VICTORIA

GOVERNMENT GAZETTE

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No. 680] **WEDNESDAY, JULY 28.** **[1954**

Land Act 1928.

AREA OF LAND COMPRISED IN A CERTAIN CLASS INCREASED.

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

WHEREAS by the *Land Act* 1928 it is amongst other things enacted that the Governor in Council may, by Proclamation to be published in the *Government Gazette*, at any time diminish or increase the area of land comprised in any of the classes mentioned in Part I., Division 1, section 5, of the said *Land Act* 1928, but that the area of lands which may be sold by auction (Class 6) shall not be increased except as in certain cases in the said Act provided: Now therefore I, the Governor of the State of Victoria, in the Commonwealth of Australia, by and with the advice of the Executive Council of the said State, and in accordance with the provisions of sections 94 and 117 of the *Land Act* 1928 aforesaid, do hereby increase the area of Crown land comprised in Class 6 of the classes mentioned in section 5 of the *Land Act* 1928 aforesaid, to the extent set forth in the subjoined Schedule (that is to say):—

Schedule referred to.

CLASS INCREASED.

County.	Parish.	Allotment.	Area.	Class.	Description.
			A. R. P.		
Buln Buln ..	Allambee East	17A, Section A	4 3 0	6	About 3 miles north-west of Hallston. (G.56856)

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twentieth day of July in the year of our Lord One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.)

DALLAS BROOKS.

By His Excellency's Command,

J. H. SMITH,
Commissioner of Crown Lands and Survey.

GOD SAVE THE QUEEN!

No. 680.—7370/54.—PRICE 9D.; Quarterly, 11s. 3d.; Half-Yearly, £1 2s. 6d.; Yearly, £2 5s.

SHIRE OF BENALLA.

PUBLIC HIGHWAYS PROCLAIMED AND BREADTH OF FOOTWAYS FIXED AND DECLARED.

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

IN pursuance of the provisions of sections 518 and 519 of the *Local Government Act* 1946, I, the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, and in compliance with a request of the Council of the Shire of Benalla, hereby proclaim the streets described hereunder to be public highways and fix and declare a breadth of ten feet for footways on either side of such streets:—

TOWNSHIP OF GOORAMBAT.

Part Main-street.

A road reserve of 100 links commencing at a point distant 2,106 links on a bearing of south 36 deg. 30 min. east from the north-eastern angle of Crown allotment 74, Parish of Goorambat, thence along the easterly boundaries of Crown allotments 74 and 62 south 3 deg. 1 min. east for 436.6 links, south 36 deg. 30 min. east for a distance of 1,464.7 links and south 70 deg. 2 min. east for a distance of 442.2 links.

Park-street.

A road reserve 75 7/10 links wide, the northern boundary of which commences on the southern boundary of C.A.74 Parish of Goorambat, County of Moira, at the junction with Main-street, thence by the boundary of the aforesaid allotment south 53 deg. 30 min. west for a distance of 500 links.

TOWNSHIP OF DEVENISH.

Part Main-street.

A road reserve 100 links wide, the eastern boundary of which commences at a point 100 links north of the northern boundary of Crown allotment 33B, Parish of Devenish and 200 links east of the north-westerly angle of that allotment, thence due north a distance of 1,774.9 links, north 33 deg. 41 min. west a distance of 109 links and north 18 deg. 1 min. west a distance of 446.9 links to the westerly boundary of Crown allotment 36B in the said parish.

Saleyards-road.

A road reserve 100 links wide, the southern boundary of which commences at the north-westerly corner of C.A.33B Parish of Devenish, thence by the boundary of that allotment east a distance of 1,200 links.

McCallum-street.

A road reserve 100 links wide, the northern boundary of which commences at a point on the western boundary of C.A.36B Parish of Devenish, 1,493 links south of the north-western corner of that allotment thence west for a distance of 800 links.

Brown-street.

A road reserve 100 links wide the western boundary of which commences at a point 100 links north of the northerly boundary of C.A.33B Parish of Devenish and 700 links east of the north-west corner of that allotment, thence north for a distance of 2,204 9/10 links to the junction of McCallum-street.

Devon-street.

A road reserve 100 links wide, the southern boundary of which commences at the junction with Brown-street at a point 1,100 links north of the northerly boundary of C.A.33B Parish of Devenish and 700 links east of the north-west corner of that allotment, thence west for a distance of 500 links to the junction with Main-street.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twentieth day of July, in the year of our Lord One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.) DALLAS BROOKS.

By His Excellency's Command,

S. MERRIFIELD,
Commissioner of Public Works.

GOD SAVE THE QUEEN!

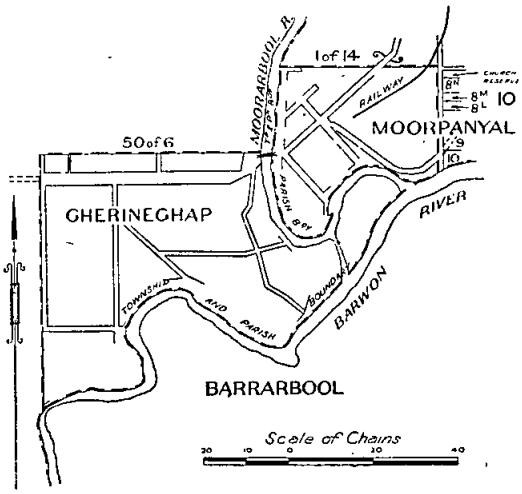
Land Acts.

PROCLAMATIONS RESCINDED AS TO PART AND TOWNSHIP OF FYANSFORD PROCLAIMED.

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

I, THE Governor of the State of Victoria in the Commonwealth of Australia by and with the advice of the Executive Council of the said State and in pursuance of the provisions contained in section 25 of the *Land Act* 1928 as amended by section 2 of the *Land Act* 1933 do by this my Proclamation rescind the Proclamation dated 3rd June 1861 rescinding the Proclamation of the Town of Fyansford and defining a certain area of land as the Town of Fyansford in so far as it defined the area of land as the Town of Fyansford (see *Government Gazette* 1861 page 1175) and the Proclamation dated 14th April 1885 defining certain areas of land as Townships in so far as it refers to the Township in the Parish of Gherineghap (see *Government Gazette* 1885 page 1086) and in lieu thereof do hereby define as a Township distinguished by the name of Fyansford the area of land in the Parishes of Gherineghap and Moorpanyal, County of Grant within the boundaries indicated by conventional township sign on the plan hereunder.—(F.93(2) (G.38(2) (M.199(5) (C.93050).



Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twentieth day of July, in the year of our Lord One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.) DALLAS BROOKS.

By His Excellency's Command,

J. H. SMITH,
Commissioner of Crown Lands and Survey.

GOD SAVE THE QUEEN!

Land Act 1928.

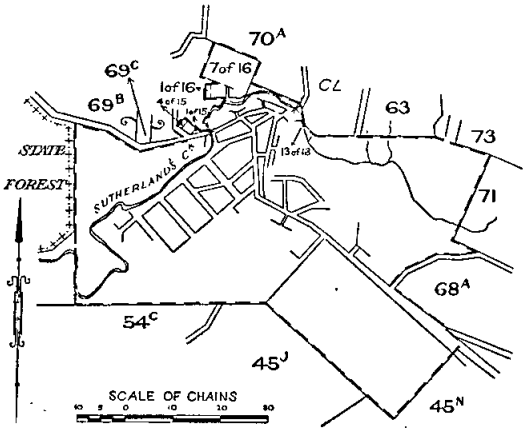
PROCLAMATION RESCINDED AS TO PART AND TOWNSHIP OF STEIGLITZ PROCLAIMED.

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

I, THE Governor of the State of Victoria in the Commonwealth of Australia by and with the advice of the Executive Council of the said State and in pursuance of the provisions contained in section 25 of the *Land Act* 1928 do by this my Proclamation rescind the Proclamation dated 17th December 1952 rescinding as to part the Proclamation dated 12th March 1907 defining certain areas of land as Townships and defining a certain area of land as the Township of Steiglitz in so far as it relates to the definition of the area of land as the Township of Steiglitz (see *Government Gazette* 1952

page 7305) and in lieu therof do hereby proclaim as a Township distinguished by the name of Steiglitz the area of land in the Parish of Durdidwarrah, County of Grant within the boundaries indicated by conventional township sign on the plan hereunder.—(D.135(4) (S.337(2) (C.85479).



Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twentieth day of July, in the year of our Lord One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.) DALLAS BROOKS.

By His Excellency's Command,

J. H. SMITH,
Commissioner of Crown Lands and Survey.

GOD SAVE THE QUEEN!

CO-OPERATION ACT 1953 (No. 5769).

DATE OF COMING INTO OPERATION.

PROCLAMATION

By His Excellency the Governor of the State of Victoria, and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

WHEREAS by an Act of Parliament of the State of Victoria passed in the second year of the reign of Her present Majesty Queen Elizabeth II., intituled the *Co-operation Act* 1953 (No. 5769), it is amongst other things enacted that so much of the said Act as relates to the appointment of the registrar and of the persons to be employed in or in connexion with the office of the registrar and of the members of the advisory council and to the functions rights powers and duties of the registrar and those persons and the said advisory council, and such other provisions of the said Act as are expressed so to do shall come into operation on the passing of the said Act: And whereas it is enacted that save as aforesaid the remainder of the said Act shall come into operation on a day to be fixed by Proclamation of the Governor in Council published in the *Government Gazette*: Now therefore I, the Governor of the State of Victoria, acting by and with the advice of the Executive Council thereof, do by this my Proclamation fix Monday, the second day of August, One thousand nine hundred and fifty-four, as the date upon which the remainder of the *Co-operation Act* 1953 (No. 5769) shall come into operation in the said State of Victoria.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twenty-seventh day of July, in the year of our Lord, One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.) DALLAS BROOKS.

By His Excellency's Command,

S. MERRIFIELD,
for Treasurer.

GOD SAVE THE QUEEN!

PUBLIC HIGHWAY.—SHIRE OF CORIO.

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

WHEREAS by the *Local Government Act* 1946 (No. 5203), section 518, it is amongst other things enacted that it shall be lawful for the Governor in Council at any time, and from time to time, upon the request of the council of any municipality, by notice in the *Government Gazette,* to declare any land reserved, used or by purchase or exchange acquired for a street, road, highway, thoroughfare, bridge, square, court, alley or right-of-way to be a public highway, and that such land shall thereupon and thenceforth from the date of such Proclamation become and be absolutely dedicated to the public as a public highway within the meaning of any law then or thereafter in force:

And whereas the Council of the Shire of Corio has requested that the land hereinafter mentioned, which has been reserved for a road within the said Shire, be so declared to be a public highway:

Now, therefore, I, the Governor of the State of Victoria, in the Commonwealth of Australia, by and with the advice of the Executive Council of the said State, do, by this Proclamation, declare that all that piece of land reserved for a road, being parts of Crown allotments 48, 49, 50, 51, 52 and 53, and part of a former Government road, Parish of Moorpanyal, County of Grant, and being the land described hereunder, shall be a public highway within the meaning of the said Act:—

Commencing on the southern boundary of the said allotment 53 at the north-west corner of allotment 54F in the said parish and bounded on the west by a line bearing north 621 links and two-tenths of a link, on the south by a line bearing west 177 links and two-tenths of a link, on the west again by a line bearing north 7 deg. 56 min. east 140 links, on the north-west by a line bearing north 44 deg. 50 min. east 119 links, on the west again by a line bearing north 284 links and three-tenths of a link and by a line bearing north 13 deg. east 628 links and five-tenths of a link, on the north-west again by a convex arc 510 links and seven-tenths of a link and having a radius of 380 links and a chord bearing north 51 deg. 30 min. east, on the north by a line bearing east 2,243 links and three-tenths of a link, on the east by a line bearing south 50 links, on the north again by a line bearing east 1,382 links and three-tenths of a link, on the south-east by a convex arc 107 links and one-tenth of a link and having a radius of 950 links and a chord bearing south 20 deg. 58 min. west, on the south again by a line bearing west 3,557 links and two-tenths of a link, on the south-east again by an arc concentric with the first described arc 309 links and one-tenth of a link and having a radius of 230 links and a chord bearing south 51 deg. 30 min. west, on the east again by a line bearing south 13 deg. west 611 links and four-tenths of a link, and by a line bearing south 1,110 links and five-tenths of a link and on the south again by part of the said allotment 54F by a line bearing west 76 links to the commencing point.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twentieth day of July, in the year of our Lord One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.) DALLAS BROOKS.

By His Excellency's Command,

S. MERRIFIELD,
Commissioner of Public Works.

GOD SAVE THE QUEEN!

Health Acts.
EXTENSION OF A MEAT AREA.

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

BY virtue of the powers conferred by the Health Acts, I, the Governor of the State of Victoria, in the Commonwealth of Australia, on the recommendation of the Commission of Public Health, and by and with the advice of the Executive Council of the said State, do by this my Proclamation extend the limits of the Meat Area as comprised and constituted by the municipal district of the Shire of Fern Tree Gully and defined in the Proclamation dated the twenty-sixth day of May, One thousand nine hundred and fifty-three and published in the *Victoria Government Gazette* of the fifth day of June of the year aforesaid, by the addition thereto of that portion of the Shire of Berwick defined as follows:—

All that part of the Parish of Gembrook Counties of Evelyn and Mornington commencing at a point at the north-east corner of Crown allotment 45 in the said parish bounded on the north by the south side of Boundary-road westerly for a distance of 70 chains 28 links thence by the east side of the said road bearing south-westerly for a distance of 45 chains 20 links bounded on the south by the north side of Government road easterly for a distance of 2 chains 64 links thence by a line bearing south-easterly for a distance of 27 chains 77 links thence easterly for a distance of 68 chains 88 links thence by a line bearing south 58 deg. 58 min. for a distance of 15 chains 94 links thence by a line bearing south 78 deg. 58 min. east for a distance of 21 chains 93 links thence by a line bearing south 10 deg. 39 min. west for a distance of 5 chains 86 links to the south-west corner of Crown allotment 1 thence by a line bearing south 79 deg. 21 min. east for a distance of 71 chains 11 links thence by a line bearing south 10 deg. 39 min. west for a distance of 5 chains 52 links thence by a line bearing south 79 deg. 21 min. east for a distance of 84 chains 67 links thence north-easterly across a 2-chain Government road to the north-west corner of Crown allotment 78B thence by the east side of a 2-chain Government road bearing south 13 deg. 1 min. east thence along the eastern boundary of the said road in a south-easterly direction to the south-west corner of Crown allotment 33 thence by a line bearing south 79 deg. 21 min. east to the Cockatoo Creek bounded on the south by the centre line of the said creek north-easterly and easterly to its intersection with the north boundary of Crown allotment 25 section B thence by the south side of the Government road 1 chain wide in a north-easterly direction to the intersection of Stein-road with the western boundary of Crown allotment A14 section B north-easterly along the south boundary of the said road to its intersection with the eastern boundary of Crown allotment A14 section B thence north-easterly along the said boundary to the north-west corner of Crown allotment 14 section B thence by the south side of the Government road 1 chain wide bearing south 79 deg. 21 min. east for a distance of 28 chains 30 links thence north-easterly along the east boundary of the said road to its intersection with the east branch of Shepherds Creek thence north-westerly along the centre line of the said creek to its intersection with the eastern boundary of Crown allotment 89 thence north-easterly along the east boundary of the said allotment to its north-east corner bounded on the north by a line bearing north 79 deg. 37 min. west for a distance of 13 chains 22 links thence by a line bearing north 10 deg. 23 min. east to the north-east corner of Crown allotment 88 thence by Crown allotment boundaries in a north-westerly direction to the north-west corner of Crown allotment 70 thence by the east side of a Government road 1 chain wide in a south-westerly direction to the south-west corner of Crown allotment 70 thence by a straight line bearing north-westerly across the said Government road to the north-east corner of Crown allotment 69 thence by the northern boundary of the Parish of Gembrook in a north-westerly direction to its intersection with the Cockatoo Creek in the vicinity of Crown allotment 123K Parish of Gembrook thence by the centre line of the said creek in a south-easterly, south-westerly and southerly direction to the intersection of the said creek with the north boundary of Boundary-road thence north-westerly along the north boundary of the said road to its termination on the north boundary of Crown allotment 43 thence by a line bearing north 79 deg. 21 min. west along the north boundary of the said allotment for a distance of 50 chains 67 links thence by a line bearing north 0 deg. 5 min. east for a distance of 24 links thence by a line bearing north 89 deg. 55 min. west for a distance of 30 chains 31 links thence by the eastern boundary of the Township of Emerald bearing south-westerly to the commencing point.

The Meat Area so constituted shall be known as the Fern Tree Gully Meat Area.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twentieth day of July, in the year of our Lord One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.) DALLAS BROOKS.

By His Excellency's Command,

WM. BARRY,
Minister of Health.

GOD SAVE THE QUEEN!

Health Acts.
REDUCTION OF THE CORANGAMITE MEAT AREA.

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

BY virtue of the powers conferred by the Health Acts, I, the Governor of the State of Victoria, in the Commonwealth of Australia, on the recommendation of the Commission of Public Health, and by and with the advice of the Executive Council of the said State, do by this my Proclamation reduce the limits of the Corangamite Meat Area, as defined in the Proclamation dated the fifth day of May, One thousand nine hundred and fifty-three, and published in the *Victoria Government Gazette* of the thirteenth day of May of the year aforesaid, so that it will comprise only the Parishes of Brucknell, Timboon, Corriejong, Coradjil, Paaratte and Waarre and that portion of the Parish of Karrawaturk within the Shire of Heytesbury.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twentieth day of July, in the year of our Lord One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.) DALLAS BROOKS.

By His Excellency's Command,

WM. BARRY,
Minister of Health.

GOD SAVE THE QUEEN!

POLICE OFFENCES (OBSCENE PUBLICATIONS) ACT 1954.

DATE OF COMING INTO OPERATION.

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

WHEREAS by an Act of Parliament of the State of Victoria passed in the third year of the reign of Her Majesty Queen Elizabeth II., intituled the *Police Offences (Obscene Publications) Act* 1954 (No. 5779), it is amongst other things enacted that the said Act shall come into operation on a day to be fixed by Proclamation of the Governor in Council published in the *Government Gazette*:

Now therefore I, the Governor of the State of Victoria, in the Commonwealth of Australia, by and with the advice of the Executive Council of the said State, do by this my Proclamation fix Monday, the second day of August, One thousand nine hundred and fifty-four, as the day on which the said *Police Offences (Obscene Publications) Act* 1954 shall come into operation.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twenty-seventh day of July, in the year of our Lord One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.) DALLAS BROOKS.

By His Excellency's Command,

L. W. GALVIN,
Chief Secretary.

GOD SAVE THE QUEEN!

PUBLIC HALF-HOLIDAY.

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

IN pursuance of the provisions contained in Part III. of the *Public Service Act* 1946, I, the Governor of the State of Victoria, in the Commonwealth of Australia, by and with the advice of the Executive Council of the said State, do by this my Proclamation appoint the day and date hereunder mentioned to be observed as a Public Half-Holiday at the place specified, viz.:—

Public Half-Holiday from the Hour of Twelve o'clock noon:—

THURSDAY, THE 2ND SEPTEMBER, 1954, throughout the North Riding of the Shire of Arapiles.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twenty-seventh day of July, in the year of our Lord One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.) DALLAS BROOKS.

By His Excellency's Command,

L. W. GALVIN,
Chief Secretary.

GOD SAVE THE QUEEN!

BANK HALF-HOLIDAY.

PROCLAMATION

By His Excellency the Governor of the State of Victoria and its Dependencies in the Commonwealth of Australia, &c., &c., &c.

IN pursuance of the provisions of the Banks and Currency Acts, I, the Governor of the State of Victoria, in the Commonwealth of Australia, do by this my Proclamation appoint the day and date named hereunder a special day to be observed as a Bank Half-Holiday at the place mentioned, that is to say:—

Bank Half-Holiday from the Hour of Eleven a.m.:—

MONDAY, THE 9TH AUGUST, 1954, at Stawell.

Given under my Hand and the Seal of the State of Victoria aforesaid, at Melbourne, this twenty-seventh day of July, in the year of our Lord One thousand nine hundred and fifty-four, and in the third year of the reign of Her Majesty Queen Elizabeth II.

(L.S.) DALLAS BROOKS.

By His Excellency's Command,

L. W. GALVIN,
Chief Secretary.

GOD SAVE THE QUEEN!

NAGAMBIE WATERWORKS TRUST.

AUTHORITY TO OBTAIN A BANK OVERDRAFT.

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth by Order made on the 27th day of July, 1954, authorize the Nagambie Waterworks Trust to obtain, in pursuance of the provisions of section 271 of the *Water Act* 1928 (No. 3801), an advance or advances during the year 1954 from the Commercial Bank of Australia Limited, Nagambie, by overdraft of the Trust's current account thereat, such overdraft not to exceed at any one time the sum of Five hundred pounds (£500).

A. MAHLSTEDT,
Clerk of the Executive Council.

At the Executive Council Chamber,
Melbourne, 27th July, 1954.

Town and Country Planning Act 1944.

SHIRE OF WERRIBEE.

INTERIM DEVELOPMENT ORDER.

WHEREAS by virtue of the powers conferred by the *Town and Country Planning Act* 1944 and every other power enabling them in that behalf, the preparation of a planning scheme in accordance with the said Act has been commenced by the Council of the Shire of Werribee (hereinafter referred to as the Responsible Authority), which hereby makes the following Interim Development Order:—

1. The development of all land referred to in the Schedule and the erection, construction, and carrying out of any buildings, roads, or other works on any of the said land is hereby prohibited.

2. Any person may apply to the Responsible Authority for permission to develop, subdivide, or otherwise use any land, or erect or construct any buildings, roads, or other works, during the operation of this Order.

3. Any application for permission to develop, subdivide, or otherwise use any land or erect or construct any buildings, roads, or other works may be granted by the Responsible Authority, subject to such conditions as are specified in the permit, or may be refused.

4. Any owner of any land who, after the publication of a copy of this Order, contravenes any of the provisions contained herein, shall, when directed by notice in writing, remove, pull down, take up, or alter any building, road, or other works, and, if any owner fails to do so within the time specified by the notice, the Responsible Authority may carry out all or any of such works and recover all expenses incurred, after due notice has been given to the owner, lessee, and/or occupier, in accordance with the provisions of section 12, sub-section (3), of the Act.

5. None of the provisions of this Order shall prohibit the continuance of the use of any land or buildings for the purpose for which it was used immediately before the coming into operation of this Order.

6. This Order shall remain in operation until the approval of the planning scheme, in accordance with the *Town and Country Planning Act* 1944, or until this Interim Development Order is revoked by the Governor in Council.

7. *Schedule of land affected.*—The whole of the Altona Riding of the Shire of Werribee, being all that area contained within the following boundaries:—Commencing on the shore of Port Phillip Bay at the mouth of the Kororoit Creek; thence westerly by that creek to a point in line with the west boundary of allotment D1, section 3, Parish of Cut-Paw-Paw; thence northerly by that boundary, Laverton-street, a line, Blenheim-road, and Hansen-street to Blackshaw-road; thence east by Blackshaw-road to New-street; thence north by New-street to the north boundary of section 6; thence westerly by the north boundary of sections 6 and 5, a road along the north boundaries of sections 4, 3, 2, and 1, Brooklyn, to the Princes Highway; thence south-westerly by that highway to the western boundary of section XI., Parish of Truganina; thence southerly by a road known as Magazine-road along the western boundary of sections XI., VI., and IV. to Skeleton Waterholes Creek; thence south-easterly and north-easterly by that creek to the shore of Port Phillip Bay; thence north-easterly by that shore to the point of commencement.

The common seal of the President, Councillors, and Ratepayers was ordered to be affixed this ninth day of April, 1953—

J. F. MOORE, President.
(SEAL) W. E. CARRUTHERS, Councillor.
N. G. MINNS, Shire Secretary.

Report by the Town and Country Planning Board on the second day of July, 1953. Recommended for approval—FRED. C. COOK, Chairman.

Approved by the Governor in Council, on the fourteenth day of July, 1953.—A. MAHLSTEDT, Clerk of the Executive Council.

Report by the Town and Country Planning Board on the 16th July, 1954. Pursuant to section 3 (6) of the *Town and Country Planning (Metropolitan Area) Act* 1949, it is recommended that the extension of this Interim Development Order for a period of twelve months be approved. Recommended for approval—FRED. C. COOK, Chairman.

The extension of this Interim Development Order for a period of twelve months is approved by the Governor in Council.

Dated this twentieth day of July, 1954.

A. MAHLSTEDT,
Clerk of the Executive Council.

APPOINTMENTS.

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, has, by Orders made on the 20th day of July, 1954, been pleased to make the under-mentioned appointments, viz.:—

CHIEF SECRETARY'S DEPARTMENT.

Electoral Registrar (Acting).

WILLIAM JOHN MILLETT BAILEY

to be Electoral Registrar (Acting) for the Ascot Vale and Footscray North Subdivisions of the Electoral District of Ascot Vale; and for the Ascot Vale East, Essendon West, and Moonee Ponds Subdivisions of the Electoral District of Moonee Ponds, to take effect on and from the 30th June, 1954, during the absence, on leave, of Thomas Joseph Kearney.

DEPARTMENT OF CROWN LANDS AND SURVEY.

Secretary to Committee of Management.

WILLIAM MICHAEL WALSH

to be Secretary to the Committee of Management, Wilson's Promontory National Park Reserve.

DEPARTMENT OF HEALTH.

Member of Hospital Board.

MICHAEL FRANCIS LUCY, M.L.A.,

to be Member of the Queen's Memorial Infectious Diseases Hospital Board, pursuant to the provisions of section 5 (*a*) of the *Infectious Diseases Hospital Act* 1928 for the remainder of the period to the 15th October, 1956, *vice* the Honorable A. McD. Fraser, resigned.

Members, Masseurs Registration Board.

CHARLES HUGH HEMBROW, M.B., B.S., F.R.C.S., F.R.A.C.S.,
LEIGH THORNTON WEDLICK, M.B., B.S., M.R.C.P.,
MURIEL ROSS,
MARJORIE FARNBACH,
TREVOR RICE, and
AUSTIN PETERS

to be Members of the Masseurs Registration Board of Victoria, pursuant to the provisions of section 4 of the *Masseurs Registration Act* 1928, for the period from the 1st July, 1954, to the 30th June, 1957.

Trustees of Cemeteries.

ROBERT WILLIAM ANDERSON

to be Trustee, Gray's Bridge Public Cemetery, *vice* J. Wilson, deceased;

CLAUDE HENRY EDDY

to be Trustee, Creswick Public Cemetery, *vice* W. G. Clarkson, deceased;

ARCHIBALD WALTER WEBSTER

to be Trustee, Hazelwood Public Cemetery, *vice* W. N. Shaw, resigned;

ALAN CHING

to be Trustee, Linton Public Cemetery, *vice* W. E. Ching, resigned;

MAURICE HEENAN, and
ALFRED EDWARD HOWLETT

to be Trustees, Chetwynd Public Cemetery;

FRANCIS ANDREW TRESIDDER

to be Trustee, Tawonga Public Cemetery, *vice* J. W. McGrath, resigned;

THOMAS EDWARD ARTHUR CLEMENT

to be Trustee, Wonthaggi Public Cemetery;

KEITH CHAPPELL

to be Trustee, Birregurra Public Cemetery, *vice* F. Chappell, deceased; and

WILLIAM McCAULEY

to be Trustee, Moorngag Public Cemetery, *vice* A. Wallace, deceased.

Public Vaccinator.

BRUCE ALEXANDER SINCLAIR, M.B., B.S.,

to be Public Vaccinator, Shire of Swan Hill.

DEPARTMENT OF THE TREASURER.

Receiver of Revenue.

JOHN JOSEPH GLEESON

to act temporarily as Receiver of Revenue, Warrnambool, during the absence of N. J. Scannell, on leave.

DEPARTMENT OF WATER SUPPLY.

Waterworks Trusts Commissioners.

LEONARD VIVIAN LANSELL

to be a Commissioner of the Lorne Waterworks Trust for a period of four years from the date hereof, subject to the provisions of the Water Acts; and

THOMAS FORD BRENT

to be a Commissioner of the Warburton Waterworks Trust, and to hold such position during the present term of office of Sydney Colin Greive as a Councillor for the East Riding of the Shire of Upper Yarra, subject to the provisions of the Water Acts.

A. MAHLSTEDT,
Clerk of the Executive Council.

At the Executive Council Chamber,
Melbourne, 20th July, 1954.

Pounds Act 1928.

SHIRE OF MOUNT ROUSE.

TABLE of Rates to be charged for the trespass of cattle and their sustenance while impounded, in the Penshurst and Dunkeld Pounds, fixed by the Council of the Shire of Mount Rouse on the 12th day of May, 1954.

Description of Cattle Trespassing.	Trespass Rates.		Sustenance Fees
	Upon Land other than Tillage Land Enclosed by a Substantial Fence.	Upon Tillage Land Enclosed by a Substantial Fence.	Amount to be Charged Daily for Sustenance while Impounded.
	s. d.	£ *s. d.*	*s. d.*
For every sheep ..	0 1	0 6	0 2
For every goat ..	1 0	10 0	2 0
For every pig ..	1 0	1 0 0	2 0
For every head of other cattle ..	5 0	7 6	3 0

By order of the Council,

H. S. MASON,
Shire Secretary.

Approved by the Governor in Council,
20th July, 1954.

A. MAHLSTEDT,
Clerk of the Executive Council.

Dairy Products Acts.

QUOTAS FOR BUTTER AND CHEESE.

BUTTER QUOTA.

I, CLIVE PHILLIP STONEHAM, Minister of Agriculture in the State of Victoria, after consultation with the Victorian Dairy Products Board, and after ascertaining that the supply and distribution of butter at reasonable prices to consumers thereof in Victoria will be ensured, hereby determine a quota for butter as follows:—

The proportion shall be eighty-one point two five per cent.

The period for which this quota is to operate shall be the month of August, 1954.

CHEESE QUOTA.

I, CLIVE PHILLIP STONEHAM, Minister of Agriculture in the State of Victoria, after consultation with the Victorian Dairy Products Board, and after ascertaining that the supply and distribution of cheese at reasonable prices to consumers thereof in Victoria will be ensured, hereby determine a quota for cheese as follows:—

The proportion shall be sixty-seven point six one per cent.

The period for which this quota is to operate shall be the month of August, 1954.

C. P. STONEHAM,
Minister of Agriculture.

22nd July, 1954.

CONTRACTS ACCEPTED.—(*Series* 1953-54.)

PUBLIC WORKS.

5235. Preston, Police Station and Residence, (9) painting and repairs, £495.—Andrewartha and Goodall.

5236. Port Melbourne, State School No. 2932, (3) external repairs and renovations, £1,196.—Netherton and Hughes.

5237. Portland, High School, (1) erection of shelter pavilion, £806 10s.—J. G. McIntyre.

5238. Royal Park, Mental Hospital, Nurses Training Centre, (1) supply and installation of ten fans, £356.—S. N. Lythgo.

5239. Rutherglen, Research Farm, (3) completion of timber-framed residences, £1,350 5s.—J. Law and Son.

5240. Royal Park, Mental Hospital, (6) external painting, workers block, store, boiler house, laundry workshops, and covered ways, £2,780.—A. Tabone and Son.

5241. Sorrento, State School No. 1090, (5) repairs and internal painting, £370.—D. Tincknell.

5242. Sunbury, Mental Hospital, (4) internal renovations to dormitory, Ward M.2, £276.—F. Thomas.

5243. Sunbury, Mental Hospital, (1) external painting of Ward F.1, £415.—F. Thomas.

5244. Sunbury, Mental Hospital, (6) enclosing verandah, Ward F.3, £428.—R. L. Philip.

5245. Sunbury, Mental Hospital, (1) erection of cyclone type fence and gates, Cook's Cottage, £270.—A. Arnold's Fences Pty. Ltd.

5246. Shepparton, Police Station, (1) repairs and painting to residence, 57 Edward-street, £407.—H. A. Woodward.

5247. Sunbury, Mental Hospital, (5) erection of change room and storeroom at vegetable garden, £417 10s.—R. L. Philip.

5248. The Basin, State School No. 2329, (2) external painting, repairs, and replacements, £297 10s.—W. & D. Pitts and Son.

5249. Williamstown, State School No. 1183, (1) overhaul and repair of slate roof, £1,548.—Melbourne Roofing Co. Pty. Ltd.

5250. West Melbourne, Government Cool Stores, (1) supply and installation of ammonia refrigerator coils, £403 17s.—F. J. W. Muller.

5251. Yea, Higher Elementary School, (6) repairs and painting, £815.—H. Webb.

5252. Yaapeet, State School No. 3976, (1) external painting of residence, outbuildings, &c., and minor repairs, £252 10s.—A. Snell.

5253. Melbourne, Technical School, (1) supply and installation of fluorescent fittings, three upper floors of Art School, £3,400 18s. 4d.—Sunray Fluorescent (Vic.) Pty. Ltd.

5254. Apollo Bay.—Consolidated School, (1) supply of metal, £216 5s.—Condon Bros.

5255. Scarsdale, State School No. 980, (4) repairs and renovations, £567 15s.—W. T. Bedson.

S. MERRIFIELD, Commissioner of Public Works.
16.7.54.

CONTRACTS ACCEPTED.—(*Series* 1954-55.)

PUBLIC WORKS.

178. Brunswick North-West, State School No. 4399, (5) replacement of spouting and downpipes, £178 18s. 6d.—H. J. Morris.

179. Dookie, Agricultural College, (3) supply and installation of sink heater and dairy heater, £116 12s.—Date and Chessells Pty. Ltd.

180. Blackburn South, State School No. 4035, (8) external painting, £206.—Andrewartha and Goodall.

181. Portland North, State School No. 1194, (2) repairs and provision of front gate (school), repairs and provision of new lavatory (residence), £210.—J. A. Walsh.

182. Portland, State School No. 489, (3) painting residence and fence, £150.—J. Wilkinson.

183. Caramut, State School No. 728, (3) renewal of flooring and repairs to eaves, £143 10s.—B. J. White.

184. Cabbage Tree, State School No. 3812, (3) fencing of school boundaries, £236 10s.—J. Hibbins.

185. Hawksburn, State School No. 1467, (1) water penetration repairs, £139.—J. G. Hill.

186. Glenroy, State School No. 3118, (4) external painting and repairs to shelter sheds, classroom, and out-offices, £208.—M. MacDonald.

187. Flemington, Travancore Developmental Centre, (3) painting and renovations, £205.—G. J. Little.

188. Beechworth, Mental Hospital, (1) repositioning of Bendix washing machines, Nurses Home, £224 15s.—L. Garland.

189. Wangaratta West, State School No. 4642, (1) construction of roadway and hire of plant, £102 10s. 8d.—Borough of Wangaratta.

190. Echuca, High School, (2) repairs and painting, residence, outbuildings, and fences, £181.—J. Prentice.

191. Prahran, Technical School, (4) internal renovations, £157 15s. 6d.—H. W. Bush and Son.

192. Collingwood, Girls School, (1) roof repairs, £130.—McColl Bros.

193. Thomastown, State School No. 631, (3) party and non-party fencing, £237 7s. 6d.—F. C. Ewert.

194. Carlton, Students Hostel, (1) supply and installation of toaster bench, vegetable rack, &c., £267.—L. J. Morgan Pty. Ltd.

195. Terip Terip, State School No. 3169, (1) repairs and external painting, £216.—F. G. Reid.

196. Mont Park, Gresswell Sanatorium, (1) replacement of 70 square yards of Lignoleo flooring, £167 2s. 6d.—Lignoleo Pty. Ltd.

197. Mont Park, Mental Hospital, (1) alterations to "A" Ward, £141.—H. W. Willis.

198. Oakleigh East, State School No. 4327, (1) construction of footpath and vehicular crossing, £179 11s. 2d.—City of Oakleigh.

199. Melbourne, State Film Centre, Victoria-street, (5) mechanical exhaust system for film cleaning cabinets, £221.—Triplett and Prentice Co. Pty. Ltd.

200. Nhill, Lands Department, (1) supply and delivery plus architects fees, prefabricated house, *ex* Maryborough factory, £2,007 4s.—Housing Commission.

201. Beaufort, Court House, (3) repairs, external painting and renewal of fencing, £226.—D. and P. Symons.

202. Sunbury, Mental Hospital, (3) painting of lavatory block and passages, £115.—J. Lynch.

203. Heidelberg, State School No. 294, (1) repairs to plaster, £120.—F. T. Pulling.

204. Heidelberg West, State School No. 4267, (1) provision of new chalkboards and frames (four rooms), £183.—F. T. Pulling.

205. Melbourne, Treasury Buildings, third floor, (2) alterations to central heating system, £149 10s.—Mechanical Engineering.

206. Beechworth, Mental Hospital, (1) supply of weighing machines, £165.—Brice Scale and Slicer Co.

207. Stawell, Pleasant Creek Special School, (1) supply of wrought iron posts, piping, fittings, and gates, £173 15s.—Melbourne Wire Works.

208. Horsham, High School, (1) supply of Perkins diesel engine and batteries, £405 15s.—Queens Bridge Motor and Engineering Co. Pty. Ltd.

209. Queenscliff, South Pier, (1) supply of blue gum, £204 6s. 7d.—Gibbs, Bright, and Co.

210. Rosebud, High School, (1) supply of gravel, £120.—Clarrie Jennings.

211. South Melbourne, P.W.D. Storeyard, (1) supply of hardwood timber, £111 4s. 5d.—A. R. Weisselberg Timber Trading Co.

212. South Melbourne, P.W.D. Storeyard, (1) supply of louvres, £769 12s. 1d.—W. P. Tresise and Co. Pty. Ltd.

213. Coburg, Penal Establishment, Pentridge, (1) supply of planing and thicknessing machine, complete with planing knives, £667 12s.—McPherson's Ltd.

214. South Melbourne, P.W.D. Storeyard, (1) supply of redgum, £1,480.—Coldon Timbers Pty. Ltd.

215. South Melbourne, P.W.D. Storeyard, (1) supply of redgum timber, £240.—Coldon Timbers Pty. Ltd.

216. Nunawading, "Winlaton," C.W.D., (1) supply of expanded metal sheeting, £115.—John Danks and Son Pty. Ltd.

217. South Melbourne, P.W.D. Storeyard, (1) supply of Sisalkraft, £190.—Sisalkraft Distributors Co. Pty. Ltd.

218. Heidelberg, Technical School, (1) laying lino, 620 square yards, £139.—C. W. Borer.

219. Bundoora, Mental Hospital, (4) supply 21 dressing tables with mirrors, £656 5s.—Johnstone and Morrison.

220. Bundoora, Mental Hospital, (4) supply 286 bedside lockers, £2,137 17s.—Kennett Bros. and Rayner Pty. Ltd.

221. Bundoora, Mental Hospital, (3) supply nine dressing tables, £157 10s.—Kennett Bros. and Rayner Pty. Ltd.

222. Bundoora, Mental Hospital, (4) supply 41 sets of bookshelves, £224 9s. 6d.—Kennett Bros. and Rayner Pty. Ltd.

223. Bundoora, Mental Hospital, (3) supply bridge and easy chairs and settees, £1,231 17s. 6d.—Hunt, Son, and Oliver.

224. Bundoora, Mental Hospital, (1) supply 35 innerspring mattresses, £243 5s.—Classic Bedding Co.

225. Bundoora, Mental Hospital, (2) supply laminex tables and chairs, £311 4s.—D. F. Cowan Pty. Ltd.

226. Bundoora, Mental Hospital, (1) supply twelve invalid chairs, £112 10s.—G. A. Whiting.

227. Bundoora, Mental Hospital, (1) supply six barbers' chairs, £500 8s.—Bosch Naylor Pty. Ltd.

228. Bundoora, Mental Hospital, (3) supply 41 ¼-in. polished mirrors, £131 14s. 6d.—E. L. Yencken and Co. Pty. Ltd.

229. Bundoora, Mental Hospital, (4) supply 2,663 square yards lino, £2,302 7s. 9d.—W. P. Murison.

230. Bundoora, Mental Hospital, (1) supply 418 square yards of rubber flooring, £1,107 14s.—Clark Matting and Rubber Ltd.

231. Mont Park, Mental Hospital, (1) supply 24 single steel filing cabinets, £204.—Sands and McDougall.

232. Mont Park, Mental Hospital, (1) supply 34 divan beds, 34 bed end shelves, 34 dressing tables, 34 chests of drawers, 34 dressing stools, £2,150.—Lloyd Industries.

233. Sydnal, State School, (4) supply and fix sixteen venetian blinds, £110 7s. 3d.—Campbell and Heeps.

234. Melbourne, State Accident Insurance Office, (2) supply of steel shelving, £120.—E. T. Brown Ltd.

235. Kiewa Valley, Consolidated School, (3) supply and fixing venetian blinds, £107 13s. 4d.—J. M. Fogarty.

236. Heidelberg, High School, (1) supply of venetian blinds, £283 16s. 4d.—C. H. Stirling.

237. Heidelberg, Technical School, (1) supply of one piano, £225.—L. A. Johnston.

238. Mont Park, Mental Hospital, (1) supply of 72 rubber pillows, £153.—Latex Products Pty. Ltd.

239. Mont Park, Mental Hospital, (2) supply of 72 rubber mattresses, £1,116.—Binlatex (Aust.) Pty. Ltd.

240. Mont Park, Mental Hospital (4) supply 12 hospital beds, £146 2s.—C. Mott.

241. Mont Park, Mental Hospital, (4) supply 3 screens, 12 ward chairs, and 12 overbed tables, £158 3s. 6d.—Bendix Consolidated Industries.

242. Beechworth, Mental Hospital, (1) supply 2 double-bed suites, £125.—A. H. Dutton.

243. Beechworth, Mental Hospital, (1) supply 2 three-piece lounge suites, 2 bridge chairs and 2 bedroom chairs, £106 10s.—W. H. Thomas.

244. Melbourne, various Government buildings, (2) chimney sweeping in metropolitan area, Rates.—R. M. Evans.

245. Melbourne, various public buildings, (1) removal of garbage from 1st July, 1954, to 30th June, 1955, Rates.—H. J. Scull.

246. Melbourne, Exhibition Building, Western Annexe, (5) maintenance cleaning, 1st July, 1954, to 30th June, 1955, £7,985.—Utility Cleaning Co.

247. Melbourne, State Offices Annexe, 179 Queen-street, (6) maintenance cleaning, 1st July, 1954, to 30th June, 1955, £4,472.—Security Cleaning Service.

248. Arnold, State School No. 1664, (2) provision of skylights to schoolrooms, external repairs and painting to residence, £529 15s.—R. J. Butler.

249. Bairnsdale, High School, (1) erection and completion of manual and domestic arts building, Bristol Section IV., £18,750 6s.—Overseas Corp. (Aust.) Ltd.

250. Ballarat, Mental Hospital, Old Male Division, (2) supply and installation of central heating, hot-water services and steam line, £8,515.—McLean and Boakes.

251. Camberwell, Girls' Secondary School, (7) repairs and painting, £3,025.—J. A. Watkins.

252. Chadstone Park, State School No. 4669, (2) erection of two shelter pavilions, £1,280.—T. Veal.

253. Cheltenham, Police Station, (5) repairs, painting to station, residence, and out-buildings, £592.—T. H. Waller and Sons.

254. East Melbourne, Police Station, (3) erection of a new timber framed and masonry veneer police station, £5,460.—C. E. Nicholls.

255. Euroa, Higher Elementary School, (6) supply and installation of central heating, £6,977.—W. R. McPherson.

256. Glenferrie, Swinburne Technical School, (4) additional classrooms and toilet accommodation, £4,839.—T. W. Morris and Son Pty. Ltd.

257. Jeparit, Police Station, (1) erection of partition fence, minor repairs, painting, &c., £291 12s. 6d.—J. E. and S. R. Pfeiffer.

258. Janefield, Mental Hospital, Artisan's Cottages, (1) supply and erection of chain-wire fencing and gates, £558.—A. Arnold's Fences Pty. Ltd.

259. Kew, State School No. 1075, (4), provision of additional lavatory accommodation for boys and girls, £525.—G. H. Curtis and Sons.

260. Kew, Mental Hospital, (6) supply and installation of central heating and hot-water services to new Nurses Home, £8,200.—J. Van Loenen.

261. Leongatha, High School, Domestic and Manual Arts Blocks, (1) erection and completion of Hawksley Aluminium School Buildings, Section V., £36,896.—Hawksley Constructions.

262. Maidstone, State School No. 4658, (6) additional out-office accommodation and sewerage installation, £2,896.—J. G. Hill.

263. Mornington, Police Station, (2) roof repairs, general repairs, painting, &c., £881.—Bull and Murphy.

264. Melbourne, Peter MacCullum Clinic, Cancer Institute Board, 260 William-street, (1) extensions to basement and lift well, £35,439.—W. C. Burne and Sons Pty. Ltd.

265. Melbourne, Police Headquarters, Russell-street, (4) repairs to lavatories and bathrooms, £1,015 17s. 6d.—R. Porter.

266. Melbourne, Technical College, Building No. 10, (7) replacement of escape staircase, £404.—Slattery and Acquroff.

267. Rye, State School No. 1667, (1) repairs and painting to residence, £270.—A. L. C. Norris.

268. Royal Park, Mental Hospital, (1) erection of "Bristol" buildings, £37,188.—Overseas Corporation (Aust.) Ltd.

269. Sunbury, Mental Hospital, (4) external renovations to Male Staff Hostel, £338.—F. Thomas.

270. Sunbury, Mental Hospital, (5) interior painting of diningroom and dayroom, £285.—F. Thomas.

271. Sunbury, Mental Hospital, (5) internal painting (single rooms downstairs), Ward M.2, £275.—F. Thomas.

272. Sunbury, Mental Hospital, (5) internal painting to No. 12 single rooms, Ward F.2, £275.—F. Thomas.

273. Sunbury, Mental Hospital, (5) provision of porches on stairways, Nurses' Hostel, £300.—R. W. Wood.

274. South Yarra, Melbourne High School, (4) repairs to roofs, £660.—Allied Roofing Industries.

275. Sale, Teacher's Residence, Technical School, (1) repairs and painting, £529.—A. Cadman.

276. Sale, Police Station, (3) alterations and additions to offices, £448.—K. D. Sewell.

277. Wallan, State School No. 664, (5) strengthening of foundations, re-roofing, &c., £375.—Egeberg Building and Plumbing Service.

278. Wangaratta West, State School No. 4642, (2) renewal of roof, minor repairs, &c., £2,950.—L. H. Brown.

279. Yea, Higher Elementary School, (3) additional out-office accommodation, £865.—R. M. Swift.

280. Yackandandah, State School No. 1103, (2) repairs and external painting to school and out-buildings, £340 10s.—J. R. Cunningham.

S. MERRIFIELD, Commissioner of Public Works.
19.7.54.—

CEREALS.

Requirements under Sub-Schedule No. 6 of Schedule No. 1 for the month of August, 1954, are to be purchased, under agreement, from the under-mentioned firms, at the rates per cwt. respectively indicated, viz., H. S. K. Ward Pty. Ltd., Barley—pearl, 46s.; Peas—split, yellow, 65s. 6d.; Rice—dressed, 90s., less 3 per cent., 14 days, or 2½ per cent., 30 days. Robert Harper and Co., Oatmeal—plain, 51s. 6d., less 3 per cent., 7 days, or 2½ per cent., 28 days.

W. H. RUTHERFORD, Secretary to the Tender Board.
26.7.54.

ORDERS IN COUNCIL.—(*Series* 1954-55.)

EDUCATION DEPARTMENT.

281. One only Bellingham and Stanley Standard abbe type refractometer, for Gordon Institute of Technology, Geelong, £110.—N. B. Selby and Co. Pty. Ltd., 393 Swanston-street, Melbourne.

282. One only pedestal drill, 1½-in. capacity, "Hercus" No. 4 type, for Shepparton Technical School, Shepparton, £256.—McPherson's Ltd., 546 Collins-street, Melbourne, C.1.

Approved by the Governor in Council, 20th July, 1954.
—A. MAHLSTEDT, Clerk of the Executive Council.

JUSTICE OF THE PEACE EMPOWERED TO CONSENT TO THE MARRIAGE OF MINORS.

HIS Honour the Chief Justice has been pleased to empower the under-mentioned Justice of the Peace to consent to the Marriage of Minors, under the provisions of the *Marriage Act* 1928 :—

Name.	Residence.	Jurisdiction.
Patrick William Lynch	8 Federation-street, Ascot Vale	Within the Essendon district

Prothonotary's Office,
Melbourne, 22nd July, 1954.

A. G. BOOTH,
Prothonotary.

Transport Regulation Acts.

TRANSPORT REGULATION BOARD.

NOTICES OF PUBLIC HEARINGS.

NOTICE is hereby given that the applications made by the persons named below for licences to operate commercial goods vehicles, on the route or routes or in the manner set out opposite their names, will be heard at a time and place to be communicated to the parties concerned:—

Name and Address; Nature of Application.

THE BALLARAT BREWING CO. PTY. LTD., 309 Dana-street, Ballarat; 1 commercial goods vehicle (15 cwt.) to operate throughout the State of Victoria for the purpose of servicing and maintaining own premises—building material and tools incidental to such maintenance and servicing.

BREADMORE, K. E., Winter Guest House, Traralgon; application to vary the terms of existing licence No. T.T.D.1648 by deleting present conditions and adding in lieu the ability to operate from Drysdale's forest landings at Traralgon Creek to J. W. and J. D. Pearce's sawmill at Springvale—logs.

DYSON, W. G., Tyrendarra; 1 commercial goods vehicle (67 cwt.) to operate—(*a*) within a radius of 20 miles of Tyrendarra—general goods, (*b*) within a radius of 50 miles of Tyrendarra—livestock.

GORDON BROS. PTY. LTD., 120 Union-street, Brunswick; 1 commercial goods vehicle (12 cwt.) to operate throughout the State of Victoria in the course of business as "refrigeration engineers"—refrigerator and air-conditioning machines with tools, spare parts, and material incidental to the installation and maintenance of such machines.

HALL, T. H., 1 Robb-street, East Preston; 1 commercial goods vehicle (120 cwt.) to operate from Jackson's sawmill at Yea direct on to building sites in the metropolitan area—sawn timber.

HARRIS, W. J. & E. M. HARRIS, & J. A. & E. F. DELLACA (trading as W. J. Harris and Co.), 24 Lydiard-street, Ballarat; 1 commercial goods vehicle (90 cwt.) to operate from Bacchus Marsh to Melbourne, Ballarat, and Geelong—brown coal.

HARTLEY, E., 100 Fairy-street, Warrnambool; 1 commercial goods vehicle (15 cwt.) to operate for the carriage of cordials, confectionery, and cakes in the course of business as "distributor" from own premises at Warrnambool to retailers in the area bounded as follows:—(*a*) On the west by the Victorian-South Australian border, (*b*) on the north by a line drawn through Balmoral, Horsham, Stawell, Ararat, and Skipton, (*c*) on the east by a straight north-south line drawn through Colac.

INTERNATIONAL HARVESTER CO. OF AUST. PTY. LTD., 171 City-road, South Melbourne; 1 commercial goods vehicle (12 cwt.) to operate throughout the State of Victoria for the purpose of servicing and maintaining trucks, tractors, farm and industrial machinery manufactured by the applicant—tools, spare parts, and material incidental to such maintenance and servicing.

MITCHELL & CO. PTY. LTD., 12-36 Cross-street, West Footscray; 1 commercial goods vehicle (15 cwt.) to operate throughout the State of Victoria for the purpose of servicing marine engines and the installation of Lister and Blackstone engines—tools, spare parts, and material incidental to such servicing and installation.

THE MOUNT GAMBIER BOX CO. LTD., Sturt-street, Mt. Gambier, South Australia; 1 commercial goods vehicle (90-cwt. truck and 40-cwt. trailer) to operate from Mt. Gambier, via the Princes Highway, to Portland for the carriage of semi-made-up export cheese crates.

MCCOMBE, T., Box 94, Casterton; 1 commercial goods vehicle (90 cwt.) to operate—(*a*) within a radius of 30 miles of Casterton—general goods, (*b*) from and to Portland to and from Casterton—petroleum products and empty containers.

MCINERNEY, J. L., 18 Water-street, Ballarat; 1 commercial goods vehicle (60 cwt.) to operate throughout the State of Victoria in the course of business as "marine dealer"—marine stores.

O'BRIEN, T., & F. E. & T. M. FERRARI (trading as O'Brien and Ferrari), Malcolm-street, Mansfield; 1 commercial goods vehicle (263 cwt.) to operate from O'Brien and Ferrari's sawmill at Mansfield to consignees at Kyabram, Shepparton, Swan Hill, and Wodonga—sawn timber.

O'NEIL, H. P., corner of Henry and King streets, Pakenham East; 1 commercial goods vehicle (70 cwt.) to operate exclusively on behalf of the Pakenham Fruit Growers' and Producers' Co-op. Ltd. for the carriage of—(*a*) fruit and produce from Pakenham East to Melbourne, (*b*) fodder, paint, wire, and spraying material for use by the Pakenham Fruit Growers' and Producers' Co-op. Ltd. from Melbourne to Pakenham East.

RAMSAY, A. V., Buchan; 1 commercial goods vehicle (50 cwt.) to operate—(*a*) between Buchan and Wulgulmerang—general goods, mail, parcels, and two passengers, (*b*) between Buchan and Bairnsdale—general goods.

SAYER, C., & Co. PTY. LTD., corner of High and Short streets, Bendigo; 1 commercial goods vehicle (15 cwt.) to operate throughout the State of Victoria in the course of business as "refrigeration engineers"—refrigerators with tools, spare parts, and material incidental to the installation of servicing of refrigerators.

SHELLY, P. E., Labilliere-street, Bacchus Marsh; 1 commercial goods vehicle (105 cwt.) to operate from and to places situate within a radius of 10 miles of Balliang and from and to Bacchus Marsh and Ballan to and from Melbourne, via Melton—general goods.

STEVENSON, G. R., 37 Birdwood-street, Box Hill; 1 commercial goods vehicle (220 cwt.) to operate from Foresta's forest landings at Matlock to Foresta's sawmill at North Fitzroy—logs.

ST. MARY'S CO-OP. SOCIETY LTD., Nar-Nar-Goon; 1 commercial goods vehicle (100 cwt.) to operate—(*a*) within a radius of 50 miles of Nar-Nar-Goon in the course of business as builders, farmers, joinery manufacturers, builders' suppliers, and general storekeepers—own goods, (*b*) throughout the State of Victoria—desks and seats for schools and churches.

STOW, F. A., Y., & E. M., M. PORTER, & D. CANN (trading as F. A. Stow and Co.), Mate-street, Albury; 1 commercial goods vehicle (120 cwt.) to operate within a radius of 50 miles of Wodonga in the course of business as "timber and joinery merchants"—building supplies.

SUNBEAM CORPORATION LTD., Sloane-street, Maribyrnong; 1 commercial goods vehicle (8 cwt.) to operate throughout the State of Victoria in the course of business as "manufacturers of electrical and farm appliances"—appliances for installation and demonstration purposes with tools, spare parts, and material incidental to servicing and maintaining such appliances.

WATTS, H. B., West-street, Daylesford; 1 commercial goods vehicle (220 cwt.) to operate—(*a*) from Lochman, Maher, Edward, Dwyer, and Boarse's sawmills at Daylesford to Hume and Iser's timber yards at Bendigo, building sites at Bendigo, and consignees in the metropolitan area—sawn timber, (*b*) from the sawmills in (*a*) above to F. Trethowan's timber yards at Geelong and to building sites at Geelong—split posts.

NOTICE is hereby given that the applications made by the persons named below for renewal of licences to operate the commercial goods vehicles, on the route or routes or in the manner set out opposite their names, will be heard at a time and place to be communicated to the parties concerned:—

Name and Address; Present Franchise; Licence No.; Date of Expiry.

GOOD SHEPHERD CONVENT, St. Aidans, Bendigo; within a radius of 50 miles from Bendigo—goods in connexion with laundry business conducted by the licence holder; D.6371; 20th November, 1954.

BENNIE, P. K. & B. J. (trading as Gippsland Tile Works), 94 Stawell-street, Sale; within a radius of 70 miles from the place of business of the licence holder situate at Sale and from the place of business aforesaid to Orbost in the course of trade as "cement tile manufacturers"—cement tiles; D.6415; 20th November, 1954.

LINDNER, A. & A. M., Dimboola; own goods in the course of business as "cordials and aerated waters manufacturers" in the under-mentioned areas:—(*a*) Within a radius of 50 miles from Dimboola, (*b*) from and to Dimboola to and from Hopetoun, Woomelang, Birchip, Donald, Ararat, Serviceton, and towns on direct routes to same; D.6434; 20th November, 1954.

MCCOMBE, T., Box 94, Casterton; (*a*) within a radius of 30 miles from Casterton—general goods, (*b*) from and to Portland to and from Casterton—petroleum products and empty containers; D.6324; 30th October, 1954.

NOTICE is hereby given that the applications made by the persons named below for licences to operate commercial passenger vehicles, on the route or routes or in the manner set out opposite their names, will be heard at a time and place to be communicated to the parties concerned:—

Name and Address; Nature of Application.

WARRNAMBOOL BUS LINES PTY. LTD., 273 Raglan-parade, Warrnambool; application for variation of licences to include the ability to operate an additional trip between Koroit and Warrnambool, via Southern Cross, Illowa, and Dennington.

TIME-TABLE.

Monday to Friday.

Depart	7.25 a.m.	Koroit	Arrive 5.30 p.m.
Depart	7.29 a.m.	Southern Cross	Arrive 5.26 p.m.
Depart	7.34 a.m.	Illowa	Arrive 5.21 p.m.
Depart	7.42 a.m.	Dennington	Arrive 5.13 p.m.
Arrive	7.50 a.m.	Warrnambool	Depart 5.05 p.m.

On arrival at Warrnambool, vehicle to co-ordinate with Woolsthorpe vehicle for carriage of workers to Fletcher Jones Factory. This vehicle then to continue on to City Stand.

WARRNAMBOOL BUS LINES PTY. LTD., 273 Raglan-parade, Warrnambool; application for variation of licences to extend the Woolsthorpe–Warrnambool service to Fletcher Jones Factory, via Raglan-parade, on the morning and evening services. On arrival at Warrnambool, vehicle to co-ordinate with Koroit vehicle for carriage of passengers on to City Stand.

GLENNY, H. W. (trading as Glenny's Taxi Service), 9 Edithvale-road, Edithvale; 1 commercial passenger vehicle, with seating capacity for five persons, to operate for the carriage of passengers otherwise than at separate and distinct fares for each passenger throughout Victoria from 9 Edithvale-road, Edithvale (subject to the cancellation of C.H. licence in course of issue to W. Murray, of Chelsea).

GLENNY, H. W. (trading as Glenny's Taxi Service), 9 Edithvale-road, Edithvale; 1 commercial passenger vehicle, with seating capacity for five persons, to operate as follows:—(*a*) At separate and distinct fares from or to Edithvale Railway Station to or from places within a radius of 5 miles of Edithvale Railway Station, (*b*) under private hire conditions within a radius of 50 miles of Edithvale Railway Station (subject to the cancellation of C.T. licence in course of issue to W. Murray, of Chelsea).

ATKINSON, G., Reilly-street, Inverloch; 1 commercial passenger vehicle, with seating capacity for four persons, to operate for the carriage of passengers otherwise than at separate and distinct fares for each passenger throughout Victoria from Reilly-street, Inverloch.

BLUM, M., 4 Leonard-street, East Frankston; 1 commercial passenger vehicle, with seating capacity for five persons, to be purchased, to operate as follows:—(*a*) At separate and distinct fares within a radius of 5 miles of Frankston Railway Station, (*b*) under private hire conditions within a radius of 50 miles of Frankston Railway Station (subject to the cancellation of C.H. licence in course of issue to the applicant.

JACOBSON, E. W., Main-street, Mooroopna; 1 commercial passenger vehicle, with seating capacity for five persons, to be purchased, to operate as follows:—(*a*) At separate and distinct fares from and to places within a radius of 1 mile from the Mooroopna Post Office to and from places within a radius of 5 miles of Mooroopna Post Office, subject to the conditions that the vehicle shall not be used to maintain a regular service or regular services on any route or routes within the said radius, and also that the vehicle shall not be operated at separate and distinct fares on the route between the Town of Mooroopna and the City of Shepparton, (*b*) under private hire conditions within a radius of 50 miles of Mooroopna Post Office.

MATTHEWS, C. R., 11 Jones-road, Dandenong; 1 commercial passenger vehicle, with seating capacity for five persons, to be purchased, to operate as follows:—(*a*) At separate and distinct fares within a radius of five miles of Dandenong Railway Station, (*b*) under private hire conditions within a radius of 50 miles of Dandenong Railway Station.

U.S. MOTORS (BELGRAVE) PTY. LTD., Main-street, Belgrave; 1 commercial passenger vehicle, with seating capacity for 31 persons, to operate under the same terms and conditions as the applicant's existing stage omnibus licences.

O'NIAL, W. D. (junr.), Post Office, Cohuna; 2 commercial passenger vehicles, each with a seating capacity for five persons, to operate as follows:—(*a*) At separate and distinct fares within a radius of 5 miles of Cohuna Post Office, (*b*) under private hire conditions within a radius of 50 miles of Cohuna Post Office (subject to the cancellation of licence Nos. C.T.782 and T.C.T.43, at present in the name of M. F. Ottrey, of Cohuna).

FLORANCE, J. R., Nicholson-street, Orbost; application for variation of licence Nos. C.O.721 and T.S.356 to include the ability to operate a shoppers' service between Cabbage Tree Creek and Orbost on Thursday only.

TIME-TABLE.

Dep.	10.30 a.m.	Cabbage Tree Creek	Arr. 2.30 p.m.
Arr.	11.00 a.m.	Orbost	Dep. 2.00 p.m.

APPLICATION for renewal of country private hire licence—

Name and Address; Licence No.; Expiry Date; Operational Address.

LANE, A. L. (trading as Lane's Bus Service and South-Western Roadways), 159 Raglan-parade, Warrnambool; C.H.60; 18th December, 1954; 159 Raglan-parade, Warrnambool.

APPLICATIONS for renewal of metropolitan private hire licences, authorizing the carriage of passengers otherwise than at separate and distinct fares for each passenger throughout Victoria, subject to the vehicle being previously bespoken or ordered from the place of business:—

Name and Address; Licence Number; Expiry Date; Operational Address.

BELL, D. M., 88 Abbott-street, Sandringham; M.H.912; 18th December, 1954; 64 Hampton-street, Hampton.

GANGE, A., 214 Brunswick-street, Fitzroy; M.H.85; 10th December, 1954; 78 Acland-street, St. Kilda, 522 Swanston-street, C.1, 59 Bridge-road, Richmond, 88 Glenferrie-road, Hawthorn.

STANLEY AUTO SERVICE PTY. LTD., 28 Darling-street, East Melbourne; M.H.567, M.H.287, M.H.273, M.H.275, M.H.277, M.H.278, M.H.280, M.H.281, M.H.282, M.H.284; 11th December, 1954; 28 Darling-street, East Melbourne.

APPLICATIONS for renewal of metropolitan taxi cab licences, authorizing the carriage of passengers otherwise than at separate and distinct fares for each passenger to places situate within a radius of fifty (50) miles of the General Post Office, Melbourne, on journeys commencing within the metropolitan area either from approved stands or when ordered from the place of business of the operator:—

Name and Address; Licence Number; Expiry Date.

ALEXANDER, E. B., 13 Bonfield-avenue, East Hawthorn; M.T.685; 18th December, 1954.

ANDERSON, P. J., 299 Boulevard, East Ivanhoe; M.T.524; 11th December, 1954.

ARTHUR, J. C., 11 Peacock-street, West Brunswick; M.T.677; 18th December, 1954.

EDGCUMBE, R. L. C., 310 Lygon-street, Carlton; M.T.947; 18th December, 1954.

FREESTONE, J. A. & J. A. J., 360 Buckley-street, Essendon; M.T.465; 11th December, 1954.

GANGE, A. J., PTY. LTD., 214 Brunswick-street, Fitzroy; M.T.943; 11th December, 1954.

HILL, C. F., Flat 5, Beverley Mansions, 21 Hotham-street, East Melbourne; M.T.846; 11th December, 1954.

MITCHELL, T. R., Bulla-road, Tullamarine; M.T.806; 18th December, 1954.

MURRAY, W. B., 20 Broadway, Elwood; M.T.724; 18th December, 1954.

SINCLAIR, N. C., 8 Shelley-street, Moonee Ponds; M.T.950; 11th December, 1954.

UNSWORTH, J., 33 Buchanan-avenue, North Balwyn; M.T.620; 18th December, 1954.

LOTHERINGTON, L. (Mrs.), 10 Orrong-grove, Caulfield; 1 commercial passenger vehicle to operate as a metropolitan private hire car, to be bespoken from Astoria Taxi Depots, 522 Swanston-street, Melbourne, 59 Bridge-road, Richmond, 78 Acland-street, St. Kilda, 88 Glenferrie-road, Hawthorn. Subject to the cancellation of licence No. M.H.1284, at present in the name of Yetta Fryberg, executrix of the estate of the late Myer Fryberg.

WHYKES, R. M., 117 Doveton-street north, Ballarat; application for renewal of licence No. U.T.34 (expiring 14th August, 1954), authorizing the vehicle thereby licensed to be operated as an urban taxi within the urban district of Ballarat.

W. W. HART (per A. P. Withers, Manager), 850 Whitehorse-road, Box Hill; application for variation of all licences, Box Hill–Blackburn–Forest Hill bus service, to delete present prescribed timetable and instead to operate as follows:—

FOREST HILL–BLACKBURN–BOX HILL BUS SERVICE.

WEEK-DAYS.

Box Hill to Blackburn.	Box Hill to Forest Hill.	Blackburn to Canterbury-road via Blackburn-road and Main-street.	Blackburn to Forest Hill.	Canterbury-road to Blackburn Railway Station.	Corner Blackburn-road and Canterbury-road to Box Hill.
A.M.	A.M.	A.M.	A.M.	A.M.	A.M.
8.20S	8.40	6.40	6.50	6.33FH	8.07
8.40S	9.40	6.50	7.55	6.40C	8.44S
9.40	10.40	7.15	11.00	7.04FH	9.24
10.40	11.45	7.35		7.19C	10.24
11.45		7.45	P.M.	7.39C	11.29
	P.M.	7.55	12.10	7.48C	
P.M.	12.40	8.40	1.05	8.34BH	P.M.
12.45	1.50	9.20	3.00	9.04FH	12.24
1.50	2.40	10.20	5.15	10.04FH	1.34
2.40	4.30	11.00	6.25	11.14FH	2.24
3.10S	11.10F	11.25		11.59BH	3.29
3.55					3.34S
4.30		P.M.		P.M.	4.18
11.10F		12.10		12.5 BH	6.59
		1.05		1.19FH	7.14F
		1.30		2.14FH	
		2.20		2.54BH	
		3.00		3.14FH	
		3.25		4.09BH	
		4.15		4.54FH	
		5.00		5.04C	
		5.15		5.34FH	
		5.50		5.54C	
		6.10		6.14C	
		6.25		6.35FH	
		6.45		6.49C	
		6.55			

Blackburn to Box Hill.	Forest Hill to Box Hill.	Forest Hill to Blackburn.
A.M.	A.M.	A.M.
7.55	8.03	6.27
8.40	9.00	7.00
9.20	10.00	9.00
10.20	11.10	10.00
11.25		11.10
	P.M.	
P.M.	12.10	P.M.
12.10	1.15	1.15
1.30	2.10	2.10
2.20	3.10	3.10
3.25	7.10F	4.50
4.15		5.30
6.55		

NOTES.—S School Trip. Cancelled during school holidays.
F Friday night only.
C Circle trip. Out from Blackburn via Blackburn-road, return via Main-street. Leaves corner Blackburn and Canterbury roads at time shown.
FH Comes from Forest Hill. Leaves corner Blackburn and Canterbury roads at time shown. Travels via Main-street.
BH Comes from Box Hill. Leaves corner Main-street and Canterbury-road at time shown. Travels via Blackburn-road.

SATURDAYS.

Box Hill to Blackburn.	Box Hill to Forest Hill.	Blackburn to Canterbury-road via Blackburn-road and Main-street.	Blackburn to Forest Hill.	Corner Canterbury-road and Blackburn-road to Box Hill.
A.M.	A.M.	A.M.	A.M.	A.M.
7.45	8.45	8.10	11.00	8.29
8.45	9.45	8.25		9.29
9.45	10.40	9.25	P.M.	10.24
10.40		10.20	12.25	11.39
	P.M.	11.00	1.20	
P.M.	12.05	11.20	5.40	P.M.
12.05	1.00	11.35	6.45	12.31
12.55	4.20		11.45	1.34
4.20CR	5.20	P.M.		5.02
5.20	6.20	12.25		6.05
6.20	11.10	1.20		7.10
11.10		5.40		11.51
		6.45		
		11.45		

FOREST HILL – BLACKBURN – BOX HILL BUS SERVICE—*continued.*

SATURDAYS—*continued.*

Blackburn to Box Hill.	Forest Hill to Box Hill.	Canterbury-road to Blackburn.	Forest Hill to Blackburn.
A.M.	A.M.	A.M.	A.M.
8.25	9.05	7.59BH	9.05
9.25	10.05	8.14C	10.05
10.20		9.10FH	11.10
11.35	P.M.	10.10FH	
	1.30	10.54BH	
P.M.	7.05	11.15FH	
12.25		11.24C	
1.20			
4.40		P.M.	
5.40		12.19FH	
6.45		1.16	
11.45		4.34BH	
		5.34BH	
		6.34BH	
		11.24BH	

VENTURA MOTORS PTY. LTD., 889 Canterbury-road, Box Hill; application for variation of Licences Nos. CO's, 206, 207, 208, and 758, to delete the present prescribed timetable and first section fares on the following routes:—Box Hill-Ferntree Gully, Box Hill-East Burwood and Box Hill-Burwood Tram Terminus, and to operate instead as follows:—

BOX HILL TO BURWOOD TRAM TERMINUS VIA MIDDLEBOROUGH-ROAD, ELY-ROAD, BURWOOD-ROAD, BLACKBURN-ROAD, HIGHBURY-ROAD.

Depart Box Hill.			Depart Burwood Tram Terminus.	
Week Days.	Saturday.	Sunday.	Week Days.	Saturday.
A.M.	A.M.	P.M.	A.M.	A.M.
6.30	6.30	2.00BL only	7.10MR	7.10
6.45	7.30	3.00	7.30	7.30
7.30	8.10AMR	4.00	8.00BR	8.10MR
7.55BL	8.30	5.00	8.30	8.30
8.10AMR	9.10AMR	6.00	9.30	9.10MR
8.30	9.30	8.20	10.30	9.30
9.10AMR	10.10AMR	9.15	11.30	10.10MR
9.30	10.30			10.30
10.10AMR	11.10AMR		P.M.	11.10MR
10.30	11.30		12.30	11.30
11.10AMR			1.30	
11.30	P.M.		2.30	P.M.
	12.10AMR		3.10MR	12.10MR
P.M.	12.30		3.30	12.30
12.10AMR	1.10AMR		4.10MR	1.10
12.30	1.30BL only		4.30	
1.00AMR	3.45BL only		5.10MR	
1.30	4.45BL only		6.10	
2.10AMR	5.45BL only			
2.30	6.45BL only			
3.10AMR	11.15BL only			
3.30				
3.50AMR	A.M.			
4.10AMR	12.35BL only			
4.30				
4.50AMR				
5.10AMR				
5.15MC				
5.30				
5.40AMR				
5.50MC				
6.10AMR				
6.20MC				
6.30BL				
6.50BL				

Extra Buses from Aged Men's Retreat to Box Hill.		Extra Buses from Middleborough-road to Burwood.		Extra Buses from Blackburn-road to to Box Hill.		
Week Days.	Saturday.	Week Days.	Saturday.	Week Days.	Saturday.	Sunday.
A.M.	A.M.	A.M.	A.M.	A.M.	P.M.	P.M.
6.30	7.00	7.20	7.20	6.35	1.55	2.30
6.50	7.20	8.20BHR	8.20	7.05	4.10	3.30
7.05	8.20		9.20	7.50	5.10	4.30
7.50	9.20	P.M.	10.20		6.10	5.30
8.20	10.20	3.20	11.20	A.M.	7.10	6.30
9.20	11.20	4.20		7.35	11.40	8.45
		5.20	P.M.	8.20		9.40
A.M.	P.M.		12.20			
10.20	12.20					
11.20						
P.M.						
12.20						
1.20						
2.20						
3.20						
4.20						

NOTES.—AMR Aged Men's Retreat. MR Middleborough-road and Highbury-road. MC McLean's Corner. BR Brockhoffs. BL Blackburn-road. BHR Box Hill-road.

BOX HILL TO FERNTREE GULLY OPERATES SCHOOL DAYS ONLY.

	A.M.		P.M.
Depart Box Hill	6.45	..	4.20
Depart Ferntree Gully	7.30	..	5.15

Sections.	Fares. From Box Hill.	Fares. From Burwood.
	s. d.	s. d.
1. Box Hill	..	1 3
2. Albion-road	0 4	1 3
3. Aged Men's Retreat	0 5	1 3
4. Fulton-road	0 6	1 2
5. Ely-road and Station-street	0 8	1 2
McLeans Corner	0 8	1 0
6. Blackburn-road	0 10	0 10
7. Highbury and Middleborough roads	1 0	0 8
8. Highbury-road and Station-street	1 2	0 6
9. Cromwell-street	1 3	0 4
10. Burwood Tram Terminus	1 3	..

CROWLE, T. J. & R. C., 40 Union-street, West Brunswick; 2 commercial passenger vehicles, each with seating capacity for 7 persons, to operate as metropolitan route omnibuses on Route 127A (Hope-street, Brunswick), subject to the cancellation of licence Nos. T.M.O.548 and T.M.O.549, at present in the name of R. M. Chapman.

SKELTON, R. J., 94 Nicholas-street, Newtown, Geelong, 1 commercial passenger vehicle, with seating capacity for 5 persons, to operate as an urban taxi cab within the urban district of Geelong. Subject to the cancellation of licence No. U.T.446, at present held by W. G. Skelton.

APPLICATIONS for metropolitan private hire car licences have been made by the persons listed hereunder in respect of commercial passenger vehicles, each with seating capacity for 5 persons, to be bespoken from the address shown with each application:—

APPLICATIONS RECEIVED SUBSEQUENT TO THE 17TH MARCH, 1954.

HUME, C. J. D., 12 Stuart-street, Armadale; 1 private hire licence; 771 Glenhuntly-road, Glenhuntly.

NETTLETON, R. L. T., Flat 1, 57 Kenneth-street, Sandringham; 1 private hire licence; Flat 1, 57 Kenneth-street, Sandringham.

PETER-BUDGE, W. J., 14 Montgomery-street, Doncaster East; 1 private hire licence; 50 Riversdale-road, Camberwell.

POWELL, N. T., 15 Croker-street, Newport; 1 private hire licence; Barkley-street, Footscray.

APPLICATIONS for metropolitan taxi cab licences in respect of commercial passenger vehicles, each with seating capacity for five persons, have been made by the persons listed hereunder:—

APPLICATIONS RECEIVED SUBSEQUENT TO THE 17TH MARCH, 1954.

CAMPBELL, A. M., 7 Oak-grove, North Brighton; 1 taxi cab licence.

CHASE, A., "Au-Dal," Chandler-road, Noble Park; 1 taxi cab licence.

GIBBON, E. R., "Carinya," Johnson-street, Alexandra; 1 taxi cab licence.

GRIFFITHS, A. W., 34 Stortford-avenue, Ivanhoe; 1 taxi cab licence.

HUNT, J., 23 The Crescent, Highett; 1 taxi cab licence.

LEANEY, G. G., 172 Gape-street, Heidelberg; 1 taxi cab licence.

MAHONY, E. P., 13 Byron-street, Kew; 1 taxi cab licence.

NICOLACE, P., 36 Belfast-road, East Brunswick; 1 taxi cab licence.

ROBB, S. G., 69 Scott-street, Moonee Ponds; 1 taxi cab licence.

WISE, R. L., 32 Henley-street, Pascoe Vale South; 1 taxi cab licence.

Notice of any objection should be forwarded to reach the Secretary to the Board not later than Wednesday, 11th August, 1954.

E. V. FIELD,
Secretary.

Exhibition Buildings, Rathdown-street, Carlton, N.3, 28th July, 1954.

Forests Act 1928.

AMENDMENT OF REGULATION.

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth by Order dated the 20th day of July, 1954, amend the Order made on the 29th day of June, 1954, and published in the *Government Gazette* of the 6th day of July, 1954, by substituting the "4th day of May, 1954" in lieu of the "26th day of May, 1954."

A. MAHLSTEDT,
Clerk of the Executive Council.

At the Executive Council Chamber,
Melbourne, 20th July, 1954.

CITY OF SOUTH MELBOURNE.

DECISION OF MINISTER AND COUNCIL THAT A CERTAIN RIGHT-OF-WAY IN SOUTH MELBOURNE IS NOT REQUIRED FOR PUBLIC TRAFFIC.

