



# VICTORIA GOVERNMENT GAZETTE.

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No. 275]

THURSDAY, SEPTEMBER 14.

[1939

Factories and Shops Acts.

## DETERMINATION OF THE HAIRDRESSERS BOARD.

NOTE.—This Determination on the 18th September, 1939, applied to the whole of the State of Victoria.

IN accordance with the provisions of the Factories and Shops Acts, the Wages Board appointed to determine the lowest prices or rates which may be paid "to any person or persons or classes of persons whosoever employed in the business of a Hairdresser or Barber, or Wig Maker, or other Workers of Hair," has made the following Determination, namely:—

On the 30th November, 1925, the powers of this Board were extended to enable it to fix the lowest prices or rates which may be paid to any person or persons or classes of persons employed at—

- (a) hair or scalp treatment;  
(b) toilet work.

(1) That on the 18th September, 1939, the last previous Determination of this Board shall be revoked and replaced by this Determination.

(2)

### APPRENTICES AND IMPROVERS.

			Wages per Week.			
			Apprentices.		Improvers.	
			Males.	Females.	Males.	Females.
			<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>
1st year	..	..	15 6	10 6	86 0	51 6
2nd year	..	..	20 6	15 6		
3rd year	..	..	31 0	26 0		
4th year—						
1st six months	..	..	41 6	36 6		
2nd six months	..	..	41 6	41 6		
5th year—						
1st six months	..	..	51 6	41 6		
2nd six months	..	..	51 6	..		

Apprentices and improvers shall be subject to the number of hours per week as fixed for their respective sections.

### PROPORTION (IN ANY SHOP OR PLACE).

#### Apprentices.

One male apprentice to every three or fraction of three male workers receiving not less than the minimum wage.

One female apprentice to each person receiving not less than the wage of 63s. 9d. per week.

#### Improvers.

One male improver to every fifteen male workers receiving not less than the minimum wage.

One female improver to every fifteen persons receiving not less than the minimum wage.

An amended indenture of apprenticeship prescribed by the Board was approved on 26th March, 1936.

JUVENILE WORKERS, i.e. females under 21 years of age employed solely as receptionists or females under 17 years of age employed solely as messengers—

### Wages.

Receptionists .. .. 32s. 6d. per week of 47 hours.  
Messengers .. .. 12s. 6d. " " " " "

### PROPORTION (IN ANY SHOP OR PLACE).

One Juvenile Worker employed as a receptionist to every fifteen or fraction of fifteen persons receiving not less than the minimum wage.

In addition, one Juvenile Worker employed as a messenger in any shop or place where not less than four persons are employed.

OTHER EMPLOYEES.	Wages.	
	Within the Metropolitan District as defined in the Factories and Shops Acts, and such portion of the City of Sandringham as is not included within the said District; the Cities of Geelong, Geelong West, and Warrnambool, and the Town of Newtown and Chilwell.	All other part of Victoria.
	s. d.	s. d.
<i>Mens' Hairdressing Saloons.</i>		
Chair workers (male or female) ..	Per Week of 48 Hours. 102 0	Per Week of 48 Hours 94 9
Provided that any person appointed by his employer to be foreman of a saloon shall be paid 5s. extra per week if not more than five persons are employed, and if more than five persons are employed he shall be paid 1s. extra per week for each employee.		
<i>Any Other Place.</i>		
Males engaged in—	Per Week of 47 Hours.	Per Week of 47 Hours.
Children's haircutting ..	104 0	104 0
Ladies' haircutting ..	124 6	124 6
Making up combings ..	134 6	134 6
All other males ..		
	Per Week of 20 Hours. 130 6	Per Week of 20 Hours. 130 6
Female window models ..		
Females engaged in—	Per Week of 47 Hours.	Per Week of 47 Hours.
Children's haircutting ..	79 6	79 6
Ladies' haircutting ..	77 6	77 6
Attending to electrical curling and waving machines ..	68 6	68 6
Hair work ..	64 0	64 0
Female receptionists ..	39 6	39 6
All other females ..	63 9	63 9

## (3) TIME OF BEGINNING AND ENDING WORK—

	Time of Beginning.		Time of Ending.			
	On Friday and Saturday.	On the other Working Days of the Week.	On the day upon which the Half-holiday for Shops is observed.	On the usual Late Trading Day.	On the other Working Days of the Week.	
				In Flinders-street, Spencer-street, Latrobe-street, and Spring-street, and within the area enclosed by such streets in the City of Melbourne.	In all other parts of Victoria.	In Flinders-street, Spencer-street, Latrobe-street, and Spring-street, and within the area enclosed by such streets in the City of Melbourne.
(a) For persons engaged solely in hair or scalp treatment, toilet work, or ladies' hairdressing ..	8.30 a.m.	9 a.m.	1 p.m.	8 p.m.	9 p.m.	6 p.m.
(b) For other persons ..	8.30 a.m.	8.30 a.m.	1 p.m.	8 p.m.	9 p.m.	7 p.m.

