



VICTORIA
GOVERNMENT GAZETTE.

Published by Authority.

[Registered at the General Post Office, Melbourne, for transmission by post as a newspaper.]

No. 739]

MONDAY, AUGUST 25.

[1952

Factories and Shops Acts.

DETERMINATION OF THE RABBIT PROCESSING BOARD.

NOTES.—(a) This Determination applies to the whole of the State of Victoria.

(b) On the 19th June, 1951, the Shops Board No. 10 (Fish and Poultry) was deprived of the power to determine the lowest prices or rates which may be paid to any person or persons, or classes of persons, employed in or in connexion with the trade, business, or occupation of preparing or processing uncooked rabbits or hares for the retail, wholesale, or export trade, and such power was conferred exclusively on the Rabbit Processing Board.

IN accordance with the provisions of the Factories and Shops Acts, the Wages Board appointed to "determine the lowest prices or rates which may be paid to any person or persons, or classes of persons, employed in or in connexion with the trade, business, or occupation of preparing or processing uncooked rabbits or hares for the retail, wholesale, or export trade"—

has made the following Determination, namely:—

1. That as from the beginning of the first pay period to commence in August, 1952, the last previous Determination of this Board shall be revoked and replaced by this Determination.

2. WAGES PER WEEK OF 40 HOURS.

Apprentices or Improvers (Males).	Percentage of Basic Wage.		Total Wage.
	%	s. d.	s. d.
Under 16 years of age	42		94 0
16 years of age	57		127 6
17 years of age	69		154 6
18 years of age	90		201 6
19 years of age	100	+ 29 0	253 0
20 years of age	100	+ 35 6	259 6

PROPORTION.

Males.

One apprentice or improver to every four or fraction of four adult workers.

Other Employees.	Total Ordinary Wage.
	£ s. d.
Rabbit skimmers or boners	15 2 0
Grader who grades for the export trade	15 8 6
Females washing, processing and/or packing rabbits	14 14 6
All others	14 14 6

EMPLOYEES IN FREEZING CHAMBER.

3. Notwithstanding the rates provided in clause 2, any employee who is required to work in a freezing chamber, the temperature of which does not exceed 40° F., for an aggregate of time exceeding one hour on any day, shall be paid for all work (whether inside or outside the chamber) done on such day at the rate prescribed for chamber hands by the Determination of the Frozen Goods Board.

TIME OF BEGINNING AND ENDING WORK.

4. Time of beginning 6.30 a.m.: Time of ending 4.30 p.m. Monday to Friday inclusive.

OVERTIME.

5. (a) Outside the hours fixed as the time of beginning and ending work . . . } Time and a half provided that all work
 Within the hours fixed as the time of beginning and ending work in } done after 12 noon on Saturday shall be
 excess of eight hours on any day Monday to Friday inclusive . . } paid for at double time.
 On Saturday }
- (b) An employee required to work more than one hour's overtime after the usual finishing time, Monday to Friday inclusive, shall be paid in addition to overtime an allowance of 4s. tea money.

HOLIDAYS AND SPECIAL RATES.

6. (a) An employee, to become entitled to payment for any of the Public Holidays set out in sub-clauses (b) and (c) hereof, shall not be absent from his or her employment on either the day before or the day after such holiday, except as provided for in Clause 19 (Sick Leave), or with the consent of the employer.
- (b) Double time shall be the special rate for all work done by time workers on Sunday, New Year's Day, Australia Day, Good Friday, Easter Monday, Labour Day, Melbourne Cup Day, Christmas Day and Boxing Day; but if any other day be by Act of Parliament or Proclamation substituted for any of the above-named holidays, the special rate shall only be payable for work done on the day so substituted.
- (c) For all work done Sunday, New Year's Day, Australia Day, Good Friday, Easter Monday, Labour Day, Melbourne Cup Day, Christmas Day and Boxing Day, piece-workers shall be paid double the rates mentioned in clause 22.
- (d) Piece-workers shall be entitled to be absent on the Public Holidays mentioned in sub-clause (c) hereof and shall for such days be paid at time workers rates.
- (e) *Double Time.*—For work done on any holiday which otherwise would have been an ordinary working day, Double Time shall mean a rate of payment for such work at the employee's ordinary rate in addition to the ordinary rate of payment for that day.

UNION PICNIC DAY.

7. Union Picnic Day shall be observed on the third Wednesday in January of each year.

MINIMUM PAYMENT FOR SUNDAYS AND HOLIDAYS.

8. Any employee required to work on a Sunday or a Holiday mentioned in clause 6 (b) shall be given a minimum of four hours' work, or shall be paid for such period at penalty rates, which shall be double ordinary time.

TIME RATES.

9. Any person employed between midnight Sunday and midnight Saturday on time wages for less than the number of hours fixed for an ordinary week's work shall for each hour worked up to one-half the number of hours per week fixed in this Determination be paid the ordinary wage, with an addition of 33½ per cent., and for each hour worked beyond the one-half aforesaid the rate of wages payable shall be the ordinary wages rate up to but not exceeding ordinary wages rates for an ordinary week's work.