WHEREAS a certain right-of-way, part of right-of-way No. 202, all that portion of land being part of Crown allotments 2 and 8, section 28, City of South Melbourne, Parish of Melbourne South, County of Bourke, from a point on south-easterly building line of City-road distant 122 feet south-westerly from Cecil-street; thence by a line bearing 124 deg. 21 min. for a distance of 90 feet on the easterly side of gazetted right-of-way No. 202; thence by a line bearing 151 deg. 2 min. for a distance of 65 feet still on the easterly side of gazetted right-of-way No. 202, such point being commencing point. Commencing from this point, thence by a line bearing 151 deg. 2 min. for a distance of 35 ft. 3 in.; thence by a line bearing 241 deg. 2 min. for a distance of 9 ft. 7 in.; thence by a line bearing 331 deg. 2 min. for a distance of 35 ft. 3 in.; thence by a line bearing 61 deg. 2 min. for a distance of 9 ft. 7 in., to commencing point, is situated within the municipal district of the City of South Melbourne, and was declared a public highway by notice published in the *Government Gazette* of the 23rd September, 1908:

And whereas it is alleged that the said right-of-way is no longer required for public traffic, and the question whether the said right-of-way is or is not required for public traffic has been referred to the Council of the said City of South Melbourne, and to the Honorable Samuel Merrifield in his capacity as the responsible Minister of the Crown for the time being administering section 552 of the *Local Government Act* 1946:

Now therefore the said Council and the said Samuel Merrifield, as such Minister as aforesaid, having taken the said question into their consideration, do, under the powers vested in them by this present instrument, under the common seal of the City of South Melbourne, and the hand and seal of the said Samuel Merrifield, as such Minister aforesaid, hereby decide that the said right-of-way is not required for public traffic.

Dated the fifth day of February, in the year of our Lord, One thousand nine hundred and fifty-four.

The common seal of the City of South Melbourne was hereunder affixed, in the presence of—

J. J. STRICKLAND, Mayor.
(SEAL) WILLIAM E. WELLS, Councillor.
H. ALEXANDER, Town Clerk.

Signed, sealed, and delivered by the said Samuel Merrifield, in the presence of L. JOHNS—

(SEAL) S. MERRIFIELD.

(This notice is in lieu of that published in the *Government Gazette* of the 7th July, 1954, at page 4691.)

EDUCATION DEPARTMENT.

SUMMONING OFFICER.

I HEREBY appoint the under-mentioned person, under section 31 of the *Education Act* 1928, to summon parents within the State of Victoria:—

Sergeant ALFRED JOHN HENRY WARD, No. 7910.

A. E. SHEPHERD,
Minister of Education.

DEPARTMENT OF MINES.

SUBJECT to any necessary excisions, &c., it is proposed to grant the following mining lease:—

7375, Mineral; George Roy Hill; 4 acres, Parishes of Moranghurk and Woornyalook.

D. P. J. FERGUSON,
Minister of Mines.

NOTICE.

IN pursuance of the powers contained in the *Stamps Act* 1946, I hereby declare, by this notice, that transfers of shares in Northwest Tantalum No Liability held by Tantalite Limited (in Voluntary Liquidation) and transferred by the liquidator thereof to shareholders of the latter company, who are entitled thereto by way of distribution *in specie* in consequence of the winding up of the said latter company, are not chargeable with any Victorian stamp duty.

Dated this 28th day of July, 1954.

D. G. RICHARDS,
Comptroller of Stamps.

Local Government Act 1946.

BOROUGH OF BENALLA.

ORDER CONFIRMED.

THE Minister of the Crown administering the *Local Government Act* 1946 on the 16th day of July, 1954, confirmed the Order hereinafter referred to in pursuance of section 513 of the said Act. viz.:—

An Order of the Council of the Borough of Benalla, made on the 8th February, 1954, for the execution of the work of opening new streets, pursuant to the scheme prepared by the Council and approved by the Governor in Council on the 20th February, 1951, under section 594, *Local Government Act* 1946, and for acquiring for such purpose all that piece of land in the municipal district of the Borough of Benalla, being that part of section J, Town and Parish of Benalla, County of Delatite, described hereunder:—

Crown allotment 5 and parts of Crown allotments 3, 4, 6, 7, 16, 17, and 18, bounded by a line commencing at the north-east corner of the said Crown allotment 5; thence by the western boundary of Arundel-street south 26 deg. 0¾ min. east 66 feet; thence by the southern boundary of the said Crown allotment 5, south 63 deg. 43½ min. west 165 feet; thence south 26 deg. 0¾ min. east 133 ft. 0¾ in., south 64 deg. 5½ min. west 165 ft. 6 in., north 26 deg. 9 min. west 132 ft. 0¼ in., south 64 deg. 12 min. west 165 ft. 5 in., north 26 deg. 10 min. west 198 ft. 8¼ in., north 64 deg. 6 min. east 166 ft. 3½ in., north 64 deg. 0½ min. east 165 ft. 5¾ in., south 26 deg. 0¾ min. east 132 ft. 1¾ in., to a point on the northern boundary of the said Crown allotment 5; thence by the northern boundary of the said Crown allotment 5, north 63 deg. 43½ min. east 165 feet to the point of commencement.

S. MERRIFIELD,
Commissioner of Public Works.

Department of Public Works,
Local Government Branch, Melbourne.

NOTICE.

ADMINISTRATION of the estate of each of the undermentioned deceased persons has been granted to the Public Trustee, and creditors, next of kin, and all others having claims against the estate of any of the persons so mentioned are required to send particulars of their claims to the Public Trustee, No. 412 Collins-street, Melbourne, on or before the 30th September, 1954, or they will be excluded from the distribution of the estate when the assets are being distributed:—

*ANDERSON, MARY, late of Clunes, widow, died 10th January, 1934.

*CASS, MICHAEL JAMES, formerly of 37 Aylmer-street, North Balwyn, and The Law Courts Hotel, Bendigo, but late of Goldman's-road, Panton Hill, retired civil engineer, died 5th May, 1954.

*COUSINS, PATRICIA NANCEE, also known as Nancy Cousins, late of 106 McCracken-street, Essendon, draper's assistant, died 17th December, 1953.

†GALLAGHER, PATRICK, formerly of the Australian Military Forces and Normandy-street, Dimboola, but late of State Rivers and Water Supply Camp, Woomelang, labourer, died 7th July, 1952.

GARDNER, SIDNEY HENRY, late of 109 Kooyong-road, Armadale, pensioner, died 3rd May, 1954, intestate.

*GRIFFITHS, SUSANNAH MARY, also known as and in the will called Susie Mary Griffiths, formerly of 5 Poplar-street, South Caulfield, but late of 3 Lubrano-street, East Brighton, widow, died 17th May, 1954.

GRIMES, WILLIAM HENRY, late of Sunbury, war pensioner, died 29th October, 1953, intestate.

HAZEL, WILLIAM, late of 355 Coventry-street, South Melbourne, pensioner, died 26th May, 1954, intestate.

HEALY, IRENE MARGARET, late of 27 Albert-crescent, Surrey Hills, widow, died 3rd May, 1954, intestate.

KLOSZEWSKI, JULIAN, late of West Camp, Yallourn, labourer, died 5th January, 1954, intestate.

MORAN, MATTHEW ELEY, late of 118 Hyde-street, Yarraville, retired bank official, died 5th April, 1954, intestate.

MCGIRR, EUGENIE MARGARITE, late of 1 Bragge-street, Frankston, widow, died 3rd April, 1954, intestate.

RENOWDEN, WILLIAM JAMES, late of 12 Auburn-grove, Armadale, retired greenkeeper, died 20th May, 1954, intestate.

RIZOS, GEORGE, late of 115 Ryrie-street, Geelong, and 259 Little Malop-street, Geelong, cook, died 12th April, 1954, intestate.

*TAYLOR, GEORGE THOMAS, late of 3 Joyce-street, Elwood, engineer, died 6th May, 1954.

*WATT, ANNIE, late of 262 Grant-street, South Melbourne, married woman, died 26th March, 1954.

* With the will annexed.
† According to the provisions of the will.

C. J. GARDNER,
Public Trustee.

Melbourne, 21st July, 1954.

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4 GEORGE VI. No. 4755, SECTION 6.

I HEREBY give notice that on the 13th July, 1954, I filed an election to administer the following deceased person's estate, in accordance with section 6 of the *Public Trustee Act* 1940:—

HEALY, IRENE MARGARET, late of 27 Albert-crescent, Surrey Hills, widow, died 3rd May, 1954, intestate.

I HEREBY give notice that on the 14th July, 1954, I filed an election to administer the following deceased person's estate, in accordance with section 6 of the *Public Trustee Act* 1940:—

RENOWDEN, WILLIAM JAMES, late of 12 Auburn-grove, Armadale, retired greenkeeper, died 20th May, 1954, intestate.

I HEREBY give notice that on the 15th July, 1954, I filed elections to administer the following deceased persons' estates, in accordance with section 6 of the *Public Trustee Act* 1940:—

*GALLAGHER, PATRICK, formerly of the Australian Military Forces and Normandy-street, Dimboola, but late of State Rivers and Water Supply Camp, Woomelang, labourer, died 7th July, 1952.

GARDNER, SIDNEY HENRY, late of 109 Kooyong-road, Armadale, pensioner, died 3rd May, 1954, intestate.

GRIMES, WILLIAM HENRY, late of Sunbury, war pensioner, died 29th October, 1953, intestate.

RIZOS, GEORGE, late of 115 Ryrie-street, Geelong, and 259 Little Malop-street, Geelong, cook, died 12th April, 1954, intestate.

* According to the provisions of the will.

I HEREBY give notice that on the 16th July, 1954, I filed an election to administer the following deceased person's estate, in accordance with section 6 of the *Public Trustee Act* 1940:—

KLOSZEWSKI, JULIAN, late of West Camp, Yallourn, labourer, died 5th January, 1954, intestate.

I HEREBY give notice that on the 19th July, 1954, I filed an election to administer the following deceased person's estate, in accordance with section 6 of the *Public Trustee Act* 1940:—

HAZEL, WILLIAM, late of 355 Coventry-street, South Melbourne, pensioner, died 26th May, 1954, intestate.

C. J. GARDNER,
Public Trustee.

412 Collins-street, Melbourne, 21st July, 1954.

Cemeteries Act 1928.

SCALE OF FEES OF THE MELBOURNE GENERAL CEMETERY.

IN pursuance of the powers conferred upon them by the *Cemeteries Act* 1928, the Trustees of the Melbourne General Cemetery hereby make the following scale of fees, which shall come into operation upon publication in the *Government Gazette*, and from and after such publication every scale of fees heretofore made by the said Trustees shall be and is hereby rescinded to the extent to which it conflicts with this scale:—

Sinking graves (except where gads are required)—

	£	s.	d.
7 feet deep	6	10	0
8 feet deep	7	10	0
9½ feet deep	8	10	0
Re-opening any grave	6	10	0

J. E. POPPINS.
ESMOND L. KIERNAN.
EDWARD C. RIGBY.
CASPER J. PERLSTEIN.

Approved by the Governor in Council,
20th July, 1954.

A. MAHLSTEDT,
Clerk of the Executive Council.

Cemeteries Act 1928.

SCALE OF FEES OF THE TEMPLESTOWE PUBLIC CEMETERY.

IN pursuance of the powers conferred upon them by the *Cemeteries Act* 1928, the Trustees of the Templestowe Public Cemetery hereby make the following scale of fees, which shall come into operation upon publication in the *Government Gazette*, and from and after such publication every scale of fees heretofore made by the said Trustees shall be and is hereby rescinded to the extent to which it conflicts with this scale:—

Miscellaneous Fees.	£	s.	d.
Permission to erect a monument	3	0	0

W. A. SMITH.
A. P. CHIVERS.
L. N. ELLIS.

Approved by the Governor in Council,
20th July, 1954.

A. MAHLSTEDT,
Clerk of the Executive Council.

Cemeteries Act 1928.

SCALE OF FEES OF THE TERANG PUBLIC CEMETERY.

IN pursuance of the powers conferred upon them by the *Cemeteries Act* 1928, the Trustees of the Terang Public Cemetery hereby make the following scale of fees, which shall come into operation upon publication in the *Government Gazette*, and from and after such publication every scale of fees heretofore made by the said Trustees shall be and is hereby rescinded to the extent to which it conflicts with this scale:—

Private Graves.	£	s.	d.
Ground, 9 ft. x 4 ft.	8	0	0
Sinking each grave 7 feet	4	0	0
Each additional foot	1	0	0
Re-opening fee	3	0	0
Stillborn child	2	0	0
Child under twelve years	3	0	0
Permission to erect monument—10 per cent. for first £20, plus 2½ per cent. on each additional pound.			
Funerals, week-end and gazetted holidays	3	0	0

LAURENCE J. AYRES.
WM. SCROGGIE.
ARCHIE B. McCRABB.

Approved by the Governor in Council,
20th July, 1954.

A. MAHLSTEDT,
Clerk of the Executive Council.

Cemeteries Act 1928.

SCALE OF FEES OF THE EAGLEHAWK PUBLIC CEMETERY.

IN pursuance of the powers conferred upon them by the *Cemeteries Act* 1928, the Trustees of the Eaglehawk Public Cemetery hereby make the following scale of fees, which shall come into operation upon publication in the *Government Gazette*, and from and after such publication every scale of fees heretofore made by the said Trustees shall be and is hereby rescinded to the extent to which it conflicts with this scale:—

Interment.	£	s.	d.
Single interment of body	12	0	0
Child, stillborn	3	0	0
Extra Charges.			
Re-interment of a body elsewhere within the cemetery	12	0	0
Stone Masons Fees.			
Cost of work £15 or under	0	10	6
Cost of work £15 to £50	1	1	0
Cost of work £50 to £150	1	11	6
Cost of work over £150	3	3	0

JOHN HICKS, Trustee.
PATRICK J. SMITH, Trustee.
H. W. S. RULE, Trustee.
G. T. SPEEDY, Trustee.
D. COOK, Secretary.

Approved by the Governor in Council,
20th July, 1954.

A. MAHLSTEDT,
Clerk of the Executive Council.

BUSINESS AGENTS ACT 1930.

IN accordance with the provisions of the above-mentioned Act, the following is published for general information :—

(a) List of Business Agents' Licences issued during the month of June, 1954.

Name.	Principal Place of Business (Registered Office).	Name of Firm or Partnership.	Date from which Licence is Effective.
Allison, K. McL.	40 King-street, Dandenong	..	28.6.54
Anderson-Smith, S.	Swansea-road, Lilydale	Primary Industries	15.6.54
Baron, P.	37 Armadale-street, Armadale	Cambridge Realties	25.6.54
Berger, J. J.	142 Koornang-road, Carnegie	..	29.6.54
Bruckner, F. M.	25 Queen-street, Melbourne	Wm. W. Norman and Co.	15.6.54
Chapman, V. E.	Cr. Cross and Napier streets, Maryborough	..	10.6.54
Dalton, A.	7 Church-street, Geelong West	Dalton and Co.	1.6.54
Dick, J. T.	Merrigum	..	23.6.54
Elshaug, G. C. W.	Bridge-street, Ballarat	G. C. Elshaug and W. T. Shaw	11.6.54
Fryberg, P. B.	230 Collins-street, Melbourne	..	7.6.54
Galichio, V.	301 Rathdown-street, Carlton	Vincent's Real Estate and Business Agency	11.6.54
Gulbin, E. L.	263 Clarendon-street, South Melbourne	..	3.6.54
Heuston, B. C.	105 High-street, Wodonga	..	10.6.54
Hillas, G. R.	25 Gladstone-parade, Elsternwick	..	17.6.54
Lee, F. G.	3A Wellington-street, Windsor	Truman	18.6.54
Levey, G.	29 Carlingford-street, Elsternwick	..	24.6.54
Maher, M. J.	Belmore-street, Yarrawonga	..	16.6.54
Mark, K. G.	26 McCann-street, Geelong	..	17.6.54
Pepper, J. W.	87 Mt. Alexander-road, Flemington	Flemington Real Estate	28.6.54
Pujol, M.	37 Armadale-street, Armadale	Cambridge Realties	25.6.54
Rogers, R. H.	223 Toorak-road, Hartwell	C. Roberts	17.6.54
Sajo, Z.	4 Seymour-grove, Camberwell	Export Real Estate Agency	17.6.54
Sgibnew, A. W.	207 Russell-street, Melbourne	Pacific Estate and Business Agency	3.6.54
Shaw, W. T.	Bridge-street, Ballarat	G. C. Elshaug and W. T. Shaw	11.6.54
Thomas, A. I.	818 High-street, Thornbury	..	25.6.54
Waters, B. R.	412 Bell-street, Pascoe Vale South	..	3.6.54

(b) List of Business Sub-agents' Licences issued during the month of June, 1954.

Name.	Registered Address.	Date from which Licence is Effective.	Name.	Registered Address.	Date from which Licence is Effective.
Brien, H. E.	19 Milverton-street, Moonee Ponds	23.6.54	Hardy, W. F.	17 Cecil-street, Kew	16.6.54
Craigie, A. K.	274 Tucker-road, Ormond	17.6.54	Hookey, G.	29 Mostyn-street, Castlemaine	17.6.54
Donahoe, B.	Bushy Park	25.6.54	Jack, T. E.	195 Dandenong-road, East Oakleigh	7.6.54
Donoghue, G.	Flat 16, "Ardoch," 226 Dandenong-road, East St. Kilda	10.6.54	McKenzie, A.	17 Mernda-avenue, Cheltenham	2.6.54
Edwards, E. R.	4 Ash-grove, East Malvern	16.6.54	Robinett, W. J.	79 Waverley-street, Moonee Ponds	23.6.54
Gebbie, J. A.	36 Rowe-street, North Fitzroy	10.6.54	Ryan, F.	30 Ferrars-place, South Melbourne	2.6.54

M. A. R. SYNNOT,
Registrar.

The Treasury,
Melbourne, 19th July, 1954.

AUCTION SALES ACT 1928.

LIST of Persons to whom Auctioneers' Licences have been issued during the month of June, 1954.

Name.	Address.	Date of Issue.
Appleyard, A. H.	21 Barcelona-street, Box Hill	21.6.54
*Brady, O. J.	Nunn-street, Benalla	29.6.54
Free, K. J.	Quambatook	11.6.54
Glide, C. M.	2A Oxford-street, East Brighton	30.6.54
Graham, N. L.	4 Suffolk-avenue, Coburg	17.6.54
Hardwicke, G.	10 Harold-street, Sandringham	28.6.54
Heckenberg, M. O.	28 North-terrace, Clifton Hill	17.6.54
Hughes, D. J.	Kyneton	3.6.54
McHugh, R. T. J.	112 Saxton-street, Numurkah	10.6.54
Millsom, W. C. W.	376 Bell-street, Preston	11.6.54
Morris, R. J.	372 Orrong-road, Caulfield	22.6.54
†Mullins, G. M.	481 Riversdale-road, Hawthorn	22.6.54
Phillips, H. A.	60 Dent-street, Glen Iris	18.6.54
Picot, D. A.	5 Lockhardt-street, Caulfield	15.6.54
Seymour, B. J.	Myrtleford	1.6.54
‡Steel, A. K.	200 Victoria-street, West Brunswick	17.6.54
Whitehouse, C. M.	Ely-street, Wangaratta	7.6.54

* By transfer from J. A. Brady.
† Transferred from W. R. G. Woodard for period 1st July, 1954, to 10th August, 1954 (Section 25).
‡ By transfer from T. G. Dowsley.

A. T. SMITHERS,
Director of Finance.

The Treasury,
Melbourne, 19th July, 1954.

REAL ESTATE AGENTS ACTS.

IN accordance with the provisions of the above-mentioned Acts, the following is published for general information :—

(a) List of Real Estate Agents' Licences issued during the month of June, 1954.

Name.	Principal Place of Business (Registered Office).	Name of Firm or Partnership.	Date from which Licence is Effective.
Allison, K. McL.	40 King-street, Dandenong	..	28.6.54
Anderson-Smith, S.	Swansea-road, Lilydale	Primary Industries	15.6.54
Baron, P.	37 Armadale-street, Armadale	Cambridge Realties	25.6.54
Berger, J. J.	142 Koornang-road, Carnegie	..	29.6.54
Bruckner, F. M.	25 Queen-street, Melbourne	William W. Norman and Co.	15.6.54
Chapman, V. E.	Cr. Cross and Napier streets, Maryborough	..	10.6.54
Coxon, H. W.	3 Tyrrell-street, Box Hill North	..	24.6.54
Dick, J. T.	Merrigum	..	23.6.54
Elshaug, G. C. W.	Bridge-street, Ballarat	G. C. Elshaug and W. T. Shaw	11.6.54
Frenkel, E.	Flat 9, 44 Eildon-road, St. Kilda	..	8.6.54
Fryberg, P. B.	230 Collins-street, Melbourne	..	7.6.54
Galichio, V.	301 Rathdown-street, Carlton	Vincent's Real Estate and Business Agency	11.6.54
Green, L. A.	91 Warrandyte-road, Ringwood	Norwood Real Estate Co.	8.6.54
Gulbin, E. L.	263 Clarendon-street, South Melbourne	..	3.6.54
Heuston, B. C.	105 High-street, Wodonga	..	10.6.54
Hillas, G. R.	25 Gladstone-parade, Elsternwick	..	17.6.54
Levey, G.	29 Carlingford-street, Elsternwick	..	29.6.54
McNeil, P.	508 Centre-road, Bentleigh	..	23.6.54
Mark, K. G.	26 McCann-street, Geelong	..	17.6.54
Melgaard, W. C. H.	1 Wilma-avenue, Dandenong	..	21.6.54
Pepper, J. W.	87 Mt. Alexander-road, Flemington	Flemington Real Estate	28.6.54
Peters, J. A.	Ridge-road, Mt. Dandenong	J. A. Peters Mountain Estates	2.6.54
Pujol, M.	37 Armadale-street, Armadale	Cambridge Realties	25.6.54
Rogers, R. H.	223 Toorak-road, Hartwell	C. Roberts	17.6.54
Sajo, Z.	4 Seymour-grove, Camberwell	Expert Real Estate Agency	17.6.54
Shaw, W. T.	Bridge-street, Ballarat	G. C. Elshaug and W. T. Shaw	11.6.54
Thomas, A. I.	818 High-street, Thornbury	..	25.6.54

(b) List of Real Estate Sub-Agents' Licences issued during the month of June, 1954, and prior months.

Name.	Registered Address.	Date from which Licence is Effective.	Name.	Registered Address.	Date from which Licence is Effective.
Anderson, E.	52 Edward-street, Sandringham	2.6.54	Jack, T. E.	195 Dandenong-road, East Oakleigh	7.6.54
Black, L. F.	13 Nicholson-street, Footscray	23.6.54			
Brien, H. E.	19 Milverton-street, Moonee Ponds	22.6.54	Kennedy, M. D.	19 Sutherland-avenue, Shepparton	15.6.54
Brown, C.	50 Bridge-street, Ballarat	21.6.54	Kurdian, P.	1 Kitchener-grove, East Preston	23.6.54
Bryans, R. R. H.	Patchewollock	9.6.54	Lavars, N. J.	190 McKillop-street, Geelong East	15.6.54
Chapman, M. G.	275 Whitehorse-road, Balwyn	23.6.54	McCutcheon, A. L.	P.O. Store, St. Andrew's	22.6.54
Clark, A. S.	199 Albert-street, Sebastopol	21.6.54	McHugh, R. T. J.	112 Saxton-street, Numurkah	1.6.54
Clarke, T. J.	64 Ardoyne-street, Black Rock	23.3.54	MacKenzie, A.	17 Mernda-avenue, Cheltenham	2.6.54
Culpin, R. G.	4 Bartlett-street, Moorabbin	2.6.54	McLeod, A. E.	317 McCrae-street, Bendigo	16.6.54
Day, A. E.	74 Emo-road, East Malvern	16.6.54	McPherson, K. F.	Main-street, Rutherglen	22.6.54
De Pardo, R.	37 Liverpool-street, Geelong West	10.6.54	Meade-Bolwell, R. (Jr.)	67 Alexandra-street, East St. Kilda	9.6.54
Donahoe, B.	Bushy Park	25.6.54	Moutafis, J.	23 Jupiter-street, South Caulfield	29.6.54
Donoghue, G.	Flat 16, "Ardoch," 226 Dandenong-road, East St. Kilda	10.6.54	Mumme, V. H.	44 Francis-street, Echuca	11.6.54
Dunn, S. M.	45 Boundary-road, East Geelong	1.6.54	Mundy, C. A. R.	61 Walker-street, Sebastopol	24.6.54
Eden, W. R. R.	9A Hamilton-street, Bentleigh	18.6.54	Nash, C. E.	58 Lyons-street, Carnegie	1.6.54
Edwards, E. R.	4 Ash-grove, East Malvern	16.6.54	Norman, J. F.	3 Nichol-street, East Preston	9.6.54
Enery, L. F.	16 McConchie-avenue, North Kew	23.6.54	Phillips, G. C.	222A Beach-road, Black Rock	9.6.54
Foti, R.	96 Condell-street, Fitzroy	25.6.54	Poulton, A. V.	317 Beaconsfield-parade, St. Kilda	7.6.54
Fox, H. J.	1125 Eyre-street, Ballarat	21.6.54	Preedy, A. W.	667 High-street, Thornbury	30.6.54
Gebbie, J. A.	36 Rowe-street, North Fitzroy	10.6.54	Punch, C. A.	42 Fitzroy-street, St. Kilda	22.6.54
Halley, K. G.	Nepean-highway, Portsea	16.6.54	Ritchie, F. E.	104 Fawkner-street, Essendon	22.6.54
Hammill, C. I.	704 Dandenong-road, Murrumbeena	25.6.54	Roberts, B.	37 Follett-road, Cheltenham	30.6.54
Hardman, A. E.	4 Railway-crescent, Hampton	16.6.54	Roberts, G.	13 Percy-street, Balwyn	28.6.54
Hardy, W. F.	17 Cecil-street, Kew	16.6.54	Robinett, W. J.	79 Waverley-street, Moonee Ponds	22.6.54
Hoffman, G. D.	Centre Dandenong-road, Cheltenham	16.6.54	Ryan, F.	30 Ferrars-place, South Melbourne	2.6.54
Hookey, G.	29 Mostyn-street, Castlemaine	17.6.54	Sproal, E. K.	Regent-street, Port Fairy	8.6.54
Horman, H. C.	304 Howitt-street, Ballarat	21.6.54	Stewart, E.	Canterbury-road, Heathmont	29.6.54
Howard, M. H.	138 Orrong-road, Elsternwick	3.6.54	Watkins, T.	Piper-street, Yarrawonga	16.6.54
Ireland, E. A.	27 Hoddle-street, Elsternwick	29.6.54	Yarrow, L.	Flat 6, 25A Foam-street, Elwood	29.6.54
			Young, R. D.	189 Union-road, Surrey Hills	15.6.54

The Treasury,
Melbourne, 19th July, 1954.

M. A. R. SYNNOT,
Registrar.

No. 680.—7370/54.—2

MONEY LENDERS ACT 1938.

IN accordance with the provisions of the above-mentioned Act, the following is published for general information :—

Supplementary List of Persons to whom Money Lenders' Licences have been issued for the year ending 30th June, 1953.

Name.	Authorized Name.	Authorized Address.	Date of Issue.
*Brooks, A. L., Agent for A. Brooks (deceased)	A. L. Brooks, Agent for A. Brooks (deceased), carrying on business as "R.H.B." Cash Order Co.	99–109 Smith-street, Fitzroy ..	28.6.54

* Endorsement on licence of deceased Money Lender pending granting of Probate.

M. A. R. SYNNOT,
Registrar.

The Treasury,
Melbourne, 19th July, 1954.

Housing Acts—(Section 40 of Act 4996.)

GENERAL NOTICE TO PARTIES EMPOWERED BY THE "LANDS COMPENSATION ACT 1928" TO SELL AND CONVEY OR GRANT AND RELEASE, PURSUANT TO SECTION 40 OF ACT 4568, AS AMENDED BY PARAGRAPH (*b*) OF SECTION 40 OF ACT 4996.

GENERAL NOTICE TO TREAT FOR LAND IN A RECLAMATION AREA AT NORTH MELBOURNE.

No. 21.

IN pursuance of the provisions contained in the *Slum Reclamation and Housing Act* 1938 (No. 4568), as amended by the *Housing Act* 1943 (No. 4996), and of the *Lands Compensation Act* 1928 (No. 3711), the Housing Commission (hereinafter referred to as "the Commission") hereby doth give notice that the lands, tenements, and hereditaments described in the Schedule hereto are required for the purpose of the Housing Acts, and that the Commission is authorized by the provisions of section 20 of the said *Slum Reclamation and Housing Act* 1938 (No. 4568) to purchase or take compulsorily the said lands.

And the Commission accordingly hereby gives notice to all the parties interested in such land and to all persons empowered by the *Lands Compensation Act* 1928 to sell and convey or grant and release the land so required, that it requires to take and purchase the land referred to in the said Schedule hereto and that it is willing to treat with such parties or persons for the purchase thereof and as to the compensation to be made and for the damage that may be sustained by reason of the execution of the works.

And further the Commission hereby requires such parties or persons on or before the expiration of twenty-one days from the fourteenth day of August, 1954, to deliver to the offices of the Commission at 179 Queen-street, Melbourne, a statement in writing of the particulars of the estate and interest in the said lands, tenements, and hereditaments, and of the claim made in respect thereof.

SCHEDULE.

All that land situated within the municipality of the City of Melbourne, being Crown allotments 1, 2, and 3, section 76B, at North Melbourne, Parish of Jika Jika, County of Bourke, and being all of the land bounded by a line commencing at the intersection of the eastern side of Lothian-street with the southern side of O'Shannassy-street; thence easterly by the southern side of O'Shannassy-street to the western side of Abbotsford-street; thence southerly by the western side of Abbotsford-street to the northern side of Arden-street; thence westerly by the northern side of Arden-street to the eastern side of Lothian-street; thence northerly by the eastern side of Lothian-street to the point of commencement.

Plans are available for inspection at the Housing Commission, Estates Branch (4th Floor), 179 Queen-street, Melbourne, and forms for the making of claims will also be available on application by letter to the Commission.

Dated the twenty-first day of July, 1954.

By order of the Commission,

R. J. THOMSON,
Secretary.

YARRA JUNCTION WATERWORKS TRUST.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.
Mr. Merrifield | Mr. Gladman.

ADDITIONAL LOAN OF £8,000.

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council of the said State, doth hereby grant an additional loan of Eight thousand pounds (£8,000) to the Yarra Junction Waterworks Trust for the construction of pipe mains and the purchase and installation of meters, as set forth in the detailed statement bearing date the 8th July, 1954, and verified under the seal of the State Rivers and Water Supply Commission.

The loan hereby granted shall be subject to the provisions of the Water Acts.

And the Honorable Clive Phillip Stoneham, Her Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

WOODEND WATERWORKS TRUST.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.
Mr. Merrifield | Mr. Gladman.

ADDITIONAL LOAN OF £9,864.

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council of the said State, doth hereby grant an additional loan of Nine thousand eight hundred and sixty-four pounds (£9,864) to the Woodend Waterworks Trust for the construction of pipe mains and storage reservoir as set forth in the detailed statement bearing date the 8th July, 1954, and verified under the seal of the State Rivers and Water Supply Commission.

The loan hereby granted shall be subject to the provisions of the Water Acts.

And the Honorable Clive Phillip Stoneham, Her Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

SOIL CONSERVATION AND LAND UTILIZATION ACTS.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

DISTRICT ADVISORY COMMITTEES.

IN pursuance of the powers conferred by the Soil Conservation and Land Utilization Acts, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby appoint the following persons to be members of the District Advisory Committee of the Avoca River Soil Conservation District, in accordance with the provisions of section 15 of the *Soil Conservation and Land Utilization Act* 1947, for a term of three years:—

ROBERT BLAIR GRAY, being a person elected to represent grazing, agricultural, and other relevant interests in the district.

ERIC WILLIAM WHITE, being a person elected to represent grazing, agricultural, and other relevant interests in the district.

MICHAEL MULQUINY, being a person elected to represent grazing, agricultural, and other relevant interests in the district.

FRANK RUPERT COGHILL, being a person elected to represent grazing, agricultural, and other relevant interests in the district.

WILLIAM ERNEST FITHALL, being a person elected to represent grazing, agricultural, and other relevant interests in the district.

GORDON ROSS UPSTILL, being the person representing the State Rivers and Water Supply Commission.

VICTOR EDMUND WASILEWSKY, being the person representing the Soil Conservation Authority.

And the Honorable John Cain, for and on behalf of Her Majesty's Minister for Conservation in the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

DEPARTMENT OF CROWN LANDS AND SURVEY.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

REVOCATIONS OF TEMPORARY RESERVATIONS OF LANDS BY ORDERS IN COUNCIL.

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby, in pursuance of the provisions of the *Land Act* 1928, revoke the temporary reservations of the lands by Orders in Council hereinafter referred to, viz.:—

BOOTAHPOOL.—Order in Council of the 14th March, 1870, of 21 acres 0 roods 16 perches of land in the Parish of Bootahpool, as a site for Watering purposes.—(Z.35065.)

COLONGULAC.—Order in Council of the 16th February, 1874, of 26 acres 1 rood 2 perches of land in the Parish of Colongulac, as a site for Watering and Camping purposes. —(J.13386.)

COLONGULAC.—Order in Council of the 17th January, 1888, of 3 acres 2 roods 1 perch of land in the Parish of Colongulac, as a site for a Manure Depot.—(J.13386.)

CARLYLE.—Order in Council of the 27th September, 1886, of 56 acres 1 rood 38 perches of land in the Parish of Carlyle, as a site for Water Supply purposes so far only as regards the portion thereof comprised within the boundaries published in the *Government Gazette* of the 26th May, 1954, and containing 32 perches.—(Rs.5122.)

CUT-PAW-PAW.—Order in Council of 26th November, 1929, of 12 acres of land in the Parish of Cut-Paw-Paw, as a site for Recreation and Public purposes, so far only as regards the portion thereof comprised within the boundaries published in the *Government Gazette* of 26th May, 1954, and containing 3 perches.—(Rs.3934.)

KILNOORAT.—Order in Council of 11th December, 1865, of 8 acres of land in the Parish of Kilnoorat, as a site for a Cemetery, so far only as regards the portion thereof comprised within the boundaries published in the *Government Gazette* of 26th May, 1954, and containing 1 acre 2 roods 2 perches.—(C.92734.)

MERBEIN.—Order in Council of 14th May, 1946, of 8 acres 1 rood 15 perches of land in the Township of Merbein, as a site for State School purposes, so far only as regards the portion thereof comprised within the boundaries published in the *Government Gazette* of 23rd June, 1954, and containing 4 acres 0 roods 35 perches.—(Rs.5796.)

WOOLAMAI.—Order in Council of 15th March, 1887, of 5 acres of land in the Parish of Woolamai, as a site for a State School, so far only as regards the portion thereof comprised within the boundaries published in the *Government Gazette* of 23rd June, 1954, and containing 1 perch. —(Rs.7246.)

And the Honorable Joseph Henry Smith, Her Majesty's Commissioner of Crown Lands and Survey for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

DEPARTMENT OF CROWN LANDS AND SURVEY.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

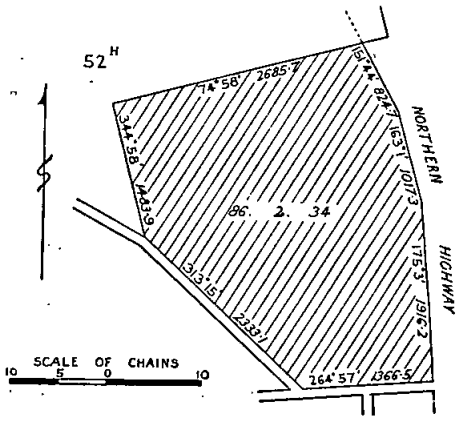
His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

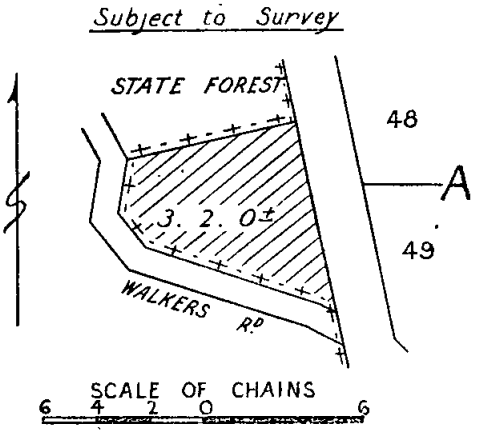
LANDS TEMPORARILY RESERVED AS SITES.

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby, in pursuance of the provisions of the *Land Act* 1928, reserve, *temporarily*, and also except from occupation for mining purposes under any miner's right, the lands hereinafter described:—

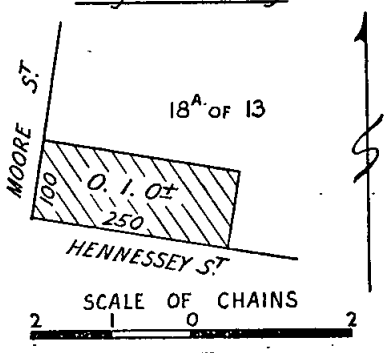
PYALONG.—Site for Racing and Public Recreation, 86 acres 2 roods 34 perches, Parish of Pyalong, County of Dalhousie, as indicated by hachure on plan hereunder.—(P.114(5) (Rs.4177).



TRARALGON (JEERALANG NORTH).—Site for a Public Hall, 3 acres 2 roods, more or less, Parish of Traralgon, County of Buln Buln, as indicated by hachure on plan hereunder. —(T.115(12) (Rs.7282).



MOE.—Site for Maternity and Child Welfare Centre, 1 rood, more or less, Township of Moe, Parish of Yarragon, County of Buln Buln, as indicated by hachure on plan hereunder.—(M.498(10) (Rs.7278).



And the Honorable Joseph Henry Smith, Her Majesty's Commissioner of Crown Lands and Survey for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

DEPARTMENT OF CROWN LANDS AND SURVEY.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.
Mr. Merrifield | Mr. Gladman.

UNUSED AND UNMADE ROADS CLOSED.

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby direct that, in pursuance of the provisions of section 304 of the *Land Act* 1928, the unused and unmade roads referred to hereunder be closed, viz.:—

Parish of Corinella, County of Mornington, being the road between allotment 173A and allotments 173, 173B.—(C.246(10) (Misc.2656).

Parish of Sandon, County of Talbot, being (1) the road forming the western boundary of allotment 36, section 5; (2) the road forming the western boundary of allotment 33, section 5.—(S.229(2) (W.68596).

And the Honorable Joseph Henry Smith, Her Majesty's Commissioner of Crown Lands and Survey for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

COUNTRY ROADS BOARD.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.
Mr. Merrifield | Mr. Gladman.

DECLARATION OF THE NEW GLENELG HIGHWAY IN THE SHIRE OF RIPON.

WHEREAS by sections 21 and 74 of the *Country Roads Act* 1928 (No. 3662) it is amongst other things enacted that when the Country Roads Board under the provisions of the Country Roads Act has taken the land necessary for constructing a road or deviation it shall as soon as it thinks such road or deviation is fit to be used as a public highway by Resolution declare the road or deviation to be a State highway or part thereof and that upon publication in the *Government Gazette* of the Order of the Governor in Council confirming such Resolution such road or deviation shall thereupon be a State highway or part thereof within the meaning of the said Act: And whereas the said Board has by Resolution declared the road on the land described in the Schedule to such Resolution to be part of a State highway: Now therefore His Excellency the Governor of the State of Victoria by and with the advice of the Executive Council thereof doth hereby confirm the said Resolution.

Resolution for Declaration of a New State Highway under the Country Roads Act.

Whereas the land the site of the road the course of which is below set out was taken by the Board under the provisions of the Country Roads Act for the purpose of constructing such new road which new road has now been laid out and formed on the same: And whereas the said Board (being the Country Roads Board incorporated under the said Act) thinks that the road aforesaid is fit to be used as a public highway such Board at a meeting now holden acting under the authority conferred upon it by sections 21 and 74 of the *Country Roads Act* 1928, doth hereby declare the said new road the course of which is described in the Schedule hereto with the commencing and terminating points thereof respectively specified to be part of a State highway within the meaning and for the purposes of the Country Roads Act.

SCHEDULE.

Shire of Ripon.

17. *Glenelg Highway.*—All that piece of land in the Parish of Baangae, the boundaries of which are as follow:—Commencing at a point on the northern boundary of subdivision A. of allotment 5, section 21, of the said parish, distant 75 deg. 18 min. 3,948.8 links from the north-western angle of the said subdivision A; thence by lines bearing respectively 75 deg. 18 min. 260 links, 86 deg. 24 min. 260 links, and 260 deg. 51 min. 517.6 links to the point of commencement—which said piece of land is particularly delineated and shown coloured red on survey plan No. 5174, lodged in the office of the Country Roads Board.

The common seal of the Country Roads Board was hereto affixed, at Melbourne, this twelfth day of July, One thousand nine hundred and fifty-four, in the presence of—

D. V. DARWIN, Chairman.
(SEAL) F. M. CORRIGAN, Member.
W. H. NEVILLE, Secretary.

And the Honorable Samuel Merrifield, Her Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

COUNTRY ROADS BOARD.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

DECLARATION OF A DEVIATION FROM THE CAPE CLEAR-ROKEWOOD ROAD IN THE SHIRE OF LEIGH.

WHEREAS by sections 21 and 58 of the *Country Roads Act* 1928 (No. 3662) it is amongst other things enacted that when the Country Roads Board under the provisions of the Country Roads Act has by Resolution declared a deviation to be a main road the said Board may also declare that such deviation shall be in lieu of any existing road or part thereof named in such Resolution and that on publication in the *Government Gazette* of the Order confirming such Resolution the existing road or part thereof shall cease to be a main road or be discontinued as provided in the Resolution: And whereas the said Board has by Resolution declared the deviation on the land described in the First Schedule to such Resolution to be a main road and has also declared that such deviation shall be in lieu of the part of the existing road being the land described in the Second Schedule to the said Resolution: Now therefore His Excellency the Governor of the State of Victoria by and with the advice of the Executive Council thereof doth hereby confirm the said Resolution.

Resolution for Declaration of a Deviation under the Country Roads Act.

Whereas the land the site of the road the course of which is below set out was taken by the Board under the provisions of the *Country Roads Act* 1928 for the purpose of constructing such road deviation which road deviation has now been laid out and formed on the same: And whereas the said Board (being the Country Roads Board incorporated under the said Act) thinks that the road aforesaid is fit to be used as a public highway such Board at a meeting now holden acting under the authority conferred upon it by sections 21 and 58 of the said Act doth by this present Resolution hereby declare the said road deviation the course of which is described in the First Schedule hereto with the commencing and terminating points thereof respectively specified to be part of a main road within the meaning and for the purposes of the *Country Roads Act* 1928: And the said Board doth also declare that such deviation shall be in lieu of the existing road or part thereof described in the Second Schedule hereto.

FIRST SCHEDULE.

Shire of Leigh.

12. *Cape Clear-Rokewood road* (9212).—All those pieces of land in the Parish of Corindhap, the boundaries of which are as follow:—

(*a*) Commencing at a point on the western boundary of Crown portion 98 of the said parish, distant 360 deg. 0 min. 411 links from the south-western angle of the said Crown portion; thence by lines bearing respectively 360 deg. 0 min. 328.5 links, 142 deg. 30 min. 1,109.9 links, 270 deg. 0 min. 252.1 links, and 322 deg. 30 min. 695.8 links to the point of commencement.

(*b*) Commencing at the western angle of allotment 47 of the said parish; thence by lines bearing respectively 90 deg. 0 min. 200 links, 189 deg. 38½ min. 67 links, and 289 deg. 17 min. 200 links to the point of commencement—

which said pieces of land are particularly delineated and shown coloured red on survey plan No. 5303, lodged in the office of the Country Roads Board.

SECOND SCHEDULE.

Shire of Leigh.

12. *Cape Clear-Rokewood road.*—All that piece of land in the Parishes of Corindhap and Commeralghip, the boundaries of which are as follow:—Commencing at the south-western angle of Crown portion 98, Parish of Corindhap; thence by lines bearing respectively 109 deg. 17 min. 426.5 links, 90 deg. 0 min. 21 links, 142 deg. 30 min. 560.2 links, 289 deg. 17 min. 1,022 links, 360 deg. 0 min. 919.4 links, 142 deg. 30 min. 328.5 links, and 180 deg. 0 min. 411 links to the point of commencement—which said piece of land is particularly delineated and shown coloured blue on survey plan No. 5303, lodged in the office of the Country Roads Board.

The common seal of the Country Roads Board was hereto affixed, at Melbourne, this twelfth day of July, One thousand nine hundred and fifty-four, in the presence of—

D. V. DARWIN, Chairman.
(SEAL) F. M. CORRIGAN, Member.
W. H. NEVILLE, Secretary.

And the Honorable Samuel Merrifield, Her Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

COUNTRY ROADS BOARD.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

ORDER APPROVING OF A DEVIATION FROM A MAIN ROAD IN THE SHIRE OF ALBERTON.

WHEREAS the Country Roads Board constituted under the *Country Roads Act* 1928 (No. 3662) has represented to His Excellency the Governor in Council that it appears to it desirable that the deviation hereinafter referred to from the existing Woodside Beach-road in the Shire of Alberton (declared to be a main road under the said Act which declaration was confirmed by the Order in Council published in the *Government Gazette* of the 5th March, 1941, on page 1027) should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said cited Act has caused to be prepared a map plan and estimate showing the points between which and on and through what land the said deviation is proposed to be made and the cost of acquiring the land and constructing the said deviation: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said deviation: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

All those pieces of land in the Town of Woodside, Parish of Woodside, the boundaries of which are as follow:—

(*a*) Commencing at the south-western angle of allotment 6, section 23, of the said Town; thence by lines bearing respectively 0 deg. 6 min. 446.5 links, 150 deg. 51 min. 347.5 links, 114 deg. 46 min. 450.6 links, and 274 deg. 31 min. 581 links to the point of commencement.

(*b*) Commencing at the north-eastern angle of allotment A of the said Town; thence by lines bearing respectively 90 deg. 19 min. 56 links, 180 deg. 0 min. 52.7 links, and 313 deg. 24 min. 77.1 links to the point of commencement—

which said pieces of land are particularly delineated and shown coloured red on survey plan numbered 5916, lodged in the office of the Country Roads Board.

And the Honorable Samuel Merrifield, Her Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

COUNTRY ROADS BOARD.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

ORDER APPROVING OF A DEVIATION FROM A MAIN ROAD IN THE SHIRE OF GLENLYON.

WHEREAS the Country Roads Board constituted under the *Country Roads Act* 1928 (No. 3662) has represented to His Excellency the Governor in Council that it appears to it desirable that the deviation hereinafter referred to from the existing Daylesford-Trentham road in the Shire of Glenlyon (declared to be a main road under the said Act which declaration was confirmed by the Order in Council published in the *Government Gazette* of the 5th October, 1932, on page 2256) should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said cited Act has caused to be prepared a map plan and estimate showing the points between which and on and through what land the said deviation is proposed to be made and the cost of acquiring the land and constructing the said deviation: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said deviation: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

All that piece of land in the Parish of Bullarto, the boundaries of which are as follow:—Commencing at the north-eastern angle of allotment 2, section 4, Township of Lyonville, in the said parish; thence by lines bearing respectively 179 deg. 46 min. 110 links, 225 deg. 21 min. 700.1 links, 225 deg. 4 min. 1,490.1 links, 219 deg. 8 min. 332.8 links, 179 deg. 46 min. 100.1 links, 258 deg. 17 min. 100.5 links, 219 deg. 8 min. 715.9 links, 348 deg. 23 min. 352 links, 78 deg. 17 min. 194.2 links, 39 deg. 8 min. 838.5 links, 45 deg. 4 min. 1,498.2 links, 45 deg. 21 min. 704.6 links, and 89 deg. 46 min. 102.1 links to the point of commencement—which said piece of land is particularly delineated and shown coloured red and yellow on survey plan numbered 5914, lodged in the office of the Country Roads Board.

And the Honorable Samuel Merrifield, Her Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

COUNTRY ROADS BOARD.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

ORDER APPROVING OF A DEVIATION FROM A MAIN ROAD IN THE SHIRE OF YACKANDANDAH.

WHEREAS the Country Roads Board constituted under the *Country Roads Act* 1928 (No. 3662) has represented to His Excellency the Governor in Council that it appears to it desirable that the deviation hereinafter referred to from the existing Kiewa Valley-road in the Shire of Yackandandah (declared to be a main road under the said Act which declaration was confirmed by the Order in Council published in the *Government Gazette* of the 15th March, 1950, on pages 1587-8) should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said cited Act has caused to be prepared a map plan and estimate showing the points between which and on and through what land the said deviation is proposed to be made and the cost of acquiring the land and constructing the said deviation: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said deviation: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

All that piece of land in the Parish of Kergunyah, the boundaries of which are as follow:—Commencing at a point on the southern boundary of allotment 19, section 10, of the said Parish distant 105 deg. 36 min. 413.5 links from the south-western angle of the said allotment; thence by lines bearing respectively 323 deg. 8 min. 442.6 links, 344 deg. 2 min. 475.5 links, 4 deg. 11 min. 468.7 links, 24 deg. 31 min. 551.7 links, 62 deg. 51 min. 775.1 links, 229 deg. 31 min. 782.2 links, 204 deg. 44 min. 422.5 links, 184 deg. 11 min. 416.5 links, 163 deg. 48 min. 423.9 links, 143 deg. 15 min. 415.1 links, 121 deg. 34 min. 421.3 links, and 285 deg. 36 min. 498.3 links to the point of commencement—which said piece of land is particularly delineated and shown coloured red on survey plan numbered 5939, lodged in the office of the Country Roads Board.

And the Honorable Samuel Merrifield, Her Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

COUNTRY ROADS BOARD.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

ORDER APPROVING OF A NEW MAIN ROAD IN THE SHIRE OF MALDON.

WHEREAS the Country Roads Board constituted under the *Country Roads Act* 1928 (No. 3662) has represented to His Excellency the Governor in Council that it appears to it desirable that the new Maldon-Lockwood road in the Shire of Maldon should be made by the said Board: And whereas the said Board in accordance with the requirements of section 19 of the said cited Act has caused to be prepared a map plan and estimate showing the points between which and on and through what land the said new road is proposed to be made and the cost of acquiring the land and constructing the said new road: And whereas on an inspection of the said map and plan and a consideration of the said estimate His Excellency the Governor in Council is satisfied that there are funds legally available for acquiring the land and constructing the said new road: Now therefore be it known by this present Order that His Excellency the Governor of the State of Victoria with the advice of the Executive Council thereof doth hereby approve of the said road being made, that is to say:—

All that piece of land in the Parish of Maldon, the boundaries of which are as follow:—Commencing at the eastern angle of allotment 18c, section F, of the said parish; thence by lines bearing respectively 232 deg. 20 min. 400 links, 45 deg. 4 min. 403.2 links, and 142 deg. 20 min. 51 links to the point of commencement—which said piece of land is particularly delineated and shown coloured red on survey plan numbered 5921, lodged in the office of the Country Roads Board.

And the Honorable Samuel Merrifield, Her Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

TEACHING SERVICE ACT 1946.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

REGULATIONS.

IN pursuance of the powers conferred by the *Teaching Service Act* 1946, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby amend the Teachers Tribunal Elections Regulations in the manner following, that is to say:—

In clause 2, for the expression "but does not include students in training, student teachers or sewing mistresses.", there shall be substituted the expression "and students in training but does not include student teachers or sewing mistresses—".

To take effect from and including the 1st *June,* 1954.

And the Honorable Alfred Ernest Shepherd, Her Majesty's Minister of Education for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

PUBLIC SERVICE ACT 1946.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

REGULATIONS.

IN pursuance of the powers conferred by the *Public Service Act* 1946, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby amend the Public Service (Governor in Council) Regulations in the manner following, that is to say:—

PART IV.—LEAVE OF ABSENCE.

LONG SERVICE LEAVE.

Regulation 58.

Paragraph (*b*) is amended by inserting at the end of sub-paragraph (ii) the word "or" and by adding thereto the following sub-paragraph:—

"(iii) subsequent to the date on which, after attaining the age of sixty-five years, he continued in employment knowing he had attained that age and failing to disclose such fact to the Board."

And the Honorable John Cain, Her Majesty's Premier for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

DEPARTMENT OF PUBLIC WORKS.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

DECLARATION OF BREADTH OF FOOTWAYS.—SHIRE OF BENALLA.

IN pursuance of the provisions of section 519 of the *Local Government Act* 1946 (No. 5203), His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby, in compliance with a request of the Council of the Shire of Benalla, fix and declare the breadth of the footways of certain public highways in the municipal district of the Shire of Benalla as set out hereunder:—

TOWN OF BADDAGINNIE.

Footways to be 10 feet in width on both sides of streets named:—

Elgin-street, from Eversley-street to south-eastern boundary of section 11.
High-street, from Eversley-street to Clarendon-street.
Moore-street, from Eversley-street to Clarendon-street.
Eversley-street, from Railway-street to High-street.
Palmerston-street, from the north-west corner of section 11 to Moore-street.
Clarendon-street, from Railway-street to Moore-street.
Green-street, from Railway-street to High-street.
Dosser-street, from Eversley-street to Palmerston-street.
Short-street, from Railway-street to Dosser-street.

TOWNSHIP OF TATONG.

Footways to be 12 feet in width on both sides of the streets named:—

Fern Hills-road, from northern township boundary to the north-eastern corner of Crown allotment 50.
Bridge-road, from the north-eastern corner of Crown allotment 54 to the north-eastern corner of Crown allotment 41.

TOWNSHIP OF GLENROWAN.

Footways to be 12 feet in width on both sides of streets named:—

High-street, from Edward-street to Boundary-road.
Sydney-road, from Beaconsfield-parade to Boundary-road.
School-street, from Beaconsfield-parade to Sydney-road.
Church-street, from Edward-street to Boundary-road.
Siege-street, from Edward-street to Boundary-road.
Small-street, from Siege-street to Boundary-road.
Railway-street, from western corner of section 17 to Beaconsfield-parade.
Gladstone-street, from Beaconsfield-parade to Boundary-road.
Hill-street, from western boundary of township to Boundary-road.
Edward-street, from Siege-street to High-street.
Kate-street, from Siege-street to High-street.
Beaconsfield-parade, from Hill-street to High-street.
Burns-street, from Hill-street to Gladstone-street and from Siege-street to High-street.
Boundary-road, from Hill-street to Gladstone-street and from Small-street to High-street.
Station-street, from Gladstone-street to Boundary-road.

TOWNSHIP OF MOLYULLAH.

Footways to be 12 feet in width on both sides of streets named:—

North-road, from Wirbill-street to Cross-street.
Centre-road, from Wirbill-street to Cross-street.
Wirbill-street, from North-road to Centre-road.
Cross-street, from North-road to Centre-road.

PARISH OF BENALLA.

Footways to be 12 feet in width on both sides:—

Saleyards-road, from the south-east corner of allotment 2, section E, northerly to the north-east corner of the said allotment and being road lying to the east of Crown allotment 2, section E, as referred to above.

TOWNSHIP OF WINTON.

Footways to be 12 feet in width on both sides of streets named:—

Railway-street, from Elgin-street to Huntley-street.
High-street, from Tiverton-street to Elgin-street.
Elgin-street, from Railway-street to High-street.
Huntley-street, from Railway-street to High-street.
Fox-street, from High-street to the southern boundary of section 20 (gravel reserve).

TOWNSHIP OF THOONA.

Footways to be 12 feet in width on both sides of streets named:—

Sargeant-street, from Killawarra Creek to the eastern township boundary.
Kirby-street, from the creek reserve to Nicol-street and from Johnston-street to Wray-street.
Ferris-street, from Burrows-street to Wray-street.
Wray-street, from Ferris-street to Sargeant-street.
Johnston-street, from Ferris-street to Sargeant-street.
Nicol-street, from Ferris-street to Sargeant-street.
Mitchell-street, from Ferris-street to Sargeant-street.

TOWNSHIP OF GOORAMBAT.

Footways to be 10 feet in width on both sides of streets named:—

Part Main-street (Goorambat–Thoona road).—Commencing at the north-east angle of Crown allotment 74, Parish of Goorambat, County of Moira; thence by the easterly boundary of that allotment south 36 deg. 30 min. east a distance of 2,106 links.

Dookie-road (Goorambat–Dookie College road).—The southern boundary commences at the north-east angle of Crown allotment 74, Parish of Goorambat, County of Moira; thence by the northern boundary of that allotment north 89 deg. 48 min. west for a distance of 1,345.7 links.

TOWNSHIP OF DEVENISH.

Footways to be 10 feet in width on both sides of streets named:—

Part Main-street (Dookie–Devenish road).—A road reserve 100 links wide, the eastern boundary of which commences at a point on the western boundary of Crown allotment 36B, Parish of Devenish, 1,493 links south of the north-western angle of that allotment; thence north by the western boundaries of allotments 36B and 36E for 3,884 links.

Goorambat-road (Goorambat–Devenish road).—The eastern boundary commences at the north-western angle of Crown allotment 33B, Parish of Devenish; thence by the boundary of that allotment south 27 deg. 23 min. east for 2,023 links.

And the Honorable Samuel Merrifield, Her Majesty's Commissioner of Public Works for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT.
Clerk of the Executive Council.

Water Acts.

STATE RIVERS AND WATER SUPPLY COMMISSION.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

DEAKIN IRRIGATION AND WATER SUPPLY DISTRICT.—PORTION EXCISED.

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, with the advice of the Executive Council of the said State, on the recommendation of the State Rivers and Water Supply Commission, doth hereby declare, order, and direct as follows:—

That there shall be excised from the Deakin Irrigation and Water Supply District that portion of the same set out and described in the Schedule hereto, which portion as on and from the date of this Order shall be deemed to be excised accordingly.

SCHEDULE.

Commencing at the most westerly angle of suburban allotment 1, section A, Parish of Echuca North, County of Rodney; thence generally north-easterly by the northern boundaries of allotments 1, 2, 3, 5, 7, 9, 11, and 11A to the western boundary of allotment 58; thence northerly by that boundary and generally north-easterly by the northern boundaries of allotments 58 and 57, the western boundaries of allotments 17, 18, 56 and lines connecting those boundaries to the north-western angle of said allotment 56; thence generally north-easterly by the northern boundaries of allotments 56, 55, 54, 54A, 53, 52, and 48A, and a line connecting those boundaries to the north-eastern angle of the last-mentioned allotment; thence southerly by the eastern boundary of that allotment and easterly by the northern boundaries of allotments 47, 46, and 46A to the north-eastern angle of the last-mentioned allotment; thence northerly by the western boundary of allotment 45A, easterly by its northern boundary and southerly by its eastern boundary and easterly by the northern boundaries of allotments 44, 43, and 43A to the north-eastern angle of the last-mentioned allotment; thence generally south-easterly by the eastern boundary of that allotment and the northern boundaries of allotments 41 and 42 of said section A and a line connecting those boundaries to the eastern angle of the last-mentioned allotment; thence northerly by the western boundary of the Township of Boileau to the River Murray; thence generally westerly by that river to a point bearing north from the north-western angle of allotment 8; thence southerly by a line to that angle and easterly by the northern boundary of said allotment 8 to a point in line with the northern boundary of allotment 1 aforesaid; thence north-easterly by a line to the point of commencement.

The portion described in the foregoing Schedule is shown on a plan approved by the Governor in Council, and deposited in the office of the State Rivers and Water Supply Commission, Melbourne.—(Corres. 54/12944.)

And the Honorable Clive Phillip Stoneham, Her Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

Water Acts.

STATE RIVERS AND WATER SUPPLY COMMISSION.

At the Executive Council Chamber, Melbourne, the twentieth day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Merrifield | Mr. Gladman.

TONGALA-STANHOPE IRRIGATION AND WATER SUPPLY DISTRICT.—DISTRICT EXTENDED.

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, with the advice of the Executive Council of the said State, on the recommendation of the State Rivers and Water Supply Commission, doth hereby declare, order, and direct as follows:—

That the Tongala-Stanhope Irrigation and Water Supply District be extended by adding to the same the lands set out and described in the Schedule hereto, and as on and from the date of this Order such district shall be deemed to be so extended.

SCHEDULE.

Commencing at the most westerly angle of suburban allotment 1, section A, Parish of Echuca North, County of Rodney; thence generally north-easterly by the northern boundaries of allotments 1, 2, 3, 5, 7, 9, 11, and 11A to the western boundary of allotment 58; thence northerly by that boundary and generally north-easterly by the northern boundaries of allotments 58 and 57, the western boundaries of allotments 17, 18, 56 and lines connecting those boundaries to the north-western angle of said allotment 56; thence generally north-easterly by the northern boundaries of allotments 56, 55, 54, 54A, 53, 52, and 48A, and a line connecting those boundaries to the north-eastern angle of the last-mentioned allotment; thence southerly by the eastern boundary of that allotment and easterly by the northern boundaries of allotments 47, 46, and 46A to the north-eastern angle of the last-mentioned allotment; thence northerly by the western boundary of allotment 45A, easterly by its northern boundary and southerly by its eastern boundary and easterly by the northern boundaries of allotments 44, 43, and 43A to the north-eastern angle of the last-mentioned allotment; thence generally south-easterly by the eastern boundary of that allotment and the northern boundaries of allotments 41 and 42 of said section A and a line connecting those boundaries to the eastern angle of the last-mentioned allotment; thence northerly by the western boundary of the Township of Boileau to the River Murray; thence generally westerly by that river to a point bearing north from the north-western angle of allotment 8; thence southerly by a line to that angle and easterly by the northern boundary of said allotment 8 to a point in line with the northern boundary of allotment 1 aforesaid; thence north-easterly by a line to the point of commencement.

The lands described in the foregoing Schedule are shown on a plan approved by the Governor in Council, and deposited in the office of the State Rivers and Water Supply Commission, Melbourne.—(Corres. 54/12944.)

And the Honorable Clive Phillip Stoneham, Her Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

WOODEND WATERWORKS TRUST.

At the Executive Council Chamber, Melbourne, the twenty-seventh day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Shepherd
Mr. Scully | Mr. Smith.

CONSENT TO BORROWING £800.—AMENDMENT OF ORDER.

UNDER the powers conferred by the Water Acts and all other powers enabling him in that behalf, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council of the said State, doth hereby amend as follows the Order in Council made on the 20th July, 1954, and published in the *Government Gazette* of the 21st July, 1954, consenting to the Woodend Waterworks Trust borrowing the sum of Eight hundred pounds (£800).

For the expression "by the issue of debentures" there shall be substituted the expression "by the assignment of rates and charges".

And the Honorable Clive Phillip Stoneham, Her Majesty's Minister of Water Supply for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

POLICE OFFENCES (OBSCENE PUBLICATIONS) ACT 1954.

At the Executive Council Chamber, Melbourne, the twenty-seventh day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Shepherd | Mr. Smith.
Mr. Scully |

REGULATIONS.

IN pursuance of the powers conferred by the *Police Offences (Obscene Publications) Act* 1954, and all other powers him thereunto enabling, His Excellency the Governor of the State of Victoria, in the Commonwealth of Australia, by and with the advice of the Executive Council of the said State, doth hereby make the Regulations following (that is to say):—

Short title and commencement.

1. These Regulations may be cited as the "Police Offences (Obscene Publications) Regulations 1954" and shall come into operation on the second day of August, 1954.

Interpretation.

2. In these Regulations—

(*a*) the words "distributor", "printed matter" and "register" shall have the same meaning as in the *Police Offences (Obscene Publications) Act* 1954;

(*b*) the words "business name" and "firm" shall have the same meaning as in the *Business Names Act* 1928.

Register of distributors.

3. The register of distributors of all printed matter shall be in the form or to the effect of the First Schedule hereto.

Fee.

4. The sum of Two pounds is hereby prescribed as the fee to be paid by every distributor of printed matter in respect of his registration as such distributor.

Application for registration.

5. (1) If a body corporate seeks registration as a distributor of printed matter the application shall be made on its behalf by a director or the secretary in the form of Form 1 of the Second Schedule hereto or in a form to like effect.

(2) If a person or firm carrying on business under a business name other than the true surname or surnames (together with the Christian name or names or the initials thereof) of such person or of the members of such firm seeks registration as a distributor of printed matter under such business name, the application shall be made by such person or the members of such firm in the form of Form 2 of the Second Schedule hereto: provided that if any member of such firm is a body corporate, the application shall be made on its behalf by a director or the secretary of such body corporate in his capacity as such.

(3) In all other cases a person or persons seeking registration as a distributor of printed matter the application shall be made by such person or persons in the form of Form 3 of the Second Schedule hereto.

Application to Court to be re-registered.

6. Every application by a distributor of printed matter whose registration has been cancelled or suspended to a court of petty sessions to be re-registered shall be in the form of the Third Schedule hereto.

Notice of intention to apply to be re-registered.

7. Every notice to the Chief Secretary by a distributor whose registration has been cancelled or suspended of his intention to apply to a court of petty sessions to be re-registered shall be in the form of the Fourth Schedule hereto.

Printed matter to be marked with name, &c., of distributor.

8. (1) Each separate article of printed matter sold or distributed by any distributor shall be marked with the name and address of the distributor in capital letters, of a size not less than eight point type.

(2) If the said article has a cover forming part thereof such marking shall be on the outside of the front thereof.

(3) If the said article has not a cover forming part thereof such marking shall be on the outside of the first page thereof.

And the Honorable Leslie William Galvin, Her Majesty's Chief Secretary for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

FIRST SCHEDULE.

Police Offences (Obscene Publications) Regulations 1954.

REGISTER OF DISTRIBUTORS OF PRINTED MATTER.

Name.	Address.	Date of Registration.	Date of Cancellation.	Period of Suspension.	Date of Reregistration.

SECOND SCHEDULE.

FORM 1.

Police Offences (Obscene Publications) Regulations 1954.

APPLICATION FOR REGISTRATION AS A DISTRIBUTOR.

Address
Date

The Honorable the Chief Secretary.

I, of
in the State of Victoria, for and on behalf of
, a company duly incorporated, hereby make application that the said company be registered as a distributor of printed matter as defined by the *Police Offences (Obscene Publications) Act* 1954.

The said company was incorporated under the Companies Act of the State of on the day of 19 , and its registered office is situated at

The prescribed fee (£2) in connexion with this application is forwarded herewith.

Dated this day of 19

Signature of Director or Secretary of applicant company.

I, the above named, do solemnly and sincerely declare:—

1. That I am the of the above-mentioned Company and am authorized to make the above application for and on its behalf.
2. That the information set forth in the said application is true and correct in every particular.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Declared at
in the State of Victoria, this
day of 19

Before me—

A Justice of the Peace in and for the Bailiwick of the State of Victoria.

SECOND SCHEDULE.

FORM 2.

Police Offences (Obscene Publications) Regulations 1954.

APPLICATION FOR REGISTRATION AS A DISTRIBUTOR.

Address

Date

The Honorable the Chief Secretary.

I/We,

(give full Christian names and surnames)

hereby make application to be registered as a distributor of printed matter as defined by the *Police Offences (Obscene Publications) Act* 1954, under the business name of

The prescribed fee (£2) in connexion with this application is forwarded herewith.

Signatures of all applicants—

SECOND SCHEDULE.

FORM 3.

Police Offences (Obscene Publications) Regulations 1954.

APPLICATION FOR REGISTRATION AS A DISTRIBUTOR.

Address

Date

The Honorable the Chief Secretary.

I/We,

(give full Christian names and surnames)

hereby make application to be registered as a distributor of printed matter as defined by the *Police Offences (Obscene Publications) Act* 1954.

The prescribed fee (£2) in connexion with this application is forwarded herewith.

Signatures of all applicants—

THIRD SCHEDULE.

Police Offences (Obscene Publications) Regulations 1954.

Date

The Clerk of Petty Sessions,

Whereas the Court of Petty Sessions at
by order made on the day of 19 ,
directed that the registration of
as a distributor of printed matter as defined by the *Police Offences (Obscene Publications) Act* 1954, be *cancelled
*suspended for a period of
months,

*I,

*I, on behalf of

make application to the Court for an order directing that
be so re-registered.

The prescribed notice of intention to make this application was served on the Chief Secretary on the
day of 19 .

Full name of applicant

Address

* Strike out the words which do not apply.

FOURTH SCHEDULE.

Police Offences (Obscene Publications) Regulations 1954.

NOTICE OF INTENTION TO APPLY FOR RE-REGISTRATION AS A DISTRIBUTOR.

Date

The Honorable the Chief Secretary,

Whereas the Court of Petty Sessions at
by order made on the day of 19 ,
directed that the registration of
as a distributor of printed matter as defined by the *Police Offences (Obscene Publications) Act* 1954, be *cancelled
*suspended for a period of
months,

*I,

*I, on behalf of

hereby serve notice of intention to apply to the Court of Petty Sessions at
on the
day of 19 , for an order directing that
be so re-registered.

Full name of applicant

Address

* Strike out the words which do not apply.

STAMPS ACT 1946 (No. 5204).

At the Executive Council Chamber, Melbourne, the twenty-seventh day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Shepherd | Mr. Smith.
Mr. Scully |

AMENDING THE STAMPS (CHEQUES) ACT 1951 REGULATIONS.

HIS Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby amend the *Stamps (Cheques) Act* 1951 Regulations approved by Order in Council dated 28th August, 1951, by the deletion therefrom of paragraph 2 under the heading of "Definitions" therein and the substitution in lieu thereof of the following paragraph:—

"Cheque Form" means any cheque form having the words "Stamp Duty Paid" printed thereon and being liable to stamp duty under the provisions of the Stamps Acts which cheque form has been—

(*a*) printed for and on the order of a banker on the banker's usual form for supply to the banker's customers, or

(*b*) printed for and on the order of a banker as a bank cheque, bank draft, traveller's cheque or over-printed cheque,

but does not include a cheque form which is specially printed for any customer of a banker and which is not on the banker's usual form.

And the Honorable John Cain, Her Majesty's Treasurer for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

LANDLORD AND TENANT ACTS.

At the Executive Council Chamber, Melbourne, the twenty-seventh day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Shepherd | Mr. Smith.
Mr. Scully |

ORDER EXTENDING APPLICATION OF THE LANDLORD AND TENANT ACT 1948 TO CERTAIN PREMISES.

WHEREAS by an Order published in the *Government Gazette* of the 26th May, 1954, at page 3484, the premises known as No. 8 Munro-street, West Brunswick, were excluded from the operation of Parts III. and V. of the *Landlord and Tenant Act* 1948: And whereas it is expedient that those Parts should again extend to such premises: Now therefore, in pursuance of the powers conferred upon him by the *Landlord and Tenant Act* 1948, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby declare that the application of the whole of the *Landlord and Tenant Act* 1948 shall extend to such premises.

And the Honorable Patrick Leslie Coleman, for and on behalf of Her Majesty's Attorney-General in and for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

LANDLORD AND TENANT ACTS.

At the Executive Council Chamber, Melbourne, the twenty-seventh day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Shepherd | Mr. Smith.
Mr. Scully |

ORDER EXCLUDING CERTAIN CLASS OF PREMISES FROM THE OPERATION OF PARTS II. AND III. OF THE LANDLORD AND TENANT ACT 1948.

IN pursuance of the powers conferred upon him by the *Landlord and Tenant Act* 1948, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby declare that the premises situated in Dyer-street, Rupanyup, upon the land more particularly described in certificate of title, volume 4229, folio 721, shall be excluded from the operation of the whole of the provisions contained in Parts II. and III. of the *Landlord and Tenant Act* 1948.

And the Honorable Patrick Leslie Coleman, for and on behalf of Her Majesty's Attorney-General in and for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

Apprenticeship Acts.

APPRENTICESHIP COMMISSION OF VICTORIA.

At the Executive Council Chamber, Melbourne, the twenty-seventh day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Shepherd | Mr. Smith.
Mr. Scully |

AMENDMENT OF FIBROUS PLASTERING TRADE APPRENTICESHIP REGULATIONS.

IN pursuance of the powers conferred by the Apprenticeship Acts, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby, as from the beginning of the first pay period on or after the 27th day of May, 1954, rescind Regulation 8 of the Fibrous Plastering Trade Apprenticeship Regulations and substitute therefor the following:—

"8. (1) The minimum rates of wages to be paid to apprentices in the said trade shall be as follows:—

(*a*) With respect to the term of apprenticeship of six years—
1st year—at the rate of 76s. 0d. per week.
2nd year—at the rate of 99s. 0d. per week.
3rd year—at the rate of 129s. 0d. per week.
4th year—at the rate of 168s. 6d. per week.
5th year—at the rate of 236s. 0d. per week.
6th year—at the rate of 272s. 0d. per week.

(*b*) With respect to the term of apprenticeship of five years—
1st year—at the rate of 76s. 0d. per week.
2nd year—at the rate of 99s. 0d. per week.
3rd year—at the rate of 129s. 0d. per week.
4th year—at the rate of 168s. 6d. per week.
5th year—at the rate of 236s. 0d. per week.

(2) The said rates include allowances as compensation for time lost on prescribed holidays."

And the Honorable Leslie William Galvin, for and on behalf of Her Majesty's Minister of Labour and Industry for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

PRICES REGULATION ACTS.

At the Executive Council Chamber, Melbourne, the twenty-seventh day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Shepherd | Mr. Smith.
Mr. Scully |

NOTICE OF REVOCATION OF DECLARATION OF CERTAIN GOODS AS DECLARED GOODS FOR THE PURPOSES OF PART II. OF THE PRICES REGULATION ACT 1948.

IN pursuance of the powers conferred upon him by the *Prices Regulation Act* 1948, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth hereby revoke the declarations heretofore made of the following goods as declared goods for the purposes of Part II. of the Act, that is to say:—

1. The following items of Drugs and Chemicals, viz.:—
Drugs and chemicals, whether or not packed or sold under any brand, trade or proprietary name, of not less than the standard prescribed by any one or more of the following, viz.:—
(1) The British Pharmacopoeia as in force for the time being in Victoria.
(2) The latest edition for the time being of—
(*a*) The British Pharmacopoeia Codex;
(*b*) The United States Pharmacopoeia;
(*c*) The Australian Pharmaceutical Formulary;
(*d*) The Extra Pharmacopoeia (Martindale).
Pharmaceutical prescriptions.

2. The following items of Clothing, viz.:—
Youths', boys', maids', girls', and infants' clothing, garments, and apparel of all types and descriptions.
Hosiery, socks, stockings, sockettes, and footlets of all types and descriptions.
Knitted garments of all types and descriptions.
Men's, youths', and boys' shirts and pyjamas.
Men's trousers made from cotton-tweed, drill, or denim.
Men's overalls of all types and descriptions.
Blankets, bunny-rugs, travelling rugs, and bush rugs.

3. The following items of Furnishings, viz.:—
Moquettes and other upholstery covering materials.
Tapestry materials.

4. The following items of Miscellaneous Goods, viz.:—
Bandages and surgical dressings.
Cotton wool.

The sub-headings shown in this notice are to facilitate reference to the goods which are the subject of this notice. They shall not be read or construed as extending or defining the scope of any of the items under the sub-headings or of the goods included in such items.

Nothing contained in this notice shall extend and apply to any goods the subject of a notice of declaration published in the *Government Gazette* of the 8th October, 1952, at page 5670, whereby certain goods in the possession or control of Richard Allen and Sons (1919) Pty. Ltd. and others were indicated to be declared goods for the purposes of the said Part II. of the Act.

And the Honorable Patrick Leslie Coleman, for and on behalf of Her Majesty's Minister in Charge of Prices for the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

APPROACHING LAND SALES.

SALES of Crown lands, in fee-simple, will be held at the under-mentioned places and dates, viz.:—

	No. of Gazette.
Ararat.—Thursday, 29th July, 1954 ..	.. 634
Geelong.—Thursday, 26th August, 1954	.. 680
Melbourne.—Wednesday, 4th August, 1954	.. 634
Melbourne.—Wednesday, 25th August, 1954	.. 664
Murrayville.—Tuesday, 10th August, 1954	.. 649
Ouyen.—Tuesday, 10th August, 1954 ..	.. 649
Red Cliffs.—Thursday, 12th August, 1954	.. 656
Red Cliffs.—Thursday, 12th August, 1954	.. 664
St. Arnaud.—Thursday, 29th July, 1954	.. 634

SALE OF CROWN LANDS BY AUCTION.

GEELONG.—Sale (No. 11092) of Crown lands, in fee-simple, by auction, will be held at REID'S AUCTION ROOMS, 144 RYRIE-STREET, GEELONG, on THURSDAY, the 26th AUGUST, 1954, at ELEVEN o'clock a.m. To be conducted by A. L. REAH, Land Officer. Auctioneers: WM. M. REID PTY. LTD., 144 Ryrie-street, Geelong.

The lands will be sold in fee-simple, and subject to the covenants, conditions, exceptions, and reservations directed by the Governor in Council by an Order in Council dated the 5th August, 1930, and published in the *Government Gazette* of the 8th August, 1930, varied as herein.

A deposit of at least twelve and a half per centum of the price at which each lot is sold must be paid by the purchaser at the time of sale, and all such payments shall be made in coin, bank notes or cheques approved by the officer conducting the sale and, except in the cases of lots 1 and 2, the residue of such price will be payable in equal instalments, in accordance with the scale hereunder, on the last day of each successive period of six months from the time of sale, or, if the purchaser choose, at any earlier time or times; and such residue of the purchase money shall bear interest at the rate of Five pounds per centum per annum, to be computed with respect to each instalment for the period which has elapsed between the time of sale and the time of the payment of such instalment. If the residue of the price be paid within thirty days after the time of the sale no interest will be payable thereon.

The Governor in Council may allow a transfer of the purchaser's interest to an approved person at any time before the final payment of the purchase money is made. The fee for transfer shall be One pound and such transfer will be subject to payment of stamp duty.

SCALE OF PAYMENTS OF RESIDUE.

£20 and under, 6 instalments.
Over £20, and not exceeding £50, 8 instalments.
Over £50, and not exceeding £100, 10 instalments.
Over £100, and not exceeding £200, 12 instalments.
Over £200, and not exceeding £300, 14 instalments.
Over £300, and not exceeding £400, 16 instalments.
Over £400, and not exceeding £500, 18 instalments.
Over £500, 20 instalments.

In respect to lots 1 and 2 the residue of the purchase price shall be paid within 30 days of the date of the sale.

FEES, ETC.

