registered or possess the qualifications of registration. Approval will not be given by the Minister to the appointment of unregistered teachers of such subjects unless the Director, after due consideration, certifies to the efficiency of the teacher proposed to be appointed.

633 14. There shall be a committee consisting of three representatives of the Melbourne University nominated by the University Council, and three representatives of the technical schools nominated by the Council with the Chief Inspector of Technical Schools as Chairman, whose duties shall be to—

- (a) inquire into the qualifications and make recommendations to the Minister concerning appointments of senior instructors for pure and applied science;
- (b) make recommendations to the Minister concerning the appointments of examiners for pure and applied science;
- (c) modify, alter, and approve courses of instruction for pure and applied science;
- (d) inquire into the curriculum, staffing, and equipment of any technical school desirous of obtaining recognition by the Melbourne University, and make recommendations to the Professorial Board;
- (e) inquire into and report to the Professorial Board on any applications from students desirous of receiving University recognition for subjects passed at technical schools;
- (f) make recommendations to the Professorial Board as to what remission, if any, of the fees of students desirous of proceeding to the Melbourne University;
- (g) make recommendations to the Minister relative to the salaries to be paid to the departments and senior full-time science instructors in technical schools;
- (h) make recommendations to the Minister relative to the science departments in technical schools.

15. There shall be a committee appointed by the Governor in Council consisting of two representatives of the art and trade sections of the technical schools respectively, two representatives of applied art, and two of trade who are not employed in technical schools, the Art Inspector of the Education Department, the Chief Inspector of Technical Schools, and the Inspector of Technical Schools, whose duties shall be to—

- (a) inquire into the qualifications and make recommendations to the Minister concerning all appointments of senior instructors in art or trade subjects;
- (b) make recommendations to the Minister concerning the appointments of examiners for art and trade subjects;
- (c) modify, alter, and approve of courses of instruction for art and trade subjects;
- (d) make recommendations to the Minister relative to the salaries to be paid to the heads of departments and senior full-time art and trade instructors in technical schools;
- (e) make recommendations to the Minister relative to the establishment of departments in technical schools;
- (f) consult, where necessary, with representatives of industrial subjects before fixing any course of work; and
- (g) draw up a list of trade subjects which should be closely associated with the applied-art department in a technical school.

16. (a) The principal and the senior members of the teaching staff of a technical school may, subject to the approval of the Minister, or (in the case of teachers appointed under the Public Service Act) subject to the approval of the Governor in Council, be permitted to engage in such private or consultative work as will not, in the opinion of the council of the school, interfere with the efficient performance of the duties of the teachers in the school.

(b) A return of the teachers who have been granted permission under this clause should accompany the annual report of the school, together with a statement that the council is satisfied that the intention of the clause has been complied with.

(c) In the event of an adverse report on the work of any teacher, the privilege of private practice may at any time be withdrawn.

17. The whole of the departments in any school shall be under the supervision of a principal, who shall, where practicable, be head of one department. The principal shall take such steps as are necessary to ensure that the buildings, grounds, furniture, and equipment are kept in satisfactory condition, and shall be responsible for the discipline of the school, the efficient organization of departments, classes, and time-tables, and the exercise of general supervision over the staff and employees of the school.

18. (a) The head of each department in a technical school shall be held responsible for the efficient administration of his department. He shall report to the council periodically through the principal on the work and requirements of his department.

(b) The head of a department classified in the first class in clause 20 shall be permitted to place his report personally before the members of the council.

638 19. (a) Technical schools will be classified in accordance with—

- (i) the average terminal attendances;
- (ii) the nature and grade of the work done;
- (iii) the reports of inspectors and examiners.

(b) The courses of instruction offered in each school must be approved of by the Minister, and may include pure and applied science, pure and applied art, or subjects pertaining to engineering, mining, agricultural, industrial, trade, commercial, or household education.

Schools will be distinguished as science, art, trade, commercial, or household schools. Each school may give instruction in one or more of the foregoing branches of technical work.

639 20. (a) The following individual average terminal attendances will define the classes in which schools are to be placed:—

	Science.	Art.	Trade.	Com- mercial.	House- hold.
First Class ...	150	150	200	200	200
Second Class ...	100	100	150	150	150
Third Class ...	75	75	100	100	100
Fourth Class ...	50	50	75	75	75
Fifth Class ...	30	30	50	50	50

A student who is in the first grade of his subject will be counted for attendance purposes as 1, a student in the second grade as 2, and a student in the third grade as 3.

(b) In estimating the classification of a school or department of a school, consideration will be given to the number of students who complete the advanced grades of the subject.

(c) The classification of technical schools will be announced from time to time in the *Education Gazette and Teachers' Aid*.

640 21. The course of study in each subject taught in technical schools shall be approved by the Director upon the recommendation of the committee appointed for the purpose of drawing up such course of study.

22. (a) Examinations by examiners appointed by the Minister will be held in the months of November and December of each year, or at such other times as may be deemed expedient.

(b) The conditions under which examinations will be held and under which certificates will be granted will be prescribed from time to time by the Director and published in the *Education Gazette and Teachers' Aid*.

(c) Should the reports of the examiners or the reports of the inspectors who inspect any school show that the teaching in such school during the year has been of an unsatisfactory character, the grant to the school may be partially or wholly discontinued.

(d) Where the progress of any school is deemed to be unsatisfactory, or the work of any teacher is regarded as inefficient, the Minister, on the recommendation of the Director, may (in the case of teachers not appointed

under the provisions of the Public Service Act) require the council to determine the engagement of any teacher on the staff of such school.

(e) As far as practicable, the examiners will, from time to time, visit the schools for the purpose of observing the conditions under which work is done.

642 23. (a) No new subject or group of subjects and no additional work in the higher grades of any subject shall be added to the curriculum of any technical school unless the approval of the Minister shall have been first obtained. In making application for such approval, a statement of the expenditure immediately and prospectively involved and the estimated number of students must be forwarded.

(b) In the last term of each year, the curriculum of each technical school shall be reviewed, and the Minister may, on the recommendation of the Director, order that any subject or group of subjects shall be removed from the curriculum of the school. The council shall thereupon take the necessary steps to dispense with the services of any teachers who are no longer necessary. Any apparatus or equipment provided wholly or partially out of the moneys granted for technical education which, in the opinion of the Minister, are no longer required in such school may be transferred to another technical school.

(c) The Minister may, if he thinks the circumstances warrant it, make a grant not exceeding the amount allowed to holders of Senior Technical scholarships to students whose courses have been interrupted owing to the provisions of this clause. This grant is intended to cover the increased cost involved in continuing their instruction in another technical school.

643 24. (a) Junior and senior commercial certificates will be issued to students of technical schools and high schools who have completed full courses and who satisfy the prescribed conditions. In estimating the efficiency of a student, consideration will be given to the progress reports upon each student furnished by the school as well as to the results obtained in a special examination.

(b) Commercial courses will not be maintained in technical schools or in district high schools unless a due proportion of students show satisfactory results in the work prescribed for the above certificates.

644 25. Students of technical schools who have completed a satisfactory attendance will be examined without fee. Other candidates for examination will be required to pay a fee of Ten shillings for each subject, provided that teachers employed by the Education Department who desire to be examined in subjects prescribed for qualification as teachers shall be admitted without fee.

645 26. (a) Any grant in aid of buildings, fittings, or furniture shall be expended subject to the condition that the plans and specifications are approved by the Director before the commencement of the work, and that twenty-five per cent of the grant be retained until the work has been passed by an officer of the Public Works Department authorized for the purpose.

(b) Claims in respect of such grants must be submitted to the Public Works Department for payment before the thirtieth day of June of the same financial year.

27. (a) Special grants for the purchase of apparatus and equipment may be made by the Minister in addition to the annual maintenance grant to any technical school, provided that the Minister is satisfied that such apparatus and equipment should not be purchased out of the revenue of the school.

(b) All applications for such grants should be forwarded with the estimates to the Director not later than the thirty-first day of March in each year, and, as a general rule, applications made after that date will not be considered during the ensuing financial year.

(c) Claims in respect of such grants must be submitted for payment before the thirtieth day of June of the same financial year.

(d) In the purchase of material provided for in Government contract lists, preference shall be given to the contractors indicated in such lists.

647 28. (a) With the view of encouraging measures for beautifying and improving the grounds of any school, the establishment and maintenance of a school garden, the decoration and equipment of a schoolroom, and the formation of a school library, the Minister may supplement funds raised locally at the rate of £1 for each £1 thus raised.

(b) No grant, however, for the purpose of this clause will be made unless the approval of the Minister to the proposed expenditure is first obtained.

648 29. No member of the council of a technical school may be pecuniarily interested in any work or purchase exceeding in amount One pound (£1), the cost of which is a charge against the school funds, without the express sanction of the Minister having first been obtained.

649 30. The councils of all technical schools shall, as conditions of their receiving grants from moneys voted for technical education—

(i) administer the maintenance grant efficiently and economically, and keep the expenditure of the school within its income;

(ii) comply strictly with the regulations regarding the appointment and retention of officers and the salaries and emoluments of officers;

(iii) comply strictly with the regulations as to the curriculum to be followed in the school and the addition of new subjects and courses to those already in operation.

650 31. The councils of technical schools shall receive as free pupils such students as may from time to time be granted scholarships at such schools by the Minister Teachers, including junior teachers, employed by the Education Department, and nominated by the Director, shall be admitted without fee to courses of instruction in technical schools in such subjects as may be necessary for them.

651 32. (a) The council of a technical school may admit qualified pupils for free instruction in any subject or course, provided that the number of pupils nominated in any year shall not exceed ten per cent of the total number of pupils paying full fees for such subject or course. The council may not grant out of the revenues of the school any allowance to any pupil for books, travelling expenses, or maintenance. They may, however, make recommendations to the Minister for such allowances.

- (b) If he considers the circumstances warrant it, the Minister may grant a pupil allowances for school requisites up to Two pounds per annum, and for transit up to Five pounds per annum, or for maintenance up to Twenty-six pounds per annum.
- (c) No allowance for maintenance shall be granted in respect of any pupil who has not obtained the Merit Certificate or an approved equivalent, and, as a general rule, except where it is necessary for the pupil to reside apart from his parents.
- (d) An allowance for school requisites or transit or maintenance shall not be granted except in necessitous cases where the pupil shows special aptitude and promise.
- (e) Applications must be made on a prescribed form before the end of February in each year.
- (f) Nothing in this clause shall prevent the council of the school from providing allowances for books, apparatus, or maintenance out of sums subscribed to the school for this special purpose.
- 652 33. All technical schools shall be open to inspection by any officer authorized by the Minister.
- 653 34. The Minister will issue diplomas to students who have completed full courses and passed the required examinations. These diplomas will be endorsed with the name of the school at which the student has been educated.
- 654 35. The following records must be carefully kept in each technical school, and the instructions issued must be strictly adhered to:—
- (i) A general register or card index, in which must be entered the register number, name, age, and occupation (if any) of each student, class or classes in which enrolled, and date of passing any examination of the Education Department held under this Regulation;
 - (ii) A register of students' attendances, which must be posted up daily;
 - (iii) A fee book, in which all fees paid by students are entered;
 - (iv) A list of students admitted to free courses by the council, or under the provisions of the regulations governing the award of scholarships; and
 - (v) An attendance book, in which all members of the staff shall enter up their hours of arrival and departure daily.
 - (vi) A time-table and duty card for all full-time and part-time teachers. Any alteration in allocation of duties should be entered on the cards of the teachers concerned.
- 655 36. A return upon the form prescribed, showing the number of the term attendances of all students enrolled in the several classes and grades of classes in technical schools, must be forwarded to the Secretary, Education Department, not later than seven days after the close of each term.
- 656 37. An annual return, on the forms prescribed, must be prepared, and must be handed to the Government Audit Officer at his annual inspection.
- 657 38. The school year shall be divided into terms as approved by the Director, and shall make provision for forty-two weeks' school work, including examinations.
- 658 39. (a) A copy of the time-table for each term shall be forwarded to the Secretary, Education Department, not later than three weeks after the commencement of each term.
- (b) A time-table and duty card (as prescribed) for each full-time and each part-time teacher shall be forwarded to the Secretary, Education Department, not later than three weeks after the commencement of the first term.
- 659 40. (a) No portion of the annual grants for maintenance, nor any portion of the fees paid by students for tuition in subjects subsidized under this Regulation, is to be paid by councils of schools for the maintenance of classes in subjects other than those included in the technical-school syllabus approved as a part of the curriculum of the said school by the Minister.
- (b) If it is desired to establish classes in other subjects and maintain them out of fees for instruction in such subjects, the approval of the Director must be first obtained.

JUNIOR TECHNICAL SCHOOLS.

660 41. The Governor in Council may, from time to time, sanction the establishment of junior technical schools or junior technical classes either in conjunction with or apart from technical schools which have already been established.

661 42. (a) The courses of study in each junior technical school shall be, from time to time, prescribed by the Director, and shall include instruction extending over three years.

(b) A junior technical certificate shall be issued by the Education Department to students who have completed the full course under conditions prescribed from time to time by the Director. In estimating the efficiency of a pupil for the purpose of this certificate, consideration will be given to the reports of his progress as shown in the school terminal examinations, as well as to the results of a special examination.

662 43. The qualifications for enrolment of pupils in junior technical schools shall be as follow:—

- (i) Pupils must have passed the Qualifying examination, or an approved equivalent examination, or (in the case of pupils at least thirteen years of age at the date of enrolment) must be certified by the head teacher of the school which they last attended and by the head-master of the junior technical school as likely to profit by the instruction given in a junior technical school.
- (ii) They must furnish a written undertaking from their parents or guardians that they will attend the junior technical school until they have completed at least two years of the course;
- (iii) They must furnish a note on the prescribed form from the head teacher of the school last attended, setting out their age in the school records, the standard which they have reached in the school, and their attendances for the past twelve months.