WAITING TIME.

10. Employees (piece-workers included) who are required to wait for a longer period than thirty minutes before commencing work shall be paid for such excess at the wage rate provided for the class of work done. The work each day of a time worker once having commenced work shall, exclusive of meal breaks, be continuous.

TIME RECORD.

11. All employees (including piece-workers) shall indelibly record their daily times of beginning and ending work in a book, or on time cards, or by a mechanical contrivance. Any one of such means of recording shall be provided and maintained by the employer.

UNION INSPECTION.

12. An accredited representative of the Federated Cold Storage and Meat Preserving Employees Union of Australia shall have access to the records of times recorded and wages received by employees provided that such inspection is made during working hours.

DINING AND CHANGING ROOM.

13. A dining-room, changing-room, adequate washing facilities and in addition (where facilities are available) hot water for the making of tea shall be provided.

PREMISES TO BE KEPT CLEAN.

14. The employer shall cause all rooms used by employees to be kept reasonably clean, and free from debris.

WET WORK.

15. Where any wet work is performed waterproof aprons and rubber boots shall be provided free of cost to the employee.

MEAL HOURS.

16. (a) A period of one hour may be allowed for breakfast between the hours of 8 a.m. and 9.30 a.m. by agreement also a period of one hour for dinner shall be allowed between the hours of 11.30 a.m. and 1.30 p.m.

(b) Any employee required to work during a meal hour shall be paid double time, such double time to continue until such time as the employee has a meal break.

(c) If more than one hour's overtime is to be worked after the normal ceasing time, a meal break shall be taken at the normal ceasing time, provided that an employee required to work in excess of one hour after the normal ceasing time and/or meal break shall receive a minimum payment as for two hours.

SMOKE-OH.

17. Employees shall be entitled to a smoke-oh period of ten minutes each morning and afternoon.

ANNUAL HOLIDAY.

18. The annual holiday shall be as prescribed by the provisions of the *Factories and Shops (Annual Holidays) Act 1946*, No. 5111, and any amendments which may be made thereto from time to time.

SICK LEAVE.

19. (a) Any employee who is absent from duty as a result of personal ill health or accident, shall be entitled to leave of absence without deduction of pay on the basis of half a day's ordinary pay for each complete month of service in each year.

Provided that such employee produces or forwards within 24 hours of the commencement of such absence evidence satisfactory to the employer that his or her non-attendance was due to personal ill health or accident necessitating such absence.

(b) If the full period of sick leave as prescribed above is not taken in any year, such portion as is not taken shall, provided an employee remains in the service of the one employer, or any successor of such employer, be cumulative from year to year.

PROTECTIVE CLOTHING.

20. The employer shall supply daily free of charge to each employee engaged in the handling of unpacked rabbits or hares, a clean shirt and a pair of trousers, or other suitable clothing to be determined by the employer and the employee concerned, which shall remain the property of the employer and of which the employee shall take all reasonable care. Such clothing shall be collected by the employer from a person or place specified by the employer in the employee's own time prior to commencing work and shall be returned to the employer in the employee's own time on cessation of work each day and also on demand at any time to such person or place as is specified by the employer. If the employee wilfully damages or fails to return the clothing, the employer may recover from the employee concerned the cost of replacing such clothing so damaged or not so returned, or may deduct such cost from any monies payable to such employee.

The provisions of this clause shall operate as from the 1st July, 1952.

CONDITIONS OF EMPLOYMENT.

21. An employee may be employed on piecework or time work as provided for in this Determination provided that a pieceworker shall be paid in any one week the same amounts as would be payable to a time worker performing the same class of work for the same number of hours.

PIECEWORK.

22. The lowest piecework prices payable to any person engaged in the following kinds of work shall be:—

Skinning rabbits (heads off)	6s. 7d. per 100
Skinning rabbits (heads on)	8s. 8-1d. per 100
Skimming hares	25s. 7-7d. per 100
Boning rabbit or hares (including washing weighing and taking in and out of chamber)	2-7825d. per lb.

PERIODICAL ADJUSTMENT OF WAGES.

23. The wages rates set out in clause 2, are based upon the following basic wage, and, pursuant to the provisions of Section 21 of the *Factories and Shops Act 1934*, the Board hereby determines that such rates shall be automatically adjusted as prescribed in clause 24. The piecework prices set out in clause 22 hereof shall be automatically adjusted from time to time in accordance with variations in the said basic wage as follows:—

- (a) *Skinning rabbits (heads off)*.—The rate per 100 as set out in clause 22 shall be increased or decreased by 0-2 pence for every 1s. increase or decrease in the said basic wage.
- (b) *Skinning rabbits (heads on)*.—The rate per 100 as set out in clause 22 shall be increased or decreased by 0-3 pence for every 1s. increase or decrease in the said basic wage.
- (c) *Skimming hares*.—The rate per 100 as set out in clause 22 shall be increased or decreased by 0-8 pence for every 1s. increase or decrease in the said basic wage.
- (d) *Boning rabbits or hares*.—The rate per lb. as set out in clause 22 shall be increased or decreased by 0-0075 pence for every 1s. increase or decrease in the said basic wage.