The amount payable for Assurance Fund (One halfpenny for each £1 of purchase price) and Crown grant fee must be paid with the balance of purchase money. The following is the scale of fees for Crown grants:—

50 acres and under, £1 10s.
Over 50 acres, £2.
Where the purchase money does not exceed £5, the grant fee is £1.

Valuations of improvements (if not purchased by the owner thereof), and charges for survey, must also be paid at the time of sale.

J. H. SMITH,
Commissioner of Crown Lands and Survey.

Office of Crown Lands and Survey,
Melbourne, 26th July, 1954.

Lots 1 and 2 are offered pursuant to the *Geelong Harbor Trust Act* 1928 (No. 3691) as amended by the *Geelong and Melbourne Harbor Trust Act* 1934 (No. 4231).

PARISH OF MOORPANYAL, COUNTY OF GRANT.

In the East of the Parish.

Upset price £3,750 the lot. Charge for survey £6 5s.

Lot 1. Area 3 acres (subject to survey and any necessary easements disclosed thereby), allotment 49A. Special condition for lot 1. Improvements to the value of £15,000, approved by the Minister on the recommendation of the Geelong Harbor Trust Commissioners, to be effected within twelve months from the date of sale, and the Crown grant is not to issue until this condition has been fulfilled.

Upset price £1,200 the lot. Charge for survey, £5 15s.

Lot 2. Area 1 acre (subject to survey and any necessary easements disclosed thereby), allotment 49B. Special condition for lot 2. Improvements to the value of £12,500, approved by the Minister on the recommendation of the Geelong Harbor Trust Commissioners, to be effected within twelve months from the date of sale, and the Crown grant is not to issue until this condition has been fulfilled.

PARISH OF YAN YAN GURT, COUNTY OF POLWARTH.

In the East of the Parish.

Upset price £12 per lot. Charge for survey £8 per lot.

Lot 3. Area 10 acres, allotment 73E. One month allowed for removal of improvements.

Lot 4. Area 10 acres, allotment 73F.

Lot 5. Area 10a. 0r. 2p., allotment 73G.

Lot 6. Area 10 acres, allotment 73H.

TORQUAY, PARISH OF PUEBLA, COUNTY OF GRANT.

Fronting Bell-street.

Upset price £175 per lot. Charge for survey £5 5s. per lot.

Lot 7. Area 22 5/10 perches (subject to survey and any necessary easements disclosed thereby), allotment 15 of section 9.

Lot 8. Area 22 5/10 perches (subject to survey and any necessary easements disclosed thereby), allotment 15A of section 9.

Lot 9. Area 22 5/10 perches (subject to survey and any necessary easements disclosed thereby), allotment 15B of section 9.

PROPOSED REVOCATIONS OF TEMPORARY RESERVATIONS AND THE WITHHOLDING FROM SALE, LEASING, AND LICENSING, OF CERTAIN LANDS BY ORDERS IN COUNCIL.

IN pursuance of the provisions of the *Land Act* 1928, notice is hereby given that it is the intention of the Governor in Council to revoke the temporary reservations and the withholding from sale, leasing, and licensing, of certain lands by Orders in Council hereinafter referred to:—

The following Notices were published 1° on the 7th July, 1954, pursuant to Orders of the 29th June, 1954.

RHEOLA.—The temporary reservation as a site for a Mechanics' Institute and the withholding from sale, leasing, and licensing, by Order in Council of the 29th January, 1877, of 1 rood of land in the Village of Rheola, being allotment 38 of section 1, is about to be revoked.—(R.79(8) (C.69655).

GRITJURK.—The temporary reservation as a site for Public purposes (State school) and the withholding from sale, leasing, and licensing, by Order in Council of the 17th January, 1884, of 2 acres 2 roods 19 perches of land in section 10 in the Parish of Gritjurk, is about to be revoked.—(G.147(8) (C.95521).

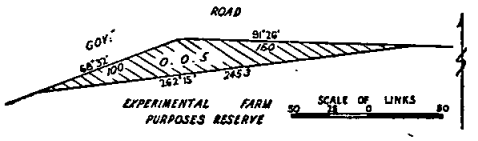
J. H. SMITH,
Commissioner of Crown Lands and Survey.

PROPOSED REVOCATION OF TEMPORARY RESERVATION OF LAND BY ORDER IN COUNCIL (AS TO PORTION).

IN pursuance of the provisions of the *Land Act* 1928, notice is hereby given that it is the intention of the Governor in Council to revoke portion of the temporary reservation of land by the Order in Council hereunder referred to, viz.:—

The following Notice was published 1° on the 21st July, 1954, pursuant to Order of the 13th July, 1954.

BARWIDGEE.—The temporary reservation, by Order in Council of the 6th February, 1951, of 158 acres 2 roods 15 perches (now shown as 161 acres 2 roods 2 perches by re-survey) of land in the Parish of Barwidgee, as a site for Experimental Farm purposes, is about to be revoked so far only as the portion containing 5 perches, indicated by hachure on plan hereunder, is concerned.—(B.637(8) (Rs.6628).



J. H. SMITH,
Commissioner of Crown Lands and Survey.

PROPOSED REVOCATIONS OF TEMPORARY RESERVATIONS OF LANDS BY ORDERS IN COUNCIL.

IN pursuance of the provisions of the *Land Act* 1928, notice is hereby given that it is the intention of the Governor in Council to revoke the temporary reservations of lands by Orders in Council hereunder referred to, viz.:—

The following Notices were published 1° on the 21st July, 1954, pursuant to Orders of the 13th July, 1954.

ARARAT.—The temporary reservation, by Order in Council of the 31st August, 1936, of 299 acres 3 roods 28 perches of land in the Parish of Ararat as a site for Mental Hospital purposes, is about to be revoked.—(A.149(27) (Rs.4566).

DOWLING FOREST.—The temporary reservation, by Order in Council of the 21st October, 1901, of 1 rood 20 5/10 perches of land in the Parish of Dowling Forest as a site for Railway Drainage purposes, is about to be revoked.—(D.66(2) (C.16339).

DROUIN.—The temporary reservation, by Order in Council of the 6th March, 1899, of 6 acres 0 roods 14 perches of land in the Township of Drouin and the Parish of Drouin West as a site for Water Supply purposes, is about to be revoked.—(D.173G1) (Rs.6273).

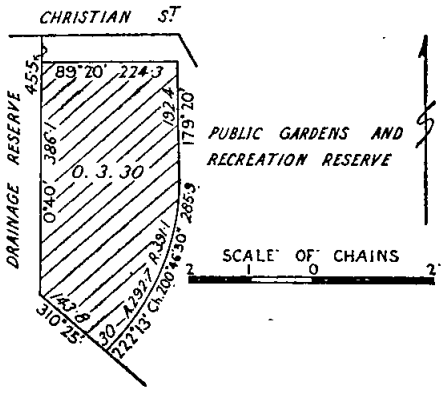
J. H. SMITH,
Commissioner of Crown Lands and Survey.

PROPOSED REVOCATION OF TEMPORARY RESERVATION OF LAND BY ORDERS IN COUNCIL (AS TO PORTION).

IN pursuance of the provisions of the *Land Act* 1928, notice is hereby given that it is the intention of the Governor in Council to revoke portion of the temporary reservation of land by Orders in Council hereunder referred to, viz.:—

The following Notice was published 1° on the 14th July, 1954, pursuant to Order of the 6th July, 1954.

MARYBOROUGH.—The temporary reservation, by Orders in Council of the 25th November, 1930, and the 16th November, 1942, of 1 acre 2 roods 29 6/10 perches of land, in the Town of Maryborough, as a site for Public Gardens and Public Recreation, is about to be revoked so far only as the portion containing 3 roods 30 perches, indicated by hachure on plan hereunder, is concerned.—(M.66(18) (Rs.4072).



J. H. SMITH,
Commissioner of Crown Lands and Survey.

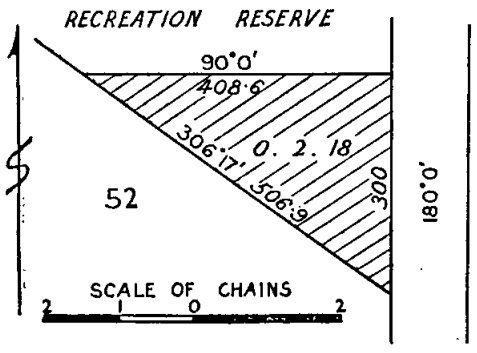
PROPOSED REVOCATIONS OF TEMPORARY RESERVATIONS OF LANDS BY ORDERS IN COUNCIL.

IN pursuance of the provisions of the *Land Act* 1928, notice is hereby given that it is the intention of the Governor in Council to revoke the temporary reservations of lands by Orders in Council hereunder referred to, viz.:—

The following Notices were published 1° on the 7th July, 1954, pursuant to Orders of the 29th June, 1954.

RHEOLA.—The temporary reservation, by Order in Council of the 17th December, 1901, of 30 perches of land in the Township of Rheola, being allotment 39 of section 1, as a site for Water Supply purposes, is about to be revoked.—(R.79(8) (C.15924).

WARRAQUIL (BAKER).—The temporary reservation, by Order in Council of the 31st July, 1923, of 11 acres 3 roods 37 perches of land in the Parish of Warraquil as a site for Recreation purposes, is about to be revoked so far only as the portion containing 2 roods 18 perches, indicated by hachure on plan hereunder, is concerned.—(W.318(4) (Rs.2790).



J. H. SMITH,
Commissioner of Crown Lands and Survey.

PROPOSED REVOCATIONS OF TEMPORARY RESERVATIONS OF LANDS BY ORDERS IN COUNCIL.

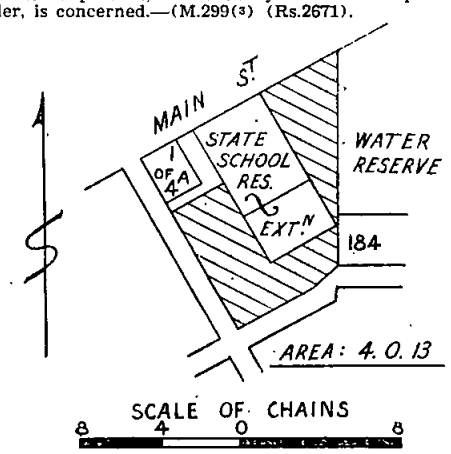
IN pursuance of the provisions of the *Land Act* 1928, notice is hereby given that it is the intention of the Governor in Council to revoke the temporary reservations of lands by Orders in Council hereunder referred to, viz.:—

The following Notices were published 1° on the 28th July, 1954, pursuant to Orders of the 20th July, 1954.

MOYSTON.—The temporary reservations, by Orders in Council of the 3rd August, 1869, and the 9th July, 1912, of 3 acres of land in the Township of Moyston, as sites for State School purposes, are about to be revoked.—(M.299(3)(Rs.2670).

MOYSTON.—The temporary reservation, by Order in Council of the 8th February, 1869, of 3 acres 2 roods 34 perches of land, being allotments 184A and 184B, in the Parish of Moyston (now in the Township of Moyston), as a site for Watering purposes, is about to be revoked.—(M.299(3) (Rs.4092).

MOYSTON.—The temporary reservation, by Order in Council of the 27th February, 1865, of 51 acres, more or less, of land at Moyston, as a site for Cricket and Recreation, revoked as to part by various Orders, is about to be revoked so far only as the portion containing 4 acres 0 roods 13 perches, indicated by hachure on plan hereunder, is concerned.—(M.299(3) (Rs.2671).



J. H. SMITH,
Commissioner of Crown Lands and Survey.

REGULATIONS FOR THE CARE, PROTECTION, AND MANAGEMENT OF THE MELVILLE OVAL RESERVE FOR PUBLIC RECREATION, CITY OF HAMILTON.

WHEREAS by section 181 of the *Land Act* 1928, as re-enacted by section 9 of the *Land Act* 1941, power is given to the Board of Land and Works to make Regulations in respect of the care, protection, and management of any Crown land which has been reserved under the Land Acts for any public purpose whatsoever, and which has not been conveyed to or vested in trustees, and for the further purposes as enacted: Now therefore the Board of Land and Works, in pursuance of the powers conferred as aforesaid, doth hereby make the following Regulations in respect of the land in the municipal district of Hamilton permanently reserved as a site for Public Recreation by Order in Council dated the 22nd September, 1908, and known as the "Melville Oval Reserve" (hereinafter referred to as the "Reserve"). The Reserve has been placed under the control of a Committee of Management (hereinafter referred to as the "Committee"):—

REGULATIONS.

1. The Reserve shall be open to the public from sunrise to sunset, free of charge, except as hereinafter provided.

2. No person shall—

(a) Enter or remain in the Reserve who offends against decency as regards dress, language, or conduct, or who behaves in a disorderly, unseemly, or offensive manner, or creates or takes part in any disturbance.

(b) Enter or remain in the Reserve whilst in a state of intoxication.

(*c*) Use indecent or offensive language in the Reserve.
(*d*) Offer any article of food or drink or any other commodity whatsoever for sale, or bring any intoxicating liquor on to the Reserve without the consent of the Committee first obtained.
(*e*) Obstruct, hinder, or interfere with any person employed by the Committee on the Reserve.
(*f*) Climb, jump on, or get over any of the gates or fences in or around the Reserve or stick bills or advertisements or cut names thereon or in any way damage or injure any of the buildings, furniture, fittings, gates, stiles, seats, or other structures in the Reserve.
(*g*) Interfere with, break, or damage in any way any of the trees, shrubs, or plants, or pluck any of the flowers or walk on the beds or borders in the Reserve.
(*h*) Leave or deposit any bottles, broken glass, paper, orange peel, banana skins, refuse, or rubbish whatever in the Reserve.
(*i*) Roll or throw stones or missiles of any kind in the Reserve or leave anything therein that might injure any person.
(*j*) Light a fire in the Reserve, except at such places as are set apart for the purpose by the Committee.
(*k*) Carry or discharge any firearms or air guns in the Reserve or shoot, snare, or destroy any game or birds therein without the consent of the Committee first obtained.
(*l*) Bet publicly in the Reserve without the consent of the Committee.
(*m*) Spit or expectorate on the paths, or on any structure or erection in the Reserve.
(*n*) Erect any building, tent, or structure or camp on any portion of the Reserve without permission, in writing, of the Committee first obtained, and then only under such conditions as may be determined by the said Committee.
(*o*) Bring into the Reserve any dog, unless controlled by a chain or cord, without the permission of the Committee.
(*p*) Do anything whatever in the Reserve for the purpose of making money without the consent, in writing, of the Committee first obtained.
(*q*) Remain in the Reserve at any time when lawfully directed by an officer or employee of the Committee to leave the same.

3. The Committee shall have power to let any portion of the Reserve to any club, association, or person for the purpose of holding fêtes, entertainments, musical performances, shows, sports, or cycling events, or for athletic training or other physical recreation, subject to the payment of such fees and on such terms and conditions as it may deem reasonable and consistent with these Regulations, and to authorize any club, association, or person to make a charge for admission thereto as hereinafter provided.

4. No club or association of any kind having for its object physical recreation, or any member or members of any club or association nor any other person shall play, practice, train, or engage in any game, or sport or athletic exercise within the Reserve without the permission, in writing, of the Committee first obtained, unless such person is at the time of playing a member of any club which is duly authorized to play in the Reserve at such time.

5. No person except the Committee or its officers and employees on duty shall enter any part of the Reserve when a charge is made for admission without first paying the fees chargeable for such admission.

6. No person shall park a motor-car or motor cycle within the Reserve, except at such places as are set apart for the purpose, and any person using any such place for parking a motor-car or motor cycle shall, on demand by an authorized officer of the Committee, pay such fee as is from time to time determined by such Committee, not exceeding Two shillings, in respect of any such car or cycle for the use of such parking area on such days only as a charge for admission is being made as hereinafter provided.

7. No person shall take or put or allow to be taken or put in the Reserve any horses, cattle, sheep, goats, pigs, or other animals, or being the owner or having possession, care, custody, or control or supervision thereof shall suffer or allow such horses, cattle, sheep, goats, pigs, or other animals to be in or graze or wander upon the Reserve without the permission, in writing, of the Committee first obtained.

8. The Committee shall have full power and authority to impound any cattle found trespassing on the Reserve and shall be taken to be the occupier of the Reserve (with all power incidental to that status) within the meaning of any law for the time being in force relating to the impounding of cattle. For the purposes of this clause "cattle" shall mean cattle as interpreted by section 3 of the *Pounds Act* 1928.

9. No person shall drive, ride, or exercise any horse or other animal in the Reserve without the consent, in writing, of the Committee first obtained.

10. No person shall take or drive any carriage, cart, or any other vehicle drawn by a horse or other animal into the Reserve without the permission of the Committee, and no horse or other animal drawing any such carriage, cart, or other vehicle shall, whilst in the Reserve, be left unattended unless safely tethered.

11. No person shall take or ride or drive any bicycle in the Reserve without the consent, in writing, of the Committee first obtained, except as hereinbefore provided.

12. No person shall enter any building in the Reserve without the permission of the Committee, and any person having entered such building without such permission shall leave the same on being requested so to do by any member of the Committee, or by a police constable or Crown lands bailiff.

13. No person, except labourers and workmen employed on the Reserve, shall enter any plots therein which may be enclosed for plantations of young trees or shrubs or flowers.

14. The fee which may be charged and taken for admission to the Reserve on such days, not exceeding 78 in any one year, as the Reserve may be set apart for the purpose of tennis exhibitions, tennis matches, cycling events, fêtes, sports, carnivals, entertainments, or holiday amusements, shall be as follows:—

For the admission of every adult person, such sum as the Committee may determine, not exceeding Seven shillings and six pence.

15. Every person to whom a ticket has been issued authorizing such person to enter upon the Reserve shall, upon demand, produce and, if required, surrender such ticket to any gatekeeper or other person duly authorized to demand such production or surrender of tickets.

16. Persons renting or hiring any stand, building, erection, or enclosure on the occasion of any tennis exhibition, tennis matches, fêtes, sports, carnivals, entertainments, or holiday amusements may be required to deposit with the Committee any sum not exceeding Twenty pounds, which the Committee may at any time determine by way of guarantee that due care shall be taken of such stand, building, erection, or enclosure; and such Committee, in its absolute discretion, may repair or make good any damage or injury sustained by such stand, building, erection, or enclosure or anything contained therein during such occupancy or hiring, and deduct the cost of making good such loss or damage from the sum of money deposited by way of guarantee, and all persons so renting or hiring shall abide by these Regulations and by any order given by the Committee.

17. Any person found in a state of intoxication or behaving in a disorderly manner, or creating or taking part in any disturbance, or committing any act of indecency in the Reserve, or otherwise offending against these Regulations, or refusing to obey any person authorized by the Committee or by the club, association, or persons renting or having been granted the use of the Reserve for the time being, to keep order, shall be liable to be forthwith removed therefrom, notwithstanding that such person may have purchased a ticket for admission thereto, and shall also be liable to prosecution for an offence against these Regulations.

18. No person not being a player or official shall trespass on the playing arena during the progress of any football or cricket match or cycling events or any sports gathering, nor wilfully obstruct or interrupt, or in any way interfere with any servant of the Committee in the proper execution of his work or duty.

The common seal of the Board of Land and Works was hereunto affixed this 22nd day of July, 1954, in the presence of—

(SEAL) J. H. SMITH, President.
W. M. CRAWFORD, Member.

Every person who contravenes or fails to comply with these Regulations shall, in accordance with the provisions of section 181 of the *Land Act* 1928, as re-enacted by section 9 of the *Land Act* 1941, for each offence be liable to a penalty of not more than Five pounds, and every person who contravenes or fails to comply with any such Regulations, and who, after he has been warned by any bailiff of Crown lands or by any member of the Police Force, does not desist therefrom, may be forthwith apprehended by such bailiff or member of the Police Force and taken before some justice to be dealt with according to law, and shall be liable to a penalty of not more than Ten pounds.—(Rs.645.)

No. 680.—7370/54.—3

REGULATIONS FOR THE CARE, PROTECTION, AND MANAGEMENT OF SITE FOR PUBLIC PARK, PUBLIC RECREATION, AND DRAINAGE PURPOSES IN THE BOROUGH OF EAGLEHAWK KNOWN AS "CANTERBURY PARK."

WHEREAS by section 181 of the *Land Act* 1928, as re-enacted by section 9 of the *Land Act* 1941, power is given to the Board of Land and Works to make Regulations in respect of the care, protection, and management of any Crown land which has been reserved under the Land Acts for any public purpose whatsoever, and which has not been conveyed to or vested in trustees, and for the further purposes as enacted: Now therefore the Board of Land and Works, in pursuance of the powers conferred as aforesaid, doth hereby make the following Regulations in respect of the land temporarily reserved by Order in Council of 16th March, 1954, as a site for Public Park, Public Recreation, and Drainage purposes in the Parish of Sandhurst at Eaglehawk, and known as "Canterbury Park," hereinafter referred to as the "Reserve."

REGULATIONS.

1. The Reserve shall be open to the public from sunrise to sunset, free of charge, except on such days (not exceeding twenty-four in any year) as the Reserve may be set apart for fêtes, swimming carnivals, sports, or holiday amusements, on any of which occasions a sum not exceeding Two shillings may be charged and taken for the admission of each adult person to the Reserve.

2. No person shall enter or remain in the Reserve who may offend against decency as regards dress, language, or conduct.

3. No person shall climb upon the gates or fences in or around the Reserve, stick bills thereon, or in any manner damage or injure any of the said gates or fences.

4. No person shall climb on any of the buildings in the Reserve, or in any manner deface, damage, or interfere with any buildings, fences, gates, seats, bridges, culverts, rotundas, diving platforms, diving boards, diving towers, steps, stairways, electrical fittings and equipment, water pipes, water taps, drains, drainage pipes, water showers, erections, enclosures, structures, posts, trees, shrubs, flowers, or fittings in the Reserve.

5. No person shall damage or interfere with the water inlet or outlet of the lake in the Reserve.

6. No person shall enter plots or enclosures set aside as plantations for trees, flowers, plants, or shrubs, nor shall any person trespass or walk upon or over any flower bed or shrubbery except with the permission of the Committee of Management.

7. No person shall damage or unlawfully remove or interfere with the beaching around the shore of the lakes in the Reserve, nor shall any person dig or cut away any embankment, road, or earthwork, or any part thereof, in the Reserve.

8. No person shall damage or unlawfully remove or interfere with any life buoys or other life-saving apparatus, or the structure erections, or fittings for the housing or holding of any life-saving device or apparatus.

9. No person shall damage or trespass upon or unlawfully remove from its moorings any boat, barge, or other water craft or the fittings thereof the property of the Committee of Management in the Reserve.

10. No person shall use any privately owned canoe, boat, or other water craft in the Reserve unless with the permission of the Committee of Management.

11. No person shall enter the band rotunda unless with the permission of the Committee of Management.

12. No person, unless authorized by the rules of a sporting club or other body, shall enter upon any buildings, erection, or enclosure now or hereafter set aside by the Committee of Management.

13. No male person over the age of twelve years shall stand, sit, remain, or loiter within twenty feet of the buildings set apart for the exclusive use of females in the Reserve.

14. No male person shall enter or use any place, room, or building set apart for the use of females, and no female person shall enter or use any place, room, or building set apart for the use of males. The provisions of this Regulation shall not apply to male persons under the age of seven years.

15. No person shall disturb or destroy any bird, water fowl, or fauna in the Reserve without permission, in writing, of the Committee of Management first obtained.

16. No person shall bring into, or use, or carry in the Reserve any firearm, catapult, or other weapon or device of any description capable of being used to kill any bird, water fowl, or fauna in the Reserve without the permission, in writing, of the Committee of Management first obtained.

17. No person shall bring into the Reserve any dog unless led by a chain or cord. Should any dog led by a chain or cord annoy any person, or disturb any bird, water fowl, or fauna in the Reserve, the person in charge of such dog shall, at the request of any member of the Police Force or authorized officer of the Committee of Management, immediately remove such dog from the Reserve, and shall not permit such dog to again enter the Reserve unless with permission, in writing, of the Committee of Management first obtained.

18. No person in charge of any dog shall allow such dog to enter the lake.

19. All dogs, except as hereinafter provided, and all goats, pigs, and poultry found trespassing within the Reserve shall be liable to be destroyed.

20. No person shall light any fire in the Reserve except in the fireplaces provided for the purpose, unless under the authority of, or with the permission of, the Committee of Management.

21. No person shall leave or deposit any glass, paper, or rubbish in the Reserve except in receptacles provided for the purpose of holding rubbish and garbage, or shall roll or throw stones, sticks, or missiles of any kind in the Reserve, or throw, deposit, or place any bottle, glass, stone, stick, or other foreign matter in the Reserve.

22. No person shall camp in the Reserve, nor erect therein any building, tent, booth, or other structure without the permission, in writing, of the Committee of Management first obtained.

23. No person shall take part in public entertainment of any kind in the Reserve without the permission, in writing, of the Committee of Management first obtained.

24. No person shall spit or expectorate on paths or any structure or erection in the Reserve.

25. No person shall bet publicly in any part of the Reserve.

26. No person shall play, practice, or engage in any organized sport, including swimming, tennis, football, cricket, foot racing, or any other games, except in portions of the Reserve set apart for that purpose, and subject to such terms and conditions as the Committee of Management may determine.

27. No person shall obstruct, disturb, interrupt, or annoy any officer or employee or the Committee of Management in the proper execution of his work and duty.

28. No person shall ride any cycle within the Reserve or bring into the Reserve any motor-car, horse, carriage, cart, or other vehicle, except in such parts of the Reserve as may be set apart by the Committee of Management, and then at a pace not exceeding five miles an hour.

On such days when a charge for admission to the Reserve is being made, as provided for in clause (1) of these Regulations, a sum not exceeding One shilling may be charged and taken as a parking fee for each motor-car, horse, carriage, cart, or other vehicle entering such part of the Reserve as set apart by the Committee of Management.

29. Bathing is permitted only in what is known as "The Baths" in the Reserve at such periods of the year and during the hours appointed by the Committee of Management. Bathers of all ages shall wear approved bathing costumes authorized by the Committee of Management.

30. Persons renting or hiring any site, stand, building, erection, or enclosure on the occasions of any fêtes, games, sports, or holiday amusements may be required to deposit any sum which the Committee of Management may determine, not exceeding Ten pounds (£10) by way of guarantee that due care shall be taken of such site, stand, building, erection, or enclosure, and such Committee, in its absolute discretion, may make good any damage or injury sustained by such site, stand, building, erection, or enclosure, or anything contained therein, during such occupancy or hiring, and deduct the cost of making good such loss or damage from the sum of money deposited by way of guarantee. All persons so renting or hiring shall abide by these Regulations, and any orders given by the Committee of Management.

31. No person shall publicly address any assembly or assemble with any other person or persons for the purpose of hearing any public address within the Reserve without the permission, in writing, of the Committee of Management first obtained.

32. Any person committing in any part of the Reserve, or in any of the buildings, structures, or erections for the time being thereon any of the following offences shall be guilty of an offence against these Regulations:—

(*a*) Assaulting any other person.
(*b*) Being under the influence of intoxicating liquor.
(*c*) Crossing or trespassing on any playing ground or course during any sports, or during practice by any person or member of any sports club for the time being occupying the Reserve, or any portion thereof, with the consent of the Committee of Management.
(*d*) Using profane, indecent, or obscene language.
(*e*) Using any threatening, or abusive, or insulting words.
(*f*) Behaving improperly or riotously.

(*g*) Improperly interfering with or interrupting any sports or holiday amusement, or any practice thereat.

(*h*) Obtaining admission to any part of the Reserve when not entitled to such admission under these Regulations.

33. Any person, club, or society having obtained permission of the Committee of Management to use any dressing shed, pavilion, or other structure, shall maintain and leave the same in a clean and tidy condition. No water tap or shower shall be left running, nor shall any room or enclosure be left unlocked after use.

34. No person shall force open any locked gate or door to any enclosure, room, or building in the Reserve, nor shall any person use any key to open any lock on such gates or doors unless authorized to do so by the Committee of Management.

35. Should any person receive from any member, officer, or employee of the Committee of Management any key or keys for the unlocking of any doors or gates in the Reserve, he shall return such key or keys in good condition.

36. All keys shall be returned to the caretaker of the Reserve or to the Town Clerk of the Borough of Eaglehawk before sunset of the day on which the keys were received, unless otherwise allowed or directed by the Committee of Management.

37. The Committee of Management shall not be responsible for any accident arising from the use of swings, slides, or other appliances, or from any cause howsoever arising within the Reserve.

The common seal of the Board of Land and Works was hereunto affixed this 22nd day of July, 1954, in the presence of—

(SEAL) J. H. SMITH, President.
W. M. CRAWFORD, Member.

Every person who contravenes or fails to comply with these Regulations shall, in accordance with the provisions of section 181 of the *Land Act* 1928, as re-enacted by section 9 of the *Land Act* 1941, for each offence be liable to a penalty of not more than Five pounds, and every person who contravenes or fails to comply with any Regulation and who, after he has been warned by any bailiff of Crown lands, or by any member of the Police Force, does not desist therefrom may be forthwith apprehended by such bailiff or member of the Police Force and taken before some justice to be dealt with according to law, and shall be liable to a penalty of not more than Ten pounds.

This Reserve has been placed under the control of the Council of the Borough of Eaglehawk as a Committee of Management, with power and authority to enforce the foregoing Regulations.—(Rs.5923.)

AMENDMENT OF REGULATION FOR THE CARE, PROTECTION, AND MANAGEMENT OF THE "OAKLEIGH PUBLIC PARK AND GARDENS RESERVE."

THE Board of Land and Works, in pursuance of the powers conferred on it, doth hereby amend Regulation No. 23 of the Regulations made on the 1st April, 1942, in respect of the lands temporarily reserved by Orders in Council dated the 21st October, 1940, and 15th September, 1941, as a site for Public Park and Recreation in the City of Oakleigh, Parish of Mulgrave, and known as the "Oakleigh Public Park and Gardens Reserve," by inserting after the words "association of clubs" in such Regulation the words "or recreational body".—(Rs.1121.)

The common seal of the Board of Land and Works was hereunto affixed this 22nd day of July, 1954, in the presence of—

(SEAL) J. H. SMITH, President.
W. M. CRAWFORD, Member.

REGULATION FOR THE CARE, PROTECTION, AND MANAGEMENT OF PORTION OF THE FRONTAGE TO THE SASSAFRAS CREEK IN THE PARISH OF MONBULK.

WHEREAS by section 181 of the *Land Act* 1928, as re-enacted by section 9 of the *Land Act* 1941, power is given to the Board of Land and Works to make Regulations in respect of the care, protection, and management of any Crown land which has been reserved under the Land Acts for any public purpose whatsoever, and which has not been conveyed to or vested in trustees, and for the further purposes as enacted, and whereas by sub-section 1 (*e*) of the said section 181 of the *Land Act* 1928, power is given to the Board of Land and Works to apply all or any of the Regulations so made to any other land reserved as aforesaid and not conveyed to or vested in trustees, in any case where the persons, council, or body comprising the Committee of Management of such first-mentioned land are or is also appointed to be the Committee of Management of such other land: Now therefore the Board of Land and Works, in pursuance of the powers conferred, doth hereby make the following Regulation:—

"The Regulations made by the Board of Land and Works on the 11th May, 1949 (and notified in the *Government Gazette* of the 18th May, 1949) for the care, protection, and management of such portion of the reservation along Sassafras Creek in the Parish of Monbulk, as is indicated by red colour on plan marked 'M'/6.4.49, attached to Lands Department correspondence C.91323, are hereby applied to such portion of the reservation along the said creek, as is indicated by green colour on the said plan."—(Rs.91323.)

The common seal of the Board of Land and Works was hereunto affixed this 22nd day of July, 1954, in the presence of—

(SEAL) J. H. SMITH, President.
W. M. CRAWFORD, Member.

NORTH-WEST MALLEE SETTLEMENT AREAS ACT 1948.

NOTICE is hereby given, pursuant to the provisions of sub-section (1) of section 5 of the above-mentioned Act, that the Board of Land and Works has approved of an offer deemed to have been made under and by virtue of the provisions of sub-section (2) of the said section by Robert Augustus Jaensch and Lawrence Murphy, executors of the estate of Ellen Irene Jaensch, deceased, to surrender to the Crown their estate and interest in all that piece of land being allotments 29, 30, 31, and 31A, Parish of Merrinee.

W. M. CRAWFORD,
Secretary for Lands.

Office of Crown Lands and Survey,
Melbourne, 21st July, 1954.

COMMITTEES OF MANAGEMENT OF RESERVES.

APPOINTMENTS.

WHEREAS by section 184 of the *Land Act* 1928 it is provided that it shall be lawful for the Governor in Council or the Board of Land and Works to appoint and remove any number of persons, not less than three, or any municipal council, or the governing body of any corporation, to be a Committee of Management of any specified Crown land reserved either temporarily or permanently for any of the purposes set out in section 14 of the *Land Act* 1928, and not conveyed to or vested in trustees: Now therefore the Board of Land and Works doth hereby appoint the under-mentioned persons to be members of the Committee of Management of the Reserves named:—

"BOWENVALE PUBLIC HALL RESERVE."

Raymond Edward Wilis, William Alan Long, Henry Ballantine, Harold Robert Harris, Leslie Joseph Davison, and Elsby Clarent Rowe as the Committee of Management for a period of three (3) years from 19th June, 1954, of the land temporarily reserved by Order in Council dated 20th April, 1885, as a site for a Free Library in the Parish of Maryborough, and known as the "Bowenvale Public Hall Reserve."—(Corres. Rs.4884.)

"LANCEFIELD PARK RESERVE."

Andrew Young Miller, Owen Patrick Malone, Laurence Henry Green, Keith Joseph Shannon, and Raymond Charles Hemphill as the Committee of Management for a period of three (3) years from 19th July, 1954, of the land temporarily reserved by Order in Council dated 1st August, 1870, as a site for purposes of Public Recreation in the Parish of Lancefield, and of the land temporarily reserved by Order in Council dated 15th December, 1890, as a site for Municipal purposes in the Township of Lancefield, which lands are known as the "Lancefield Park Reserve."—(Corres. Rs.1214, Rs.1213.)

LAND RESERVED FOR SUPPLY OF GRAVEL IN THE PARISH OF BALNARRING.

The Council of the Shire of Flinders as a Committee of Management of the land in the Parish of Balnarring temporarily reserved by Order in Council dated 16th June, 1954, as a site for Supply of Gravel.—(Corres. Rs.7252.)

"NULLAWIL MECHANICS' INSTITUTE RESERVE."

George Percy Cobham McLean, John Ryan, Robert Lawrence Kelly, Matthew Milton Bennett, Jack Donald Cobham McLean, William Henry Bennett, Donald Francis Marquis, Terence Joseph Smith, and Herbert Adrian Clarke as a Committee of Management for a period of three (3) years from 11th July, 1954, of the land temporarily reserved by Order in Council of the 17th May, 1898, as a site for a Mechanics' Institute and Free Library in the Township of Nullawil, and known as the "Nullawil Mechanics' Institute Reserve."—(Corres. Rs.352.)

"CORACK PARK."

Denis Joseph Harty, Vincent Michael Brennan, Colin William McLeay, Joseph Martin Gleeson, Alan John Sands, Athol John Raymond Madder, and George Albert Rotherham as the Committee of Management for a period of three (3) years from 7th July, 1954, of the lands temporarily reserved by Orders in Council dated the 12th November, 1912, and the 9th March, 1937, as sites for Public Recreation in the Township of Corack and Parish of Corack East, and known as the "Corack Park."—(Corres. Rs.2230, Rs.4660.)

"MANSFIELD (LORD'S) CRICKET AND RECREATION RESERVE."

William Charles Oliver in the place of George Morris as a member of the Committee of Management for the period ending the 8th May, 1955, of the land temporarily reserved by Order in Council dated 28th November, 1887, as a site for Cricket and purposes of Public Recreation in the Town of Mansfield, and known as the "Mansfield (Lord's) Cricket and Recreation Reserve."—(Corres. Rs.2021.)

"CARRANBALLAC RECREATION RESERVE."

Ronald Vincent Waldron, Allan Henry Thompson, James Vernon Liston, William Michael Fay, Kenneth John Smith, Austin James Hinton, John Liston, and Eric Parrington Fay as a Committee of Management for a period of three (3) years from 10th July, 1954, of the land in the Parish of Caramballuc North temporarily reserved as a site for Public Recreation by Order in Council dated the 10th July, 1951, and known as the "Carranballac Recreation Reserve."—(Corres. Rs.6673.)

"MERBEIN SOUTH RECREATION RESERVE."

Leslie Alfred Bysouth, Stephen Francis McCarthy, John Henry White, Mark Lemon, Robert Albert Foreman, Ivan Dezdjek, and William Henry Tonzing as a Committee of Management for a period of three (3) years of the land in the Parish of Mildura temporarily reserved by Orders in Council dated 12th June, 1923, and 7th January, 1936, as sites for Public Recreation, and known as the "Merbein South Recreation Reserve."—(Corres. Rs.2766.)

"BARKLY RECREATION RESERVE."

Leslie Driscoll, Benjamin Driscoll, David Martin Cheesman, Lawrence Albert Wright, Neil Emerson, Walter Stewart, and Gordon J. Marland as the Committee of Management for a period of three (3) years of the land temporarily reserved by Order in Council dated 26th May, 1902, as a site for Public Recreation purposes in the Parish of Barkly, and known as "Barkly Recreation Reserve."—(Corres. Rs.4800.)

LAND IN THE PARISH OF BRUTHEN RESERVED FOR THE PRESERVATION OF NATIVE FLORA.

Certis Enid Curry as a member of the Committee of Management for the period ending 27th May, 1955, of the land in the Parish of Bruthen temporarily reserved by Order in Council dated 22nd April, 1952, as a site for the Preservation of Native Flora in the place of Arthur Thomas, resigned.—(Corres. Rs.6907.)

"SAILORS FALLS RECREATION RESERVE."

James Richard Royal Liversidge, John Shanahan, John Horrace Plant, James Dwan, Michael Dwyer, Michael Hogan, and James Treacy as a Committee of Management for a period of three (3) years of the land in the Parish of Wombat temporarily reserved as a site for Public Recreation by Order in Council of the 23rd November, 1891, and known as the "Sailors Falls Recreation Reserve."—(Corres. Rs.457.)

GARBAGE AND NIGHT-SOIL DEPOT RESERVE IN THE PARISH OF PAYWIT.

The Council of the Shire of Bellarine as a Committee of Management of the land in the Parish of Paywit temporarily reserved by Order in Council dated the 22nd July, 1954, as a site for a Garbage and Night-soil Depot.—(Corres. Rs.7266.)

"RAGLAN RECREATION RESERVE."

John Alexander Thompson, George Herbert Cuthbertson, and John Ball as a Committee of Management for a period of three (3) years from 10th July, 1954, of the land temporarily reserved by Order in Council dated 1st June, 1915, as a site for Public Recreation in the Township of Raglan, and known as "Raglan Recreation Reserve."—(Corres. Rs.871.)

"CURYO RECREATION RESERVE."

George Rickard, James Henry Rickard, Raymond Thomas Jones, Bernard Patrick Foott, David Hugh Light, William John Rickard, and Bryan Raleigh Shannon as a Committee of Management for a period of three (3) years from 5th July, 1954, of the land temporarily reserved by Orders in Council dated 9th March, 1948, and 11th January, 1949, as a site for Public Recreation and Public Hall respectively in the Township and Parish of Curyo, and known as the "Curyo Recreation Reserve."—(Corres. Rs.6109.)

In witness whereof the common seal of the Board of Land and Works was hereunto affixed this twenty-second day of July, One thousand nine hundred and fifty-four, in the presence of—

(SEAL) J. H. SMITH, President.
W. M. CRAWFORD, Member.

Land Act 1928.

LEASE AND LICENCES SURRENDERED.

NOTICE is hereby given that the Governor in Council has accepted the surrender of the Lease and Licences mentioned in the Schedule hereunder for the reason specified in each case.

District.	Corr. No.	Name.	Section of Land Act under which Leased.	Parish.	Allotment.	Area.	Class.	Reason.
						A. R. P.		
Melbourne ..	02317/129	D. Jones	129 (L.A. 1928)	Bunyip ..	12B	2 2 14	..	Licensee's request
Ballarat ..	1009/129	Morris and Walker Pty. Ltd.	129 (L.A. 1928)	Cardigan ..	In Sec. 3	0 0 20	..	Licensee's request
Omeo ..	2/125	J. D. W. Begg, J. H. Harper, and J. E. Pearson	125 (L.A. 1928)	Hotham ..	2	2 0 0	..	Lessee's request

Department of Crown Lands and Survey,
Melbourne, 19th July, 1954.

J. H. SMITH,
Commissioner of Crown Lands and Survey.

Land Act 1928.

LEASES AND LICENCES UNDER THE LAND ACTS 1915 AND 1928 DECLARED VOID.

NOTICE is hereby given that the Leases and Licences mentioned in the Schedule hereunder have been declared void by the Governor in Council for the reason specified in each case.

District.	Corr. No.	Name of Lessee.	Section of Land Act under which Leased.	Parish.	Allotment.	Area.	Class.	Annual Rental.	Reasons for Voiding.
						A. R. P.		£ s. d.	
Melbourne ..	0444/125	Dunlop Rubber (Aust.) Limited	125 (L.A. 1928)	Melbourne South	106	1 0 $26^{8}/_{10}$	..	800 0 0	Expired—new lease to issue
,, ..	0427/125	,, ,,	,,	,, ,,	6, Section 104	1 0 $23^{3}/_{10}$	..	530 0 0	,, ,, ,,
,, ..	0445/125	,, ,,	,,	,, ,,	104	1 0 25	..	594 0 0	,, ,, ,,
Bendigo ..	01075/129	T. G. McGubbin ..	129 (L.A. 1928)	Sandhurst ..	44, Sec. 33B	0 0 $23^{3}/_{10}$	..	1 10 0	Non-compliance with conditions
,, ..	0920/129	S. J. Sutherland ..	129 (L.A. 1928)	,, ..	11, Sec. 21	0 0 36	..	2 0 0	,, ,, ,,

Department of Crown Lands and Survey,
Melbourne, 7th July, 1954.

J. H. SMITH,
Commissioner of Crown Lands and Survey.

TENDERS.—PUBLIC WORKS DEPARTMENT.

TENDERS will be received at this office until **TEN A.M.** on the days and for the purposes under mentioned.

Particulars may be learnt at this Office and also at places shown in parenthesis.

W.O. means Inspector of Works Office; P.S.—Police Station; T.S.—Technical School; H.E.S.—Higher Elementary School; S.S.—State School; H.S.—High School.

The Board of Land and Works will not necessarily accept the lowest or any tender.

NOTE.—No preliminary deposits are to be lodged with tenders, but a deposit, in accordance with the following Schedule, will be required from the successful tenderer:—

	£
For contract amounts not exceeding £200 ..	2
For contract amounts exceeding £200 and not exceeding £500	5
For contract amounts exceeding £500 and not exceeding £1,000	10
For contract amounts exceeding £1,000—1 per cent. of tender	500 (maximum deposit)

3rd August, 1954.

Amphitheatre.—Repairs and painting to school, residence, and out-buildings, S.S. No. 1637. (W.O., Maryborough; S.S., Amphitheatre.)

Ararat.—Erection of new lavatory block, Mental Hospital. (Mental Hospital, Ararat.)

Bendigo.—New bicycle shelter, "Lancewood" Teachers' College. (W.O., Bendigo; "Lancewood" Teachers' College, Bendigo.)

Birchip.—External and internal repairs, Court House. (W.O., Warracknabeal; P.S., Hopetoun; Court House, Birchip.)

Blackburn South.—Electrical installation in existing and additional classrooms, S.S. No. 4035.

Brunswick.—Erection of first-aid room, T.S. (T.S., Brunswick.)

Bulla.—New out-office block and woodshed, S.S. No. 46. (S.S., Bulla.)

Carag-Carag.—Repairs and painting, S.S. No. 2034. (W.O., Shepparton; S.S., Carag-Carag.)

Casterton.—Provision of a staff room and skylights to the classroom No. 3, S.S. No. 2058. (W.O., Hamilton; S.S., Casterton.)

Darlington.—Septic tank scheme to residence, Ware-street, school residence. (W.O., Warrnambool; S.S., Darlington.)

French Island.—Supply, installation, and testing of warm air ventilation system in Recreation Hall and Library, Penal and Gaols.

Geelong.—Provision of entrance stairs, &c., Law Courts. (W.O., Geelong.)

Hamilton.—Repairs to roof, Court House. (W.O., Hamilton; P.S., Hamilton.)

Heatherton.—Purchase and removal of two buildings (men's quarters and the remains of boiler house), Sanatorium. (Sanatorium, Heatherton.)

Horsham West.—Supply and installation of sewerage pump and pump chamber and laying of sewer drains and water supply, S.S. No. 4697. (W.O., Horsham.)

Kew.—Supply and delivery of playground equipment as follows:—8 joy wheels, 8 log swings, 6 slides, 1 jungle gym., 2 gymnastic combinations, 7 swinging boats, 4 double swings, 1 double nursery swing, 1 self-propelling swing, 1 junior slide, Mental Hospital.

Mentone.—Electrical installation in stages 1 and 2, Girls' High School.

Melbourne.—Ventilation of first floor, 107 Russell-street, State Offices Annexe.

Mentone.—Supply, delivery, installation, and testing of a heating/ventilation system and hot-water service to classroom and Domestic Art Wings, Girls' High School.

Mildura West.—External painting, S.S. No. 3983. (W.O., Mildura; S.S., Mildura West.)

Moe.—Repairs and painting, teachers' residence, 9 Anzac-road, S.S. No. 2142. (W.O., Traralgon; S.S., Moe.)

Moe.—Sewerage installation, S.S. No. 4662. (W.O., Traralgon; S.S., Moe.)

Rochester.—Removal of Bamawm Estate S.S. No. 4075 and re-erection at Rochester, S.S. No. 795. (W.O., Bendigo; S.S., Rochester.)

Rosebud.—Supply and delivery of 1,500 cubic yards of gravel or fine crushed rock, H.S.

Sale.—New water service, T.S. (W.O., Bairnsdale; T.S., Sale.)

Sandringham.—Construction of deep storm water drain at the Memorial Hospital, Sandringham.

Shepparton.—Additional out-offices for boys, T.S. (W.O., Shepparton; P.S., Echuca; T.S., Shepparton.)

South Melbourne.—Soundproofing windows, MacRobertson Girls' School. (MacRobertson Girls' School, South Melbourne.)

Sunbury.—Removal of dairy from Royal Park to Mental Hospital, Sunbury.

Sunshine.—Provision of additional out-office accommodation, T.S. (T.S., Sunshine.)

Tongala.—Erection of Administrative Wing, Consolidated School. (W.O., Shepparton, Bendigo.)

Tongala.—Supply, installation, and testing of mechanical services in Administration Wing, Consolidated School. (W.O., Shepparton; Consolidated School, Tongala.)

Werribee.—Repairs and painting, S.S. No. 649. (S.S., Werribee.)

Yarrawonga.—Repairs to the residence, P.S. (W.O., Benalla; P.S., Yarrawonga.)

10th August, 1954.

Ararat.—Supply and delivery of steam-heated diet table, Mental Hospital.

Box Hill North.—Erection of No. 2 shelter pavilions, 32 ft. x 16 ft. each, S.S. No. 4717.

Cabbage Tree.—Erection of timber residence and out-buildings, S.S. No. 3812. (W.O., Bairnsdale; P.S., Orbost; S.S., Cabbage Tree.)

Carlton.—New fireproof doors, Exhibition Buildings, Country Roads Board.

Canterbury.—Renewing floors and provision of chalk-boards, painting, &c., S.S. No. 3572. (S.S., Canterbury.)

Echuca West.—Repairs and renovations to residence, S.S. No. 3916. (W.O., Shepparton; S.S., Echuca West.)

Ferntree Gully North.—Erection of No. 2 shelter pavilions, 32 ft. x 16 ft. each, S.S. No. 4718.

Geelong East.—Erection of timber residence, police office, garage and fuel shed, and brick cell, P.S. (W.O., Geelong.)

Greenvale.—Conversion of five jacketted cooking pans from electric to steam heating, Sanatorium.

Heatherton.—Additions to laundry, Sanatorium.

Kerang.—Renovations to Manual Training Block, H.S. (W.O., Swan Hill; H.S., Kerang.)

Koonung Heights.—Erection of No. 2 shelter pavilions, 32 ft. x 16 ft. each, S.S. No. 4727.

Manangatang.—Erection of Administrative Wing in timber-framed construction, Consolidated School. (W.O., Swan Hill, Bendigo; Consolidated School, Manangatang.)

Manangatang.—Electrical installation in Administrative Wing, Consolidated School. (Consolidated School, Manangatang; W.O., Swan Hill, Mildura.)

Manangatang.—Supply, delivery, installation, and testing of mechanical services to Administration Block, Consolidated School. (Consolidated School, Manangatang; W.O., Swan Hill, Mildura.)

Melbourne.—Additions to Male Staff Room, University H.S. (University H.S., Melbourne.)

Melbourne.—Erection of chimney and alteration to boiler house, Public Library.

Melbourne.—Attention to steel windows, Centenary Hall, State Rivers and Water Supply Commission.

Mentone.—Erection of timber framed school buildings, Girls' High School.

Miepoll.—Repairs and painting to all school buildings, S.S. No. 2480. (W.O., Alexandra; S.S., Miepoll.)

Mildura.—Erection of new T.S. (W.O., Mildura, Swan Hill; T.S., Mildura.)

Mildura.—Electrical installation in section 1, T.S. (W.O., Mildura.)

Mildura.—Supply, delivery, installation, and testing of heating and ventilation in the T.S.—stage 1. (W.O., Mildura.)

Nathalia.—Erection of party and non-party fencing, P.S. (W.O., Shepparton; P.S., Nathalia, Echuca.)

Nhill.—Additional lavatory accommodation, S.S. No. 2411. (W.O., Horsham; S.S., Nhill.)

Northcote.—Installation of water supply, S.S. No. 1401. (S.S., Northcote.)

Royal Park.—Installation of a motor-driven fire service pump, Children's Welfare Department.

Smythesdale.—Painting and repairs, P.S. (W.O., Ballarat; P.S., Smythesdale.)

Stawell.—Supply and installation of a mechanical exhaust system for woodworking machines, T.S. (T.S., Stawell; W.O., Ararat.)

17th August, 1954.

Allambee Estate.—Provision of a new shelter pavilion and display panels, S.S. No. 3995. (W.O., Traralgon; S.S., Allambee Estate.)

Bayles.—Provision of additional classroom, S.S. No. 4374. (W.O., Korumburra; S.S., Bayles.)

Bena.—General repairs to school and out-buildings, S.S. No. 3062. (W.O., Korumburra; S.S., Bena.)

Briagolong.—Erection of residence, garage, out-buildings, and fencing, P.S. (W.O., Bairnsdale; P.S., Briagolong.)

Camperdown.—Supply, delivery, installation, and testing electric hot-water services (two), teachers' flats. (W.O., Camperdown, Warrnambool.)

Carlton.—Remodelling and alterations, Motor Registration Branch.

Cudgewa.—Additions, repairs, and painting to school, repairs and internal painting of residence, S.S. No. 1956. (W.O., Wangaratta; S.S., Cudgewa.)

Ellinbank.—Erection of two timber staff residences, Research Station. (W.O., Traralgon.)

Essendon.—General repairs and external painting, H.S. (H.S., Essendon.)

Ferny Creek.—Extension of cloak-room and the erection of porch, S.S. No. 3228. (S.S., Ferny Creek.)

Footscray. — Additional lavatories, Girls' Secondary School. (Girls' Secondary School, Footscray.) (Amended specification.)

Gravel Hill.—New out-building, repairs to residence, 105 Neale-street, S.S. No. 1566. (W.O., Bendigo; S.S., Gravel Hill.)

Healesville.—Provision of new staff-room, S.S. No. 849. (W.O., Alexandra; S.S., Healesville.)

Katandra.—Repairs and painting, S.S. No. 1965. (W.O., Benalla; S.S., Katandra.)

Kiewa.—Fencing school site, Consolidated School. (W.O., Wangaratta; Consolidated School, Kiewa.)

Lara.—Septic tank installation. S.S. No. 769. (W.O., Geelong; S.S., Lara.)

Malmsbury.—New police station, cell building, &c., P.S. (W.O., Kyneton, Bendigo; P.S., Malmsbury.)

Manangatang.—General repairs and painting, P.S. (W.O., Swan Hill; P.S., Manangatang.)

Maryborough East.—Removal of teacher's residence from Percydale and remodelling, renovation after re-erection, S.S. No. 2828. (W.O., Maryborough, Bendigo; S.S., Maryborough East.) (Amended specification.)

Melbourne.—Painting, repairs, &c., Students' Hostel, 481 St. Kilda-road. (Students' Hostel, Melbourne.)

Meringur.—Erection of two shelter pavilions, S.S. No. 4357. (W.O., Mildura; S.S., Meringur Group School.)

Myrtleford.—Erection of implement shed, Tobacco Research Station. (W.O., Benalla; P.S., Myrtleford.) (Amended specification.)

Newborough East.—Erection of boundary fencing, S.S. No. 4670. (W.O., Traralgon; S.S., Newborough East.)

Seymour.—Repairs, painting, and new out-offices, Court House. (W.O., Alexandra; P.S., Seymour.)

Shepparton.—Extension to cafeteria and renovation to locker sheds and pavilion, H.S. (W.O., Shepparton; H.S., Shepparton.)

Shepparton.—Conversion of residence into two teachers' flats, S.S. No. 4666, St. George's-road. (W.O., Shepparton, Bendigo; S.S., Shepparton.)

Springvale.—Erection of No. 1 timber shelter pavilion, 30 ft. x 15 ft., S.S. No. 3507. (S.S., Springvale.)

Swan Hill.—Repairs and painting to residence, Chisholm-street, Lands Department. (W.O., Swan Hill; Lands Department, Swan Hill.)

Tongala.—Electric hot-water service, four-unit teachers' flats, Consolidated School. (W.O., Shepparton; Consolidated School, Tongala; P.S., Echuca.) (Amended specification.)

Toorak.—Painting and renovations, Occupational Therapy School.

Warburton East.—Repairs and painting to teacher's residence, S.S. No. 2764. (W.O., Alexandra; S.S., Warburton East.)

Wesburn.—Improvements to woodwork-room, &c., S.S. No. 3466. (W.O., Alexandra; S.S., Wesburn.)

24th August, 1954.

Balmoral.—Alterations and additions to existing buildings, Group School. (W.O., Hamilton, Horsham; Group School, Balmoral.)

Tenders to be addressed to the Honorable the Commissioner of Public Works, and envelope containing tender marked "Tender for due ."

S. MERRIFIELD,
Commissioner of Public Works.

Public Works Department,
Melbourne, 27th July, 1954.

PUBLIC SERVICE NOTICES.

PUBLIC SERVICE (PUBLIC SERVICE BOARD) REGULATION 39.—RECLASSIFICATIONS.

THE Public Service Board has raised the classification of the under-mentioned offices as shown, and the Permanent Heads of the Departments have recommended the officers named for appointment.

Office and Present Classification.	Revised Classification.	Duties.	Qualifications.	Officer Recommended for Appointment.		
				Name.	Classification.	Date of Classification.
ADMINISTRATIVE DIVISION.						
Department of Labour.						
Clerk, Class "C"	Class "C1"	To assist in the Prosecutions and Complaints Branch of the Department; to prepare, under the supervision of the officer in charge, summonses and other documents in connexion with prosecutions for breaches of the various Acts administered in the Department, and to keep records of all cases determined by the Courts	To have a sound knowledge of the Labour and Industry Act, the Apprenticeship Acts, the Regulations under such acts, and Determinations of Wages Boards; experience in the preparation of cases for hearing by Courts, and to be familiar with Departmental procedure and practice	Thomas, J. C.	Clerk, Class "C"	25.9.50
PROFESSIONAL DIVISION.						
Department of Law.						
Crown Solicitor's Office.						
Professional Assistant, Class "B1"	Legal Assistant, Class "A" (£1,105–£1,155)	To handle and conduct all Supreme Court, County Court and Petty Sessions litigation, inquests and all other matters connected with motor car insurance, and to assist in the duties of the Common Law Branch as required	To be a Barrister and Solicitor of the Supreme Court of Victoria with practical Common Law experience	Douglas, G. W. A.	Professional Assistant, Class "B1"	15.12.52
Department of Agriculture.						
Technical Librarian, Class "D1" (Female)	Technical Librarian (Female), Class "C"	Under the Agricultural Superintendent, to have charge of the Central Library of the Department of Agriculture; to visit Branch libraries and advise concerning their conduct; to prepare accessions lists of the Central Library, to be responsible for the classifying, cataloguing, indexing, and ordering of books, periodicals, and pamphlets, and the circulation of them to officers of the Department; to supervise staff	A Degree in Agricultural Science, Science or Arts of the Melbourne University; Qualifying Certificate of the Australian Library Association; experience in the conduct of a technical agricultural library and in the supervision of staff	Foord, B. W.	Technical Librarian, Class "D1" (Female)	8.6.51
Department of Water Supply.						
Draughtsman, Class "C1"	Senior Draughtsman, Class "C2"	To prepare, under direction, plans of water supply works and to carry out specialized draughting work	To be a competent draughtsman, and to have had extensive experience in the preparation of plans relating to the design of dams and major structures	Wright, J. C.	Draughtsman, Class "C1"	1.5.50
TECHNICAL AND GENERAL DIVISION.						
Department of Water Supply.						
Assistant (Male), Grade I.	Assistant (Male), Senior, Grade II.	To have charge of the section dealing with officers' and employees' leave files and records; to be responsible for the correctness of all entries and for the preparation of fortnightly schedules in regard to pay adjustments and other returns	To possess a good knowledge of the Public Service Acts and Regulations, and of departmental procedure	Atkinson, J. M.	Assistant (Male), Grade I.	24.1.50

Appeals against such recommendations should be lodged with the Secretary to the Public Service Board not later than Saturday, the 7th August, 1954.

By order,
E. F. FITZGIBBON,
Secretary.

Office of the Public Service Board,
Melbourne, 27th July, 1954.

PUBLIC SERVICE (PUBLIC SERVICE BOARD) REGULATION 39.—VACANCIES.

THE Permanent Heads of the Departments shown have recommended the officers named hereunder for appointment to the undermentioned vacancies.

Office and Classification.	Duties.	Qualifications.	Officer Recommended for Appointment.		
			Name.	Classification.	Date of Classification.
ADMINISTRATIVE DIVISION.					
DEPARTMENT OF TREASURER.					
Clerk, Class "C1"	To have charge of the Scheduling Room; to prepare orders for payment on the Public Account; to keep the account current between such orders and warrants for payment, and to supervise and direct machine operators	To have a good knowledge of Treasury procedure and the General Regulations respecting Public Accounts	Meagher, W. T.	Clerk, Class "C"	5.2.51
TECHNICAL AND GENERAL DIVISION.					
DEPARTMENT OF CROWN LANDS AND SURVEY.					
Botanic Gardens.					
Gardener, Grade II (two offices)	To have charge of a section of the gardens and to carry out such gardening as may be directed	A practical knowledge of the various processes and methods of gardening, including a knowledge of plants and their treatment; to have passed the prescribed examination as set out in Regulation 51 of the Public Serivce (Public Service Board) Regulations	Baxter, P. R. ...	Gardener, Grade III.	1.7.45
			Ferguson, A. G.	Gardener, Grade III.	17.2.49

Appeals against such recommendations should be lodged with the Secretary to the Public Service Board not later than Saturday, the 7th August, 1954.

By order,
E. F. FITZGIBBON,
Secretary.

Office of the Public Service Board,
Melbourne, 27th July, 1954.

PUBLIC SERVICE OF VICTORIA.—VACANCIES.

APPLICATIONS will be received by the Public Service Board up to Wednesday, the 11th August, 1954, from persons employed in the Public Service of Victoria, who are eligible and qualified, for employment in the undermentioned positions:—

ADMINISTRATIVE DIVISION.

Clerk, Class "C," Taxation (Probate Duties) Branch, Department of Treasurer.

Yearly Salary.—£520, minimum; £624, maximum.
Duties.—To assess probate duty levied under the provisions of the Administration and Probate Acts.
Qualifications.—To possess a reasonable knowledge of the Administration and Probate Acts and the Statutory Rules thereunder; to have passed the Intermediate Examination of a recognized accountancy institute.

Clerk, Class "C," Department of Crown Lands and Survey.

Yearly Salary.—£520, minimum; £624, maximum.
Duties.—To examine and pass accounts submitted for payment in connexion with land settlement and other activities of the Department. To assist in the preparation and payment of salaries and wages and the keeping of records connected therewith.
Qualifications.—To have experience of the departmental procedure relating to the passing and payment of accounts under a mechanized system. To have a knowledge of the various Acts administered by the Department, the Regulations under the Public Service Act and the General Regulations respecting Public Accounts.

TECHNICAL AND GENERAL DIVISION.

Inspector of Works, Department of Public Works.

Yearly Salary.—£520, minimum; £624, maximum.
Qualifications.—To possess ability to make reports, prepare estimates of costs of works, and make sketch plans; to have a comprehensive knowledge of the building trades and suitable technical qualifications.

Cartographer, Department of Water Supply.

Yearly Salary.—£520, minimum; £624, maximum.
Duties.—To prepare, under direction, maps and plans of water supply works for record and reproduction, also cover designs, film titles and illustrations.
Qualifications.—To be experienced in the application of survey principles to plan compilation; to have had approved training in Commercial Art.

Pre-school Adviser (Female), Maternal and Child Hygiene Branch, Department of Health. (Two vacancies.)

Yearly Salary.—£463, minimum; £489, maximum.
Duties.—To assist in the inspection and supervision of Pre-School Centres, and general duties associated with pre-school activities.
Qualifications.—To be a graduate of an approved Training College specializing in pre-school education.

Cook (Male), Grade II., Sunbury Mental Hospital, Department of Health.

Yearly Salary.—£367, minimum; £380, maximum.
Duties.—To assist in preparation, cooking, and serving of meals for patients and staff, and in maintenance of kitchen.
Qualifications.—A knowledge of and experience in large quantity cooking.

Shorthand Writer and Typist (Female), Grade III., Governor's Office, Department of Premier.

Yearly Salary.—£351, minimum; £364, maximum.
Duties.—To carry out confidential secretarial duties for His Excellency the Governor. To keep invitation and guest list records and perform general office duties.
Qualifications.—To be an experienced Shorthand Writer and Typist, and be capable of writing shorthand at the rate of 120 words per minute. To possess a knowledge of filing correspondence and keeping records.

Assistant (Female), Grade IV., University High School, Department of Education.

Yearly Salary.—£338, minimum; £351, maximum.
Duties.—Under the Principal, to have charge of the general office; to keep the books of the various departmental and trust accounts; to keep records of scholarship and travelling allowances paid to pupils; to carry out other duties as required.
Qualifications.—To have a good knowledge of bookkeeping and to be a competent typist.

NOTE.—In addition to the salary rates quoted, a cost of living adjustment (£390 a year for adult males and £293 a year for adult females), which varies in accordance with the rise or fall in the index number of the cost of living, is payable.

By order,
E. F. FITZGIBBON,
Secretary.

Office of the Public Service Board,
Melbourne, 27th July, 1954.

No. 87.

Public Service Act 1946, Section 39.

REGULATIONS.—PART III.—SALARIES, INCREMENTS AND ALLOWANCES.

THE Public Service Board, in pursuance of the powers conferred by the *Public Service Act* 1946, hereby amends its Regulations as shown below :—

FIRST SCHEDULE.

PROFESSIONAL DIVISION.

Offices and Rates of Salaries.

Office.	Yearly Rate of Salary.	
	Minimum.	Maximum.
	£	£
DEPARTMENT OF STATE FORESTS.		
CLASS "A."		
Add—		
Chief Surveyor	1,110	1,210
CLASS "B1."		
Delete—		
Staff Surveyor	958	1,050
CLASS "B."		
Add—		
Senior Surveyor	841	919

D. D. PAINE, Chairman.
E. F. FITZGIBBON, Secretary.

Office of the Public Service Board,
Melbourne, 22nd July, 1954.

No. 88.

PUBLIC SERVICE ACT 1946.

THE Public Service Board, in pursuance of the powers conferred by the *Public Service Act* 1946, hereby amends the Public Service (Public Service Board) Regulations as follows:—

PART III.—SALARIES, INCREMENTS, AND ALLOWANCES.

REGULATION 74.

In sub-regulation (1) the words "Chief Surveyor, Department of State Forests" are substituted for the words "Staff Surveyor, Department of State Forests."

D. D. PAINE, Chairman.
E. F. FITZGIBBON, Secretary.

Office of the Public Service Board,
Melbourne, 22nd July, 1954.

No. 89.

Public Service Act 1946, Section 50.

REGULATIONS.—PART III.—SALARIES, INCREMENTS AND ALLOWANCES.

THE Public Service Board, in pursuance of the powers conferred by the *Public Service Act* 1946, hereby amends its Regulations as shown below :—

SIXTH SCHEDULE.

TEMPORARY EMPLOYEES.

Designations of Positions and Rates of Salaries.

Department and Designation of Position.	Yearly Rate of Salary.		Increments (Annual).
	Minimum.	Maximum.	
DEPARTMENT OF WATER SUPPLY.	£	£	
Delete—			
Engineering Superintendent ..	709	761	2 of £26
Add—			
Engineering Superintendent ..	..	1,000	..

D. D. PAINE, Chairman.
E. F. FITZGIBBON, Secretary.

Office of the Public Service Board,
Melbourne, 23rd July, 1954.

No. 90.

Public Service Act 1946, Section 50.

REGULATIONS.—PART III.—SALARIES, INCREMENTS AND ALLOWANCES.

THE Public Service Board, in pursuance of the powers conferred by the *Public Service Act* 1946, hereby amends its Regulations as shown below :—

SECOND SCHEDULE.

TECHNICAL AND GENERAL DIVISION.

Offices and Rates of Salaries.

Department and Office.	Yearly Rate of Salary.		Increments (Annual).
	Minimum.	Maximum.	
DEPARTMENT OF AGRICULTURE.	£	£	
Add—			
Horticultural Supervisor ..	540	566	1 of £26

D. D. PAINE, Chairman.
E. F. FITZGIBBON, Secretary.

Office of the Public Service Board,
Melbourne, 22nd July, 1954.

Teaching Service Act 1946.

TEACHING SERVICE (CLASSIFICATION, SALARIES, AND ALLOWANCES) REGULATIONS.

AMENDMENT No. 90.

THE Teachers Tribunal, in pursuance of the powers conferred by the *Teaching Service Act* 1946, hereby amends the Teaching Service (Classification, Salaries, and Allowances) Regulations in the manner following, that is to say:—

PART VI.—STUDENTS IN TRAINING.

1. In paragraph (i) of sub-clause 16 (*a*), after the expression "prior to their entry to a Teachers' College", insert the expression "or students with service approved by the Tribunal as equivalent."

2. In paragraph (ii) of sub-clause 16 (*a*), after the expression "or during the year of their entry to a Teachers' College", insert the expression "or students with service approved by the Tribunal as equivalent."

(*To take effect from and including the 3rd August*, 1952.)

LOUIS F. C. GARLICK, Chairman.
G. FENNELL, Secretary.

Office of the Teachers Tribunal,
Melbourne, 22nd July, 1954.

PRIVATE ADVERTISEMENTS.

CITY OF BOX HILL.

LOAN 76.

Notice of Intention to Borrow the Sum of £12,000 for Permanent Works and Undertakings.

NOTICE is hereby given that the Council of the City of Box Hill intends to borrow upon the credit of the municipal revenues of the Mayor, Councillors, and Citizens the sum of £12,000 under the provisions of the Local Government Acts, for capital works in the electric supply undertaking. The amount of the loan to be repayable by half-yearly instalments of principal and interest at the rate of 4½ per centum per annum over a period of ten years, the relevant debentures being repayable at the English, Scottish, and Australian Bank, Melbourne, or the Council's bankers for the time being in the City of Melbourne.

Schedule of material, specifications and estimated cost of such works and undertakings showing the proposed expenditure of the money to be borrowed, is open for inspection at the office of the Council.

L. E. SCOTT, Town Clerk.

Town Hall, Box Hill, 21st July, 1954. 105

CITY OF BOX HILL.

LOAN 77.

Notice of Intention to Borrow the Sum of £5,000 for Permanent Works and Undertakings.

NOTICE is hereby given that the Council of the City of Box Hill intends to borrow upon the credit of the municipal revenues of the Mayor, Councillors, and Citizens the sum of £5,000, under the provisions of the Local Government Acts, for capital works in the electric supply undertaking. The amount of the loan to be repayable by half-yearly instalments of principal and interest at the rate of 4½ per centum per annum over a period of ten years, the relevant debentures being repayable at the English, Scottish, and Australian Bank, Melbourne, or the Council's bankers for the time being in the City of Melbourne.

Schedule of material, specifications and estimated cost of such works and undertakings showing the proposed expenditure of the money to be borrowed, is open for inspection at the office of the Council.

L. E. SCOTT, Town Clerk.

Town Hall, Box Hill, 21st July, 1954. 106

Town and Country Planning Acts.

CITY OF CAMBERWELL.

NOTICE OF PREPARATION OF A PLANNING SCHEME.

City of Camberwell Planning Scheme, 1954.

NOTICE is hereby given that the Council of the City of Camberwell, in pursuance of its powers under the Town and Country Planning Acts, has prepared a Planning Scheme for the whole of the Municipal District of the City of Camberwell for the purposes of Land Use Zoning, Closing of Streets, and Reservation of Land for Streets.

All maps, plans, descriptions, and other data fully setting out and explaining the Planning Scheme have been deposited at the Municipal Offices, Camberwell-road, Camberwell, E.6, and at the office of the Town and Country Planning Board, 107 Russell-street, Melbourne, C.1, and will be open for inspection without payment of any fee by all persons affected between the hours of 10 a.m. and 4 p.m. on all days of the week, except Saturdays, Sundays, and Public Holidays, until and including the 28th day of October, 1954.

Any persons affected by the Planning Scheme are required to set forth, in writing, all objections they may have, addressed to R. M. C. Aitchison, Town Clerk, Municipal Offices, Camberwell-road, Camberwell, E.6, on or before the 28th day of October, 1954.

R. M. C. AITCHISON, Municipal Clerk.

28th July, 1954.

NOTE.—It is important that a full statement should be made giving the grounds of any objection to the Planning Scheme. 114

CITY OF ESSENDON.

BY-LAW No. 135.

A BY-LAW made under sections 197 and 228 of the *Local Government Act* 1946, and numbered 135, for amending By-law No. 71 by prescribing an additional business area.

Provisions of By-law.

By-law No. 71 shall be amended as follows:—

Schedule D (page 51), Ascot Vale Ward, add "Ascot Vale-road, west side (No. 101) frontage 62 ft. 6 in. by a depth of 109 ft. 6 in. along the south side of Ascot-street."

The By-law was passed by the Council on the 22nd day of February, 1954, and was confirmed on the 22nd day of March, 1954, and was approved by the Governor in Council on the 29th day of June, 1954.

122 K. LISTER, Town Clerk.

Local Government Act 1946.

CITY OF HEIDELBERG.

NOTICE TO ALL WHOM IT MAY CONCERN.

WHEREAS the Council of the municipality of the City of Heidelberg, in the State of Victoria, deems it expedient to execute a certain work or undertaking for the purpose of straightening Aberdeen-road and the widening of right-of-way at the rear for the purposes whereof it is in the opinion of the said Council necessary and desirable that the said Council exercise its power of taking land compulsorily within the municipal district of the said Council, as provided by the *Local Government Act* 1946, and the said Council has caused its surveyor to prepare specifications, maps, plans, sections, and elevations of the said work or undertaking as are necessary and in which are expressed the nature and extent of such work or undertaking and the exact site and admeasurements thereof and on and through what land the said work or undertaking is proposed to be placed, and the names of the owners or reputed owners, lessees or reputed lessees and the occupiers of such land so proposed to be taken so far as known, and the said specifications, maps, plans, sections, and elevations so prepared have been approved by the said Council.

In pursuance of the provisions of the *Local Government Act* 1946, the said Council doth hereby publish and give notice that the description shortly of the purport of the said work or undertaking and of the said specifications, maps, plans, sections, and elevations is as follows:—

The straightening of Aberdeen-road, Macleod, and the widening of the right-of-way at the rear.

And the said Council doth hereby give further notice that the said specifications, maps, plans, sections, and elevations are deposited at the office of the said Council, Town Hall, Upper Heidelberg-road, Ivanhoe, and are there open for inspection and perusal on all the days and between the hours the municipal office is appointed to be open for the space of 40 clear days from the date of the publication of this notice in the *Government Gazette*.

And the said Council doth hereby call upon all persons interested in or affected by the said proposed work or undertaking to set forth in writing, addressed to the said Council or the Town Clerk thereof, at the Town Hall, Upper Heidelberg-road, Ivanhoe, within 40 clear days from the date of publication of this notice as aforesaid, all objections which they may have to the said work or undertaking.

Dated this 20th day of July, 1954.

The common seal of the Mayor, Councillors, and Citizens of the City of Heidelberg was hereto affixed by me—

(SEAL) F. PHILLIPS, Town Clerk.

in the presence of—

F. J. BOYD, Mayor.

126 D. SEDDON, Councillor.

No. 266

CITY OF NUNAWADING.

WHEREAS the Council of the City of Nunawading deems it expedient to execute the following works and undertakings namely the providing of all that piece of land described in the Schedule hereto for the purpose of a place for the erection of a Pre-School Kindergarten:

And whereas the said Council has caused to be prepared specifications, maps, plans, sections, and elevations showing such improvements proposed to be effected on the said land and on and through what lands the same are proposed to be placed and extended and the names of the owners or

reputed owners, lessees, or reputed lessees, and the occupiers thereof as far as such names can be ascertained by the said Council: And whereas such specifications, maps, plans, sections, and elevations are deposited at the office of the said Council, in Whitehorse-road, Nunawading, and are and shall be open for inspection by all persons interested at all reasonable hours for the space of forty clear days after publication of this notice in the *Government Gazette*: Now notice is hereby given to all persons affected by the proposed work and undertaking, and they are hereby called upon to set forth, in writing, addressed to the said Council or the Town Clerk of the City of Nunawading within forty clear days from the publication of this notice in the *Government Gazette*, all objections which they may have to the said works or undertakings.

SCHEDULE HEREINBEFORE REFERRED TO:

All that land being lots 162 and 163 on plan of subdivision No. 1968 lodged in the Office of Titles, Melbourne, and being part of Crown allotment 127c, Parish of Nunawading, County of Bourke, more particularly described in certificate of title, volume 2045, folio 408968 (part), bounded on the west by a line being the eastern alignment of Mitcham-road bearing N. 16 deg. 13 min. W. for a distance of 90 ft. 3¾ in.; thence by a line bearing N. 47 deg. 29 min. E. for a distance of 99 ft. 9½ in.; thence by lines being the western alignment of Doncaster East-road bearing S. 38 deg. 22 min. N. and S. 27 deg. 50 min. E. for a distance of 97 ft. 0½ in. and 54 ft. 7¾ in. respectively; thence by a line bearing S. 77 deg. 29 min. W. for a distance of 137 ft. 4 in. to the commencing point. 144

CITY OF PORT MELBOURNE.

BY-LAW No. 131.

A By-law of the City of Port Melbourne numbered 131 relating to standing places for motor-cars.

IN pursuance of the powers conferred by the *Local Government Act* 1946, section 197, sub-section (1) (xxii) and all other powers it enabling the Mayor, Councillors, and Citizens of the City of Port Melbourne order as follows:—

1. No driver of a motor-car shall leave or allow such motor-car to remain standing (whether attended or not) in those portions of the streets of the City of Port Melbourne set out in the Schedule hereto on the days and between the hours prescribed in the said Schedule.

2. "Motor-car" in this By-law means a motor-car within the meaning of section 3 of the *Motor Car Act* 1928 not being a vehicle of any class for which stands or standing places may be fixed or appointed by the Council of the Municipality under the powers conferred by any enactment other than the said paragraph (xxii).

3. Any wilful contravention of this By-law shall be an offence.

4. Every person who is guilty of an offence against this By-law shall be liable on conviction to a penalty not exceeding Ten pounds.

THE SCHEDULE ABOVE REFERRED TO.

1. Salmon-street—West side.—Commencing at a point on the west side of Salmon-street 724 feet 11 inches south from the south building line of Lorimer-street; thence south along the west side of Salmon-street for a distance of 419 feet between the hours of half-past 3 o'clock and half-past 5 o'clock in the afternoons of Mondays to Saturdays inclusive.

2. Salmon-street—East side.—Commencing at a point on the east side of Salmon-street 185 feet 3 inches south from the south building line of Lorimer-street; thence south along the east side of Salmon-street for a distance of 440 feet between the hours of half-past 3 o'clock and half-past 5 o'clock in the afternoons of Mondays to Saturdays inclusive.

3. Salmon-street—West side.—Commencing at a point on the west side of Salmon-street 260 feet 10 inches north from the north building line of Williamstown-road; thence north along the west side of Salmon-street for a distance of 90 feet between the hours of 7 o'clock and half-past 9 in the mornings of Mondays to Saturdays inclusive.

4. Lorimer-street—South-east side.—Commencing at the west building line of Salmon-street; thence west along the south-east side of Lorimer-street to a point (at the west end of the western turntable) 606 feet 10 inches west from the western boundary of Commonwealth Aircraft Corporation and Department of Aircraft Production for a distance of 34 feet out from the south-east kerbing and including the bituminous macadam and concrete pavements of the two omnibus turntables, one commencing at a distance 566 ft. 11 in. east along Lorimer-street from the west boundary between Commonwealth Aircraft Corporation and Department of Aircraft Production and extending east a distance of 325 ft. 3 in., the other commencing a distance of 166 ft. 6 in. west along Lorimer-street from the west boundary between Commonwealth Aircraft Corporation and Department of Aircraft Production and extending west a distance of 361 ft. 4 in., a total prohibition on any day of the week at any hour.