- 663 44. (a) During their course in a junior technical school or junior technical class, pupils shall be required to attend regularly and punctually, and to make satisfactory progress in the subjects prescribed for their course.
- (b) Head-masters of junior technical schools may, with the approval of the Director, exclude from attendance at such school pupils who attend irregularly or who fail to make satisfactory progress.
- 664 45. (a) Pupils of junior technical schools who are fourteen years of age and over shall pay a fee. The fees to be paid by pupils over the age of fourteen years shall be £3 per annum, payable for each term in advance.
- (b) No fee shall be payable by pupils who are under fourteen years of age.
- (c) Pupils enrolled without fee shall be liable to pay fees from the beginning of the term immediately succeeding the date of their fourteenth birthday.
- (d) Fees paid by pupils of junior technical schools shall be paid into the school revenue.
- 665 46. (a) If he considers the circumstances warrant it, the Minister may grant a pupil free tuition and allowances for school requisites up to Two pounds per annum, and for transit up to Five pounds per annum, or for maintenance up to Twenty-six pounds per annum.
- (b) No allowance for maintenance shall be granted in respect of any pupil who has not obtained the Merit Certificate or an approved equivalent, and, as a general rule, except where it is necessary for the pupil to reside apart from his parents.
- (c) Free tuition or an allowance for school requisites or transit or maintenance shall not be granted except in necessitous cases where the pupil shows special aptitude and promise.
- (d) Applications must be made on a prescribed form before the end of February in each year.
- 666 47. The school year for junior technical schools shall be divided into terms, and shall provide for instruction for forty-two weeks beginning on the first Monday in February, except in special cases approved by the Director.
- 667 48. No pupil shall be enrolled after the expiration of four weeks from the commencement of the first term, unless with the special sanction of the Director. Pupils may, however, be transferred from one junior technical school to another under the same conditions as regards transfer notes as are provided in the case of pupils attending elementary schools.
- 668 49. The staffing of junior technical schools and junior technical classes and the appointment of teachers shall be determined by the Public Service Commissioner.
- 669 50. Head-masters shall assign to assistant teachers duties and responsibilities in accordance with the salaries and status of the positions held by such teachers.
- 670 51. As far as may be practicable, appointments to vacancies in junior technical schools and junior technical classes will be made towards the end of each calendar year; and, in the case of teachers who take up duties in new positions immediately after the mid-summer vacation, such appointments and promotions shall date as from the first of January in such vacation.
- 671 52. The Director may appoint from time to time committees consisting of the Chief Inspector of Technical Schools, the Inspector of Art, an Inspector of Technical Schools, an administrative officer of the Education Department, and a teacher employed in technical or junior technical schools, to report to him upon applications for appointments and promotions submitted to him for recommendation by the Public Service Commissioner.
53. Junior technical schools associated with technical schools shall be regarded as a part of the technical school, and, as such, shall come under the control of the council of the technical school. The head-master of the junior technical school shall be responsible for the organization and instruction of the school, and for the due observance by himself and members of his staff of all regulations. The principal of the technical school shall, however, be responsible for the allocation of class-rooms, for the general time-table of the institution, and for the assignment of special duties in the junior technical school to members of the technical school staff, or the assignment of duties within the technical school to members of the staff of the junior technical school. He will also be responsible for the discipline and efficient organization of the institution as a whole.
- 673 54. (a) Where any junior technical school or any junior technical class has been established in connexion with a technical school, the Chief Inspector of Technical Schools, or (in the case of teachers of art subjects) the Inspector of Art, may require teachers of the technical schools to devote a portion of their time to the teaching of subjects in the junior technical school or class, or he may require teachers in the junior technical school to undertake the teaching of classes in the senior technical school.
- (b) The teachers so employed shall conform to the regulations and instructions issued to teachers in technical and junior technical schools respectively.
- 674 55. (a) Where, in any district, a district high school or a higher elementary school and a technical school or a junior technical school have been established, the members of the staff of the district high school or the higher elementary school may, subject to the approval of the Director, be called upon to devote a portion of their time to the teaching of subjects in the technical or the junior technical school; and the members of the staff of the technical school or the junior technical school may, subject to the approval of the Director, be called upon to devote a portion of their time to the teaching of subjects in the district high school or the higher elementary school.
- (b) Any teacher so employed shall conform to the regulations issued for the guidance of teachers of district high schools, higher elementary schools, technical schools, and junior technical schools.
- 675 56. (a) At least once in each year, junior technical schools shall be inspected by boards of inspectors appointed by the Director for any school or group of schools. The Chief Inspector of Technical Schools, the Inspector of Art, and the Inspector of Technical Schools shall be members of all such boards.

(b) In addition to a general report upon the work of the school, the board of inspectors shall report fully to the Director upon the work of each teacher, and shall recommend an efficiency mark to be entered in the teacher's record. Such reports shall be compiled at the end of each calendar year.

(c) Upon application to the Director, teachers of junior technical schools may be supplied with a copy of the report furnished upon their work by the board of inspectors.

(d) Subject to the approval of the board of inspectors, the classification of pupils, whether at their entrance to the school or at any subsequent period of their attendance at a junior technical school or class, shall be determined by the head-master of such school.

(e) Head-masters of junior technical schools shall keep such records and furnish through the Principal such returns and reports as may, from time to time, be required.

(f) Progress examinations of pupils in junior technical schools shall be conducted by the head-master and his staff; and a record of the progress of each pupil, together with a report on the progress examination generally, shall be available for the board of inspectors at their visit.

- 676 57. The district inspector of schools may, at any time, visit a junior technical school or a junior technical class and examine the records of the school or inspect the work of the pupils in any of the subjects which are common to the course of study for junior technical schools and elementary schools.
- 677 58. All reports upon the work of junior technical schools shall be entered in an inspection register, which shall be left in the school. The inspection register shall, at any time, be open for the perusal of members of the council of the school.
- 678 59. A statement, on the prescribed form, showing fees collected and fees outstanding shall be forwarded with the annual return.
- 679 60. A statement, on the prescribed form, showing particulars in regard to students who have left during the previous year shall be forwarded not later than the thirtieth day of June.

REGULATION XXXVIII. (A).—STUDENT-TEACHERS IN TECHNICAL SCHOOLS.

- 680 1. The Minister may, on the recommendation of the Director, establish courses of training to be conducted in such technical schools and junior technical schools as the Director may determine for persons desiring to qualify as teachers in technical schools.
- 681 2. These courses of training shall be under the supervision of the Chief Inspector of Technical Schools, the Inspector of Art, the Inspector of Technical Schools, and such other officers as may be instructed by the Director to undertake such duty.
- 682 3. Studentships shall be awarded to qualified candidates from time to time by the Minister, who shall determine the number of studentships to be granted in any

school in any year, and also the special branch of technical work to which the student-teacher shall devote himself.

683 4. The qualifications of candidates for studentships shall be—

- (a) Candidates must not be less than sixteen years of age.
- (b) They must have passed successfully through the full course of study in a junior technical school or hold an approved equivalent qualification.
- (c) They must produce a certificate from an inspector of technical schools or from the Inspector of Art, or from the head-master or principal of a technical school, that they exhibit aptitude and general suitability for the work of a teacher in a technical school.
- (d) They must furnish satisfactory evidence of good moral character.
- (e) They must submit a certificate from a school medical officer, or from a medical practitioner approved for this purpose by the Director, that they are of sound constitution and free from any physical defect likely to impair their usefulness as teachers.

684 5. Where the number of qualified applicants is in excess of the number of studentships to be awarded, awards of studentships shall be determined by a consideration of—

- (a) The educational qualifications of the applicants as shown in their school records.
- (b) The special qualifications of the applicants in respect of any special branch of technical work.
- (c) The aptitude of the applicants for the profession of teaching.
- (d) The personal qualities of the applicants.

685 6. The awards of studentships shall be made upon the recommendation of a committee, consisting of the Chief Inspector of Technical Schools, the Inspector of Art, and a third person nominated by the Director. If it is deemed necessary, a competitive examination may be held in such subjects as the committee may determine.

686 7. Persons to whom studentships are awarded shall be known as student-teachers.

687 8. The course of training for student-teachers shall extend over five years, or such longer time as may be necessary, and shall include—

- (a) A course of study in English.
- (b) The principles and practice of teaching.
- (c) A technical course in an approved branch of industry.
- (d) Approved workshop or other technical experience.

During the currency of their studentships, student-teachers shall be required to attend such classes of instruction, perform such duties, and undergo such workshop or other technical experience as may be determined.

688 9. The Minister, on the recommendation of the Director, may, in the case of a student-teacher certified as possessing special qualifications by the committee appointed under clause 6, reduce the course of training to four years.

689 10. Student-teachers who at any period of their course fail to show satisfactory progress or fail to pass the annual examinations, or are found guilty of idleness, misconduct, unpunctuality, or absence from school, may have their studentships withdrawn, and thereupon all allowances under this Regulation shall cease and determine.

690 11. During their course of training, student-teachers shall receive an allowance in the first year at the rate of Forty pounds per annum, which will be subject to an annual increase at the rate of Ten pounds per annum until a maximum of Eighty pounds per annum is reached. The payment of the allowance and of each annual increment shall be conditional upon the receipt by the Director of a favorable report upon the aptitude, attendance, conduct, and progress of the student-teacher. A student-teacher shall not receive an annual increment unless during the year he shall have passed the examinations prescribed for that year of his course.

691 12. Student-teachers shall be required each year to complete their corresponding technical examinations in the subjects prescribed for that year.

692 13. No student-teacher may proceed to higher grades in any subject without having passed in the lower grades, except where special permission is given by the Director.

693 14. Each student-teacher shall be required as a condition of his studentship to enter into an agreement by himself and an approved surety that he will observe the conditions of tenure of his studentship, that he will not relinquish his course of training without the permission of the Minister, and that for the four years next after the termination of his studentship he will, if required, teach in any school to which he may be appointed by the Minister. Women student-teachers may, in the event of their marriage, be permitted to resign at the expiration of three years' service after the termination of their studentships.

694 15. In the case of a student-teacher whose studentship has been withdrawn under clause 10 above, or who fails to carry out the terms of the agreement under clause 14 above, the Minister shall determine the amount of the allowance paid under clause 11 above to be refunded by such student-teacher.

695 16. Student-teachers who pass in the complete course as prescribed, who are certified by the Chief Inspector of Technical Schools as having satisfactorily completed a sufficient amount of workshop practice under approved conditions, and who have passed an examination approved by the Director in the theory and practice of teaching, shall be granted the Trained Technical Teacher's Certificate.

696 17. Student-teachers who hold the trained Technical Teacher's Certificate shall be eligible for appointment

as teachers on the staff of junior technical schools and technical schools, or as relieving teachers in technical schools and junior technical schools.

INSTRUCTIONS.

697 Student-teachers are required, as a general rule, to pass the prescribed examinations in English for School Leaving Certificate, in theory of teaching, and in the other subjects of their course at least by the end of the third year of their course of training, and, until they pass such examinations, they must study each subject regularly and diligently and make satisfactory progress. In addition to taking these subjects, they should, during the first three years of their course, devote at least eight hours (on an average) each week to practice in teaching under supervision at the junior technical school. During the fourth and fifth years of their course, they should obtain approved workshop or trade experience, and, on one evening each week, should obtain practice in teaching under supervision. If, however, special permission is granted, student-teachers in industrial art may spend only the fifth year of their course in obtaining workshop or trade experience.

698 The responsibility of training student-teachers in theory and practice of teaching rests with the head-master of the junior technical school. The head master should see that they do the requisite amount of teaching under supervision, and should keep a record of criticism notes. Student-teachers are not allowed, unless special permission is granted, to act as junior assistants for demonstrations, &c., in senior technical schools, but should gain their teaching experience almost wholly in the junior technical school.

699 If a student-teacher is at any time unsatisfactory in regard to his aptitude, attendance, conduct, diligence, duties, or progress, the principal should forward at once a special report in the matter.

REGULATION XXXVIII. (B).—STUDENT INSTRUCTORS IN TECHNICAL SCHOOLS.

700 1. The Minister may, from time to time, grant studentships to persons who have completed or have nearly completed approved trade or other technical courses and who are desirous of undergoing a course of training as instructors in technical schools.

701 2. Persons granted these studentships shall be known as student-instructors in technical schools.

702 3. Applicants for these studentships shall satisfy the following requirements:—

- (a) They must be under 35 years of age.
- (b) They must have reached a satisfactory standard of general education, and must have completed or have nearly completed an approved trade or other technical course in a technical school.
- (c) They must have had approved trade or technical experience.
- (d) They must be of good moral character.
- (e) They must show special aptitude and general suitability for the work of a teacher.
- (f) They must furnish satisfactory medical evidence that they are of good general health and of sound constitution, and are free from any physical defect likely to impair their usefulness as teachers.

