



VICTORIA GOVERNMENT GAZETTE.

Published by Authority.

[Registered at the General Post Office, Melbourne, for transmission by post as a newspaper.]

No. 1129]

FRIDAY, NOVEMBER 16.

[1951

Factories and Shops Acts.

DETERMINATION OF A WAGES BOARD ADJUSTED PURSUANT TO SECTION 21 OF THE FACTORIES AND SHOPS ACT 1934 (No. 4275).

I, Henry Norman Jones, Acting Secretary for Labour, in pursuance of the powers conferred by the Factories and Shops Acts, hereby make and issue the following adjusted Determination of the Wages Board referred to hereunder showing adjusted rates and prices to operate from the beginning of the first pay period to commence in November, 1951.

Dated at Melbourne, this
29th day of October, 1951.

H. N. JONES,
Acting Secretary for Labour.

SHOPS BOARD No. 16 (HARDWARE).

Clause 2 of the Determination published in *Government Gazette* No. 531 of the 25th May, 1951, shall be replaced by the following clause:—

2.

Apprentices or Improvers. (The Masculine to include the Feminine.)			Other Employees. (The Masculine to include the Feminine.)		Metropolitan District.	Outside Metropolitan District, where Determination Applies.
WAGES.			WAGES.		Per week of 40 hours.	Per week of 40 hours.
	Percentage of Basic Wage.	Per week of 40 hours. s. d.			£ s. d.	£ s. d.
Under 16 years of age ..	25	49 6	Departmental managers, or branch managers having under their control—			
16 years of age ..	33	65 6	3 or more salesmen, 21 years of age or over		13 14 0	13 11 0
17 " ..	42	83 6	Other Branch Managers		12 16 0	12 13 0
18 " ..	56	111 6	Outside salesmen		11 19 6	11 16 6
19 " ..	72	143 6	Salesmen or Buyers		11 16 0	11 13 0
20 " ..	94	187 0	Assemblers of Ordered Goods		11 9 0	11 9 0
Proportion (in any shop or place).			NOTE.—See Clause 20 <i>re</i> Definitions.			
One apprentice to every three workers or fraction of three workers employed, and receiving not less than the minimum wage.						
One improver to one worker	Receiving not less than the rates fixed for assemblers of ordered goods.				
Two improvers to two, three or four workers					
Three improvers to five, six or seven workers					
Four improvers to eight workers					
Five improvers to nine or ten workers and thereafter one improver to every two or fraction of two workers.					

Clauses, other than clause 2, of the said Determination shall remain in force.

By Authority: J. J. GOURLEY, Government Printer, Melbourne

No. 1129.—10195/51.—PRICE 3d.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial matters.

2. The second part outlines the specific procedures for handling sensitive information. It states that all data must be stored securely and accessed only by authorized personnel. This section also covers the protocols for data retention and disposal, ensuring that information is not kept longer than necessary and is properly destroyed when no longer needed.

3. The third part addresses the issue of compliance with applicable laws and regulations. It notes that the organization must stay up-to-date with changes in legal requirements and ensure that all operations conform to the relevant standards. This includes regular audits and reviews to identify and address any potential areas of non-compliance.

4. The fourth part focuses on the role of the management team in overseeing the implementation of these policies. It highlights that management is responsible for ensuring that all staff are properly trained and that the necessary resources are provided to support the effective execution of the organization's policies and procedures.

5. Finally, the document concludes by reiterating the commitment to high standards of integrity and ethical conduct. It states that the organization is dedicated to fostering a culture of honesty and transparency, where all actions are guided by the principles of fairness and justice.