In witness whereof the common seal of the Mayor, Councillors, and Citizens of the City of Port Melbourne was hereunto affixed this 23rd day of March, 1954, in the presence of—

E. PURCHASE, Mayor.
(SEAL) ARCHIBALD TODD, Councillor.
S. S. ANDERSON, Town Clerk.

The aforesaid By-law was passed by Special Order of the Council by Resolution passed at a meeting held on the 16th day of February, 1954, and confirmed on the 16th day of March, 1954.

S. S. ANDERSON, Town Clerk.

Approved by the Governor in Council, the 29th day of June, 1954.—A. MAHLSTEDT, Clerk of the Executive Council.

Gazetted in *Victoria Government Gazette*, the 28th day of July, 1954, folio 5121. 104

CITY OF SOUTH MELBOURNE.

BY-LAW No. 388.

A By-law of the City of South Melbourne made under the Local Government Acts and numbered 388 for the purpose of amending By-law No. 351 of the said City.

IN pursuance of the powers conferred by the Local Government Acts and every other Act or power enabling it in that behalf the Mayor, Councillors, and Citizens of the City of South Melbourne doth hereby make the By-law and order as follows:—

1. That By-law No. 385 of the said City be and the same is hereby repealed.

2. That By-law No. 351 of the said City be amended as follows:—

(a) By inserting after sub-clause (ii) of clause 59 the following sub-clauses:—

(iii) No vehicle shall be driven or animal shall be ridden or driven in a south-westerly direction in Whiteman-street between Hanna-street and Clarendon-street within the City of South Melbourne between the hours of 8 o'clock and 9.30 o'clock in the forenoon and 4 o'clock and 5.30 o'clock in the afternoon on Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays.

(iv) No vehicle shall be driven or animal shall be ridden or driven in a south-westerly direction in Haig-street between Hanna-street and Clarendon-street within the City of South Melbourne between the hours of 8 o'clock and 9.30 o'clock in the forenoon and 4 o'clock and 5.30 o'clock in the afternoon on Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays.

Resolution adopting this By-law agreed to by the Council of the City of South Melbourne on the 23rd day of June, 1954, and confirmed at a meeting of the said Council on the 21st day of July, 1954.

JOHN J. STRICKLAND, Mayor.
(SEAL) G. F. DWYER, Councillor.
H. ALEXANDER, Town Clerk.
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SHIRE OF MORNINGTON.

LOAN No. 25.

Notice of Intention to Borrow the Sum of £12,500 for Permanent Works and Undertakings.

NOTICE is hereby given that the Council of the Shire of Mornington proposes to borrow the sum of Twelve thousand five hundred pounds on the credit of the municipal revenue of the President, Councillors, and Ratepayers of the said Shire, such sum to be raised by the issue of debentures, in accordance with the provisions of the Local Government Acts.

(a) Amount to be borrowed—£12,500.

(b) The maximum rate of interest that may be paid is 4½ per cent. per annum.

(c) Such moneys shall be repayable at the National Bank of Australasia Limited, Melbourne, or at the Council's bankers for the time being in Melbourne.

(d) The purposes for which the loan is to be applied are:—

1. Acquisition of land:	£9,600
A. For opening of New Road— Extension of Ozone-avenue to Walpole-street, Osborne.	
B. For widening of Roads and Opening of New Road— Widening of Grandview-grove and Beleura-road, Mornington, and connecting of Beleura-road to Nepean Highway near Oakbank-road by new road.	
C. For Widening of Road— Widening of Barkly-street from Beleura Hill-road to Beleura-road, Mornington.	
D. For public Resort and Recreation purposes— Between Watsons-road and Balcombe-avenue, Mount Martha.	
E. For Infant Welfare and Pre-school Centre— Wimbledon-avenue, Mount Eliza.	
2. Purchase of road-making plant:	£1,400
A. Trailer Tar/Bitumen Sprayer Heater Unit.	
B. Road Broom.	
C. Tar Storage and Heater Unit.	
3. Drainage Works: .. .. .. Kunyung-road, Mount Eliza.	£1,500
Total	£12,500

(e) The period of the loan shall be twenty years.

(f) The moneys borrowed shall be repayable by providing out of the municipal fund 40 half-yearly instalments of approximately £492 14s. 6d. each, including principal and interest, on the 1st day of May and the 1st day of November during the currency of the loan. The first instalment shall be payable on the 1st day of May, 1955.

(g) The plans and specifications, estimate of the cost of the proposed works, and a statement showing the proposed expenditure of the moneys to be borrowed, are open for inspection at the Shire Office, Mornington.

Dated this 20th day of July, 1954.

124 D. G. COLLINGS, Shire Secretary.

SHIRE OF TOWONG.

RIVER IMPROVEMENT ACT 1948.

Proposed River Improvement District.

NOTICE is hereby given that the Council of the Shire of Towong has forwarded to the Minister of Water Supply an application for the constitution of a river improvement district under the jurisdiction and control of a river improvement trust, and comprising an area along the Mitta Mitta River, under the provisions of the *River Improvement Act* 1948.

Copies of the application and general plans and description of the proposed works have been deposited for inspection at the offices of:—

(a) The Minister of Water Supply, State Rivers and Water Supply Commission, 100-110 Exhibition-street, Melbourne.

(b) The Shire of Towong, Shire Hall, Tallangatta.

(c) Post Office, Mitta Mitta.

(d) Post Office, Eskdale.

125 ALAN SKILBECK, Shire Secretary.

SHIRE OF BACCHUS MARSH.

BY-LAW No. 38.

A By-law of the Shire of Bacchus Marsh, made under the Local Government Act and the Uniform Building Regulations, Victoria, and numbered 38, for determining, applying, dispensing with, or regulating such matters or things as are left to be determined, applied, dispensed with, or regulated by the Council of the said shire under the Uniform Building Regulations, Victoria.

IN pursuance of the powers conferred by the Local Government Acts and the Uniform Building Regulations, Victoria, and of any and every other power it thereunto enabling, the President, Councillors, and Ratepayers of the Shire of Bacchus Marsh order as follows:—

1. Clause 2 of By-law No. 35 is hereby repealed.

2. The minimum area, depth, and width of frontage specified in column 3 of Table 803 of the Uniform Building Regulations, Victoria, as amended by the Uniform Building Regulations Amending Regulations No. 4, clause 9, are hereby adopted as the minimum area, depth, and width of frontage of land on which a building shall be constructed throughout the whole of the municipal district.

The Resolution for passing this By-law was agreed to by the Council on the 12th day of April, 1954, and confirmed the 10th day of May, 1954.

The common seal of the President, Councillors, and Ratepayers of the Shire of Bacchus Marsh was hereto affixed, in the presence of—

(SEAL) D. R. LIDGETT, Councillor.
F. W. BAILLIE, Councillor.
A. W. BOND, Secretary.

Approved by the Governor in Council, 22nd June, 1954.
—N. G. WISHART, Acting Clerk of the Executive Council.

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SHIRE OF EAST LODDON.

LOAN No. 6.

Notice of Intention to Borrow the Sum of £5,000 for Permanent Works and Undertakings.

NOTICE is hereby given that the Council of the Shire of East Loddon proposes to borrow the sum of Five thousand pounds, on the credit of the municipal revenues of the President, Councillors, and Ratepayers of the said shire, such sum to be raised by the issue of debentures, in accordance with the Local Government Acts.

The maximum rate of interest that may be paid is 4½ per cent. per annum.

The purposes for which the loan is to be applied are the erection of Council residence and improvements to other Council buildings.

The period of the loan shall be twenty years.

The moneys borrowed shall be repayable by providing out of the municipal fund 40 half-yearly instalments of £197 1s. 10d. each, including principal and interest, on the 1st day of May and the 1st day of November during the currency of the loan. The first instalment shall be payable on the 1st day of May, 1955.

Such moneys shall be repayable at the Commercial Banking Company of Sydney Limited, Melbourne, or at the Council's bankers for the time being in Melbourne.

The plans and specifications and the estimate of the cost of the proposed works, and a statement showing the proposed expenditure of the money to be borrowed, are open for inspection at the Shire Office, Serpentine.

Dated this 17th day of July, 1954.

115 THOMAS J. RUDKINS, Shire Secretary.

SHIRE OF FERN TREE GULLY.

BY-LAW No. 70.

A By-law of the Shire of Fern Tree Gully, made under the *Local Government Act* 1946 and numbered 70, for prohibiting or regulating the sale of goods from stalls motor cars carts trucks barrows boxes baskets crates bags or other vehicles or receptacles standing or placed on any street road or public place within any area hereinafter set forth.

IN pursuance of the powers conferred by the Local Government Act and of any and every other power it thereunto enabling the President, Councillors, and Ratepayers of the Shire of Fern Tree Gully order as follows:—

1. In this By-law the words "vehicle or receptacle" shall mean and include any stall motor car cart truck barrow box basket crate bag or other vehicle or receptacle.

2. No person shall except with the written consent of Council sell any goods from any vehicle or receptacle standing or placed on any street road or public place within any area set forth in the first schedule hereto.

3. No person shall sell any goods from any vehicle or receptacle standing or placed on any street or road within the area set forth in the second schedule hereto unless such vehicle or receptacle is standing or placed and such sale is made within nine feet from either side boundary of such street or road.

4. No person shall within any area set forth in the second schedule hereto sell any goods from any vehicle or receptacle standing or placed on any portion of any street or road which is within thirty feet from the intersection of that street or road with any other street or road.

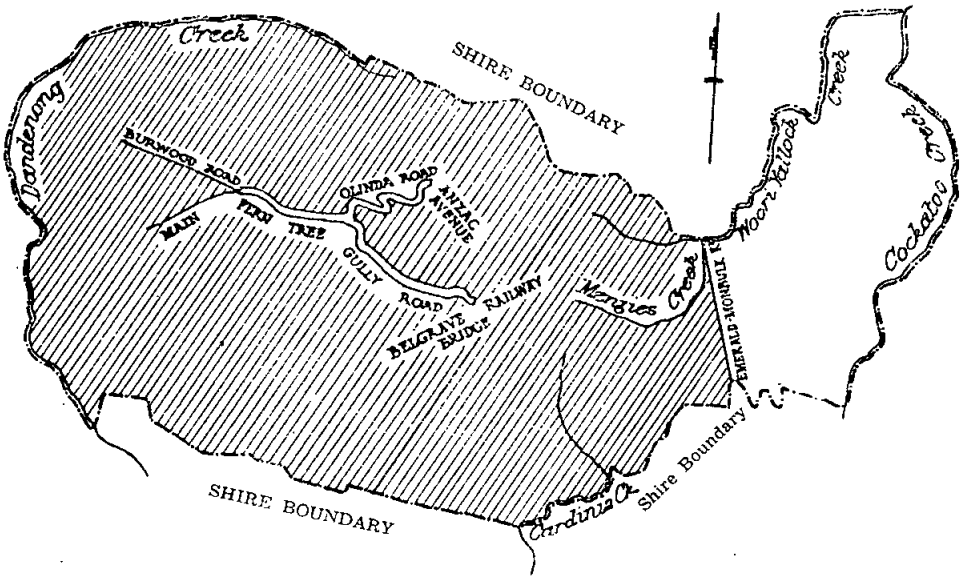
THE FIRST SCHEDULE HEREINBEFORE REFERRED TO.

1. All that piece of land being the Main Fern Tree Gully road between its intersection with Burwood-road and the Railway Bridge at Belgrave.

2. All that piece of land being the Olinda-road from the Railway Crossing at Upper Fern Tree Gully to the intersection of the said Olinda-road with Anzac-avenue, Ferny Creek.

THE SECOND SCHEDULE HEREINBEFORE REFERRED TO.

All that land delineated and block hatched on the map hereunder.



Resolution adopting this By-law agreed to by the Council on the 10th day of August, 1953, and confirmed on the 14th day of September, 1953.

The corporate seal of the President, Councillors, and Ratepayers of the Shire of Fern Tree Gully was hereunto affixed, in the presence of—

(SEAL)

T. W. DALZIELL, President.
D. M. POLLOCK, Councillor.
N. M. SIMMONS, Shire Secretary.

Approved by the Governor in Council, 22nd June, 1954.—N. G. WISHART, Acting Clerk of the Executive Council. 123

SHIRE OF MORWELL.

NOTICE is hereby given that Joseph Allan Conway has been appointed Poundkeeper of Yinnar Pound, *vice* F. C. Keogh, resigned.

103 W. K. MATHISON, Shire Secretary.

SHIRE OF WARRACKNABEAL.

BY-LAW No. 34.

NOTICE is hereby given that the Council of the Shire of Warracknabeal has made the above-mentioned By-law No. 34, a summary of which is as follows:—

The By-law—

(*a*) determines, applies, dispenses with, and regulates such matters or things as are left to be determined, applied, dispensed with, or regulated by the Council under the Uniform Building Regulations, Victoria,
(*b*) applies to and has operation in that portion of the municipality situate within the Township of Warracknabeal,
(*c*) repeals By-law No. 30, and
(*d*) comes into operation on the day following publication of this notice in the *Government Gazette*.

Resolution for the passing of this By-law agreed to by the Council the 19th day of March, 1954, and confirmed on the 16th April, 1954. Approved by the Governor in Council the 29th June, 1954.

A true copy of By-law No. 34 is deposited at the office of the Council, Warracknabeal, and is available and open for inspection by any person during office hours, free of charge.

142 S. FELL, Shire Secretary.

SHIRE OF WARRACKNABEAL.

BY-LAW No. 35.

NOTICE is hereby given that the Council of the Shire of Warracknabeal has made the above-mentioned By-law No. 35, a summary of which is as follows:—

The By-law—

(*a*) regulates the construction, conversion, and alteration of and any addition to buildings for use as fowlhouses, kennels, and similar structures appurtenant to houses, flats, and dwellings attached to buildings of other classes,
(*b*) applies to and has operation in that portion of the municipality situate within the Township of Warracknabeal,
(*c*) imposes penalties for non-compliance with the requirements of the By-law,
(*d*) comes into operation on the day following publication of this notice in the *Government Gazette*.

Resolution for the passing of this By-law agreed to by the Council the 19th day of March, 1954, and confirmed on the 16th April, 1954. Approved by the Governor in Council the 29th June, 1954.

A true copy of By-law No. 35 is deposited at the office of the Council, Warracknabeal, and is available and open for inspection by any person during office hours, free of charge.

143 S. FELL, Shire Secretary.

SHIRE OF WERRIBEE.

LOAD LIMIT.

NOTICE is hereby given that, in pursuance of the powers conferred by the Local Government Act, the Council of the Shire of Werribee, at its meeting held on

the 8th July, 1954, did resolve to make a load limit of 6 tons gross, and in excess thereof, on vehicles using Rothwell-road, Little River, between Bull's Store and McLellan's corner, for the cartage of gravel.

This Order shall take effect from the date of its publication in the *Government Gazette* until the 30th November, 1954.

N. G. MINNS, Shire Secretary.

Shire Hall, Werribee, 21st July, 1954. 107

SHIRE OF WERRIBEE.

LOAD LIMIT.

NOTICE is hereby given that, in pursuance of the powers conferred by the Local Government Act, the Council of the Shire of Werribee, at its meeting held on the 8th July, 1954, did resolve to make a load limit of 6 tons gross, and in excess thereof, on vehicles using Maidstone-street, Altona, from Esplanade to Kororoit Creek-road, for the cartage of sand.

This Order shall take effect from the date of its publication in the *Government Gazette* until the 30th November, 1954.

N. G. MINNS, Shire Secretary.

Shire Hall, Werribee, 21st July, 1954. 108

DIE CASTERS LIMITED.

NOTICE is hereby given that it is the intention of the company, after one month from this date, to issue new Stock Unit Certificate in lieu of Certificate No. 109, for 400 fully paid ordinary stock units of 5s. each, in the name of Kathleen Annie Preston Brownell, which has been lost or destroyed.

26th July, 1954.

183 T. L. COLEMAN, Secretary.

DIOCESE OF WANGARATTA.

DIOCESAN SYNOD.

NOTICE is hereby given that the Bishop of Wangaratta has convened the Diocesan Synod for Tuesday, 31st August, 1954, at half-past Two p.m., at the Parish Hall, Wangaratta.

112 W. J. CHESTERFIELD, Archdeacon Registrar.

NOTICE is hereby given that The Nightingale Supply Company (Victoria) Limited, has applied for a lease, under section 125 of the Land Acts for a term of 25 years, from 28th August, 1954, of allotment 7, section 63A, City of Port Melbourne, containing 3 roods, as a site for stores, warehouses, and factories. 9817

NOTICE is hereby given that the partnership heretofore subsisting between the undersigned, Kevin Prosser and Reginald Tasman Braddy, carrying on the business of automotive body repair work, spray painting, and panel beating, at Camperdown, in the State of Victoria, under the name of "Camperdown Motor Body Works," has been dissolved by mutual consent as from the 1st day of July, 1954, the said Kevin Prosser will continue to carry on the business at the same place. All debts due to and owing by the said late firm will be received and paid by either of them, the said Kevin Prosser or the said Reginald Tasman Braddy.

Dated at Camperdown aforesaid, this 15th day of July, 1954.

K. PROSSER.

Signed by the said Kevin Prosser, in the presence of—M. McCATHIE.

REGINALD TASMAN BRADDY.

Signed by the said Reginald Tasman Braddy, in the presence of—M. McCATHIE. 150

NOTICE is hereby given that the partnership heretofore subsisting between the undersigned, Dorothy Anne Spatt, and Norman Hofman, and Regina Hofman, carrying on business as retail drapers, at 323 Bourke-street, Melbourne, under the name of "Hydro Men's Wear," has been dissolved by mutual consent as from the 30th day of June, 1954. All debts due to and owing by the said late firm will be received and paid by the said Norman Hofman and Regina Hofman, who will continue to carry on the business at the same place under the same trade name.

Dated the 22nd day of July, 1954.

D. SPATT.
N. HOFMAN.
R. HOFMAN.

Rockman, Janover, and Freedman, solicitors, of Elgin-street, Carlton. 169 131

NOTICE is hereby given that the partnership heretofore subsisting between Leslie Bernard William Cartledge and John Douglas Harold Street, carrying on business as patternmakers, at the corner of Bakers-road and Aubrey-avenue, North Coburg, under the name of Cartledge and Street, has been dissolved by mutual consent, as from the 31st day of July, 1954. All debts due to and owing by the said late firm will be received and paid by H. J. Higgins, of 38 Kellett-grove, North Kew, accountant.

Dated at Melbourne, the 26th day of July, 1954.

LESLIE B. CARTLEDGE.
JOHN D. STREET.

Malleson, Stewart and Co., solicitors, 46 Queen-street, Melbourne. 178

NOTICE OF DISSOLUTION OF PARTNERSHIP.

NOTICE is hereby given that the partnership heretofore subsisting between the undersigned, Edward Charles Richmond, and Theodore de Groot, carrying on business as motor body repairers, at 119 Surrey-road, Blackburn, under the name of Ideal Body Repairs, has been dissolved by mutual consent, as from the 30th day of June, 1954. All debts due to and owing by the said firm will be received and paid by the said Theodore de Groot, who will continue to carry on the business at the same place.

Dated at Melbourne, the 20th day of July, 1954.

E. C. RICHMOND.
T. DE GROOT.

Witness—K. D. NIGHTINGALE. 179

Companies Act 1938.

NOTICE OF INTENTION TO APPLY TO ATTORNEY-GENERAL FOR LICENCE.

PURSUANT TO SECTION 18 (1).

PHILLIP ISLAND AUTO RACING CLUB, being an Association about to be incorporated for the purpose of carrying on the sport and pastime of motor car and motor cycle racing, and of promoting amusement and recreation of persons, firms, and companies interested in the sport and pastime of motor car and motor cycle racing, hereby gives notice of intention to apply to the Attorney-General for a licence directing that the said Association be registered as a company with limited liability, without the addition of the word "Limited" to its name.

Dated this 26th day of July, 1954.

182 G. M. MANLEY, Secretary.

The *Companies Act* 1938.—In the matter of FOOTSCRAY HOLDINGS PTY. LTD. (in Voluntary Liquidation).

NOTICE is hereby given that an Extraordinary Meeting of the members of the above-named company held on 19th July, 1954, it was resolved that the company be wound up voluntarily, and for such purpose Edward Ronald Smail, of 31 Queen-street, Melbourne, chartered accountant (Aust.), be appointed liquidator. Notice is also given that after twenty-one days from this date I will proceed to distribute the assets. All creditors having any claims against the company should furnish particulars of the same by that date, otherwise, I shall proceed to distribute the assets, without regard to their claim.

Dated this 22nd day of July, 1954.

E. R. SMAIL, Liquidator.

Kennedy, Smail, and Middlemiss, 31 Queen-street, Melbourne. 177

Companies Act 1938.

FOOTSCRAY MONUMENTAL & MARBLE COMPANY PROPRIETARY LIMITED.

MEMBERS VOLUNTARY WINDING UP.

NOTICE is hereby given that a General Meeting of the members of the said company duly convened and held at the registered office of the company, 256-258 Geelong-road, West Footscray, on the 8th day of July, 1954, the following Special Resolution was duly passed, and at a subsequent general meeting of the members of the said company also duly convened and held at the same place on the 22nd day of July, 1954, the following Resolution was duly confirmed:—

"That the company be wound up voluntarily."

Dated this 26th day of July, 1954.

168 A. ALLAWAY, Secretary.

SCHUMACHER INVESTMENTS PROPRIETARY LIMITED (IN LIQUIDATION).

NOTICE CONVENING MEETING, PURSUANT TO SECTION 236.

NOTICE is hereby given, in pursuance of section 236 of the *Companies Act* 1938, that a General Meeting of the members of the above-named company will be held at the offices of J. S. Eastwood and Etherington, 6th floor, 314 Collins-street, Melbourne, on Tuesday, 31st August, 1954, at Ten o'clock in the morning for the purpose of having an account laid before them, showing the manner in which the winding up has been conducted and the property of the company disposed of, and of hearing any explanation that may be given by the liquidator.

172 JOHN SAVILLE EASTWOOD, Liquidator.

The *Companies Act* 1938.

PEARCE AND STRANGE PTY. LTD. (IN LIQUIDATION).

NOTICE is hereby given that a First and Final Dividend is intended to be declared in the above matter. Creditors who have not proved their debts by the 13th of August, 1954, will be excluded from this dividend.

Dated this 20th day of July, 1954.

J. K. HALL, Liquidator.

Hall and Rose, chartered accountants (Aust.), 390 Little Collins-street, Melbourne. 140

Companies Act 1938.—In the matter of RADIOPTIC INDUSTRIES PROPRIETARY LIMITED, of 247 Collins-street, Melbourne.

NOTICE is hereby given, pursuant to section 238 of the *Companies Act* 1938, that a meeting of creditors of Radioptic Industries Proprietary Limited will be held at Room 3, fifth floor, 247 Collins-street, Melbourne, on 11th August, 1954, at the hour of Two o'clock in the afternoon.

Dated this 28th day of July, 1954.

156 A. HANSEN, Secretary.

R. A. KILKENNY & CO. PROPRIETARY LIMITED.

AT an Extraordinary General Meeting of the above-named company duly convened and held at Hocking-street, North Coburg, in the State of Victoria, on Thursday, the 8th day of July, 1954, the following Resolution was duly passed as a Special Resolution:—

That the company be wound up voluntarily and that R. G. Wallace and W. D. Collett, both of 160 Collins-place, Melbourne, both be appointed liquidators of the company.

Dated the 8th day of July, 1954.

154 ROY A. KILKENNY, Chairman.

The *Companies Act* 1938.

G. L. COMPANY PROPRIETARY LIMITED (IN LIQUIDATION).

NOTICE is hereby given that the creditors of the above-named company which is being voluntarily wound up, are required, on or before the 6th day of September, 1954, being the day for that purpose fixed by me, the undersigned the liquidator of the said company, to send their names and addresses and the particulars of their debts or claims and the names and addresses of their solicitors, if any, to the undersigned, and, if so required by notice in writing from me are to come in and prove their said debts and claims at such time and place as shall be specified in such notice or in default thereof they will be excluded from the benefit of any distribution made before such debts are proved.

Dated this 26th day of July, 1954.

C. E. MORCOM, Liquidator.

104-118 Queensberry-street, Carlton. 145

ALLAN WILLIAM BELL (also known as Alan William Bell), late of 32 Carlsberg-road, Eaglemont, in the State of Victoria, managing director, DECEASED.

CREDITORS, next of kin, and others having claims in respect of the estate of the deceased (who died on the 31st day of October, 1953), are required by Thelma May Bell, of 32 Carlsberg-road, Eaglemont aforesaid, widow, and The Equity Trustees, Executors, and Agency Company Limited, of 472 Bourke-street, Melbourne, the executors to whom probate of the will of the said deceased was granted by the Supreme Court of Victoria on the 20th day of July, 1954, to send particulars to them, care of the said, The Equity Trustees, Executors, and Agency Company Limited, by the 30th day of September, 1954, after which date the said executors may convey or distribute the assets, having regard only to the claims of which they then have notice.

J. M. SMITH & EMMERTON, solicitors, 480 Bourke-street, Melbourne. 158

PURSUANT to the *Trustee Act* 1928, all persons having claims against the property or estate of James Pinnell, late of 5 Reid-street, Brown Hill, Ballarat, in the State of Victoria, carpenter, deceased (who died on the 22nd day of April, 1954, and probate of whose will was granted by the Supreme Court of Victoria, on the 20th day of July, 1954, to The Fidelity Trustee Company Limited, of 101 Lydiard-street north, Ballarat aforesaid, the executor named therein), are hereby required to send particulars of such claims to the said company, at its address above-mentioned, on or before the 5th day of October, 1954, after the expiration of which time the said company will proceed to distribute the assets of the said deceased amongst the persons entitled thereto, having regard only to the claims of which it shall have had notice.

Dated this 23rd day of July, 1954.

D. & A. ARONSON, solicitors, Ballarat, solicitors for the executor. 128

NOTICE TO CLAIMANTS.

THE PERPETUAL EXECUTORS AND TRUSTEES ASSOCIATION OF AUSTRALIA LIMITED, whose registered office is situate at Nos. 100-104 Queen-street, Melbourne, in the State of Victoria, and Ralph Kubale, of 137 Springfield-road, Blackburn, in Victoria, sales manager, the executors of the will of John Charles Kubale (who died on the 23rd of August, 1953), require all creditors, next of kin, and others having claims against the property or estate of the said deceased, to send to the said executors, in the care of the said association, on or before the 31st day of October, 1954, particulars, in writing, of such claims after which date the said executors intend to convey or distribute such property or estate to or among the persons entitled thereto, having regard only to the claims of which they shall have had notice.

Dated the 26th day of July, 1954.

L'ESTRANGE & KENNEDY, solicitors, of 291 Bridge-road Richmond. 159

CREDITORS, next of kin, and others having claims against the estate of Ernest Raymond Wicks, late of 24 Bayside-crescent, Hampton, builder, deceased (who died on the 8th July, 1954, and letters of administration of whose estate has been granted to Florence Lilian Wicks, of 24 Bayside-crescent, Hampton, widow), are required to forward particulars of their claims to the said administratrix, in care of the undersigned solicitors, on or before 30th September, after which date the said administratrix will distribute such estate amongst the persons entitled, having regard only to those claims of which they shall then have had notice.

W. H. FLOOD & PERMEZEL, solicitors, of 379 Collins-street, Melbourne. 165

LAURIE MAY STALLWOOD, DECEASED.

CREDITORS, next of kin, and others having claims in respect of the estate of Laurie May Stallwood, late of 8 Monaro-road, Kooyong, in the State of Victoria, widow, deceased (who died on the 13th day of March, 1954), are to send particulars of their claims to The Perpetual Executors and Trustees Association of Australia Limited, of 100 Queen-street, Melbourne, in the said State, by the 30th day of September, 1954, after which date the executor will distribute the assets, having regard only to the claims of which the executor then have notice as aforesaid.

H. D. G. MELVILLE, solicitor, 224 Glenferrie-road, Malvern. 163

OSCAR HALL O'BRIEN, late of Vaucluse, in the State of New South Wales, merchant, DECEASED.

CREDITORS, next of kin, and others having claims in respect of the estate of the deceased (who died on the 23rd day of June, 1953), are required by Vera Frances O'Brien, of 39 Coolong-road, Vaucluse aforesaid, widow, and The Trustees Executors and Agency Company Limited, having its registered office in New South Wales, at 1-5 Bligh-street, Sydney, the executors to whom probate of the will of the said deceased was granted by the Supreme Court of Victoria, on the 1st day of July, 1954), to send particulars to them, care of the said The Trustees Executors and Agency Company Limited, by the 30th day of September, 1954, after which date the said executors may convey or distribute the assets, having regard only to the claims of which they then have notice.

J. M. SMITH & EMMERTON, solicitors, 480 Bourke-street, Melbourne. 157

CREDITORS, next of kin, and others having claims in respect of the estate of Josephine Beare, formerly of "Chevron," 519 St. Kilda-road, Melbourne, and "Tara" Private Hospital, 8 Park-street, Malvern, but late of St. Helen's Maternity Hospital, 1 Lewisham-road, Windsor, in the State of Victoria, widow, deceased (who died on the 5th day of January, 1954), are to send particulars of their claims to The Union Trustee Company of Australia Limited, whose registered office is situate at 333 Collins-street, Melbourne, in the said State, by the 5th day of October, 1954, after which date it will distribute the assets, having regard only to the claims of which it then has notice.

RONALD STEWART, & McINTOSH, 422 Collins-street, Melbourne, solicitors for the said company. 155

CREDITORS, next of kin, and others having claims in respect of the estate of Florence Jean Harvey, late of 7 Steele-street, East Malvern, spinster, deceased (who died on the 1st day of May, 1954), are required to send particulars of such claims to the executrix, Edith Victoria Edwards, addressed to her, care of Messrs. Ronald Stewart, and McIntosh, of 422 Collins-street, Melbourne, on or before the 5th day of October, 1954, after which date the assets will be distributed, having regard only to the claims of which the said executrix then has notice.

RONALD STEWART, & McINTOSH, solicitors, 422 Collins-street, Melbourne. 153

CREDITORS, next of kin, and others having claims in respect of the estate of John Joseph Bickerton, late of Boolarra South, in the State of Victoria, farmer, deceased (who died on the 22nd day of June, 1953), are to send particulars of their claims to Helen Foster Bickerton, of Clear Creek-road, via Mirboo North, by the 30th day of September, 1954, after which date she and her co-executor, William Alfred Bickerton, will distribute the assets, having regard only to claims of which they then have notice.

BRUCE, LITTLETON, & WATT, solicitors, Morwell. 151

IVAN RONALD STEWART McNEILL, late of Swan Hill, in the State of Victoria, fireman. DECEASED (who died on the 12th day of April, 1954).

CREDITORS, next of kin, and all other persons having claims against the estate of the deceased are required by the executrix of the will, Alice Kathleen McNeill, of Swan Hill, aforesaid, widow, to send particulars to her, care of the undersigned, on or before the 17th day of October, 1954, after which date she will distribute the assets, having regard only to the claims of which she then has notice.

Dated the 17th day of July, 1954.

GARDEN & GREEN, solicitors, McCallum-street. Swan Hill. 119

PERCIVAL CHARLES SHACKLES, late of Campbell-street, Swan Hill, in the State of Victoria, retired barman, DECEASED (who died on the 17th day of May, 1954).

CREDITORS, next of kin, and all other persons having claims against the estate of the deceased, are required by the executors of the will, William Charles Shackles, baker, and John Attanais Shackles, bread carter, both of Campbell-street, Swan Hill, aforesaid, to send particulars to them, care of the undersigned, on or before the 17th day of October, 1954, after which date they will distribute the assets, having regard only to the claims of which they then have notice.

Dated the 17th day of July, 1954.

GARDEN & GREEN, solicitors, McCallum-street, Swan Hill. 120

CREDITORS, next of kin, and others having claims in respect of the estate of John Gordon Freeman, late of 10 Lambert-road, Toorak, and 479 Flinders-lane, Melbourne, merchant, deceased (who died on the 20th day of June, 1953, and probate of whose will was granted by the Supreme Court of Victoria, on the 28th day of May, 1954, to Murray Freeman and Lloyd Freeman, two of the executors named in the said will), are to send particulars of their claims to the said executors, care of the undermentioned proctors, by the 30th day of September, 1954, after which date they will distribute the assets, having regard only to the claims of which they then have notice.

Dated this 22nd day of July, 1954.

CORR & CORR, 104 Queen-street, Melbourne, solicitors for the said executors. 170

JAMES WILLIAM FALLS, late of Childers, farmer, DECEASED.

CREDITORS, next of kin, and others having claims in respect of the estate of the deceased (who died on the 8th day of February, 1954), are required by the trustee, The Fidelity Trustee Company Limited, of 101 Lydiard-street north, Ballarat, to send particulars to it by the 1st day of October, 1954, after which date the trustee may convey or distribute the assets, having regard only to the claims of which it then has notice.

Dated the 22nd day of July, 1954.

GRAY, FRIEND, MOONIE, & LONG, solicitors, Warragul. 118

CREDITORS, next of kin, and others having claims in respect of the estate of Alfred Henry Doherty, late of Yundool, farmer, deceased, intestate (who died on the 8th day of June, 1954), are to send the particulars of their claims to National Trustees, Executors, and Agency Company of Australasia Limited, 95 Queen-street, Melbourne, by the 30th day of September, 1954, after which date it will distribute the assets, having regard only to the claims of which it then has notice.

Dated this 22nd day of July, 1954.

HARGRAVE & HARGRAVE, Yarrawonga, solicitors for the said company. 121

MARGARET ANNIE QUIGLEY, DECEASED.

CREDITORS, next of kin, and others having claims in respect of the estate of Margaret Annie Quigley, late of Caritas Christie Hospice, Studley Park-road, Kew, spinster, deceased (who died on 27th May, 1954), are to send the particulars of their claims to National Trustees, Executors, and Agency Company of Australasia Limited, of 95 Queen-street, Melbourne (the applicant for a grant of probate of the will of the said deceased), by the 8th October, 1954, after which date it will distribute the assets, having regard only to the claims of which it then has notice.

COLE & O'HEARE, 465 Collins-street, Melbourne, solicitors for the company. 167

CHARLES HENRY ORFORD, late of 49 Alfred-crescent, North Fitzroy, retired company director, DECEASED.

CREDITORS, next of kin, and others having claims in respect of the estate of the deceased (who died on the 17th April, 1954), are required by Sydney Charles Orford, of 11 Valentine-avenue, Kew, industrial chemist, and Matthew Edward Daly, of Rowe and Michael streets, North Fitzroy, company director, the personal representatives of the deceased, to send particulars to them, care of the under-named solicitors, by the 8th October, 1954, after which date the personal representatives may convey or distribute the assets, having regard only to the claims of which they then have notice.

Dated the 23rd day of July, 1954.

COLE & O'HEARE, solicitors, 465 Collins-street, Melbourne. 166

HENRY ADAMSON, DECEASED.

PURSUANT to the *Trustee Act* 1928, notice is hereby given that all persons having claim against the estate of Henry Adamson, late of Oxford-street, Collingwood, gentleman, deceased (who died on the 22nd January, 1954), are hereby requested to send particulars, in writing, of such claims to Alexander Adamson and Henry Ormond Adamson, the executors appointed by the deceased's will, care of the under-mentioned solicitors, on or before the 30th September, 1954, after which date the said executors will proceed to distribute the assets of the said deceased amongst the persons entitled thereto, having regard only to the claims of which they shall have had notice.

MORGAN, FYFFE, & MULKEARNS, Vaughan House, 108 Queen-street, Melbourne, solicitors. 184

AFTER the expiration of fourteen clear days from the publication hereof Jack Alan Chance, of "Nappabunda," Nashdale, via Orange, in the State of New South Wales, grazier, Rupert de Peyster Chance, of Victoria-street, Pennant Hills, in the said State, barrister-at-law, and Michael Lovell McGuren, of 81 Elizabeth-street, Sydney, in the said State, solicitor, the executors to whom probate of the will and codicil of George Harold de Peyster Chance, late of Pennant Hills, in the State of New South Wales, commander Royal Navy, retired, deceased, was granted by the Supreme Court of New South Wales on the 23rd December, 1953, will apply to the Supreme Court of Victoria to have the seal of the said Supreme Court affixed to an exemplification of the said probate.

EUSTACE L. J. MURPHY, solicitor, 40 Queen-street, Melbourne. 152

THOMAS HERMAN FORD, late of 425 New-street, Elwood, gentleman.

CREDITORS, next of kin, and others having claims in respect of the deceased (who died on 10th June, 1953), are required by the personal representative, Howard Thomas Ford, care of the under-mentioned, to send particulars to him by the 30th day of September, 1954, after which date the personal representative may convey or distribute the assets, having regard only to the claims of which he then has notice.

Dated the 21st day of July, 1954.

A. G. ALLAWAY, 99 Queen-street, Melbourne, solicitor. 135

CREDITORS, next of kin, and others having claims against the estate of Pinetta Vai Strambi, late of 13 Hotham-street, Williamstown, in the State of Victoria, married woman, deceased (who died on the 23rd day of May, 1954), are to send particulars of their claims to Franco Strambi and Sergio Michael Strambi, the executors of the will of the deceased, care of the undersigned solicitor, by the 9th day of October, 1954, after which date the said executors will distribute the assets, having regard duly to the claims of which they then have notice.

JOHN F. CARROLL, solicitor, 95 Queen-street, Melbourne. 134

CREDITORS, next of kin, and others having claims against the estate of Margaret Kenny, late of 343 Riversdale-road, Auburn, in the State of Victoria, spinster, deceased (who died on the 5th day of March, 1954), are to send particulars of their claims to Catherine Sarah Kenny and Peter Smyth, the executors of the will of the deceased, care of the undersigned solicitor, by the 9th day of October, 1954, after which date the said executors will distribute the assets, having regard only to the claims of which they then have notice.

JOHN F. CARROLL, solicitor, 95 Queen-street, Melbourne. 133

CREDITORS, next of kin, and others having claims in respect of the estate of Luke Murphy, late of 191 Page-street, Middle Park, and 422 Bourke-street, Melbourne, barrister and solicitor, deceased (who died on the 16th day of January, 1954, and probate of whose will was granted by the Supreme Court of Victoria, on the 17th day of May, 1954, to Kevin Luke Murphy, of 56 Lumeah-road, Caulfield, and 422 Bourke-street, Melbourne, barrister and solicitor), are to send particulars of their claims to the said Kevin Luke Murphy, at 422 Bourke-street, Melbourne, by the 6th day of October, 1954, after which date the said Kevin Luke Murphy will distribute the assets, having regard only to the claims of which he then has notice.

LUKE MURPHY & CO., 422 Bourke-street, Melbourne, solicitors. 132

CREDITORS, next of kin, and others having claims against the estate of Catherine Hope Stewart, late of 527 Armstrong-street north, Ballarat, widow, deceased (who died on 10th September, 1953), are required to send particulars of their claims to the executors, Lionel John Stewart McKellar and The Fidelity Trustee Company Limited, at the office of the said company, 101 Lydiard-street north, Ballarat, by the 1st day of October, 1954, after which date the said executors will distribute the assets, having regard only to claims of which they then have notice.

Dated the 23rd day of July, 1954.

BAIRD & BAIRD, solicitors, Ballarat. 127

CREDITORS, next of kin, and all other persons having claims against the estate of Annie Ritchie McNaughton, formerly of "Eastcourt," Powlett-street, East Melbourne, but late of 391A Auburn-road, Hawthorn, in the State of Victoria, widow, deceased (who died on the 29th day of August, 1953, and probate of whose will was granted by the Supreme Court of Victoria to Colin William McNaughton, of 391 Auburn-road, Hawthorn, aforesaid ironmonger, and Alan Herbert McNaughton, of 1547 High-street, Glen Iris, medical practitioner, the executors named therein), are hereby required to send particulars of their claims to the said executors, care of the undersigned solicitors, by the 1st day of November, 1954, after which date they will distribute the assets, having regard only to the claims of which they then have notice.

GORDON, RENNICK, & GAYNOR, 339 Collins-street, Melbourne, solicitors for the said executors. 181

No. 680.—7370/54.—4

CREDITORS, next of kin, and others having claims in respect of the estate of Paul Richard Valentine, late of 256 High-street, St. Kilda, poultry salesman, deceased (who died on the 2nd day of May, 1953, and probate of whose will was granted by the Supreme Court of Victoria on the 27th day of October, 1953, to Ralph Freadman, of 422 Collins-street, Melbourne, solicitor), are to send particulars of their claims to the said Ralph Freadman, at his address above mentioned, by the 21st day of September, 1954, after which date he will distribute the assets, having regard only to the claims of which he then has notice.

LESLIE COHEN & FREADMAN, 422 Collins-street, Melbourne, solicitors. 9958

JANET GRAY, late of Donnithorne-street, Kyneton, spinster, DECEASED (who died on 30th July, 1953).

CREDITORS, next of kin, and others having claims against the estate of the said deceased are required by the administrator, The Trustees, Executors, and Agency Company Limited, of 401 Collins-street, Melbourne, to send particulars of their claims to the said company, on or before 30th September, 1954, after which date it will distribute the assets, having regard only to the claims of which it then has notice.

PALMER, STEVENS, & RENNICK, solicitors, Kyneton. 111

PATRICK DUNLEA, formerly of 55 Havelock-street, Bendigo, and formerly of Powlett Plains, but late of Inglewood, retired farmer, DECEASED.

CREDITORS, next of kin, and others having claims in respect of the estate of the said deceased (who died on 15th September, 1953), are required by John Michael Dunlea, of Penshurst, farmer, to whom probate of the last will, dated 11th August, 1944, has been granted by the Supreme Court of Victoria, to send particulars of their claims to the said executor, care of the under-mentioned solicitors, by the 30th day of September, 1954, after which date the said executor will distribute the assets, having regard only to the claims of which he then has received notice.

HOGAN & HOGAN, 68 Bull-street, Bendigo, solicitors for the said executor. 116

NICOLAAS GYSBERTUS VAN DOESBURG, late of 8 Reid-street, Newtown, Geelong, heat treater, DECEASED.

CREDITORS, next of kin, and others having claims in respect of the estate of the above-named deceased (who died on the 12th day of April, 1954), are required by the trustees, John Wilfred Pescud, of 5 Pakington-street Extension, Geelong West, butcher, and Godfrey Roy Bell, of 8 Helen-street, North Geelong, heat treater, to send particulars to them, in the care of the under-mentioned solicitors, by the 1st day of October, 1954, after which date they may convey or distribute the assets, having regard only to the claims of which they then have notice.

HARWOOD & PINCOTT, 51 Yarra-street, Geelong, solicitors for the said executors. 117

CREDITORS, next of kin, and others having claims in respect of the estate of Mary Price, formerly of South-road, Moorabbin, but late of Central-avenue, Moorabbin, in the State of Victoria, widow, deceased (who died on the 1st day of May, 1954), are to send particulars of their claims to The Equity Trustees, Executors, and Agency Company Limited, of 472 Bourke-street, Melbourne, by the 7th day of October, 1954, after which date the said company will distribute the assets to or among the persons entitled thereto, having regard only to the claims of which it shall then have had notice.

Dated the 21st day of July, 1954.

R. WADHAM & DOIG, solicitors, 383 Flinders-lane, Melbourne. 141

THE PERPETUAL EXECUTORS AND TRUSTEES ASSOCIATION OF AUSTRALIA LIMITED, of 100-104 Queen-street, Melbourne, and Robert George Rowland Ball, of 430 Little Collins-street, Melbourne, solicitor, the executors of the will and codicil of Henry Nixon, late of 6 Selbourne-road, Toorak (who died on the 23rd December, 1953), require all creditors, next of kin, and others having claims against the property or estate of the said deceased to send to the said executors, in the care of the said association, on or before the 30th September, 1954, particulars, in writing, of such claims, after which date the executors intend to convey or distribute such property or estate to or among the persons entitled thereto, having regard only to the claims of which they shall have had notice.

HENDERSON & BALL, solicitors, 430 Little Collins-street, Melbourne. 176

CREDITORS, next of kin, and others having claims in respect of the estate of Albert Victor Shillington, late of 47 Shields-street, Newmarket, deceased (who died on the 25th April, 1954), are to send the particulars of their claims to D. Condon, solicitor for Frederick Carlyon Shillington and William Geoffrey Shillington, the executors herein, by the 23rd September, 1954, after which date he will distribute the assets, having regard only to claims of which he has had notice.

D. CONDON, solicitor, 469 Little Collins-street, Melbourne. 139

JOHN GRAY FLYNN, formerly of 89 Livingstone-street, Ivanhoe, in the State of Victoria, master butcher, but late of 56 Fitzgibbon-street, Parkville, in the said State, estate agent, DECEASED.

CREDITORS, next of kin, and others having claims against the estate of the above-named deceased (who died on the 25th day of April, 1952), are to send particulars of their claims to the administratrix, care of the undersigned, by the 31st day of September, 1954, after which date she will distribute the assets, having regard only to the claims of which she shall then have notice.

BRENDAN, McGUINESS & CO., of 357 Little Collins-street, Melbourne, solicitors for the above administratrix. 138

CREDITORS, next of kin, and others having claims in respect of the estate of Sarah Ann Lewis, late of 43 Cookson-street, Camberwell, widow, deceased (who died on the 6th day of April, 1954), are to send particulars of their claims to The Trustees, Executors, and Agency Company Limited, of 401 Collins-street, Melbourne, by the 30th day of September, 1954, after which date it will distribute the assets, having regard only to the claims of which it then has notice.

A. G. ALLAWAY, solicitor, 99 Queen-street, Melbourne. 137

FREDERICK BERTIE JOHNSON (also known as Albert Bone), late of 95 St. Vincent's-place, Albert Park, real estate agent, DECEASED.

CREDITORS, next of kin, and others having claims in respect of the estate of the deceased (who died on the 29th day of October, 1952), are required by the personal representative, A. G. Allaway, of 99 Queen-street, Melbourne, to send particulars to him by the 30th day of September, 1954, after which date the personal representative may convey or distribute the assets, having regard only to the claims of which he then has notice.

Dated the 21st day of July, 1954. 136

CREDITORS, next of kin, and others having claims in respect of the estate of John William Evans, late of 42 Whitehall-street, Footscray, retired engine driver, deceased (who died on the 5th May, 1954), are to send particulars of their claims to the executrix, Marion Glen Guymer, care of the under-mentioned solicitors, on or before the 29th day of September, 1954, after which date the said executrix will distribute the assets, having regard only to the claims of which notice has then been received.

MARTIN & MARTIN, solicitors, 37 Queen-street, Melbourne. 180

CREDITORS, next of kin, and others having claims in respect of the estate of Russell Lawrence Hutchinson, late of 83 Paxton-street, East Malvern, car salesman (who died on the 24th day of February, 1952), are to send particulars of their claims to the administrator, Edward Carter Whiteford, of 23A Burke-road, East Malvern, motor engineer, care of the undersigned solicitors, by the 6th day of October, 1954, after which date the administrator will distribute the assets of the estate, having regard only to claims of which he then has notice.

HENDERSON & BALL, solicitors, 430 Little Collins-street, Melbourne. 175

CREDITORS, next of kin, and others having claims in respect of the estate of Jack Hughes Watts, late of 8 McIvor-road, Bendigo, insurance inspector, deceased (who died on the 23rd day of November, 1953), are to send the particulars of their claims to Farmers and Citizens Trustees Company Bendigo Limited, Charing Cross, Bendigo, by the 30th day of September, 1954, after which date it and its co-executor Thelma Elsie Watts, of corner Neale and Hammer streets, Bendigo, will distribute the assets, having regard only to the claims of which they then have notice.

Dated this 22nd day of July, 1954.

H. E. EVERY, solicitor, 59 View-street, Bendigo. 149

NOTICE TO CREDITORS.—JANE MARGARET SIMPSON, late of Auburn-road, Auburn, in the State of Victoria, widow, DECEASED.

CREDITORS, next of kin, and others having claims in respect of the estate of the deceased (who died on the 8th day of April, 1938), are required by the personal representative, The National Trustees, Executors, and Agency Company of Australasia Limited, the registered office of which is at 95 Queen-street, Melbourne, in the said State, to send particulars to it by the 7th day of October, 1954, after which date the personal representative may convey or distribute the estate, having regard only to the claims of which it then has notice.

Dated this 28th day of July, 1954.

CORNWALL, STODART, & CO., of 47 Queen-street, Melbourne, solicitors for the personal representative. 171

In the Supreme Court of the State of Victoria.—*Fi. Fa.*

NOTICE is hereby given that, under and by virtue of certain process issued out of the Supreme Court of the State of Victoria and directed to the Sheriff requiring him to levy certain moneys of the real and personal estate of Jane Barton, of 462 St. Kilda-road, Melbourne, guest house proprietress (such sum to be payable out of her separate property not subject to any restriction against anticipation unless by reason of any of the provisions of the *Married Womens Property Act* 1928, the property should be liable to execution notwithstanding such restriction), the said Sheriff will, on Wednesday, the 8th day of September, 1954, at the hour of Eleven o'clock in the forenoon, cause to be sold at the Police Station, corner of Orrong and Malvern roads, Toorak (unless the said process shall have been previously satisfied or the said Sheriff be otherwise stayed):—

All the right, title, estate, and interest (if any) of the said Jane Barton, in and to all that piece of land being the whole of the land more particularly described in certificate of title entered in the register book, volume 4493, folio 429.

N.B.—Terms: Cash. No cheques taken.

Dated at Melbourne this 23rd day of July, 1954.

162 FRANCIS H. TUCKER, Sheriff's Officer.

In the Supreme Court of the State of Victoria.—*Fi. Fa.*

NOTICE is hereby given that, under and by virtue of certain process issued out of the Supreme Court of the State of Victoria and directed to the Sheriff requiring him to levy certain moneys of the real and personal estate of L. C. Gauci, of 46 Iona-street, Nunawading, builder, the said Sheriff will, on Tuesday, the 7th day of September, 1954, at the hour of Eleven o'clock in the forenoon, cause to be sold at the Police Station, Blackburn (unless the said process shall have been previously satisfied or the said Sheriff be otherwise stayed):—

All the right, title, estate, and interest (if any) of the said L. C. Gauci, in and to all that piece of land being lot 46 on plan of subdivision No. 11306, lodged in the Office of Titles, and being part of Crown portion 80, Parish of Nunawading, County of Bourke, and being the land particularly described in certificate of title, volume 5621, folio 032.

N.B.—Terms: Cash. No cheques taken.

Dated at Melbourne this 22nd day of July, 1954.

160 FRANCIS H. TUCKER, Sheriff's Officer.

In the Supreme Court of the State of Victoria.—*Fi. Fa.*

NOTICE is hereby given that, under and by virtue of certain process issued out of the Supreme Court of the State of Victoria and directed to the Sheriff requiring him to levy certain moneys of the real and personal estate of Ann Lilian Price, of 407 Glen Eira-road, Caulfield, widow, the said Sheriff will, on Monday, the 6th day of September, 1954, at the hour of Eleven o'clock in the forenoon, cause to be sold at the Police Station, 289 Hawthorn-road, Caulfield (unless the said process shall have been previously satisfied or the said Sheriff be otherwise stayed):—

All the right, title, estate, and interest (if any) of the said Ann Lilian Price, in and to all that piece of land being lot 49 on plan of subdivision No. 1631, lodged in the Office of Titles, and being part of Crown portion 41, Parish of Prahran, at Caulfield, County of Bourke, and being the whole of the land described in certificate of title, volume 4408, folio 881513.

N.B.—Terms: Cash. No cheques taken.

Dated at Melbourne this 22nd day of July, 1954.

161 FRANCIS H. TUCKER, Sheriffs' Officer.

MINING NOTICES.

FIFTEENTH SCHEDULE.—PART A.

I, THE undersigned, hereby make application to register Woodside (Lakes Entrance) Oil Company No Liability as a company under the provisions of Part II. of the *Companies Act* 1938.

1. The name of the company is to be Woodside (Lakes Entrance) Oil Company No Liability.

2. The place of intended operations is that part of the State of Victoria which is known as Gippsland.

3. The registered office of the company will be situate at 472 Bourke-street, Melbourne.

4. The value of the company's property, including claim and machinery, is nil.

5. The number of shares in the company is 500 of 5s. each.

6. The number of shares subscribed for is 500, being not less than 25 per centum of the entire number of shares in the company.

7. The amount of subscribed capital which is paid up is £125, being not less than 5 per centum of the subscribed capital.

8. The name of the manager is Rees Bedford Withers.

9. The names and addresses and occupations of at least two shareholders who have subscribed for shares in the company and the number of shares subscribed for by each of them at this date are as follows:—

Names.	Addresses.	Occupations.	Number of Shares Subscribed for by Each.
Roy Paul Bee	9 Hudson-street, Hampton	Accountant	100
Frederick Leslie Dobson	Gregg-street, Diamond Creek	Engineer	100
Edgar Broughton Jensen	Toorak Gardens, Adelaide, South Australia	Mining Engineer	100
Percival Donald McKenzie	14 Woodburn-road, Hawthorn	Engineer	100
Rees Bedford Withers	472 Bourke-street, Melbourne	Accountant	100
			500

10. A majority in number and value of the shareholders in and the creditors (if any) of the company, in writing, have consented to its incorporation as a No Liability Company.

Dated the 26th day of July, 1954.

REES B. WITHERS, Manager.

Witness to signature—M. KEOGH.

I, REES BEDFORD WITHERS, of 472 Bourke-street, Melbourne, in the State of Victoria, accountant, do solemnly and sincerely declare that—

1. I am the manager of the said intended company.

2. The above statement is to the best of my knowledge and belief true in every particular.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

REES B. WITHERS.

Taken before me, at Melbourne, this 26th day of July, 1954.—M. KEOGH, clerk to Arthur Phillips and Just, solicitors, Melbourne.

Arthur Phillips and Just, solicitors, 472 Bourke-street, Melbourne. 169

LINDEN (W.A.) GOLD NO LIABILITY.

NOTICE is hereby given that the sale of forfeited shares advertised for Wednesday, 21st July, 1954, at the Stock Exchange Vestibule, 428 Chancery-lane, Melbourne, at 12 noon, was postponed and will be held at the same place on Wednesday, 4th August, 1954, at 12.15 p.m., unless shares are redeemed on or before Tuesday, 3rd August, 1954, at 5 p.m.

By order of the Board,

K. H. GRANT, Manager.

DEFINITELY NO POSTPONEMENT.

Temple Court, 422 Collins-street, Melbourne, C.1, 21st July, 1954. 174

A1 CONSOLIDATED GOLD NO LIABILITY.

NOTICE is hereby given that a Call (No. 25) of One shilling per share, making shares paid to Eleven shillings each, has been made on all shares in the company, due and payable at the registered office, 422 Collins-street, Melbourne, on Wednesday, 11th August, 1954.

By order of the Board,

K. H. GRANT, Manager.

Melbourne, 27th July, 1954.

A1 Consolidated Gold N.L., Temple Court, 422 Collins-street, Melbourne, C.1. 173

IMPOUNDINGS.

BALLARAT.—Impounded in the Shire of Ballarat Pound.

1 bay pony gelding, black points, no visible brand

If not claimed and expenses paid, to be sold on 4th August, 1954.

H. WILSON,
129—8/ Poundkeeper.

BENDIGO.—Impounded in Bendigo Pound, on 22nd July, 1954.

1 red cow, no visible brand, stick on neck

If not claimed and expenses paid, to be sold on 12th August, 1954.

V. E. BOWER,
147—9/4 Poundkeeper.

KEILOR.—Impounded in Keilor Pound.

1 heavy draught bay gelding, off side front and near side hind feet white, blaze, shod, no visible brand, rope around neck
1 black and brown medium draught mare, two hind and near side front foot white, blaze, shod, no visible brand

If not claimed and expenses paid, to be sold on 12th August, 1954.

D. PASCOE,
148—14/8 Poundkeeper.

KIEWA.—Impounded in Kiewa Pound.

1 Corriedale ram, no visible brand
1 crossbred ram, no visible brand
2 crossbred ewes, triangle in C (reversed) near ear, no visible brand
1 Dorset-cross ewe, triangle in C (reversed) near ear, no visible brand
3 crossbred wethers, no visible brand
2 ewe lambs, no visible brand
3 Comeback ewes, no visible brand

If not released and expenses paid, to be sold on 14th August, 1954.

W. J. HYNES,
190—18/8 Poundkeeper.

MERBEIN.—Impounded in Merbein Pound.

1 bay pony mare, long mane and tail, no visible brand
1 chestnut foal, male, white blaze on face, no visible brand, short rope on neck

If not claimed and expenses paid, to be sold on 12th August, 1954.

E. CHAMBERLAIN,
188—10/8 Poundkeeper.

MILDURA.—Impounded in Mildura City Pound.

1 brown gelding, star on forehead, black points, no visible brand

If not claimed and expenses paid, to be sold in fourteen days.

P. C. FAULKHEAD,
109—9/4 Poundkeeper.

RAYWOOD.—Impounded in Raywood Pound.

1 dark-roan bull, no visible brand

If not claimed and expenses paid, to sold on 14th August, 1954.

R. O. ENGLISH,
130—8/ Poundkeeper.

RED CLIFFS.—Impounded in Red Cliffs Pound.

1 lamb, ear branded small U right ear, no visible brand
1 aged ewe, round punch hole left ear, broad U right ear, no visible brand
1 two-tooth wether, no visible brand or earmark
1 two-tooth wether, U left ear, no visible brand
1 two-tooth ewe, U right ear, no visible brand

If not claimed and expenses paid, to be sold on 12th August, 1954.

J. HERAUD,
187—14/8 Poundkeeper.

SHEPPARTON.—Impounded in Shepparton City Pound, on 28th July, 1954.

2 brown and white Jersey heifers, no visible brand
1 black and white Jersey heifer, no visible brand
1 brown springer heifer, no visible brand

If not claimed and expenses paid, to be sold on 9th August, 1954.

J. MASON,
146—12/ Poundkeeper.

SUNSHINE.—Impounded in Sunshine Pound.

1 black and white pony, 12 hands, four years old, no visible brand

If not claimed and expenses paid, to be sold on 31st July, 1954.

T. W. DEUTSCHMANN,
189—9/4 Acting Poundkeeper.

SWAN HILL.—Impounded in Swan Hill Pound.

1 brown horse, aged, no visible brand

If not claimed and expenses paid, to be sold on 12th August, 1954.

W. MEEK,
185—8/ Poundkeeper.

TRARALGON.—Impounded in Traralgon Pound, by Road Ranger, from shire roads, on 22nd July, 1954.

1 yellow brindle heifer, end off off ear, no visible brand

If not claimed and expenses paid, to be sold on 16th August, 1954.

ADAM WILSON,
186—9/4 Poundkeeper.

WARRNAMBOOL.—Impounded in Warrnambool Pound.

1 brown and white bull, small notch and tip off ear, no visible brand

If not claimed and expenses paid, to be sold on 18th August, 1954.

J. McLAREN,
164—9/4 Poundkeeper.

YEA.—Impounded in Yea Shire Pound, on 18th July, 1954, by Herdsman.

1 bay gelding, hack sort, no visible brand, chain on near front foot

If not claimed and expenses paid, to be sold on 6th August, 1954.

EDWARD H. SMITH,
110—10/8 Poundkeeper.

AGENTS FOR THE "VICTORIA GOVERNMENT GAZETTE."

THE following have been appointed agents to receive Advertisements and Subscriptions for the *Victoria Government Gazette:*—

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THE "VICTORIA GOVERNMENT GAZETTE."

ATTENTION is invited to the following procedure in relation to the publication of official matter in the *Government Gazette:*—

1. *Matter submitted to the Executive Council.*

Matter submitted to the Executive Council which requires gazettal will normally be published in the issue of the following week.

Where urgent gazettal is required, special arrangements should be made with the *Gazette* Officer.

Publication will be facilitated by the submission of carbon copies for the use of the *Gazette* Officer.

2. *Other matter.*

(*a*) All other matter duly certified by a responsible officer for publication should be lodged with the *Gazette* Officer not later than half-past Ten a.m. on Tuesday.

(*b*) Lengthy or involved notices should be forwarded several days before publication.

(*c*) Proofs, which will be supplied only when specifically requested, or at the direction of the *Gazette* Officer, should be returned promptly to avoid delay in publication.

(*d*) No additions or amendments to matter for publication will be accepted by telephone.

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VICTORIA

GOVERNMENT GAZETTE.

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No. 681] THURSDAY, JULY 29. [1954

CO-OPERATION ACT 1953.

At the Executive Council Chamber, Melbourne, the twenty-seventh day of July, 1954.

PRESENT:

His Excellency the Governor of Victoria.

Mr. Shepherd | Mr. Smith.
Mr. Scully |

CO-OPERATIVE SOCIETIES (MODEL RULES) REGULATIONS.

PURSUANT to the powers conferred by the *Co-operation Act* 1953 and the *Acts Interpretation Act* 1928, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth make the following Regulations, that is to say:—

1. These Regulations may be cited as the Co-operative Societies (Model Rules) Regulations.

2. The model rules for the several kinds of co-operative societies referred to in the Schedule to these Regulations shall be the rules respectively set forth in the said Schedule.

SCHEDULE.

PART A.—MODEL RULES FOR A PRODUCERS SOCIETY.

Interpretation.

1. In these rules, unless inconsistent with the context or subject matter:—

"Act" means the *Co-operation Act* 1953 and any amendment thereof.

"Month" means calendar month.

"Prescribed" means prescribed by the Act or the Regulations.

"Regulations" means regulations made under the Act.

"Registrar" means the Registrar of Co-operative Societies.

Expressions used have the same meanings as those ascribed to them by the Act.

Words importing the singular include the plural, and vice versa. Words importing the masculine gender include females.

Rules.

2. In accordance with section 58 of the Act, the rules of the society shall bind the society and all members thereof and all persons claiming through them respectively to the same extent as if each member had subscribed his name and affixed his seal thereto and there were contained

No. 681.—3659/54.—PRICE 3s. 6D.

in the rules a covenant on the part of each member and his legal representatives to observe all the provisions of the rules subject to the provisions of the Act and the regulations.

Name.

3. The name of the society shall be*..... (hereinafter called "the society"). The society is a producers society under the *Co-operation Act* 1953.

* The word "co-operative" must be in the name, and the word "limited" at the end thereof.

Registered Office.

4. The registered office of the society shall be at.....
(Give address in full)
or at such other place as the board may determine from time to time. The board shall in accordance with section 57 of the Act, cause notice of any change therein to be lodged with the registrar in the form prescribed within fourteen days after the change.

Use of Name.

5. The board shall in accordance with section 57 of the Act cause the name of the society with a statement that the society is registered under the Act to be painted or affixed and kept painted or affixed on the outside of its office in a conspicuous place and in letters which are clearly legible.

Objects.

6. The objects of the society shall be*

* Here set out objects. As to what the objects may be, see section 5 of the Act.

Powers.

7. The society shall in accordance with section 6 of the Act have power to do any of the following things as incidental to its objects:—

(*a*) raise money on loan for any objects of the society, subject to the Act and, in particular, to sections 51 to 53 thereof;

(*b*) receive money on deposit, subject to the Act and, in particular, to sections 51 and 52 thereof;

(*c*) acquire by purchase or otherwise shares in any other society;

(*d*) make advances to its members or other persons against products delivered or to be delivered to the society.

Purchase of Members' Shares.

8. The society may in accordance with section 41 of the Act purchase out of its reserve fund any share of a member in the society: Provided that the shares so purchased in any one year shall not exceed one-twentieth of the paid-up capital of the society.

Repayment of Share Capital.

9. (1) The board may repay to a member with his consent the whole or any part of the amount paid up on any share held by him at any time when the money is not required for the purposes of the society.

(2) The board shall not, except with the consent of the registrar, make any such repayment if the society has received from any person who is not a member any money on loan or deposit which is not secured by mortgage and it still unpaid.

(3) Where pursuant to this rule any member is repaid the whole of the amount paid up on all the shares held by him he shall cease to be a member.

Contributions by Society.

10. The board may make contributions out of the funds of the society to any organization or body, corporate or unincorporate, which includes amongst its objects the rendering of services to the society or its members or the operations of which are calculated to promote the economic interests of those members.

Advance on Security of Shares.

11. The society may in accordance with section 54 of the Act make an advance out of its reserve fund to a member upon the security of his shares in the society: Provided that the amount advanced shall not exceed one-half of the amount paid up on the shares.

Property.

12. (1) The society may in accordance with section 48 of the Act acquire by lease, purchase, donation, devise, bequest or otherwise any real or personal property for any objects of the society or for any purposes ancillary to those objects, and may sell or lease any such real or personal property.

(2) Any property to which the society may become entitled absolutely by foreclosure, surrender or other extinguishment of the right of redemption shall in accordance with section 54 of the Act be sold or converted into money as soon afterwards as may be conveniently practicable.

Joining an Association.

13. The society, with the approval of a majority at a general meeting of which due notice has been given, may join with any other producers society or, where section 22 of the Act so allows, with any trading society or foreign association to form an association under the said section 22.

Dealings of Members with Society.

14. The society may, in accordance with section 62 of the Act, make a contract with a member requiring him to have any specified dealings with the society for a fixed period and, in particular, without limiting the generality of the foregoing, requiring him to sell products through or to the society, or to obtain supplies or services through or from the society, with provision for the payment by him to the society of specified sums as liquidated damages for the breach of any term of the contract.

Seal.

15. (1) The society shall as required by section 57 of the Act have its name inscribed in legible characters upon a seal. The seal shall be kept at the registered office in such custody as the board directs.

(2) The device of the seal shall be the name of the society within two concentric circles.

(3) The seal shall be used only under the authority of a resolution of a general meeting or of the board, and shall be attested by the signatures of two directors and the secretary, or in the absence of the secretary by such other person as the board authorizes.

Custody of Books and Documents.

16. All books of account, securities, documents and papers of the society, other than such (if any) as the board may direct to be kept elsewhere, shall be kept at the registered office in such manner and with such provision for their security as the board directs.

Membership.

17. (1) The persons who shall be qualified to be members of the society shall be—

(*a*) any persons who are not under the age of eighteen years; and
(*b*) any other societies which have power to acquire shares in the society.

(2) Where another society is a member of the society, that other society may from time to time in such manner as the board of the society directs appoint a person, being a member of that other society, to represent it in respect of the share held by it, and the person so appointed shall during the continuance of his appointment be deemed a member of the society holding that share for all purposes except—

(*a*) the liability in respect of the share;
(*b*) the transfer thereof;
(*c*) the giving of receipts for any dividends or payments thereon.

18. Application for membership shall be made at the registered office in or to the effect of the prescribed form, with a deposit of two shillings on each share applied for.

19. Upon approval of the application for membership the shares shall be allotted to the applicant, and his name shall be duly entered as a member in the register of members. He shall be notified of such allotment and shall thereupon be entitled to the privileges of membership.

20. If an application for membership be not approved, the deposit shall be returned to the applicant without interest.

21. The board may reject an application for membership and need not assign any reason for its action.

Ceasing Membership.

22. A person shall, as provided in section 36 (8) of the Act, cease to be a member in any of the following circumstances:—

(*a*) where his share is transferred to another person in accordance with these rules and the transferee is registered as holder in his place;
(*b*) where his share is forfeited in accordance with these rules;
(*c*) where his share is sold by the society under a power conferred by these rules and the purchaser is registered as holder in his place;
(*d*) where his share is purchased by the society in accordance with the Act and these rules;
(*e*) where he becomes bankrupt under any law relating to bankruptcy and the official assignee disclaims in accordance with the provisions of that law;
(*f*) on death: Provided that his estate shall remain liable until his executor or administrator or some other person is registered as holder in his place, or until the society pays the value of his share in accordance with the provisions of the Act;
(*g*) where the contract of membership is rescinded on the ground of misrepresentation or mistake;
(*h*) where he ceases to be a member in accordance with these rules;
(*i*) in the case of a corporate body, where the corporate body is dissolved.

Liability of a Member to Society.

23. A member shall in accordance with section 40 of the Act be liable to the society for the amount, if any, unpaid on the shares held by him, together with any charges payable by him to the society as prescribed by these rules.

Expulsion of Members.

24. A member may be expelled from the society by special resolution to the effect:—

(*a*) that he has failed to discharge his obligations to the society, whether prescribed by these rules or arising out of any contract; or

(*b*) that a charge of conduct detrimental to the society has been proved:

Provided that in either case written notice of the proposed resolution shall be forwarded to the member not less than seven days before the meeting, and he shall be given an opportunity of being heard at the meeting.

25. (1) The shares of a member who has been expelled may by special resolution be forfeited to the society, but he shall be entitled to any other interest he may have in the society.

(2) Notice of the forfeiture shall be sent in accordance with these rules within seven days.

26. (1) No expelled member shall be re-admitted as a member of the society except by special resolution.

(2) A member so re-admitted shall not have restored to him any shares which were forfeited on his expulsion.

27. Where a member has been expelled but his shares have not been forfeited such shares may be sold by the society in such manner as the board determines and the proceeds of such sale less any expenses incurred in connection therewith shall be paid to the expelled member or set off against moneys owing to the society by him.

28. Where a member is expelled he shall, whether his shares are forfeited or not, cease to be a member.

Capital and Shares.

29. (1) The capital of the society shall be raised by the issue of shares.

(2) The capital shall vary in amount according to the nominal value of shares from time to time subscribed.

30. Shares, which shall be of one class, all ranking equally, shall be of the nominal value of £1 each.

31. Every member shall hold at least five shares, but no member shall hold shares exceeding the nominal value of One thousand pounds, nor shall any member hold more than one-fifth of the shares in the society.

Certificate of Shares.

32. Every person whose name is entered as a member in the register of members shall, without payment, be entitled upon application to a certificate under the seal of the society specifying the shares held by him and the amount paid up thereon: Provided that in respect of shares held jointly by several persons the society shall not be bound to issue more than one certificate, and delivery of a certificate for a share to one of several joint holders shall be sufficient delivery to all.

33. If a share certificate is defaced, lost or destroyed, it may be renewed on payment of a fee of One shilling, and on such terms as to evidence and indemnity as the board thinks fit.

Charge on Shares.

34. The society shall, as provided in section 45 of the Act, have a charge upon the share or interest in the capital and on the credit balance of a member or past member, and upon any dividend, bonus or rebate payable to a member or past member in respect of any debt due from the member or past member to the society, and may set off any sum credited or payable to a member or past member in or towards payment of the debt.

Calls on Shares.

35. The board may from time to time make calls upon the members in respect of any moneys unpaid on their shares: Provided that no call shall exceed one-fourth of the nominal amount of the share, or be payable at less than one month from the last call; and each member shall (subject to receiving at least fourteen days' notice specifying the time or times of payment) pay to the society at the time or times so specified the amount called on his shares.

36. The joint holders of a share shall be jointly and severally liable to pay all calls in respect thereof.

37. If a sum called in respect of a share is not paid before or on the day appointed for payment thereof, the person from whom the sum is due shall pay interest upon the sum at the rate of Five per centum per annum from the day appointed for the payment thereof to the time of the actual payment, but the board shall be at liberty to waive payment of that interest wholly or in part.

38. The board may, if it thinks fit, receive from any member willing to advance the same all or any part of the moneys uncalled and unpaid upon any shares held by him.

39. Upon all or any of the moneys so advanced the board may (until the same would, but for such advance, become presently payable) pay interest at such rate (not exceeding, without the sanction of the society in general meeting, Five per centum per annum) as the board determines.

Default in Payment of Calls.

40. If a member fails to pay any call or instalment of a call on the day appointed for payment thereof, the board may, at any time thereafter during such time as any part of such call or instalment remains unpaid, serve a notice on him requiring payment of so much of the call or instalment as is unpaid, together with any interest which may have accrued.

41. The notice shall name a further day (not earlier than the expiration of fourteen days from the date of the notice) on or before which the payment required by the notice is to be made, and shall state that in the event of non-payment on or before the day appointed the shares in respect of which the call was made will be liable to be forfeited.

42. If the requirements of any such notice as aforesaid are not complied with by the member, any share in respect of which the notice has been given may at any time thereafter before the payment required by the notice has been made be forfeited by a resolution of the board to that effect.

Forfeited Shares.

43. A person whose shares have been forfeited for a default in payment of calls or for any other reason shall cease to be a member in respect of the forfeited shares, but shall remain liable to pay to the society all moneys which, at the date of forfeiture, were presently payable by him to the society in respect of the shares.

44. A statutory declaration in writing that the declarant is a director of the society, and that a share in the society has been duly forfeited on a date stated in the declaration, shall be evidence of the facts therein stated.

45. Shares forfeited for default in payment of calls or for any other reason shall be cancelled and shall not be sold and re-issued.

46. All moneys received by the society in respect of forfeited shares shall be added to the reserve fund.

Investments.

47. The board may, in accordance with the Act, invest any of the funds of the society in any of the following, that is to say:—

(*a*) in any securities authorized by law for the investment of trust funds;
(*b*) on deposit in the State Savings Bank of Victoria, or in the Commonwealth Savings Bank or in any bank prescribed by the regulations, or in any co-operative society, association or union which is authorized to receive deposits;
(*c*) in any prescribed securities;
(*d*) in any other way prescribed or allowed by the Act.

Transfer of Shares.

48. The instrument of transfer of any share shall be executed both by the transferor and transferee, and the transferor shall be deemed to remain the holder of the share until the name of the transferee is entered in the register of members in respect thereof.

49. Shares in the society shall be transferred in the following form or in any usual or common form which the board approves:—

I, A. B., of....., in consideration of the sum of £ ..... paid to me by C.D., of ....(hereinafter called "the said transferee") do hereby transfer to the said transferee the share (or shares) numbered.....in the Society called the....., to hold unto the said transferee, his executors, administrators, and assigns, subject to the several conditions on which I held the same at the time of the execution hereof; and I, the said transferee, do hereby agree to take the said share (or shares) subject to the conditions aforesaid.

As witness our hands, the.....day of ....., 19.....

.....transferor.

in the presence of .....

.. ..transferee.

in the presence of .....

Registration of Transfers, &c.

50. (1) The board may decline to register any transfer of shares to a person not qualified to be a member or of whom it does not approve, and may also decline to register any transfer of shares on which the society has a charge.

(2) The board may suspend the registration of transfers during the fourteen days immediately preceding the annual general meeting in each year.

(3) The Board may decline to recognise any instrument of transfer unless—

(*a*) a fee of One shilling is paid to the society in respect thereof, and
(*b*) the instrument of transfer is accompanied by the certificate of the shares to which it relates, and such other evidence as the board may require to show the right of the transferor to make the transfer.

51. The board shall cause a record of all transfers to be made in the proper books of the society.

52. Any person becoming entitled to a share in consequence of the bankruptcy of a member shall, upon such evidence being produced as may from time to time be required by the board, if qualified, be registered as a member in respect of the share or, instead of being registered himself, may make such transfer of the share as the bankrupt person could have made; but the board shall in either case, have the same right to decline or suspend registration as it would have had in the case of a transfer of the share by the bankrupt person before bankruptcy.

53. A person becoming entitled to a share by reason of the death or bankruptcy of the holder shall be entitled to the same dividends and other advantages to which he would be entitled if he were the registered holder of the share, except that he shall not, before being registered as a member in respect of the share, be entitled in respect of it to exercise any right conferred by membership in relation to meetings of the society.

Dealing with Shares on Death of Member.

54. On the death of a member the board shall transfer his share or interest in the society to one of the following persons (provided that the proposed transferee is qualified to be a member of the society, and that the transfer would not increase his holding in the society beyond the proportion or value allowed by these rules), viz:—

(*a*) to the executor or administrator of the member; or

(*b*) to such person as the executor or administrator specifies in an application made to the society within twelve months after the death of the member.

55. If there is no such transferee willing to have the share or interest transferred to him, the board shall pay the value thereof to the executor or administrator: Provided that, where the case so allows, the board may pay the value of the share in accordance with next succeeding rule: Provided further that the board shall not be bound to make any such payment until all moneys due from the deceased member or his estate have been paid to the society.

Payments on Death of Member.

56. When a member or person entitled in respect of any share loan or deposit to a sum not exceeding Two hundred pounds dies, then the board may—

(*a*) after the expiration of two months from the death of the said member or person if probate or letters of administration have not been produced to any officer of the society and notice in writing of intention to apply therefor has not been received by any such officer; or

(*b*) after the expiration of three months from the death of the said member or person if such notice of intention to apply has been received by any officer of the society within the period of two months from the death but probate or letters of administration have not been produced to any such officer—

pay the said sum to the person or persons appearing to the board to be entitled thereto according to law as on the intestacy of the deceased member or person.

Value for Repayment of Share.

57. The value of shares for repayment pursuant to rule 55 of these rules shall be the market value in accordance with the most recent transfer made for value, but if there has been no recent transfer, or if, in the opinion of the board, the consideration in the most recent transfer was not the true market value, the value shall be the amount that is offered for the same on their being submitted for sale over a reasonable period. In the event of dispute, the value shall be determined by the society's auditor on the basis above set forth, and his determination shall be conclusive as to the value.

General Meetings.

58. (1) A general meeting of the society, to be known as the "annual meeting," shall, as provided in section 70 of the Act, be held each year at such time (being within three months after the close of the financial year or within such further time as may be allowed by the registrar or prescribed by regulation), and at such place as the board appoints.

(2) In default of such meeting being so held, it shall, with the approval of the registrar, be held in the month next following, and may be convened by any five members of the society in the same manner as nearly as possible as that in which the meetings are to be convened by the board.