- 703 4. Student-instructors shall be paid an allowance at the rate of £20 per annum, and shall be required—
- (a) to assist in teaching approved trade or other technical subjects for at least one evening per week;
 - (b) to attend classes in theory and practice of teaching and other subjects specified, and to pass the prescribed examinations; and
 - (c) to show diligence and skill in their work.
- 704 5. Except in special cases approved by the Minister, the period of the course of training of student-instructors shall not exceed two years.
- 705 6. Each student-instructor shall be required, as a condition of his studentship, to enter into an agreement by himself and an approved surety that he will observe the conditions of tenure of his studentship, that he will not relinquish his course of training without the permission of the Minister, and that for the two years next after the termination of his studentship he will teach in any school to which he may be appointed.
- 706 7. The Minister may at any time cancel any student ship if he is satisfied—
- (a) that the prescribed conditions of tenure have not been complied with; or
 - (b) that the attendance, conduct, or progress of the student-instructor has been unsatisfactory;
- and thereupon all allowances and advantages under this Regulation shall cease and determine.
- 707 8. In the case of a student-instructor whose studentship has been cancelled under clause 7 above, or who fails to carry out the terms of the agreement under clause 6 above, the Minister shall determine the amount of the allowance paid under clause 4 above to be refunded by such student-instructor.
- 708 9. On completion of a satisfactory course of training, and on passing the prescribed examinations, student-instructors shall be eligible for appointment as instructors in technical schools.

CHAPTER XII.

School Plantations.

REGULATION XXXIX.—SCHOOL ENDOWMENT PLANTATIONS.

Whereas it is desirable that certain areas of land should from time to time be secured as school endowment plantations for the planting and care of trees, the following provisions are made:—

- 709 1. Each such area shall be approved by the Minister of Public Instruction, shall be duly registered, and, in the case of Crown lands, formally set apart by the Minister of Lands.
- 710 2. Each area set apart shall be vested in a body of trustees consisting of the principal teacher of the school, the chairman of the school committee or school council for the time being, the district inspector for the time being, and such representatives of local public bodies as the Minister may appoint.
- 711 3. All proceeds derived from the sale of any produce from such plantation shall be paid by the trustees into a fund to be called the School Endowment Plantation Fund. This fund shall be used for such purposes connected with the school or the School Endowment Plantation as the trustees may decide, subject to the approval of the Minister of Public Instruction.
- 712 4. The trustees of such plantation before proceeding to cut the trees, either for the purpose of thinning out the plantation or for the purpose of the sale of trees, shall obtain the approval of the Forests Commission.
- 713 5. Such plantations shall be open at all times to inspection by an officer of the Forests Commission.
- 714 6. When an area has been secured for purposes of school endowment in connexion with any school, a covenant, prepared by the Director of Education, shall be entered into by the principal teacher, representatives of the school council or committee, and representatives of any local public body concerned in its establishment, in virtue of which they will undertake that the work of establishing and maintaining the plantation will be carried out. This document shall be retained in the school, and a record of all pupils who take substantial part each year in developing the school endowment plantation will be kept with this covenant.
- 715 7. When a vacancy occurs in the office of principal teacher in a school to which is attached an endowment plantation, the incoming teacher shall be required to give an assurance that he will maintain the continuity of the work in such plantation.
- 716 8. District inspectors shall be required to furnish a report, at least once a year, on the school endowment plantation scheme as developed in each school.

CHAPTER XIII.

Decoration and Equipment.

REGULATION XI.—VICTORIAN STATE SCHOOLS DECORATION AND EQUIPMENT SOCIETY.

1. The Victorian State Schools Decoration and Equipment Society shall consist of a committee and of the State schools admitted to membership of the Society under the rules to be framed by the committee.

2. The objects of the Society shall be—

(a) To decorate the schools with pictures and other works of art;

(b) To provide pianos, school libraries, optical lanterns, lantern slides, and such other equipment as may be approved by the Committee.

3. The committee shall have the full control and management of the Society, and shall consist of—

A president: The Honorable the Minister of Public Instruction for the time being;

A vice-president: The Director of Education;

Three representatives of the Education Department;

Three representatives nominated by the Minister to represent art and architecture;

Five representatives of State-school teachers.

4. The committee shall be responsible for the expenditure upon the objects of the Society of any grants in aid made by the Legislature, and of all moneys raised, paid, or subscribed for the purposes of the Society.

5. The committee shall have power to make rules for the election and appointment of the five representatives of the State-school teachers, for fixing the terms and conditions of membership of the Society, and the amount and mode of payment of membership fees, and generally for giving effect to the objects of the Society.

INSTRUCTIONS.

Name.—The Society shall be called the Victorian State Schools Decoration and Equipment Society.

Constitution.—The Society shall consist of—(a) The executive committee. (b) Such schools as comply with these rules.

Objects.—(d) To cultivate the artistic taste of the children and foster their love of the beautiful and appropriate both in decoration and furniture. (b) To decorate the schools with pictures and other works of art. (c) To provide pianos,

school libraries, optical lanterns, slides, and such other equipment as may be approved of by the executive committee.

Finance.—(i) The funds of the Society shall consist of—(i.) Government grant. (ii.) Fees paid by members. (iii.) Donations. (iv.) Moneys raised locally by members and paid into the central fund. (b) The executive committee will purchase out of the central fund approved works of art and school equipment in accordance with the Article 3 of these rules, and will supply them direct to members—such purchases to remain the property of the schools to which they are supplied. (c) The amounts raised locally will be subsidized by the Society, such subsidy to be determined by the executive committee from time to time. (d) All cheques in payment of accounts passed by the executive committee shall be signed by the treasurer and countersigned by the chairman or by such other member as may be authorized.

Fees.—(a) Each school on affiliation with the Society shall pay such fees as may be prescribed from time to time by the executive committee. (b) The following fees shall be payable by each school on affiliation with the Society, and thereafter each year a subsidy is applied for:—Schools with an average attendance exceeding 350, 10s.; 150, 5s.; 50, 2s. 6d.; under 50, 1s.; the fees for State schools other than elementary shall be—with an attendance of 200 or over, 10s.; under 200, 5s. (c) The fee must be paid before an application for a subsidy can be entertained. (d) It shall be optional for two or more neighboring schools to unite for the purpose of raising funds, the amount so raised being shared between them according to mutual arrangement.

Schemes of Decoration and Applications for Equipment.—All proposed schemes of decoration and applications for equipment must be submitted to the executive committee for approval; or, if requested, the executive committee will advise as to suitable schemes of decoration.

Rate of Subsidy.—The rate of subsidy is fixed for each financial year. It has usually been £1 for £1 up to a total of £50 locally raised; and, for the next £50 so raised, 10s. per £1.

How Application is to be Made.—Head teachers of schools in affiliation with this Society must send in local subscriptions to its secretary before a subsidy can be granted. The Society will issue all orders for material, and pay all claims in connexion therewith.

When forwarding subscriptions, head teachers should furnish, for the approval of the Society, a statement of the articles they desire purchased for their schools, giving a full description of these; and the name and address of the firm from which they may be purchased, together with the price of each article. All communications should be written on paper of foolscap size.

In reference to school libraries, head teachers will be good enough to send in for approval the lists of books they desire, stating the name and address of the firm where they may be bought, and the price of each book to the Society. It is suggested that uniform binding should be adopted. Where it is preferred, the Society will select the books; but such preference must be mentioned when forwarding the local subscription. A similar course will be adopted where it is desired to purchase pictures.

Correspondence.—Letters should be addressed, "The Secretary, Victorian State Schools Decoration and Equipment Society, Education Office, Melbourne."

CHAPTER XIV.

General Instructions.

GENERAL INSTRUCTIONS.

For the information and guidance of teachers, the following statement of necessary rules and practices is given. The volume of correspondence which reaches the Education Office is very great. Teachers are, therefore, particularly requested to conform to the rules laid down, in order that clerical and other administrative work may be more readily systematized and more expeditiously carried out. What appears to the teacher a comparatively slight omission or departure from practice may cause extra work in the office out of all proportion to the importance of the matter to the teacher.

ACCOUNTS.

Salaries and Allowances.

- 723** Salaries and allowances are paid fortnightly on alternate Fridays up to and inclusive of the following Saturday. The various fortnightly rates of salary payable to teachers are shown below:—

Annual Rate.	Fortnightly Rate.	Annual Rate.	Fortnightly Rate.
£	£ s. d.	£	£ s. d.
40	1 10 8	240	9 4 0
50	1 18 4	252	9 13 2
54	2 1 5	261	10 2 5
60	2 6 0	276	10 11 7
62	2 7 6	288	11 0 9
68	2 12 2	300	11 10 0
70	2 13 8	312	11 19 2
72	2 15 2	324	12 8 5
74	2 16 9	336	12 17 7
80	3 1 4	348	13 6 9
82	3 2 10	360	13 16 0
84	3 4 5	372	14 5 2
92	3 10 6	384	14 14 4
94	3 12 1	396	15 3 7
96	3 13 7	408	15 12 9
104	3 19 9	420	16 2 0
108	4 2 10	432	16 11 2
120	4 12 0	444	17 0 4
132	5 1 2	456	17 9 7
144	5 10 5	468	17 18 9
154	5 18 1	480	18 8 0
156	5 19 7	492	18 17 2
168	6 8 9	504	19 6 4
180	6 18 0	516	19 15 7
192	7 7 2	528	20 4 9
204	7 16 5	540	21 3 2
216	8 5 7	552	22 1 7
228	8 14 9	600	23 0 0

Fortnightly rates are determined by multiplying annual rates by 14 and dividing the result by 365½. A year is reckoned at 365½ days in order to adjust leap year. The effect of this will be that, in a leap year, payment will be made for three-quarters of a day in excess of the annual salary, and, in a common year, for one-quarter of a day less. The amounts are computed to the nearest penny.

Preparation of Salary Accounts.

- 724** The names of teachers should appear in their order of seniority, and the correct Christian names or initials should be used in the signatures. In filling up the column "Position," the following abbreviations should be used:—1st F.A., 1st M.A., 2nd F.A., 2nd M.A., Asst., J.T., S.M. Entries in the column "Deductions" are not to be made. This column is for office use only.

When a teacher has not been employed for a complete period, the amount due for each fortnight should be entered in the columns for first and second payment respectively.

Deductions for absences should, where possible, be from the payment for the fortnight in which the absence occurred. In cases where the absence has occurred during a previous period, the deduction should be made from the first payment.

Broken periods or odd days are computed at one-fortieth of the fortnightly pay for each day.

The salary of every member of a school staff must, as practicable, be claimed on one account.

Payment of Salary Accounts.

- 725** One cheque for the amount due to him and each member of the school staff will be forwarded to the head teacher.

It is necessary, as a precautionary measure, that the name of each member of a school staff should be paid through the head teacher. Head teachers should, therefore, refer to the head teacher or other instructing members of their staffs to call at the Education Office to receive payment.

Date of Rendering Salary Claims.

- 726** Claims should be posted in time to reach the office on Wednesday immediately preceding the pay period to which they refer.

The claims should be posted a day earlier for each holiday that occurs during a pay period.

Cheques and Bank Accounts.

- 727** All cheques should, at once, be forwarded to banks, of the greatest importance that Departmental cheques be cashed without delay.

Head teachers who receive salaries other than their own should make payments by means of an official account opened in the name of the following banks:—

Bank of Australasia,	E., S., & A. Bank,
Bank of Victoria,	National Bank,
Royal Bank,	Union Bank,
Commercial Bank,	Bank of New South

When such an official account is opened, notice of the opening must be forwarded to the Secretary, and no account should be recognized as official except those which are so reported.

The Departmental cheques for salaries should be drawn on the official account, which should be exhausted each fortnight by the issue of one unstamped cheque for the amount of the teacher's salary, &c., and one for that of each member of the staff. Transactions in connexion with the maintenance of the official account should be carried out through the official account.

Cheques drawn on official accounts are exempt from duty and exchange.

The total of the cheques drawn each fortnight should be compared with the amount of the Departmental cheques drawn into the account, and the bank pass-book should be checked at frequent intervals.

To ensure correct distribution of the amount forwarded from the Education Office, a book should be kept containing details of all claims submitted and payments made.

Should it be found more convenient to pay salaries by one cheque on the official account may be drawn. In the interest of safety, however, head teachers of large schools should be advised to pay all salaries by cheque.

In no circumstances must an amount due to a member of his staff be paid into a head teacher's private account.

The official account must be used only for transacting business.

Official accounts must not be opened in connexion with schools where one teacher only is employed.

Miscellaneous Accounts.

- 728 Cheques in payment of accounts for works carried out under the direction of school committees, and for the conveyance of children, &c., will be forwarded through the head teacher, who should take care that the receipts are properly filled in and returned without delay. *As payments for the conveyance of children are made on the certificates of head teachers, such teachers will be held responsible for any overpayments.*

RETURNS.

- 729 *Monthly Returns.*—All instructions printed on the monthly return forms should be strictly followed.

When the average attendance is reduced in any month through epidemics, inclement weather, farming operations, &c., the estimated loss in the attendance and the reason therefor should be shown on the return, and not reported by special letter.

When signing certificates, such as those, for example, in connexion with accounts and returns, head teachers should never lose sight of the special personal responsibility thereby undertaken by them for the truth and correctness of the statements, facts, and figures certified to. *Signing a certificate is not in any case a purely formal matter.*

CORRESPONDENCE.

- 730 Teachers must use the specially ruled foolscap supplied to them for all communications to the Education Office, except in cases where another form is prescribed. Care should be taken to write the number, name, and postal address of the school referred to, and an abstract of the contents of the communication, in their respective places—these entries, and the entry of the name and position of the writer, to be made in red ink.

Correspondence should be condensed as much as possible, and both sides of the paper should be used if required. The necessary margin on the back page should be on the right-hand side.

A separate letter should be written for each subject.

When communicating with the Education Office concerning teachers, head teachers should give the names in full. The initials of the Christian names are not sufficient.

All letters on school business should be forwarded to the Education Office in the official envelopes supplied for the purpose, bearing the words, "On His Majesty's Service," and the printed address, "The Secretary, Education Department." Postage must be fully prepaid, and a refund of the amount expended must be claimed in the postage column on the salary account for the next pay period.