Provided that on any working day, other than the usual late trading day, no employee shall work or be permitted to work after the hour of 6.5 p.m. in any hairdressing saloon or other place in Flinders-street, Spencer-street, Latrobe-street, and Spring-street, and within the area enclosed by such streets in the City of Melbourne.

## (4) OVERTIME—

The rate of time and a half shall be paid for all work done—

(a) Outside the hours fixed as the times of beginning and ending work.

(b) Within the hours fixed as the times of beginning and ending work in excess of the maximum number of hours fixed as a week's work.

(c) In excess of four and a half hours on the day upon which the half-holiday for shops is observed, ten hours on the usual late trading day, or eight and a half hours on any other working day of the week.

## (5) TIME WAGES.—Any person employed on time wages for less than the number of hours fixed for an ordinary week's work shall—

(i) for each hour worked up to one-half the number of hours fixed be paid—

(a) in any week in which two or more Public Holidays occur .. At the ordinary wages rate with an addition of fifty per centum

(b) in any other week .. At the ordinary wages rate with an addition of thirty-three and one-third per centum.

Provided that any person employed for less than 13 hours shall be paid at ordinary wages rate with an addition of fifty per centum.

(ii) for each hour worked beyond the one-half mentioned in sub-clause (i) be paid the ordinary wages rate up to but not exceeding ordinary wages rates for an ordinary week's work.

If the time actually worked by an employee, who is definitely engaged for a period less than the number of hours fixed for a week's work, includes a fraction of an hour exceeding five minutes, the employee shall be paid for such fraction as for a full hour.

## (6) ALLOWANCES—

(a) *Within the Metropolitan District as defined in the Factories and Shops Acts.*—Every employer whose place of business is outside a radius of 6 miles from the General Post Office, Melbourne, shall pay to each employee who is engaged for less than one week's continuous work the fares necessarily expended by the employee in travelling between his home and the employer's place of business.

(b) *Outside the Metropolitan District as defined in the Factories and Shops Acts.*—Every employer shall pay the fares necessarily incurred by an employee in proceeding from his home to employment outside the Metropolitan District, and also the fares necessarily incurred by the employee in returning to his home at the termination of his employment with the employer. Provided that the employer shall not be required to pay the fare to his home of an employee who voluntarily leaves the service of the employer before he has completed a period of three months in such employment.

(7) SPECIAL RATES.—Double time shall be paid for all work done on Sundays, New Year's Day, Labour Day, Good Friday, Christmas Day, 26th January (Australia Day), Easter Monday, King's Birthday, and Boxing Day, and, within the Metropolitan District as defined in the Factories and Shops Act, for all work done on Melbourne Cup Day; but if any other day be by Act of Parliament or Proclamation substituted for any of the above-named holidays, the special rate shall only be payable for work done on the day so substituted.

(8) **UNIFORMS.**—Any employee who is required by his employer to provide himself with a special uniform shall have refunded to him, by the employer, so much of the cost of same as exceeds 12s. 6d. per uniform. Such uniform shall become the property of the employee. The entire cost of special uniforms shall be borne by the employer where the employee is employed for a period of less than six months. Where change to special designs in uniforms is required, the employer shall bear the cost of same.

In cases where the employer arranges for the laundering of the uniform of any employee he shall be entitled to deduct from the wages of such employee the actual cost of such laundering not exceeding 9d. per week.

(9) **MEALS.**—Meal breaks of not less than 45 consecutive minutes shall be allowed to each employee. Such breaks shall commence between the hours of 11.30 a.m. and 1.45 p.m., and between the hours of 4.15 p.m. and 7 p.m. Provided that in the case of any employee who ceases work not later than 6.5 p.m. on any day no second meal break shall be allowed on such day.

In any shop meals may be partaken of only in some room or place in which hairdressing or toilet work is not actually being carried on.

(10) **DAY AND LATEST HOUR FOR PAYMENT OF WAGES.**—Five o'clock p.m. on Friday shall be the day and latest hour for payment of wages.

(11) **ANNUAL LEAVE.**—Any employee who has been in the service of the same employer for a period of not less than twelve months shall be granted one week's holiday on full pay in each year (exclusive of the holidays specified in clause 7), and such holidays shall be given within three months of completion of each twelve months' service. Should an employee's services be terminated before the expiration of twelve months' service he shall be entitled to *pro rata* holidays on full pay, i.e., one day for each two complete months of service.