Basic Wage.

Place.	Basic Wage (Adjustable).	Index Number Set Assigned.
	£ s. d.	
Throughout the State	11 4 0	Melbourne

ADJUSTMENT OF BASIC WAGE.

24. (a) For the purposes of this Determination, the expression "Commonwealth Statistician's 'all items' retail price index numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician.

(b) Until the beginning of the first pay period to commence in November, 1952, the amount of the basic wage shall be as prescribed in clause 23.

(c) During each future successive period beginning with the first pay period to commence in a November, a February, a May, or an August, the amount of the basic wage shall be adjusted by the following method, namely, by multiplying the last published Commonwealth Statistician's "all items" retail price index number by the factor .103 taken to one place of the decimals, the resultant whole number being the amount of the basic wage expressed in shillings, but should the decimal number reach .5 or more the basic wage shall be taken to the next higher shilling.

(d) The wages of Juveniles shall be the appropriate percentages as set out in clause 2, such wages shall be calculated to the nearest 6d., half or less than half of 6d. to be disregarded.

P. A. RANGLES, J.P., Chairman.

J. V. WILLOX, Secretary.

Melbourne, 8th July, 1952.



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No. 740]

MONDAY, AUGUST 25.

[1952

Factories and Shops Acts.

DETERMINATION OF A WAGES BOARD ADJUSTED PURSUANT TO SECTION 21 OF THE FACTORIES AND SHOPS ACT 1934 (No. 4275).

I, Henry Norman Jones, Acting Secretary for Labour, in pursuance of the powers conferred by the Factories and Shops Acts, hereby make and issue the following adjusted Determination of the Wages Board referred to hereunder showing adjusted rates and prices to operate from the beginning of the first pay period to commence in August, 1952.

Dated at Melbourne, this
22nd day of August, 1952.

H. N. JONES,
Acting Secretary for Labour.

COMMERCIAL TRAVELLERS BOARD.

Clause 2 of Determination made on the 27th June, 1952, and in force as from the beginning of the first pay period to commence on or after the 12th July, 1952, shall be replaced by the following clause:—

2.

WEEKLY WAGES.

	Town Travellers.		Country Travellers and Territory Travellers.	
	£	s. d.	£	s. d.
Probationary Travellers	13	17 0	15	2 0
Special Travellers	14	17 0	16	2 0
Other Travellers	14	17 0	16	2 0

An additional amount of £1 10s. shall be paid to a Traveller required by his employer to be away from his home or headquarters for any week-end.

(See Clause 11 for Definitions.)

Clauses, other than clause 2, of the said Determination shall remain in force.

By Authority: J. J. GOURLEY, Government Printer, Melbourne.



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No. 741]

MONDAY, AUGUST 25.

[1952

Factories and Shops Acts.

DETERMINATION OF A WAGES BOARD ADJUSTED PURSUANT TO SECTION 21 OF THE FACTORIES AND SHOPS ACT 1934 (No. 4275).

I, Henry Norman Jones, Acting Secretary for Labour, in pursuance of the powers conferred by the Factories and Shops Acts, hereby make and issue the following adjusted Determination of the Wages Board referred to hereunder showing adjusted rates and prices to operate from the beginning of the first pay period to commence in August, 1952.

Dated at Melbourne, this
12th day of August, 1952.

H. N. JONES,
Acting Secretary for Labour.

QUARRY BOARD.

Clause 2 of the Determination published in *Government Gazette* No. 112 of the 30th January, 1951, shall be replaced by the following clause:—

2. (a)

Apprentices.*					Improvers.*				
Wages Per Week.					Wages Per Week.				
	Percentage of Basic Wage	Adjustable Rate.	Plus War Loading (Non-adjustable).	Total Wage.		Percentage of Basic Wage.	Adjustable Rate.	Plus War Loading (Non-adjustable).	Total Wage.
	%	s. d.	s. d.	s. d.		%	s. d.	s. d.	s. d.
1st year ..	48	107 6	2 3	109 9	Carting and Driving—				
2nd year ..	58	130 0	2 6	132 6	Under 18 years ..	90	201 6	4 0	205 6
3rd year ..	66	148 0	3 0	151 0	18 and under 19 years ..	100 + 5/8	229 6	4 6	234 0
And thereafter the minimum wage.					19 and under 20 years ..	100 + 17/8	241 6	5 0	246 6
PROPORTION (within any place).					20 and under 21 years ..	100 + 26/-	250 0	5 6	255 6
One apprentice to every three or fraction of three workers receiving not less than 261s. per week.					All other improvers—				
An indenture of apprenticeship prescribed was approved on 6th August, 1923.					1st year ..	72	101 6	3 3	164 9
					2nd year ..	76	170 0	3 3	173 3
					3rd year ..	87	195 0	3 9	198 9
					4th year ..	100 + 5/8	229 6	4 6	234 0
					And thereafter the minimum wage.				
					PROPORTION (within any place).				
					(a) Where a working crane is in operation for the production of pitchers or building stone:—				
					One improver to every three or fraction of three workers receiving not less than 274s. per week.				
					(b) Where spell quarrying is carried on:—				
					One improver to every twenty or fraction of twenty workers receiving not less than 261s. per week.				