Official envelopes must not be used to cover communications of a personal nature, such as applications for leave of absence, transfer, promotion, or the like, or upon any subject not strictly official. In such cases, private envelopes must be used, and the cost of the postage must be borne by the person concerned.

All official letters from assistants or junior teachers must be forwarded through the head teacher.

All salary accounts, monthly, quarterly, and other returns are to be forwarded to the office under cover of the printed wrappers, endorsed "Commercial Papers," supplied to schools.

Teachers should twice fold all pay-sheets, monthly returns, or the like, when wrapping them. They should take care that a portion of the wrapper is so folded that the contents will not fall out. When the papers are rolled, inconvenience and damage often result.

Before returning to the Education Office circulars or forms of any kind sent to them for the purpose of furnishing required information thereon, teachers should be careful to see that the name and the number of the school to which the information refers are placed upon each circular or form in a conspicuous position, preferably the top right-hand corner of the front page.

When sending communications of any kind to the Education Office, all teachers should see, before putting them in the envelope, that each sheet and form to be enclosed bears, in distinct figures, the number of the school to which it relates.

All changes in the staffs of schools, such as new appointments, removals, transfers, absences, with the dates of commencing or ceasing duty (as the case may be), and those of first absence and of return to duty must be promptly reported by letter, or on the prescribed form.

The cost of telegrams sent to the office by teachers, and of the replies when required, will, as a rule, be defrayed by the teachers concerned, and, to ensure that replies are sent by telegram if desired, they should be prepaid. In any case, however, where it is actually necessary for a head teacher to report, or deal with, by telegram, an urgent matter affecting his school or his duty as a teacher, the cost of such telegram will be paid by the Department. In such cases, a copy of the telegram must be attached to the salary account in which the amount is claimed.

If a teacher desires an interview with the Director of Education, or with any of the senior administrative officers, he should make a written application for such interview, stating fully the reasons why it is sought. An interview will be granted only in the case of those matters which cannot be as effectively dealt with by letter.

The attention of all teachers is specially drawn to the following regulation made under section 169 of the *Public Service Act 1915* :—

Regulation No. 25.—"Applications of officers how to be made. The application of any officer upon any matter affecting his position in the service shall be made by the applicant himself, through the head of his branch, to the permanent head of the Department; and if it be made through any other person, it will be treated as irregular, provided, however, that officers may communicate through the head of their Department with the Commissioner, in which case the communication shall be forwarded to the Commissioner with any remarks considered necessary."

The provisions of this regulation must be strictly complied with by all teachers. Reasonable requests, made through the proper channel, will receive consideration.

INSPECTORS' REPORTS.

- 731 In furnishing to inspectors copies of reports entered in the *Inspector's Report-book*, head teachers should enter, in section 8 of the form H or H2, the name in full, and the record number, of each member of the staff; also, in the case of any head teacher or assistant appointed since the date of the previous inspection, the date of appointment, and the name and number of the school from which he or she was transferred.

If an inspector considers that a teacher should be required by the Department to give an explanation in reference to shortcomings pointed out in the report, the inspector should direct the teacher to forward to him such explanation attached to the copy of the report mentioned above.

If the teacher desires to communicate with the Department on the subject of the inspector's report, he should send such communication to the inspector for transmission with the copy of the report.

POSTAGE.

- 732 Postage on all communications forwarded to the Education Office must be fully prepaid.

The postage column on the salary account is intended only for claiming reimbursement of expenditure incurred in corresponding with the Education Office, with other teachers, with inspectors of schools, with school committees, and with attendance officers, upon official matters.

Absentee notices should be forwarded by post, and reimbursement claimed, in those cases only in which they are likely to go astray if sent by hand.

Teachers should do their best to assist the Department in keeping the cost of postage as low as may be possible. As an example, they should remove and retain the fly-leaf of monthly returns in all cases where there are no absences to report.

All letters that are forwarded to the office through the post may be refused delivery unless the postage is fully prepaid.

Salary accounts, monthly returns, quarterly returns, and the like may be forwarded under the rate for commercial papers.

The maximum weight for a packet of commercial papers or printed papers is 5 lb.; and for patterns, samples, and merchandise, 1 lb. No packet may exceed 2 feet in length or 1 foot in depth or breadth, and if in a roll, 2 ft 6 in in length, or be of inconvenient form.

A packet may be sent through the post either without a cover (when it must not be fastened with anything adhesive), or in a cover entirely open at one end or side, or with the flap left unsealed, or fastened with a binder, or tied with string, so as to permit of easy withdrawal of the contents:

PAYMENT OF INSURANCE PREMIUMS.

- 733** Premiums must be paid by teachers required to insure their lives in accordance with the *Public Service Act 1915*, within the month's grace allowed. For example, the premium due on a policy on the 6th December must be, in the hands of the insurance company not later than the 6th January.

Teachers who fail to comply with this requirement are liable to be fined for a breach of clause 27 of the Regulations under the *Public Service Act*, of which the following is a copy:—

"Officers are required to pay the premiums on their life assurance policies before the expiry of the days of grace allowed by the assurance companies."

LEAVE OF ABSENCE.

- 734** *Public Service Regulations*.—The following Regulations have been made in accordance with the *Public Service Act (No. 2713)*, section 180, which provides that the responsible Minister of every Department may, in cases of illness or other pressing necessity, grant extended* leave of absence not exceeding twelve months, on terms to be fixed by regulations to be made by the *Public Service Commissioner* and approved by the Governor in Council.

The scale of payments to officers of the *Public Service* to whom leave of absence may be granted on account of illness during any one year shall be as follows, viz.:—

Length of Service of Officer.	Period to be Granted.	
	On Full Pay.	On Half Pay.
Under 5 years ..	2 weeks	2 weeks
5 years and under 15 years ..	3 weeks	3 weeks
15 years and upwards ..	4 weeks	4 weeks

Provided, nevertheless, that, with the approval of Ministers in Cabinet assembled, any officer may be granted leave of absence on account of illness for a longer period than that specified above, on full pay or half pay; should the circumstances warrant such a course.

Any officer who shall have obtained extended* leave of absence on account of illness or other pressing necessity, shall not be entitled as a matter of right to receive any pay during his absence from duty. Nevertheless, the responsible Minister may, if he think fit, and subject to the regulations following, make an order directing that the absent officer shall receive pay.

If any officer is absent from duty on account of illness, and such absence shall have extended beyond three months, he shall not be permitted to return to duty unless and until the Government Medical Officer, or some other medical practitioner previously approved by the *Public Service Commissioner*, shall have certified that he is fit to resume work.

If any officer shall have been permitted to return to duty after an absence of twelve months on account of illness, and if he shall again be absent from duty on account of illness within twelve months thereafter, he shall not be allowed to receive pay during his absence.

Teachers should distinctly understand that leave of absence on account of illness is not in any case granted as a matter of right, and that, with respect to officers and teachers in the Education Department, compliance with an application for such leave and the terms as to pay are privileges, the power to grant which is vested in the Minister of Public Instruction.

* By "extended" leave is meant leave for any period beyond the leave of absence which may be granted annually "for recreation," i.e. in the case of State-school teachers, beyond the annual holidays provided in Regulation XV111.

All applications for leave of absence exceeding two days must be made on the form specially issued for that purpose, and, in case of illness, must be accompanied by a medical certificate, also on the form supplied. Teachers should fill in accurately the particulars required, and date and sign the application before transmitting it to the Education Office. Such applications should be forwarded as early as may be possible. The date of resumption of duty after leave should be reported immediately.

Applications for such leave of absence made by assistants, junior teachers, and sewing-mistresses should be forwarded through their respective head teachers. The cost of postage must be borne by the applicant.

Applications to the Department for leave of absence (except those on the ground of private business) for periods not exceeding two consecutive days are not necessary, as head teachers are permitted to deal with such cases of leave on their own responsibility. Further, head teachers are not required to report separately absences for periods of two days and under; but the absence of each member of the staff during the month (whether leave was or was not granted previously by the head teacher), with the cause thereof and any comments the head teacher may consider necessary, are to be reported on the form attached to the monthly return. The conditions of leave of this nature will be settled on receipt of the monthly report.

Before allowing any member of the staff leave of absence, head teachers are expected to satisfy themselves that such leave is absolutely necessary. The greatest care must be exercised in checking any possible abuses arising out of absences unsupported by medical testimony.

When any member of the staff of a school is compelled to be absent through illness or some other unavoidable cause, a note or other message should invariably be sent so as to reach the head teacher, if possible, before the hour fixed for opening school.

Teachers who desire to obtain leave of absence for private business, or in connexion with any private matters, must make application beforehand to the Secretary for such leave, stating dates, and giving particulars of the circumstances necessitating the absence. Leave of this nature will be granted in cases of exceptional urgency only, and then without pay.

Where permission to be absent upon private business is not previously applied for, the question of imposing a fine will be taken into consideration.

Head teachers are not empowered to grant leave of absence to members of their staffs in cases of this nature, even if the period asked for should not exceed two consecutive days.

All absences immediately before or after the Christmas, Easter, May, or September vacations, unless supported by medical certificates, must be without pay.

Married women should, about the time of accouchement, absent themselves from duty for not less than three months—such absence to be without pay. As far as possible, arrangements should be made for the absence to commence at least two months before the date of confinement.

All absences of members of the staff of a school are to be at once duly recorded in the *Register of Absence* supplied by the Department for the purpose.

Extended Leave of Absence.

- 735** Where, in the case of illness, any officer (whether appointed before or after *The Public Service Act 1883*) who has received extended leave of absence for twelve months is not so far recovered as to be able to resume his duties, the Governor in Council may grant such officer further leave of absence. No such further leave of absence shall be granted for more than six months in all. For such further leave of absence, no salary or allowance shall be paid to such officer. (*Act No. 2713, s. 181.*)

On the application of any officer (whether appointed before or after *The Public Service Act 1883*), the Governor in Council, on the recommendation of the *Public Service Commissioner*, may grant to him leave of absence without pay for

any period not exceeding twelve months, and, in the case of sewing-mistresses in the Education Department, such leave of absence without pay may be so granted for any period not exceeding three years.

In calculating any superannuation or retiring allowance or compensation or gratuity or increment to which such officer may at any time become entitled, and in determining the seniority of any such officer, the period during which any officer is absent on leave, granted pursuant to this section, shall not be included as part of such officer's period of service. (Act No. 2713, s. 183.)

Leave of Absence for Consumptive Teachers.

- 736 Leave of absence may be granted on the following terms to any State-school teacher suffering from consumption who is certified by the Government Medical Officer or the school medical officers to be probably curable, namely, six months on full pay and three months on half pay, provided that such pay may be made contingent on the teacher undergoing treatment in an approved sanatorium when so recommended by the Government Medical Officer or the School Medical Officers. If the teacher is reported by the Departmental officers as incurable, a further period of three months on full pay may be granted.

When the prognosis is unfavorable, provision is made for retirement as follows:—

- (a) Under 5 years' service—6 months' full pay as compensation for retirement.
 (b) Over 5 years' service—12 months' full pay as compensation for retirement.

NOTE.—When application for leave on account of tuberculosis is delayed until the complaint has reached an advanced stage, it may be too late for effective treatment. It is eminently desirable, therefore, that teachers affected shall declare themselves as early as possible.

FURNITURE, BUILDINGS, AND GROUNDS.

- 737 It is highly desirable to encourage the children and the people of the locality to take a pride in beautifying the school environment. The well-kept and well-used school garden is not only a beautiful object, but has important uses in the normal educational work of the school. Many teachers have done excellent work in connexion with experimental plots as well as school gardens. A teacher taking charge of a school where there is a garden, or a shrubbery, or an experimental plot should be careful to maintain it at least up to the standard of his predecessor.

While every teacher should bear in mind that the care and improvement of the school buildings and their appurtenances and surroundings constitute a most important part of his duty, the work done by the teacher in evoking and encouraging local interest and effort, with the object of beautifying the buildings and grounds, adding to the comfort and convenience of pupils and teachers, and generally making any provision which will increase the usefulness of the school will, in all cases, meet with full appreciation. With the view of entering in the teacher's record the Department's appreciation, inspectors of schools have been requested to bring under notice any cases in which they consider that teachers have shown exceptional interest in beautifying and otherwise improving the school buildings and grounds. Dates of cleaning the school tanks and chimneys should be entered on the time-sheets.

Teachers should draw the attention of inspectors at their visits to all cases in which valuable assistance has been rendered locally in the shape of time, labor, or money. A record should be kept by the teacher of the names of any persons assisting, of the nature of the aid given, and of any interesting details or exceptional features in connexion with such work; and a full report embodying these particulars should be made to the Secretary at the time.

First-class and Second-class certificates may be granted by the Department to all schools whose grounds and gardens are worthy of such recognition. The certificates are the property of the school, and are to be hung on the walls of school-rooms.

When a marked decrease in the attendance at a school occurs, and such decrease appears likely to be permanent, the

head teacher should at once forward to the Department a list of any school furniture or other articles that may thereby have become unnecessary, and are not likely to be required within a reasonable time, for carrying on the work of the school.

When a teacher has any article at his school which is not in use and is no longer serviceable, he may endeavor to dispose of it to the best advantage by making known amongst the children that it is for sale, and adopting any other means of publicity available without cost. The teacher is not to accept any offer, but is to submit the highest received for the consideration of the Department, furnishing, at the same time, a description of the article it is proposed to sell and of its condition. If the sale is authorized, the proceeds should at once be forwarded to the Accountant, Education Department.

Head teachers of schools conducted wholly or in part in rented buildings should at once inform the Department if the attendance at their school declines or is likely to decline to such an extent as to render it probable that the rented buildings will no longer be required. The Director will be obliged if such particulars are furnished as will enable an opinion to be formed as to whether the lease of the rented building should be terminated.