59. The ordinary business of the annual meeting shall be—

(*a*) to confirm minutes of the last preceding annual meeting and of any general meetings held since that meeting;

(*b*) to receive from the board, auditors, or any officers of the society, reports upon the transactions of the society during the financial year, including balance-sheet, trading account and profit and loss account, and the state of affairs at the end of the year;

(*c*) to determine the rates of dividend, bonus and rebate.

(*d*) to elect and determine the remuneration of directors and auditors.

60. The annual meeting may transact special business of which notice is given in accordance with these rules.

61. (1) The board may, whenever it thinks fit, convene a special general meeting of the society.

(2) The board shall, on the requisition of not less than fourteen members, being the holders of shares upon which calls or other sums then due have been paid, forthwith proceed to convene a special general meeting.

62. A requisition for a special general meeting shall state the objects of the meeting and must be signed by the requisitionists and deposited at the registered office of the society, and may consist of several documents in the like form, each signed by one or more requisitionists.

63. If the board does not proceed to cause a special general meeting to be held within twenty-one days from the date on which a requisition therefor was deposited at the registered office the requisitionists, or any of them, may convene the meeting, but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.

64. Any special general meeting convened by requisitionists in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which such meetings are convened by the board, and all reasonable expense incurred in so convening the meeting shall be refunded by the society to the persons who incurred it.

Notice of General Meetings.

65. (1) Seven days' notice at the least (exclusive of the day on which the notice is served or deemed to be served, but inclusive of the day for which notice is given) specifying the place, the day, and the hour of meeting and, in case of special business, the general nature of that business shall be given of any general meeting in manner hereinafter mentioned to such persons as are, under these rules, entitled to receive such notices from the society; but the non-receipt of the notice by any member shall not invalidate the proceedings at such general meeting.

(2) Any member, having a resolution to submit to a general meeting, shall give written notice thereof to the society not less than twenty-one days prior to the date of the meeting.

66. The board shall cause to be inserted in any notice convening a general meeting any business of which notice of motion has been duly given by a member in accordance with these rules before the notice of the meeting is issued.

Proceedings at General Meetings.

67. All business shall be deemed special that is transacted at special general meetings and all business that is transacted at the annual meeting shall also be deemed special with the exception of that specifically referred to in these rules as being the ordinary business of the annual meeting.

68. No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business. Save as herein otherwise provided seven members shall be a quorum.

69. If within an hour after the time appointed for the meeting a quorum is not present the meeting, if convened upon the requisition of members, shall be dissolved; in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by a director or officer at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and, if at the adjourned meeting a quorum is not present within half-an-hour after the time appointed for the meeting the members present shall be a quorum.

70. The chairman, if any, of the board shall preside as chairman at every general meeting of the society.

71. If there is no such chairman, or if at any meeting he is not present within fifteen minutes after the time appointed for holding the meeting or is unwilling to act as chairman, the members present shall choose some one of their number to be chairman.

72. (1) The chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

(2) When a meeting is adjourned for ten days or more, notice of the adjourned meeting shall be given as in the case of an original meeting.

(3) Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

73. At any general meeting every question for decision by the meeting shall as provided in section 71 of the Act be determined by a majority of members present in person thereat, and unless a poll is (before or on the declaration of the result of the show of hands) demanded by at least five members the question shall be determined on a show of hands, and a declaration by the chairman that a resolution has, on a show of hands, been carried by a simple majority, or carried unanimously, or by a particular majority, or lost, shall be *prima facie* evidence of the fact.

74. If a poll is duly demanded it shall be taken in such manner as the chairman directs and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

75. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman of the meeting at which the show of hands takes place or at which the poll is demanded, shall be entitled to a second or casting vote.

76. (1) A poll demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith.

(2) A poll demanded on any other question shall be taken at a time which the chairman of the meeting shall direct.

77. The following standing orders shall be observed at the society's meetings:—

(a) the mover of a proposition shall not speak for more than ten minutes; subsequent speakers shall be allowed five minutes, and the mover of the proposition five minutes to reply;

(b) whenever an amendment is proposed upon an original proposition, no second amendment shall be taken into consideration until the first amendment shall have been disposed of;

(c) if an amendment be carried, it shall displace the original proposition and become itself the proposition to which any further amendment may be moved;

(d) if an amendment be negatived, then a further amendment may be moved to the original proposition; but only one amendment shall be submitted to the meeting for discussion at one time;

(e) the mover of every original proposition, but not of an amendment, shall have the right to reply, immediately after which the question shall be put from the chair, but no other member shall speak more than once on the same question, unless permission be given to explain, or the attention of the chairman be called to a point of order;

(f) propositions and amendments shall be submitted in writing, when requested by the chairman;

(g) any discussion may be closed by a resolution "that the question be now put" being moved, seconded, and carried, and any such resolution shall be put to the meeting without debate.

Voting of Members.

78. On a show of hands or on a poll every member present in person shall have one vote only.

79. In the case of joint holders the vote of the senior who tenders a vote shall be accepted to the exclusion of the votes of the other joint holders; and for this purpose seniority shall be determined by the order in which the names stand in the register of members.

80. There shall be no voting by proxy.

Special Resolution.

81. (1) A special resolution in accordance with section 65 of the Act, means a resolution which is passed by a majority of not less than three-quarters of such members entitled under these rules to vote as may be present in person at any general meeting of which notice specifying the intention to propose the resolution has been duly given according to these rules.

(2) A copy of the special resolution shall be lodged with the registrar in accordance with section 65 of the Act.

Board of Directors.

82. There shall be a board of five directors.

83. The qualification of a director shall be the holding of not less than five shares in the society.

84. The first directors shall be elected at the meeting for the formation of the society.

85. At the first annual meeting of the society three of the directors shall retire and at the annual meeting in each subsequent year the directors shall retire in rotation of two and three.

86. The directors to retire in any year shall subject to the provision as to filling casual vacancies be those who have been longest in office since their last election, but as between persons who became directors on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

87. A retiring director shall be eligible for re-election.

88. The society at the annual meeting at which a director retires in manner aforesaid may fill the vacated office by electing a person thereto.

89. The election of directors shall be conducted as nearly as practicable in the following manner:—

(1) An advertisement shall be published not less than eight weeks before the annual meeting, in at least one newspaper circulating in the district in which the society's registered office is situated, inviting nominations of candidates for election as directors.

(2) Such nominations other than in case of retiring directors shall be signed by two or more members and be accompanied by a notice in writing under the candidate's hand signifying his candidature for office, and shall be lodged at the registered office on or before the date and time fixed by such advertisement.

(3) Retiring directors shall be deemed to have been nominated unless they notify the society to the contrary.

(4) A printed ballot-paper containing the names of all the candidates, in alphabetical order and initialed and numbered by the returning officer shall be delivered or posted to every member entitled to vote at least twenty-one days before such annual meeting.

(5) Such ballot-papers shall be returned to the registered office on or before the date and time stated on such ballot-paper not being less than twenty-four hours before the annual meeting.

(6) Each candidate may appoint one scrutineer to attend the checking of envelopes and counting of votes.

(7) The returning officer shall be appointed by the board before each annual meeting and in default of such appointment in sufficient time to allow the above procedure to be followed, the officer of the society acting in the capacity of secretary shall be the returning officer.

(8) The board may cause to be issued ballot-papers in such manner that they may on return be checked with the register of members without the contents of the ballot-papers being disclosed at the time of such checking, and so that after such checking the votes may be counted without the identity of the voter being disclosed.

(9) The returning officer in the presence of such scrutineers, if any, as may be appointed shall count the votes and notify the result to the chairman of the annual meeting.

(10) The decision of the returning officer as to the formality of any ballot-paper shall be final.

90. (1) If at any annual meeting at which an election of directors ought to take place the places of the retiring directors or any of them are not filled, the meeting shall stand adjourned till the same day in the next week at the same time and (unless another place is specified by a director or officer at the time of the adjournment or by written notice to members given before the day to which the meeting is adjournd) at the same place, and such adjourned meeting may receive nominations and elect directors to the vacancies in such usual and proper manner as the chairman directs.

(2) If at the adjourned meeting the places of the retiring directors are not filled the retiring directors or such of them as have not had their places filled shall be deemed to have been re-elected at the adjourned meeting.

91. Any vacancy occurring in the board otherwise than by rotation of retirement may be filled by the board, but the person so chosen shall be subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.

92. The society may by special resolution remove any director before the expiration of his period of office, and may by a simple majority appoint another person in his stead; the person so appointed shall be subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.

Proceedings of the Board.

93. (1) The board may meet for the despatch of business, adjourn, and otherwise regulate its meetings, as it thinks fit: Provided that meetings of the board shall be held at intervals of not more than two months.

(2) Questions arising at any meeting shall be decided by a majority of votes.

(3) In case of an equality of votes the chairman shall have a second or casting vote.

(4) A director may, and the secretary on the requisition of a director shall, at any time summon a meeting of the board.

94. The quorum of any meeting of the board shall be three.

95. The continuing directors may act notwithstanding any vacancy in their number but, if and so long as their number is reduced below the number fixed by or pursuant to these rules as the necessary quorum of directors, the continuing directors may act only for the purpose of increasing the number of directors to that number, or of summoning a general meeting of the society, but not for any other purpose.

96. The board may elect a chairman of its meetings and determine the period for which he is to hold office, but if no such chairman is elected or if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the directors present may choose one of their number to be chairman of the meeting.

97. (1) The board may delegate any of its powers to committees consisting of such members of the board as the board thinks fit.

(2) Any committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the board.

98. (1) A committee may elect a chairman of its meetings.

(2) If no such chairman is elected, or, if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the members present may choose one of their number to be chairman of the meeting.

99. (1) A committee may meet and adjourn as it thinks proper.

(2) Questions arising at any meeting shall be determined by a majority of votes of the members present, and in case of an equality of votes the chairman shall have a second or casting vote.

Duties and Powers of the Board.

100. (1) The business and operations of the society shall, in accordance with section 69 of the Act, be managed and controlled by the board, and for that purpose the board, except as hereinafter provided, shall have and may exercise the powers of the society as if they had been expressly conferred on the board by a general meeting of the society.

(2) The powers of the board shall be subject to any restrictions imposed thereon by the Act or by these rules.

101. Every director acting in the business or operations of the society in pursuance of a resolution duly passed by the board shall be deemed to be the agent of the society for all purposes within the objects of the society.

102. The directors shall receive such fees for their services (not exceeding any limits prescribed by the regulations) as are approved at a general meeting, and shall not receive any other remuneration from the society, but all necessary expenses incurred by them in the business of the society shall be refunded to them.

103. The board shall, in accordance with section 72 of the Act, cause minutes as prescribed by regulation of general and board meetings to be made in books provided for the purpose and, in particular—

(*a*) of all appointments of officers and employees made by the directors;

(*b*) of the names of the directors present at each meeting of the board and of any committee of the board;

and every director present at any meeting of the board or committee of the board shall sign his name in a book to be kept for that purpose.

104. The board shall, in accordance with section 67 (4) of the Act, cause to be supplied to every person on demand a copy of the rules on payment of a sum of Two shillings and sixpence.

105. The board shall, in accordance with section 60 of the Act, cause to be kept at the registered office of the society, and open at all reasonable hours to inspection by any member or creditor, without fee—

(*a*) a copy of the Act and the regulations;

(*b*) a copy of the rules of the society;

(*c*) a copy of the last balance-sheet and profit and loss account for the time being, together with the auditor's report;

(*d*) the prescribed register of directors, members, and shares;

(*e*) the prescribed register of loans raised, securities given and deposits received by the society.

106. The board shall cause to be prepared and lodged with the registrar all returns and notices required by the Act or regulations and, in particular—

(*a*) a list of the directors and alterations in membership during each year;

(*b*) a statement of the assets and liabilities of the society as at the close of each financial year and of the accounts of the society for that year;

(*c*) a copy of the report of the auditor on those accounts;

(*d*) such other particulars as are prescribed by regulation.

107. (1) The board shall cause to be prepared a statement of the accounts of the society (including balance-sheet, trading account and profit and loss account) up to the end of each financial year, and shall submit it, with the auditor's report thereon, to the annual meeting of the society.

(2) The board shall also cause a copy of such statement to be displayed at the registered office of the society for a period of not less than fourteen days before the date of such meeting, and a copy to be sent to each member with the notice of the meeting, in accordance with section 75 (5) of the Act.

108. The board shall cause to be kept such registers and accounts as are prescribed by section 59 of the Act or by the regulations and, in particular, the following, viz.:—

(*a*) a register of the directors, members and shares;

(*b*) a register of any loans raised, securities given, and deposits received by the society.

Appointment and Removal of Employés.

109. Without prejudice to the general powers conferred on the board by the Act or these rules, the board shall have power to appoint and, at its discretion, to remove or suspend officers, clerks, agents and servants and to determine their powers, duties, and remuneration, or, when so deemed necessary, to delegate all or any of such powers of appointment, suspension, removal, and determination.

Security.

110. The board shall cause every officer having the receipt or charge of any money of the society to give security, in accordance with section 73 (3) of the Act, to the amount, and in the manner prescribed by the regulations. The society shall pay all premiums in respect of any security given by such officer.

Insurance.

111. The board shall arrange insurance against loss or damage to or liability of the society by reason of fire, accident, or otherwise.

Vacation of Office of Director.

112. The office of a director shall be vacated in the circumstances set out in section 69 (13) of the Act and, in particular—

(*a*) if he becomes bankrupt, or assigns his estate for the benefit of or compounds with his creditors;

(*b*) if he becomes a lunatic or lunatic patient within the meaning of the Mental Hygiene Acts or a defective within the meaning of the *Mental Deficiency Act* 1939;

(*c*) if he is convicted of any offence under the Act, or if he is convicted of any indictable offence or any offence punishable on summary conviction for which he is sentenced to imprisonment otherwise than in default of payment of a fine;

(*d*) if he absents himself from three consecutive ordinary meetings of the board without its leave;

(*e*) if he ceases to be a member of the society;

(*f*) if his resignation is accepted by the board, after he has given one month's notice of his intention to resign;

(*g*) if he is removed from office by resolution of a general meeting of the society;

(*h*) if he has a direct or indirect pecuniary interest in any agreement with the society otherwise than as a member and in common with the other members of another society or of an incorporated company consisting in either case of more than twenty persons: Provided that this paragraph shall not be deemed to extend to any of the following dealings, if made in good faith, in the ordinary course of the business of the society, and on such terms as are usual and proper in similar dealings between the society and its members, viz.:—

(i) any purchase of any goods or commodities by the director from the society;

(ii) any sale of any agricultural products or livestock or other goods or commodities by the director to the society;

(iii) any loan, whether by deposit or otherwise, by the director to the society;

(iv) any loan made to a society and in which the director's pecuniary interest consists in his having guaranteed or joined in guaranteeing the repayment of the loan or any part thereof;

(v) any other dealing between the society and a director which under its objects the society may have with its members but so that, in the case of an advance to the director pursuant to rule 11 of these rules, the advance shall be made in accordance with a special resolution;

(vi) such other dealings as may be prescribed by regulation;

(*i*) if he fails to obtain the necessary share qualification as required by these rules.

Banking.

113. The board shall cause to be opened a banking account in the name of the society, into which all moneys received shall be paid as soon as possible after receipt.

114. All cheques drawn on such account, and all drafts, bills of exchange, promissory notes, and other negotiable instruments for and on behalf of the society, shall be signed by two directors and countersigned by the secretary.

Members' Accounts.

115. The board shall, in accordance with section 75 (6) of the Act, so provide that any member may inspect his own account in the books of the society at any reasonable time on payment of a fee of Two shillings.

Rules.

116. The board shall cause any member who so desires to be supplied with a copy of the rules of the society at a charge of Two shillings and sixpence.

Financial Year.

117. The financial year of the society shall end on the in each year.

Audit.

118. One or more auditors, who shall be approved by the registrar and who shall, unless the registrar otherwise authorizes, be persons licensed by the Companies' Auditors Board, shall be appointed at each annual meeting to hold office until the next annual meeting.

119. The first auditors of the society may be appointed by the board before the first annual meeting and, if so appointed, shall hold office until the first annual meeting, unless previously removed by a resolution of the members at a general meeting, in which case the members at that meeting may appoint auditors to act until the first annual meeting.

120. If an appointment of auditors is not made at an annual meeting the board shall appoint auditors of the society for the current year.

121. An officer or employé of the society shall not be capable of being appointed auditor of the society.

122. A person, other than a retiring auditor, shall not be capable of being appointed auditor at an annual meeting unless notice of an intention to nominate that person to the office of auditor has been given by a member of the society not less than fourteen days before the annual meeting, and the society shall send a copy of any such notice to the retiring auditor, and shall give notice thereof to the members not less than seven days before the annual meeting:

Provided that if, after notice of the intention to nominate an auditor has been so given, an annual meeting is called for a date fourteen days or less after the notice has been given, the notice, though not given within the time required by this provision, shall be deemed to have been properly given for the purposes thereof, and the notice to be sent or given by the society may, instead of being sent or given within the time required by this provision, be sent or given at the same time as the notice of the annual meeting.

123. The board may fill any casual vacancy in the office of auditor, but while any such vacancy continues the surviving or continuing auditor or auditors, if any, may act.

124. The remuneration of the auditors of a society shall be fixed by the society in general meeting, except that the remuneration of any auditors appointed by the board may be fixed by the board.

125. The board shall cause the auditors to have access to all books, accounts, vouchers, securities and documents of the society, and to be furnished with such information and explanation by themselves or any other officers as may be necessary for the performance of their duties as auditors.

126. The auditors shall comply with section 75 (4) of the Act and, in particular, in making their report to the members of the society and, in signing any statement of assets and liabilities or of accounts to be presented to the members or lodged with the registrar, they shall state—

(a) whether they have obtained the information and explanation required by them;

(b) whether in their opinion the statements are drawn up so as to exhibit a true and correct view of the financial position of the society according to the information at their disposal and explanation given to them, and as shown by the books of the society;

(c) whether the rules relating to the administration of the funds of the society have been observed.

Application of Funds.

127. (1) The funds of the society shall be applied to carrying out the objects of the society.

(2) Any surplus resulting from its operations during a financial year, after providing for depreciation in value of the society's property and for contingent liability for loss, shall in accordance with section 38 of the Act, at the end of the financial year, be applied as follows:—

(a) in payment of at least Five per centum to a reserve fund to be created in accordance with section 38 (1) of the Act until the fund is at least one-fourth of the aggregate amount of the capital paid up for the time being, and of any moneys raised on loan or received on deposit and for the time being remaining unpaid;

(b) after providing for a reserve fund, any remaining surplus may be applied in all or any of the following ways:—

(i) in payment to members of dividend not exceeding Five per centum per annum (or such other percentage as is fixed by regulation) on the amount paid up by them on their respective shares: Provided that no amount paid on a share in advance of calls shall, whilst carrying interest, be treated for the purpose of this rule as paid on the share;

(ii) in payment to members by way of a bonus or rebate based on the business done by them with the society during the year;

(iii) in crediting to any employé who is not a member, but is qualified to be a member, an amount by way of bonus in proportion to his salary or wages at a rate equal to the rate of bonus or rebate paid to a member on the business done by him with the society during the year;

(iv) in crediting to any person who is not a member, but is qualified to be a member, an amount by way of bonus or rebate in proportion to the business done by him with the society;

(v) in payment not exceeding Ten per centum (or such larger percentage as is determined by the Governor in Council pursuant to section 38 (4) of the Act) of the surplus to any charitable purpose, or for promoting co-operation or any community benefit.

128. A bonus or rebate shall only be credited to any employé or person who is not a member until the amount credited is equal to the nominal value of the minimum number of shares for which a member is required to subscribe, and in or towards payments for such minimum number of shares, which shall be issued to him on application as prescribed by these rules.

129. Any dividend, bonus or rebate which accrues to the holder of shares on which all calls due have been paid shall be paid to him, but any dividend, bonus or rebate which accrues to the holder of partially paid up shares shall be applied to paying off subscriptions or calls, if any, on shares which may at the time the dividend, bonus or rebate becomes payable be due by him and unpaid.

130. No dividend, bonus or rebate declared by the society in general meeting shall exceed the amount recommended by the board.

131. If several persons are registered as joint holders of any share any one of them may give an effectual receipt for any dividend payable on the share.

132. Notice of any dividend that may have been declared shall be given in manner hereinafter mentioned to the persons entitled to share therein.

133. No dividend shall bear interest against the society.

Reserve Fund.

134. (1) In accordance with section 38 of the Act, the reserve fund created in accordance with that section shall not be distributed amongst the members of the society, except in the event of winding-up.

(2) The reserve fund shall be applicable at any time to any purpose to which the capital of the society is applicable, and shall together with any other funds available be applicable to meet any loss which the society may sustain.

Depreciation of Assets.

135. The value of the several fixed assets of the society shall be written down at least annually by an amount to be fixed by the board and approved by the auditors. If the board and the auditors are unable to agree on the amount to be written down in respect of any asset, the matter shall be referred to the registrar whose decision shall be final.

Stocktaking.

136. The board shall appoint one or more stocktakers each year and shall require such stocktakers to take stock and to submit to it in writing a report within fourteen days after the close of each financial year and also within fourteen days after such other date (if any) as the board appoints. The stocktakers shall hold office for one year from the date of appointment and may be removed by the board.

Disputes.

137. (1) Disputes between a member in his capacity of member and the society shall be settled by arbitration in accordance with the *Arbitration Act* 1928, and for this purpose the words "member" and "society" have the meanings ascribed to them in section 77 of the Act.

(2) Nothing in this rule shall apply to any dispute as to the construction or effect of any mortgage or of any contract contained in any document other than these rules.

Winding Up.

138. The winding up of the society shall be in accordance with Part IV. of the Act.

Notices.

139. A notice may be given by the society to any member either personally or by sending it by post to him at the address shown as his address in the register of members (hereinafter called his registered address), or, if he has no registered address in Victoria, at the address, if any, within Victoria supplied by him to the society for the giving of notices to him.

140. Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying and posting a letter containing the notice, and unless the contrary is proved to have been effected at the time at which the letter would be delivered in the ordinary course of post.

141. If a member has no registered address in Victoria and has not supplied to the society an address within Victoria for the giving of notices to him, a notice addressed to him and advertised in a newspaper circulating in the neighbourhood of the registered office of the society shall be deemed to be duly given to him on the date on which the advertisement appears.

142. A notice may be given by the society to the joint holders of a share by giving the notice to the joint holder named first in the register in respect of the share.

143. A notice may be given by the society to the persons entitled to a share in consequence of the death or bankruptcy of a member by sending it through the post in a prepaid letter addressed to them by name, or by the title of representatives of the deceased, or trustee of the bankrupt, or by any like description, at the address, if any, in Victoria, supplied for the purpose by the persons claiming to be so entitled or (until such an address has been supplied) by giving the notice in any manner in which the same might have been given if the death or bankruptcy had not occurred.

144. (1) Notice of every general meeting shall be given in some manner hereinbefore authorized to—

(a) every member of the society except those members who have no registered address within Victoria and have not supplied to the society an address within Victoria for the giving of notices to them; and

(b) every person entitled to a share in consequence of the death or bankruptcy of a member who, but for his death or bankruptcy, would be entitled to receive notice of the meeting.

(2) No other persons shall be entitled to receive notices of general meetings.

Shares Not to be Listed.

145. The shares of the society shall not be quoted for sale or purchase at any stock exchange or in any other public manner whatever.

Charges.

146. The following is a schedule of charges appearing in the foregoing rules:—

For duplicate share certificate as per rule 33, a sum of 1s.

For transfer of shares as per rule 50, a sum of 1s.

For inspection by a member of his account in the books of the society as per rule 115, a sum of 2s.

For a book of rules as per rule 104 or rule 116, a sum of 2s. 6d.

PART B.—MODEL RULES FOR A TRADING SOCIETY.

Interpretation.

1. In these rules, unless inconsistent with the context or subject matter:—

"Act" means the *Co-operation Act* 1953 and any amendment thereof.

"Month" means calendar month.

"Prescribed" means prescribed by the Act or the Regulations.

"Regulations" means regulations made under the Act.

"Registrar" means the Registrar of Co-operative Societies.

Expressions used have the same meanings as those ascribed to them by the Act.

Words importing the singular include the plural, and vice versa. Words importing the masculine gender include females.

Rules.

2. In accordance with section 58 of the Act, the rules of the society shall bind the society and all members thereof and all persons claiming through them respectively to the same extent as if each member had subscribed his name and affixed his seal thereto and there were contained in the rules a covenant on the part of each member and his legal representatives to observe all the provisions of the rules subject to the provisions of the Act and the regulations.

Name.

3. The name of the society shall be*..... (hereinafter called "the society"). The society is a trading society under the *Co-operation Act* 1953.

* The word "co-operative" must be in the name, and the word "limited" at the end thereof.

Registered Office.

4. The registered office of the society shall be at.....
(Give address in full.)

or at such other place as the board may determine from time to time. The board shall in accordance with section 57 of the Act, cause notice of any change therein to be lodged with the registrar in the form prescribed within fourteen days after the change.

Use of Name.

5. The board shall in accordance with section 57 of the Act cause the name of the society with a statement that the society is registered under the Act to be painted or affixed and kept painted or affixed on the outside of its office in a conspicuous place and in letters which are clearly legible.

Objects.

6. The objects of the society shall be*.....

* Here set out objects. As to what the objects may be, see section 7 of the Act.

Powers.

7. The society shall in accordance with section 8 of the Act have power to do any of the following things as incidental to its objects:—

(*a*) raise money on loan for any objects of the society, subject to the Act, and, in particular, to sections 51 to 53 thereof;

(*b*) receive money on deposit, subject to the Act, and, in particular, to sections 51 and 52 thereof;

(*c*) acquire by purchase or otherwise shares in any other society;

(*d*) make advances to its members or other persons against goods or commodities agreed to be sold to the society.

Purchase of Members' Shares.

8. The society may in accordance with section 41 of the Act purchase out of its reserve fund any share of a member in the society: Provided that the shares so purchased in any one year shall not exceed one-twentieth of the paid-up capital of the society.

Repayment of Share Capital.

9. (1) The board may repay to a member with his consent the whole or any part of the amount paid up on any share held by him at any time when the money is not required for the purposes of the society.

(2) The board shall not, except with the consent of the registrar, make any such repayment if the society has received from any person who is not a member any money on loan or deposit which is not secured by mortgage and is still unpaid.

(3) Where pursuant to this rule any member is repaid the whole of the amount paid up on all the shares held by him he shall cease to be a member.

Contributions by Society.

10. The board may make contributions out of the funds of the society to any organization or body, corporate or unincorporate, which includes amongst its objects the rendering of services to the society or its members or the operations of which are calculated to promote the economic interests of those members.

Advance on Security of Shares.

11. The society may in accordance with section 54 of the Act make an advance out of its reserve fund to a member upon the security of his shares in the society: Provided that the amount advanced shall not exceed one-half of the amount paid up on the shares.

Property.

12. (1) The society may in accordance with section 48 of the Act acquire by lease, purchase, donation, devise, bequest or otherwise any real or personal property for any objects of the society or for any purposes ancillary to those objects, and may sell or lease any such real or personal property.

(2) Any property to which the society may become entitled absolutely by foreclosure, surrender or other extinguishment of the right of redemption shall in accordance with section 54 of the Act be sold or converted into money as soon afterwards as may be conveniently practicable.

Joining an Association.

13. The society, with the approval of a majority at a general meeting of which due notice has been given, may join with any other trading society or, where section 22 of the Act so allows, with any producers society or foreign association to form an association under the said section 22.

Dealings of Members with Society.

14. The society may, in accordance with section 62 of the Act, make a contract with a member requiring him to have any specified dealings with the society for a fixed period and, in particular, without limiting the generality of the foregoing, requiring him to sell goods or commodities to the society, or to obtain supplies or services through or from the society, with provision for the payment by him to the society of specified sums as liquidated damages for the breach of any term of the contract.

Seal.

15. (1) The society shall as required by section 57 of the Act have its name inscribed in legible characters upon a seal. The seal shall be kept at the registered office in such custody as the board directs

(2) The device of the seal shall be the name of the society within two concentric circles.

(3) The seal shall be used only under the authority of a resolution of a general meeting or of the board, and shall be attested by the signatures of two directors and the secretary, or in the absence of the secretary by such other person as the board authorizes.

Custody of Books and Documents.

16. All books of account, securities, documents and papers of the society, other than such (if any) as the board may direct to be kept elsewhere, shall be kept at the registered office in such manner and with such provision for their security as the board directs.

Membership.

17. (1) The persons who shall be qualified to be members of the society shall be—

(*a*) any persons who are not under the age of eighteen years; and
(*b*) any other societies which have power to acquire shares in the society.

(2) Where another society is a member of the society, that other society may from time to time in such manner as the board of the society directs appoint a person, being a member of that other society, to represent it in respect of the share held by it, and the person so appointed shall during the continuance of his appointment be deemed a member of the society holding that share for all purposes except—

(*a*) the liability in respect of the share;
(*b*) the transfer thereof;
(*c*) the giving of receipts for any dividends or payments thereon.

18. Application for membership shall be made at the registered office in or to the effect of the prescribed form, with a deposit of Two shillings on each share applied for.

19. Upon approval of the application for membership the shares shall be allotted to the applicant, and his name shall be duly entered as a member in the register of members. He shall be notified of such allotment and shall thereupon be entitled to the privileges of membership.

20. If an application for membership be not approved, the deposit shall be returned to the applicant without interest.

21. The board may reject an application for membership and need not assign any reason for its action.

Ceasing Membership.

22. A person shall, as provided in section 36 (8) of the Act, cease to be a member in any of the following circumstances:—

(*a*) where his share is transferred to another person in accordance with these rules and the transferee is registered as holder in his place;
(*b*) where his share is forfeited in accordance with these rules;
(*c*) where his share is sold by the society under a power conferred by these rules and the purchaser is registered as holder in his place;
(*d*) where his share is purchased by the society in accordance with the Act and these rules;

(*e*) where he becomes bankrupt under any law relating to bankruptcy and the official assignee disclaims in accordance with the provisions of that law;

(*f*) on death: Provided that his estate shall remain liable until his executor or administrator or some other person is registered as holder in his place, or until the society pays the value of his share in accordance with the provisions of the Act;

(*g*) where the contract of membership is rescinded on the ground of misrepresentation or mistake;

(*h*) where he ceases to be a member in accordance with these rules;

(*i*) in the case of a corporate body, where the corporate body is dissolved.

Liability of a Member to Society.

23. A member shall in accordance with section 40 of the Act be liable to the society for the amount, if any, unpaid on the shares held by him, together with any charges payable by him to the society as prescribed by these rules.

Expulsion of Members.

24. A member may be expelled from the society by special resolution to the effect:—

(*a*) that he has failed to discharge his obligations to the society, whether prescribed by these rules or arising out of any contract; or

(*b*) that a charge of conduct detrimental to the society has been proved:

Provided that in either case written notice of the proposed resolution shall be forwarded to the member not less than seven days before the meeting, and he shall be given an opportunity of being heard at the meeting.

25. (1) The shares of a member who has been expelled may by special resolution be forfeited to the society, but he shall be entitled to any other interest he may have in the society.

(2) Notice of the forfeiture shall be sent in accordance with these rules within seven days.

26. (1) No expelled member shall be re-admitted as a member of the society except by special resolution.

(2) A member so re-admitted shall not have restored to him any shares which were forfeited on his expulsion.

27. Where a member has been expelled but his shares have not been forfeited such shares may be sold by the society in such manner as the board determines and the proceeds of such sale less any expenses incurred in connexion therewith shall be paid to the expelled member or set off against moneys owing to the society by him.

28. Where a member is expelled he shall, whether his shares are forfeited or not, cease to be a member.

Capital and Shares.

29. (1) The capital of the society shall be raised by the issue of shares.

(2) The capital shall vary in amount according to the nominal value of shares from time to time subscribed.

30. Shares, which shall be of one class, all ranking equally, shall be of the nominal value of £1 each.

31. Every member shall hold at least five shares, but no member shall hold shares exceeding the nominal value of One thousand pounds, nor shall any member hold more than one-fifth of the shares in the society.

Certificate of Shares.

32. Every person whose name is entered as a member in the register of members shall, without payment, be entitled upon application to a certificate under the seal of the society specifying the shares held by him and the amount paid up thereon: Provided that in respect of shares held jointly by several persons the society shall not be bound to issue more than one certificate, and delivery of a certificate for a share to one of several joint holders shall be sufficient delivery to all.

33. If a share certificate is defaced, lost or destroyed, it may be renewed on payment of a fee of One shilling, and on such terms as to evidence and indemnity as the board thinks fit.

Charge on Shares.

34. The society shall, as provided in section 45 of the Act, have a charge upon the share or interest in the capital and on the credit balance of a member or past member, and upon any dividend, bonus or rebate payable to a member or past member in respect of any debt due from the member or past member to the society, and may set off any sum credited or payable to a member or past member in or towards payment of the debt.

Calls on Shares.

35. The board may from time to time make calls upon the members in respect of any moneys unpaid on their shares: Provided that no call shall exceed one-fourth of the nominal amount of the share, or be payable at less than one month from the last call; and each member shall (subject to receiving at least fourteen days' notice specifying the time or times of payment) pay to the society at the time or times so specified the amount called on his shares.

36. The joint holders of a share shall be jointly and severally liable to pay all calls in respect thereof.

37. If a sum called in respect of a share is not paid before or on the day appointed for payment thereof, the person from whom the sum is due shall pay interest upon the sum at the rate of Five pounds per centum per annum from the day appointed for the payment thereof to the time of the actual payment, but the board shall be at liberty to waive payment of that interest wholly or in part.

38. The board may, if it thinks fit, receive from any member willing to advance the same all or any part of the moneys uncalled and unpaid upon any shares held by him.

39. Upon all or any of the moneys so advanced the board may (until the same would, but for such advance, become presently payable) pay interest at such rate (not exceeding, without the sanction of the society in general meeting, Five per centum per annum) as the board determines.

Default in Payment of Calls.

40. If a member fails to pay any call or instalment of a call on the day appointed for payment thereof, the board may, at any time thereafter during such time as any part of such call or instalment remains unpaid, serve a notice on him requiring payment of so much of the call or instalment as is unpaid, together with any interest which may have accrued.

41. The notice shall name a further day (not earlier than the expiration of fourteen days from the date of the notice) on or before which the payment required by the notice is to be made, and shall state that in the event of non-payment on or before the day appointed the shares in respect of which the call was made will be liable to be forfeited.

42. If the requirements of any such notice as aforesaid are not complied with by the member, any share in respect of which the notice has been given may at any time thereafter before the payment required by the notice has been made be forfeited by a resolution of the board to that effect.

Forfeited Shares.

43. A person whose shares have been forfeited for a default in payment of calls or for any other reason shall cease to be a member in respect of the forfeited shares, but shall remain liable to pay to the society all moneys which, at the date of forfeiture, were presently payable by him to the society in respect of the shares.

44. A statutory declaration in writing that the declarant is a director of the society, and that a share in the society has been duly forfeited on a date stated in the declaration, shall be evidence of the facts therein stated.

45. Shares forfeited for default in payment of calls or for any other reason shall be cancelled and shall not be sold and re-issued.

46. All moneys received by the society in respect of forfeited shares shall be added to the reserve fund.

Investments.

47. The board may, in accordance with the Act, invest any of the funds of the society in any of the following, that is to say:—

(*a*) in any securities authorized by law for the investment of trust funds;
(*b*) on deposit in the State Savings Bank of Victoria, or in the Commonwealth Savings Bank or in any bank prescribed by the regulations or in any co-operative society, association or union which is authorized to receive deposits;
(*c*) in any prescribed securities;
(*d*) in any other way prescribed or allowed by the Act.

Transfer of Shares.

48. The instrument of transfer of any share shall be executed both by the transferor and transferee, and the transferor shall be deemed to remain the holder of the share until the name of the transferee is entered in the register of members in respect thereof.

49. Shares in the society shall be transferred in the following form or in any usual or common form which the board approves:—

I, A. B., of....., in consideration of the sum of £.....paid to me by C.D., of .....(hereinafter called "the said transferee") do hereby transfer to the said transferee the share (or shares) numbered.....in the society called the....., to hold unto the said transferee, his executors administrators and assigns, subject to the several conditions on which I held the same at the time of the execution hereof; and I, the said transferee, do hereby agree to take the said share (or shares) subject to the conditions aforesaid.

As witness our hands, the.....day of ....., 19.....

.....transferor.

in the presence of.....

.....transferee.

in the presence of.....

Registration of Transfers, &c.

50. (1) The board may decline to register any transfer of shares to a person not qualified to be a member or of whom it does not approve, and may also decline to register any transfer of shares on which the society has a charge.

(2) The board may suspend the registration of transfers during the fourteen days immediately preceding the annual general meeting in each year.

(3) The board may decline to recognize any instrument of transfer unless—

(*a*) a fee of One shilling is paid to the society in respect thereof, and

(*b*) the instrument of transfer is accompanied by the certificate of the shares to which it relates, and such other evidence as the board may require to show the right of the transferor to make the transfer.

51. The board shall cause a record of all transfers to be made in the proper books of the society.

52. Any person becoming entitled to a share in consequence of the bankruptcy of a member shall, upon such evidence being produced as may from time to time be required by the board, if qualified, be registered as a member in respect of the share or, instead of being registered himself, may make such transfer of the share as the bankrupt person could have made; but the board shall in either case, have the same right to decline or suspend registration as it would have had in the case of a transfer of the share by the bankrupt person before bankruptcy.

53. A person becoming entitled to a share by reason of the death or bankruptcy of the holder shall be entitled to the same dividends and other advantages to which he would be entitled if he were the registered holder of the share, except that he shall not, before being registered as a member in respect of the share, be entitled in respect of it to exercise any right conferred by membership in relation to meetings of the society.

Dealing with Shares on Death of Member.

54. On the death of a member the board shall transfer his share or interest in the society to one of the following persons (provided that the proposed transferee is qualified to be a member of the society, and that the transfer would not increase his holding in the society beyond the proportion or value allowed by these rules), viz.:—

(*a*) to the executor or administrator of the member; or

(*b*) to such person as the executor or administrator specifies in an application made to the society within twelve months after the death of the member.

55. If there is no such transferee willing to have the share or interest transferred to him, the board shall pay the value thereof to the executor or administrator: Provided that, where the case so allows, the board may pay the value of the share in accordance with the next succeeding rule: Provided further that the board shall not be bound to make any such payment until all moneys due from the deceased member or his estate have been paid to the society.

Payments on Death of Member.

56. When a member or person entitled in respect of any share loan or deposit to a sum not exceeding Two hundred pounds dies, then the board may—

(*a*) after the expiration of two months from the death of the said member or person if probate or letters of administration have not been produced to any officer of the society and notice in writing of intention to apply therefor has not been received by any such officer; or

(*b*) after the expiration of three months from the death of the said member or person if such notice of intention to apply has been received by any officer of the society within the period of two months from the death but probate or letters of administration have not been produced to any such officer—

pay the said sum to the person or persons appearing to the board to be entitled thereto according to law as on the intestacy of the deceased member or person.

Value for Repayment of Share.

57. The value of shares for repayment pursuant to rule 55 of these rules shall be the market value in accordance with the most recent transfer made for value, but if there has been no recent transfer, or if, in the opinion of the board, the consideration in the most recent transfer was not the true market value, the value shall be the amount that is offered for the same on their being submitted for sale over a reasonable period. In the event of dispute, the value shall be determined by the society's auditor on the basis above set forth, and his determination shall be conclusive as to the value.

General Meetings.

58. (1) A general meeting of the society, to be known as the "annual meeting," shall, as provided in section 70 of the Act, be held each year at such time (being within three months after the close of the financial year or within such further time as may be allowed by the registrar or prescribed by regulation) and at such place as the board appoints.

(2) In default of such meeting being so held, it shall, with the approval of the registrar, be held in the month next following, and may be convened by any five members of the society in the same manner as nearly as possible as that in which the meetings are to be convened by the board.

59. The ordinary business of the annual meeting shall be—

(*a*) to confirm minutes of the last preceding annual meeting and of any general meetings held since that meeting;

(b) to receive from the board, auditors, or any officers of the society, reports upon the transactions of the society during the financial year, including balance-sheet, trading account and profit and loss account, and the state of affairs at the end of the year;

(c) to determine the rates of dividend, bonus and rebate;

(d) to elect and determine the remuneration of directors and auditors.

60. The annual meeting may transact special business of which notice is given in accordance with these rules.

61. (1) The board may, whenever it thinks fit, convene a special general meeting of the society.

(2) The board shall, on the requisition of not less than twenty members, being the holders of shares upon which calls or other sums then due have been paid, forthwith proceed to convene a special general meeting.

62. A requisition for a special general meeting shall state the objects of the meeting and must be signed by the requisitionists and deposited at the registered office of the society, and may consist of several documents in the like form, each signed by one or more requisitionists.

63. If the board does not proceed to cause a special general meeting to be held within twenty-one days from the date on which a requisition therefor was deposited at the registered office the requisitionists, or any of them, may convene the meeting, but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.

64. Any special general meeting convened by requisitionists in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which such meetings are convened by the board, and all reasonable expense incurred in so convening the meeting shall be refunded by the society to the persons who incurred it.

Notice of General Meetings.

65. (1) Seven days' notice at the least (exclusive of the day on which the notice is served or deemed to be served, but inclusive of the day for which notice is given), specifying the place, the day, and the hour of meeting and, in case of special business, the general nature of that business, shall be given of any general meeting in manner hereinafter mentioned to such persons as are, under these rules, entitled to receive such notices from the society; but the non-receipt of the notice by any member shall not invalidate the proceedings at such general meeting.

(2) Any member, having a resolution to submit to a general meeting, shall give written notice thereof to the society not less than twenty-one days prior to the date of the meeting.

66. The board shall cause to be inserted in any notice convening a general meeting a statement of any resolution of which notice of motion has been duly given by a member in accordance with these rules before the notice of the meeting is issued.

Proceedings at General Meetings.

67. All business shall be deemed special that is transacted at special general meetings and all business that is transacted at the annual meeting shall also be deemed special with the exception of that specifically referred to in these rules as being the ordinary business of the annual meeting.

68. No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business. Save as herein otherwise provided seven members shall be a quorum.

69. If within an hour after the time appointed for the meeting a quorum is not present the meeting, if convened upon the requisition of members, shall be dissolved; in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by the chairman or a director or officer at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and if at the adjourned meeting a quorum is not present within half-an-hour after the time appointed for the meeting the members present shall be a quorum.

70. The chairman, if any, of the board shall preside as chairman at every general meeting of the society.

71. If there is no such chairman, or if at any meeting he is not present within fifteen minutes after the time appointed for holding the meeting or is unwilling to act as chairman, the members present shall choose some one of their number to be chairman.

72. (1) The chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

(2) When a meeting is adjourned for ten days or more, notice of the adjourned meeting shall be given as in the case of an original meeting.

(3) Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

73. At any general meeting every question for decision by the meeting shall as provided in section 71 of the Act be determined by a majority of members present in person thereat, and unless a poll is (before or on the declaration of the result of the show of hands) demanded by at least five members the question shall be determined on a show of hands, and a declaration by the chairman that a resolution has on a show of hands been carried by a simple majority, or carried unanimously, or by a particular majority, or lost shall be *prima facie* evidence of the fact.

74. If a poll is duly demanded it shall be taken in such manner as the chairman directs and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

75. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman of the meeting at which the show of hands takes place or at which the poll is demanded, shall be entitled to a second or casting vote.

76. (1) A poll demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith.

(2) A poll demanded on any other question shall be taken at a time which the chairman of the meeting shall direct.

77. The following standing orders shall be observed at the society's meetings:—

(*a*) the mover of a proposition shall not speak for more than ten minutes; subsequent speakers shall be allowed five minutes, and the mover of the proposition five minutes to reply;

(*b*) whenever an amendment is proposed upon an original proposition, no second amendment shall be taken into consideration until the first amendment shall have been disposed of;

(*c*) if an amendment be carried, it shall displace the original proposition and become itself the proposition to which any further amendment may be moved;

(*d*) if an amendment be negatived, then a further amendment may be moved to the original proposition; but only one amendment shall be submitted to the meeting for discussion at one time;

(*e*) the mover of every original proposition, but not of an amendment, shall have the right to reply, immediately after which the question shall be put from the chair, but no other member shall speak more than once on the same question, unless permission be given to explain, or the attention of the chairman be called to a point of order;

(*f*) propositions and amendments shall be submitted in writing, when requested by the chairman;

(*g*) any discussion may be closed by a resolution "that the question be now put" being moved, seconded, and carried, and any such resolution shall be put to the meeting without debate.

Voting of Members.

78. On a show of hands or on a poll every member present in person shall have one vote only.

79. In the case of joint holders the vote of the senior who tenders a vote shall be accepted to the exclusion of the votes of the other joint holders; and for this purpose seniority shall be determined by the order in which the names stand in the register of members.

80. There shall be no voting by proxy.

Special Resolution.

81. (1) A special resolution in accordance with section 65 of the Act, means a resolution which is passed by a majority of not less than three-quarters of such members entitled under these rules to vote as may be present in person at any general meeting of which notice specifying the intention to propose the resolution has been duly given according to these rules.

(2) A copy of the special resolution shall be lodged with the registrar in accordance with section 65 of the Act.

Board of Directors.

82. There shall be a board of five directors.

83. The qualification of a director shall be the holding of not less than five shares in the society.

84. The first directors shall be elected at the meeting for the formation of the society.

85. At the first annual meeting of the society three of the directors shall retire and at the annual meeting in each subsequent year the directors shall retire in rotation of two and three.

86. The directors to retire in any year shall subject to the provision as to filling casual vacancies be those who have been longest in office since their last election, but as between persons who became directors on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

87. A retiring director shall be eligible for re-election.

88. The society at the annual meeting at which a director retires in manner aforesaid may fill the vacated office by electing a person thereto.

89. The election of directors shall be conducted as nearly as practicable in the following manner:—

(1) An advertisement shall be published not less than eight weeks before the annual meeting, in at least one newspaper circulating in the district in which the society's registered office is situated, inviting nominations of candidates for election as directors.

(2) Such nominations other than in case of retiring directors shall be signed by two or more members and be accompanied by a notice in writing under the candidate's hand signifying his candidature for office, and shall be lodged at the registered office on or before the date and time fixed by such advertisement.

(3) Retiring directors shall be deemed to have been nominated unless they notify the society to the contrary.

(4) A printed ballot-paper containing the names of all the candidates, in alphabetical order and initialed and numbered by the returning officer shall be delivered or posted to every member entitled to vote at least twenty-one days before such annual meeting.

(5) Such ballot-papers shall be returned to the registered office on or before the date and time stated on such ballot-paper not being less than twenty-four hours before the annual meeting.

(6) Each candidate may appoint one scrutineer to attend the checking of envelopes and counting of votes.

(7) The returning officer shall be appointed by the board before each annual meeting and in default of such appointment in sufficient time to allow the above procedure to be followed, the officer of the society acting in the capacity of secretary shall be the returning officer.

(8) The board may cause to be issued ballot-papers in such manner that they may on return be checked with the register of members without the contents of the ballot-papers being disclosed at the time of such checking, and so that after such checking the votes may be counted without the identity of the voter being disclosed.

(9) The returning officer in the presence of such scrutineers, if any, as may be appointed shall count the votes and notify the result to the chairman at the annual meeting.

(10) The decision of the returning officer as to the formality of any ballot-paper shall be final.

90. (1) If at any annual meeting at which an election of directors ought to take place the places of the retiring directors or any of them are not filled, the meeting shall stand adjourned till the same day in the next week at the same time and (unless another place is specified by a director or officer at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and such adjourned meeting may receive nominations and elect directors to the vacancies in such usual and proper manner as the chairman directs.

(2) If at the adjourned meeting the places of the retiring directors are not filled the retiring directors or such of them as have not had their places filled shall be deemed to have been re-elected at the adjourned meeting.

91. Any vacancy occurring in the board otherwise than by rotation of retirement may be filled by the board, but the person so chosen shall be subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.

92. The society may by special resolution remove any director before the expiration of his period of office, and may by a simple majority appoint another person in his stead; the person so appointed shall be subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.

Proceedings of the Board.

93. (1) The board may meet for the despatch of business, adjourn, and otherwise regulate its meetings as it thinks fit: Provided that meetings of the board shall be held at intervals of not more than two months.

(2) Questions arising at any meeting shall be decided by a majority of votes.

(3) In case of an equality of votes the chairman shall have a second or casting vote.

(4) A director may, and the secretary on the requisition of a director shall, at any time summon a meeting of the board.

94. The quorum for any meeting of the board shall be three.

95. The continuing directors may act notwithstanding any vacancy in their number but, if and so long as their number is reduced below the number fixed by or pursuant to these rules as the necessary quorum of directors, the continuing directors may act only for the purpose of increasing the number of directors to that number or of summoning a general meeting of the society, but not for any other purpose.

96. The board may elect a chairman of its meetings and determine the period for which he is to hold office, but if no such chairman is elected or if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the directors present may choose one of their number to be chairman of the meeting.

97. (1) The board may delegate any of its powers to committees consisting of such members of the board as the board thinks fit.

(2) Any committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the board.

98. (1) A committee may elect a chairman of its meetings.

(2) If no such chairman is elected, or if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the members present may choose one of their number to be chairman of the meeting.

99. (1) A committee may meet and adjourn as it thinks proper.

(2) Questions arising at any meeting shall be determined by a majority of votes of the members present, and in the case of an equality of votes the chairman shall have a second or casting vote.

Duties and Powers of the Board.

100. (1) The business and operations of the society shall, in accordance with section 69 of the Act, be managed and controlled by the board, and for that purpose the board, except as hereinafter provided, shall have and may exercise the powers of the society as if they had been expressly conferred on the board by a general meeting of the society.

(2) The powers of the board shall be subject to any restrictions imposed thereon by the Act or by these rules.

101. Every director acting in the business or operations of the society in pursuance of a resolution duly passed by the board shall be deemed to be the agent of the society for all purposes within the objects of the society.

102. The directors shall receive such fees for their services (not exceeding any limits prescribed by the regulations) as are approved at a general meeting, and shall not receive any other remuneration from the society, but all necessary expenses incurred by them in the business of the society shall be refunded to them.

103. The board shall, in accordance with section 72 of the Act, cause minutes as prescribed by regulation of general and board meetings to be made in books provided for the purpose and, in particular—

(*a*) of all appointments of officers and employees made by the directors;

(*b*) of the names of the directors present at each meeting of the board and of any committee of the board—

and every director present at any meeting of the board or committee of the board shall sign his name in a book to be kept for that purpose.

104. The Board shall, in accordance with section 67 (4) of the Act, cause to be supplied to every person on demand a copy of the rules on payment of a sum of Two shillings and sixpence.

105. The board shall, in accordance with section 60 of the Act, cause to be kept at the registered office of the society, and open at all reasonable hours to inspection by any member or creditor, without fee—

(*a*) a copy of the Act and the regulations;

(*b*) a copy of the rules of the society;

(*c*) a copy of the last balance-sheet and profit and loss account for the time being, together with the auditor's report;

(*d*) the prescribed register of directors, members, and shares;

(*e*) the prescribed register of loans raised, securities given and deposits received by the society.

106. The board shall cause to be prepared and lodged with the registrar all returns and notices required by the Act or regulations and, in particular—

(*a*) a list of the directors and alterations in membership during each year;

(*b*) a statement of the assets and liabilities of the society as at the close of each financial year and of the accounts of the society for that year;

(*c*) a copy of the report of the auditor on those accounts;

(*d*) such other particulars as are prescribed by regulation.

107. (1) The board shall cause to be prepared a statement of the accounts of the society (including balance-sheet, trading account and profit and loss account) up to the end of each financial year, and shall submit it, with the auditor's report thereon, to the annual meeting of the society.

(2) The board shall also cause a copy of such statement to be displayed at the registered office of the society for a period of not less than fourteen days before the date of such meeting, and a copy to be sent to each member with the notice of the meeting, in accordance with section 75 (5) of the Act.

108. The board shall cause to be kept such registers and accounts as are prescribed by section 59 of the Act or by the regulations and, in particular, the following, viz.:—

(*a*) a register of the directors, members and shares;

(*b*) a register of any loans raised, securities given, and deposits received by the society.

Appointment and Removal of Employés.

109. Without prejudice to the general powers conferred on the board by the Act or these rules, the board shall have power to appoint and, at its discretion, to remove or suspend officers, clerks, agents and servants and to determine their powers, duties, and remuneration, or, when so deemed necessary, to delegate all or any of such powers of appointment, suspension, removal, and determination.

Security.

110. The board shall cause every officer having the receipt or charge of any money of the society to give security, in accordance with section 73 (3) of the Act, to the amount, and in the manner prescribed by the regulations. The society shall pay all premiums in respect of any security given by such officer.

Insurance.

111. The board shall arrange insurance against loss or damage to or liability of the society by reason of fire, accident, or otherwise.

Vacation of Office of Director.

112. The office of a director shall be vacated in the circumstances set out in section 69 (13) of the Act and, in particular—

(*a*) if he becomes bankrupt, or assigns his estate for the benefit of or compounds with his creditors;

(*b*) if he becomes a lunatic or lunatic patient within the meaning of the Mental Hygiene Acts or a defective within the meaning of the *Mental Deficiency Act* 1939;

(*c*) if he is convicted of any offence under the Act, or if he is convicted of any indictable offence or of any offence punishable on summary conviction for which he is sentenced to imprisonment otherwise than in default of payment of a fine;

(*d*) if he absents himself from three consecutive ordinary meetings of the board without its leave;

(*e*) if he ceases to be a member of the society;

(*f*) if his resignation is accepted by the board, after he has given one month's notice of his intention to resign;

(*g*) if he is removed from office by resolution of a general meeting of the society;

(*h*) if he has a direct or indirect pecuniary interest in any agreement with the society otherwise than as a member and in common with the other members of another society or of an incorporated company consisting in either case of more than twenty persons: Provided that this paragraph shall not be deemed to extend to any of the following dealings, if made in good faith, in the ordinary course of the business of the society, and on such terms as are usual and proper in similar dealings between the society and its members, viz:.—

(i) any purchase of any goods or commodities by the director from the society;

(ii) any sale of any agricultural products or livestock or other goods or commodities by the director to the society;

(iii) any loan, whether by deposit or otherwise, by the director to the society;

(iv) any loan made to a society and in which the director's pecuniary interest consists in his having guaranteed or joined in guaranteeing the repayment of the loan or any part thereof;

(v) any other dealing between the society and a director which under its objects the society may have with its members but so that, in the case of an advance to the director pursuant to rule 11 of these rules, the advance shall be made in accordance with a special resolution;

(vi) such other dealings as may be prescribed by regulation;

(*i*) if he fails to obtain the necessary share qualification as required by these rules.

Banking.

113. The board shall cause to be opened a banking account in the name of the society, into which all moneys received shall be paid as soon as possible after receipt.

114. All cheques drawn on such account, and all drafts, bills of exchange, promissory notes, and other negotiable instruments for and on behalf of the society, shall be signed by two directors and countersigned by the secretary.

Members' Accounts.

115. The board shall, in accordance with section 75 (6) of the Act, so provide that any member may inspect his own account in the books of the society at any reasonable time on payment of a fee of Two shillings.

Rules.

116. The board shall cause any member who so desires to be supplied with a copy of the rules of the society at a charge of Two shillings and sixpence.

Financial Year.

117. The financial year of the society shall end on the in each year.

Audit.

118. One or more auditors, who shall be approved by the registrar and who shall, unless the registrar otherwise authorizes, be persons licensed by the Companies' Auditors Board, shall be appointed at each annual meeting to hold office until the next annual meeting.

119. The first auditors of the society may be appointed by the board before the first annual meeting and, if so appointed, shall hold office until the first annual meeting, unless previously removed by a resolution of the members at a general meeting, in which case the members at that meeting may appoint auditors to act until the first annual meeting.

120. If an appointment of auditors is not made at an annual meeting the board shall appoint auditors of the society for the current year.

121. An officer or employé of the society shall not be capable of being appointed auditor of the society.

122. A person, other than a retiring auditor, shall not be capable of being appointed auditor at an annual meeting unless notice of intention to nominate that person to the office of auditor has been given by a member of the society not less than fourteen days before the annual meeting, and the society shall send a copy of any such notice to the retiring auditor, and

shall give notice thereof to the members, not less than seven days before the annual meeting:

Provided that if, after notice of the intention to nominate an auditor has been so given, an annual meeting is called for a date fourteen days or less after the notice has been given, the notice, though not given within the time required by this provision, shall be deemed to have been properly given for the purposes thereof, and the notice to be sent or given by the society may, instead of being sent or given within the time required by this provision, be sent or given at the same time as the notice of the annual meeting.

123. The board may fill any casual vacancy in the office of auditor, but while any such vacancy continues the surviving or continuing auditor or auditors, if any, may act.

124. The remuneration of the auditors of a society shall be fixed by the society in general meeting, except that the remuneration of any auditors appointed by the board may be fixed by the board.

125. The board shall cause the auditors to have access to all books, accounts, vouchers, securities and documents of the society, and to be furnished with such information and explanation by themselves or any other officers as may be necessary for the performance of their duties as auditors.

126. The auditors shall comply with section 75 (4) of the Act and, in particular, in making their report to the members of the society and, in signing any statement of assets and liabilities or of accounts to be presented to the members or transmitted to the registrar, they shall state—

(*a*) whether they have obtained the information and explanation required by them;

(*b*) whether in their opinion the statements are drawn up so as to exhibit a true and correct view of the financial position of the society according to the information at their disposal and explanation given to them, and as shown by the books of the society;

(*c*) whether the rules relating to the administration of the funds of the society have been observed.

Application of Funds.

127. (1) The funds of the society shall be applied to carrying out the objects of the society.

(2) Any surplus resulting from its operations during a financial year, after providing for depreciation in value of the society's property and for contingent liability for loss, shall in accordance with section 38 of the Act, at the end of the financial year, be applied as follows:—

(*a*) in payment of at least Five per centum to a reserve fund to be created in accordance with section 38 (1) of the Act until the fund is at least one-fourth of the aggregate amount of the capital paid up for the time being, and of any moneys raised on loan or received on deposit and for the time being remaining unpaid;

(*b*) after providing for a reserve fund, any remaining surplus may be applied in all or any of the following ways:—

(i) in payment to members of dividend not exceeding Five per centum per annum (or such other percentage as is fixed by regulation) on the amount paid up by them on their respective shares: Provided that no amount paid on a share in advance of calls shall, whilst carrying interest, be treated for the purpose of this rule as paid on the share;

(ii) in payment to members by way of a bonus or rebate based on the business done by them with the society during the year;

(iii) in crediting to any employé who is not a member, but is qualified to be a member, an amount by way of bonus in proportion to his salary or wages at a rate equal to the rate of bonus or rebate paid to a member on the business done by him with the society during the year;

(iv) in crediting to any person who is not a member, but is qualified to be a member, an amount by way of bonus or rebate in proportion to the business done by him with the society;

(v) in payment not exceeding Ten per centum (or such larger percentage as is determined by the Governor in Council pursuant to section 38 (4) of the Act) of the surplus to any charitable purpose, or for promoting co-operation or any community benefit.

128. A bonus or rebate shall only be credited to any employé or person who is not a member until the amount credited is equal to the nominal value of the minimum number of shares for which a member is required to subscribe, and in or towards payments for such minimum number of shares, which shall be issued to him on application as prescribed by these rules.

129. Any dividend, bonus or rebate which shall accrue to the holder of shares on which all calls due have been paid shall be paid to him, but any dividend, bonus or rebate which shall accrue to the holder of partially paid up shares shall be applied to paying off subscriptions or calls, if any, on shares which may at the time the dividend or bonus becomes payable be due by him and unpaid.

130. No dividend, bonus or rebate declared by the society in general meeting shall exceed the amount recommended by the board.

131. If several persons are registered as joint holders of any share any one of them may give an effectual receipt for any dividend payable on the share.

132. Notice of any dividend that may have been declared shall be given in manner hereinafter mentioned to the persons entitled to share therein.

133. No dividend shall bear interest against the society.

Reserve Fund.

134. (1) In accordance with section 38 of the Act, the reserve fund created in accordance with that section shall not be distributed amongst the members of the society, except in the event of winding-up.

(2) The reserve fund shall be applicable at any time to any purpose to which the capital of the society is applicable, and shall together with any other funds available be applicable to meet any loss which the society may sustain.

Depreciation of Assets.

135. The value of the several fixed assets of the society shall be written down at least annually by an amount to be fixed by the board and approved by the auditors. If the board and the auditors are unable to agree on the amount to be written down in respect of any asset the matter shall be referred to the registrar whose decision shall be final.

Stocktaking.

136. The board shall appoint one or more stocktakers each year and shall require such stocktakers to take stock and to submit to it in writing a report within fourteen days after the close of each financial year and also within fourteen days after such other date (if any) as the board appoints. The stocktakers shall hold office for one year from the date of appointment and may be removed by the board.

Disputes.

137. (1) Disputes between a member in his capacity of member and the society shall be settled by arbitration in accordance with the *Arbitration Act* 1928, and for this purpose the words "member" and "society" have the meanings ascribed to them in section 77 of the Act.

(2) Nothing in this rule shall apply to any dispute as to the construction of effect of any mortgage or of any contract contained in any document other than these rules.

Winding Up.

138. The winding up of the society shall be in accordance with Part IV. of the Act.

Notices.

139. A notice may be given by the society to any member either personally or by sending it by post to him at the address shown as his address in the register of members (hereinafter called his registered address) or, if he has no registered address in Victoria, to the address, if any, within Victoria supplied by him to the society for the giving of notices to him.

140. Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying and posting a letter containing the notice, and unless the contrary is proved to have been effected at the time at which the letter would be delivered in the ordinary course of post.

141. If a member has no registered address in Victoria and has not supplied to the society an address within Victoria for the giving of notices to him, a notice addressed to him and advertised in a newspaper circulating in the neighbourhood of the registered office of the society shall be deemed to be duly given to him on the date on which the advertisement appears.

142. A notice may be given by the society to the joint holders of a share by giving the notice to the joint holder named first in the register in respect of the share.

143. A notice may be given by the society to the persons entitled to a share in consequence of the death or bankruptcy of a member by sending it through the post in a prepaid letter addressed to them by name, or by the title of representatives of the deceased, or trustee of the bankrupt, or by any like description, at the address, if any, in Victoria, supplied for the purpose by the persons claiming to be so entitled or (until such an address has been supplied) by giving the notice in any manner in which the same might have been given if the death or bankruptcy had not occurred.

144. (1) Notice of every general meeting shall be given in some manner hereinbefore authorized to—

(*a*) every member of the society except those members who have no registered address within Victoria and have not supplied to the society an address within Victoria for the giving of notices to them; and

(*b*) every person entitled to a share in consequence of the death or bankruptcy of a member who, but for his death or bankruptcy, would be entitled to receive notice of the meeting.

(2) No other persons shall be entitled to receive notices of general meetings.

Shares Not to be Listed.

145. The shares of the society shall not be quoted for sale or purchase at any stock exchange or in any other public manner whatever.

Charges.

146. The following is a schedule of charges appearing in the foregoing rules:—

For duplicate share certificate as per rule 33, a sum of 1s.

For transfer of shares as per rule 50 a sum of 1s.

For inspection by a member of his account in the books of the society as per rule 115, a sum of 2s.

For a book of rules as per rule 104 or rule 116, a sum of 2s. 6d.

PART C.—MODEL RULES FOR A COMMUNITY SETTLEMENT SOCIETY.

Interpretation.

1. In these rules, unless inconsistent with the context or subject matter:—

"Act" means the *Co-operation Act* 1953 and any amendment thereof.
"Month" means calendar month.
"Prescribed" means prescribed by the Act or the Regulations.
"Regulations" means regulations made under the Act.
"Registrar" means the Registrar of Co-operative Societies.

Expressions used have the same meanings as those ascribed to them by the Act.

Words importing the singular include the plural, and vice versa. Words importing the masculine gender include females.

Rules.

2. In accordance with section 58 of the Act, the rules of the society shall bind the society and all members thereof and all persons claiming through them respectively to the same extent as if each member had subscribed his name and affixed his seal thereto and there were contained in the rules a covenant on the part of each member and his legal representatives to observe all the provisions of the rules subject to the provisions of the Act and the regulations.

Name.

3. The name of the society shall be*.....
(hereinafter called "the society"). The society is a community settlement society under the *Co-operation Act* 1953.

* The word "co-operative" must be in the name, and the word "limited" at the end thereof.

Registered Office.

4. The registered office of the society shall be at.....
(Give address in full.)
or at such other place as the board may determine from time to time. The board shall in accordance with section 57 of the Act, cause notice of any change therein to be lodged with the registrar in the form prescribed within fourteen days after the change.

Use of Name.

5. The board shall in accordance with section 57 of the Act cause the name of the society with a statement that the society is registered under the Act to be painted or affixed and kept painted or affixed on the outside of its office in a conspicuous place and in letters which are clearly legible.

Objects.

6. The objects of the society shall be to settle and retain people on the land and to provide any community service or benefit and, in particular, without limiting the generality of the foregoing—

(*a*) to acquire land and to prepare and improve it for settlement and to do anything thereon or in connexion therewith in order to fit the same for convenient and profitable use and to improve the conditions of life thereon;
(*b*) to subdivide land, to set out construct and maintain private ways bridges culverts and drains and to set out and construct streets and roads;
(*c*) to erect and maintain buildings;
(*d*) to provide and maintain wells dams and irrigation and flood works;
(*e*) to set apart land and buildings for any community service or benefit;
(*f*) to sell or let land either with or without dwelling-houses or other buildings thereon to its members or other persons or to any other society;
(*g*) to enter into share-farming or other agreements with its members;
(*h*) to make or arrange loans to members of the society for any of the following purposes, that is to say, purchasing land, making improvements, carrying on farming operations, conserving fodder, procuring agricultural implements and machinery, live stock, fodder, seeds, fruit trees, fertilisers and other farming requisites, doing anything that may increase agricultural production and paying off any debt or liability incurred for any such purpose;

(*i*) to arrange insurance on behalf of its members;
(*j*) to provide and carry on any community service including transport and the supply of water, gas and electricity, to provide and install plant fittings and requisites in connexion with any community service and to do anything necessary or convenient therefor;
(*k*) to do all such things calculated to promote the economic interests of its members as are prescribed by regulation.

Powers.

7. The society shall in accordance with section 10 of the Act have power to do any of the following things as incidental to its objects:—
(*a*) raise money on loan for any objects of the society, subject to the Act, and, in particular, to sections 51 to 53 thereof;
(*b*) receive money on deposit, subject to the Act, and, in particular, to sections 51 and 52 thereof;
(*c*) acquire by purchase or otherwise shares in any other society.

Loans to Members.

8. An application for a loan shall be made in such form as the board may deem necessary.

9. The board may approve an application for a loan in whole or in part and may make or arrange the loan on such terms and subject to such conditions as to repayment and otherwise as it thinks proper.

Purchase of Members' Shares.

10. The society may in accordance with section 41 of the Act purchase out of its reserve fund any share of a member in the society: Provided that the shares so purchased in any one year shall not exceed one-twentieth of the paid-up capital of the society.

Repayment of Share Capital.

11. (1) The board may repay to a member with his consent the whole or any part of the amount paid up on any share held by him at any time when the money is not required for the purposes of the society.

(2) The board shall not, except with the consent of the registrar, make any such repayment if the society has received from any person who is not a member any money on loan or deposit which is not secured by mortgage and is still unpaid.

(3) Where pursuant to this rule any member is repaid the whole of the amount paid up on all the shares held by him he shall cease to be a member.

Contributions by Society.

12. The board may make contributions out of the funds of the society to any organization or body, corporate or unincorporate, which includes amongst its objects the rendering of services to the society or its members or the operations of which are calculated to promote the economic interests of those members.

Property.

13. The society may in accordance with section 48 of the Act acquire by lease, purchase, donation, devise, bequest or otherwise any real or personal property for any objects of the society or for any purposes ancillary to those objects, and may sell or lease any such real or personal property.

Joining an Association.

14. The society, with the approval of a majority at a general meeting of which due notice has been given, may join with any other community settlement society or, where section 22 of the Act so allows, with any foreign association to form an association under the said section 22.

Dealings of Members with Society.

15. The society may, in accordance with section 62 of the Act, make a contract with a member requiring him to have any specified dealings with the society for a fixed period and, in particular, without limiting the generality of the foregoing, requiring him to make use of the services provided by the society, with provision for the payment by him to the society of specified sums as liquidated damages for the breach of any term of the contract.

Seal.

16. (1) The society shall as required by section 57 of the Act have its name inscribed in legible characters upon a seal. The seal shall be kept at the registered office in such custody as the board directs.

(2) The device of the seal shall be the name of the society within two concentric circles.

(3) The seal shall be used only under the authority of a resolution of a general meeting or of the board, and shall be attested by the signatures of two directors and the secretary, or in the absence of the secretary by such other person as the board authorizes.

Custody of Books and Documents.

17. All books of account, securities, documents and papers of the society, other than such (if any) as the board may direct to be kept elsewhere, shall be kept at the registered office in such manner and with such provision for their security as the board directs.

Membership.

18. (1) The persons who shall be qualified to be members of the society shall be—

(*a*) any persons who are not under the age of eighteen years; and

(*b*) any other societies which have power to acquire shares in the society.

(2) Where another society is a member of the society, that other society may from time to time in such manner as the board of the society directs appoint a person, being a member of that other society, to represent it in respect of the share held by it, and the person so appointed shall during the continuance of his appointment be deemed a member of the society holding that share for all purposes except—

(*a*) the liability in respect of the share;

(*b*) the transfer thereof;

(*c*) the giving of receipts for any dividends or payments thereon.

19. Application for membership shall be made at the registered office in or to the effect of the prescribed form, with a deposit of Two shillings on each share applied for.

20. Upon approval of the application for membership the shares shall be allotted to the applicant, and his name shall be duly entered as a member in the register of members. He shall be notified of such allotment and shall thereupon be entitled to the privileges of membership.

21. If an application for membership be not approved, the deposit shall be returned to the applicant without interest.

22. The board may reject an application for membership and need not assign any reason for its action.

Ceasing Membership.

23. A person shall, as provided in section 36 (8) of the Act, cease to be a member in any of the following circumstances:—

(*a*) where his share is transferred to another person in accordance with these rules and the transferee is registered as holder in his place;

(*b*) where his share is forfeited in accordance with these rules;

(*c*) where his share is sold by the society under a power conferred by these rules and the purchaser is registered as holder in his place;

(*d*) where his share is purchased by the society in accordance with the Act and these rules;

(*e*) where he becomes bankrupt under any law relating to bankruptcy and the official assignee disclaims in accordance with provisions of that law;

(*f*) on death: Provided that his estate shall remain liable until his executor or administrator or some other person is registered as holder in his place, or until the society pays the value of his share in accordance with the provisions of the Act;

(*g*) where the contract of membership is rescinded on the ground of misrepresentation or mistake;

(*h*) where he ceases to be a member in accordance with these rules;

(*i*) in the case of a corporate body, where the corporate body is dissolved.

Liability of a Member to Society.

24. A member shall in accordance with section 40 of the Act be liable to the society for the amount, if any, unpaid on the shares held by him, together with any charges payable by him to the society as prescribed by these rules.

Expulsion of Members.

25. A member may be expelled from the society by special resolution to the effect:—

(*a*) that he has failed to discharge his obligations to the society, whether prescribed by these rules or arising out of any contract; or

(*b*) that a charge of conduct detrimental to the society has been proved:

Provided that in either case written notice of the proposed resolution shall be forwarded to the member not less than seven days before the meeting, and he shall be given an opportunity of being heard at the meeting.

26. Where a member is expelled from the society all moneys owing by him to the society (not including unpaid share capital which has not been called) shall forthwith become payable in full.

27. (1) The shares of a member who has been expelled may by special resolution be forfeited to the society, but he shall be entitled to any other interests he may have in the society.

(2) Notice of the forfeiture shall be sent in accordance with these rules within seven days.

28. (1) No expelled member shall be re-admitted as a member of the society except by special resolution.

(2) A member so re-admitted shall not have restored to him any shares which were forfeited on his expulsion.

29. Where a member has been expelled but his shares have not been forfeited such shares may be sold by the society in such manner as the board determines and the proceeds of such sale less any expenses incurred in connexion therewith shall be paid to the expelled member or set off against moneys owing to the society by him.

30. Where a member is expelled he shall, whether his shares are forfeited or not, cease to be a member.

Capital and Shares.

31. (1) The capital of the society shall be raised by the issue of shares.
(2) The capital shall vary in amount according to the nominal value of shares from time to time subscribed.

32. Shares, which shall be of one class, all ranking equally, shall be of the nominal value of £1 each.

33. Every member shall hold at least five shares, but no member shall hold shares exceeding the nominal value of , nor shall any member hold more than one-fifth of the shares in the society.

Certificate of Shares.

34. Every person whose name is entered as a member in the register of members shall, without payment, be entitled upon application to a certificate under the seal of the society specifying the shares held by him and the amount paid up thereon: Provided that in respect of shares held jointly by several persons the society shall not be bound to issue more than one certificate, and delivery of a certificate for a share to one of several joint holders shall be sufficient delivery to all.

35. If a share certificate is defaced, lost or destroyed, it may be renewed on payment of a fee of One shilling, and on such terms as to evidence and indemnity as the board thinks fit.

Charge on Shares.

36. The society shall, as provided in section 45 of the Act, have a charge upon the share or interest in the capital and on the credit balance of a member or past member, and upon any dividend, bonus or rebate payable to a member or past member in respect of any debt due from the member or past member to the society, and may set off any sum credited or payable to a member or past member in or towards payment of the debt.

Calls on Shares.

37. The board may from time to time make calls upon the members in respect of any moneys unpaid on their shares: Provided that no call shall exceed one-fourth of the nominal amount of the share, or be payable at less than one month from the last call; and each member shall (subject to receiving at least fourteen days' notice specifying the time or times of payment) pay to the society at the time or times so specified the amount called on his shares.

38. The joint holders of a share shall be jointly and severally liable to pay all calls in respect thereof.

39. If a sum called in respect of a share is not paid before or on the day appointed for payment thereof, the person from whom the sum is due shall pay interest upon the sum at the rate of Five per centum per annum from the day appointed for the payment thereof to the time of the actual payment, but the board shall be at liberty to waive payment of that interest wholly or in part.

40. The board may, if it thinks fit, receive from any member willing to advance the same all or any part of the moneys uncalled and unpaid upon any shares held by him.

41. Upon all or any of the moneys so advanced the board may (until the same would, but for such advance, become presently payable) pay interest at such rate (not exceeding, without the sanction of the society in general meeting, Five per centum per annum) as the board determines.

Default in Payment of Calls.

42. If a member fails to pay any call or instalment of a call on the day appointed for payment thereof, the board may, at any time thereafter during such time as any part of such call or instalment remains unpaid, serve a notice on him requiring payment of so much of the call or instalment as is unpaid, together with any interest which may have accrued.

43. The notice shall name a further day (not earlier than the expiration of fourteen days from the date of the notice) on or before which the payment required by the notice is to be made, and shall state that in the event of non-payment on or before the day appointed the shares in respect of which the call was made will be liable to be forfeited.

44. If the requirements of any such notice as aforesaid are not complied with by the member, any share in respect of which the notice has been given may at any time thereafter before the payment required by the notice has been made be forfeited by a resolution of the board to that effect.

Forfeited Shares.

45. A person whose shares have been forfeited for a default in payment of calls or for any other reason shall cease to be a member in respect of the forfeited shares, but shall remain liable to pay to the society all moneys which, at the date of forfeiture, were presently payable by him to the society in respect of the shares.

46. A statutory declaration in writing that the declarant is a director of the society, and that a share in the society has been duly forfeited on a date stated in the declaration, shall be evidence of the facts therein stated.

47. Shares forfeited for default in payment of calls or for any other reason shall be cancelled and shall not be sold and re-issued.

48. All moneys received by the society in respect of forfeited shares shall be added to the reserve fund.

Investments.

49. The board may, in accordance with the Act, invest any of the funds of the society in any of the following, that is to say:—

(*a*) in any securities authorized by law for the investment of trust funds;

(*b*) on deposit in the State Savings Bank of Victoria, or in the Commonwealth Savings Bank or in any bank prescribed by the regulations or in any co-operative society, association or union which is authorized to receive deposits;

(*c*) in any prescribed securities;

(*d*) in any other way prescribed or allowed by the Act.

Transfer of Shares.

50. The instrument of transfer of any share shall be executed both by the transferor and transferee, and the transferor shall be deemed to remain the holder of the share until the name of the transferee is entered in the register of members in respect thereof.

51. Shares in the society shall be transferred in the following form or in any usual or common form which the board approves:—

I, A. B., of....., in consideration of the sum of £..... paid to me by C.D., of ..... (hereinafter called "the said transferee") do hereby transfer to the said transferee the share (or shares) numbered..... in the society called the....., to hold unto the said transferee, his executors administrators and assigns, subject to the several conditions on which I held the same at the time of the execution hereof; and I, the said transferee, do hereby agree to take the said share (or shares) subject to the conditions aforesaid.

As witness our hands, the.....day of ....., 19.....

.....transferor.

in the presence of.....

.....transferee.

in the presence of.....

Registration of Transfers, &c.

52. (1) The board may decline to register any transfer of shares to a person not qualified to be a member or of whom it does not approve, and may also decline to register any transfer of shares on which the society has a charge.

(2) The board may suspend the registration of transfers during the fourteen days immediately preceding the annual general meeting in each year.

(3) The board may decline to recognize any instrument of transfer unless—

(*a*) a fee of One shilling is paid to the society in respect thereof, and

(*b*) the instrument of transfer is accompanied by the certificate of the shares to which it relates, and such other evidence as the board may require to show the right of the transferor to make the transfer.