(b)

Other Employees. *

Day Shift.

Wages Per Week.

	Adjustable Rate.		Plus War Loading (Non-adjustable).		Total Wage.		Wages Per Hour.	
	s.	d.	s.	d.	s.	d.	s.	d.
Powder monkey †	287	6	6	0	293	6	7	4 ¹ / ₂₀
Assistant powder monkey †	266	9	6	0	272	9	6	9 ³ / ₄₀
Hammerman	278	6	6	0	284	6	7	17 ¹ / ₂₀
Dresser of pitchers or cubes, or scabblers	273	6	6	0	279	6	6	11 ¹⁷ / ₂₀
Spaller	268	0	6	0	274	0	6	10 ¹ / ₂₀
Faceman	267	6	6	0	273	6	6	10 ¹ / ₂₀
Feeder of a stone crushing machine	270	0	6	0	276	0	6	10 ¹ / ₂₀
Dust hole man	265	0	6	0	271	0	6	9 ⁸ / ₁₀
Persons boring holes by hand or machine	263	0	6	0	269	0	6	8 ⁷ / ₁₀
Borer's assistant	263	0	6	0	269	0	6	8 ⁷ / ₁₀
Blacksmith	282	6	6	0	288	6	7	2 ¹¹ / ₂₀
Tool sharpener	266	0	6	0	272	0	6	9 ⁸ / ₂₀
Loader	258	0	6	0	264	0	6	7 ¹ / ₂
Carters or drivers driving—								
One horse	255	6	6	0	261	6	6	6 ⁸ / ₂₀
Two horses	263	0	6	0	269	0	6	8 ⁷ / ₁₀
Three horses	269	0	6	0	275	0	6	10 ¹ / ₂
Four or five horses	272	0	6	0	278	0	6	11 ¹ / ₂
And 6d. extra per day for each additional horse								
Drivers of motor vehicles of the following carrying capacity:—								
Not exceeding 25 cwt.	260	0	6	0	266	0	6	7 ¹ / ₂
Exceeding 25 cwt., but not exceeding 3 tons	261	3	6	0	267	3	6	8 ⁷ / ₄₀
Exceeding 3 tons	268	9	6	0	274	9	6	10 ¹⁷ / ₄₀
Dumper driver	273	0	6	0	279	0	6	11 ⁷ / ₁₀
All others	255	0	6	0	261	0	6	6 ⁸ / ₁₀

* See clause 3 re hours.

† See clause 10 re definition.

See clause 11 re definition.

When an employee is working in water to a depth of 2 inches or more, he shall, in addition to the ordinary rate of pay, receive 1s. 6d. extra per day or portion of a day whilst he is so employed.

The wages rates herein prescribed for a "Feeder of a stone crushing machine" and a "Dust hole man" were determined after due consideration had been given to the dirty and dusty conditions of the work.

(c) Employees on afternoon and/or night shift shall be paid at the appropriate rate prescribed in sub-clause (b) hereof plus 20 per cent.

Clauses, other than clause 2, of the said Determination as amended on the 30th March, 1951, shall remain in force.



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MONDAY, AUGUST 25.

[1952

Factories and Shops Acts.

DETERMINATION OF A WAGES BOARD ADJUSTED PURSUANT TO SECTION 21 OF THE FACTORIES AND SHOPS ACT 1934 (No. 4275).

I, Henry Norman Jones, Acting Secretary for Labour, in pursuance of the powers conferred by the Factories and Shops Acts, hereby make and issue the following adjusted Determination of the Wages Board referred to hereunder showing adjusted rates and prices to operate from the beginning of the first pay period to commence in August, 1952.

Dated at Melbourne, this
12th day of August, 1952.

H. N. JONES,
Acting Secretary for Labour.

SHOPS BOARD No. 23 (ELECTRICAL AND RADIO GOODS).

Clause 2 of the Determination made on the 10th June, 1952, and in force as from the beginning of the first pay period to commence on or after the 25th June, 1952, shall be replaced by the following clause:

2.

WAGES PER WEEK OF 40 HOURS.