When a teacher has received notification that his school is to be permanently closed, he should at once, unless otherwise instructed, arrange for the removal of the lighter articles, such as maps and apparatus, to the nearest conveniently accessible State school. He should forward to the Education Office the name and number of such school, and a list of the articles removed thereto.

Before leaving the building, the teacher should see that it is securely closed, and that the key, if the premises are State property, is left with a trustworthy neighbor, who should be requested to exercise an oversight over the buildings, and to report to the Secretary any damage done to them.

If the building is a rented one, the key should be handed to the lessor (or his representative), who should be asked to allow the furniture and other property of the Department to remain on the premises, if necessary, until it can be removed.

In any case, the action taken should be reported fully to the Department, with the name and address of the person in whose charge the key of the building, whether rented or State property, has been left, and an inventory of all the Departmental property remaining on the premises, with a detailed statement of its condition, should be furnished.

Horses and cattle should not be allowed access to the portions of the schoolground used by the school-children. Where the schoolground is of sufficient extent, a secure enclosure may be made for the use of the teacher's horse or of the horses used by the pupils.

SCHOOL MEDICAL SERVICE.

INSTRUCTIONS FOR THE CONTROL OF EPIDEMICS OF INFECTIOUS DISEASES IN STATE SCHOOLS.

- 738 Each teacher in charge of a State school shall exclude from school and at once report to the Educational Office and the local council any case of the following diseases:—Scarlet fever, diphtheria, typhoid fever; and open pulmonary tuberculosis (that is, with expectoration).

And also, if they occur—small-pox, plague, yellow fever, cerebro-spinal meningitis, and infantile paralysis.

Children suffering from the following infectious conditions should be excluded from school, but they need not be reported:—Measles, whooping cough, mumps, chicken-pox, German measles, syphilis (acquired), ophthalmia, and pediculosis capitis (if exclusion is ordered by the medical officer).

Every child known to be suffering from an infectious disease shall be excluded from school for the time specified in the table appended; or until a medical certificate is produced stating that the child is free from infection.

In the case of diseases specified in the table appended, children living in the same house as the infected child, that is, contacts, shall be excluded from school as required by the table:

Infectious Diseases—Exclusion Table.

739 Diseases. (Children suffering from these must be excluded from School.)	*Quarantine after last Exposure.	Period of exclusion of Patient.	Action as regards Contacts.
Scarlet Fever or Scarlatina	10 days ..	Until a medical certificate is provided, stating that he or she is free from infection; or after all traces of peeling of the skin and discharge from the eyes and ears have disappeared—never less than 6 weeks	Not to return until patient has resumed or a medical certificate of freedom from infection is provided. If patient removed to hospital, or contacts to another house, the contacts may resume after 14 days
Diphtheria	8 days ..	Until a medical certificate of freedom from infectivity is furnished. (No such certificate shall be issued until two swabs taken at intervals of 48 hours are negative)	Not to return until medical certificate is furnished that they are not liable to convey infection (No such certificate to be issued until at least one swab from the contact is negative)
Measles	16 days ..	Until a medical certificate is provided, stating that he or she is free from infection; or until all traces of the rash have disappeared or after all nose, eye, and ear discharge has ceased—not less than 4 weeks	Contacts who have had measles or whooping cough, as the case may be, not to be excluded. Others may not return to school until 14 days after last exposure to infection
Whooping Cough ..	21 days ..	Until a medical certificate is provided, stating that he or she is free from infection; or 2 weeks after termination of whoop—not less than 6 weeks	
Rubella or German Measles	2 weeks	Not to be excluded
Chicken-pox	2 weeks : or till every scab has fallen off	Not to be excluded
Mumps	Never less than 3 weeks	Not to be excluded
Influenza	Not less than a week	Not to be excluded
Typhoid	Medical certificate only	Not to be excluded
Cerebro-spinal Meningitis	10 days ..	Medical certificate only	To be excluded. Not to return until medical certificate is furnished that they are not liable to convey infection
Pulmonary Tuberculosis .. (If cough and expectora- tion present.)	Medical certificate only	Not to be excluded
Syphilis (If acquired)	Medical certificate only	Not to be excluded
Ringworm	Until all evidence of the disease has disappeared	Not to be excluded
Scabies	Until all evidence of the disease has disappeared	Not to be excluded
Impetigo	Until all evidence of the disease has disappeared	Not to be excluded
Ophthalmia	Until all evidence of the disease has disappeared	Not to be excluded
Pediculosis (head lice) .. (If ordered by the medical officer.)	Until all evidence of the disease has disappeared	Not to be excluded
(Body lice) (If ordered by the medical officer)	Until all evidence of the disease has disappeared	Not to be excluded

* After children have been exposed to infection and the infectious child has been isolated properly, for example, in an isolation hospital, a period—the quarantine period—should elapse before the other members of the family return to school. This quarantine period is arranged to last a little longer than the ordinary incubation period, so that, if infected, the children will develop the signs of the disease at home before they return to school.

740 When a case of infectious disease has occurred in a school, the head teacher shall call the attention of the teachers in the school to the nature of the disease and its early symptoms, so that they may report to him any children who seem ill, as such children should be excluded. (The reason for this is that, if they are suffering from an infectious disease, those children will soon develop definite symptoms and the disease be easily recognizable. If it is a simple ailment, such as a cold or sore throat, they will quickly get well. In the first instance, by getting rid of the infectious case at the earliest possible moment many children have been prevented from becoming infected, and, in the second case, there has been only a little loss of the individual child's school-time.)

The special attention of all teachers is drawn to the absolute necessity of taking all precautions possible to prevent the spread of disease by direct infection.

(a) Children should be told to cover the mouth and nose with a handkerchief when sneezing or coughing.

(b) Kissing should not be allowed; and the disgusting habit of spitting should be forbidden amongst school children.

(c) Common towels and mugs are forbidden, and they should not be provided. Each child should have his own mug and towel.

(d) Prohibit exchange of pencils, slates, and slate-pencils.

(e) Stop the habit of children putting articles such as pen-handles and pencils into the mouth.

(f) Each day, after use, slates and pencils should be disinfected. This is readily done by putting them into a bath of hot disinfectant solution, for example, cyllin, of the strength of one ounce to one gallon of water.

Whenever two or more cases of infectious disease occur in a class-room, there should be a thorough cleansing of that room and of everything in it.

If the cases are distributed through several class-rooms, then the whole school must be thoroughly cleansed and disinfected (not merely fumigated). The methods of disinfection are:—

- (a) All articles of little or no value should be burnt.
- (b) All washable articles should be soaked for one hour in a disinfectant solution of sufficient strength (cyllin, one ounce to one gallon of hot water). When removed, each article should be carefully washed. This is satisfactory for slates, pencils, and ink-wells, but all cotton and linen articles should be washed and boiled after soaking.
- (c) All articles which cannot be soaked should be sprayed or washed with the same disinfectant solution; this is a suitable method for pictures, blackboards, and the like.
- (d) The walls and skirting-boards must be carefully swept down and freed from dust; the walls and furniture may be sprayed with disinfectant solution, if a spray-pump is available.
- (e) Floors and all woodwork should be swept with sawdust damped with disinfectant solution; all sweepings must be immediately burnt.
- (f) The floors, all woodwork, and furniture must be scrubbed with soap and hot disinfectant solution of required strength.
- (g) Special furniture of polished wood, as pianos, may be polished with turpentine preparations.

During and after cleansing, expose the room to as much fresh air and sunlight as possible.

Note.—A suitable disinfectant solution for use in this work is one ounce of cyllin to one gallon of water.

Fumigation is unreliable and unsatisfactory as a means of disinfection, and must not be used unless it is to be followed by a thorough cleansing and disinfection as described above.

As one of the greatest risks associated with school life is the spread of infectious diseases among children, teachers are asked to give this matter their most careful attention.

The commonest of these diseases in school are measles, scarlet fever, diphtheria, whooping cough, and mumps.

The cause of the illness in each case is the introduction into the body and the growth there of the specific germ of the disease.

The germ causing the disease can come only from some person who has previously had the disease, or who has been exposed to the disease. Thus, diphtheria can come only from a person who has had diphtheria, or from some person with slight soreness of the throat produced by the diphtheria germ. Such a person may not know that he has had anything like diphtheria. This is called a "missed case." It often starts or spreads an epidemic.

Occasionally the disease is spread by a "carrier," that is, a person who has got the disease germs into his throat, but who has not himself developed the disease.

After the disease germs enter the body, whether any individual will develop the disease or not depends to some extent upon himself—whether his general health is good (that is, whether his resistance is good), or whether he is susceptible (that is, his resistance is low).

In measles, scarlet fever, diphtheria, whooping cough, and mumps, infection is spread through the discharges from the nose and mouth, for in these, just preceding and during the illness, the infectious germs are very abundant.

The disease then spreads from person to person by means of anything that will convey the discharge from the nose and mouth of one to the same parts of another, such as coughing or sneezing in the face, kissing, drinking from the same cup, using the same towel, sucking the same pencil, sweets, &c.

Every infectious disease runs the following course:—After the infectious germ is received, there is a quiescent period, during which the germs are multiplying in the body; this is the first, or "incubation," stage; no symptoms are present, and the condition is not infectious.

Then comes the second or "invasion" stage. Now vague general symptoms are present—headache, rise of temperature, loss of appetite, and general discomfort, with, sometimes, vomiting. This stage is very infectious, and yet the true nature of the illness is often not known.

The third is the "acute" stage, in which the symptoms are quite definite and distinctive. For example, in measles and scarlet fever, the typical rash shows itself over the body; in diphtheria, the membrane is present in the throat or nose; in mumps, the salivary glands swell and become tender; and, in whooping cough, the cough becomes spasmodic (that is, the whoop begins). This stage is also very infectious.

The fourth stage is the "convalescent" stage, when the symptoms of illness gradually disappear and the patient begins to feel better. During this stage, the patient gradually becomes non-infectious.

Each successive stage passes gradually into the next; and the length of each varies with the nature and severity of the illness.

To prevent the spread of any of these infectious diseases, the most important condition is that every case must be isolated in the invasion stage if an epidemic is to be prevented.

Almost every epidemic occurs because the original case was not isolated soon enough, or isolation was not complete. Isolation, that is, quarantine, is satisfactorily carried out in hospital or in the home as follows:—Confine the sick child to one room. Only one person should be in attendance. That person should understand the risk of infection and the principles of disinfection. All the articles necessary for the patient (dishes, cup, glass, spoon, tooth-brush, washer, handkerchief, towel, sheets, clothing, &c.) are to be kept in the room for his sole use. Whenever any of these are removed, they should be sterilized by boiling, and this should be repeated at the end of the illness.

Any teacher who finds that he has a case of scarlet fever or diphtheria in his family should at once make arrangements to change his own residence, and not return to his family so long as danger of infection continues to exist.

CARE OF OPHTHALMIA. "BLIGHT," OR SORE EYES IN SCHOOL-CHILDREN.

General Description.

This condition manifests itself in a discharge of pus (mutter) from the eyes. Associated with this, there is usually swelling, reddening, and tenderness of the eyelids; a crusty, sore condition of their margins; and pain. The pain, usually described as scalding, itching, or slightly burning, as if a piece of grit or dust were under the lid, is worse at night and on exposure to bright light.

The pus which sticks the lashes together accumulates beneath the lids, and covers the surface of the eyeball. This tends to cause ulceration of the clear part of the front of the eye (the cornea), and may produce permanent, partial, or complete blindness.

Pus from a discharging eye contains an infective germ, and, should any of it, by means of towels, fingers, flies, handkerchiefs, wash-basins, &c., be conveyed to a healthy eye, this also becomes infected, and ophthalmia, or "blight," develops.

Inflammation of the eyes varies in intensity in different places. It is found to be more severe in overcrowded localities and in hot, dusty districts, such as the Mallee or the Wimmera. There is, in these districts, a particularly virulent form of inflammation of the eyes called trachoma or "sandy blight," which is very infectious, and most destructive to the eyesight. Many children in Victoria every year become partially or completely blind from this disease.

Treatment.

742 The child should be taken to a doctor, preferably to an oculist, that is, a doctor who has specialized in diseases of the eye, or to the Eye and Ear Hospital.

In the meantime, in the acute or early stages, where there is much discharge, the eyes should be bathed frequently, say every hour, with boracic lotion made by adding one teaspoonful of boracic acid crystals or powder to a half-pint of boiling water. This is allowed to cool, and, just before using it, an equal part of hot water is added to make it lukewarm. Whilst the eyes are being treated, the child should lie on its back, the parents gently holding the lids apart. A pad of absorbent cotton wool dripping with warm lotion is held over the eye, and the lotion is squeezed out. This is repeated until all discharge has been washed away. To avoid soiling the pillow with the lotion, the attendant should first place an old clean rag under the patient's head.

The most important step of all in the treatment is to keep the eye as free as possible from the presence of pus. **745**

Clean white rags (previously boiled if possible) may be used instead of cotton wool for bathing the eyes.

It should be remembered that the discharge from the eyes is highly infectious. Any cotton wool or rags used in bathing the eyes must be burned immediately after use. Any basin used for the lotion should be cleaned with boiling water before being used.

The hands of any person treating or bathing sore eyes should be scrubbed in a disinfectant solution (one teaspoonful of cyllin or phenyle to one pint of water) both before and after touching the eyes.

When all pus has been got rid of, regular bathing of the eyes should be continued two or three times daily, until all soreness has disappeared.

For older children, an eye-bath is useful for this purpose. This also should be washed out with boiling water before and after use.

At night-time, the margins of the eyelids should be smeared with a little vaseline. If this is not done, the lids stick together, and the pus accumulates beneath them, and increases the risks of ulceration of the eyeball.

