



# VICTORIA GOVERNMENT GAZETTE.

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Factories and Shops Acts.

## DETERMINATION OF THE BOARDING HOUSES BOARD.

**NOTE.**—This Determination applies to the whole of the State of Victoria.

IN accordance with the provisions of the Factories and Shops Acts, the Wages Board which since the 30th June, 1925, has had the power "to determine the lowest prices or rates which may be paid to any persons employed in Boarding Houses with accommodation for four or more boarders" has made the following Determination, namely:—

(1) That on the 7th March, 1941, the last previous Determination of this Board shall be revoked and replaced by this Determination.

(2)

Apprentices or Improvers.			WAGES PER WEEK.		Number (in any Place).			
	Male.		Female.		APPRENTICES.			
	<i>s.</i>	<i>d.</i>	<i>s.</i>	<i>d.</i>	<i>Males or Females.</i>			
During 1st 6 months' experience ..	16	6	16	0	One apprentice to every three or fraction of three workers receiving not less than the minimum wage.			
" 2nd " " ..	21	3	19	0				
" 3rd " " ..	26	0	24	6				
" 4th " " ..	29	9	26	6				
" 5th " " ..	35	6	..	..				
" 6th " " ..	41	6	..	..	IMPROVERS. <i>Males or Females.</i>  One improver to every four or fraction of four workers receiving not less than the minimum wage.			
4th Year's experience ..	57	9	..	..				
and thereafter the minimum wage.								
OTHER EMPLOYEES.							WAGES PER WEEK.	
							*Minimum Wage, without Board and Lodging.	
					Metropolitan District; the Cities of Ballarat, Bendigo, Geelong, Geelong West, Sandringham, and Warrnambool, the Town of Newtown and Chilwell, and the Boroughs of Eaglehawk and Sebastopol.	All other Parts of Victoria.		
<i>Males.</i>					<i>s.</i>	<i>d.</i>		
Porter ..	..	..	..	..	86	0		
Head Waiter ..	..	..	..	..	90	0		
Other Waiters ..	..	..	..	..	86	0		
First Cook, where the number of persons employed in the kitchen is eight or more ..	..	..	..	..	120	0		
Five, six or seven ..	..	..	..	..	105	0		
Three or four ..	..	..	..	..	95	6		
Two or less ..	..	..	..	..	91	0		
Second Cook, where the number of persons employed in the kitchen is eight or more ..	..	..	..	..	100	0		
Five, six, or seven ..	..	..	..	..	91	0		
Other Second Cooks ..	..	..	..	..	88	6		
Sweets Cook ..	..	..	..	..	91	0		
Grill, Relieving, or Assistant Cook ..	..	..	..	..	88	6		
Pantryman or Kitchenman ..	..	..	..	..	86	0		
Persons not otherwise provided for ..	..	..	..	..	86	0		

\* Except in the case of an apprentice or an improver, the minimum wage shall be, where the employer—  
 (a) boards the employee with three meals per day, 15s. per week less, or  
 (b) boards and lodges the employee, 20s. per week less.

(2)—continued.

OTHER EMPLOYEES.	WAGES PER WEEK.	
	*Minimum Wage, without Board and Lodging.	
	Metropolitan District: the Cities of Ballarat, Bendigo, Geelong, Geelong West Sandringham, and Warrnambool, the Town of Newtown and Chilwell, and the Boroughs of Eaglehawk and Sebastopol.	All other Parts of Victoria.
<i>Females.</i>	<i>s. d.</i>	<i>s. d.</i>
Housekeeper .. .. .	65 6	62 6
Laundress .. .. .	54 0	51 0
Housemaid, Parlourmaid, or General .. .. .	51 0	48 0
Head Waitress .. .. .	54 0	51 0
Other Waitresses .. .. .	51 0	48 0
First Cook .. .. .	65 6	62 6
Second Cooks .. .. .	57 6	54 6
Sweets Cook .. .. .	59 6	56 6
Grill, Relieving, or Assistant Cook .. .. .	56 0	53 0
Pantrymaid or Kitchenmaid .. .. .	51 0	48 0
Persons not otherwise provided for .. .. .	51 0	48 0

\* Except in the case of an apprentice or an improver, the minimum wage shall be, where the employer—  
 (a) boards the employee with three meals per day, 15s. per week less, or  
 (b) boards and lodges the employee, 20s. per week less.