Apprentices and Improvers.				Other Employees.			
			Percentage of Basic Wage.	s.	d.	Outside the Metropolitan District wherever this Determination applies.	
MALES.						Within the Metropolitan District.	
Under 16 years of age			27	80	6		
16 years of age			36	80	6		
17. "			46	103	0		
18 "			64	143	6		
19 "			81	181	6		
20 "			99	222	0		
FEMALES.			Percentage of Female Basic Wage.				
Under 16 years of age			36	60	6		
16 years of age			45	75	6		
17 "			51	85	6		
18 "			59	99	0		
19 "			67	112	6		
20 "			76	127	6		
PROPORTION (WITHIN ANY SHOP).							
Apprentices.							
MALES.							
One male apprentice to every three or fraction of three workers receiving not less than 25s. per week.							
FEMALES.							
One female apprentice to every three or fraction of three workers receiving not less than 20s. 6d. per week.							
Improvers.							
MALES.							
One male improver to every two or fraction of two workers receiving not less than 25s. per week.							
FEMALES.							
One female improver to every two or fraction of two workers receiving not less than 20s. 6d. per week.							
MALES.							
(a) Person in charge of a shop							
Or,							
(b) Manager in charge of one or more persons in an electrical and/or radio department of a departmental store, the business of which is not confined to the sale of radio or electrical goods	276	6	272	6			
(c) Canvassers, travellers, collectors, installers, and all others who are in any way connected with the sale of goods on a merchant's premises, but excluding those selling off such premises if they are paid exclusively by commission and have the right to sell goods for more than one merchant	281	0	257	0			
FEMALES.							
Females	205	6	201	6			

Clauses, other than clause 2, of the said Determination shall remain in force.

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MONDAY, AUGUST 25.

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Factories and Shops Acts.

DETERMINATION OF A WAGES BOARD ADJUSTED PURSUANT TO SECTION 21 OF THE FACTORIES AND SHOPS ACT 1934 (No. 4275).

I, Henry Norman Jones, Acting Secretary for Labour, in pursuance of the powers conferred by the Factories and Shops Acts, hereby make and issue the following adjusted Determination of the Wages Board referred to hereunder showing adjusted rates and prices to operate from the beginning of the first pay period to commence in August, 1952.

Dated at Melbourne, this
12th day of August, 1952.

H. N. JONES,
Acting Secretary for Labour.

SOFTGOODS—WHOLESALE—BOARD.

Clause 2 of the Determination published in *Government Gazette* No. 50 of the 23rd January, 1951, shall be replaced by the following clause:—

2.

Apprentices or Improvers.							Other Employees.	
Wages per Week of 40 Hours.							Wages per Week of 40 Hours.	
Experience.	Commencing Age.						<i>s. d.</i>	<i>s. d.</i>
	Under 16 years.	16 years.	17 years.	18 years.	19 years.	20 years.		
Males.							Males.	
1st year ..	78 6	78 6	105 6	118 6	159 0	227 6	Senior salesman, i.e., a person in immediate control of two or more employees one of whom shall be 21 years of age or over, notwithstanding such senior salesman may be under the orders of a superior who does not devote his whole time to the management of the department	
2nd " ..	105 6	118 6	132 0	177 0	227 6	..	Salesmen and all employees assisting in sales	
3rd " ..	127 6	148 0	192 6	227 6	287 0	
4th " ..	154 6	197 0	227 6	276 0	
5th " ..	186 0	227 6		
6th " ..	227 6		
Females.							Females.	
1st year ..	59 0	59 0	79 0	89 0	119 6	171 6	Females employed in Millinery, Mantles, Corsets, Under-clothing, Hosiery, Haberdashery, Ribbon, Glove, or Lace Departments—	
2nd " ..	79 0	89 0	99 0	132 6	171 6	..	Senior saleswoman, i.e., a person in immediate control of two or more employees at least one of whom is 21 years of age or over, notwithstanding that such senior saleswoman may be under the orders of a superior who does not devote his or her whole time to the management of the department	
3rd " ..	96 0	112 6	144 6	171 6	Other saleswomen	
4th " ..	114 0	148 0	171 6	215 6	
5th " ..	139 6	171 6	207 3	
6th " ..	171 6	Females employed in any other Departments—	
							Senior saleswoman, i.e., a person in immediate control of two or more employees at least one of whom is 21 years of age or over, notwithstanding that such senior saleswoman may be under the orders of a superior who does not devote his or her whole time to the management of the department	
							Other saleswomen	
							287 0	
							276 0	

PROPORTION (IN ANY PLACE).

Apprentices.

One apprentice to three or fraction of three workers receiving not less than the minimum wage.

Improvers.

One improver to each worker receiving not less than the minimum wage.

Clauses, other than clause 2, of the said Determination as amended on the 26th February, 1951, shall remain in force.

By Authority: J. J. GOURLEY, Government Printer, Melbourne.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for ensuring transparency and accountability in financial reporting. This section also highlights the role of internal controls in preventing errors and fraud, and the need for regular audits to verify the accuracy of the data.

2. The second part of the document focuses on the importance of clear communication and collaboration between all stakeholders involved in the process. It stresses that effective communication is key to ensuring that everyone is on the same page and that all necessary information is shared in a timely and accurate manner. This section also discusses the importance of documenting all decisions and actions taken, and the need for regular updates and reports to keep all parties informed of the progress and any changes.