On no account should a discharging eye be covered with a handkerchief or bandage, as this prevents the free exit of the discharge.

Such an eye should, if possible, be protected from flies, dust, and light by the wearing of dark, wire-protected goggles.

Instead of handkerchiefs, children suffering from sore eyes should be provided with pieces of clean rag or soft butter muslin, which must be burned after use. Each should be provided with his own towel and soap.

This disease can spread only by the conveyance of the discharge from the eyes of an infected person to the eyes of others by means of flies, fingers, handkerchiefs, towels, wash-basins, &c.

Should a child rub his sore eyes, the pus on his fingers infects anything he handles, and thus the next person who uses these articles infects his fingers, and easily transfers the infection to his own eyes. **743**

Prevention.

743 The following are preventive measures to be adopted when any child with sore eyes is noticed in school:—

1. *Campaign against Flies.*—Keep the school free from flies by all practicable measures, such as—

(a) The use, when possible, of wire blinds for doors and windows.

(b) The strewing of insecticide on the window-sills.

(c) The appointment of a monitor whose duty it is to stand at the door and, with a light branch of gum-tree, sweep the flies off the shoulders of the children as they pass into school.

(d) The care of garbage bins and out-offices (proper covers, &c.).

(e) Persuading all children, when sore eyes are prevalent, to wear fly veils, both in and out of school.

2. *The Use of Individual Towels and Soap.*—Do not supply any roller or other towels, or soap. Each child, if possible, should provide his own.

3. *Disinfection.*—

(a) Scrub wash-basins at the end of each day with a disinfectant solution, such as phenyle or cyllin.

(b) Slates and pencils should be disinfected daily by soaking them after use in a hot disinfectant solution, such as phenyle or cyllin—strength 1 oz. (two table-spoonfuls) to one gallon of water.

(c) Door handles and desks should be washed over with a hot disinfectant. **747**

Instructions to Teachers.

744 All children with eyes discharging pus should be excluded from school, and should not be allowed to return until the eyes are quite free from discharge.

When a child has been under medical treatment, a medical certificate should be provided, stating that the condition is no longer infective.

CARE OF COMMON SORES (IMPETIGO) IN SCHOOL-CHILDREN.

This condition is occasionally called "native pox," and is often mistaken for chicken pox. It shows itself in the form of sores covered with thick crusts or scabs, often discharging matter, which form on the exposed parts of the body, for example, the hands, face, and knees.

The condition is contagious, spreading by direct contact or even by infected articles, and occurs most readily when the skin is broken by scratching, particularly when the hands and nails are infected.

Provided that the spots or sores are covered by a clean dressing, the children may be allowed to attend school; but, when the sores occur on the face, where it is difficult to keep them covered, the child must be excluded till the skin is quite free from the infection.

All the sores should at once be thoroughly cleansed by gently washing away the crusts with the help of hot water and soap.

The sore is then dressed with a clean rag, and a little dilute white precipitate ointment. On no account should the child go about without a proper dressing on all sores, as otherwise they are liable to spread to other children with whom the child comes in contact.

With correct treatment, the sores will heal up in a few days. Ordinary home remedies are practically useless. When properly looked after, cure is a very simple matter.

Prevention.—Owing to the risk of communication from one child to another, children should have their own individual towels, handkerchiefs, and mugs. The habit of putting pen-holders, pencils, or the like into the mouth should be strongly discouraged. The nails should be kept short and clean.

SCABIES, OR "THE ITCH," IN SCHOOL-CHILDREN.

Description.

Scabies, or the itch, is a contagious condition of the skin found in school-children.

It is due to a minute parasite, visible only by the aid of a magnifying glass. This parasite burrows into the superficial layer of the skin (epidermis), and may also exist on the clothing which is in contact with the infected part.

At night-time when the child is warm in bed, the parasite moves about and makes fresh burrows. This causes an almost intolerable itching sensation, hence the common name for the disease, "the itch."

The desire to scratch is so intense that the children literally tear themselves with their nails until the skin is broken and bleeds.

It usually begins on the hands between the fingers, extends up the arms to the inner side of the elbow, and to the armpit, and even to the body, though but rarely to the legs.

It may be recognized by the scratches and their distribution, and by the itchiness at night-time. The appearance of a rash produced by the scratching, together with the intense irritation, causes it to be often mistaken for eczema.

It spreads through families, passing from the infected child to others sleeping in the same bed, and even to the rest of the family, including the parents. It also spreads at school to other children, especially if the child's hands are affected.

It should be remembered that not only the child's skin should be freed from the parasite, as can easily be done by the method suggested, but the bed-clothes and the clothing, including the underwear of the child, should also be thoroughly attended to.

Treatment.

747 The child should be given a hot bath at night, followed by the use of sulphur ointment, which should be thoroughly rubbed into the affected part, and clean garments should be put on. The sulphur ointment should be rubbed in each night, and the hot bath repeated twice a week.

As the parasite which causes the disease frequently infects the child's clothing, it is necessary, in order to prevent a recurrence of the ailment, that the treatment of the child should be accompanied by disinfection of the clothing and bed-clothes.

All clothing that has been worn or used, such as under-clothing, sheets, and blankets, should be washed or boiled.

Heavy clothing, such as suits, coats, vests, and trousers, which are not suitable for washing, can be disinfected by prolonged baking in an oven, as this will destroy the parasite. Scorching may be avoided by wrapping the articles in newspaper. Where baking cannot be carried out, prolonged pressing with a hot iron is effective.

CARE OF THE HAIR IN SCHOOL-CHILDREN.

Parasites.

748 It is necessary to draw the attention of parents to a trouble from which school-children are particularly liable to suffer, and, further, to ask their help in stamping it out in the schools of Victoria.

Children attending school are liable, owing to infection by certain parasites, to get their hair in an unclean condition.

These parasites are small insects known as head lice (*Pediculi capitis*). They live on the head, and deposit their eggs in the hair. The eggs, commonly called "nits," can be recognized as small whitish specks glued firmly to the hairs, especially about the nape of the neck.

Whenever children play together, these parasites are likely to spread, so that even clean children coming from the most careful homes may get them at times, but with proper treatment and a little trouble they can be got rid of readily. If neglect occurs, however, they may cause scabs and sores on the head and enlarged glands in the neck, resulting sometimes in abscesses in the neck, and even tuberculosis. The condition is not only disgusting, but may lead to serious ill-health and much suffering to the child.

It must be remembered that not merely should the head be clean in the ordinary sense, but the eggs or nits must be completely removed from the hair, otherwise in about eight days they become living parasites, and so keep the trouble going. In order, therefore, satisfactorily to check the infection in school, no head of hair which contains nits can be regarded as being clean.

In several schools, the use by the parents of the methods recommended has met with such success that the school medical officers have been encouraged to extend their efforts to the whole State, and to this end they ask for the co-operation of all parents, which they feel sure would soon cause the trouble to be no longer existent in our schools.

Methods of Cleaning the Hair.

749 The first essential of treatment is to get rid of all living parasites from the head, and also to remove the nits. For this purpose the following method is recommended:—

Rub the scalp and hair at night with equal parts of eucalyptus and salad oil, wrap the head in a towel, and next morning wash the hair with hot water and soap. Repeat the whole process twice a week for a fortnight, or till the head is perfectly clean. (If preferred, kerosene may be used instead of eucalyptus, but care must be taken to keep away from fires or lights.)

Other methods which are useful may be adopted, such as washing the hair with a solution of phenyle, about the strength of one teaspoonful to a quart of water.

To remove nits, comb frequently with a small-tooth comb dipped in vinegar or methylated spirits. Methylated spirits is inflammable like kerosene, and may be used with or without the addition of vinegar.

In the case of boys and in troublesome cases in girls, cutting of the hair is recommended in order to make treatment easier and more thorough.

In girls, plaiting or tying the hair back with a ribbon is a great help in preventing the spread of the infection.

Special attention must also be given to combs and brushes, for these may transmit the infection. They are best cleaned by soaking in a hot phenyle solution, each child being provided with its own comb and brush, and using no other.

The condition may also be spread by children, in play, exchanging hats and caps. This ought not to be allowed, and hats and caps should be lined by some fresh washable material, such as calico or linen, when treatment is undertaken.

Hats, caps, and clothing may be disinfected by prolonged baking in an oven. Scorching may be avoided by wrapping the articles in newspaper.

INSTRUCTION IN HYGIENE.

750 In addition to carrying out the foregoing instructions strictly and thoroughly, all teachers are expected to adopt every available means of securing constant and intelligent attention to the essential factors of safety against infection, namely, hygienic habits, individual personal use of certain articles, cleanliness, ventilation, drainage, and the use of pure drinking water. These might well be made the subjects of special lessons in the upper grades.

Teachers should endeavor to aid in diminishing the dangerous and disgusting practice of spitting in public places, and, with this object, they should make use, by way of admonition, of the facts contained in a poster on "Consumption" issued to schools. They should also take special measures to ensure that the children do not indulge in this practice during school hours, either in the school buildings or in the grounds.

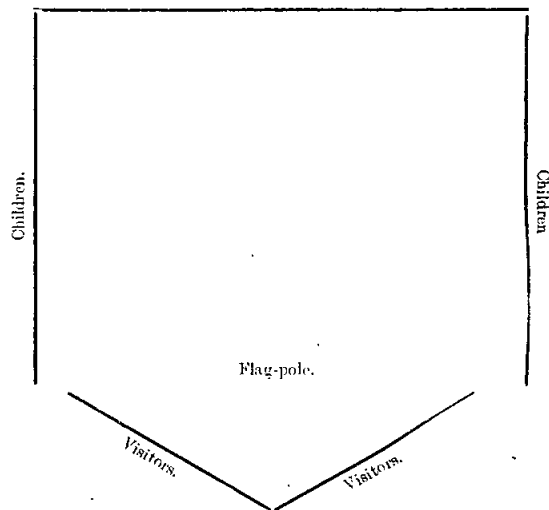
Children who present themselves in a dirty condition should be required to wash at once, and, if necessary, should be sent home for the purpose.

LOYAL AND PATRIOTIC OBSERVANCES.

General.

751 It is the duty of all teachers employed in State schools to foster in the minds of their pupils the sentiments of love of country, respect for its laws, and loyalty to its Sovereign. Opportunities should be taken, from time to time, to impress upon the children that they are to be citizens, not merely of Australia, but also of a great Empire; and the lessons in geography, history, poetry, and reading should occasionally deal with phases of the development of the British Empire and the conditions of its successful maintenance. It is extremely desirable that a national Australian sentiment should be

Children.



engendered; and teachers should do all in their power to give the children clear ideas of the relation of Australia to the Empire as a whole.

It should be impressed upon pupils that the greatness and the stability of the Empire depend upon the production of a fine type of citizen, fit of body, fit of mind, and fit of soul. They should be so directed and encouraged as to prepare them for the part they have to play.

On national occasions, such as Empire Day, the Anniversary of the Inauguration of the Commonwealth, the King's Birthday, lessons inculcating patriotism should be given, suitable

songs of a national character should be sung, and the ceremony of saluting the flag should be performed. The following suggested programme is suitable for such occasions :—

SUGGESTED PROGRAM.

Oral lesson—*e.g.*, "Our Sovereign."
 Patriotic song.
 Oral lesson—"The Union Jack."
 Saluting the flag.
 Patriotic song.
 Oral lesson—*e.g.*, "The British Empire."
 Patriotic verses by the children.
 The National Anthem.

N.B.—The teacher should arrange for flying the flag upon national occasions, and it should remain flying till sunset.

NOTE.—Teachers will find appropriate material for such lessons and recitations in *The School Paper*.

SALUTING THE FLAG.

752 The children should be drawn up in the form of a hollow square facing the flag-pole. If the school has a cadet corps, its place will be in the hollow square. Visitors should face the children, standing, if possible, behind the flag-pole.

When, at a given signal, the flag is run up, the boys should salute, and the girls stand at attention.

Then all, placing the right hand on the left breast, should say the following words simultaneously :—

I love God and my country; I honor the flag; I will serve the King, and cheerfully obey my parents, teachers, and the laws.

Immediately afterwards, taking the time from the teacher, or some one appointed for the purpose, three cheers for the King, three cheers for the Empire, and three cheers for the Commonwealth of Australia should be given, all present uncovering the heads.

APPENDIX.

REGULATIONS OF THE COUNCIL OF PUBLIC EDUCATION.

I.—REGISTRATION COMMITTEE.

753 1. The Registration Committee of the Council of Public Education shall meet at the Education Office, Melbourne, at quarter past Four o'clock in the afternoon of the last Monday in each month except December and January, or at such other times as may be considered necessary by the Registration Committee.

2. A quorum of the Registration Committee shall consist of not less than three members thereof.

3. At each meeting of the Registration Committee a member shall be elected to act as chairman of such meeting, and the chairman shall have a second or casting vote when there is an equal division.

4. The Registration Committee shall at least once a year report to the Council of Public Education upon the operations of the Committee.

II.—REGISTER OF SCHOOLS.

754 1. The Council shall make and keep a Register of Schools in the form or to the effect of Schedule A of this Regulation containing information concerning all schools, the proprietors or head teachers of which have fulfilled the conditions set forth in the Regulations of the Council relating to schools.

2. All entries to be made in the Register of Schools shall first be authorized by the Registration Committee at a meeting, and initialed by some member elected to act as chairman at such meeting.

3. A Certificate of Registration in the form or to the effect of Schedule B of this Regulation will be forwarded to the proprietor or head teacher of each registered school.