53. The board shall cause a record of all transfers to be made in the proper books of the society.

54. Any person becoming entitled to a share in consequence of the bankruptcy of a member shall, upon such evidence being produced as may from time to time be required by the board, if qualified, be registered as a member in respect of the share or, instead of being registered himself, may make such transfer of the share as the bankrupt person could have made; but the board shall in either case, have the same right to decline or suspend registration as it would have had in the case of a transfer of the share by the bankrupt person before bankruptcy.

55. A person becoming entitled to a share by reason of the death or bankruptcy of the holder shall be entitled to the same dividends and other advantages to which he would be entitled if he were the registered holder of the share, except that he shall not, before being registered as a member in respect of the share, be entitled in respect of it to exercise any right conferred by membership in relation to meetings of the society.

Dealing with Shares on Death of Member.

56. On the death of a member the board shall transfer his share or interest in the society to one of the following persons (provided that the proposed transferee is qualified to be a member of the society, and that the transfer would not increase his holding in the society beyond the proportion or value allowed by these rules), viz.:—

(*a*) to the executor or administrator of the member; or

(*b*) to such person as the executor or administrator specifies in an application made to the society within twelve months after the death of the member.

57. If there is no such transferee willing to have the share or interest transferred to him, the board shall pay the value thereof to the executor or administrator: Provided that, where the case so allows, the board may pay the value of the share in accordance with the next succeeding rule: Provided further that the board shall not be bound to make any such payment until all moneys due from the deceased member or his estate have been paid to the society.

Payments on Death of Member.

58. When a member or person entitled in respect of any share loan or deposit to a sum not exceeding Two hundred pounds dies, then the board may—

(*a*) after the expiration of two months from the death of the said member or person if probate or letters of administration have not been produced to any officer of the society and notice in writing of intention to apply therefor has not been received by any such officer; or

(*b*) after the expiration of three months from the death of the said member or person if such notice of intention to apply has been received by any officer of the society within the period of two months from the death but probate or letters of administration have not been produced to any such officer—

pay the said sum to the person or persons appearing to the board to be entitled thereto according to law as on the intestacy of the deceased member or person.

Value for Repayment of Share.

59. The value of shares for repayment pursuant to rule 57 of these rules shall be the market value in accordance with the most recent transfer made for value, but if there has been no recent transfer, or if, in the opinion of the board, the consideration in the most recent transfer was not the true market value, the value shall be the amount that is offered for the same on their being submitted for sale over a reasonable period. In the event of dispute, the value shall be determined by the society's auditor on the basis above set forth, and his determination shall be conclusive as to the value.

General Meetings.

60. (1) A general meeting of the society, to be known as the "annual meeting," shall, as provided in section 70 of the Act, be held each year at such time (being within three months after the close of the financial year or within such further time as may be allowed by the registrar or prescribed by regulation), and at such place as the board appoints.

(2) In default of such meeting being so held, it shall, with the approval of the registrar, be held in the month next following, and may be convened by any five members of the society in the same manner as nearly as possible as that in which the meetings are to be convened by the board.

61. The ordinary business of the annual meeting shall be—

(*a*) to confirm minutes of the last preceding annual meeting and of any general meetings held since that meeting;

(*b*) to receive from the board, auditors, or any officers of the society, reports upon the transactions of the society during the financial year, including balance-sheet, trading account and profit and loss account, and the state of affairs at the end of the year;

(*c*) to determine the rates of dividend, bonus and rebate;

(*d*) to elect and determine the remuneration of directors and auditors.

62. The annual meeting may transact special business of which notice is given in accordance with these rules.

63. (1) The board may, whenever it thinks fit, convene a special general meeting of the society.

(2) The board shall, on the requisition of not less than twenty members, being the holders of shares upon which calls or other sums then due have been paid, forthwith proceed to convene a special general meeting.

64. A requisition for a special general meeting shall state the objects of the meeting and must be signed by the requisitionists and deposited at the registered office of the society, and may consist of several documents in the like form, each signed by one or more requisitionists.

65. If the board does not proceed to cause a special general meeting to be held within twenty-one days from the date on which a requisition therefor was deposited at the registered office the requisitionists, or any of them, may convene the meeting, but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.

66. Any special general meeting convened by requisitionists in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which such meetings are convened by the board, and all reasonable expense incurred in so convening the meeting shall be refunded by the society to the persons who incurred it.

Notice of General Meetings.

67. (1) Seven days' notice at the least (exclusive of the day on which the notice is served or deemed to be served, but inclusive of the day for which notice is given), specifying the place, the day, and the hour of meeting and, in case of special business, the general nature of that business, shall be given of any general meeting in manner hereinafter mentioned to such persons as are, under these rules, entitled to receive such notices from the society; but the non-receipt of the notice by any member shall not invalidate the proceedings at such general meeting.

(2) Any member, having a resolution to submit to a general meeting, shall give written notice thereof to the society not less than twenty-one days prior to the date of the meeting.

68. The board shall cause to be inserted in any notice convening a general meeting a statement of any resolution of which notice of motion has been duly given by a member in accordance with these rules, before the notice of the meeting is issued.

Proceedings at General Meetings.

69. All business shall be deemed special that is transacted at special general meetings and all business that is transacted at the annual meeting shall also be deemed special with the exception of that specifically referred to in these rules as being the ordinary business of the annual meeting.

70. No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business. Save as herein otherwise provided seven members shall be a quorum.

71. If within an hour after the time appointed for the meeting a quorum is not present the meeting, if convened upon the requisition of members, shall be dissolved; in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by the chairman or a director or officer at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and if at the adjourned meeting a quorum is not present within half-an-hour after the time appointed for the meeting the members present shall be a quorum.

72. The chairman, if any, of the board shall preside as chairman at every general meeting of the society.

73. If there is no such chairman, or if at any meeting he is not present within fifteen minutes after the time appointed for holding the meeting or is unwilling to act as chairman, the members present shall choose some one of their number to be chairman.

74. (1) The chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

(2) When a meeting is adjourned for ten days or more, notice of the adjourned meeting shall be given as in the case of an original meeting.

(3) Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

75. At any general meeting every question for decision by the meeting shall as provided in section 71 of the Act be determined by a majority of members present in person thereat, and unless a poll is (before or on the declaration of the result of the show of hands) demanded by at least five members the question shall be determined on a show of hands, and a declaration by the chairman that a resolution has on a show of hands been carried by a simple majority, or carried unanimously, or by a particular majority, or lost shall be *prima facie* evidence of the fact.

76. If a poll is duly demanded it shall be taken in such manner as the chairman directs and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

77. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman of the meeting at which the show of hands takes place or at which the poll is demanded, shall be entitled to a second or casting vote.

78. (1) A poll demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith.

(2) A poll demanded on any other question shall be taken at a time which the chairman of the meeting shall direct.

79. The following standing orders shall be observed at the society's meetings:—

(*a*) the mover of a proposition shall not speak for more than ten minutes; subsequent speakers shall be allowed five minutes, and the mover of the proposition five minutes to reply;

(*b*) whenever an amendment is proposed upon an original proposition, no second amendment shall be taken into consideration until the first amendment shall have been disposed of;

(*c*) if an amendment be carried, it shall displace the original proposition and become itself the proposition to which any further amendment may be moved;

(*d*) if an amendment be negatived, then a further amendment may be moved to the original proposition; but only one amendment shall be submitted to the meeting for discussion at one time;

(*e*) the mover of every original proposition, but not of an amendment, shall have the right to reply, immediately after which the question shall be put from the chair, but no other member shall speak more than once on the same question, unless permission be given to explain, or the attention of the chairman be called to a point of order;

(*f*) propositions and amendments shall be submitted in writing, when requested by the chairman;

(*g*) any discussion may be closed by a resolution "that the question be now put" being moved, seconded, and carried, and any such resolution shall be put to the meeting without debate;

Voting of Members.

80. On a show of hands or on a poll every member present in person shall have one vote only.

81. In the case of joint holders the vote of the senior who tenders a vote shall be accepted to the exclusion of the votes of the other joint holders; and for this purpose seniority shall be determineed by the order in which the names stand in the register of members.

82. There shall be no voting by proxy.

Special Resolution.

83. (1) A special resolution in accordance with section 65 of the Act, means a resolution which is passed by a majority of not less than three-quarters of such members entitled under these rules to vote as may be present in person at any general meeting of which notice specifying the intention to propose the resolution has been duly given according to these rules.

(2) A copy of the special resolution shall be lodged with the registrar in accordance with section 65 of the Act.

Board of Directors.

84. There shall be a board of five directors.

85. The qualification of a director shall be the holding of not less than five shares in the society.

86. The first directors shall be elected at the meeting for the formation of the society.

87. At the first annual meeting of the society three of the directors shall retire and at the annual meeting in each subsequent year the directors shall retire in rotation of two and three.

88. The directors to retire in any year shall subject to the provision as to filling casual vacancies be those who have been longest in office since their last election, but as between persons who became directors on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

89. A retiring director shall be eligible for re-election.

90. The society at the annual meeting at which a director retires in manner aforesaid may fill the vacated office by electing a person thereto in such usual and proper manner as the board directs.

91. (1) If at any annual meeting at which an election of directors ought to take place the places of the retiring directors or any of them are not filled, the meeting shall stand adjourned till the same day in the next week at the same time and (unless another place is specified by a director or officer at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and such adjourned meeting may receive nominations and elect directors to the vacancies in such usual and proper manner as the chairman directs,

(2) If at the adjourned meeting the places of the retiring directors are not filled the retiring directors or such of them as have not had their places filled shall be deemed to have been re-elected at the adjourned meeting.

92. Any vacancy occurring in the board otherwise than by rotation of retirement may be filled by the board, but the person so chosen shall be subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.

93. The society may by special resolution remove any director before the expiration of his period of office, and may by a simple majority appoint another person in his stead; the person so appointed shall be subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.

Proceedings of the Board.

94. (1) The board may meet for the despatch of business, adjourn, and otherwise regulate its meetings as it thinks fit: Provided that meetings of the board shall be held at intervals of not more than two months.

(2) Questions arising at any meeting shall be decided by a majority of votes.

(3) In case of an equality of votes the chairman shall have a second or casting vote.

(4) A director may, and the secretary on the requisition of a director shall, at any time summon a meeting of the board.

95. The quorum for any meeting of the board shall be three.

96. The continuing directors may act notwithstanding any vacancy in their number but, if and so long as their number is reduced below the number fixed by or pursuant to these rules as the necessary quorum of directors, the continuing directors may act only for the purpose of increasing the number of directors to that number or of summoning a general meeting of the society, but not for any other purpose.

97. The board may elect a chairman of its meetings and determine the period for which he is to hold office, but if no such chairman is elected or if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the directors present may choose one of their number to be chairman of the meeting.

98. (1) The board may delegate any of its powers to committees consisting of such members of the board as the board thinks fit.

(2) Any committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the board.

99. (1) A committee may elect a chairman of its meetings.

(2) If no such chairman is elected, or if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the members present may choose one of their number to be chairman of the meeting.

100. (1) A committee may meet and adjourn as it thinks proper.

(2) Questions arising at any meeting shall be determined by a majority of votes of the members present, and in the case of an equality of votes the chairman shall have a second or casting vote.

Duties and Powers of the Board.

101. (1) The business and operations of the society shall, in accordance with section 69 of the Act, be managed and controlled by the board, and for that purpose the board, except as hereinafter provided, shall have and may exercise the powers of the society as if they had been expressly conferred on the board by a general meeting of the society.

(2) The powers of the board shall be subject to any restrictons imposed thereon by the Act or by those rules.

102. Every director acting in the business or operations of the society in pursuance of a resolution duly passed by the board shall be deemed to be the agent of the society for all purposes within the objects of the society.

103. The directors shall receive such fees for their services (not exceeding any limits prescribed by the regulations) as are approved at a general meeting, and shall not receive any other remuneration from the society, but all necessary expenses incurred by them in the business of the society shall be refunded to them.

104. The board shall, in accordance with section 72 of the Act, cause minutes as prescribed by regulation of general and board meetings to be made in books provided for the purpose and, in particular—

(*a*) of all appointments of officers and employees made by the directors;

(*b*) of the names of the directors present at each meeting of the board and of any committee of the board—

and every director present at any meeting of the board or committee of the board shall sign his name in a book to be kept for that purpose.

105. The board shall, in accordance with section 67 (4) of the Act, cause to be supplied to every person on demand a copy of the rules on payment of a sum of Two shillings and sixpence.

106. The board shall, in accordance with section 60 of the Act, cause to be kept at the registered office of the society, and open at all reasonable hours to inspection by any member or creditor, without fee—

(*a*) a copy of the Act and the regulations;

(*b*) a copy of the rules of the society;

(*c*) a copy of the last balance-sheet and profit and loss account for the time being, together with the auditor's report;

(*d*) the prescribed register of directors, members, and shares;

(*e*) the prescribed register of loans raised, securities given and deposits received by the society.

107. The board shall cause to be prepared and lodged with the registrar all returns and notices required by the Act or regulations and, in particular—

(*a*) a list of the directors and alterations in membership during each year;

(*b*) a statement of the assets and liabilities of the society as at the close of each financial year and of the accounts of the society for that year;

(*c*) a copy of the report of the auditor on those accounts;

(*d*) such other particulars as are prescribed by regulation.

108. (1) The board shall cause to be prepared a statement of the accounts of the society (including balance-sheet, trading account and profit and loss account) up to the end of each financial year, and shall submit it, with the auditor's report thereon, to the annual meeting of the society.

(2) The board shall also cause a copy of such statement to be displayed at the registered office of the society for a period of not less than fourteen days before the date of such meeting, and a copy to be sent to each member with the notice of the meeting, in accordance with section 75 (5) of the Act.

109. The board shall cause to be kept such registers and accounts as are prescribed by section 59 of the Act or by the regulations and, in particular, the following, viz.:—

(*a*) a register of the directors, members and shares;

(*b*) a register of any loans raised, securities given, and deposits received by the society;

(*c*) a register of loans made or arranged by the society and of any securities taken by the society.

Appointment and Removal of Employés.

110. Without prejudice to the general powers conferred on the board by the Act or these rules, the board shall have power to appoint and, at its discretion, to remove or suspend officers, clerks, agents and servants and to determine their powers, duties, and remuneration, or when so deemed necessary, to delegate all or any of such powers of appointment, suspension, removal, and determination.

Security.

111. The board shall cause every officer having the receipt or charge of any money of the society to give security, in accordance with section 73 (3) of the Act, to the amount and in the manner prescribed by the regulations. The society shall pay all premiums in respect of any security given by such officer.

Insurance.

112. The board shall arrange insurance against loss or damage to or liability of the society by reason of fire, accident, or otherwise.

Vacation of Office of Director.

113. The office of a director shall be vacated in the circumstances set out in section 69 (13) of the Act and, in particular—

(*a*) if he becomes bankrupt, or assigns his estate for the benefit of or compounds with his creditors;

(*b*) if he become a lunatic or lunatic patient within the meaning of the Mental Hygiene Acts or a defective within the meaning of the *Mental Deficiency Act* 1939;

(*c*) if he is convicted of any offence under the Act, or if he is convicted of any indictable offence or of any offence punishable on summary conviction for which he is sentenced to imprisonment otherwise than in default of payment of a fine;

(*d*) if he absents himself from three consecutive ordinary meetings of the board without its leave;

(*e*) if he ceases to be a member of the society;

(*f*) if his resignation is accepted by the board, after he has given one month's notice of his intention to resign;

(*g*) if he is removed from office by resolution of a general meeting of the society;

(*h*) if he has a direct or indirect pecuniary interest in any agreement with the society otherwise than as a member and in common with the other members of another society or of an incorporated company consisting in either case of more than twenty persons: Provided that this paragraph shall not be deemed to extend to any of the following dealings, if made in good faith, in the ordinary course of the business of the society, and on such terms as are usual and proper in similar dealings between the society and its members, viz.:—

(i) any purchase of land by the director from the society;

(ii) any loan by the society to the director;

(iii) the provision by the society of any community service to the director;

(iv) any loan, whether by deposit or otherwise, by the director to the society;

(v) any loan made to a society and in which the director's pecuniary interest consists in his having guaranteed or joined in guaranteeing the repayment of the loan or any part thereof;

(vi) any other dealing between the society and a director which under its objects the society may have with its members;

(vii) such other dealings as may be prescribed by regulation;

but so that, in the case of a purchase by the director referred to in sub-paragraph (i) or a loan to the director referred to in sub-paragraph (ii) of this paragraph, the purchase or loan shall be made in accordance with a special resolution;

(*i*) if he fails to obtain the necessary share qualification as required by these rules.

Banking.

114. The board shall cause to be opened a banking account in the name of the society, into which all moneys received shall be paid as soon as possible after receipt.

115. All cheques drawn on such account, and all drafts, bills of exchange promissory notes, and other negotiable instruments for and on behalf of the society, shall be signed by two directors and countersigned by the secretary.

Member's Accounts.

116. The board shall, in accordance with section 75 (6) of the Act, so provide that any member may inspect his own account in the books of the society at any reasonable time on payment of a fee of Two shillings.

Rules.

117. The board shall cause any member who so desires to be supplied with a copy of the rules of the society at a charge of Two shillings and sixpence.

Financial Year.

118. The financial year of the society shall end on the in each year.

Audit.

119. One or more auditors, who shall be approved by the registrar and who shall, unless the registrar otherwise authorizes, be persons licensed by the Companies' Auditors Board, shall be appointed at each annual meeting, to hold office until the next annual meeting.

120. The first auditors of the society may be appointed by the board before the first annual meeting and, if so appointed, shall hold office until the first annual meeting, unless previously removed by a resolution of the members at a general meeting, in which case the members at that meeting may appoint auditors to act until the first annual meeting.

121. If an appointment of auditors is not made an an annual meeting the board shall appoint auditors of the society for the current year.

122. An officer or employé of the society shall not be capable of being appointed auditor of the society.

123. A person, other than a retiring auditor shall not be capable of being appointed auditor at an annual meeting unless notice of intention to nominate that person to the office of auditor has been given by a member of the society not less than fourteen days before the annual meeting, and the society shall send a copy of any such notice to the retiring auditor, and shall give notice thereof to the members not less than seven days before the annual meeting:

Provided that if, after notice of the intention to nominate an auditor has been so given, an annual meeting is called for a date fourteen days or less after the notice has been given, the notice, though not given within the time required by this provision, shall be deemed to have been properly given for the purposes thereof, and the notice to be sent or given by the society may, instead of being sent or given within the time required by this provision, be sent or given at the same time as the notice of the annual meeting.

124. The board may fill any casual vacancy in the office of auditor, but while any such vacancy continues the surviving or continuing auditor or auditors, if any, may act.

125. The remuneration of the auditors of a society shall be fixed by the society in general meeting, except that the remuneration of any auditors appointed by the board may be fixed by the board.

126. The board shall cause the auditors to have access to all books, accounts, vouchers, securities and documents of the society, and to be furnished with such information and explanation by themselves or any other officers as may be necessary for the performance of their duties as auditors.

127. The auditors shall comply with section 75 (4) of the Act and, in particular, in making their report to the members of the society and, in signing any statement of assets and liabilities or of accounts to be presented to the members or lodged with the registrar, they shall state—

(*a*) whether they have obtained the information and explanation required by them;

(*b*) whether in their opinion the statements are drawn up so as to exhibit a true and correct view of the financial position of the society according to the information at their disposal and explanation given to them, and as shown by the books of the society;

(*c*) whether the rules relating to the administration of the funds of the society have been observed.

Application of Funds.

128. (1) The funds of the society shall be applied to carrying out the objects of the society.

(2) Any surplus resulting from its operation during a financial year, after providing for depreciation in value of the society's property and for contingent liability for loss, shall in accordance with section 38 of the Act, at the end of the financial year, be applied as follows:—

(*a*) in payment of at least Five per centum to a reserve fund to be created in accordance with section 38 (1) of the Act until the fund is at least one-fourth of the aggregate amount of the capital paid up for the time being, and of any moneys raised on loan or received on deposit and for the time being remaining unpaid;

(b) after providing for a reserve fund, any remaining surplus may be applied in all or any of the following ways:—

(i) in payment to members of dividend not exceeding Five per centum per annum (or such other percentage as is fixed by regulation) on the amount paid up by them on their respective shares: Provided that no amount paid on a share in advance of calls shall, whilst carrying interest, be treated for the purpose of this rule as paid on the share;

(ii) in payment to members by way of a bonus or rebate based on the business done by them with the society during the year;

(iii) in crediting to any employé who is not a member, but is qualified to be a member, an amount by way of bonus in proportion to his salary or wages at a rate equal to the rate of bonus or rebate paid to a member on the business done by him with the society during the year;

(iv) in crediting to any person who is not a member, but is qualified to be a member, an amount by way of bonus or rebate in proportion to the business done by him with the society;

(v) in payment not exceeding Ten per centum (or such larger percentage as is determined by the Governor in Council pursuant to section 38 (4) of the Act) of the surplus to any charitable purpose, or for promoting co-operation or any community benefit.

129. A bonus or rebate shall only be credited to any employé or person who is not a member until the amount credited is equal to the nominal value of the minimum number of shares for which a member is required to subscribe, and in or towards payments for such minimum number of shares, which shall be issued to him on application as prescribed by these rules.

130. Any dividend, bonus or rebate which accrues to the holder of shares on which all calls due have been paid shall be paid to him, but any dividend, bonus or rebate which accrues to the holder of partially paid up shares shall be applied to paying off subscriptions or calls, if any, on shares which may at the time the dividend, bonus or rebate becomes payable be due by him and unpaid.

131. No dividend, bonus or rebate declared by the society in general meeting shall exceed the amount recommended by the board.

132. If several persons are registered as joint holders of any share any one of them may give an effectual receipt for any dividend payable on the share.

133. Notice of any dividend that may have been declared shall be given in manner hereinafter mentioned to the persons entitled to share therein.

134. No dividend shall bear interest against the society.

Reserve Fund.

135. (1) In accordance with section 38 of the Act, the reserve fund created in accordance with that section shall not be distributed amongst the members of the society, except in the event of winding-up.

(2) The reserve fund shall be applicable at any time to any purpose to which the capital of the society is applicable, and shall together with any other funds available be applicable to meet any loss which the society may sustain.

Depreciation of Assets.

136. The value of the several fixed assets of the society shall be written down at least annually by an amount to be fixed by the board and approved by the auditors. If the board and the auditors are unable to agree on the amount to be written down in respect of any asset the matter shall be referred to the registrar whose decision shall be final.

Stocktaking.

137. The board shall appoint one or more stocktakers each year and shall require such stocktakers to take stock and to submit to it in writing a report within fourteen days after the close of each financial year and also within fourteen days after such other date (if any) as the board appoints. The stocktakers shall hold office for one year from the date of appointment and may be removed by the board.

Disputes.

138. (1) Disputes between a member in his capacity of member and the society shall be settled by arbitration in accordance with the *Arbitration Act* 1928, and for this purpose the words "member" and "society" have the meaning ascribed to them in section 77 of the Act.

(2) Nothing in this rule shall apply to any dispute as to the construction or effect of any mortgage or of any contract contained in any document other than these rules.

Winding Up.

139. The winding up of the society shall be in accordance with Part IV. of the Act.

Notices.

140. A notice may be given by the society to any member either personally or by sending it by post to him at the address shown as his address in the register of members (hereinafter called his registered address), or, if he has no registered address in Victoria, to the address, if any, within Victoria, supplied by him to the society for the giving of notices to him.

141. Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying and posting a letter containing the notice, and unless the contrary is proved to have been effected at the time at which the letter would be delivered in the ordinary course of post.

142. If a member has no registered address in Victoria and has not supplied to the society an address within Victoria for the giving of notices to him, a notice addressed to him and advertised in a newspaper circulating in the neighbourhood of the registered office of the society shall be deemed to be duly given to him on the date on which the advertisement appears.

143. A notice may be given by the society to the joint holders of a share by giving the notice to the joint holder named first in the register in respect of the share.

144. A notice may be given by the society to the persons entitled to a share in consequence of the death or bankruptcy of a member by sending it through the post in a prepaid letter addressed to them by name, or by the title of representatives of the deceased, or trustee of the bankrupt, or by any like description, at the address, if any, in Victoria, supplied for the purpose by the persons claiming to be so entitled or (until such an address has been supplied) by giving the notice in any manner in which the same might have been given if the death or bankruptcy had not occurred.

145. (1) Notice of every general meeting shall be given in some manner hereinbefore authorized to—

(*a*) every member of the society except those members who have no registered address within Victoria and have not supplied to the society an address within Victoria for the giving of notices to them; and

(*b*) every person entitled to a share in consequence of the death or bankruptcy of a member who, but for his death or bankruptcy would be entitled to receive notice of the meeting.

(2) No other persons shall be entitled to receive notices of general meetings.

Shares Not to be Listed.

146. The shares of the Society shall not be quoted for sale or purchase at any stock exchange or in any other public manner whatever.

Charges.

147. The following is a schedule of charges appearing in the foregoing rules:—

For duplicate share certificate as per rule 35, a sum of 1s.

For transfer of shares as per rule 52, a sum of 1s.

For inspection by member of his account in books of society as per rule 116, a sum of 2s.

For book of rules as per rules 105 and 117, a sum of 2s. 6d.

PART D.—MODEL RULES FOR A COMMUNITY ADVANCEMENT SOCIETY.

Interpretation.

1. In these rules, unless inconsistent with the context or subject matter:—

"Act" means the *Co-operation Act* 1953 and any amendment thereof.

"Month" means calendar month.

"Prescribed" means prescribed by the Act or the Regulations.

"Regulations" means regulations made under the Act.

"Registrar" means the Registrar of Co-operative Societies.

Expressions used have the same meanings as those ascribed to them by the Act.

Words importing the singular include the plural, and vice versa. Words importing the masculine gender include females.

Rules.

2. In accordance with section 58 of the Act, the rules of the society shall bind the society and all members thereof and all persons claiming through them respectively to the same extent as if each member had subscribed his name and affixed his seal thereto and there were contained in the rules a covenant on the part of each member and his legal representative to observe all the provisions of the rules subject to the provisions of the Act and the regulations.

Name.

3. The name of the society shall be*..... (hereinafter called "the society"). The society is a community advancement society under the *Co-operation Act* 1953.

* The word "co-operative" must be in the name, and the word "limited" at the end thereof.

Registered Office.

4. The registered office of the society shall be at.....
(Give address in full.)
or at such other place as the board may determine from time to time. The board shall, in accordance with section 57 of the Act, cause notice of any change in the registered office to be lodged with the registrar in the form prescribed within fourteen days after the change.

Use of Name.

5. The board shall in accordance with section 57 of the Act cause the name of the society with a statement that the society is registered under the Act to be painted or affixed and kept painted or affixed on the outside of its office in a conspicuous place and in letters which are clearly legible.

Objects.

6. The objects of the society shall be*

* Here set out objects of the society. As to what the objects may be, see sections 11 and 13 of Act.

Powers.

7. The society shall in accordance with sections 12 and 13 of the Act have power to do any of the following things as incidental to its objects:—

(*a*) raise money on loan for any objects of the society, subject to the Act, and, in particular, to sections 51 to 53 thereof, so far as applicable to a community advancement society;

(*b*) acquire by purchase or otherwise shares in any other society.

(*c*) where section 13 of the Act applies, make or guarantee loans to its members subject to the appropriate provisions of the Act.

Restrictions on Loans.

8. (1) The society shall not make or guarantee a loan unless the member to whom the loan is made*

* Define area of operations or class to which the member must belong.

(2) A loan shall not be made or guaranteed unless the member first furnishes to the board a statutory declaration setting out whether or not he is a member of any credit society and, if he is a member of a credit society particulars of any moneys owing by him to that society.

(3) The total amount owing by a member in respect of any loans made or guaranteed by the society shall not exceed the sum of Three hundred pounds.

Loan Procedure.

9. (1) An application for a loan shall be made in such form as the board deems necessary and shall be accompanied by the statutory declaration referred to in the last preceding rule.

(2) Every application shall state—

(*a*) the amount required and the purpose for which it is to be used;
(*b*) the term for which the loan is required;
(*c*) the occupation of the member and by whom he is employed;
(*d*) the weekly income of the member;
(*e*) particulars of any other loan outstanding; and
(*f*) such other particulars as the board requires.

10. The board may approve an application for a loan in whole or in part and may make the loan on such terms and subject to such conditions as to repayment and otherwise as it thinks proper and, in particular, may require repayment to be guaranteed by another member or other members or such other security as it deems necessary or both such guarantee and security.

11. (1) Where a member is unable to repay a loan in full on or before the agreed date the board or the lender may grant an extension of the time for repayment.

(2) An application for an extension of time for repayment shall be made in such form as the board deems necessary and shall state—

(*a*) the reason why the member is unable to repay the loan by the agreed date, and

(*b*) the date by which he undertakes to repay the loan.

Purchase of Members' Shares.

12. The society may in accordance with section 41 of the Act purchase out of its reserve fund any share of a member in the society: Provided that the shares so purchased in any one year shall not exceed one-twentieth of the paid-up capital of the society.

Repayment of Share Capital.

13. (1) The board may repay to a member with his consent the whole or any part of the amount paid up on any share held by him at any time when the money is not required for the purposes of the society.

(2) The board shall not, except with the consent of the registrar, make any such repayment if the society has received from any person who is not a member any money on loan which is not secured by mortgage and is still unpaid.

(3) Where pursuant to this rule any member is repaid the whole of the amount paid up on all the shares held by him he shall cease to be a member.

Contributions by Society.

14. The board may make contributions out of the funds of the society to any organization or body, corporate or incorporate, which includes amongst its objects the rendering of services to the society or its members or the operations of which are calculated to promote the economic interests of those members.

Property.

15. The society may, in accordance with section 48 of the Act, acquire by lease, purchase, donation, devise, bequest or otherwise any real or personal property for any objects of the society or for any purposes ancillary to those objects, and may sell or lease any such real or personal property.

Joining an Association.

16. The society, with the approval of a majority at a general meeting of which due notice has been given, may join with any other community advancement society or, where section 22 of the Act so allows, with any foreign association to form an association under the said section 22.

Dealings of Members with Society.

17. The society may, in accordance with section 62 of the Act, make a contract with a member requiring him to have any specified dealings with the society for a fixed period and, in particular, without limiting the generality of the foregoing, requiring him to make use of the services provided by the society, with provision for the payment by him to the society of specified sums as liquidated damages for the breach of any term of the contract.

Seal.

18. (1) The society shall as required by section 57 of the Act have its name inscribed in legible characters upon a seal. The seal shall be kept at the registered office in such custody as the board directs.

(2) The device of the seal shall be the name of the society within two concentric circles.

(3) The seal shall be used only under the authority of a resolution of a general meeting or of the board, and shall be attested by the signatures of two directors and the secretary, or in the absence of the secretary by such other person as the board authorizes.

Custody of Books and Documents.

19. All books of account, securities, documents and papers of the society, other than such (if any) as the board may direct to be kept elsewhere, shall be kept at the registered office in such manner and with such provision for their security as the board directs.

Membership.

20. (1) The persons who shall be qualified to be members of the society shall be—

(*a*) any persons who are not under the age of eighteen years; and

(*b*) any other societies which have power to acquire shares in the society.

(2) Where another society is a member of the society, that other society may from time to time in such manner as the board of the society directs appoint a person, being a member of that other society, to represent it in respect of the share held by it, and the person so appointed shall during the continuance of his appointment be deemed a member of the society holding that share for all purposes except—

(*a*) the liability in respect of the share;

(*b*) the transfer thereof;

(*c*) the giving of receipts for any dividends or payments thereon.

21. Application for membership shall be made at the registered office in or to the effect of the prescribed form, with a deposit of Two shillings on each share applied for.

22. Upon approval of the application for membership the shares shall be allotted to the applicant, and his name shall be duly entered as a member in the register of members. He shall be notified of such allotment and shall thereupon be entitled to the privileges of membership.

23. If an application for membership be not approved, the deposit shall be returned to the applicant without interest.

24. The board may reject an application for membership and need not assign any reason for its action.

Pass Books.

25. Every member of the society to whom any loan has been made by the society shall be issued with a pass book in which his financial transactions with the society in relation to that loan shall be clearly recorded. Entries shall be made in a member's pass book only by or under the authority of the secretary.

26. No money shall be received from or paid to a member in relation to a loan unless his pass book is presented for the appropriate entry at the time of payment.

27. If a pass book is defaced, stolen or destroyed, notice of the fact should be given immediately to the society and a written application made for the issue of a fresh pass book.

28. The member shall be charged a fee of Two shillings for such new pass book.

Ceasing Membership.

29. A person shall, as provided in section 36 (8) of the Act, cease to be a member in any of the following circumstances:—

(*a*) where his share is transferred to another person in accordance with these rules and the transferee is registered as holder in his place;
(*b*) where his share is forfeited in accordance with these rules;
(*c*) where his share is sold by the society under a power conferred by these rules and the purchaser is registered as holder in his place;
(*d*) where his share is purchased by the society in accordance with the Act and these rules;
(*e*) where he becomes bankrupt under any law relating to bankruptcy and the official assignee disclaims in accordance with provisions of that law;
(*f*) on death: Provided that his estate shall remain liable until his executor or administrator or some other person is registered as holder in his place, or until the society pays the value of his share in accordance with the provisions of the Act;
(*g*) where the contract of membership is rescinded on the ground of misrepresentation or mistake;
(*h*) where he ceases to be a member in accordance with these rules;
(*i*) in the case of a corporate body, where the corporate body is dissolved.

Liability of a Member to Society.

30. A member shall in accordance with section 40 of the Act be liable to the society for the amount, if any, unpaid on the shares held by him, together with any charges payable by him to the society as prescribed by these rules.

Expulsion of Members.

31. A member may be expelled from the society by special resolution to the effect:—

(*a*) that he has failed to discharge his obligations to the society, whether prescribed by these rules or arising out of any contract, or
(*b*) that a charge of conduct detrimental to the society has been proved against him:

Provided that in either case written notice of the proposed resolution shall be forwarded to the member not less than seven days before the meeting, and he shall be given an opportunity of being heard at the meeting.

32. Where a member is expelled from the society all moneys owing by him to the society (not including unpaid share capital which has not been called) shall forthwith become payable in full.

33. (1) The shares of a member who has been expelled may by special resolution be forfeited to the society, but he shall be entitled to any other interest he may have in the society.

(2) Notice of the forfeiture shall be sent in accordance with these rules within seven days.

34. (1) No expelled member shall be re-admitted as a member of the society except by special resolution.

(2) A member so re-admitted shall not have restored to him any shares which were forfeited on his expulsion.

35. Where a member has been expelled but his shares have not been forfeited such shares may be sold by the society in such manner as the board determines and the proceeds of such sale less any expenses incurred in connexion therewith shall be paid to the expelled member or set off against moneys owing to the society by him.

36. Where a member is expelled he shall, whether his shares are forfeited or not, cease to be a member.

Capital and Shares.

37. (1) The capital of the society shall be raised by the issue of shares.
(2) The capital shall vary in amount according to the nominal value of shares from time to time subscribed.

38. Shares, which shall be of one class, all ranking equally, shall be of the nominal value of £1 each.

39. Every member shall hold at least five shares, but no member shall hold shares exceeding the nominal value of , nor shall any member hold more than one-fifth of the shares in the society.

Certificate of Shares.

40. Every person whose name is entered as a member in the register of members shall, without payment, be entitled upon application to a certificate under the seal of the society specifying the shares held by him and the amount paid up thereon: Provided that in respect of shares held jointly by several persons the society shall not be bound to issue more than one certificate, and delivery of a certificate for a share to one of several joint holders shall be sufficient delivery to all.

41. If a share certificate is defaced, lost or destroyed, it may be renewed on payment of a fee of One shilling, and on such terms as to evidence and indemnity as the board thinks fit.

Charge on Shares.

42. The society shall, as provided in section 45 of the Act, have a charge upon the share or interest in the capital and on the credit balance of a member or past member, and upon any dividend, bonus or rebate payable to a member or past member in respect of any debt due from the member or past member to the society, and may set off any sum credited or payable to a member or past member in or towards payment of the debt.

Calls on Shares.

43. The board may from time to time make calls upon the members in respect of any moneys unpaid on their shares: Provided that no call shall exceed one-fourth of the nominal amount of the share, or be payable at less than one month from the last call; and each member shall (subject to receiving at least fourteen days' notice specifying the time or times of payment) pay to the society at the time or times so specified the amount called on his shares.

44. The joint holders of a share shall be jointly and severally liable to pay all calls in respect thereof.

45. If a sum called in respect of a share is not paid before or on the day appointed for payment thereof, the person from whom the sum is due shall pay interest upon the sum at the rate of Five per centum per annum from the day appointed for the payment thereof to the time of the actual payment, but the board shall be at liberty to waive payment of that interest wholly or in part.

46. The board may, if it thinks fit, receive from any member willing to advance the same all or any part of the moneys uncalled and unpaid upon any shares held by him.

47. Upon all of any of the moneys so advanced the board may (until the same would, but for such advance, become presently payable) pay interest at such rate (not exceeding, without the sanction of the society in general meeting, Five per centum per annum) as the board determines.

Default in Payment of Calls.

48. If a member fails to pay any call or instalment of a call on the day appointed for payment thereof, the board may, at any time thereafter during such time as any part of such call or instalment remains unpaid, serve a notice on him requiring payment of so much of the call or instalment as is unpaid, together with any interest which may have accrued.

49. The notice shall name a further day (not earlier than the expiration of fourteen days from the date of the notice) on or before which the payment required by the notice is to be made, and shall state that in the event of non-payment on or before the day appointed the shares in respect of which the call was made will be liable to be forfeited.

50. If the requirements of any such notice as aforesaid are not complied with by the member, any share in respect of which the notice has been given may at any time thereafter before the payment requird by the notice has been made be forfeited by a resolution of the board to that effect.

Forfeited Shares.

51. A person whose shares have been forfeited for a default in payment of subscriptions or for any other reason shall cease to be a member in respect of the forfeited shares, but shall remain liable to pay to the society all moneys which, at the date of forfeiture, were presently payable by him to the society in respect of the shares.

52. A statutory declaration in writing that the declarant is a director of the society, and that a share in the society has been duly forfeited on a date stated in the declaration, shall be evidence of the facts therein stated.

53. Shares forfeited for default in payment of subscriptions or for any other reason shall be cancelled and shall not be sold and re-issued.

54. All moneys received by the society in respect of forfeited shares shall be added to the reserve fund.

Investments.

55. The board may, in accordance with the Act, invest any of the funds of the society in any of the following, that is to say:—

(*a*) in any securities authorized by law for the investment of trust funds;

(*b*) on deposit in the State Savings Bank of Victoria, or in the Commonwealth Savings Bank or in any bank prescribed by the regulations or in any co-operative society, association or union which is authorized to receive deposits;

(*c*) in any prescribed securities;

(*d*) in any other way prescribed or allowed by the Act.

Transfer of Shares.

56. The instrument of transfer of any share shall be executed both by the transferor and transferee, and the transferor shall be deemed to remain the holder of the share until the name of the transferee is entered in the register of members in respect thereof.

57. Shares in the society shall be transferred in the following form or in any usual or common form which the board approves:—

I, A.B., of.....in consideration of the sum of £.....paid to me by C.D. of .....(hereinafter called "the said transferee") do hereby transfer to the said transferee the share (or shares) numbered.....in the society called the....., to hold unto the said transferee, his executors, administrators and assigns, subject to the several conditions on which I held the same at the time of the execution hereof; and I, the said transferee, do hereby agree to take the said share (or shares) subject to the conditions aforesaid.

As witness our hands, the.....day of ....., 19.....

.....transferor.

In the presence of.....

.....transferee.

In the presence of.....

Registration of Transfers, &c.

58. (1) The board may decline to register any transfer of shares to a person not qualified to be a member or of whom it does not approve, and may also decline to register any transfer of shares on which the society has a charge.

(2) The board may suspend the registration of transfers during the fourteen days immediately preceding the annual general meeting in each year.

(3) The board may decline to recognize any instrument of transfer unless—

(*a*) a fee of One shilling is paid to the society in respect thereof, and

(*b*) the instrument of transfer is accompanied by the certificate of the shares to which it relates, and such other evidence as the board may require to show the right of the transferor to make the transfer.

59. The board shall cause a record of all transfers to be made in the proper books of the society.

60. Any person becoming entitled to a share in consequence of the bankruptcy of a member shall, upon such evidence being produced as may from time to time be required by the board, if qualified, be registered as a member in respect of the share or, instead of being registered himself, may make such transfer of the share as the bankrupt person could have made; but the board shall in either case have the same right to decline or suspend registration as it would have had in the case of a transfer of the share by the bankrupt person before bankruptcy.

61. A person becoming entitled to a share by reason of the death or bankruptcy of the holder shall be entitled to the same dividends and other advantages to which he would be entitled if he were the registered holder of the share, except that he shall not, before being registered as a member in respect of the share, be entitled in respect of it to exercise any right conferred by membership in relation to meetings of the society.

Dealing with Shares on Death of Member.

62. On the death of a member the board shall transfer his share or interest in the society to one of the following persons (provided that the proposed transferee is qualified to be a member of the society, and that the transfer would not increase his holding in the society beyond the proportion or value allowed by these rules), viz.:—

(*a*) to the executor or administrator of the member; or

(*b*) to such person as the executor or administrator specifies in an application made to the society within twelve months after the death of the member.

63. If there is no such transferee willing to have the share or interest transferred to him, the board shall pay the value thereof to the executor or administrator: Provided that, where the case so allows, the board may pay the value of the share in accordance with the next succeeding rule: Provided further that the board shall not be bound to make any such payment until all moneys due from the deceased member or his estate have been paid to the society.

Payments on Death of Member.

64. When a member or person entitled in respect of any share or loan to a sum not exceeding Two hundred pounds dies, then the board may—

(*a*) after the expiration of two months from the death of the said member or person if probate or letters of administration have not been produced to any officer of the society and notice in writing of intention to apply therefor has not been received by any such officer; or

(*b*) after the expiration of three months from the death of the said member or person if such notice of intention to apply has been received by any office of the society within the period of two months from the death but probate or letters of administration have not been produced to any such officer—

pay the said sum to the person or persons appearing to the board to be entitled thereto according to law as on the intestacy of the deceased member or person.

Value for Repayment of Share.

65. The value of shares for repayment pursuant to rule 63 of these rules shall be the market value in accordance with the most recent transfer made for value, but if there has been no recent transfer, or if, in the opinion of the board, the consideration in the most recent transfer was not the true market value, the value shall be the amount that is offered for the same on their being submitted for sale over a reasonable period. In the event of dispute, the value shall be determined by the society's auditor on the basis above set forth, and his determination shall be conclusive as to the value.

General Meetings.

66. (1) A general meeting of the society, to be known as the "annual meeting," shall, as provided in section 70 of the Act, be held each year at such time (being within three months after the close of the financial year or within such further time as may be allowed by the registrar or prescribed by regulation) and at such place as the board appoints.

(2) In default of such meeting being so held, it shall, with the approval of the registrar, be held in the month next following, and may be convened by any five members of the society in the same manner as nearly as possible as that in which the meetings are to be convened by the board.

67. The ordinary business of the annual meeting shall be—

(*a*) to confirm minutes of the last preceding annual meeting and of any general meetings held since that meeting;

(*b*) to receive from the board, auditors, or any officers of the society, reports upon the transactions of the society during the financial year, including balance-sheet, trading account and profit and loss account, and the state of affairs at the end of the year;

(*c*) to determine the rates of dividend on share capital and any rebate of interest;

(*d*) to elect and determine the remuneration of directors and auditors.

68. The annual meeting may transact special business of which notice is given in accordance with these rules.

69. (1) The board may, whenever it thinks fit, convene a special general meeting of the society.

(2) The board shall, on the requisition of not less than twenty members, being the holders of shares upon which subscriptions or other sums then due have been paid, forthwith proceed to convene a special general meeting.

70. A requisition for a special general meeting shall state the objects of the meeting and must be signed by the requisitionists and deposited at the registered office of the society, and may consist of several documents in the like form, each signed by one or more requisitionists.

71. If the board does not proceed to cause a special general meeting to be held within twenty-one days from the date on which a requisition therefor was deposited at the registered office the requisitionists, or any of them, may convene the meeting, but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.

72. Any special general meeting convened by requisitionists in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which such meetings are convened by the board, and all reasonable expense incurred in so convening the meeting shall be refunded by the society to the persons who incurred it.

Notice of General Meetings.

73. (1) Seven days' notice at the least (exclusive of the day on which the notice is served or deemed to be served, but inclusive of the day for which notice is given), specifying the place, the day, and the hour of meeting and, in case of special business, the general nature of that business, shall be given of any general meeting in manner hereinafter mentioned to such persons as are, under these rules, entitled to receive such notices from the society; but the non-receipt of the notice by any member shall not invalidate the proceedings at such general meeting.

(2) Any member, having a resolution to submit to a general meeting, shall give written notice thereof to the society not less than twenty-one days prior to the date of the meeting.

74. The board shall cause to be inserted in any notice convening a general meeting a statement of any resolution of which notice of motion has been duly given by a member in accordance with these rules before the notice of the meeting is issued.

Proceedings at General Meetings.

75. All business shall be deemed special that is transacted at special general meetings and all business that is transacted at the annual meeting shall also be deemed special with the exception of that specifically referred to in these rules as being the ordinary business of the annual meeting.

76. No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business. Save as herein otherwise provided seven members shall be a quorum.

77. If within an hour after the time appointed for the meeting a quorum is not present the meeting, if convened upon the requisition of members, shall be dissolved; in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by the chairman or a director or officer at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and if at the adjourned meeting a quorum is not present within half-an-hour after the time appointed for the meeting the members present shall be a quorum.

78. The chairman, if any, of the board shall preside as chairman at every general meeting of the society.

79. If there is no such chairman, or if at any meeting he is not present within fifteen minutes after the time appointed for holding the meeting or is unwilling to act as chairman, the members present shall choose some one of their number to be chairman.

80. (1) The chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

(2) When a meeting is adjourned for ten days or more, notice of the adjourned meeting shall be given as in the case of an original meeting.

(3) Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

81. At any general meeting every question for decision by the meeting shall as provided in section 71 of the Act be determined by a majority of members present in person thereat, and unless a poll is (before or on the declaration of the result of the show of hands) demanded by at least five members the question shall be determined on a show of hands, and a declaration by the chairman that a resolution has on a show of hands been carried by a simple majority, or carried unanimously, or by a particular majority, or lost shall be *prima facie* evidence of the fact.

82. If a poll is duly demanded it shall be taken in such manner as the chairman directs and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

83. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman of the meeting at which the show of hands takes place or at which the poll is demanded, shall be entitled to a second or casting vote.

84. (1) A poll demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith.

(2) A poll demanded on any other question shall be taken at a time which the chairman of the meeting shall direct.

85. The following standing orders shall be observed at the society's meetings:—

(*a*) the mover of a proposition shall not speak for more than ten minutes; subsequent speakers shall be allowed five minutes; and the mover of the proposition five minutes to reply;

(*b*) whenever an amendment is proposed upon an original proposition, no second amendment shall be taken into consideration until the first amendment shall have been disposed of;

(*c*) if an amendment be carried, it shall displace the original proposition and become itself the proposition to which any further amendment may be moved;

(*d*) if an amendment be negatived, then a further amendment may be moved to the original proposition; but only one amendment shall be submitted to the meeting for discussion at one time;

(*e*) the mover of every original proposition, but not of an amendment, shall have the right to reply, immediately after which the question shall be put from the chair, but no other member shall speak more than once on the same question, unless permission be given to explain, or the attention of the chairman be called to a point of order;

(*f*) propositions and amendments shall be submitted in writing, when requested by the chairman;

(*g*) any discussion may be closed by a resolution "that the question be now put," being moved, seconded, and carried, and any such resolution shall be put to the meeting without debate.

Voting of Members.

86. On a show of hands or on a poll every member present in person shall have one vote only.

87. In the case of joint holders the vote of the senior who tenders a vote shall be accepted to the exclusion of the votes of the other joint holders; and for this purpose seniority shall be determined by the order in which the names stand in the register of members.

88. There shall be no voting by proxy.

Special Resolution.

89. (1) A special resolution in accordance with section 65 of the Act means a resolution which is passed by a majority of not less than three-quarters of such members entitled under these rules to vote as may be present in person at any general meeting of which notice specifying the intention to propose the resolution has been duly given according to these rules.

(2) A copy of the special resolution shall be lodged with the registrar in accordance with section 65 of the Act.

Board of Directors.

90. There shall be a board of five directors.

91. The qualification of a director shall be the holding of not less than five shares in the society.

92. The first directors shall be elected at the meeting for the formation of the society.

93. At the first annual meeting of the society three of the directors shall retire and at the annual meeting in each subsequent year the directors shall retire in rotation of two and three.

94. The directors to retire in any year shall subject to the provisions as to filling casual vacancies be those who have been longest in office since their last election, but as between persons who became directors on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

95. A retiring director shall be eligible for re-election.

96. The society at the annual meeting at which a director retires in manner aforesaid may fill the vacated office by electing a person thereto in such usual and proper manner as the board directs.

97. (1) If at any annual meeting at which an election of directors ought to take place the places of the retiring directors or any of them are not filled, the meeting shall stand adjourned till the same day in the next week at the same time and (unless another place is specified by a director or officer at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and such adjourned meeting may receive nominations and elect directors to the vacancies in such usual and proper manner as the chairman directs.

(2) If at the adjourned meeting the places of the retiring directors are not filled the retiring directors or such of them as have not had their places filled shall be deemed to have been re-elected at the adjourned meeting.

98. Any vacancy occurring in the board otherwise than by rotation of retirement may be filled by the board, but the person so chosen shall be subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.

99. The society may by special resolution remove any director before the expiration of his period of office, and may by a simple majority appoint another person in his stead; the person so appointed shall be subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.

Proceedings of the Board.

100. (1) The board may meet for the despatch of business, adjourn, and otherwise regulate its meetings, as it thinks fit: Provided that meetings of the board shall be held at intervals of not more than two months.

(2) Questions arising at any meeting shall be decided by a majority of votes.

(3) In case of an equality of votes the chairman shall have a second or casting vote.

(4) A director may, and the secretary on the requisition of a director shall, at any time summon a meeting of the board.

101. The quorum for any meeting of the board shall be three.

102. The continuing directors may act notwithstanding any vacancy in their number but, if and so long as their number is reduced below the number fixed by or pursuant to these rules as the necessary quorum of directors, the continuing directors may act only for the purpose of increasing the number of directors to that number, or of summoning a general meeting of the society, but not for any other purpose.

103. The board may elect a chairman of its meetings and determine the period for which he is to hold office, but if no such chairman is elected or if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the directors present may choose one of their number to be chairman of the meeting.

104. (1) The board may delegate any of its powers to committees consisting of such members of the board as the board thinks fit.

(2) Any committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the board.

105. (1) A committee may elect a chairman of its meetings.

(2) If no such chairman is elected, or, if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the members present may choose one of their number to be chairman of the meeting.

106. (1) A committee may meet and adjourn as it thinks proper.

(2) Questions arising at any meeting shall be determined by a majority of votes of the members present, and in case of an equality of votes the chairman shall have a second or casting vote.

Duties and Powers of the Board.

107. (1) The business and operations of the society shall, in accordance with section 69 of the Act, be managed and controlled by the board, and for that purpose the board, except as hereinafter provided, shall have and may exercise the powers of the society as if they had been expressly conferred on the board by a general meeting of the society.

(2) The powers of the board shall be subject to any restrictions imposed thereon by the Act or by these rules.

108. Every director acting in the business or operations of the society in pursuance of a resolution duly passed by the board shall be deemed to be the agent of the society for all purposes within the objects of the society.

109. The directors shall receive such fees for their services (not exceeding any limits prescribed by the regulations) as are approved at a general meeting, and shall not receive any other remuneration from the society, but all necessary expenses incurred by them in the business of the society shall be refunded to them.

110. The board shall, in accordance with section 72 of the Act, cause minutes as prescribed by regulation of general and board meetings to be made in books provided for the purpose and, in particular—

(*a*) of all appointments of officers and employees made by the directors;

(*b*) of the names of the directors present at each meeting of the board and of any committee of the board;

and every director present at any meeting of the board or committee of the board shall sign his name in a book to be kept for that purpose.

111. The board shall, in accordance with section 67 (4) of the Act, cause to be supplied to every person on demand a copy of the rules on payment of a sum of Two shillings and sixpence.

112. The board shall, in accordance with section 60 of the Act, cause to be kept at the registered office of the society, and open at all reasonable hours to inspection by any member or creditor, without fee—

(*a*) a copy of the Act and the regulations;

(*b*) a copy of the rules of the society;

(*c*) a copy of the last balance-sheet and profit and loss account for the time being, together with the auditor's report;

(*d*) the prescribed register of directors, members, and shares;

(*e*) the prescribed register of loans raised, securities given and deposits received by the society.

113. The board shall cause to be prepared and lodged with the registrar all returns and notices required by the Act or regulations and, in particular—

(*a*) a list of the directors and alterations in membership during each year;

(*b*) a statement of the assets and liabilities of the society as at the close of each financial year and of the accounts of the society for that year;

(*c*) a copy of the report of the auditor on those accounts;

(*d*) such other particulars as are prescribed by regulation.

114. (1) The board shall cause to be prepared a statement of the accounts of the society (including balance-sheet, trading account and profit and loss account) up to the end of each financial year, and shall submit it, with the auditor's report thereon, to the annual meeting of the society.

(2) The board shall also cause a copy of such statement to be displayed at the registered office of the society for a period of not less than fourteen days before the date of such meeting, and a copy to be sent to each member with the notice of the meeting, in accordance with section 75 (5) of the Act.

115. The board shall cause to be kept such registers and accounts as are prescribed by section 59 of the Act or by the regulations and, in particular, the following, viz.:—

(*a*) a register of the directors, members and shares;

(*b*) a register of any loans raised, and securities given by the society;

(*c*) a register of loans made or guaranteed by the society and of any securities taken by the society;

Appointment and Removal of Employés.

116. Without prejudice to the general powers conferred on the board by the Act or these rules, the board shall have power to appoint and, at its discretion, to remove or suspend officers, clerks, agents and servants and to determine their powers, duties, and remuneration, or, when so deemed necessary, to delegate all or any of such powers of appointment.

Security.

117. The board shall cause every officer having the receipt or charge of any money of the society to give security, in accordance with section 73 (3) of the Act to the amount, and in the manner prescribed by the regulations. The society shall pay all premiums in respect of any security given by such person.

Insurance.

118. The board shall arrange insurance against loss or damage to or liability of the society by reason of fire, accident, or otherwise.

Vacation of Office of Director.

119. The office of a director shall be vacated in the circumstances set out in section 69 (13) of the Act and, in particular—

(*a*) if he becomes bankrupt, or assigns his estate for the benefit of or compounds with his creditors;

(*b*) if he becomes a lunatic or lunatic patient within the meaning of the Mental Hygiene Acts or a defective within the meaning of the *Mental Deficiency Act* 1939;

(*c*) if he is convicted of any offence under the Act, or if he is convicted of any indictable offence or any offence punishable on summary conviction for which he is sentenced to imprisonment otherwise than in default of payment of a fine;

(*d*) if he absents himself from three consecutive ordinary meetings of the board without its leave;

(*e*) if he ceases to be a member of the society;

(*f*) if his resignation is accepted by the board, after he has given one month's notice of his intention to resign;

(*g*) if he is removed from office by resolution of a general meeting of the society;

(*h*) if he has a direct or indirect pecuniary interest in any agreement with the society otherwise than as a member and in common with the other members of another society or of an incorporated company consisting in either case of more than twenty persons: Provided that this paragraph shall not be deemed to extend to any of the following dealings, if made in good faith, in the ordinary course of the business of the society, and on such terms as are usual and proper in similar dealings between the society and its members, viz.:—

(i) the purchase of land by the director from the society;

(ii) any loan by the society to the director;

(iii) the provision by the society of any community service to the director;

(iv) any loan made to a society and in which the director's pecuniary interest consists in his having guaranteed or joined in guaranteeing the repayment of the loan or any part thereof;

(v) any other dealing between the society and a director which under its objects the society may have with its members;

(vi) such other dealings as may be prescribed by regulations—

but so that, in the case of a purchase by the director referred to in sub-paragraph (i) or a loan to the director referred to in sub-paragraph (ii) of this paragraph, the purchase or loan shall be made in accordance with a special resolution;

(*i*) if he fails to obtain the necessary share qualification as required by these rules.

Banking.

120. The board shall cause to be opened a banking account in the name of the society, into which all moneys received shall be paid as soon as possible after receipt.

121. All cheques drawn on such account, and all drafts, bills of exchange, promissory notes, and other negotiable instruments for and on behalf of the society, shall be signed by two directors and countersigned by the secretary.

Members' Accounts.

122. The board shall, in accordance with section 75 (6) of the Act, so provide that any member may inspect his own account in the books of the society at any reasonable time on payment of a fee of Two shillings.

Rules.

123. The board shall cause any member who so desires to be supplied with a copy of the rules of the society at a charge of Two shillings and sixpence.

Financial Year.

124. The financial year of the society shall end on the in each year.

Audit.

125. One or more auditors, who shall, unless the registrar otherwise authorizes, be persons licensed by the Companies' Auditors Board and approved by the registrar, shall be appointed at each annual meeting to hold office until the next annual meeting.

126. The first auditors of the society may be appointed by the board before the first annual meeting and, if so appointed, shall hold office until the first annual meeting, unless previously removed by a resolution of the members at a general meeting, in which case the members at that meeting may appoint auditors to act until the first annual meeting.

127. If an appointment of auditors is not made at an annual meeting the board shall appoint auditors of the society for the current year.

128. An officer or employé of the society shall not be capable of being appointed auditor of the society.

129. A person, other than a retiring auditor, shall not be capable of being appointed auditor at an annual meeting unless notice of an intention to nominate that person to the office of auditor has been given by a member of the society not less than fourteen days before the annual meeting, and the society shall send a copy of any such notice to the retiring auditor; and shall give notice thereof to the members not less than seven days before the annual meeting:

Provided that if, after notice of the intention to nominate an auditor has been so given, an annual meeting is called for a date fourteen days or less after the notice has been given, the notice, though not given within the time required by this provision, shall be deemed to have been properly given for the purposes thereof, and the notice to be sent or given by the society may, instead of being sent or given within the time required by this provision, be sent or given at the same time as the notice of the annual meeting.

130. The board may fill any casual vacancy in the office of auditor, but while any such vacancy continues the surviving or continuing auditor or auditors, if any, may act.

131. The remuneration of the auditors of a society shall be fixed by the society in general meeting, except that the remuneration of any auditors appointed by the board may be fixed by the board.

132. The board shall cause the auditors to have access to all books, accounts, vouchers, securities and documents of the society, and to be furnished with such information and explanation by themselves or any other officers as may be necessary for the performance of their duties as auditors.

133. The auditors shall comply with section 75 (4) of the Act and, in particular, in making their report to the members of the society and, in signing any statement of assets and liabilities or of accounts to be presented to the members or lodged with the registrar, they shall state—

(*a*) whether they have obtained the information and explanation required by them;

(*b*) whether in their opinion the statements are drawn up so as to exhibit a true and correct view of the financial position of the society according to the information at their disposal and explanation given to them, and as shown by the books of the society;

(*c*) whether the rules relating to the administration of the funds of the society have been observed.

Application of Funds.

134. (1) The funds of the society shall be applied to carrying out the objects of the society.

(2) Any surplus resulting from its operations during a financial year, after providing for depreciation in value of the society's property and for contingent liability for loss, shall in accordance with section 38 of the Act, at the end of the financial year, be applied as follows:—

(*a*) in payment of at least Five per centum to a reserve fund to be created in accordance with section 38 (1) of the Act until the fund is at least one-fourth of the aggregate amount of the capital paid up for the time being, and of any moneys raised on loan and for the time being remaining unpaid;

(*b*) after providing for a reserve fund, any remaining surplus may be applied in all or any of the following ways:—

(i) in payment to members of dividend not exceeding Five per centum per annum (or such other percentage as is fixed by regulation) on the amount paid up by them on their respective shares: Provided that no amount paid on a share in advance of calls shall, whilst carrying interest, be treated for the purpose of this rule as paid on the share;

(ii) in payment to members by way of a bonus or rebate based on the business done by them with the society during the year;

(iii) in crediting to any employé who is not a member, but who is qualified to be a member, an amount by way of bonus in proportion to his salary or wages at a rate equal to the rate of bonus or rebate paid to a member on the business done by him with the society during the year;

(iv) in crediting to any person who is not a member, but is qualified to be a member, an amount by way of bonus or rebate in proportion to the business done by him with the society;

(v) in payment not exceeding Ten per centum (or such larger percentage as is determined by the Governor in Council pursuant to section 38 (4) of the Act) of the surplus to any charitable purpose, or for promoting co-operation or any community benefit.

135. A bonus or rebate shall only be credited to any employé or person who is not a member until the amount credited is equal to the nominal value of the minimum number of shares for which a member is required to be subscribed, and in or towards payments for such minimum number of shares, which shall be issued to him on application as prescribed by these rules.

136. Any dividend, bonus or rebate which accrues to the holder of shares on which all subscriptions due have been paid shall be paid to him, but any dividend, bonus or rebate which accrues to the holder of partially paid up shares shall be applied to paying off subscriptions, if any, on shares which may at the time the dividend, bonus or rebate becomes payable be due by him and unpaid.

137. No dividend, bonus or rebate declared by the society in general meeting shall exceed the amount recommended by the board.

138. If several persons are registered as joint holders of any share any one of them may give an effectual receipt for any dividend payable on the share.

139. Notice of any dividend that may have been declared shall be given in manner hereinafter mentioned to the persons entitled to share therein.

140. No dividend shall bear interest against the society.

Reserve Fund.

141. (1) In accordance with section 38 of the Act, the reserve fund created in accordance with that section shall not be distributed amongst the members of the society, except in the event of winding up.

(2) The reserve fund shall be applicable at any time to any purpose to which the capital of the society is applicable, and shall together with any other funds available be applicable to meet any loss which the society may sustain.

Depreciation of Assets.

142. The value of the several fixed assets of the society shall be written down at least annually by an amount to be fixed by the board and approved by the auditors. If the board and the auditors are unable to agree on the amount to be written down in respect of any asset the matter shall be referred to the registrar whose decision shall be final.

Stocktaking.

143. The board shall appoint one or more stocktakers each year and shall require such stocktakers to take stock and to submit to it in writing a report within fourteen days after the close of each financial year and also within fourteen days after such other date (if any) as the board appoints. The stocktakers shall hold office for one year from the date of appointment and may be removed by the board.

Disputes.

144. (1) Disputes between a member in his capacity of member and the society shall be settled by arbitration in accordance with the *Arbitration Act* 1928, and for this purpose the words "member" and "society" have the meanings ascribed to them in section 77 of the Act.

(2) Nothing in this rule shall apply to any dispute as to the construction or effect of any mortgage or of any contract contained in any document other than these rules.

Winding Up.

145. The winding up of the society shall be in accordance with Part IV. of the Act.

Notices.

146. A notice may be given by the society to any member either personally or by sending it by post to him at the address shown as his address in the register of members, (hereinafter called his registered address), or, if he has no registered address within Victoria, to the address, if any, within Victoria supplied by him to the society for the giving of notices to him.

147. Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying and posting a letter containing the notice, and unless the contrary is proved to have been effected at the time at which the letter would be delivered in the ordinary course of post.

148. If a member has no registered address within Victoria and has not supplied to the society an address within Victoria for the giving of notices to him, a notice addressed to him and advertised in a newspaper circulating in the neighbourhood of the registered office of the society shall be deemed to be duly given to him on the date on which the advertisement appears.

149. A notice may be given by the society to the joint holders of a share by giving the notice to the joint holder named first in the register in respect of the share.

150. A notice may be given by the society to the persons entitled to a share in consequence of the death or bankruptcy of a member by sending it through the post in a prepaid letter addressed to them by name, or by the title of representatives of the deceased, or trustee of the bankrupt, or by any like description, at the address, if any, in Victoria, supplied for the purpose by the persons claiming to be so entitled or (until such an address has been supplied) by giving the notice in any manner in which the same might have been given if the death or bankruptcy had not occurred.

151. (1) Notice of every general meeting shall be given in some manner hereinbefore authorized to—

(*a*) every member of the society except those members who have no registered address within Victoria and have not supplied to the society an address within Victoria for the giving of notices to them; and

(*b*) every person entitled to a share in consequence of the death or bankruptcy of a member who, but for his death or bankruptcy, would be entitled to receive notice of the meeting.

(2) No other persons shall be entitled to receive notices of general meetings.

Shares Not to be Listed.

152. The shares of the society shall not be quoted for sale or purchase at any stock exchange or in any other public manner whatever.

Charges.

153. The following is a schedule of charges appearing in the foregoing rules:—

For a new pass book as per rule 28, a sum of 2s.

For duplicate share certificate as per rule 41, a sum of 1s.

For transfer of shares as per rule 58, a sum of 1s.

For inspection by member of his account in books of society as per rule 122, a sum of 2s.

For book of rules as per rules 111 and 123, a sum of 2s. 6d.

PART E.—MODEL RULES FOR A CREDIT SOCIETY.

Interpretation.

1. In these rules, unless inconsistent with the context or subject matter:—

"Act" means the *Co-operation Act* 1953 and any amendment thereof.
"Month" means calendar month.
"Prescribed" means prescribed by the Act or the Regulations.
"Regulations" means regulations made under the Act.
"Registrar" means the Registrar of Co-operative Societies.

Expressions used have the same meanings as those ascribed to them by the Act.

Words importing the singular include the plural, and vice versa. Words importing the masculine gender include females.

Rules.

2. In accordance with section 58 of the Act, the rules of the society shall bind the society and all members thereof and all persons claiming through them respectively to the same extent as if each member had subscribed his name and affixed his seal thereto and there were contained in the rules a covenant on the part of each member and his legal representatives to observe all the provisions of the rules subject to the provisions of the Act and the regulations.

Name.

3. The name of the society shall be*..... (hereinafter called "the society"). The society is a credit society under the *Co-operation Act* 1953.

* The word "co-operative" must be in the name, and the word "limited" at the end thereof.

Registered Office.

4. The registered office of the society shall be at .....
(Give address in full.)
or at such other place as the board may determine from time to time. The board shall in accordance with section 57 of the Act, cause notice of any change therein to be lodged with the registrar in the form prescribed within fourteen days after the change.

Use of Name.

5. The board shall in accordance with section 57 of the Act cause the name of the society with a statement that the society is registered under the Act to be painted or affixed and kept painted or affixed on the outside of its office in a conspicuous place and in letters which are clearly legible.

Objects.

6. The objects of the society shall be—

(*a*) to assist its members to purchase furniture for homes;
(*b*) to assist its members to purchase materials for the erection of homes;
(*c*) to assist its members to defray the cost of painting or effecting additions or repairs to their homes;
(*d*) to assist its members to pay the expenses of removing household furniture and effects;
(*e*) to assist its members to acquire tools, implements, machinery, materials or stock-in-trade for any business trade or industry;
(*f*) to assist its members to commence acquire or carry on any business trade or industry;
(*g*) to assist its members to purchase or lease a place of business trade or industry;
(*h*) to assist its members to discharge any financial liabilities;
(*i*) to make or arrange loans to its members for any such purpose or for any purpose prescribed by regulation;
(*j*) to guarantee loans made by any persons to its members for any such purpose;
(*k*) to supervise the expenditure of loans made to its members for any such purpose.

Powers.

7. The society shall in accordance with section 15 of the Act have power to do any of the following things as incidental to its objects:—

(*a*) raise money on loan for any objects of the society, subject to the Act, and, in particular, to sections 51 to 53 thereof;
(*b*) receive money on deposit, subject to the Act, and, in particular, to section 51 and 52 thereof;
(*c*) acquire by purchase or otherwise shares in any other society.

Restrictions on Loans.

8. (1) The society shall not make or guarantee a loan unless the member to whom the loan is made*

* Define area of operations or class to which the member must belong.

(2) A loan shall not be made or guaranteed unless the member first furnishes to the board a statutory declaration setting out whether or not he is a member of any other credit society and, if he is a member of another credit society, particulars of any moneys owing by him to that other society.

(3) The total amount owing by a member in respect of any loans made or guaranteed by the society shall not exceed the sum of Three hundred pounds.

Loan Procedure.

9. (1) An application for a loan shall be made in such form as the board deems necessary and shall be accompanied by the statutory declaration referred to in the last preceding rule.

(2) Every application shall state—

(a) the amount required and the purpose for which it is to be used;

(b) the term for which the loan is required;

(c) the occupation of the member and by whom he is employed;

(d) the weekly income of the member;

(e) particulars of any other loan outstanding; and

(f) such other particulars as the board requires.

10. The board may approve an application for a loan in whole or in part and may make the loan on such terms and subject to such conditions as to repayment and otherwise as it thinks proper and, in particular, may require repayment to be guaranteed by another member or other members or such other security as it deems necessary or both such guarantee and security.

11. (1) Where a member is unable to repay a loan in full on or before the agreed date the board or the lender may grant an extension of the time for repayment.

(2) An application for an extension of time for repayment shall be made in such form as the board deems necessary and shall state—

(a) the reason why the member is unable to repay the loan by the agreed date, and

(b) the date by which he undertakes to repay the loan.

Purchase of Members' Shares.

12. The society may in accordance with section 41 of the Act purchase out of its reserve fund any share of a member in the society: Provided that the shares so purchased in any one year shall not exceed one-twentieth of the paid-up capital of the society.

Repayment of Share Capital.

13. (1) The board may repay to a member with his consent the whole or any part of the amount paid up on any share held by him at any time when the money is not required for the purposes of the society.

(2) The board shall not, except with the consent of the registrar, make any such repayment if the society has received from any person who is not a member any money on loan or deposit which is not secured by mortgage and is still unpaid.

(3) Where pursuant to this rule any member is repaid the whole of the amount paid up on all the shares held by him he shall cease to be a member.

Contributions by Society.

14. The board may make contributions out of the funds of the society to any organization or body, corporate or unincorporate, which includes amongst its objects the rendering of services to the society or its members or the operations of which are calculated to promote the economic interests of those members.

Property.

15. (1) The society may in accordance with section 48 of the Act acquire by lease, purchase, donation, devise, bequest or otherwise any real or personal property for any objects of the society or for any purposes ancillary to those objects, and may sell or lease any such real or personal property.

(2) Any property to which the society may become entitled absolutely by foreclosure, surrender or other extinguishment of the right of redemption shall in accordance with section 54 of the Act be sold or converted into money as soon afterwards as may be conveniently practicable.

Joining an Association.

16. The society, with the approval of a majority at a general meeting of which due notice has been given, may join with any other credit society to form an association under section 22 of the Act.

Seal.

17. (1) The society shall as required by section 57 of the Act have its name inscribed in legible characters upon a seal. The seal shall be kept at the registered office in such custody as the board directs.

(2) The device of the seal shall be the name of the society within two concentric circles.

(3) The seal shall be used only under the authority of a resolution of a general meeting or of the board, and shall be attested by the signatures of two directors and the secretary, or in the absence of the secretary by such other person as the board authorizes.

Custody of Books and Documents.

18. All books of account, securities, documents and papers of the society, other than such (if any) as the board may direct to be kept elsewhere, shall be kept at the registered office in such manner and with such provision for their security as the board directs.

Membership.

19. (1) The persons who shall be qualified to be members of the society shall be—

(a) any persons who are not under the age of eighteen years; and

(b) any other societies which have power to acquire shares in the society.

(2) Where another society is a member of the society, that other society may from time to time in such manner as the board of the society directs appoint a person, being a member of that other society, to represent it in respect of the share held by it, and the person so appointed shall during the continuance of his appointment be deemed a member of the society holding that share for all purposes except—

(*a*) the liability in respect of the share;
(*b*) the transfer thereof;
(*c*) the giving of receipts for any dividends or payments thereon.

20. Application for membership shall be made at the registered office in or to the effect of the prescribed form, with a deposit of Two shillings on each share applied for.

21. Upon approval of the application for membership the shares shall be allotted to the applicant, and his name shall be duly entered as a member in the register of members. He shall be notified of such allotment and shall thereupon be entitled to the privileges of membership.

22. If an application for membership be not approved, the deposit shall be returned to the applicant without interest.

23. The board may reject an application for membership and need not assign any reason for its action.

Pass Books.

24. Every member of the society to whom a loan has been made by the society shall be issued with a pass book in which his financial transactions with the society in relation to that loan shall be clearly recorded. Entries shall be made in a member's pass book only by or under the authority of the secretary.

25. No money shall be received from or paid to a member in relation to a loan unless his pass book is presented for the appropriate entry at the time of payment.

26. If a pass book is defaced, stolen or destroyed, notice of the fact should be given immediately to the society and a written application made for the issue of a fresh pass book.

27. The member shall be charged a fee of Two shillings for such new pass book.

Ceasing Membership.

28. A person shall, as provided in section 36 (8) of the Act, cease to be a member in any of the following circumstances:—

(*a*) where his share is transferred to another person in accordance with these rules and the transferee is registered as holder in his place;
(*b*) where his share is forfeited in accordance with these rules;
(*c*) where his share is sold by the society under a power conferred by these rules and the purchaser is registered as holder in his place;
(*d*) where his share is purchased by the society in accordance with the Act and these rules;
(*e*) where he becomes bankrupt under any law relating to bankruptcy and the official assignee disclaims in accordance with provisions of that law;
(*f*) on death: Provided that his estate shall remain liable until his executor or administrator or some other person is registered as holder in his place, or until the society pays the value of his share in accordance with the provisions of the Act;
(*g*) where the contract of membership is rescinded on the ground of misrepresentation or mistake;
(*h*) where he ceases to be a member in accordance with these rules;
(*i*) in the case of a corporate body, where the corporate body is dissolved.

Liability of a Member to Society.

29. A member shall in accordance with section 40 of the Act be liable to the society for the amount, if any, unpaid on the shares held by him, together with any charges payable by him to the society as prescribed by these rules.

Expulsion of Members.

30. A member may be expelled from the society by special resolution to the effect:—

(*a*) that he has failed to discharge his obligations to the society, whether prescribed by these rules or arising out of any contract; or
(*b*) that a charge of conduct detrimental to the society has been proved:

Provided that in either case written notice of the proposed resolution shall be forwarded to the member not less than seven days before the meeting, and he shall be given an opportunity of being heard at the meeting.

31. Where a member is expelled from the society all moneys owing by him to the society (not including unpaid share capital which has not become due and payable) shall forthwith become repayable in full.

32. (1) The shares of a member who has been expelled may by special resolution be forfeited to the society, but he shall be entitled to any other interest he may have in the society.

(2) Notice of the forfeiture shall be sent in accordance with these rules within seven days.

33. (1) No expelled member shall be re-admitted as a member of the society except by special resolution.

(2) A member so re-admitted shall not have restored to him any shares which were forfeited on his expulsion.

34. Where a member has been expelled but his shares have not been forfeited such shares may be sold by the society in such manner as the board determines and the proceeds of such sale less any expenses incurred in connexion therewith shall be paid to the expelled member or set off against moneys owing to the society by him.

35. Where a member is expelled he shall, whether his shares are forfeited or not, cease to be a member.

Capital and Shares.

36. (1) The capital of the society shall be raised by the issue of shares.

(2) The capital shall vary in amount according to the nominal value of shares from time to time subscribed.

37. Shares, which shall be of one class, all ranking equally, shall be of the nominal value of £1 each.

38. Every member shall hold at least five shares, but no member shall hold shares exceeding the nominal value of , nor shall any member hold more than one-fifth of the shares in the society.

Certificate of Shares.

39. Every person whose name is entered as a member in the register of members shall, without payment, be entitled upon application to a certificate under the seal of the society specifying the shares held by him and the amount paid up thereon: Provided that in respect of shares held jointly by several persons the society shall not be bound to issue more than one certificate, and delivery of a certificate for a share to one of several joint holders shall be sufficient delivery to all.

40. If a share certificate is defaced, lost or destroyed, it may be renewed on payment of a fee of One shilling, and on such terms as to evidence and indemnity as the board thinks fit.

Charge on Shares.

41. The society shall, as provided in section 45 of the Act, have a charge upon the share or interest in the capital and on the credit balance of a member or past member, and upon any dividend, or rebate payable to a member or past member in respect of any debt due from the member or past member to the society, and may set off any sum credited or payable to a member or past member in or towards payment of the debt.

Payments on Shares.

42. A member shall pay such periodic subscriptions in respect of his shares as may be determined by the board.

43. The joint holders of a share shall be jointly and severally liable to pay all subscriptions due in respect thereof.

44. If a subscription in respect of a share is not paid before or on the day appointed for payment thereof, the person from whom the subscription is due shall pay interest upon the sum at the rate of Five per centum per annum from the day appointed for the payment thereof to the time of the actual payment, but the board shall be at liberty to waive payment of that interest wholly or in part.

45. The board may, if it thinks fit, receive from any member willing to advance the same all or any part of the moneys not due upon any shares held by him; and upon all or any of the moneys so advanced may (until the same would, but for such advance, become presently payable) pay interest at such rate (not exceeding, without the sanction of the society in general meeting, Five per centum per annum) as the board determines.

Default in Payment of Subscriptions.

46. If a member fails to pay any subscription on the day appointed for payment thereof, the board may, at any time thereafter during such time as any part of such subscription remains unpaid, serve a notice on him requiring payment of so much of the subscription as is unpaid, together with any interest which may have accrued.

47. The notice shall name a further day (not earlier than the expiration of fourteen days from the date of the notice) on or before which the payment required by the notice is to be made, and shall state that in the event of non-payment on or before the day appointed the shares in respect of which the subscription is due will be liable to be forfeited.

48. If the requirements of any such notice as aforesaid are not complied with by the member, any share in respect of which the notice has been given may at any time thereafter before the payment required by the notice has been made be forfeited by a resolution of the board to that effect.