**NOTE.**—A copy of this Determination shall be displayed at or near the entrance of every establishment where the Determination of this Wages Board applies.

Under the provisions of Section 7 of the Factories and Shops Act 1936 (No. 4461) every employer of any employee in any Boarding House is required to keep a time-book or other record in the prescribed form wherein each employee shall enter daily a record of the hours worked.

(3) HOURS.—The number of hours to constitute an ordinary week's work shall be 46.

(4) TERMS OF EMPLOYMENT.—All employees (other than casual employees) shall be engaged by the week and shall be paid weekly. Except in the case of misconduct by either employer or employee forty-eight hours' notice shall be given by the employer or employee to terminate employment, or in lieu of such notice, two day's wages shall be paid by the employer or forfeited by the employee. When notice of termination of service has been given, employees shall be paid within 24 hours from the expiry of such notice.

(5) CASUAL LABOUR.—Casual employees, i.e., persons employed for less than the number of hours fixed for an ordinary week's work shall be paid as follows:—

For the first 23 hours .. .. .	Time and a half
Thereafter .. .. .	Time and a third

Provided that the earnings of a casual employee shall not exceed the ordinary wages rates for an ordinary week's work.

(6) OVERTIME.—The following rates shall be paid for overtime:—

For all work done outside a period of 13 hours per day from the time of their beginning to the time of their ending work .. .. .	Time and a half ..	} Calculated on the full rate, i.e., the rate fixed before deducting board and lodging
For all work done in any week (within a period of 13 hours per day from the time of their beginning to the time of their ending work) in excess of the maximum number of hours fixed as a week's work .. .. .	Time and a half ..	

(7) SPECIAL RATES.—The special rate payable to persons for work done on Christmas Day or Boxing Day, and New Year's Day, Australia Day, Labour Day, Good Friday, Easter Monday, and King's Birthday shall be time and a half, calculated on the rates fixed before deducting board and lodging; but if any other day be by Act of Parliament or Proclamation substituted for any of the above named holidays, the special rate shall only be payable on the day so substituted.

(8) ANNUAL LEAVE.—All persons (other than casual employees) shall receive one week's leave of absence (exclusive of the holidays mentioned in clause (7)) on full pay on completion of each twelve calendar month's service. Such leave may be applied for and shall commence at any time within four months of becoming due provided that if an employee leaves or is dismissed before being granted leave then due he or she shall be entitled to payment of a week's wage in lieu of same. An employee shall receive at least seven days' notice of the day on which the annual leave is to begin. An employee who leaves or is dismissed after having worked for six months or over shall be entitled to a *pro rata* leave or payment in lieu thereof.

For the purpose of this clause no service prior to the 18th May, 1939, shall be taken into account.

(9) PAYMENT FOR TRANSPORT.—Where an employee is engaged for a country or a seaside boarding house, and has to travel 20 miles or more to take up service, he or she shall be paid for his or her transport both ways if—

- (a) he or she serves with satisfaction to his or her employer for four weeks; and
- (b) is willing to complete the full period of his or her engagement.

(10) UNIFORMS.—Where any female employee is required by the employer to wear a special uniform (other than a black, white, or black and white dress, white apron and cap) such uniform shall be provided and laundered by the employer.

(11) UNION OFFICIALS RIGHT OF ENTRY.—Any official of the Federated Liquor and Allied Trades Employees Trades Union of Australasia authorized in writing by the Secretary for Labour shall have the right to enter any establishment or premises covered by this Determination in order to inspect time-sheets and to interview employees on any matter connected with their employment. Such accredited official before entering such establishment or premises shall produce the authority in writing mentioned on a demand by the employer or his representative for such production.

(12) DEFINITION.—"Sweets Cook" shall include any person manufacturing cakes or pastry for meals supplied by the employer.

D. GRANT, Chairman.

GEO. E. PARR, Secretary.

Melbourne, 20th February, 1941.