4. If any such certificate as aforesaid is alleged to be worn out, destroyed, or lost, the Council may, if it think fit, upon a statutory declaration as to the wearing out, destruction, or loss being furnished and such indemnity or undertaking being given as it may think sufficient, permit a duplicate of such certificate to be issued, and may require the payment of Five shillings; and if any such duplicate is alleged to be worn out, destroyed, or lost, may, if it think fit, upon such statutory declaration, indemnity, undertaking, and payment as aforesaid, permit the certificate to be again in like manner renewed.

7828.—7

5. Unless otherwise expressly authorized by the Council, the proprietor or head teacher of each registered school shall, within one month of the date of receipt of the Registration Certificate, have legibly printed or painted in a conspicuous place near the main entrance to such school the name of the school (if any), the name of the proprietor or head teacher, and the fact that it is registered as a sub-primary or as a primary, or as a secondary school, or some or all such (as the case may be), and the registered number of such school. The proprietor or head teacher shall notify the Registrar without delay of the due performance of this obligation.

6. The name of any school may be removed from the Register of Schools when the Council is satisfied—

- (a) that such school is no longer being conducted at the address stated in the Register; or
- (b) that there has been any change in the proprietorship of any such school; or
- (c) that the average attendance at such school does not exceed two pupils for three consecutive months.

7. The Council may, at the request of the proprietors or head teachers of any two or more schools, amalgamate such schools for the purposes of registration, but the Council may at the time of such amalgamation revise the classification of the amalgamated school.

8. The classification of any school in the Register of Schools may be revised and altered by the Council if it is satisfied that the course of study or the instruction given or the teaching staff of such school has been materially altered subsequent to the registration of such school.

9. In order to ascertain whether the staff, the course of study, and the instruction are being maintained up to the full standard of the division or divisions in which any school is registered, the Council, or any person appointed by it, may at any time, with or without previous notice, enter any building in which such school is being held and inspect all school records and registers (omitting those of a financial character), observe the teaching given, and make such inquiries into the control and conduct of such school as may be deemed necessary to ascertain the standard of work therein.

10. If, as a result of such inspection and report, the Council is satisfied that the staff, the course of study, or the instruction in any school is not being maintained up to the standard of the division or divisions in which the school is registered, the Council shall send, or cause to be sent, a written notice to that effect to the proprietor or head teacher of such school, informing him that it is proposed to revise and alter the registration of such school.

11. The proprietor or head teacher of any such school shall be entitled to obtain a copy of such report following upon inspection of the school, and unless within two calendar months from the date of notice it can be shown to the satisfaction of the Council that the lowering in standard of work in the school is due to temporary causes and is not likely to be permanent, the registration of such school shall be revised and altered accordingly.

12. The Council may require the proprietor or head teacher of every registered school to forward once a year to the Registrar a return showing the name and full Christian name of every teacher employed in his school, whether as head teacher, assistant teacher, visiting teacher, student teacher, or temporary teacher, giving the registered number of each registered teacher employed in his school, and indicating the division or divisions of the Register in which such teacher's name is recorded. The return shall also show the number of class rooms being used in such school.

13. Within one month after the opening of a school (other than a State school or a school aided by the State), the proprietor or head teacher shall make application on the prescribed form to the Registrar for the registration of such school.

14. With each application for the registration of a school there shall be forwarded a fee of Five shillings, which shall be returned if the application is refused by the Council. Where a school is already registered in one division, no fee shall be required for any further registration of the school.

No alteration shall be made in the name of a school as recorded in the Register of Schools unless the sanction of the Council to such alteration shall have been first obtained.

No entry shall be made in the Register of Schools of any school name which is identical with, or a colorable imitation of, the name of a school already on such Register.

15. Class-rooms added to a school already registered must also be registered as part of the school.

16. Schools will be registered in one or more of the following divisions, namely, sub-primary, primary, secondary.

SUB-PRIMARY SCHOOLS.

17. Any school in which a graduated course of education preparatory to the work of the primary school is provided for children under the age of eight years, and in which one or more teachers are employed who are registered as sub-primary teachers, may be registered as a sub-primary school.

PRIMARY SCHOOLS.

18. Any school in which a progressive course of education is provided either for children leaving school at fourteen years of age, or for children proceeding to a secondary school, or to some further form of education at or before fourteen years of age, may be registered as a primary school.

SECONDARY SCHOOLS.

19. Any school in which not less than 30 per cent. of the teachers engaged in instruction of pupils over twelve years of age are registered secondary teachers, or are registered teachers of special subjects whose qualifications are in the opinion of the Registration Committee equal to those required of secondary teachers, and in which, in the opinion of the Registration Committee, a complete progressive course of education is provided for pupils between the ages of twelve and eighteen years, may be registered as a secondary school. Where in the opinion of the Committee such course of education is a distinctly commercial or technical course, the words "Secondary (Commercial)" or "Secondary (Technical)" (as the case may be) may be inserted in the classification column of the Register. The Committee must, however, be satisfied that the building, staff, and equipment of such schools are adequate for the purposes of a secondary school.

20. No school shall be entitled to registration as a secondary school merely by reason of the course of study in such school being higher than that prescribed for a primary school, unless there are pupils regularly in attendance receiving an education of a standard equivalent to that qualifying for entrance to the University of Melbourne, or receiving a training in any natural experimental or applied science, or in commercial subjects up to a standard approved by the Registration Committee.

21. The division or divisions in which a school shall be registered shall be determined by the Registration Committee, but appeals will be decided by the Council, whose decision will be final.

SCHEDULE A.—REGISTER OF SCHOOLS.

Registered Number.	Proprietor or Head Teacher.			Name of School (if any).	Address of School-house in which School is held.	Classification.	Number of Registered Teachers.					Number of Class-rooms.	Date of Registration.	
	Name.	Proprietor or Head Teacher.	Address.				Sub-primary.	Primary.	Secondary.	Special Subjects.	Total No. of Individual Teachers.			

SCHEDULE B.—CERTIFICATE OF REGISTRATION OF
A SCHOOL.

1. Registered Number.
2. Name of Proprietor or Head Teacher.
3. Address of Proprietor or Head Teacher.
4. Name of School (if any).
5. Address of Schoolhouse in which School is held.
6. Classification.
7. Number of Teachers—
 - Sub-primary.
 - Primary.
 - Secondary.
 - Teachers of Special Subjects.
 Total Number of Individual Teachers.
8. Number of Classrooms.
9. Date of Registration.

I certify that the above is a true and correct copy of the entry of the above name in the Register of Schools.

President.

Registrar.

NOTE.—Unless otherwise expressly authorized by the Council, the proprietor or head teacher of each registered school shall, within one month of the date of receipt of the Registration Certificate, have legibly printed or painted in a conspicuous place near the main entrance to such school the name of the school (if any), the name of the proprietor or head teacher, and the fact that it is registered as a sub-primary, or as a primary, or as a secondary school, or some or all such (as the case may be), and the registered number of such school. The proprietor or head teacher shall notify the Registrar without delay of the due performance of this obligation.

III.—REGISTER OF TEACHERS.

755 1. The Council shall make and keep a Register of Teachers in the form or to the effect of Schedule A of this Regulation, giving the names of and containing information concerning all teachers who have fulfilled the conditions set forth in the Regulations of the Council relating to the qualifications of teachers.

2. All entries to be made in the Register of Teachers, other than those made under clause 7 below, shall first be authorized by the Registration Committee at a meeting, and initialed by some member elected to act as chairman at such meeting.

3. The following abbreviations may be used in making entries in the Register of Teachers concerning the qualifications of registered teachers:—

- (a) The words "Employed prior to Act," when used in a column headed "Registered by virtue of employment before the passing of the Act," will indicate that the person named has been registered by virtue of employment before the passing of the Act.
- (b) The words "Fitness to teach," when used in a column headed "Evidence produced satisfactory to the Council of fitness to teach," will indicate that the person named has produced evidence satisfactory to the Council of fitness to teach in a school of the classification specified in such registration.

(c) The common, accepted, or generally understood, abbreviations for the short titles of degrees, diplomas, and other certificates of qualification may be entered in the Register.

Entries with respect to any teacher may be made at any time under any or all of the qualifications (a), (b), and (c).

4. Entries may from time to time be made in the Register of Teachers, showing that persons already registered have obtained or produced evidence of holding additional qualifications, and registration may be granted accordingly.

5. A Certificate of Registration in the form or to the effect of Schedule B of this Regulations will be forwarded to each registered teacher.

6. If any such certificate as aforesaid is alleged to be worn out, destroyed, or lost, the Council may, if it think fit, upon a statutory declaration as to the wearing out, destruction, or loss being furnished, and such indemnity or undertaking being given as it may think sufficient, permit a duplicate of such certificate to be issued, and may require the payment of Five shillings; and if any such duplicate is alleged to be worn out, destroyed, or lost, may, if it think fit, upon such statutory declaration, indemnity, undertaking, and payment as aforesaid, permit the certificate to be again in like manner renewed.

7. (a) Registered teachers must within one month of changing their professional address notify the Registrar of such change of address.

(b) Registered teachers whose status has been changed may, if they so desire, have such change entered in the Register.

Entries made in the Register in accordance with clause 4 and this Regulation will be made without fee.

8. In the event of the decease of any registered teacher the Council shall, upon information being received, remove the name of such teacher from the Register of Teachers.

9. (a) Copies of the Register of Teachers shall be published in the *Government Gazette* in the month of January, 1916, and thereafter in the month of January in each succeeding year.

(b) The Council may, at any time prior to the publication of any Register write, or cause a letter to be written, to any registered teacher, addressed to him according to his last known address, asking for his correct address; if no answer be returned to such letter within a period of six months from the sending thereof, the Council may erase the name of such person from the Register of Teachers, and may, if it shall afterwards think fit to do so, restore the same to the Register.

10. The Council, with the consent of the Governor in Council, may at any time cancel the registration of any teacher who, after he has had an opportunity of being heard, is proved to the satisfaction of the Council to have been convicted of felony or of misdemeanour or to have been guilty of conduct unbecoming a teacher. (Act No. 2013, Sec. 9.)

11. Applications for the registration of teachers must be made on the prescribed form to the Registrar, and must be accompanied by a fee of Five shillings, which shall be returned if the application is refused by the Council. Where a teacher is already registered no fee shall be required for any further registration.

Before registration as a teacher every applicant shall be required to furnish evidence satisfactory to the Council that he is of good moral character and is free from any physical defect likely to impair his usefulness as a teacher.

SUB-PRIMARY TEACHERS.

12. Any person may be registered as a sub-primary teacher who produces evidence satisfactory to the Registration Committee that he—

- (i) is at least eighteen years of age, and is of sound health and good moral character; and
- (ii) holds the Infant or Kindergarten Teacher's Certificate (Second Class) of the Victorian Education Department, or some other qualification approved by the Council as equivalent.

13. After the 1st January, 1916, no person shall be registered as a sub-primary teacher unless such person shall have spent at least one year in a training institution approved by the Council, and subsequently have taught for at least one school term in the infant or kindergarten department of a school, and have been recommended for such registration in a special report by an inspector of schools. Provided that any person may be registered who, in the opinion of the Registration Committee, holds a qualification of equivalent standard

PRIMARY TEACHERS.

14. Any person may be registered as a primary teacher who produces evidence satisfactory to the Registration Committee that he—

- (i) is at least eighteen years of age, and is of sound health and good moral character; and
- (ii) has completed one of the courses of training and passed the examinations referred to in clause 15, 16, or 17, below, or holds some other qualification approved by the Registration Committee as equivalent.

15. Any person who is at least sixteen and a half years of age and has passed the Intermediate Certificate Examination of the University of Melbourne and also in English and one other subject at the Leaving Certificate examination may receive the permission of the Registration Committee to enter upon an approved course of training in a training institution approved by the Council, and on passing the examinations and teaching tests included in such approved course of training such person may be permitted to teach in a registered school. If, after spending at least one term in teaching, such person is recommended for registration in a special report by an inspector of schools, he may be registered as a primary teacher, provided that the candidate shall also have completed a pass in eight subjects of the Intermediate Certificate (if not passed before entry), such eight to include arithmetic, one

branch of science, and drawing, and provided that the candidate shall also during the course have completed the additional work in drawing—Part I.—necessary for a pass in the Second Class Certificate of the Education Department.

16. Any person who holds the qualifications prescribed for junior teachers in State schools may, with the permission of the Registration Committee, be employed in an approved registered primary school under the same conditions as regards training, reports, and examinations, as are prescribed for junior teachers in State schools, and on spending at least two years as a junior teacher, and on passing the examinations prescribed by the Education Department for the Primary Teacher's Certificate, Second Class, he may be registered as a primary teacher.

17. Any person who is at least sixteen years of age and has passed the Junior Public Examination or the Intermediate Examination of the University of Melbourne, may receive the permission of the Registration Committee to be employed as a junior teacher in an approved school for the purpose of undergoing a course of training extending over at least two years. If at the end of such course of training such person has qualified for matriculation at the University of Melbourne and passed the examination in the theory and practice of teaching for the Primary Teacher's Certificate, Second Class, of the Education Department, he may be registered as a primary teacher.

18. No person may be employed as a junior teacher without the express permission of the Council. Permission for the employment of junior teachers may be withdrawn by the Council on the report of an inspector of schools that the training received by the junior teacher in the school is unsatisfactory.

SECONDARY TEACHERS.

19. Any person may be registered as a secondary teacher who produces evidence satisfactory to the Registration Committee that he is of sound health and good moral character, and

- (i) holds a diploma of education from some university, or other institution, or authority approved for this purpose by the Council; or
- (ii) holds a degree from some university approved for this purpose by the Council, and produces evidence satisfactory to the Registration Committee of having passed, either during his course for a degree, or at some other time, an approved course in the theory and practice of teaching, such as is included in the course for the Diploma of Education of the University of Melbourne, and of having passed a satisfactory examination therein; or
- (iii) produces evidence satisfactory to the Registration Committee that he has passed through a course of liberal education determined by the Council to be of equivalent standard to that of the Diploma of Education of the University of Melbourne, and that he has received adequate training, and is possessed of the necessary skill in school management and school method.