3. The third part of the document addresses the importance of maintaining a strong relationship with external stakeholders, such as suppliers, customers, and regulatory bodies. It emphasizes that a strong relationship is essential for ensuring that all parties are satisfied with the results and that any issues are resolved in a timely and effective manner. This section also discusses the importance of staying up-to-date on industry trends and regulations, and the need for ongoing communication and collaboration with all stakeholders.

4. The fourth part of the document discusses the importance of maintaining a strong focus on customer satisfaction and service. It emphasizes that providing high-quality customer service is essential for ensuring that customers are satisfied with the results and that they continue to do business with the organization. This section also discusses the importance of listening to customer feedback and using it to improve the organization's products and services, and the need for ongoing communication and collaboration with all stakeholders.

5. The fifth part of the document addresses the importance of maintaining a strong focus on financial performance and profitability. It emphasizes that achieving financial success is essential for ensuring the long-term sustainability and growth of the organization. This section also discusses the importance of setting clear financial goals and using them to guide all decisions and actions, and the need for regular monitoring and reporting of financial performance to all stakeholders.

6. The sixth part of the document discusses the importance of maintaining a strong focus on risk management and compliance. It emphasizes that identifying and managing risks is essential for ensuring the organization's long-term success and that all activities are conducted in a legal and ethical manner. This section also discusses the importance of staying up-to-date on industry regulations and standards, and the need for ongoing communication and collaboration with all stakeholders.

7. The seventh part of the document addresses the importance of maintaining a strong focus on employee development and engagement. It emphasizes that investing in employee development is essential for ensuring that the organization has the talent and skills needed to succeed in a competitive market. This section also discusses the importance of providing ongoing training and development opportunities, and the need for ongoing communication and collaboration with all stakeholders.

8. The eighth part of the document discusses the importance of maintaining a strong focus on environmental, social, and governance (ESG) factors. It emphasizes that addressing these factors is essential for ensuring the organization's long-term sustainability and that all activities are conducted in a responsible and ethical manner. This section also discusses the importance of setting clear ESG goals and using them to guide all decisions and actions, and the need for regular monitoring and reporting of ESG performance to all stakeholders.

9. The ninth part of the document addresses the importance of maintaining a strong focus on innovation and research and development. It emphasizes that investing in innovation is essential for ensuring that the organization remains competitive and that it is able to develop new products and services that meet the needs of the market. This section also discusses the importance of fostering a culture of innovation and encouraging all employees to contribute their ideas and suggestions, and the need for ongoing communication and collaboration with all stakeholders.

10. The tenth part of the document discusses the importance of maintaining a strong focus on corporate social responsibility (CSR) and community engagement. It emphasizes that addressing these factors is essential for ensuring the organization's long-term success and that all activities are conducted in a responsible and ethical manner. This section also discusses the importance of setting clear CSR goals and using them to guide all decisions and actions, and the need for regular monitoring and reporting of CSR performance to all stakeholders.



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MONDAY, AUGUST 25.

[1952

Factories and Shops Acts.

DETERMINATION OF A WAGES BOARD ADJUSTED PURSUANT TO SECTION 21 OF THE FACTORIES AND SHOPS ACT 1934 (No. 4275).

I, Henry Norman Jones, Acting Secretary for Labour, in pursuance of the powers conferred by the Factories and Shops Acts, hereby make and issue the following adjusted Determination of the Wages Board referred to hereunder showing adjusted rates and prices to operate from the beginning of the first pay period to commence in August, 1952.

Dated at Melbourne, this
14th day of August, 1952.

H. N. JONES,
Acting Secretary for Labour.

CONDENSERIES BOARD.

Clause 2 of the Determination published in *Government Gazette* No. 433 of the 23rd April, 1951, shall be replaced by the following clause:—

2.

APPRENTICES OR IMPROVERS.					JUVENILE WORKERS.				
	Wages per Week.					Wages per Week.			
	Shift Workers.		All Others.			Males.		Females.	
	Percentage of Basic Wage.	s. d.	Percentage of Basic Wage.	s. d.		Percentage of Basic Wage.	s. d.	Percentage of Female Basic Wage.	s. d.
Under 16 years	59	132 0	Under 16 years ..	49	110 0	64	107 6
16-17 years	69	154 6	16-17 years ..	56	125 6	70	117 6
17-18 years	78	174 6	17-18 years ..	69	154 6	78	131 0
18-19 years ..	100 plus	227 6	89	199 6	18-19 years ..	78	170 0	93	156 0
19-20 years ..	100 plus	239 0	99	222 0	19-20 years ..	89	199 6	100	168 0
20-21 years ..	100 plus	247 6	100 plus	231 6	20-21 years ..	100 plus	228 0	100 plus	180 0
	3s. 6d.		7s. 6d.			2s.		12s.	

PROPORTION (IN ANY PLACE).

Males.

One apprentice to every three or fraction of three workers receiving not less than 257s. per week.

One improver to every eight or fraction of eight workers receiving not less than 257s. per week.

Females.

One apprentice and one improver to every three or fraction of three workers receiving not less than 198s. 3d. per week.