(12) **TERMINATION OF EMPLOYMENT.**—Except where the conduct of an employee justifies instant dismissal, seven days' notice of termination of employment shall be given by either employer or employee, or one week's wages shall be paid or forfeited in lieu thereof.

In the case of an employee who has been engaged from week to week (whether for an ordinary week's work or for any definite period other than an ordinary week's work) for at least four weeks the expression "termination of employment" shall include any variation of the terms of his engagement whereby he is to work weekly for a shorter period than that for which he was previously engaged. "A week's wages" shall mean the wages in respect of the weekly period for which he was previously engaged.

(13) **APPRENTICES AND IMPROVERS ON ELECTRICAL CURLING OR WAVING MACHINES.**—Female apprentices and improvers shall assist in operating electrical curling or waving machines only in the presence of a person receiving not less than the minimum wage.

(14) **PREMIUMS OR BONUSES.**—No person shall, either directly or indirectly, request or permit any other person to pay or give or shall receive from any other person, any premium, bonus, consideration or payment for employing or teaching or purporting to employ or teach any person subject to this Determination any of the callings to which the Determination applies.

RAY H. BEERS, P.M., Chairman.

H. N. JONES, Secretary.

Melbourne, 30th August, 1939.





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No. 276]

THURSDAY, SEPTEMBER 14.

[1939

Factories and Shops Acts.

## DETERMINATION OF THE ICE BOARD.

NOTE.—This Determination applies to the whole of the State of Victoria.

IN accordance with the provisions of the Factories and Shops Acts, the Wages Board which since the 7th September, 1926, has had the power to "determine the lowest prices or rates which may be paid to any person or persons or classes of persons employed either inside or outside a factory or work-room in the process, trade, or business of a maker of ice for trade or sale," has made the following Determination, namely:—

(1) That on the 14th September, 1939, the last previous Determination of this Board shall be revoked and replaced by this Determination.

(2) Juvenile Workers, i.e., persons under 20 years of age employed at work other than Pulling, Stacking, or Packing Ice, or De-frosting Ice Chambers.										Other Employees.									

(5) **SHIFT WORK.**—Employees engaged on afternoon or night shift shall in addition to the rates fixed in Clause 2, be paid 6d. per shift and 1s. per shift respectively.

(6) **SPECIAL RATES.**—Time and three-quarters shall be the rate for all work done on Sunday, New Year's Day, Australia Day, Labour Day, Good Friday, Easter Monday, Anzac Day, King's Birthday, Christmas Day, and Boxing Day; but if any other day be by Act of Parliament or Proclamation substituted for any of the above-named holidays, the special rate shall only be payable for work done on the day so substituted.

(7) **TIME RATE.**—Any person employed on time wages for less than the number of hours fixed for an ordinary week's work shall for each hour worked up to 22 hours be paid at the ordinary wages rate with an addition of thirty-three and one-third per centum, and for each hour worked beyond the hours aforesaid the rate of wages payable shall be the ordinary wages rate up to but not exceeding ordinary wages rates for an ordinary week's work.

(8) **PAYMENT OF WAGES.**—Payment of wages shall be made weekly during working hours.

(9) **SMOKO INTERVAL.**—Any person who is employed continuously in an artificially cooled ice storage chamber for two hours or more shall be allowed fifteen minutes interval for smoko between meals without deduction of pay.

(10) **TERMINATION OF EMPLOYMENT.**—Except where the conduct of an employee justifies instant dismissal, seven days' notice of termination of employment shall be given by either employer or employee or one week's wages shall be paid or forfeited in lieu thereof. This provision shall only apply in the case of an employee who has been employed continuously for four weeks or more.

(11) **TIME BOOK AND WAGE RECORD.**—Every employee shall indelibly record daily his correct times of beginning and ending work in a book, or on time cards, or by a mechanical contrivance, which shall be furnished by the employer. In addition to such time record every employee shall be required to sign each week a wage book or other record showing the total amount received as wages for such week.

(12) **UNION INSPECTION.**—The secretary, assistant secretary, or organizer of the Federated Cold Storage and Meat Preserving Employees' Union of Australia, duly authorised in writing either generally or specially under the seal of the said Union, shall have access to the records of times recorded by employees and wages paid, provided that such inspection is made between the hours of 9 a.m. and 4.30 p.m. on a working day. Such authority shall be produced to the employer on demand.

RAY. H. BEERS, P.M., Chairman.

GEO. E. PARR, Secretary

Melbourne, 22nd August, 1939.