TEACHERS OF SPECIAL SUBJECTS.

20. Teachers may be registered as teachers of special subjects in respect of one or more of the following subjects:—

English or other language,	Any natural or experimental or applied
Mathematics,	Science,
History,	Bookkeeping,
Writing,	Shorthand,
	Accountancy.

21. Any person may be registered as a teacher of a special subject, or of special subjects, who produces evidence satisfactory to the Registration Committee

that he is at least eighteen years of age, and is of sound health and good moral character, and that he—

- (i) has a sufficient general education; and
- (ii) has acquired a sufficient knowledge of the subject or subjects in respect of which registration is sought; and
- (iii) has undergone an approved course of training; and
- (iv) is competent to teach such subject or subjects.

A test of competency to teach will be granted only after an approved course of training, or after experience in teaching, extending over at least one school year.

SCHEDULE A.—REGISTER OF TEACHERS

Registered Number.	Name.	Address.	Employment.		Classification.		Qualifications.			Date of Registration.
			Status.	School or Place.	(a) Division.	(b) Subjects If in Division D.	(a) Registered by virtue of employment before the passing of the Act.	(b) Evidence produced satisfactory to the Council of fitness to teach.	(c) Literary, Academic, or other qualifications.	

SCHEDULE B.—CERTIFICATE OF REGISTRATION OF A TEACHER.

1. Registered Number.
2. Name of Registered Person.
3. Professional Address.
4. Employment—
 - (a) Status.
 - (b) School (if any).
 - (c) In Private Practice at.
5. Classification—
 - (a) Division.
 - (b) Subjects, if in Division D.
6. Qualifications—
 - (a) Registered by virtue of employment before the passing of the Act.
 - (b) Evidence produced satisfactory to the Council of fitness to teach.
 - (c) Literary, Academic, or other qualifications.
7. Date of Registration.

I certify that the above is a true and correct copy of the entry of the above name in the Register of Teachers.

President.

Registrar.

-NOTE.—Registered teachers must, within one month of changing their professional address, notify the Registrar of such change of address.

IV.—TRAINING INSTITUTIONS.

756 1. The Council may, under conditions hereinafter provided, recognize as a training institution any institution, or the training department of any institution, which is organized for the purpose of giving instruction in the principles and practice of teaching to candidates for registration as sub-primary, primary, or secondary teachers.

2. (1) Before recognition is granted to any training institution the proprietor or head teacher of such institution must produce evidence satisfactory to the Council that the buildings and premises, the equipment, the courses of instruction and tests of proficiency, the practice of teaching and practising schools connected with such institution, and the general management and arrangements are suitable for the purpose of training persons as teachers.

(2) If at any time the Council is satisfied that in any training institution any of the above requirements are not maintained up to an efficient standard, the recognition by the Council of such training institution may be withdrawn after six months' notice has been given.

3. The maximum number of students who may be in training at any one time may be fixed for each training institution by the Council after consideration of the premises, staff, equipment, and courses of study in the institution, and the provision made for the instruction and supervision of students in approved practising schools associated with such institution.

4. Every recognized training institution shall have a master or a mistress of method in charge of the training department who possesses the following qualifications:—

(1) A master or a mistress of method in charge of a training institution for sub-primary or kindergarten teachers shall produce evidence satisfactory to the Council that he or she (as the case may be)—

(i) has passed the First Year of the Diploma of Education of the University of Melbourne, or holds some qualification deemed by the Council to be equivalent;

and

(ii) holds a diploma or certificate of some approved kindergarten training institution, or the First Class Infant Teacher's Certificate of the Victorian Education Department, or approved equivalent;

and

(iii) has had at least one year's experience in the training of sub-primary teachers, and, in addition, has had at least two years' experience in the practical teaching of kindergarten and infants' classes in an approved school or schools.

(2) A master or a mistress of method in charge of a training institution for primary or secondary teachers shall produce evidence satisfactory to the Council that he or she (as the case may be)—

(i) holds a degree in arts or science of the University of Melbourne, or approved equivalent;

and

(ii) holds a diploma of education of the University of Melbourne, or approved equivalent;

and

(iii) has had at least one year's experience in the training of teachers, and, in addition, has had at least two years' experience in practical teaching in an approved school or schools, the experience in each case being either before or subsequent to the diploma course.

5. Every teacher in a recognized training institution who undertakes any part of the duties of the training of teachers must first be approved by the Council.

6. The teaching staff of every recognized training institution shall be such as to provide adequately for the courses undertaken by such institution in the culture subjects prescribed, in the theory of education, and in the practice of teaching, including school organization and management.

7. Unless otherwise approved by the Council, in every recognized training institution at least twelve hours weekly for thirty-two weeks in each year shall be devoted to the training of students in the theory and practice of education, and the remainder of the time of the training course shall be devoted to the study of the culture subjects prescribed.

8. Every recognized training institution, and the practising schools associated with it, shall be open at all reasonable times to the inspection of any inspector authorized by the Council.

9. In every recognized training institution, the following records shall be kept, and shall be available for inspection at the time of his visit by any inspector authorized by the Council:—

(i) Records to be kept by the training institution—

(a) Syllabus of work for the year.

(b) Time-table of arrangements for lectures, criticism lessons, observation and teaching practice.

(c) Roll showing attendance of students at lectures, and demonstration and criticism lessons.

(d) Statement of arrangements for teaching practice of each student for the current term, showing school subjects, classes, and supervisors.

(e) Reports of each student's capability and progress.

(f) Examination tests, answers of students, and results.

(ii) Records to be kept by each student—

(a) Time-table for each week, indicating the time spent in attendance at lessons, and in observation and practice of teaching respectively.

(b) Book with full notes of and summary of criticisms on criticism lessons given by him during the course.

(c) Record, dated from day to day, of his observation work in teaching, and also containing full notes of his preparation for his teaching practice.

10. Practice in teaching under this Regulation may be had only in schools, and under the immediate supervision of teachers approved for this purpose by the Council.

11. The responsibility for the arrangements for, and the conduct of, the practice of teaching shall rest upon the master or mistress of method in charge of the training institution with which the practising school is associated; and the amount and character of the supervision of the teaching of each student must be satisfactory to the Council. Where the teaching practice is supervised by approved teachers in the practising school, the criticism of such teachers shall be entered regularly in the student's record-book.

12. No school shall be approved as a practising school in connexion with a recognized training institution unless the school premises, time-table, curriculum, organization, and general arrangements are satisfactory to the Council.

13. Examinations of candidates for registration as teachers will be conducted annually, and only those candidates who have undergone a full course of training, as laid down in the Regulations of the Council, will be admitted to these examinations. The whole record of the candidate in the training institution will be taken into account in adjudging the pass or failure at the annual examinations. In the final teaching test the notes of lessons submitted shall be the unaided work of the candidates, and shall not be rehearsed with the class to which the lesson is to be given.

14. Wherever in this Regulation the words "approved equivalent," or words to a similar effect, are used, they shall be interpreted as not necessarily involving the passing of an examination.

V.—MONITORS.

757 Monitors may be employed in registered schools under the following conditions:—

1. A monitor must not teach in a separate room, but must be under the immediate supervision of a registered teacher.

2. A monitor may be employed to assist a teacher in charge of more than two classes.

3. No monitor may be employed for more than one hour on any day, nor for more than three hours during one week.

4. No monitor may receive pay for services rendered.

5. Care must be taken in the employment of pupils as monitors that their own education is not neglected.
6. A record must be kept in the school showing the names of all pupils employed as monitors and the times they are used for this purpose.
7. Teachers will be held responsible for the proper supervision and training of pupils employed as monitors.
8. On the recommendation of an inspector of schools permission may at any time be withdrawn by the Registration Committee.

REGULATION VI.—TEMPORARY TEACHERS.

758 1. No person may commence teaching in a registered school unless he—

- (1) has been registered as a teacher; or
- (2) has obtained the express permission of the Council of Public Education to teach in such school.

2. Every person desiring employment as a temporary teacher in a registered school must make application to the Registrar, and must state his full name, and age, the qualifications which he holds, the name of the school, and the period for which employment is desired, Certificates of health and character must also be forwarded.

3. A teacher may obtain the permission of the Council to teach in a registered school for a specified period, if he makes application, and produces evidence that he has passed the Junior Public examination of the Melbourne University, or the literary work for the Second Class Certificate of the Education Department, or that he has qualified for employment as a temporary teacher in the Education Department, or that he holds some other qualification satisfactory to the Registration Committee of the Council.

4. Candidates undergoing the course of training for the Diploma of Education of the University of Melbourne may be permitted to teach in schools approved for the purpose of the Diploma course.

REGISTRATION OF TEACHERS AND SCHOOLS.

GENERAL INFORMATION.

Schools.

759 1. All schools (other than State or State-aided schools) must be registered.

2. Definition of "school":—

"(1) In this Act 'school' means an assembly at appointed times of three or more persons between the ages of six years and eighteen years for the purpose of their being instructed by a teacher or teachers in all or any of the undermentioned subjects, namely:—

Reading, writing, arithmetic, grammar, geography, English, or other language, mathematics, history, any natural or experimental or applied science, bookkeeping, shorthand, accountancy.

"(2) But 'school' does not include the University of Melbourne or any college affiliated therewith, or any assembly of persons, all of whom are members of not more than two families, or any State school, or any school aided by the State, or any school in any part of Victoria, declared by the Governor in Council to be a sparsely populated district for the purposes of this Act."

3. No unregistered teacher may teach in a school unless he has obtained the express permission of the Council to teach therein.

4. The school buildings and premises must be approved by the Board of Public Health. When it is found that the school buildings or premises are not in conformity with the standard of requirements, action may be taken to compel the proprietor or head teacher of the school to make the necessary improvements, or to close the school.

5. Whenever a school changes hands, a notification should at once be made to the Registrar.

6. Any person found guilty of conducting or teaching in a school that has not been registered is liable to a penalty not exceeding Fifty pounds.

7. Any person who wilfully makes, or causes to be made, any falsification in any matter pertaining to a Register of Schools will be liable to a penalty of not more than One hundred pounds, or to imprisonment for any term not exceeding twelve months.

8. Application for the registration of a school must be made on the prescribed form to the Registrar, Education Office, Melbourne. Fee for registration of school—Five shillings.

Teachers.

9. No person shall teach in a registered school any of the following subjects, namely—Reading, writing, arithmetic, grammar, geography, English or other language, mathematics, history, any natural or experimental or applied science, bookkeeping, shorthand, accountancy, unless such person (a) has been registered under the Registration of Teachers and Schools Acts; or (b) has obtained the express permission of the Council to be temporarily employed as a teacher in such school.

10. The proprietor or head teacher of a school shall not employ as a teacher in such school, any person who is not registered as a teacher, or has not obtained the express permission of the Council to be temporarily employed as a teacher in such school.

11. No teacher is permitted to teach bookkeeping, shorthand, or accountancy unless he has been registered specially as a teacher of such subjects.

12. Persons found guilty of a contravention of the Act, in respect of clauses 9, 10, and 11, above, are liable to a penalty not exceeding Fifty pounds.

13. Application for the registration of a teacher must be made on the prescribed form to the Registrar, Education Office, Melbourne. The fee for the registration of a teacher is Five shillings. Where a teacher has been once registered no fee is required for any further registration of that teacher.

Sub-Primary Teachers.

14. Examinations for the Infant and Kindergarten Teacher's Certificate are held annually by the Education Department. Copies of the Regulations XI. and XII., which deal with these certificates, may be obtained on application to the Secretary, Education Office, Melbourne; the details of the subjects may be obtained on application to the Principal Teachers' College, Grattan-st., Carlton.

Primary Teachers.

15. The course of study and the examinations for the Primary Teacher's Certificate, Second Class, are fully set

out in Regulation X. of the Education Department, copies of which may be obtained on application to the Secretary, Education Office, Melbourne.

16. Examinations for the Primary Teacher's Certificate, Second Class, are held in December, and before Easter in each year. The dates of entry and the time-tables are announced in the *Education Gazette and Teacher's Aid*, in which the books prescribed and changes in details are also announced.

17. The examination fee of Ten shillings must be forwarded with the entry form, but candidates who have failed to complete the examination in December are allowed to enter without fee for the supplementary examination held before Easter.

18. The course of training referred to in clause 15 of Regulation III. is that prescribed by the Education Department for the Trained Primary Teacher's Certificate. The subjects prescribed for this certificate will be found in Regulation XII., copies of which will be supplied on application to the Secretary, Education Office, Melbourne. The details of the subjects will be supplied on application to the Principal, Teachers' College, Carlton. Examinations for this certificate are held annually. The examination fee is Ten shillings.

19. Persons desiring employment as junior teachers in registered schools, and persons who have successfully completed a course of training in an approved training institution must, prior to commencing to teach, have received the express permission of the Council to be employed as junior teachers.

Secondary Teachers.

The course for the Diploma of Education is fully set out in the *Melbourne University Calendar*.

Application Forms.

20. The following forms may be obtained on application to the Registrar, Council of Public Education, Education Office, Melbourne :—

- (a) Form of application for registration as a teacher.
- (b) Form of application for permission for employment as a junior teacher.
- (c) Form of application for permission to be temporarily employed as a teacher.

And the Honorable Sir A. J. Peacock, His Majesty's Minister of Public Instruction for the State of Victoria, shall give the necessary directions herein accordingly.

F. W. MABBOTT,
Clerk of the Executive Council.