Female juvenile workers operating the Majonnier tester shall be paid 9s. 3d. per week in addition to their wage.

Females juvenile workers employed in laboratories shall be paid 4s. 3d. per week in addition to their ordinary wage.

OTHER EMPLOYEES.

	Wages per Week.	
	Shift Workers.	All Others.
	s. d.	s. d.
Milk or cream grader or tester	286 0	275 0
Majonnier operator	286 0	275 0
Neutralizer	283 0	272 0
Foreman of shift or department	283 0	272 0
Operator of any of the following machines:—		
Milk drier (roller system)	276 0	265 0
Milk drier (spray system)	277 0	266 0
Assistant to milk drier (spray system)	276 0	265 0
Sugar boiler	271 0	260 0
Vacuum pan—condensary	278 0	267 0
Vacuum pan-dried milk	277 0	266 0
Vacuum pan-milk sugar	277 0	266 0
Evaporator	276 0	265 0
Homogenizer or visiolizer	274 6	263 6
Cream retort	272 0	261 0
Powder sifter	270 0	259 0
Tubular heater or ejector	271 0	260 0
Separator	272 0	261 0
Separator operator when weighing off cream and/or skim milk for the purpose of standardization	273 0	262 0
Cream weigher for standardization	272 0	261 0
Pasteurizer	272 0	261 0
Weighing machine (milk receiving)	276 0	265 0
Wire-hoopers, storeman, stackers or packers	270 0	259 0
Washers of vacuum pan, vacuum holding vats, or evaporator	271 0	260 0
Male adult washing or sterilizing cans or bottles	270 0	259 0
Operator of a fork lift truck	271 0	260 0
All other male adults	268 0	257 0
Headwoman, i.e., a person who has charge of employees under, and takes her instructions from, the foreman		198 3
Females operating dried milk automatic filler		198 3
All other females		198 3

Female workers operating the Majonnier operator shall be paid 9s. 3d. per week in addition to their ordinary wage.

Female workers employed in laboratories shall be paid 4s. 3d. per week in addition to their ordinary wage.

Persons employed clearing or cleaning horizontal drying boxes shall be paid 5s. per week for mid-clearance, or 3s. per week for morning clearance, in addition to their ordinary weekly wage.

Persons operating more than two vacuum pans shall be paid 4s. per pan extra.

Washers of vacuum pans, vacuum holding vats, or evaporators shall be allowed 3d. for each flying clean or 9d. for each full clean in addition to the ordinary weekly wage for the employee concerned.

Persons employed cleaning milk tankers and vacuum pan vapour pipes, when the employee enters the latter, shall receive 9d. for each clean in addition to the ordinary weekly wage for the employee concerned.

Persons employed on a Dennington Spray Control floor shall be paid 15s. per week additional to the rates for milk drier (spray system).

Persons employed stacking tinplate or unloading tinplate from trucks shall be paid 2d. per hour in addition to their ordinary wage.

Persons employed unloading or scooping briquettes shall be paid 3d. per hour in addition to their ordinary wage.

Persons (other than regular loading gang hands) transporting complete stillages of tinplate shall receive 3s. per week in addition to the rate prescribed for storemen.

Washers and/or cleaners of any enclosed vat or tank fitted with a man hole, the height of which compels reaching overhead, shall be paid 1½d. per clean with a maximum of 4s. per week, in addition to their ordinary wage, whilst so engaged.

Clauses, other than clause 2, of the said Determination shall remain in force.



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MONDAY, AUGUST 25.

[1952

Factories and Shops Acts.

DETERMINATION OF A WAGES BOARD ADJUSTED PURSUANT TO SECTION 21 OF THE FACTORIES AND SHOPS ACT 1934 (No. 4275).

I, Henry Norman Jones, Acting Secretary for Labour, in pursuance of the powers conferred by the Factories and Shops Acts, hereby make and issue the following adjusted Determination of the Wages Board referred to hereunder showing adjusted rates and prices to operate from the beginning of the first pay period to commence in August, 1952.

Dated at Melbourne, this
12th day of August, 1952.

H. N. JONES,
Acting Secretary for Labour.

DENTAL MECHANICS BOARD.

Clause 2 of the Determination published in *Government Gazette* No. 754 of the 9th August, 1951, shall be replaced by the following clause:—

2.

WAGES PER WEEK OF 40 HOURS.

* Dentist's Mechanic. (Apprentices.)	Dentist's Attendant. (Apprentices and Improvers.)		Other Employees.	Minimum Wage.
<i>s. d.</i>	Percentage of Female Basic Wage.	<i>s. d.</i>		<i>s. d.</i>
1st year 59 0	1st year 51	85 6	Dentist's Surgical Assistant	356 0
2nd year 82 6	2nd year 71	119 6	Dentist's Mechanic	289 0
3rd year 106 0	3rd year 93	156 0	Dentist's Attendant	190 6
4th year 165 6				
5th year 206 6				
6th year 252 0				

Provided that no apprentice shall have his legal rate of payment as prescribed in the Determination hereby revoked reduced in consequence of the operation of this Determination.