Forfeited Shares.

49. A person whose shares have been forfeited for a default in payment of subscriptions or for any other reason shall cease to be a member in respect of the forfeited shares, but shall remain liable to pay to the society all moneys which, at the date of forfeiture, were presently payable by him to the society in respect of the shares.

50. A statutory declaration in writing that the declarant is a director of the society, and that a share in the society has been duly forfeited on a date stated in the declaration, shall be evidence of the facts therein stated.

51. Shares forfeited for default in payment of subscriptions or for any other reason shall be cancelled and shall not be sold and re-issued.

52. All moneys received by the society in respect of forfeited shares shall be added to the reserve fund.

53. The board may, in accordance with the Act, invest any of the funds of the society in any of the following, that is to say—

(a) in any securities authorized by law for the investment of trust funds;

(b) on deposit in the State Savings Bank of Victoria, or in the Commonwealth Savings Bank or in any bank prescribed by the regulations or in any co-operative society, association or union which is authorized to receive deposits;

(c) in any prescribed securities;

(d) in any other way prescribed or allowed by the Act.

Transfer of Shares.

54. The instrument of transfer of any share shall be executed both by the transferor and transferee, and the transferor shall be deemed to remain the holder of the share until the name of the transferee is entered in the register of members in respect thereof.

55. Shares in the society shall be transferred in the following form or in any usual or common form which the board approves:—

I, A.B., of....., in consideration of the sum of £.....paid to me by C.D. of .....(hereinafter called "the said transferee") do hereby transfer to the said transferee the share (or shares) numbered.....in the society called the....., to hold unto the said transferee, his executors administrators and assigns, subject to the several conditions on which I held the same at the time of the execution hereof; and I, the said transferee, do hereby agree to take the said share (or shares) subject to the conditions aforesaid.

As witness our hands, the.....day of ....., 19.....

....transferor.

in the presence of.....

....transferee.

in the presence of.....

Registration of Transfers, &c.

56. (1) The board may decline to register any transfer of shares to a person not qualified to be a member or of whom it does not approve, and may also decline to register any transfer of shares on which the society has a charge.

(2) The board may suspend the registration of transfers during the fourteen days immediately preceding the annual general meeting in each year.

(3) The board may decline to recognize any instrument of transfer unless—

(a) a fee of One shilling is paid to the society in respect thereof, and

(b) the instrument of transfer is accompanied by the certificate of the shares to which it relates, and such other evidence as the board may require to show the right of the transferor to make the transfer.

57. The board shall cause a record of all transfers to be made in the proper books of the society.

58. Any person becoming entitled to a share in consequence of the bankruptcy of a member shall, upon such evidence being produced as may from time to time be required by the board, if qualified, be registered as a member in respect of the share or, instead of being registered himself, may make such transfer of the share as the bankrupt person could have made; but the board shall in either case, have the same right to decline or suspend registration as it would have had in the case of a transfer of the share by the bankrupt person before bankruptcy.

59. A person becoming entitled to a share by reason of the death or bankruptcy of the holder shall be entitled to the same dividends and other advantages to which he would be entitled if he were the registered holder of the share, except that he shall not, before being registered as a member in respect of the share, be entitled in respect of it to exercise any right conferred by membership in relation to meetings of the society.

Dealing with Shares on Death of Member.

60. On the death of a member the board shall transfer his share or interest in the society to one of the following persons (provided that the proposed transferee is qualified to be a member of the society, and that the transfer would not increase his holding in the society beyond the proportion or value allowed by these rules), viz.:—

(a) to the executor or administrator of the member; or

(b) to such person as the executor or administrator specifies in an application made to the society within twelve months after the death of the member.

61. If there is no such transferee willing to have the share or interest transferred to him, the board shall pay the value thereof to the executor or administrator. Provided that, where the case so allows, the board may pay the value of the share in accordance with the next succeeding rule: Provided further that the board shall not be bound to make any such payment until all moneys due from the deceased member or his estate have been paid to the society.

Payments on Death of Member.

62. When a member or person entitled in respect of any share loan or deposit to a sum not exceeding Two hundred pounds dies, then the board may—

(*a*) after the expiration of two months from the death of the said member or person if probate or letters of administration have not been produced to any officer of the society and notice in writing of intention to apply therefor has not been received by any such officer; or

(*b*) after the expiration of three months from the death of the said member or person if such notice of intention to apply has been received by any office of the society within the period of two months from the death but probate or letters of administration have not been produced to any such officer—

pay the said sum to the person or persons appearing to the board to be entitled thereto according to law as on the intestacy of the deceased member or person.

Value for Repayment of Share.

63. The value of shares for repayment pursuant to rule 61 of these rules shall be the market value in accordance with the most recent transfer made for value, but if there has been no recent transfer, or if, in the opinion of the board, the consideration in the most recent transfer was not the true market value, the value shall be the amount that is offered for the same on their being submitted for sale over a reasonable period. In the event of dispute, the value shall be determined by the society's auditor on the basis above set forth, and his determination shall be conclusive as to the value.

General Meetings.

64. (1) A general meeting of the society, to be known as the "annual meeting," shall, as provided in section 70 of the Act, be held each year at such time (being within three months after the close of the financial year or within such further time as may be allowed by the registrar or prescribed by regulation) and at such place as the board appoints.

(2) In default of such meeting being so held, it shall, with the approval of the registrar, be held in the month next following, and may be convened by any five members of the society in the same manner as nearly as possible as that in which the meetings are to be convened by the board.

65. The ordinary business of the annual meeting shall be—

(*a*) to confirm minutes of the last preceding annual meeting and of any general meetings held since that meeting;

(*b*) to receive from the board, auditors, or any officers of the society, reports upon the transactions of the society during the financial year, including balance-sheet and profit and loss account, and the state of affairs at the end of the year;

(*c*) to determine the rates of dividend on share capital and any rebate of interest;

(*d*) to elect and determine the remuneration of directors and auditors.

66. The annual meeting may transact special business of which notice is given in accordance with these rules.

67. (1) The board may, whenever it thinks fit, convene a special general meeting of the society.

(2) The board shall, on the requisition of not less than fourteen members, being the holders of shares upon which subscriptions or other sums then due have been paid, forthwith proceed to convene a special general meeting.

68. A requisition for a special general meeting shall state the objects of the meeting and must be signed by the requisitionists and deposited at the registered office of the society, and may consist of several documents in the like form, each signed by one or more requisitionists.

69. If the board does not proceed to cause a special general meeting to be held within twenty-one days from the date on which a requisition therefor was deposited at the registered office the requisitionists, or any of them, may convene the meeting, but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.

70. Any special general meeting convened by requisitionists in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which such meetings are convened by the board, and all reasonable expense incurred in so convening the meeting shall be refunded by the society to the persons who incurred it.

Notice of General Meetings.

71. (1) Seven days' notice at the least (exclusive of the day on which the notice is served or deemed to be served, but inclusive of the day for which notice is given), specifying the place, the day, and the hour of meeting and, in case of special business, the general nature of that business, shall be given of any general meeting in manner hereinafter mentioned to such persons as are, under these rules, entitled to receive such notices from the society; but the non-receipt of the notice by any member shall not invalidate the proceedings at such general meeting.

(2) Any member, having a resolution to submit to a general meeting, shall give written notice thereof to the society not less than twenty-one days prior to the date of the meeting.

72. The board shall cause to be inserted in any notice convening a general meeting a statement of any resolution of which notice of motion has been duly given by a member in accordance with these rules before the notice of the meeting is issued.

Proceedings at General Meetings.

73. All business shall be deemed special that is transacted at special general meetings and all business that is transacted at the annual meeting shall also be deemed special with the exception of that specifically referred to in these rules as being the ordinary business of the annual meeting.

74. No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business. Save as herein otherwise provided seven members personally present shall be a quorum.

75. If within an hour after the time appointed for the meeting a quorum is not present the meeting, if convened upon the requisition of members, shall be dissolved; in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by the chairman or a director or officer at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and if at the adjourned meeting a quorum is not present within half-an-hour after the time appointed for the meeting the members present shall be a quorum.

76. The chairman, if any, of the board shall preside as chairman at every general meeting of the society.

77. If there is no such chairman, or if at any meeting he is not present within fifteen minutes after the time appointed for holding the meeting or is unwilling to act as chairman, the members present shall choose some one of their number to be chairman.

78. (1) The chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

(2) When a meeting is adjourned for ten days or more, notice of the adjourned meeting shall be given as in the case of an original meeting.

(3) Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

79. At any general meeting every question for decision by the meeting shall as provided in section 71 of the Act be determined by a majority of members present in person thereat, and unless a poll is (before or on the declaration of the result of the show of hands) demanded by at least five members the question shall be determined on a show of hands, and a declaration by the chairman that a resolution has on a show of hands been carried by a simple majority, or carried unanimously, or by a particular majority, or lost shall be *prima facie* evidence of the fact.

80. If a poll is duly demanded it shall be taken in such manner as the chairman directs and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

81. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman of the meeting at which the show of hands takes place or at which the poll is demanded, shall be entitled to a second or casting vote.

82. (1) A poll demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith.

(2) A poll demanded on any other question shall be taken at a time which the chairman of the meeting shall direct.

83. The following standing orders shall be observed at the society's meetings:—

(*a*) the mover of a proposition shall not speak for more than ten minutes; subsequent speakers shall be allowed five minutes; and the mover of the proposition five minutes to reply;

(*b*) whenever an amendment is proposed upon an original proposition, no second amendment shall be taken into consideration until the first amendment shall have been disposed of;

(*c*) if an amendment be carried, it shall displace the original proposition and become itself the proposition to which any further amendment may be moved;

(*d*) if an amendment be negatived, then a further amendment may be moved to the original proposition; but only one amendment shall be submitted to the meeting for discussion at one time;

(*e*) the mover of every original proposition, but not of an amendment, shall have the right to reply, immediately after which the question shall be put from the chair, but no other member shall speak more than once on the same question, unless permission be given to explain, or the attention of the chairman be called to a point of order;

(*f*) propositions and amendments shall be submitted in writing, when requested by the chairman;

(*g*) any discussion may be closed by a resolution "that the question be now put" being moved, seconded, and carried, and any such resolution shall be put to the meeting without debate.

Voting of Members.

84. On a show of hands or on a poll every member present in person shall have one vote only.

85. In the case of joint holders the vote of the senior who tenders a vote shall be accepted to the exclusion of the votes of the other joint holders; and for this purpose seniority shall be determined by the order in which the names stand in the register of members.

86. There shall be no voting by proxy.

Special Resolution.

87. (1) A special resolution in accordance with section 65 of the Act, means a resolution which is passed by a majority of not less than three-quarters of such members entitled under these rules to vote as may be present in person at any general meeting of which notice specifying the intention to propose the resolution has been duly given according to these rules.

(2) A copy of the special resolution shall be lodged with the registrar in accordance with section 65 of the Act.

Board of Directors.

88. There shall be a board of five directors.

89. The qualification of a director shall be the holding of not less than five shares in the society.

90. The first directors shall be elected at the meeting for the formation of the society.

91. At the first annual meeting of the society three of the directors shall retire and at the annual meeting in each subsequent year the directors shall retire in rotation of two and three.

92. The directors to retire in any year shall subject to the provision as to filling casual vacancies be those who have been longest in office since their last election, but as between persons who became directors on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

93. A retiring director shall be eligible for re-election.

94. The society at the annual meeting at which a director retires in manner aforesaid may fill the vacated office by electing a person thereto in such usual and proper manner as the board directs.

95. (1) If at any annual meeting at which an election of directors ought to take place the places of the retiring directors or any of them are not filled, the meeting shall stand adjourned till the same day in the next week at the same time and (unless another place is specified by a director or officer at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and such adjourned meeting may receive nominations and elect directors to the vacancies in such usual and proper manner as the board directs.

(2) If at the adjourned meeting the places of the retiring directors are not filled the retiring directors or such of them as have not had their places filled shall be deemed to have been re-elected at the adjourned meeting.

96. Any vacancy occurring in the board otherwise than by rotation of retirement by effluxion of time may be filled by the board, but the person so chosen shall be subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.

97. The society may by special resolution remove any director before the expiration of his period of office, and may by a simple majority appoint another person in his stead; the person so appointed shall be subject to retirement at the same time as if he had become a director on the day on which the director in whose place he is appointed was last elected a director.

Proceedings of the Board.

98. (1) The board may meet together for the despatch of business, adjourn, and otherwise regulate its meetings, as it thinks fit: Provided that meetings of the board shall be held at intervals of not more than two months.

(2) Questions arising at any meeting shall be decided by a majority of votes.

(3) In case of an equality of votes the chairman shall have a second or casting vote.

(4) A director may, and the secretary on the requisition of a director shall, at any time summon a meeting of the board.

99. The quorum for any meeting of the board shall be three.

100. The continuing directors may act notwithstanding any vacancy in their number but, if and so long as their number is reduced below the number fixed by or pursuant to these rules as the necessary quorum of directors, the continuing directors may act only for the purpose of increasing the number of directors to that number, or of summoning a general meeting of the society, but not for any other purpose.

101. The board may elect a chairman of its meetings and determine the period for which he is to hold office, but if no such chairman is elected or if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the directors present may choose one of their number to be chairman of the meeting.

102. (1) The board may delegate any of its powers to committees consisting of such members of the board as the board thinks fit.

(2) Any committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the board.

103. (1) A committee may elect a chairman of its meetings.

(2) If no such chairman is elected, or, if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the members present may choose one of their number to be chairman of the meeting.

104. (1) A committee may meet and adjourn as it thinks proper.

(2) Questions arising at any meeting shall be determined by a majority of votes of the members present, and in case of an equality of votes the chairman shall have a second or casting vote.

Duties and Powers of the Board.

105. (1) The business and operations of the society shall, in accordance with section 69 of the Act, be managed and controlled by the board, and for that purpose the board, except as hereinafter provided, shall have and may exercise the powers of the society as if they had been expressly conferred on the board by a general meeting of the society.

(2) The powers of the board shall be subject to any restrictions imposed thereon by the Act or by these rules.

106. Every director acting in the business or operations of the society in pursuance of a resolution duly passed by the board shall be deemed to be the agent of the society for all purposes within the objects of the society.

107. The directors shall receive such fees for their services (not exceeding any limits prescribed by the regulations) as are approved at a general meeting, and shall not receive any other remuneration from the society, but all necessary expenses incurred by them in the business of the society shall be refunded to them.

108. The board shall, in accordance with section 72 of the Act, cause minutes as prescribed by regulation of general and board meetings to be made in books provided for the purpose and, in particular—

(*a*) of all appointments of officers and employees made by the directors;

(*b*) of the names of the directors present at each meeting of the board and of any committee of the board;

and every director present at any meeting of the board or committee of the board shall sign his name in a book to be kept for that purpose.

109. The board shall, in accordance with section 67 (4) of the Act, cause to be supplied to every person on demand a copy of the rules on payment of a sum of Two shillings and sixpence.

110. The board shall, in accordance with section 60 of the Act, cause to be kept at the registered office of the society, and open at all reasonable hours to inspection by any member or creditor, without fee—

(*a*) a copy of the Act and the regulations;
(*b*) a copy of the rules of the society;
(*c*) a copy of the last balance-sheet and profit and loss account for the time being, together with the auditor's report;
(*d*) the prescribed register of directors, members, and shares;
(*e*) the prescribed register of loans raised, securities given and deposits received by the society.

111. The board shall cause to be prepared and lodged with the registrar all returns and notices required by the Act or regulations and, in particular—

(*a*) a list of the directors and alterations in membership during each year;
(*b*) a statement of the assets and liabilities of the society as at the close of each financial year and of the accounts of the society for that year;
(*c*) a copy of the report of the auditor on those accounts;
(*d*) such other particulars as are prescribed by regulation.

112. (1) The board shall cause to be prepared a statement of the accounts of the society (including balance-sheet and profit and loss account) up to the end of each financial year, and shall submit it, with the auditor's report thereon, to the annual meeting of the society.

(2) The board shall also cause a copy of such statement to be displayed at the registered office of the society for a period of not less than fourteen days before the date of such meeting, and a copy to be sent to each member with the notice of the meeting, in accordance with section 75 (5) of the Act.

113. The board shall cause to be kept such registers and accounts as are prescribed by section 59 of the Act or by the regulations and, in particular, the following, viz.:—

(*a*) a register of the directors, members and shares;
(*b*) a register of any loans raised, securities given, and deposits received by the society;
(*c*) a register of loans made or guaranteed by the society and of any securities taken by the society;
(*d*) a ledger containing the full name of each member, the shares acquired or disposed of by him and the amounts paid or credited on shares held.

Appointment and Removal of Employés.

114. Without prejudice to the general powers conferred on the board by the Act or these rules, the board shall have power to appoint and, at its discretion, to remove or suspend officers, clerks, agents and servants and to determine their powers, duties, and remuneration, or, when so deemed necessary, to delegate all or any of such powers of appointment, suspension, removal and determination.

Security.

115. The board shall cause every officer having the receipt or charge of any money of the society to give security, in accordance with section 73 (3) of the Act to the amount, and in the manner prescribed by the regulations. The society shall pay all premiums in respect of any security given by such officer.

Insurance.

116. The board shall arrange insurance against loss or damage to or liability of the society by reason of fire, accident, or otherwise.

Vacation of Office of Director.

117. The office of a director shall be vacated in the circumstances set out in section 69 (13) of the Act and, in particular—

(*a*) if he becomes bankrupt, or assigns his estate for the benefit of or compounds with his creditors;

(*b*) if he becomes a lunatic or lunatic patient within the meaning of the Mental Hygiene Acts or a defective within the meaning of the *Mental Deficiency Act* 1939;

(*c*) if he is convicted of any offence under the Act, or if he is convicted of any indictable offence or any offence punishable on summary conviction for which he is sentenced to imprisonment otherwise than in default of payment of a fine;

(*d*) if he absents himself from three consecutive ordinary meetings of the board without its leave;

(*e*) if he ceases to be a member of the society;

(*f*) if his resignation is accepted by the board, after he has given one month's notice of his intention to resign;

(*g*) if he is removed from office by resolution of a general meeting of the society;

(*h*) if he has a direct or indirect pecuniary interest in any agreement with the society otherwise than as a member and in common with the other members of another society or of an incorporated company consisting in either case of more than twenty persons: Provided that this paragraph shall not be deemed to extend to any of the following dealings, if made in good faith, in the ordinary course of the business of the society, and on such terms as are usual and proper in similar dealings between the society and its members, viz.:—

(i) any loan by the society to the director but so that, the loan shall be made in accordance with a special resolution;

(ii) any loan made to a society and in which the director's pecuniary interest consists in his having guaranteed or joined in guaranteeing the repayment of the loan or any part thereof;

(iii) such other dealings as may be prescribed by regulations;

(i) if he fails to obtain the necessary share qualification as required by these rules.

Banking.

118. The board shall cause to be opened a banking account in the name of the society, into which all moneys received shall be paid as soon as possible after receipt.

119. All cheques drawn on such account, and all drafts, bills of exchange promissory notes, and other negotiable instruments for and on behalf of the society, shall be signed by two directors and countersigned by the secretary.

Members' Accounts.

120. The board shall, in accordance with section 75 (6) of the Act, so provide that any member may inspect his own account in the books of the society at any reasonable time on payment of a fee of Two shillings.

Rules.

121. The board shall cause any member who so desires to be supplied with a copy of the rules of the society at a charge of Two shillings and sixpence.

Financial Year.

122. The financial year of the society shall end on the in each year.

Audit.

123. One or more auditors, who shall, unless the registrar otherwise authorizes, be persons licensed by the Companies' Auditors Board and approved by the registrar, shall be appointed at each annual meeting to hold office until the next annual meeting.

124. The first auditors of the society may be appointed by the board before the first annual meeting and, if so appointed, shall hold office until the first annual meeting, unless previously removed by a resolution of the members at a general meeting, in which case the members at that meeting may appoint auditors to act until the first annual meeting.

125. If an appointment of auditors is not made at an annual meeting the board shall appoint auditors of the society for the current year.

126. An officer or employé of the society shall not be capable of being appointed auditor of the society.

127. A person, other than a retiring auditor, shall not be capable of being appointed auditor at an annual meeting unless notice of an intention to nominate that person to the office of auditor has been given by a member of the society not less than fourteen days before the annual meeting, and the society shall send a copy of any such notice to the retiring auditor, and shall give notice thereof to the members not less than seven days before the annual meeting:

Provided that if, after notice of the intention to nominate an auditor has been so given, an annual meeting is called for a date fourteen days or less after the notice has been given, the notice, though not given within the time required by this provision, shall be deemed to have been properly given for the purposes thereof, and the notice to be sent or given by the society may, instead of being sent or given within the time required by this provision, be sent or given at the same time as the notice of the annual meeting.

128. The board may fill any casual vacancy in the office of auditor, but while any such vacancy continues the surviving or continuing auditor or auditors, if any, may act.

129. The remuneration of the auditors of a society shall be fixed by the society in general meeting, except that the remuneration of any auditors appointed by the board may be fixed by the board.

130. The board shall cause the auditors to have access to all books, accounts, vouchers, securities and documents of the society, and to be furnished with such information and explanation by themselves or any other officers as may be necessary for the performance of their duties as auditors.

131. The auditors shall comply with section 75 (4) of the Act and, in particular, in making their report to the members of the society and, in signing any statement of assets and liabilities or of accounts to be presented to the members or lodged with the registrar, they shall state—

(*a*) whether they have obtained the information and explanation required by them;

(*b*) whether in their opinion the statements are drawn up so as to exhibit a true and correct view of the financial position of the society according to the information at their disposal and explanation given to them, and as shown by the books of the society;

(*c*) whether the rules relating to the administration of the funds of the society have been observed.

Application of Funds.

132. (1) The funds of the society shall be applied to carrying out the objects of the society.

(2) Any surplus resulting from its operations during a financial year, after providing for contingent liability for loss, shall in accordance with section 38 of the Act, at the end of the financial year, be applied as follows:—

(*a*) in payment of at least Five per centum to a reserve fund to be created in accordance with section 38 (1) of the Act until the fund is at least one-fourth of the aggregate amount of the capital paid up for the time being, and of any moneys raised on loan or received on deposit and for the time being remaining unpaid;

(*b*) after providing for a reserve fund, any remaining surplus may be applied in all or any of the following ways:—

(i) in payment to members of dividend not exceeding Five per centum per annum (or such other percentage as is fixed by regulation) on the amount paid up by them on their respective shares: Provided that no amount paid on a share in advance of subscriptions due shall, whilst carrying interest, be treated for the purpose of this rule as paid on the share;

(ii) in payment to members to whom loans have been made by the society by way of a rebate of interest paid during the year.

(iii) in payment not exceeding Ten per centum (or such larger percentage as is determined by the Governor in Council pursuant to section 38 (4) of the Act) of the surplus to any charitable purpose, or for promoting co-operation or any community benefit.

133. Any dividend or rebate which accrues to the holder of shares on which all subscriptions due have been paid shall be paid to him, but any dividend or rebate which accrues to the holder of partially paid up shares shall be applied to paying off subscriptions, if any, on shares which may at the time the dividend or rebate becomes payable be due by him and unpaid.

134. No dividend or rebate declared by the society in general meeting shall exceed the amount recommended by the board.

135. If several persons are registered as joint holders of any share any one of them may give an effectual receipt for any dividend payable on the share.

136. Notice of any dividend that may have been declared shall be given in manner hereinafter mentioned to the persons entitled to share therein.

137. No dividend shall bear interest against the society.

Reserve Fund.

138. (1) In accordance with section 38 of the Act, the reserve fund created in accordance with that section shall not be distributed amongst the members of the society, except in the event of winding-up.

(2) The reserve fund shall be applicable at any time to any purpose to which the capital of the society is applicable, and shall together with any other funds available be applicable to meet any loss which the society may sustain.

Disputes.

139. (1) Disputes between a member in his capacity of member and the society shall be settled by arbitration in accordance with the *Arbitration Act* 1928, and for this purpose the words "member" and "society" have the meanings ascribed to them in section 77 of the Act.

(2) Nothing in this rule shall apply to any dispute as to the construction or effect of any mortgage or of any contract contained in any document other than these rules.

Winding Up.

140. The winding up of the society shall be in accordance with Part IV. of the Act.

Notices.

141. A notice may be given by the society to any member either personally or by sending it by post to him at the address shown as his address in the register of members (hereinafter called his registered address) or, if he has no registered address in Victoria to the address, if any, within Victoria supplied by him to the society for the giving of notices to him.

142. Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying and posting a letter containing the notice, and unless the contrary is proved to have been effected at the time at which the letter would be delivered in the ordinary course of post.

143. If a member has has no registered address in Victoria and has not supplied to the society an address within Victoria for the giving of notices to him, a notice addressed to him and advertised in a newspaper circulating in the neighbourhood of the registered office of the society shall be deemed to be duly given to him on the date on which the advertisement appears.

144. A notice may be given by the society to the joint holders of a share by giving the notice to the joint holder named first in the register in respect of the share.

145. A notice may be given by the society to the persons entitled to a share in consequence of the death or bankruptcy of a member by sending it through the post in a prepaid letter addressed to them by name, or by the title of representatives of the deceased, or trustee of the bankrupt, or by any like description at the address, if any, in Victoria, supplied for the purpose by the persons claiming to be so entitled or (until such an address has been supplied) by giving the notice in any manner in which the same might have been given if the death or bankruptcy had not occurred.

146. (1) Notice of every general meeting shall be given in some manner hereinbefore authorized to—

(*a*) every member of the society except those members who have no registered address within Victoria and have not supplied to the society an address within Victoria for the giving of notices to them; and

(*b*) every person entitled to a share in consequence of the death or bankruptcy of a member who, but for his death or bankruptcy, would be entitled to receive notice of the meeting.

(2) No other persons shall be entitled to receive notices of general meetings.

Shares Not to be Listed.

147. The shares of the society shall not be quoted for sale or purchase at any stock exchange or in any other public manner whatever.

Charges.

148. The following is a schedule of charges appearing in the foregoing rules:—

For a new pass book as per rule 27, a sum of 2s.

For duplicate share certificate as per rule 40, a sum of 1s.

For transfer of shares as per rule 56, a sum of 1s.

For inspection by member of his account in books of society as per rule 120, a sum of 2s.

For book of rules as per rules 109 and 121, a sum of 2s. 6d.

And the Honorable Samuel Merrifield, for and on behalf of Her Majesty's Treasurer of the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

CO-OPERATION ACT 1953.

At the Executive Council Chamber, Melbourne, the twenty-seventh day of July, 1954.

PRESENT:

His Excellency the Governor of the State of Victoria.

Mr. Shepherd
Mr. Scully
Mr. Smith.

CO-OPERATIVE SOCIETIES (GENERAL) REGULATIONS.

PURSUANT to the powers conferred by the *Co-operation Act* 1953 and the *Acts Interpretation Act* 1928, His Excellency the Governor of the State of Victoria, by and with the advice of the Executive Council thereof, doth make the following Regulations, that is to say:—

CITATION.

1. These Regulations may be cited as the Co-operative Societies (General) Regulations.

INTERPRETATION.

2. (1) In these Regulations, unless inconsistent with the context or subject matter—

"Act" means the *Co-operation Act* 1953.

Expressions used have the same meaning as those ascribed to them by the *Co-operation Act* 1953.

(2) Wherever in these Regulations there is a reference to a form by a number such reference shall be deemed to be a reference to the form of the like number set forth in the Schedule to these Regulations. Any form to the like effect of the appropriate form set forth in the said Schedule shall be sufficient for the purpose of these Regulations.

FORMATION OF SOCIETIES.

Application to Register.

3. Every application for the registration of a society formed under the Act shall be made in the form of Form No. 1A and shall be lodged with the registrar at his office.

4. Every statutory declaration accompanying the application for registration from the persons who acted as chairman and secretary respectively of the meeting for the purpose of forming the society as to compliance with the requirements of section 31 of the Act shall be in the form of Form No. 2.

5. The list of directors required to be furnished with the application for registration and every annual list of directors required by the Act to be furnished shall be in the form of Form No. 3.

6. The list of applicants for membership of a society which is to accompany the application for registration shall be in the form of Form No. 4A.

Application to bring Existing Companies and Societies under the Act.

7. Every application for registration of a society pursuant to section 29 of the Act shall be made in the form of Form No. 1B and shall be lodged with the registrar at his office.

8. The list of directors required to be furnished with the application for registration and every annual list of directors required by the Act to be furnished shall be in the form of Form No. 3.

9. The list of shareholders which is to accompany the application for registration shall be in the form of Form No. 4B.

Registration and Incorporation.

10. Every certificate of registration of a society and its rules under the Act (excepting an amalgamated society) shall be in the form of Form No. 5.

11. (1) Every certificate of incorporation of a society under the Act (excepting where a society has changed its name or where two or more societies have amalgamated) shall be in the form of Form No. 6A.

(2) Every notice published in the *Government Gazette* of the registration and incorporation of a society, registered pursuant to section 29 of the Act, shall be in the form of Form No. 6B.

REGISTERED OFFICE.

12. (1) Every society shall have a registered office in Victoria.

(2) Every application to register the office of a society shall be in the form of Form No. 7 and shall be filed with the registrar who shall register the same by an appropriate entry in the register of societies kept by him.

(3) Every notice of any change of address of the registered office shall be in the form of Form No. 8.

APPLICATION FOR MEMBERSHIP.

13. Every application for membership of a society or for additional shares in a society shall be in the form of Form No. 9, and shall be filed numerically in the records of the society.

LIST OF MEMBERS.

14. Every full list of members of a society to be transmitted to the registrar triennially shall be in the form of Form No. 10.

15. Every supplementary list of members of a society to be transmitted to the registrar in each year in which a full list is not transmitted shall be in the form of Form No. 11.

MINUTES OF MEETING.

16. (1) Separate minutes shall be kept of the meetings of the society, the board and every committee upon which any powers or functions are conferred by or under the Act or the rules.

(2) At every meeting of the society or the board or any committee the secretary or other person deputed for the purpose by the board shall take minutes of the proceedings and such minutes shall be recorded in the appropriate minute book.

(3) The minutes of every meeting shall be taken into consideration as the first ordinary business of the next meeting of the society, board or committee (as the case may be) in order that they may be confirmed by such latter meeting and shall be signed after confirmation by the chairman of the meeting at which they are confirmed.

(4) Minutes may be confirmed at any special meeting of the society or of the board or of any committee.

CHANGE OF NAME OF A SOCIETY.

17. Every application for registration of any change of the name of a society shall be made in duplicate in the form of Form No. 12 and shall be lodged with the registrar within one month of the passing of the special resolution approving the change of name or within such further time as the registrar in any particular case allows.

18. The provisions of sub-regulations (2), (3), (4), (5), (6) and (7) of Regulation 21 of these Regulations shall apply to and in respect of every application for registration of any change of name of a society.

19. The change of name shall be advertised in the *Government Gazette*.

20. Every new certificate of incorporation issued consequent on the change of name shall be in the form of Form No. 13.

REGISTRATION OF SPECIAL RESOLUTION.

21. (1) Every application for registration of any special resolution other than a resolution by which the name of a society is changed shall be made in duplicate in the form of Form No. 14.

(2) Every such application shall be accompanied by a copy of the notice convening the meeting at which the special resolution was passed.

(3) Where the special resolution is a resolution altering the rules of the society the application shall also be accompanied by two copies of the rule in its altered form or of the new rule (as the case may be).

(4) Upon registration of the special resolution, the registrar shall return one copy of the application to the society with an acknowledgment of registration as provided therein.

(5) Where the special resolution is a resolution altering the rules of the society the registrar, upon being satisfied that the alteration is not contrary to the Act or the Regulations and is such as may reasonably be approved by him, shall register and certify the alteration by endorsing on the two copies of the altered rule, or the new rule (as the case may be), lodged as aforesaid a certificate in the following form:—

"The foregoing alteration of the rules (being) of Limited is registered this day of 19 .

(L.S.)

Registrar of Co-operative Societies."

(6) One copy of the rules so registered and certified shall be returned to the society.

(7) Every certificate of registration of any special resolution shall be in the form of Form No. 15.

AMALGAMATION OF SOCIETIES.

22. Every application for the registration of an amalgamated society shall be made in the form of Form No. 16 and shall be lodged with the registrar at his office.

Registrations.

23. Every certificate of incorporation of an amalgamated society shall be in the form of Form No. 17.

24. Every certificate of registration of an amalgamated society and its rules under the Act shall be in the form of Form No. 18.

Notice of Registration.

25. Every notice of registration of an amalgamated society published in the *Government Gazette*, pursuant to sub-section (3) of section 34 of the Act, shall be in the form of Form No. 19.

SECURITY BY OFFICERS.

26. (1) Every officer of a society having the receipt or charge of any money of the society, immediately upon his appointment and before entering on the duties of his office, shall obtain the guarantee of some company society or association approved by the board and the registrar in a form approved by the board and the registrar in the sum of not less than One thousand pounds to secure that the officer will render a just and true account of all money received and paid by him for the society and for payment of all money due from him to the society and every such officer shall at all times have such a guarantee in force.

(2) Every such officer who at any time fails to have such a guarantee in force and every director of the society who knowingly permits any such officer to act as an officer of the society whilst any such failure persists shall be guilty of an offence against this Regulation and for every such offence shall be liable to a penalty of not more than Twenty pounds.

SECURITY AND FEES FOR LIQUIDATOR.

27. (1) Where a society is wound up upon a certificate of the registrar, the liquidator appointed by the registrar shall immediately upon his appointment and before entering upon his duties obtain the guarantee of some company society or association approved by the registrar to such an amount and in such a form as the registrar shall approve to secure the faithful execution of his duties by the liquidator.

(2) Every liquidator so appointed by the registrar who at any time during the period of his liquidation fails to have such a guarantee in force shall be guilty of an offence against this Regulation and for every such offence shall be liable to a penalty of not more than Twenty pounds.

(3) The liquidator so appointed by the registrar shall be entitled to receive as fees such sum not exceeding the maximum fees payable to official liquidators pursuant to Regulations made by the Governor in Council under section 305 of the *Companies Act* 1938 as the registrar approves.

REGISTERS.

28. (1) Every society shall keep such registers and accounts in such a manner as will enable it to compile therefrom, in accordance with the appropriate prescribed form, a balance sheet and such other accounts as the prescribed form requires, for each accounting period and, in particular, it shall keep the following registers:—

(*a*) a register of members and shares in the form of Form No. 20;

(*b*) a register of share transfers in the form of Form No. 21;

(*c*) a register of withdrawals and forfeitures in the form of Form No. 22;

(*d*) a register of directors in the form of Form No. 23; and

(*e*) a register of loans raised and securities given in the form of Form No. 24.

(2) A Producers Society or a Trading Society shall also keep the following register:—

(*a*) a register of deposits received in the form of Form No. 25.

(3) A Community Settlement Society shall also keep the following registers:—

(*a*) a register of deposits received in the form of Form No. 25; and

(*b*) a register of loans made, securities taken and insurances effected on securities taken in the form of Form No. 26.

(4) A Credit Society shall also keep the following registers:—

(*a*) a register of deposits received in the form of Form No. 25;

(*b*) a register of loans made, securities taken and insurance effected on securities taken in the form of Form No. 26; and

(*c*) a register of loans guaranteed in the form of Form No. 27.

(5) A Community Advancement Society shall also keep the following registers:—

(*a*) a register of loans made, securities taken and insurances effected on securities taken in the form of Form No. 26; and

(*b*) a register of loans guaranteed in the form of Form No. 27.

(6) An Investment Society shall also keep the following register:—

(*a*) a register of investments in the form of Form No. 28.

(7) Notwithstanding anything in the foregoing provisions of this Regulation, in the case of a society formerly registered under any other Act any register required to be kept as aforesaid shall, where the registrar so approves, be in the form in which that register was kept by that society immediately before its registration under the *Co-operation Act* 1953 with such variations or alterations of such form as the registrar directs.

INDEX.

29. Every society shall keep an index of the names of the members of the society and shall within fourteen days after the date on which any entry, addition or alteration is made in the Register of Members and Shares, the Register of Withdrawals and Forfeitures or the Register of Transfers, make any necessary alteration in the index.

The index, which may be in the form of a card index, shall in respect of each member contain sufficient indication to enable the account of that member in the Register of Members and Shares to be readily found.

No. 681.—3659/54.—5

ACCOUNTS.

Accounts to be kept.

30. Every society shall keep proper books of account of the financial dealings and transactions of the society and in particular it shall keep an account of the following matters, that is to say:—

(*a*) of all money received and paid by the society, and of every matter in respect of which such receipts and payments are made;
(*b*) of the stock in trade of the society and of goods received;
(*c*) of the assets and liabilities, specifying separately all contingent assets and liabilities;
(*d*) of the operations of any manufacturing business or treatment process conducted by the society;
(*e*) of the trading operations of the society, whether in purchasing or disposing of goods; and
(*f*) of the profit and loss made by the society and of the application of any surplus.

Double Entry.

31. The accounts shall be kept by double entry and shall be kept in a manner which will enable the whole of the income to be taken into account in the financial year in which it accrues, and the whole of the expenditure in the financial year in which it is incurred.

Payments by Cheque.

32. All payments made by a society shall be made by cheque save such payments as the board may direct to be paid out of any petty cash advance. The accounts of any petty cash advance shall be kept on the imprest system.

Stocktaking.

33. An account shall be taken, at least once in every twelve months, of the quantity and value of the stock in trade, by some competent person or persons appointed by the board.

Depreciation of Assets.

34. A list shall be kept of the fixed assets of the society and of the value of each. The value of the fixed assets shall be written down at least annually by an amount to be fixed by the board and approved by the auditor and the auditor shall include a report on this matter in his report to the society. If the board and the auditor are unable to agree on the amount to be written off from any such asset, the matter shall be referred to the registrar whose decision shall be final.

Annual Financial Returns.

35. Every statement of the assets and liabilities of a society at the close of each financial year and of the accounts therefor for each financial year which, under the provisions of paragraph (*b*) of sub-section (2) of section 61 of the Act is required to be transmitted to the registrar, shall be in the form of the following forms:—

A Trading Society	Form No. 29
A Community Settlement Society, or	Form No. 30
A Community Advancement Society, according to the nature of its operations	or Form No. 31
A Credit Society	Form No. 32
An Investment Society	Form No. 33
A Producers Society	Form No. 34.

FEES.

36. The fees payable for every inspection made and for any document or certified copy of any document obtained in pursuance of section 91 of the Act shall be as follows:—

	s. d.
(*a*) For each inspection of the registration and rules of any society	1 0
(*b*) For each inspection of any other registered document	1 0
(*c*) For every certificate of registration of a society	1 0
(*d*) For a certified copy of the rules or of any part of the rules of any society or a certified copy of any other registered document—per folio of 72 words	0 6

DISSOLUTION.

37. (1) Every certificate of the registration of the dissolution and cancellation of the registration of a society shall be in the form of Form No. 35.

(2) The dissolution of a society and the cancellation of its registration shall be notified in the *Government Gazette* in the form of Form No. 36.

POWERS OF REGISTRAR.

38. The registrar shall have power to act as arbitrator umpire or referee in any dispute between a member and a society when and so often as he is so appointed.

OFFENCES.

39 Any society or person who contravenes or fails to comply with any provision of these Regulations for which contravention or failure no penalty is specially provided either under the Act or these Regulations shall be guilty of an offence and liable to a penalty of not more than Twenty pounds and every director of any society who knowingly directs authorizes or permits the commission by any society of any such offence shall without affecting the liability of the society be guilty of an offence and severally liable to the same penalty as the society.

SCHEDULE.

Form No. 1A.
Regulation 3.

VICTORIA.

Co-operation Act 1953.

APPLICATION TO REGISTER A SOCIETY.

To the Registrar of Co-operative Societies,
Melbourne.

We, the undersigned, being all of the directors of the society hereinafter referred to, hereby apply for registration of such society under the Co-operation Act 1953 and, in support of such application, make the following statements:—

1. The name of the Society is..... as set forth in rule No.....

2. The meeting to establish the society was held at..... on the ..... day of ..... when it was resolved to apply for registration as a society.

3. The following documents are lodged in support of this application:—

(*a*) *A statutory declaration / *Statutory declarations from the persons who acted as the chairman and secretary of the said meeting as to compliance with the requirements of section 31 of the Act;

(*b*) a copy of the written statement presented to the said meeting as required by section 31(5)(*b*) of the Act identified by being signed by the signatories hereto;

(*c*) two copies of the proposed rules signed by not less than seven applicants for membership, each of whose signature has been attested by a witness and each of whom is, as we believe, over the age of twenty-one years;

(*d*) a list containing the full name and the occupation and address of each director; and

(*e*) a list containing the full name and the occupation and address of each applicant for membership and the number of shares subscribed for by him.

* Strike out words which are inapplicable.

4. The person to whom and the address to which communications relating to this application may be sent are:—

Name.....
Address.....
Dated this ..... day of..... 19.....

Director.....	Director.....
Director.....	Director.....
Director.....	Director.....

Form No. 1B.
Regulation 7.

VICTORIA.

Co-operation Act 1953.

APPLICATION TO REGISTER A SOCIETY.

To the Registrar of Co-operative Societies,
Melbourne.

We, the undersigned, being all the directors of..... which is registered under the..... hereby make application for registration of the *company / *society under the Co-operation Act 1953.

The following documents are lodged in support of this application.

(*a*) The certificate of *incorporation / *registration of the *company / *society;

(*b*) two copies of the *memorandum and articles of association / *rules of the *company / *society in force at the date hereof;

(*c*) a list containing the name, address and occupation of each director;

(*d*) a list containing the name, address and occupation of each shareholder and the number of shares held by him; and

(*e*) a copy of a valid special resolution passed by the *company / *society approving of its registration under the Co-operation Act.

* Strike out words which are inapplicable.

The person to whom and the address to which communications relating to this application may be sent are:—

Name.....
Address.....
Dated this..... day of..... 19.....

Director.....	Director.....
Director.....	Director.....
Director.....	Director.....

Form No. 2.
Regulation 4.

VICTORIA.

Co-operation Act 1953.

DECLARATION TO ACCOMPANY APPLICATION TO REGISTER A SOCIETY.

In the matter of the Co-operation Act 1953
and
In the matter of the application by.....
.....Limited to be registered under that Act.

We,..... of..... in Victoria,
..... and..... of..... in Victoria,.....
do solemnly and sincerely declare:—

1. That the said..... is the person who acted as chairman and the said ..... is the person who acted as secretary of the meeting of persons at which it was resolved to apply for registration of the above-named society.

2. That all requirements of section 31 of the above-named Act in respect of matters precedent to the making of an application for the registration of the said society and incidental thereto have been complied with.

And we make this solemn declaration conscientiously believing the same to be true and by virtue of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Declared at.....
by both the above-named declarants
this..... day
of..... 19.....
Before me,

.....
A Justice of the Peace. Commissioner for taking declarations and affidavits (or as the case may be).

Note: If so desired, the chairman and secretary may make separate declarations, in which case this form should be amended accordingly.

Form No. 3.
Regulations 5 and 8.

VICTORIA.

Co-operation Act 1953

Name of Society.....

LIST OF DIRECTORS.

I,..... being secretary of the above-named society hereby give
(Insert name and address.)
notice that the under-mentioned persons:—

*(1) were elected as directors of the said society at the meeting for the formation thereof held on the..... day of..... 19.....

or,

*(2) are the directors of the said society for the financial year which commenced on the..... day of..... 19.....

* Strike out the paragraph which is inapplicable.

Surname.	Christian or other Names (in full).	Address.	Occupation.	Date of Appointment.

Dated this..... day of..... 19.....

To the Registrar of Co-operative Societies,
Melbourne.

(Signature).....

Form No. 4A.
Regulation 6.

VICTORIA.

Co-operation Act 1953.

Name of Society.....

LIST OF APPLICANTS FOR MEMBERSHIP OF THE ABOVE-NAMED SOCIETY.

Surname (in block letters).	Christian or other Names (in full).	Address.	Occupation.	Number of Shares Subscribed for.

Dated this..... day of..... 19.....

(Signature of Secretary).....

Form No. 4B.
Regulation 9.

VICTORIA.
Co-operation Act 1953.

Name of Society.....

LIST OF SHAREHOLDERS OF THE ABOVE-NAMED SOCIETY.

Surname (in block letters).	Christian or other Names (in full).	Address.	Occupation.	Number of Shares Held.

Dated this..... day of..... 19.....

(Signature of Secretary).....

Form No. 5.
Regulation 10.

Co-operation Act 1953.

CERTIFICATE OF REGISTRATION OF A SOCIETY AND ITS RULES.

I certify that ..... Limited and its rules were on..... registered under the above-named Act by virtue of which registration the Society became incorporated thereunder.

Given under my hand and seal at Melbourne this ..... day of ..... 19.....

(L.S.).....

Registrar of Co-operative Societies.

Form 6A.
Regulation 11 (1).

VICTORIA.
Co-operation Act 1953.

CERTIFICATE OF INCORPORATION.

THIS IS TO CERTIFY that..... is this day incorporated as a .....Society under the above-named Act.

Given under my hand and seal at Melbourne this..... day of ..... 19.....

(L.S.).....

Registrar of Co-operative Societies.

Form No. 6B.
Regulation 11 (2).

VICTORIA.
Co-operation Act 1953.

NOTICE OF REGISTRATION AND INCORPORATION OF A SOCIETY.

Notice is hereby given that.....which was registered under the..... was on the..... day of..... registered under the *Co-operation Act* 1953 by virtue of which registration the society became incorporated thereunder.

Dated at Melbourne this.....day of..... 19.....

.....

Registrar of Co-operative Societies.

Form No. 7.
Regulation 12 (2).

VICTORIA.
Co-operation Act 1953.

Name of Society.....

APPLICATION TO REGISTER OFFICE OF SOCIETY.
(To be submitted in duplicate.)

To the Registrar of Co-operative Societies,
Melbourne.

Application is hereby made to register the office of the above-named Society which office is situated at.....

Dated this..... day of..... 19.....

.....

Chairman of Directors.

.....

Secretary of Society.

Registered this..... day of..... 19.....

(L.S.).....

Registrar of Co-operative Societies.

Form No. 8.
Regulation 12 (3).

VICTORIA.

Co-operation Act 1953.

Name of Society.....

NOTICE OF CHANGE OF ADDRESS OF REGISTERED OFFICE.

(To be submitted in duplicate.)

To the Registrar of Co-operative Societies,
Melbourne.

NOTICE is hereby given that the registered office of the above-named Society was removed from .....

to.....

on the..... day of..... 19.....

Dated this..... day of..... 19.....

.....
Chairman of Directors.

.....
Secretary of Society.

Registered this..... day of..... 19.....

(L.S.).....
Registrar of Co-operative Societies.

Form No. 9.
Regulation 13.

VICTORIA.

Co-operation Act 1953.

Name of Society.....

APPLICATION FOR MEMBERSHIP OR FOR ADDITIONAL SHARES.

Surname of applicant.....

Christian or other names.....

Occupation .....

Full postal address.....

Address to which notices are to be sent.....

---

1. I hereby apply—

*(*a*) to be admitted as a member of the above-named society, and to be allotted.....shares therein;

*(*b*) to be allotted.....additional shares in the above-named society—

and in respect of such application I *undertake to lodge / *lodge herewith in accordance with the rules the sum of £ : : ,
which sum is made up as shown hereunder.

2. If this application be approved and the shares as aforesaid be allotted to me, I agree to pay all charges required by the society, a list of which charges has been supplied to me, and I agree to be bound by the rules of the society and by any amendments thereof registered in accordance with the above-named Act.

3. *I am over the age of twenty-one years.
*I am under the age of twenty-one years, having been born on the.....day of..... 19.....

* Strike out words which are inapplicable.

£	s.	d.
£	:	:

Dated this..... day of..... 19.....

(Signature of applicant).....

(Witness) .....

(For office use only.)

Date application received.....Board Min. folio.....Date.....

Shares allotted.....Receipt No.....Pass Book issued...../...../..... Rule Book issued...../...../.....

(Secretary's initials).....

Form No. 10.
Regulation 14.

VICTORIA.

Co-operation Act 1953.

Name of Society.....

TRIENNIAL FULL LIST OF MEMBERS.

I certify that the following is a full list of the members of the above-named society as at the close of the financial year ended on the.....day of.....19 .....:—

Surname (in block letters).	Christian or other Names (in full).	Address.	Occupation.	Number of Shares held as at close of such year, stating how acquired, e.g., by allotment or transfer and if by transfer, from whom.

Dated this..... day of..... 19.....

To the Registrar of Co-operative Societies,
Melbourne.

(Signature of Secretary).....

Form No. 11.
Regulation 15.

VICTORIA.

Co-operation Act 1953.

SUPPLEMENTARY LIST SHOWING ALTERATIONS IN MEMBERSHIP DURING THE FINANCIAL YEAR ENDED ON THE.....DAY OF.....19.....

Name of Society.....

This list is supplementary to the *full / *supplementary / *triennial list furnished which list covered the period from the

* Strike out the words which are inapplicable.

.....day of.....19....., to the.....day of..... 19.....

Surname (in block letters).	Christian or other Names (in full).	Address.	Occupation.	Nature of Alteration (including alteration in share-holding).

Dated this..... day of..... 19.....

(Signature of Secretary).....

To the Registrar of Co-operative Societies,
Melbourne.

Form No. 12.
Regulation 17.

VICTORIA.

Co-operation Act 1953.

APPLICATION FOR REGISTRATION OF CHANGE OF NAME OF A SOCIETY.

(To be submitted in duplicate.)

Name of Society (as registered).....

To the Registrar of Co-operative Societies,
Melbourne.

We..... of.....

in the State of Victoria..... and.....

of.....

in the said State..... being the Chairman and Secretary respectively of a general meeting of the said society held on the.....day of..... 19.....

HEREBY MAKE APPLICATION for registration of change of name of the above-named society and for registration of the following special resolution to that effect passed at the said meeting.

We also make application for a new certificate of incorporation under the name of.....

..... and, in consideration thereof, return the present certificate of incorporation.

Signed. ....
Secretary. Chairman.

And we severally do solemnly and sincerely declare:

1. That the special resolution contained in this application is a true copy of a resolution passed at the said meeting.
2. That the said special resolution was duly passed by a majority of not less than three-quarters of such members entitled to vote as were present in person at the said meeting.
3. That notice specifying the intention to propose the said resolution was duly given according to the rules of the society.
4. That a quorum of members as specified by the said rules was present at the time that the said resolution was passed.
5. That to the best of our knowledge and belief all the requirements of the above-named Act and of the said rules relating to the passing of special resolutions have been complied with.

And we make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Declared at.....
in the State of Victoria by both of the above-named declarants this..... day of..... 19.....
before me,

.....
Justice of the Peace. Commissioner for taking declarations and affidavits (or as the case may be).

The within-written Special Resolution of.....
Limited having been registered by me, the change of name applied for is approved and registered, and a new certificate of incorporation issued this..... day of..... 19.....

(L.S.).....
Registrar of Co-operative Societies.

NOTE.—Every application must be made IN DUPLICATE and must be accompanied by a copy of the notice convening the meeting together with two copies of the rule, in its altered form, affected by the change of name.

Form No. 13.
Regulation 20.

VICTORIA

Co-operation Act 1953.

CERTIFICATE OF INCORPORATION.

This is to certify that..... which was incorporated as a..... Society under the above-named Act on the..... day of..... 19....., has registered a change of its name and is now incorporated under the name of.....under the said Act.

Given under my hand and seal at Melbourne this..... day of..... 19.....

(L.S.).....

Registrar of Co-operative Societies.

———

Form No. 14.
Regulation 21 (1).

VICTORIA.

Co-operation Act 1953.

Name of Society.....

APPLICATION TO REGISTER A SPECIAL RESOLUTION—NOT BEING A RESOLUTION CHANGING THE NAME OF A SOCIETY.

(To be submitted in duplicate.)

To the Registrar of Co-operative Societies,
Melbourne.

We..... of.....
in the State of Victoria..... and.....
of..... in the said State.....being the Chairman and Secretary respectively of a general meeting of the said Society held on the.....day of..... 19.....

HEREBY APPLY for registration of the following special resolution:—

Signed. ....
Secretary. Chairman.

And we severally do solemnly and sincerely declare:

1. That the special resolution contained in this application is a true copy of a resolution passed at the said meeting.
2. That the said special resolution was duly passed by a majority of not less than three-quarters of such members entitled to vote as were present in person at the said meeting.
3. That notice specifying the intention to propose the said resolution was duly given according to the rules of the Society.
4. That a quorum of members as specified by the said rules was present at the time that the said resolution was passed.
5. That to the best of our knowledge and belief all the requirements of the above-named Act and of the said rules relating to the passing of special resolutions have been complied with.

And we make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of an Act of the Parliament of Victoria rendering persons making a false declaration punishable for wilful and corrupt perjury.

Declared at.....
in the State of Victoria by both of the above-named declarants this..... day of..... 19.....
before me,

.....
Justice of the Peace.
Commissioner for taking declarations and affidavits (*or* as the case may be).

The within-written Special Resolution of.....
Limited was registered by me this.....day of ..... 19.....

(L.S.).....

Registrar of Co-operative Societies.

NOTE.—

1. Every application must be made IN DUPLICATE and must be accompanied by a copy of the notice convening the meeting.
2. Where the special resolution is a resolution altering the rules, the application must also be accompanied by two copies of the rule in its altered form or the new rule (as the case may be).

———

Form No. 15
Regulation 21 (7).

VICTORIA.

Co-operation Act 1953.

CERTIFICATE OF REGISTRATION OF A SPECIAL RESOLUTION.

I certify that the following special resolution of.....
Limited was registered by me on the.....day of..... 19....., viz.

Given under my hand and seal at Melbourne, this.....day of..... 19.....

(L.S.).....

Registrar of Co-operative Societies.

Form No. 16.
Regulation 22.

VICTORIA.

Co-operation Act 1953.

APPLICATION TO REGISTER AN AMALGAMATED SOCIETY.

To the Registrar of Co-operative Societies,
Melbourne.

We, the undersigned, being all the directors of..... Limited and..... Limited, registered under the *Co-operation Act* 1953 hereby apply for registration of such societies as an amalgamated society under the said Act and, in support of such application, make the following statements.

1. The name of the amalgamated society is..... as set forth in Rule No.....
2. That each of the amalgamating societies has passed a special resolution approving the amalgamation.
3. The following documents are lodged in support of this application:—
   (*a*) Two copies of the proposed rules of the amalgamated society;
   (*b*) the certificate of incorporation of each of the amalgamating societies; and
   (*c*) a statement setting out the reasons for the proposed amalgamation, the arrangements under which the societies are to be amalgamated and the reasons for believing that the amalgamated society will be able to carry out its objects successfully.
4. The person to whom and the address to which communications relating to this application may be sent are:
   Name .....
   Address .....

Dated this..... day of..... 19.....

.....
.....
.....

Directors of..... Limited.

Dated this..... day of..... 19.....

.....
.....
.....

Directors of..... Limited.

Form No. 17.
Regulation 23.

VICTORIA.

Co-operation Act 1953.

CERTIFICATE OF INCORPORATION.

This is to certify that..... being an amalgamation of..... with..... is this day incorporated as a..... Society under the above-named Act.

Given under my hand and seal at Melbourne this..... day of..... 19.....

(L.S.).....
Registrar of Co-operative Societies.

Form No. 18.
Regulation 24.

Co-operation Act 1953.

CERTIFICATE OF REGISTRATION OF A SOCIETY AND ITS RULES.

I certify that..... Limited and its rules were on the..... day of..... 19....., registered under the above-named Act pursuant to an amalgamation in accordance with the said Act of..... Limited and..... Limited by virtue of which registration the said..... Limited became incorporated thereunder.

Given under my hand and seal at Melbourne, this..... day of..... 19.....

(L.S.).....
Registrar of Co-operative Societies.

Form No. 19.
Regulation 25.

VICTORIA.

Co-operation Act 1953.

NOTICE OF AMALGAMATION OF SOCIETIES.

Notice is hereby given that, pursuant to the provisions of the *Co-operation Act* 1953,..... Limited and..... Limited were amalgamated into one society under the name of..... Limited, on the..... day of..... 19.....

Dated at Melbourne this.....day of..... 19.....

.....
Registrar of Co-operative Societies.

Form No. 20.
Regulation 28.

REGISTER OF MEMBERS AND SHARES.

Application.		Reg. No.	Surname of Member.	Christian Names (in full).	Occupation.	Address.	Allotment.		No. of Certificate.	No. of Shares.	Distinguishing No. of Shares.		Ledger Folio.	Remarks.
No.	Date.						Date.	M.B. Folio.			From	To		

Form No. 21.
Regulation 28.

REGISTER OF SHARE TRANSFERS.

Application.		Transferor.				Transferee.				Number of Shares Transferred.	Distinguishing Numbers.		Consideration.	Transfer Approved.	
No.	Date.	Reg. No.	Memb. Ledger Folio.	Surname.	Christian Names (in full).	Reg. No.	Memb. Ledger Folio.	Surname.	Christian Names (in full).		From	To		Date.	M.B. Folio
													£ s. d.		

Form No. 22.
Regulation 28.

REGISTER OF WITHDRAWALS AND FORFEITURES.

Application.		Member.	Reg. No.	Memb. Ledger Folio.	Number of Shares.		Nominal Value.	Paid Up Value.	Approval of Withdrawal or Forfeiture.		Repayment Amount of Withdrawn Shares.		Amount Transferred to Withdrawn and Forfeited Shares Reserve.	Remarks.
No.	Date.				Withdrawn.	Forfeited.			Date.	M.B. Folio.	Board's Value per Share.	Total.		
							£ s. d.	£ s. d.			£ s. d.	£ s. d.	£ s. d.	

Form No. 23.
Regulation 28.

REGISTER OF DIRECTORS.

Date of Election.	Surname.	Christian Names (in full).	Occupation.	Reg. No.	Termination of Office.		Remarks.
					Date.	Mode.	

Form No. 24.
Regulation 28.

REGISTER OF LOANS RAISED AND SECURITIES GIVEN.

No. of Loan.	Date of Loan.	Security Given, including Description of Property Mortgaged or Charged.	Amount of Charge Created.	Name and Address of Mortgagee or Person Entitled to Charge.	M.B. Folio.	Registration.		Date Security Released from Charge.	M.B. Folio.	Remarks.
						No.	Date.			

Form No. 25.
Regulation 28.

REGISTER OF DEPOSITS RECEIVED.

Deposit Application.		Name of Depositor.		Address.	Occupation.	Reg. No.	Ledger Folio.	Amount Deposited.	Acceptance.			Remarks.
No.	Date.	Surname.	Christian Names. (in full).						Date.	M.B. Folio.	Terms.	
								£ s. d.				

Form No. 26.
Regulation 28.

REGISTER OF LOANS MADE, SECURITIES TAKEN AND INSURANCES EFFECTED.

Application for Loan.		Name of Member.	Reg. No.	Purpose of Loan.	Loan Applied for.	Loan Approved.	Interest Rate	Due Date of Repayment of Loan.	Description of Security Taken.	M.B. Folio.	Ledger Folio.	No. and Date of Registered Charge or Lien.			Insurance Effected.				
No.	Date.											Document.	Date.	No.	Company.	Policy No.	Cover.	Premium.	Due Date.
					£	£	%										£	£ s. d.	

Form No. 27
Regulation 28.

REGISTER OF LOANS GUARANTEED.

No.	Date.	Name of Member.	Reg. No.	Name of Lender.	Purpose for which Loan is Required.	Date of Report on Security Offered.	Description of Security.	Charge or Lien.			Amount of Loan.	Interest Rate	Date of Payment of Interest.	Date of Repayment of Principal.	M.B. Folio.	Remarks.
								Document.	Date.	No.						
											£ s. d.	%				

Form No. 28.
Regulation 28.

REGISTER OF INVESTMENTS.

Number of Investment.	Authority for Purchase.		Date of Purchase.	Particulars of Investment Purchased.	Nominal Value.	Purchase Price.	Disposal.			Remarks.
	M.B. Folio.	Date.					Authority.		Date Disposed of.	
							M.B. Folio.	Date.		
					£ s. d.	£ s. d.				

Form No. 29.
Regulation 35.

Co-operation Act 1953.

ANNUAL STATEMENT OF ASSETS AND LIABILITIES AND OF ACCOUNTS OF A TRADING SOCIETY.

FOR THE FINANCIAL YEAR ENDED.....19.....

Name of Society.....

.....

Registered Office.....

.....

Date..... 19..... .....

Secretary's signature.

—	Number of—		Capital Paid Up.	Bonuses.	Dividends.	Deposits.
	Members.	Shares.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
Balance as per last return						
Additions for year						
Totals						
Withdrawals						
Forfeitures						
Payments						
Transfers						
Balance at close of year						
Totals						

Manufacturing Account for Year Ended..... 19.....

	£	s.	d.	£	s.	d.		£	s.	d.	£	s.	d.
To Stock on hand, Materials, and Work in Progress							By Stock on hand						
Materials Purchased							Balance transferred to Trading Account						
Wages (Manufacturing only) ..													
Factory and plant maintenance and repairs													
Other charges, viz. :—													
.....													
.....													
			£							£			

Trading Account for the Year.

	£	s.	d.	£	s.	d.		£	s.	d.	£	s.	d.
To Stock on hand at opening of year ..							By Sales—Cash and Credit, Members ..						
Purchases							,, Non-members						
Freight and cartage inwards ..							.....						
Balance transferred from Manufacturing Account							Stock on hand at close of year ..						
Balance Gross Profit transferred to Profit and Loss Account							Balance Gross Loss transferred to Profit and Loss Account						
			£							£			

Profit and Loss Account for the Year.

	£	s.	d.	£	s.	d.		£	s.	d.	£	s.	d.
To Gross Loss transferred from Trading Account							By Gross Profit transferred from Trading Account						
Delivery charges							Discounts received						
Depreciation							Dividends and Interest on Investments						
Fees, Audit							Insurance Agency Commission ..						
Fees, Directors							Transfer Fees, Fines, &c.						
General Expenses							Other Income, viz. :—						
Insurance, Employer's Liability and Guarantee premiums													
Insurance, Fire													
Interest on Bank Overdrafts ..													
Interest on Deposits													
Printing, Stationery, and Advertising													
Provision for Bad and Doubtful Debts													
Rent													
Salaries and Wages													
Travelling Expenses													
Other Charges, viz. :—													
Net Profit for year carried down ..							Net Loss for year carried down ..						
Net Loss brought forward from last year							Balance brought forward from last year (Profits not appropriated)						
Net Loss for year brought down ..							Net Profit for year brought down ..						
Reserves													
Bonus or Rebate Account at.....in £													
Dividend on Share Capital at.....per cent per annum													
Provision for Income Tax													
Other Appropriations													
Balance (Profits not appropriated) carried forward							Balance Net Loss carried forward ..						
			£							£			

Balance Sheet as at..... 19..... *(To nearest £.)*

LIABILITIES.	£	£	£	ASSETS.	£	£	£
Shareholders' Funds—				*Fixed Assets*—			
Capital Issued.....Shares at £..... ..				Land (Freehold) £..... (Leasehold) £.....			
Less Uncalled or in arrears ..				Buildings (*less* Depreciation)			
Capital Paid up				Plant and Machinery (*less* Depreciation) ..			
Reserves—				Fixtures, Fittings, and Furniture (*less* Depreciation)			
Statutory				Motor Vehicles (*less* Depreciation)			
Forfeited Shares				Other (to be specified)—			
.....				.....			
.....				.....			
Profit and Loss Account—Unappropriated Surplus				*Current Assets*—			
Secured Liabilities—				Stocks on hand (at estimated or actual cost)			
Depositors				Sundry Debtors			
Overdraft at.....Bank (secured by.....)				*Less* Provision for Bad and Doubtful Debts			
Less Cash on hand				Cash at.....Bank			
Other (to be specified)—				Cash on hand			
.....				Investments			
.....				Prepayments			
Current Liabilities—				Other Assets (to be specified)—			
Share Dividend Account—Balance				.....			
Bonus or Rebate Account—Balance ..				.....			
Trade Creditors (*less* discounts due)				.....			
Other Liabilities—				.....			
.....				.....			
.....				.....			
.....				.....			
.....				.....			
Income Tax Provision				.....			
Interest and Expenses Accrued				.....			
				Profit and Loss Account—Accumulated deficiency			
		£				£	

AUDITOR'S CERTIFICATE.

I have examined the books, accounts and vouchers of the Society, and have obtained all the information and explanations required by me. In my opinion the foregoing statements are properly drawn up so as to exhibit a true and correct view of the financial position of the Society, according to the information at my disposal, and explanations given to me and as shown by the books of the Society. I have seen completed stock sheets, which were duly certified at the values stated herein. I also certify that the rules relating to the administration of the funds of the Society have been observed. A separate report has/has not been furnished by me.

Date..... 19.....

.....
Signature of Auditor.

Form No. 30.
Regulation 35.

Co-operation Act 1953.

ANNUAL STATEMENT OF ASSETS AND LIABILITIES AND OF ACCOUNTS OF A COMMUNITY SETTLEMENT SOCIETY OR A COMMUNITY ADVANCEMENT SOCIETY.

FOR THE FINANCIAL YEAR ENDED..... 19.....

Name of Society.....

.....

Registered Office.....

.....

Date..... 19.....

.....
Secretary's signature.

	Number of—		Capital Paid Up.	Dividends.	Receipts and Payments.
	Members.	Shares.	£ s. d.	£ s. d.	£ s. d.
Balance forward as per last return ..					
Additions, including receipts ..					
Total					
Forfeitures					
Payments					
Transfers					
Balance, close of year					
Total					

Profit and Loss Account.

	£	s.	d.	£	s.	d.		£	s.	d.	£	s.	d.
To Cleaning and Light							By Income or Revenue (to be specified)—						
Depreciation													
Fees—Auditor's													
Fees—Directors'													
Fire Insurance													
General Expenses													
Interest on Overdraft at.....Bank													
Printing, Stationery, and Postages													
Provision for Bad and Doubtful Debts													
Rates, Repairs, and Maintenance													
Salaries													
Wages													
Other charges—													
Balance, being Profit for the year carried down							Balance, being Loss for year, carried down						
Net Deficiency brought forward from last year							Balance brought forward from last year (Surplus not appropriated)						
Net Loss for year brought down							Net Profit for year brought down						
Reserves—													
Share Dividends at.....per cent. per annum													
Income Tax Provision													
Other Appropriations, viz.:—													
Balance (Surplus not appropriated) carried forward							Balance, Deficiency carried forward						

Balance Sheet as at..... 19..... *(To nearest £.)*

Liabilities.	£	£	£	Assets.	£	£	£
Shareholders' Funds—				*Fixed Assets*—			
Capital Issued.....shares at £.....				Land (Freehold) £..... (Leasehold) £..... (at cost, *less* depreciation)			
Less Uncalled or in arrears				Buildings (at cost, *less* depreciation) ..			
Capital Paid up				Plant and Machinery (at cost, *less* depreciation)			
Reserves—				Fixtures, Fittings, and Furniture (at cost, *less* depreciation)			
Statutory				Investments—			
Forfeited Shares				.....			
Profit and Loss Account—Unappropriated Surplus				.....			
				.....			
Secured Liabilities—				*Current Assets*—			
Depositors				Sundry Debtors			
Overdraft at.....Bank (secured by.....)				*Less* Provision for Bad and Doubtful Debts			
Less Cash on hand				Cash at.....Bank			
Other (to be specified), viz. :—				Cash on hand			
.....				Prepayments			
.....				Other Assets (to be specified), viz. :—			
				.....			
Current Liabilities—				.....			
Share Dividend Account—Balance				.....			
Unclaimed Dividends				.....			
Trade Creditors (*less* discounts due) ..				.....			
Other Liabilities (to be specified)—				.....			
.....				.....			
.....				Profit and Loss Account—Accumulated deficiency			
.....				.. ..			
Income Tax Provision				.. ..			
Expenses Accrued							
		£		.. ..		£	

Auditor's Certificate.

I have examined the books, accounts and vouchers of the Society, and have obtained all the information and explanations required by me. In my opinion the foregoing statements are properly drawn up so as to exhibit a true and correct view of the financial position of the Society, according to the information at my disposal, and explanations given to me and as shown by the books of the Society. I have seen completed stock sheets, which were duly certified at the values stated herein. I also certify that the rules relating to the administration of the funds of the Society have been observed. A separate report has/has not been furnished by me.

Date..... 19..... .....

Signature of Auditor.

Form No. 31.
Regulation 35.

Co-operation Act 1953.

ANNUAL STATEMENT OF ASSETS AND LIABILITIES AND OF ACCOUNTS OF A COMMUNITY SETTLEMENT SOCIETY OR A COMMUNITY ADVANCEMENT SOCIETY.

For the Financial Year Ended..... 19.....

Name of Society.....

.....

Registered Office.....

.....

Date..... 19..... .....

Secretary's signature.

—	Number of—		Capital Paid Up.	Dividends.	Receipts and Payments.
	Members.	Shares.	£ s. d.	£ s. d.	£ s. d.
Balance forward as per last return ..					
Additions, including receipts ..					
Total					
Forfeitures					
Payments					
Transfers					
Balance, close of year					
Total					

Revenue Account.

	£	s.	d.	£	s.	d.		£	s.	d.	£	s.	d.
To Cleaning and Light							By Income or Revenue (to be specified)—						
Depreciation													
Fees—Auditor													
Fees—Directors'													
Fire Insurance													
General Expenses													
Interest on Overdraft at .....Bank													
Printing, Stationery, and Postages ..													
Provision for Bad and Doubtful Debts													
Rates, Maintenance, and Repairs ..													
Salaries													
Wages													
Other Charges—													
.....													
.....													
.....													
.....													
.....													
Balance, surplus, to Net Revenue Account							Balance, deficiency, to Net Revenue Account						

Net Revenue Account.

	£	s.	d.	£	s.	d.		£	s.	d.	£	s.	d.
Net Deficiency brought forward from last year							Balance brought forward from last year (Surplus not appropriated)						
Net Deficiency for year brought down ..							Net Surplus for year brought down ..						
Interest on loans													
Transfer to Reserves													
Dividends													
Other appropriations													
Provision for Income Tax													
Balance, net surplus, carried forward ..							Balance, net deficiency, carried forward ..						

Capital Account.

	Expended to—			Expended During Year.			Total Expenditure.				Receipts to—			Received During Year.			Total Receipts.		
	£	s.	d.	£	s.	d.	£	s.	d.		£	s.	d.	£	s.	d.	£	s.	d.
To Land										By ..... Shares of £..... each called to									
Buildings																			
Office Furniture and Equipment										Loans									
										Deposits									
Other Capital Items, viz. :—																			
.....																			
.....																			
.....																			
Balance to General Balance Sheet																			

Balance Sheet as at..... 19..... *(To nearest £.)*

Liabilities.	£	£	£	Assets.	£	£	£
Shareholders' Funds—				*Current Assets*—			
Capital Account–Balance at credit thereof ..				Stocks on hand, viz. :—			
Reserves—				.....			
Statutory				.....			
Other—				.....			
.....				Sundry Debtors, viz. :—			
.....				.....			
Depreciation Fund				.....			
Net Revenue Account, unappropriated surplus				.....			
Secured Liabilities—				Cash at Bank			
Depositors				Other Assets, viz. :—			
Overdraft at .....Bank ..				.....			
Less Cash on hand				.....			
Other (to be specified), viz. :—				.....			
.....				.....			
.....				.....			
Current Liabilities—				.....			
Income Tax Provision				.....			
Sundry Creditors							
Other Liabilities (to be specified), viz. :—				Net Revenue Account, accumulated deficiency			
.....							
.....							

Auditor's Certificate.

I have examined the books, accounts and vouchers of the Society, and have obtained all the information and explanations required by me. In my opinion the foregoing statements are properly drawn up so as to exhibit a true and correct view of the financial position of the Society, according to the information at my disposal, and explanations given to me and as shown by the books of the Society. I have seen completed stock sheets, which were duly certified at the values stated herein. I also certify that the rules relating to the administration of the funds of the Society have been observed. A separate report has/has not been furnished by me.

Date..... 19..... .....

Signature of Auditor.

Form No. 32.
Regulation 35.

Co-operation Act 1953.

ANNUAL STATEMENT OF ASSETS AND LIABILITIES AND OF ACCOUNTS OF A CREDIT SOCIETY.

For the Financial Year Ended..... 19.....

Name of Society.....

.....

Registered Office.....

.....

Date..... 19..... .....

Secretary's signature.

	Number of—		Capital Paid Up.	Deposits.	Loans Guaranteed.	Loans to Members.
	Members.	Shares.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
Balance from last year						
Interest charged on loans						
Additions for year						
Total						
Shares forfeited						
Shares withdrawn						
Loans (including interest) and deposits repaid						
Balance at close of year						
Total						

Balance Sheet as at..... 19..... (*To nearest £.*)

Liabilities.	£	£	£	Assets.	£	£	£
Shareholders' Funds—				*Current Assets*—			
Capital Issued ..... Shares at £.....				Loans to Members			
Less Uncalled or in arrears				*Less* Provision for Bad and Doubtful Debts			
Capital Paid Up				Cash on hand			
Reserves—				Cash at ..... Bank			
Statutory				Prepayments			
Other				Other Assets, viz. :—			
Profit and Loss Account—Unappropriated Surplus							
Secured Liabilities—							
Depositors							
Overdraft at ..... Bank							
Less Cash on hand							
Other (to be specified), viz. :—							
Current Liabilities—							
Income Tax Provision							
Sundry Creditors							
Charges Accrued							
Other Liabilities (to be specified), viz. :—				Profit and Loss Account—Accumulated Deficiency			
Contingent Liabilities							

Auditor's Certificate.

I have examined the books, accounts and vouchers of the Society, and have obtained all the information and explanations required by me. In my opinion the foregoing statements are properly drawn up so as to exhibit a true and correct view of the financial position of the Society, according to the information at my disposal, and explanations given to me and as shown by the books of the Society. I also certify that the rules relating to the administration of the funds of the Society have been observed. A separate report has/has not been furnished by me.

Date..... 19.....

.....
Signature of Auditor.

Form No. 33.
Regulation 35.

Co-operation Act 1953.

ANNUAL STATEMENT OF ASSETS AND LIABILITIES AND OF ACCOUNTS OF AN INVESTMENT SOCIETY.

For the Financial Year Ended..... 19.....

Name of Society.....

.....

Registered Office.....

.....

Date..... 19.....

.....
Secretary's signature.

	Number of—		Capital Paid Up.	Share Dividends.	Investments.
	Members.	Shares.	£ s. d.	£ s. d.	£ s. d.
Balance from last year					
Additions					
Total					
Forfeitures					
Payments					
Transfers					
Balance, close of year					
Total					

*Particulars of Loans Made**

	£25 or Under.		£26—£50		£51—£100		Over £100.		Totals.	
	No.	Amount.	No.	Amount.	No.	Amount.	No.	Amount.	No.	Amount.
		£		£		£		£		£
Aggregate totals last year brought forward										
Current year										
Total										

Particulars of Loans Guaranteed.

	£25 or Under.		£26—£50		£51—£100		Over £100.		Totals.	
	No.	Amount.	No.	Amount.	No.	Amount.	No.	Amount.	No.	Amount.
		£		£		£		£		£
Aggregate totals last year brought forward										
Current year										
Total										

* Loans repaid are not to be deducted.

Number of Borrowers over six months in arrears..... Shares Held.....

Amount of Arrears £.....

Profit and Loss Account for Year Ended..... 19.....

	£	s.	d.	£	s.	d.		£	s.	d.	£	s.	d.
To Fees—Auditors'							By Interest on loans						
Fees—Directors'							Fines						
General Expenses							Other Income, viz. :—						
Interest Payable													
Legal Expenses													
Printing and Stationery													
Provision for Bad and Doubtful Debts													
Rent													
Salaries													
Other Charges—													
Balance, Surplus carried down ..							Balance, Loss carried down						
Loss brought forward from last year ..							Balance brought forward from last year (Surplus not appropriated) ..						
Loss for year brought down							Net Surplus for year brought down ..						
Reserves													
Share Dividends at ..... per cent. per annum													
Provision for Income Tax													
Other Appropriations, viz. :—													
Balance (Surplus not appropriated) carried forward							Balance, Loss carried forward ..						

Particulars of Investments.

	Government Securities.		Trustee Securities.		Shares in Public Companies.		Shares in Co-operative Societies.		Total Value.	
	No.	Value.	No.	Value.	No.	Value.	No.	Value.	No.	Value.
		£ s. d.		£ s. d.		£ s. d.		£ s. d.		£ s. d.
Number of Bonds, Shares, and Value										

Note.—Credit should not be taken for any increase above cost in the ascertained market value of the securities held unless the securities are actually realised, although it may be advisable to make provision for any fall in values.

Profit and Loss Account for Year Ended....., 19.....

	£	s.	d.	£	s.	d.		£	s.	d.	£	s.	d.
To Brokerage							By Dividends on Investments						
Fees—Auditor							Interest Earned						
Fees—Directors'							Transfer Fees, Fines, &c.						
General Expenses							Profit on Securities Realized ..						
Loss on Securities Realized							Other Income, viz. :—						
Printing Stationery and Postages ..													
Rent													
Salaries													
Transfer Expenses													
Other Charges, viz. :—													
Balance, Profit carried down ..							Balance, Loss carried down						
Loss brought forward from last year ..							Balance brought forward from last year (Profits not appropriated)						
Loss for year brought down ..							Net Profit for year brought down ..						
Reserves—													
Share Dividends at ..... per cent. per annum													
Income Tax Provision													
Other Appropriations, viz. :—													
Balance (Profits not appropriated) carried forward							Balance, Loss carried forward ..						