*NOTE.—Clause 3. Special conditions regarding the employment of juniors.

And thereafter the minimum wage.

PROPORTION (IN ANY PLACE).

APPRENTICES.

One apprentice to every three or fraction of three workers receiving not less than the minimum wage.
An amended indenture of apprenticeship prescribed was approved on 3rd September, 1925.

IMPROVERS.
(Dentists' Attendants.)

One improver to every ten or fraction of ten workers receiving not less than the minimum wage.

Clauses, other than clause 2, of the said Determination shall remain in force.

By Authority: J. J. GOURLEY, Government Printer, Melbourne.



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Factories and Shops Acts.

DETERMINATION OF A WAGES BOARD ADJUSTED PURSUANT TO SECTION 21 OF THE FACTORIES AND SHOPS ACT 1934 (No. 4275).

I, Henry Norman Jones, Acting Secretary for Labour, in pursuance of the powers conferred by the Factories and Shops Acts, hereby make and issue the following adjusted Determination of the Wages Board referred to hereunder showing adjusted rates and prices to operate from the beginning of the first pay period to commence in August, 1952.

Dated at Melbourne, this
12th day of August, 1952.

H. N. JONES,
Acting Secretary for Labour.

HAIRDRESSERS BOARD.

Clause 2 of the Determination published in *Government Gazette* No. 466 of the 23rd May, 1952, shall be replaced by the following clause:—

2.

APPRENTICES AND IMPROVERS.

(a) Outside the Metropolitan District as defined in the Factories and Shops Acts.

	Wages per Week.			
	Apprentices.		*Improvers.	
	Males.	Females.	Males.	Females.
	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>
1st year	40 6	33 6	} 219 6	} 132 6
2nd year	54 0	47 0		
3rd year	78 6	65 6		
4th year—				
1st six months ..	107 6	92 6		
2nd six months ..	107 6	107 6		
5th year—				
1st six months ..	132 0	107 6		
2nd six months ..	132 0			

(b) Within the Metropolitan District as defined in the Factories and Shops Acts—The wages payable shall be such rates as may be prescribed from time to time by the Apprenticeship Commission of Victoria.

Apprentices and improvers shall be subject to the number of hours per week as fixed for their respective sections.

PROPORTION (IN ANY SHOP OR PLACE).

Apprentices.

In Men's Hairdressing Saloons.

One male apprentice to every three or fraction of three male workers receiving not less than the minimum wage.

In Ladies' Hairdressing Saloons.

One apprentice to each female worker receiving not less than the wage of 187s. 9d. per week. Provided that a male working employer shall be entitled to an apprentice.

In Places where both Men's and Ladies' Hairdressing is Carried Out.

One apprentice to every three or fraction of three workers, male or female, receiving not less than the minimum wage if male, or 187s. 9d. per week if female.

Improvers.

One male improver to every fifteen male workers receiving not less than the minimum wage.

One female improver to every fifteen persons receiving not less than the minimum wage.

An amended indenture of apprenticeship prescribed by the Board was approved on 26th March, 1936.

JUVENILE WORKERS, i.e., females under 21 years of age employed solely as receptionists or females under 17 years of age employed solely as messengers—

Wages.

Receptionists 82s. 6d. per week of 40 hours.
Messengers 32s. 0d. per week of 40 hours.

PROPORTION (IN ANY SHOP OR PLACE).

One Juvenile Worker employed as a receptionist to every fifteen or fraction of fifteen persons receiving not less than the minimum wage.

In addition, one Juvenile Worker employed as a messenger in any shop or place where not less than four persons are employed.

* The employment, within the Metropolitan District, of any improver is illegal.

Other Employees.	Wages.	
	Within the Metropolitan District as defined in the Factories and Shops Act; the Cities of Geelong, Geelong West, Warrnambool, and of Newtown and Chilwell.	All Other Parts of Victoria.
	<i>s. d.</i>	<i>s. d.</i>
<i>Men's Hairdressing Saloons.</i>	Per Week of 40 Hours.	Per Week of 40 Hours.
Chair workers (male or female)	263 0	253 0
Provided that any person appointed by his employer to be foreman of a saloon shall be paid 6s. extra per week if not more than five persons are employed, and if more than five persons are employed he shall be paid 1s. extra per week for each employee.		
<i>Any Other Place.</i>	Per Week of 40 Hours.	Per Week of 40 Hours.
Males engaged in—		
Children's haircutting	263 0	253 0
Ladies' haircutting	272 6	269 6
All other males	282 6	279 6
Female window models	Per Week of 20 Hours. 258 6	Per Week of 20 Hours. 253 0
	Per Week of 40 Hours.	Per Week of 40 Hours.
Females engaged in haircutting	203 0	199 6
Female receptionists	168 0	167 6
All other females	190 6	187 9

Clauses, other than clause 2, of the said Determination as amended on the 5th April, 1951, shall remain in force.