Balance Sheet as at..... 19..... *(To nearest £.)*

Liabilities.	£	£	£	Assets.	£	£	£
Shareholders' Funds—				*Current Assets*—			
Capital Issued ..... Shares at £..... ..				Investments			
Less Uncalled or in arrears				Cash on hand			
				Cash at ..... Bank ..			
Capital paid up				Prepayments			
Reserves—				Other Assets, viz. :—			
Statutory							
Other							
Profit and Loss Account—Unappropriated Surplus							
Current Liabilities—							
Share Dividend Account							
Unclaimed Dividends							
Charges Accrued							
Other Liabilities, viz. :—							
				Profit and Loss Account—Accumulated deficiency			

AUDITOR'S CERTIFICATE.

I have examined the books, accounts and vouchers of the Society, and have obtained all the information and explanations required by me. In my opinion the foregoing statements are properly drawn up so as to exhibit a true and correct view of the financial position of the Society, according to the information at my disposal, and explanations given to me and as shown by the books of the Society. I also certify that I have inspected and verified the securities held. I also certify that the rules relating to the administration of the funds of the Society have been observed. A separate report has/has not been furnished by me.

Date..... 19.....

.....
Signature of Auditor.

Form No. 34.
Regulation 35.

Co-operation Act 1953.

ANNUAL STATEMENT OF ASSETS AND LIABILITIES AND OF ACCOUNTS OF A PRODUCERS SOCIETY.

FOR THE FINANCIAL YEAR ENDED..... 19.....

Name of Society.....

.....

Registered Office.....

.....

Date..... 19.....

.....
Secretary's signature.

	Number of—		Capital Paid Up.	Rebates or Bonuses.	Dividends.	Deposits.
	Members.	Shares.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
Balance forward as per last return ..						
Additions during year						
Total						
Withdrawals						
Forfeitures						
Payments						
Transfers						
Balance at close of year						
Total						

Final Accounts for the Year Ended....., 19.....

Please complete the sections appropriate to the nature of the Society's operations.

	£.	s.	d.		£.	s.	d.
Section 1 (*Packing Shed*).							
To Shed Expenses as under				By Shed Charges			
Wages				Commissions			
Cases and Packing				Other Income—			
Plant Repairs and Maintenance ..							
Depreciation of Plant, &c. ..							
Other Expenses							
Balance Transferred to Section 7 ..				Balance Transferred to Section 7 ..			
£				£			
Section 2 (*Bulk Loading*).							
To Freights Payable				By Freights Receivable			
Cartage and Transport Charges ..				Other Departmental Income—			
Agents' Charges and Fees							
Claims—Consignors							
Other Expenses—							
Balance Transferred to Section 7 ..				Balance Transferred to Section 7 ..			
£				£			
Section 3 (*Dairying*).							
To Stocks on hand				By Sales			
Freight and Cartage				Cartage charged to Suppliers			
Packing				Merchandise Account			
Payments to Suppliers				Closing Stocks			
Plant Maintenance and Repairs				Other Earnings—			
Power							
Stabilization Levy							
Wages							
Other Operating Expenses—							
Balance Transferred to Section 7 ..				Balance Transferred to Section 7 ..			
£				£			

Section 4 (Bulk Buying, &c.).	£	s.	d.		£	s.	d.
To Stock on hand ..				By Sales ..			
Purchases				Commissions			
Freight and Cartage				Other Income—			
Other Expenses—				Stock on hand			
Balance Transferred to Section 7				Balance Transferred to Section 7			
£				£			

Section 5 (Distributing Society).							
To Trading Stocks				By Sales			
Purchases				Other Trading Income—			
Freight and Cartage							
Treatment Expenses							
Distributing Expenses							
Other Items—							
				Trading Stocks			
Balance Transferred to Section 7				Balance Transferred to Section 7			
£				£			

Section 6 (Societies for which Sections 1 to 5 not convenient).							
To				By			
Balance Transferred to Section 7				Balance Transferred to Section 7			
£				£			

PROFIT AND LOSS ACCOUNT.

Section 7 (should be completed by all Societies).	£	s.	d.		£	s.	d.
To Balances Transferred				By Balances Transferred			
Depreciation				Other Income—			
Expenses, General							
Expenses, Travelling							
Fees, Auditors'							
Fees, Directors'							
Insurance, Fire							
Insurance, Workers' Compensation							
Interest							
Printing, Stationery, Advertising							
Provision for Bad Debts							
Rent							
Salaries							
Other Charges—							
				Selling Commission			
				Dividends on Investments			
Net Profit for year, carried down				Net Loss for year, carried down			
£				£			
To Balance from previous year				By Balance from previous year			
Net Loss brought down this year				Net Profit for year brought down			
Reserves							
Provision for Income Tax							
Bonus or Rebate							
Share Dividend at ..... per cent. per annum							
Balance carried forward				Balance carried forward			
£				£			

Sales on Commission: Where a Society makes sales on commission and the commission only in respect of such transaction is shown in the above return, please state Total Value of such Sales, £.....

Balance Sheet as at..... 19.... (*To nearest £.*)

Liabilities.	£	£	£	Assets.	£	£	£
Shareholders' Funds—				*Fixed Assets*—			
Capital Issued ..... Shares at £.....				Land (Freehold) £..... (Leasehold) £.....			
Less Uncalled or in arrears				Buildings (*less* Depreciation)			
Capital Paid up				Plant and Machinery (*less* Depreciation)			
Reserves—				Fixtures, Fittings, and Furniture (*less* Depreciation)			
Statutory				Motor Vehicles (*less* Depreciation)			
Forfeited Shares				Other (to be specified), viz. :—			
Profit and Loss Account—Unappropriated Surplus				*Current Assets*—			
Secured Liabilities—				Stocks on hand (at estimated or actual cost)			
Depositors				Sundry Debtors			
Overdraft at ..... Bank (secured by .....)				*Less* Provision for Bad and Doubtful Debts			
Less Cash on hand				Cash at ..... Bank			
Other (to be specified), viz. :—				Cash on hand			
Current Liabilities—				Investments			
Share Dividend Account—Balance				Prepayments			
Bonus or Rebate Account—Balance				Other Assets (to be specified), viz. :—			
Trade Creditors (*less* discounts due)							
Other Liabilities (to be specified), viz. :—							
Income Tax Provision				Profit and Loss Account—Accumulated deficiency			
Interest and Expenses Accrued							

AUDITOR'S CERTIFICATE.

I have examined the books, accounts and vouchers of the Society, and have obtained all the information and explanations required by me. In my opinion the foregoing statements are properly drawn up so as to exhibit a true and correct view of the financial position of the Society, according to the information at my disposal, and explanations given to me and as shown by the books of the Society. I have seen completed stock sheets, which were duly certified at the values stated herein. I also certify that the rules relating to the administration of the funds of the Society have been observed. A separate report has/has not been furnished by me.

Date..... 19.....

.....
Signature of Auditor.

Form No. 35.
Regulation 37 (1).

Co-operation Act 1953.

DISSOLUTION OF SOCIETY.

The dissolution of..... Limited

is this day registered and its registration cancelled under the above-named Act.

Given under my hand and seal at Melbourne, this..... day of .....
19.....

(L.S.) .....
Registrar of Co-operative Societies.

Form No. 36.
Regulation 37 (2).

Co-operation Act 1953.

DISSOLUTION OF SOCIETY—GAZETTE NOTICE.

..... Limited.

Notice is hereby given that I have this day registered the dissolution of the above-named society and cancelled its registration under the above-named Act.

Dated at Melbourne this..... day of..... 19.....

.....
Registrar of Co-operative Societies.

And the Honorable Samuel Merrifield, for and on behalf of Her Majesty's Treasurer of the State of Victoria, shall give the necessary directions herein accordingly.

A. MAHLSTEDT,
Clerk of the Executive Council.

By Authority: W. M. HOUSTON, Government Printer, Melbourne.

VICTORIA

GOVERNMENT GAZETTE.

Published by Authority.

[*Registered at the General Post Office, Melbourne, for transmission by post as a newspaper.*]

No. 682] THURSDAY, JULY 29. [1954

Factories and Shops Acts.

DETERMINATION OF THE CARTERS AND DRIVERS BOARD.

NOTE.—This Determination applies to the whole of the State of Victoria.

IN accordance with the provisions of the Factories and Shops Acts the Wages Board which since the 15th February, 1938, has had the power to determine the lowest prices or rates which may be paid to any person, employed—

(1) in carting or driving, or in accompanying a carter or driver, and assisting him in carting, driving, loading, unloading, or delivering in connexion with or incidental to some trade or business, but not including persons employed at such work in connexion with a trade which may be or is the subject of a Determination of any of the following Boards, viz. :—

Bread Carters Board,
Chaffcutters Board,
Coal and Coke Board,
Quarry Board,
Shops Board, No. 3 (Butchers),
Shops Board, No. 7 (Country Shop Assistants),
Shops Board, No. 12 (Fuel and Fodder),
Shops Board, No. 13 (Fuel and Fodder—Country),
Shops Board, No. 15 (Grocers);

(2) in or in connexion with any stable in which are stabled the horses used in his trade or business by any person subject to the Determination of the said Carters and Drivers Board;

(3) in driving horse-drawn passenger vehicles hired or plying for hire;

(4) in the business of a livery stable keeper or in a stable where cabs or cab horses are kept;

(5) in connexion with motor assembly works, warehouses, or showrooms—

(*a*) in driving mechanically propelled vehicles in the course of their sale, their delivery to purchasers, or their registration;

(*b*) as instructor driver;

has made the following Determination, namely :—

(*a*) That, as from the beginning of the first pay period to commence on or after the 2nd March, 1954, the last previous Determination of this Board shall be revoked and replaced by this Determination.

(*b*) That Part I. hereof shall apply to all persons other than those mentioned in sub-clauses (*c*), (*d*) or (*e*) hereunder.

(*c*) That, Part II. hereof shall apply only to persons employed as bulk milk carters.

(*d*) That Part III. hereof shall apply only to persons employed by retail dairymen.

(*e*) That Part IV. hereof shall apply only to persons employed in connexion with the distribution of petrol and petroleum products.

No. 682.—6036/54.—PRICE 6D.

PART I.

(This Part applies to all persons other than those employed (i) by Retail Dairymen, (ii) in connexion with the distribution of petrol and petroleum products or (iii) as Bulk Milk Carters.)

1. ADULT EMPLOYEES.

	Weekly Wage. (Including a Loading of 3s.)		
	Within 20 Miles of G.P.O., Melbourne; within 10 Miles of G.P.O., Geelong; within 5 Miles of the Chief Post Office, Warrnambool; and within the Mildura and Gippsland Districts.	At Yallourn.	All Other Parts of Victoria.
	£ s. d.	£ s. d.	£ s. d.
(1) Employee driving jinker, boiler truck, or float—			
One horse	13 11 0	13 17 6	13 8 0
Two or three horses	13 18 6	14 5 0	13 15 6
Additional horses—2s. extra per day for each extra horse.			
(2) Employee driving—			
One horse	13 1 6	13 8 0	12 18 6
Two horses	13 9 6	13 16 0	13 6 6
Three horses	13 14 0	14 0 6	13 11 0
Four horses	13 17 0	14 3 6	13 14 0
Five horses	13 18 6	14 5 0	13 15 6
Additional horses—2s. extra per day for each extra horse except when horses are drawing timber on a train line. Horse-drawn vehicle drawing trailer—1s. extra per day for each loaded trailer or 6d. per day extra for each empty trailer, provided that not more than one trailer shall be drawn at any one time.			
(3) Employee driving motor cycle with side car	13 2 6	13 9 0	12 19 6
(4) Employee driving other motor vehicle having maker's capacity of—			
25 cwt. or less	13 9 6	13 16 0	13 6 6
Over 25 cwt. but not over 3 tons	13 15 6	14 2 0	13 12 6
Over 3 tons but under 6 tons	14 0 0	14 6 6	13 17 0
Further tonnage—for each complete ton over 5—an extra 1s. Motor (not being a tractor) drawing trailer—2s. 6d. extra per day for each loaded trailer or 1s. 3d. extra per day for each empty trailer, provided that not more than one trailer shall be drawn at any one time.			
(5) Employee driving mechanical horse with or without one trailer	14 9 6	14 16 0	14 6 6
For each trailer above one drawn at the same time—2s. 6d. per day extra per loaded trailer and 1s. 3d. per day extra per empty trailer. The rates set out in classifications (2), (4) and (5) in regard to trailers shall not apply to empty trailers in transit to and/or from timber vessels at Melbourne or the Graham-street railway siding of the type usually used to unload timber.			
(6) Employee driving articulated vehicle having maker's capacity of 8 tons or less	14 9 6	14 16 0	14 6 6
For each complete ton over 8—an extra 1s.			
(7) Employee driving machinery float having maker's capacity of 8 tons or less	14 14 6	15 1 0	14 11 6
For each complete ton over 8—an extra 1s.			
(8) Employee driving a straddle truck	14 9 6	14 16 0	14 6 6
(9) Loader	13 5 0	13 11 6	13 2 0
(10) Leading Loader	13 14 6	14 1 0	13 11 6
(11) Stableman	12 16 0	13 2 6	12 13 0
(12) Head stableman	13 4 0	13 10 6	13 1 0
(13) Horse driver's assistant	12 12 0	12 18 6	12 9 0
(14) Motor driver's assistant	12 12 0	12 18 6	12 9 0
(15) Yardman	12 12 0	12 18 6	12 9 0
(16) Sanitary carter's mate	14 1 6	14 8 0	13 18 6
(17) Garbage carter's mate	13 8 0	13 14 6	13 5 0

PART 1.—(continued).

(This Part applies to all persons other than those employed (i) by Retail Dairymen, (ii) in connexion with the distribution of petrol and petroleum products or (iii) as Bulk Milk Carters.)

ADULT EMPLOYEES—*continued.*

	Per Week. s. d.
Further additional amounts for	
(18) Employee carting, loading and/or unloading carbon black except when packed in sealed metal containers—5s. per day or part thereof.	
(19) Employee carting, loading and/or unloading offensive material	6 0
(20) Employee carting, loading and/or unloading dirty material—1s. per day	
(21) Employee who is required to cart—	
Tar (other than in sealed containers) for immediate spreading upon streets,	
Tar in unsealed containers,	
Tarred material for spreading upon streets and/or spread either of them upon streets	6 0
(22) Employee who is a recognized furniture carter engaged in removing and/or delivering furniture as defined ..	5 0
(23) Employee who is a recognized live stock carter, carting live stock as defined	5 0
(24) Employee driving sanitary vehicle	20 0
(25) Employee driving vehicle collecting garbage	16 0
(26) Driver required to act as salesman of goods in his vehicle	2 0
(27) Driver-salesman as defined in clause 28 (*e*) of this Determination	10 0
Provided that no employee shall be entitled to receive, in any one week, both the additional amounts set out in items (26) and (27).	
(28) Employee handling money as defined—	
For any amount handled up to £10	2 0
For any amount handled over £10 but not exceeding £100	6 0
For any amount handled over £100 but not exceeding £300	10 0
For any amount handled over £300 but not exceeding £500	15 0
For any amount handled over £500	20 0
(29) Leading hands in charge of not less than three and not more than ten employees	9 0
More than ten and not more than twenty employees	18 0
More than twenty employees	27 0
Provided that this item shall not apply to a leading loader.	
Where a higher further additional amount becomes payable under items (18), (19), (20), (21), (23), (24), or (25) it shall supersede any lesser additional amount contained in these items which otherwise would have been liable for payment.	

JUNIORS.

2. (*a*) The minimum rate to be paid to junior employees is as follows:—

Under 19 years of age—65 per cent. of the total wage payable to an adult for the class of work performed.

19 years and under 20 years of age—75 per cent. of the total wage payable to an adult for the class of work performed.

20 years of age—the full rate payable to an adult employee for the class of work performed.

(*b*) No junior under nineteen years of age shall be allowed to drive or be in charge of more than one horse within the Metropolitan District, and no junior under eighteen shall be permitted to have sole charge of a motor vehicle.

(*c*) Juniors shall not be employed in a greater proportion than one junior to every five drivers receiving adult wages.

NO REDUCTION IN WAGES.

3. Nothing in this Determination shall in itself operate to reduce the rate of pay for any classification in existence at the commencing date of this Determination.

HORSE STABLING.

4. Where a driver provides stabling for his horse or horses, he shall be paid 10s. per week for each horse stabled in addition to the minimum rate of wages prescribed.

CASUAL EMPLOYEES.

5. (*a*) A casual employee for working ordinary time shall be paid per hour one-fortieth of the weekly rate prescribed by this Determination for the work which he performs, plus 7s. per day or portion thereof.

A minimum payment as for four hours shall be paid.

(*b*) A casual employee shall be notified at the end of the day if his services are not required next working day; failing such notice, a full day's wages shall be paid for the next working day.

HIGHEST FUNCTION.

6. Where an employee is called upon to perform two or more classes of work on any one day he shall, for the purpose of assessing the rate of wage to be paid, be deemed to have worked throughout the whole of his working time on that day at the class for which the highest rate of wage is prescribed.

Provided that an employee shall not be transferred to perform a class of work providing a lesser minimum rate of wage than that at which he is usually employed, unless he is given a week's notice.

PAYMENT OF WAGES.

7. (*a*) All wages and overtime shall be paid in the employer's time on a day to be determined by the employer but not later than Thursday of each week. The day on being fixed shall not be altered more than once in three months. All wages shall be paid enclosed in an envelope, which shall be clearly endorsed on the outside with the particulars enumerated herein.

Provided that at the option of the employer, the particulars mentioned may be stated on a slip of paper and included in the envelope.

(i) The gross amount of wages payable;
(ii) the amount of each deduction made and the nature thereof; and
(iii) the net amount of wages paid.

(*b*) All earnings including overtime shall be paid within two days of the expiration of the week in which they accrue.

(*c*) If an employer fails to make payment to any employee as prescribed on pay day, he shall pay to each such employee 5s. for each and every day or part thereof during which such default continues unless such failure is due to some act on the part of the employee, or to circumstances not under his control and which he could not reasonably have foreseen and which he took reasonable steps to avoid or overcome.

(*d*) Notwithstanding anything herein contained an employer shall pay to an employee who leaves or is dismissed all moneys due to him forthwith failing which he shall pay to the employee the sum of 5s. for each and every day or part thereof during which such defaults continue.

(*e*) Sub-clauses (*a*) and (*b*) hereof shall not apply to an industry in which the work of employees covered by this Determination is only subservient to the main operations of such industry but the practice followed for the majority of the employees in any establishment in such industry shall be applied to employees therein covered by this Determination.

PART I.—(continued).

(This Part applies to all persons other than those employed (i) by Retail Dairymen; (ii) in connexion with the distribution of petrol and petroleum products or (iii) as Bulk Milk Carters.)

HOURS OF WORK.

8. (*a*) The ordinary hours of work shall be 40 per week.

(*b*) (i) Subject to the exceptions hereinafter provided the ordinary hours of work are to be worked in five days of not more than 8¼ hours (Monday to Friday inclusive) and one day (Saturday) of not more than 4 hours, or five days of not more than 8¼ hours (Monday to Friday inclusive) continuously, except for meal breaks, between 7 a.m. and 5.30 p.m. Monday to Friday inclusive and 7 a.m. to 12.30 p.m. on Saturday.

(ii) In localities where the recognized half-holiday is on a day other than a Saturday the day so recognized may be substituted for Saturday for all the purposes of this Determination.

(*c*) Sub-clause (*b*) (i) in respect of the times within which ordinary hours of work may be performed shall not apply to—

(i) A stableman or yardman;

(ii) Sanitary or garbage carter or carter's mate;

Provided that the wages of the employees mentioned in (i) and (ii) of this sub-clause shall be increased by 15 per cent. for all time of duty before 7 a.m.

(iii) A driver employed at—

(*a*) A fish, fruit or vegetable store;

(*b*) Carting aerated water, ice or ice-cream in summer.

Provided that the wages of the employees mentioned in (iii) of this sub-clause shall be increased by 20 per cent. for all time of duty before 7 a.m.

Provided further that a stableman and yardman shall be entitled to either Sunday or some other day in each week as a clear day off from work and in default thereof one day's extra pay.

Five Days' Week.

(*d*) In any case in which the ordinary week's work of 40 hours can be performed in five days as aforesaid without—

(i) detriment to the public interest;
(ii) loss in the value of goods handled or to be handled;
(iii) reducing the efficiency of production; or
(iv) reducing the efficacy of the necessary service.

the employer shall allow those employees who so desire to do so to work their ordinary hours in five days as aforesaid.

It is a condition of the allowing of a five days' week hereunder that if required, employees shall comply with the reasonable and lawful orders of the employer as to working overtime including the working of overtime on Saturday.

STARTING TIMES.

9. (*a*) Where proper facilities are provided for an employee to sign on when beginning work, and to sign off when leaving work, the work of such employee shall be deemed to commence when he signs on at the yard or depot in the morning and finish when he signs off in the evening.

(*b*) Where proper facilities for signing on or off are not provided, work shall be deemed to commence when the employee enters the yard or depot in the morning and to finish when he leaves the yard or depot in the evening.

Provided that in any case where the horses are stabled at the driver's own home then the driver shall be allowed twenty minutes in the morning and fifteen minutes in the evening to perform the necessary stable work.

Provided further that in cases where an employee, driver of a motor vehicle, takes the vehicle to his home at the end of the day's work, his finishing time shall be deemed to be the time of arrival at his home and his starting time on the following morning shall be the time at which he signs on at his employer's yard or depot unless he has to proceed direct from his home with or to a job without first going to his employer's yard or depot in which case his starting time shall be the time of leaving his home.

(*c*) Each employer shall fix a regular starting time for each of his employees which shall, with respect to each such employee, be the same time in each day of the week. In any case where it is not so fixed such starting time shall be 7.15 a.m. until it is otherwise fixed by the employer. Where an employer desires to vary or change the regular starting time of an employee or employees he shall give one week's notice of such variation or change to the particular employee or employees concerned and also post a notice of the intended change at the depot or yard.

SUNDAY WORK.

10. All time of duty on Sundays shall stand alone, and shall be paid for at the rate of double time with a minimum of four hours' pay at double time. Except a stableman or yardman who is regularly required to work on Sunday, who shall be paid at the rate of time and a half with a minimum of three hours' pay at time and a half.

OVERTIME.

11. (*a*) (i) An employer may require an employee to work reasonable overtime at overtime rates and such employee shall work overtime in accordance with such requirement.

(ii) The union shall not in any way, whether directly or indirectly be a party to or concerned in any ban, limitation or restriction upon the working of overtime in accordance with the requirements of this clause.

(*b*) For all work done outside ordinary hours the rates of pay shall be time and a half for the first four hours and double time thereafter, such double time to continue until the completion of the overtime work.

Provided, however, that the "further additional amounts" set out in items (18), (19), (20), (21), and (28) of clause 1 shall not be subject to the increased rates of pay hereinbefore referred to.

Except as provided in this sub-clause or sub-clause (*c*) hereof, in computing overtime each day's work shall stand alone.

Rest Period After Overtime.

(*c*) (i) When overtime work is necessary it shall, wherever reasonably practicable, be so arranged that employees have at least eight consecutive hours off duty between the work of successive days.

(ii) An employee (other than a casual employee) who works so much overtime between the termination of his ordinary work on one day and the commencement of his ordinary work on the next day, that he has not at least eight consecutive hours off duty between those times, shall, subject to this sub-clause be released after completion of such overtime until he has had eight consecutive hours off duty without loss of pay for ordinary working time occurring during such absence.

(iii) If on the instructions of his employer, such an employee resumes or continues work without having had such a eight consecutive hours off duty he shall be paid at double rates until he is released from duty for such period and he shall then be entitled to be absent until he has had eight consecutive hours off duty without loss of pay, or ordinary working time occurring during such absence.

PART I.—(continued).

(This Part applies to all persons other than those employed (i) by Retail Dairymen, (ii) in connexion with the distribution of petrol and petroleum products or (iii) as Bulk Milk Carters.)

Call Back.

(*d*) (i) An employee recalled to work overtime after leaving his employer's business premises (whether notified before or after leaving the premises) shall be paid for a minimum of three hours' work at the appropriate rate for each time he is so recalled; provided that, except in the case of unforeseen circumstances arising, the employee shall not be required to work the full three hours if the job he was recalled to perform is completed within a shorter period. This sub-clause shall not apply in cases where it is customary for an employee to return to his employer's premises to perform a specific job outside his ordinary working hours, or where the overtime is continuous (subject to a reasonable meal break) with the completion or commencement of ordinary working time.

(ii) Overtime worked in the circumstances specified in this sub-clause shall not be regarded as overtime for the purposes of sub-clause (*c*) hereof where the actual time worked is less than three hours on such recall or on each of such recalls.

Saturday Work—Five Day's Week.

(*e*) A day worker on a five days' week required to work overtime on a Saturday shall be afforded at least three hours' work or paid for three hours at the appropriate rate except where such overtime is continuous with overtime commenced on the day previous.

Standing-By.

(*f*) Subject to any custom now prevailing under which an employee is required regularly to hold himself in readiness for a call back, an employee required to hold himself in readiness to work after ordinary hours shall, until released, be paid standing-by time at ordinary rates from the time from which he is so told to hold himself in readiness.

Transport of Employees.

(*g*) When an employee, after having worked overtime, finishes work at a time when reasonable means of transport are not available, the employer shall provide him with a conveyance to his home, or pay him his current wage for the time reasonably occupied in reaching his home.

HOLIDAYS.

12. (*a*) Weekly employees shall be entitled, without deduction of pay, to the following holidays New Year's Day, Australia Day, Labour Day, Good Friday, Easter Monday, Anzac Day, Queen's Birthday, Christmas Day and Boxing Day, and to one other holiday, on the day fixed as follows:—

Within 25 miles of the G.P.O., Melbourne—a day to be agreed to by the employer and his employees, and notified beforehand to the Union, and in default thereof the day upon which the Melbourne Cup is run. In any other district—

One day for which a whole or part holiday for the Public Service is gazetted for the district, or in default thereof a day agreed to by the employer and employees concerned and notified beforehand to the Union.

If any other day be by Act of Parliament or Proclamation substituted for any of the above named holidays this provision shall apply only to the day so substituted.

(*b*) Notwithstanding the provisions of sub-clause (*a*) hereof where an employee is employed in an employer's industry with respect to which an Award or Determination binding upon that employer makes provision for public holidays for the majority of his employees without loss of pay, the employer shall grant the public holidays provided for in such Award or Determination instead of those abovementioned and sub-clause (*a*) hereof shall be read as if the holidays mentioned in any such Award or Determination had been expressly mentioned herein as alternative to those set out in sub-clause (*a*) hereof.

(*c*) No weekly employee who has, without the consent of his employer, and without reasonable cause, absented himself from his employment on the day before or the day after a holiday shall be free from deduction of pay in respect of such holiday.

(*d*) (i) For all time worked by a weekly employee on such holidays or day or days substituted by Act of Parliament or Proclamation in lieu of same, payment shall be made at the following rate—

On Good Friday and the Christmas Day Holiday—Time and a half.
On any other holiday—Ordinary time.
The minimum payment shall be as for four hours' work.

(ii) Payment for work on a holiday shall be in addition to any amount payable in respect of the weekly wage.

Provided further that if an employee is required to work on a holiday, other than Good Friday and Christmas Day, during hours which if the day were not a holiday would be outside the range of ordinary working time as mentioned in clause 8 hereof, he shall be paid for such hours at double time instead of the ordinary time as hereinbefore provided in this sub-clause.

Provided that he shall be paid double and a half time for all overtime worked on Good Friday and Christmas Day.

(iii) The preceding part of this sub-clause shall not apply to a stableman, who shall, in lieu thereof, be paid at the rate of double time for ordinary hours of duty on Good Friday and Christmas Day and at the rate of time and a half for ordinary hours of duty on any other holiday with a minimum payment as for three hours' work.

(*e*) (i) For all time worked by a casual employee on such holidays, payment shall be made at the following rate—

On Good Friday and the Christmas Day Holiday—Double and a half time.
On any other holiday—Double time.

(ii) The minimum payment shall be as for four hours work. As well as the payment prescribed by this sub-clause, the additional rate prescribed by clause 5 hereof shall be paid.

(*f*) Where a weekly employee is entitled to any holiday prescribed by this Part, his employer shall notify such employee on the working day immediately preceding such holiday if this services are required thereon and if such notice be not given the employee shall be entitled to take such holiday without deduction of pay.

(*g*) If an employer intends to carry on business on a day generally observed as a holiday, although not prescribed as such in this Determination, he shall not be entitled to make a deduction from the wages of any weekly employee who fails to present himself for duty on that day unless he shall have given the employee notice of his intention to carry on business on that day.

12A. In connexion with the visit to Australia of Her Majesty Queen Elizabeth II., where a public holiday or public half-holiday is proclaimed by Order in Council throughout any municipality or part thereof, or within any defined area, such public holiday or public half-holiday shall, so far as such municipality or part thereof, or such defined area is concerned, be deemed to be included in the list of holidays prescribed in clause 12 hereof.

Provided that an employee who fails to attend for work on the working day before and/or after such public holiday or public half-holiday without reasonable excuse shall not be entitled to be paid for such public holiday or public half-holiday.

ANNUAL LEAVE.

Period of Leave.

13. (*a*) Except as hereinafter provided a period of fourteen consecutive days' leave with payment of ordinary wages as prescribed shall be allowed annually to an employee by his employer after a period of twelve months' continuous service with such employer.

PART I.—(continued).

(This Part applies to all persons other than those employed (i) by Retail Dairymen, (ii) in connexion with the distribution of petrol and petroleum products or (iii) as Bulk Milk Carters.)

Public Holidays Excluded.

(*b*) (i) Such period of annual leave shall not include holidays observed on working days, but shall include all other non-working days.

(ii) If any holiday falls within an employee's period of annual leave and is observed on the day which in the case of that employee would have been an ordinary working day, there shall be added to that period one day, being an ordinary working day for each such holiday observed as aforesaid.

(iii) Where an employee without reasonable excuse proof whereof shall lie upon him is absent from his employment on the working day or part of the working day prior to the commencement of his annual leave or fails to resume work at his ordinary starting time on the working day immediately following the last day of the period of his annual leave the employee shall not be entitled to payment for the public holidays which fall within his period of annual leave.

Notice of Leave to be Given.

(*c*) At least seven days' notice shall be given to an employee as to when he is to commence his leave and if such notice be withdrawn by an employer, the employee if he postpones his leave, shall be compensated by the employer for any reasonable out of pocket loss occasioned thereby.

Time when Leave to be Granted.

(*d*) (i) Any leave to which an employee may become entitled hereunder shall be granted by the employer within three calendar months of the same becoming due.

Provided that if because of the conditions operating in any particular industry or of circumstances over which he has no control an employer considers it impossible for him to grant leave to any employee within the said period he may by agreement with the Union postpone such leave until a later date.

Provided that in very exceptional circumstances payment may be made for the whole or any part of the leave as has been prescribed provided that consent of the Local Branch of the Union has been obtained.

(ii) Where an employee has become entitled to annual leave hereunder, but leaves or is dismissed for any cause before such leave is granted to him, he shall be paid two weeks' wages in lieu of such leave.

Leave to be Given and Taken.

(*e*) The annual leave provided for by this clause shall be allowed and shall be taken and except as provided in sub-clause (*d*) hereof, payment shall not be made or accepted in lieu of annual leave. If an employer fails to grant leave within the period of any postponement thereof mentioned in sub-clause (*d*) hereof and is convicted on that ground for a breach of this Determination and the employee is not a consenting party to such failure; the employer shall in addition to the wages payable under sub-clause (*f*) hereof also pay to such employee a further sum equal to the wages payable under sub-clause (*f*) hereof.

Payment of Wages.

(*f*) Each employee before going on leave shall be paid the wages due to him for the period for which he is entitled to leave. For the purposes of this sub-clause and sub-clause (*h*) hereof the wages shall be at the amount prescribed in this Determination for the occupation at which the employee was ordinarily employed immediately prior to the commencement of his leave or the termination of his employment as the case may be, but in the event of an employee being engaged during a period of four weeks prior to such commencement or termination on two or more occupations entitling him to different rates of pay, the wages to be paid to such employee hereunder shall be the amount of his average weekly wages for ordinary working time over such period of four weeks.

Leave in Advance.

(*g*) (i) An employer may grant annual leave to an employee before the right thereto has accrued due but where leave is taken in such a case further period of annual leave shall not commence to accrue until the expiration of the twelve months is respect of which annual leave had been taken before it accrued.

(ii) Where leave has been granted to an employee pursuant to sub-clause (*g*) (i) hereof before the right thereto has accrued due and the employee subsequently leaves or is discharged from the service of the employer before completing the twelve months' continuous service in respect of which the leave was granted, the employer may for each one complete month of the qualifying period of twelve months not served by the employee, deduct from whatever remuneration is payable upon the termination of the employment one-twelfth of the amount of wage paid on account of the annual leave, which amount shall not include any sums paid for any of the holidays prescribed in clause 12 of this Part. Provided that in cases where such leave is granted at the request of the employee, the employer may when making payment under sub-clause (*f*) hereof withhold from the employee a sum equal to one-twelfth for each complete month of the qualifying period not served by the employee at the time of going on such leave and retain such sum until the expiration of such qualifying period.

Proportionate Payment.

(*h*) Proportionate payment shall be made in respect of each completed month of continuous service in any qualifying twelve-monthly period when an employee lawfully leaves his employment or his employment is terminated by his employer through no fault of the employee.

Calculation of Continuous Service.

(*j*) (i) Continuity of service shall be deemed to be continuous notwithstanding—

(*a*) any interruption or termination of the employment by the employer if such interruption or termination has been made with the intention of avoiding obligations hereunder in respect of annual leave;

(*b*) any absence from work of not more than fourteen days in the twelve months on account of sickness or accident (proof whereof shall be on the employee);

(*c*) any absence on account of leave granted imposed or agreed to by the employer;

(*d*) any absence due to reasonable cause (including absences on account of sickness or accident of more than fourteen days) proof whereof shall be on the employee.

Provided that in cases of personal sickness or accident or absence with reasonable cause the employee to become entitled to the benefit of this sub-clause shall if practicable inform the employer in writing within 24 hours after the commencement of such absence of his inability to attend for duty and as far as practicable the nature of the illness, injury or cause and the estimated duration of his absence.

(ii) In calculating a period of twelve months' continuous service—

(*a*) (1) any annual leave taken therein;

(2) any absences of the kind mentioned in (*a*) and (*b*) of paragraph (i) hereof shall be counted as part of such period;

(*b*) in respect of absences of the kind mentioned in (*c*) and (*d*) of paragraph (i) hereof the employee shall serve such additional period as part of his qualification for annual leave as will equal the period of such absences.

PART I—(continued).

(This Part applies to all persons other than those employed (i) by Retail Dairymen, (ii) in connexion with the distribution of petrol and petroleum products or (iii) as Bulk Milk Carters.)

(*c*) where an employee is absent from work for any cause whatsoever the employer shall if so requested by the employee notify the employee within fourteen days of the receipt of such request whether the employer regards such absence as breaking either conditionally or unconditionally the continuity of service of such employee.

If the employee does not make such request within seven days of his return to work after any such absence such absence shall be deemed to have broken such continuity. If the employer does not give such notice within the said fourteen days such absence shall not be deemed to be such a break.

The employee shall make such request in writing and shall deliver same to the employer's office at the factory where he is employed or there be no such office, to the manager of such factory or in his absence to the employee's foreman. The employer shall give the notification to the employee by having the same delivered to such employee personally in writing.

Calculation of Month.

(*k*) For the purpose of this clause a month shall be reckoned as commencing with the beginning of the first day of the employment or period of employment in question and as ending at the beginning of the day which in the latest month in question has the same date number as that which the commencing day had in its month and if there be no such day in such subsequent month shall be reckoned as ending at the end of such subsequent month.

Successor or Assignee or Transmittee.

(*l*) Where the employer is a successor or assignee or transmittee of a business if an employee was in the employment of the employer's predecessor at the time when he became such successor or assignee or transmittee the employee in respect of the period during which he was in the service of the predecessor shall for the purpose of this clause be deemed to be in the service of the employer.

Annual Close Down.

(*m*) Where an employer closes down his plant, or a section or sections thereof, for the purpose of allowing annual leave to all or the bulk of the employees in the plant, or section or sections concerned, the following provisions shall apply—

(i) He may by giving to the employees concerned not less than one month's notice of his intention so to do, stand off for the duration of the close down all employees in the plant or section or sections concerned, and allow to those who are not then qualified for two full week's leave paid leave on a proportionate basis of one-sixth of a week's leave for each completed month of continuous service.

(ii) An employee who has then qualified for two full week's leave, and has also completed a further month or more of continuous service shall be allowed his leave, and shall also be paid one-sixth of a week's wages in respect of each completed month of continuous service performed since the close of his last twelve-monthly qualifying period.

(iii) The next twelve-monthly qualifying period for each employee affected by such close down shall commence from the day on which the plant or section or sections concerned, is reopened for work.

(iv) If in the first year of his service with an employer an employee is allowed proportionate annual leave under paragraph (i) hereof, and subsequently within such year lawfully leaves his employment or his employment is terminated by the employer through no fault of the employee, he shall be entitled to the benefit of sub-clause (*h*) hereof, subject to adjustment for any proportionate leave which he may have been allowed as aforesaid.

Industry Awards.

(*n*) Provided that where an employee is employed in an employer's industry with respect to which an Award or Determination of a Court or Wages Board provides for annual leave with pay such leave being uniform for all employees the employer may grant such employee annual leave in accordance with the provisions of such Award or Determination instead of under this Determination and this Determination shall be read as if the provisions of such Award or Determination had been expressly included herein: Provided further that an employer shall not be entitled to exercise the right conferred on him by this sub-clause unless and until he or some person on his behalf has given written notice to the Union of the Award or Determination under which he proposes to grant the annual leave together with the names of the parties to and the date of such other Award or Determination or such other particulars as will enable such Award or Determination to be identified and of the annual leave therein provided. Any notice so given shall not be changed without the consent of the Union and shall not affect any rights of the employee already accrued under this Determination at the time of giving such notice.

SICK LEAVE.

14. (*a*) An employee on weekly hiring who is absent from his work on account of personal illness or injury by accident arising out of and in the course of his employment shall be entitled to leave of absence, without deduction of pay, subject to the following conditions and limitations:—

(i) He shall not be entitled to paid leave of absence for any period in respect of which he is entitled to workers' compensation.

(ii) He shall within 24 hours of the commencement of such absence, unless proved to the satisfaction of his employer that such was not reasonably practicable inform the employer of his inability to attend for duty, and, as far as practicable, state the nature of the injury or illness and the estimated duration of the absence.

(iii) He shall prove to the satisfaction of his employer that he was unable on account of such illness or injury to attend for duty on the day or days for which sick leave is claimed.

(iv) He shall not be entitled in any year (whether in the employ of one employer or of several) to leave in excess of 40 hours of working time.

For the purpose of administering paragraph (iv) of this sub-clause an employee may within one month of this Determination coming into operation or within two weeks of the employee entering his employment require an employee to make a sworn declaration or other written statement as to what paid leave of absence he has had from any employer during the then current year; and upon such statement the employer shall be entitled to rely and act.

Single Day Absences.

(*b*) In the case of an employee who claims to be allowed paid sick leave in accordance with this clause for an absence of one day only such employee if in the year he has already been allowed paid sick leave on more than one occasion for one day only, shall not be entitled to payment for the day claimed unless he produces to the employer a certificate of a duly qualified practitioner that in his, the medical practitioner's opinion the employee was unable to attend for duty on account of personal illness or on account of injury by accident. Nothing in this sub-clause shall limit the employer's rights under sub-clause (*a*) (iii) hereof.

PART I—(continued).

(This Part applies to all persons other than those employed (i) by Retail Dairymen, (ii) in connexion with the distribution of petrol and petroleum products or (iii) as Bulk Milk Carters.)

Cumulative Sick Leave.

(c) Sick leave shall accumulate from year to year so that any balance of the period specified in sub-clause (a) (iv) of this clause which has in any year not been allowed to an employee by an employer as paid sick leave may be claimed by the employee and subject to the conditions hereinbefore prescribed shall be allowed by that employer in a subsequent year without diminution of the sick leave prescribed in respect of that year. Provided that sick leave which accumulates pursuant to this sub-clause shall be available to the employee for a period of two years but for no longer from the end of the year in which it accrues.

Attendance at Hospital, &c.

(d) Notwithstanding anything contained in sub-clause (a) hereof an employee suffering injury through an accident arising out of and in the course of his employment (not being an injury in respect of which he is entitled to workers' compensation) necessitating his attendance during working hours on a doctor, chemist or trained nurse, or at a hospital shall not suffer any deduction from his pay for the time (not exceeding four hours) so occupied in the day of the accident, and shall be reimbursed by the employer all expenses reasonably incurred in connexion with such attendance.

MEAL TIMES.

15. (a) (i) Each employee shall be allowed a break of one hour without pay as a meal time to begin not earlier than 11.30 a.m. nor later than 1.30 p.m.

Provided that where an employee is engaged in an industry where the majority of employees therein have less than one hour for a meal break the duration, and as far as practicable, the time of taking meal breaks shall be uniform with the majority of such other employees.

Provided further that the duration for a meal break shall be regular and not less than 45 minutes or more than one hour and of any other meal break thirty minutes.

(ii) If the break be not so allowed, all time worked after 1.30 p.m. until a break without pay for a meal time is allowed shall be paid for at the rate of ordinary time, the payment to be in addition to any payment due in respect of a weekly or casual wage.

(b) (i) Except as otherwise provided in this clause, no employee shall be required to work for longer than 5½ hours without a break for a meal.

(ii) All time worked over 5½ hours until such a break is allowed shall be paid for at the rate of ordinary time, the payment to be in addition to any payment due in respect of a weekly or casual wage.

(iii) This sub-clause shall not apply to the evening meal time in the case of any employee returning to the yard or depot after the conclusion of any journey or delivery where such employee ceases work not later than 7 p.m. on Monday to Friday inclusive.

(c) (i) Where an employee is required otherwise than because of his own default or delay to continue working after 6 p.m. on Monday to Friday inclusive or 1 p.m. on Saturday without having been informed in some way on the preceding working day that he will be so required he shall be allowed 4s. as meal money.

(ii) An employee who is notified under this sub-clause that he will be required to continue working, but who is not so required to continue working, shall be paid the prescribed meal money.

(iii) This sub-clause shall not apply in the case of any employee returning to the yard or depot after the conclusion of any journey or delivery where such employee ceases work not later than 7 p.m.

(iv) The obligation to pay ordinary time under this clause in addition to weekly or other wages and overtime under any other clause shall not be cumulative, but the employee in cases coming within this clause shall be entitled only to the higher payment.

CONTRACT OF EMPLOYMENT.

Weekly Employment.

16. (a) Except as hereinafter provided, employment shall be by the week. Any employee not specifically engaged as a casual employee shall be deemed to be employed by the week.

(b) Employment shall be terminated by a week's notice on either side given at any time during the week or by the payment or forfeiture of a week's wages as the case may be. This shall not affect the right of the employer to dismiss any employees without notice for malingering, inefficiency, neglect of duty, or misconduct, and in such cases all moneys due, shall be paid to the employee forthwith.

(c) An employee not attending for duty shall, except as provided by clauses 12, 13, and 14 hereof lose his pay for the actual time of such non-attendance.

(d) Where a notice is given by an employer purporting to expire within the week next preceding Christmas Day or Good Friday but the employer expressly or impliedly allows the employee to believe that he is to resume work not later than one week after New Year's Day, or Easter Monday, as the case may be, such notice shall have no effect and the engagement shall be deemed to have continued unaffected by such notice.

(e) A weekly employee shall not be changed to a casual employee within the week next preceding Christmas Day or Good Friday.

(f) Notice to determine the engagement which is given every week or otherwise in such manner that the employee is not able to know with certainty a week before a particular date whether his engagement will or will not be determined by the employer upon that date shall not be deemed a valid notice unless given during a general or shipping or coal strike.

TIME BOOKS.

17. (a) Each employer shall, at the depot or yard at or from or in connexion with which the employee works, or at an office convenient thereto, keep a record or time book showing the name of each employee in which shall be entered the time of starting and finishing work each day, the work performed and class of vehicle driven and number of horses or maker's capacity and the weekly rate of pay for such work, and the amount of overtime worked and the wages and overtime paid to each employee.

Provided proper facilities are provided by the employer for the purpose, such record or time book shall (so far as his starting and finishing time each day is concerned and also the work performed and class of vehicle driven and number of horses or maker's capacity) be made or entered each day by the employee at the time of starting and finishing work.

(b) The age of each employee receiving less than the adult wage shall be entered in the record or time book.

(c) Such record or time book shall, on demand, be produced by the employer or, in his absence, the person in charge or who may be reasonably presumed to be in charge of such depot, yard or office mentioned in sub-clause (a) hereof or the time books kept thereat, to any officials (not more than 2 in number at any one time) of the Union duly authorized in writing by the President and Secretary of the local Branch or sub-branch of the Union at the place where the record or time book is kept. Any demand for production of the record or time book made during ordinary working hours on any ordinary working day, excepting pay day, shall be complied with forthwith. If the time of any such demand shall not be reasonably suitable to the employer (the burden of proof whereof shall be on the employer) for a full and particular inspection and examination of such time book or record by the officials, the employer shall nevertheless produce at such time such time book or record to the officials who shall be then entitled to examine such book or record for the purpose of seeing the nature and general state and condition thereof. A time shall then be agreed upon for the further examination of particulars thereof by such officials and, if not agreed upon, such time between the above hours shall be fixed by the officials and shall not be less than 24 hours or 48 hours in the case of a demand on the day before pay day after the time of the first demand. The officials shall in fixing such time have due regard to the exigencies of the employer's business and must complete each inspection as quickly as reasonably practicable.

Provided that an employer may, at his option, in lieu of a time book, provide a mechanical clock for the purpose of recording the time of each employee, in which case each employee shall, at the end of the week, enter or record the wages and overtime received on some card or check used in connexion with such clock.

(d) Where an employee performs work for which a special rate is provided a record of such work and the nature of same shall be recorded in the time book or equivalent record.

PART I—(continued).

(This Part applies to all persons other than those employed (i) by Retail Dairymen, (ii) in connexion with the distribution of petrol and petroleum products or (iii) as Bulk Milk Carters.)

UNION DELEGATE.

18. An employee appointed as Union delegated in a depot or garage shall upon notification thereof to the employer by the Branch or sub-branch Secretary of the Union, be recognized as the accredited representative of the Union and shall be allowed the necessary time during working hours to interview the employer or his representative on matters affecting employees in the depot or yard.

NOTICE BOARD.

19. Each employer shall permit a notice board to be erected at his depot or garage for the purpose of posting any notices thereon in connexion with union business; such notice board to be in a prominent position. All notices shall be signed by an official of the Union.

DETERMINATION TO BE EXHIBITED.

20. A copy of the Determination and any variation thereto shall as soon as the official print is available be posted and kept posted in a prominent place where it is easily accessible to the employees.

TRAVELLING ALLOWANCES.

21. (*a*) An employee engaged in ordinary travelling on duty or on work on which he is unable to return to his home at night shall be paid such personal expenses as he reasonably incurs in travelling but he shall be paid the sum of 15s. per day at least. Provided that where an employee travels by boat or other conveyance in which his ticket includes meals and bed, he shall not be entitled to the said allowance, and provided that where an employer carrying on a coach and mail service provides or is willing to provide meals and bed the employee is to have the option of receiving 15s. per day or accepting the meals and bed provided by the employer.

(*b*) An employee prevented from returning with his turnout to the depot or yard from which he started shall be paid any travelling expenses he has to incur, and as if for time worked for the time he reasonably takes to get to his home beyond the time he ordinarily would have taken to get to his home from the depot or yard.

CHANGE OF PLACE OF EMPLOYMENT.

22. When an employer transfers an employee, after he comes to work, from the place from which he usually works, to another place, fares to and from such altered place shall be paid by the employer to the employee whether the employee travels by cycle or otherwise except when transported by the employer.

GEAR TO BE PROVIDED.

23. The employer shall provide all gear necessary for the loading and unloading of vehicles and the securing of loads thereon.

HEAVY ARTICLES.

24. An employee unaided by proper auxiliary appliances or by another man shall not be permitted to lift or carry goods over 200 lbs. in weight.

ARTICLES OF CLOTHING.

25. When an employee is required by law or by his employer to wear any special uniform, cap, overall, or other article, it shall be supplied and paid for by the employer.

CHANGE (MONEY).

26. Where an employer requires an employee to give change to clients, such change shall be supplied by the employer.

HOUSING.

27. (*a*) Any employee required by his employer to live at a stable, yard or garage, shall be provided with suitable accommodation for such employee free of cost.

(*b*) If an employer provides proper housing accommodation for an employee and his wife and family, and requires the employee to live there, the employer shall be entitled to charge a rent not exceeding 15s. per week and not exceeding half the rent at which a similar house in the same locality would ordinarily be let.

DEFINITIONS.

28. (*a*) "Articulated vehicle" shall mean a vehicle with three or more axles, comprising a power unit (called "tractor truck", "prime mover", &c.) and semi-trailer which is superimposed on the power unit, and coupled together by means of a king pin revolving on a turn-table and is articulated whether automatically detachable or permanently coupled.

(*b*) "Boiler truck" and "V" shall mean a horse drawn vehicle without springs generally used for the carrying of boilers, buildings or other heavy material.

(*c*) "Casual employee" shall mean an employee engaged and paid as such.

(*d*) "Dirty material" shall mean coal, coke, briquettes, bitumen (provided that this be limited to bitumen and/or bituminous material for spreading on roads and excluding bitumen in metal containers), plumbago, graphite, black lead, manganese (excluding the article known as ferro- or iron manganese), lime, "Comaidai" lime, tallite, limil, plaster, plaster of Paris, red oxide, zinc oxide, "Quickardo" cement, superphosphate (in second-hand and/or farmers' own bags), rock phosphate, dicalcic phosphate, yellow ochre, red ochre, charcoal, empty flour bags, supercel in jute bags, stone dust, refuses and/or garbage from ships in port, street sweepings, tar in sealed containers, and shives of flax when carted as a full load.

(*e*) "Driver-salesman" shall mean an employee who is entrusted by his employer with goods or articles for sale and is required to exercise salesmanship in competition with other salesmen in respect of such goods or articles in the normal course of his duty, and who is not in receipt of a commission upon goods or articles sold by him. The term "driver-salesman" shall not include a driver who is entrusted with goods or articles for delivery to customers in such quantities as such customers shall require from him.

(*f*) "Employee handling money" shall mean an employee subject to this Determination who collects or pays out money and who is responsible for the safe custody of the amounts so collected or carried to be paid out.

(*g*) "Float" shall mean a horse-drawn vehicle on two or more wheels generally used for carrying plate glass or other heavy material.

(*h*) "Furniture" shall mean any article of household and/or office furniture which is completely manufactured and ready for use, but shall not include furniture being transported from a factory to a retail store.

(*i*) "Garbage carter" and "garbage carter's mate" shall mean an employee who is recognized as such.

(*j*) "Head stableman" shall mean a stableman in charge of and directing the work of other stablemen.

(*k*) "Horse driver's assistant" and "motor driver's assistant" shall mean and include any employee who accompanies the driver to assist in loading and unloading or delivering.

(*l*) "Jinker" shall mean a horse-drawn vehicle with or without a fore-carriage, or a vehicle (where the vehicle takes the place of a fore-carriage), with a bow axle under which the load is slung.

(*m*) "Leading loader" shall mean a loader or ganger in charge of loaders.

(*n*) "Livestock" shall mean horses, cattle, sheep and pigs.

(*o*) "Loader" shall mean any employee engaged in loading or unloading any goods, wares, merchandise, or materials on to or from any vehicle and in work incidental to such loading or unloading and a person engaged as a horse driver's assistant or motor driver's assistant but who performs work on the water-front of the nature usually performed by a loader shall be deemed to be loader within this definition whilst performing such work.

PART I—(continued).

(This Part applies to all persons other than those employed (i) by Retail Dairymen, (ii) in connexion with the distribution of petrol and petroleum products or (iii) as Bulk Milk Carters.)

(*p*) "Maker's capacity" shall mean the capacity shown on the certificate of registration issued under the Motor Car Acts.

(*q*) "Offensive material" shall mean bone dust, bones, blood manure, dead animals, offal, fat, including that which is carted from hotels and restaurants or other places in kerosene tins, tallow in second-hand casks or in second-hand iron or steel drums, green skins, raw hides and sheep skins when fly-blown or maggotty, sausage skin casings (except when packed in non-leaky containers for consumption), saltcake, spent oxide, hair and fleshings, soda ash, muriate of potash, sulphur ex-wharf, sheeps' trotters (known as "pie"), sulphuric acid of the strength of 96 per cent. or 98 per cent., in cases in which the carter is required to handle individual jars, stable, cow or pig manure, meat meal, liver meal, blood meal and T.N.T.

(*r*) "Sanitary carter's mate" shall mean an employee who accompanies the driver to assist in loading or unloading.

(*s*) "Saturday" for the purpose of this Determination shall mean either Saturday or such other day as is at present observed as the weekly half-holiday in a particular industry or district.

(*t*) "Summer" shall mean from the 16th day of October to the 14th day of April inclusive.

(*u*) "Union" shall mean and refer to the Transport Workers' Union of Australia.

(*v*) "Yardman" shall mean an employee not otherwise specified, employed in or in connexion with a stable, yard, depot or garage, but shall not include any person exclusively employed as a watchman.

(*w*) "Year" shall mean the period between the first day of June in each year and the next ensuing thirty-first day of May.

PERIODICAL ADJUSTMENT OF WAGES.

29. The wages rates set out in clause 1 of this part are based upon the following basic wage, and, pursuant to the provisions of Section 21 of the *Factories and Shops Act* 1934, shall be automatically adjusted by the same amount and at the same time as such basic wage as prescribed in clause 30 of this Part.

Place.	Basic Wage	Index Number Set Assigned.
	£ s. d.	
Within 20 miles of G.P.O., Melbourne	11 18 0	Melbourne
Within 10 miles of G.P.O., Geelong—same as the contemporaneous basic wage for Melbourne		
Within 5 miles of the chief Post Office, Warrnambool—same as the contemporaneous basic wage for Melbourne		
Mildura and Gippsland Districts—same as the contemporaneous basic wage for Melbourne		
Yallourn—until further order the same amount in excess of Melbourne as at present, viz., 6s. 6d. per week		
Elsewhere—3s. less than the contemporaneous basic wage for Melbourne		

ADJUSTMENT OF BASIC WAGE.

30. (*a*) For the purposes of this Determination, the expression "Commonwealth Statistician's 'all items' retail price index numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician.

(*b*) Until the beginning of the first pay period to commence in May, 1954, the amount of the basic wage shall be as prescribed in clause 29 of this Part.

(*c*) During each future successive period beginning with the first pay period to commence in a May, an August, a November, or a February, the amount of the basic wage shall be adjusted by the following method, namely, by multiplying the last published Commonwealth Statistician's "all items" retail price index number by the factor ·103 taken to one place of the decimals, the resultant whole number being the amount of the basic wage expressed in shillings, but should the decimal number reach ·5 or more the basic wage shall be taken to the next higher shilling.

PART II.

(This Part applies only to persons employed as Bulk Milk Carters.)

1. *Wage Per Week, 20 Years of Age and Over.*

Classification.	Within 20 Miles of G.P.O., Melbourne; within 10 Miles of G.P.O., Geelong; within 5 Miles of the Chief Post Office, Warrnambool; and within the Mildura and Gippsland Districts.	At Yallourn.	All Other Parts of Victoria.
	£ s. d.	£ s. d.	£ s. d.
(1) Employee driving motor vehicle having maker's capacity of—25 cwt. or less	13 9 6	13 16 0	13 6 6
Over 25 cwt. but not over 3 tons	13 15 6	14 2 0	13 12 6
Over 3 tons but under 6 tons	14 0 0	14 6 6	13 17 0
Further tonnage—for each complete ton over 5—an extra 1s.			
Motor drawing trailer—2s. 6d., extra per day for each loaded trailer or 1s. 3d. extra per day for each empty trailer, provided that not more than one trailer shall be drawn at any one time.			
(2) Employee driving articulated vehicle having maker's capacity of 8 tons or less	14 9 6	14 16 0	14 6 6
For each complete ton over 8 an extra 1s.			
(3) Motor driver's assistant	12 12 0	12 18 6	12 9 0

PART II.—(continued.)

(This Part applies only to persons employed as Bulk Milk Carters.)

	Additional Amounts.
	Per Week.
	s. d.
(4) Employee handling money as defined—	
For any amount handled up to £10	2 0
For any amount handled over £10 but not exceeding £100	6 0
For any amount handled over £100 but not exceeding £300	10 0
For any amount handled over £300 but not exceeding £500	15 0
For any amount handled over £500	20 0
(5) Leading hands in charge of not less than 3 and not more than 10 employees	9 0
More than 10 and not more than 20 employees	18 0
More than 20 employees	27 0

JUNIORS.

2. (*a*) The minimum rate to be paid to junior employees is as follows:—

Under 19 years of age—65 per cent. of the total wage payable to an adult for the class of work performed.

19 years and under 20 years of age—75 per cent. of the total wages payable to an adult for the class of work performed.

(*b*) No junior under 19 years of age shall be allowed to drive or be in charge of more than one horse in the Metropolitan District and no junior under 18 shall be permitted to have sole charge of a motor vehicle.

(*c*) Juniors shall not be employed by any employer in a greater proportion than one junior to every five drivers receiving adult wages.

HIGHEST FUNCTION.

3. Where an employee is called upon to perform two or more classes of work on any one day he shall, for the purpose of assessing the rate of wage to be paid, be deemed to have worked throughout the whole of his working time on that day at the class for which the highest rate of wage is prescribed.

Provided that an employee shall not be transferred to perform a class of work providing a lesser minimum rate of wage than that at which he is usually employed, unless he is given a week's notice.

TRAVELLING ALLOWANCES.

4. (*a*) An employee engaged in ordinary travelling on duty or on work on which he is unable to return to his home at night shall be paid such personal expenses as he reasonably incurs in travelling but he shall be paid the sum of 15s. per day at least. Provided that where an employee travels by boat or other conveyance in which his ticket includes meals and bed, he shall not be entitled to the said allowance.

(*b*) An employee prevented from returning with his turnout to the depot or yard from which he started shall be paid any travelling expenses he has to incur, and as if for time worked for the time he reasonably takes to get to his home beyond the time he ordinarily would have taken to get to his home from the depot or yard.

CHANGE OF PLACE OF EMPLOYMENT.

5. Where an employer transfers an employee, after he comes to work, from the place from which he usually works to another place, fares to and from such altered place shall be paid by the employer to the employee whether the employee travels by cycle or otherwise except when transported by the employer.

CONTRACT OF EMPLOYMENT.

Weekly Employment.

6. (*a*) (i) Except as hereinafter provided, employment shall be by the week. Any employee not specifically engaged as a casual employee shall be deemed to be employed by the week.

(*b*) Employment shall be terminated by a week's notice on either side given at any time during the week or by the payment or forfeiture of a week's wages as the case may be. This shall not affect the right of the employer to dismiss any employee without notice for malingering, inefficiency, neglect of duty, or misconduct, and in such cases all moneys due, shall be paid to the employee forthwith.

(*c*) An employee not attending for duty shall, except as provided by clauses 12, 13 and 14 hereof, lose his pay for the actual time of such non-attendance.

(*d*) Where a notice is given by an employer purporting to expire within the week next preceding Christmas Day or Good Friday but the employer expressly or impliedly allows the employee to believe that he is to resume work not later than one week after New Year's Day or Easter Monday, as the case may be, such notice shall have no effect and the engagement shall be deemed to have continued unaffected by such notice.

(*e*) A weekly employee shall not be changed to a casual employee within the week next preceding Christmas Day or Good Friday.

(*f*) Notice to determine the engagement which is given every week or otherwise in such manner that the employee is not able to know with certainty a week before a particular date whether his engagement will or will not be determined by the employer upon that date shall not be deemed a valid notice unless given during a general or shipping or coal strike.

Casual Employee.

(*a*) (ii) A casual employee for working ordinary time shall be paid per hour one-fortieth of the weekly rate prescribed by this award for the work which he performs plus four shillings per day or portion thereof. A minimum payment as for four hours shall be paid.

(*b*) A casual employee shall be notified at the end of the day if his services are not required next working day; failing such notice, a full day's wages shall be paid for the next working day.

PAYMENT OF WAGES.

7. (*a*) All wages and overtime shall be paid in the employer's time on a day to be determined by the employer, but not later than Thursday in each week or such other day as may be agreed upon with the Branch Secretary of the union. The day on being fixed shall not be altered more than once in three months. All wages shall be paid enclosed in an envelope, which shall be clearly endorsed on the outside with the particulars enumerated herein.

Provided that at the option of the employer, the particulars mentioned may be stated on a slip of paper and included in the envelope—

(i) The gross amount of wages payable;
(ii) The amount of each deduction made and the nature thereof; and
(iii) The net amount of wages paid.

(*b*) All earnings including overtime shall be paid within two days of the expiration of the week in which they accrue.

(*c*) If an employer fails to make payment to any employee as prescribed on pay day, he shall pay to each such employee 5s. for each and every day or part thereof during which such default continues unless such failure is due to some act on the part of the employee or to circumstances not under his control and which he could not reasonably have foreseen and which he took reasonable steps to avoid or overcome.

(*d*) Notwithstanding anything herein contained an employer shall pay to an employee who leaves or is dismissed all moneys due to him forthwith, failing which he shall pay to the employee the sum of 5s. for each and every day or part thereof during which such default continue.

PART II.—(continued).

(This Part applies only to persons employed as Bulk Milk Carters.)

HOURS OF WORK.

8.—(a) The ordinary hours of work shall be forty per week.

(b) Such ordinary hours shall be worked in five or six days of not more than eight and a quarter hours per day.

(c) All employees shall be entitled to one clear day off from work in each seven days, such day to be fixed by the employer and not altered except by one week's notice. Provided that an employee who is required to work on his day off shall be paid double time for such day irrespective of the number of hours worked on the other six days with a minimum as for four hours.

Afternoon and Broken Shift Workers.

(d) "Afternoon shift" shall mean any shift which is not a broken shift and finishes after 6, p.m.

(e) Employees shall be paid ten per cent. more than ordinary rates whilst working afternoon or broken shifts.

SATURDAY AND SUNDAY WORK.

9. The minimum rate to be paid for ordinary hours of work performed on Saturday shall be time and a quarter and on Sunday time and a half. Such extra rate to be in substitution for and not cumulative upon the shift premium prescribed in sub-clause (e) of clause 8.

OVERTIME.

10. (a) (i) An employer may require any employee to work reasonable overtime at overtime rates and such employee shall work overtime in accordance with such requirement.

(ii) The union shall not in any way whether directly or indirectly be a party to or concerned in any ban, limitation or restriction upon the working of overtime in accordance with the requirements of this clause.

(b) For all work done outside ordinary hours the rates of pay shall be time and a half for the first four hours and double time thereafter, such double time to continue until the completion of the overtime work. Provided that double time shall be paid for all work done outside ordinary hours on Sunday. Provided further, however, that the additional amounts set out in item 4 of clause 1 shall not be subject to the increased rates of pay hereinbefore referred to. Except as provided in this sub-clause and sub-clause (c) hereof, in computing overtime each day's work shall stand alone.

Rest Period after Overtime.

(c) When overtime work is necessary it shall, wherever reasonably practicable, be so arranged that employees have at least eight consecutive hours off duty between the work of successive days.

An employee (other than a casual employee) who works so much overtime between the termination of his ordinary work on one day and the commencement of his ordinary work on the next day that he has not at least eight consecutive hours off duty between those times, shall, subject to this sub-clause be released after completion of such overtime until he has had eight consecutive hours off duty without loss of pay for ordinary working time occurring during such absence. If on the instructions of his employer, such an employee resumes or continues work without having had such eight consecutive hours off duty he shall be paid at double rates, until he is released from duty for such period, and he shall then be entitled to be absent until he has had eight consecutive hours off duty without loss of pay for ordinary working time occurring during such absence.

Call Back.

(d) (i) An employee recalled to work overtime after leaving his employer's business premises (whether notified before or after leaving the premises) shall be paid for a minimum of three hours' work at the appropriate rate for each time he is so recalled; provided that, except in the case of unforeseen circumstances arising, the employee shall not be required to work the full three hours if the job he was recalled to perform is completed within a shorter period. This sub-clause shall not apply in cases where it is customary for an employee to return to his employer's premises to perform a specific job outside his ordinary working hours, or where the overtime is continuous (subject to a reasonable meal break) with the completion or commencement of ordinary working time.

(ii) Overtime worked in the circumstances specified in this sub-clause shall not be regarded as overtime for the purposes of sub-clause (c) hereof where the actual time worked is less than three hours on such recall or on each of such recalls.

MEAL TIMES.

11. A meal break of not less than forty-five minutes or more than one hour shall be allowed and taken not later than five and a half hours after commencing.

HOLIDAYS.

12. (a) Weekly employees shall be entitled, without deduction of pay, to the following holidays: New Year's Day, Australia Day, Good Friday, Easter Monday, Anzac Day, Queen's Birthday, Labour Day, Christmas Day and Boxing Day, and to one other holiday on the day fixed as follows:—

Within twenty-five miles of the G.P.O., Melbourne—a day to be agreed to by the employer and his employees, and notified beforehand to the union, and in default thereof the day upon which the Melbourne Cup is run.

In any other district—one day for which a whole or part holiday for the Public Service is gazetted for the district, or in default thereof a day agreed to by the employer and employees concerned and notified beforehand to the union.

If any other day be by Act of Parliament or Proclamation substituted for any of the above named holidays this provision shall apply only to the day so substituted.

(b) No weekly employee who has, without the consent of his employer and without reasonable cause, absented himself from his employment on the day before or the day after a holiday shall be free from deduction of pay in respect of such holiday.

(c) (i) For all time worked by a weekly employee on such holidays, or day or days substituted by Act of Parliament or Proclamation in lieu of same, payment shall be made at the rate of ordinary time. The minimum payment shall be as for four hours.

(ii) Payment for work on a holiday shall be in addition to any amount payable in respect of the weekly wage. Provided that if an employee is required to work on a holiday during hours which if the day were not a holiday would be outside the range of ordinary working time as mentioned in clause 8 hereof, he shall be paid for such hours at double time instead of the ordinary time as hereinbefore provided in this sub-clause.

(d) (i) For all time worked by a casual employee on such holidays, payment shall be made at the rate of double time.

(ii) The minimum payment shall be as for four hours' work. As well as the payment prescribed by this sub-clause, the additional rate prescribed by clause 6 (ii) hereof shall be paid.

(e) Where a weekly employee is entitled to any holiday prescribed by this Part, his employer shall notify such employee on the working day immediately preceding such holiday if his services are required thereon and if such notice be not given the employee shall be entitled to take such holiday without deduction of pay.

12A. In connexion with the visit to Australia of Her Majesty Queen Elizabeth II., where a public holiday or public half-holiday is proclaimed by Order in Council throughout any municipality or part thereof, or within any defined area, such public holiday or public half-holiday shall, so far as such municipality or part thereof, or such defined area is concerned, be deemed to be included in the list of holidays prescribed in clause 12 hereof.

Provided that an employee who fails to attend for work on the working day before and/or after such public holiday or public half-holiday without reasonable excuse shall not be entitled to be paid for such public holiday or public half-holiday.

PART II.—(continued).

(This Part applies only to persons employed as Bulk Milk Carters.)

ANNUAL LEAVE.

Period of Leave.

13. (*a*) Except as hereinafter provided a period of fourteen consecutive days' leave with payment of ordinary wages as prescribed shall be allowed annually to an employee by his employer after a period of twelve months' continuous service with such employer.

Seven-day Workers.

(*b*) In addition to the leave hereinbefore prescribed seven-day workers, that is workers who are rostered to work regularly on Sundays and holidays, shall be allowed seven consecutive days' leave including non-working days.

Where an employee with twelve months' continuous service is engaged for part of the twelve-monthly period as a seven-day worker, he shall be entitled to have the period of fourteen consecutive days annual leave prescribed in sub-clause (*a*) hereof increased by half a day for each month he is continuously engaged as aforesaid.

Public Holidays Excluded.

(*c*) (i) Such period of annual leave shall not include any of the holidays prescribed by clause 12 of this Part observed on working days, but shall include all other non-working days.

(ii) If any such holiday falls within an employee's period of annual leave and is observed on the day which in the case of that employee would have been an ordinary working day, there shall be added to that period one day, being an ordinary working day for each such holiday observed as aforesaid.

(iii) Where an employee without reasonable excuse proof whereof shall lie upon him is absent from his employment on the working day or part of the working day prior to the commencement of his annual leave or fails to resume work at his ordinary starting time on the working day immediately following the last day of the period of his annual leave the employee shall not be entitled to payment for the public holidays which fall within his period of annual leave.

Notice of Leave to be Given.

(*d*) At least seven days' notice shall be given to an employee as to when he is to commence his leave and if such notice be withdrawn by an employer, the employee if he postpones his leave, shall be compensated by the employer for any reasonable out of pocket loss occasioned thereby.

Time when Leave to be Granted.

(*e*) (i) Any leave to which an employee may become entitled hereunder shall be granted by the employer within three calendar months of the same becoming due.

Provided that if because of circumstances over which he has no control an employer considers it impossible for him to grant leave to any employee within the said period he may, subject to the provisions of the *Factories and Shops (Annual Holidays) Act* 1946 No. 5111, by agreement with the union postpone such leave until a later date.

(ii) Where an employee has become entitled to annual leave hereunder, but leaves or is dismissed for any cause before such leave is granted to him, he shall be paid two weeks' wages in lieu of such leave.

Leave to be Given and Taken.

(*f*) The annual leave provided for by this clause shall be allowed and shall be taken and except as provided in sub-clause (*e*) hereof, payment shall not be made or accepted in lieu of annual leave. If an employer fails to grant leave within the period of any postponement thereof mentioned in sub-clause (*e*) hereof and is convicted on that ground for a breach of this Part and the employee is not a consenting party to such failure; the employer shall in addition to the wages payable under sub-clause (*g*) hereof also pay to such employee a further sum equal to the wages payable under sub-clause (*g*) hereof.

Payment of Wages.

(*g*) Each employee before going on leave shall be paid the wages due to him for the period for which he is entitled to leave. For the purposes of this sub-clause and sub-clause (i) hereof the wages shall be at the amount prescribed in this Part for the occupation at which the employee was ordinarily employed immediately prior to the commencement of his leave or the termination of his employment as the case may be, but in the event of an employee being engaged during a period of four weeks prior to such commencement or termination on two or more occupations entitling him to different rates of pay, the wages to be paid to such employee hereunder shall be the amount of his average weekly wages for ordinary working time over such period of four weeks.

Leave in Advance

(*h*) (i) An employer may grant annual leave to an employee before the right thereto has accrued due but where leave is taken in such a case a further period of annual leave shall not commence to accrue until the expiration of the twelve months in respect of which annual leave had been taken before it accrued.

(ii) Where leave has been granted to an employee pursuant to sub-clause (i) hereof before the right thereto has accrued due and the employee subsequently leaves or is discharged from the service of the employer before completing the twelve months' continuous service in respect of which the leave was granted, the employer may for each one complete month of the qualifying period of twelve months not served by the employee, deduct from whatever remuneration is payable upon the termination of the employment of one-twelfth of the amount of wage paid on account of the annual leave, which amount shall not include any sums paid for any of the holidays prescribed in clause 12 of this Part: Provided that in cases where such leave is granted at the request of the employee, the employer may when making payment under sub-clause (*g*) hereof, withhold from the employee a sum equal to one-twelfth for each complete month of qualifying period not served by the employee at the time of going on such leave and retain such sum until the expiration of such qualifying period.

Proportionate Payment:

(*i*) Proportionate payment shall be made in respect of each completed month of continuous service in any qualifying twelve-monthly period when an employee lawfully leaves his employment or his employment is terminated by his employer through no fault of the employee.

Calculation of Continuous Service.

(*j*) (i) Continuity of service shall be deemed to be continuous notwithstanding:—

(*a*) Any interruption or termination of the employment by the employer if such interruption or termination has been made with the intention of avoiding obligations hereunder in respect of annual leave.

(*b*) Any absence from work of not more than fourteen days in the twelve months on account of sickness or accident (proof whereof shall be on the employee).

(*c*) Any absence on account of leave granted, imposed or agreed to by the employer.

(*d*) Any absence due to reasonable cause (including absences on account of sickness or accident of more than fourteen days) proof whereof shall be on the employee.

Provided that in cases of personal sickness or accident or absence with reasonable cause the employee to become entitled to the benefit of this sub-clause shall if practicable inform the employer in writing within 24 hours after the commencement of such absence of his inability to attend for duty and as far as practicable the nature of the illness, injury or cause and the estimated duration of his absence.

PART II.—(continued).

(This Part applies only to persons employed as Bulk Milk Carters.)

(ii) In calculating a period of twelve months continuous service—

(a) (1) Any annual leave taken therein;

(2) Any absence of the kind mentioned in (a) and (b) of paragraph (i) hereof shall be counted as part of such period;

(b) in respect of absences of the kind mentioned in (c) and (d) of paragraph (i) hereof the employee shall serve such additional period as part of his qualification for annual leave as will equal the period of such absences.

(c) Where an employee is absent from work for any cause whatsoever the employer shall if so requested by the employee notify the employee within fourteen days of the receipt of such request whether the employer regards such absence as breaking either conditionally or unconditionally the continuity of service of such employee. If the employee does not make such a request within seven days of his return to work after any such absence such absence shall be deemed to have broken such continuity. If the employer does not give such notice within the said fourteen days such absence shall not be deemed to be such a break. The employee shall make such request in writing and shall deliver same to the employer's office at the factory or depot where he is employed or if there be no such office, to the manager of such factory or depot or in his absence to the employee's foreman.

The employer shall give the notification to the employee by having the same delivered to such employee personally in writing.

Calculation of Month.

(k) For the purpose of this clause a month shall be reckoned as commencing with the beginning of the first day of the employment or period of employment in question and as ending at the beginning of the day which in the latest month in question has the same date number as that which the commencing day had in its month and if there be no such day in subsequent month shall be reckoned as ending at the end of such subsequent month.

Successor of Assignee or Transmittee.

(l) Where the employer is a successor or assignee or transmittee of a business if an employee was in the employment of the employer's predecessor at the time when he became such successor or assignee or transmittee the employee in respect of the period during which he was in the service of the predecessor shall for the purpose of this clause be deemed to be in the service of the employer.

Annual Close Down.

(m) Where an employer closes down his plant, or a section or sections thereof, for the purpose of allowing annual leave to all or the bulk of the employees in the plant, or section or sections concerned, the following provisions shall apply:—

(i) He may, by giving to the employees concerned not less than one month's notice of his intention so to do, stand off for the duration of the close down all employees in the plant or section or sections concerned, and allow to those who are not then qualified for two weeks' leave paid leave on a proportionate basis of one sixth of a week's leave for each completed month of continuous service.

(ii) An employee who has then qualified for two full weeks' leave, and has also completed a further month or more of continuous service shall be allowed his leave, and shall also be paid one-sixth of a week's wages in respect of each completed month of continuous service performed since the close of his last twelve-monthly qualifying period.

(iii) The next twelve-monthly qualifying period for each employee affected by such close down shall commence from the day on which the plant, or section or sections concerned is re-opened for work.

(iv) If in the first year of his service with an employer an employee is allowed proportionate annual leave under paragraph (i) hereof, and subsequently within such year lawfully leaves his employment or his employment is terminated by the employer through no fault of the employee, he shall be entitled to the benefit of sub-clause (i) hereof, subject to adjustment for any proportionate leave which he may have been allowed as aforesaid.

SICK LEAVE.

14. (a) An employee on weekly hiring who is absent from his work on account of personal illness or injury by accident arising out of and in the course of his employment shall be entitled to leave of absence, without deduction of pay, subject to the following conditions and limitations:—

(i) He shall not be entitled to paid leave of absence for any period in respect of which he is entitled to workers' compensation.

(ii) He shall within 24 hours of the commencement of such absence, unless proved to the satisfaction of his employer that such was not reasonably practicable, inform the employer of his inability to attend for duty, and, as far as practicable, state the nature of the injury or illness and the estimated duration of the absence.

(iii) He shall prove to the satisfaction of his employer that he was unable on account of such illness or injury to attend for duty on the day or days for which sick leave is claimed.

(iv) He shall not be entitled in any year (whether in the employ of one employer or of several) to leave in excess of 40 hours of working time.

For the purpose of administering paragraph (iv) of this sub-clause an employer may within one month of this Determination coming into operation or within two weeks of the employee entering his employment require an employee to make a sworn declaration or other written statement as to what paid leave of absence he has had from any employer during the then current year; and upon such statement the employer shall be entitled to rely and act.

Single Day Absences.

(b) In the case of an employee who claims to be allowed paid sick leave in accordance with this clause for an absence of one day only such employee if in the year he has already been allowed paid sick leave on more than one occasion for one day only, shall not be entitled to payment for the day claimed unless he produces to the employer a certificate of a duly qualified medical practitioner that in his, the medical practitioner's opinion the employee was unable to attend for duty on account of personal illness or on account of injury by accident. Nothing in this sub-clause shall limit the employer's rights under sub-clause (a) (iii) hereof.

Cumulative Sick Leave.

(c) Sick leave shall accumulate from year to year so that any balance of the period specified in sub-clause (a) (iv) of this clause which has in any year not been allowed to an employee by an employer as paid sick leave may be claimed by the employee and subject to the conditions hereinbefore prescribed shall be allowed by that employer in a subsequent year without diminution of the sick leave prescribed in respect of that year. Provided that sick leave which accumulates pursuant to this sub-clause shall be available to the employee for a period of two years but for no longer from the end of the year in which it accrues.

PART II.—(continued).

(This Part applies only to persons employed as Bulk Milk Carters.)

Attendance at Hospital, &c.

(*d*) Notwithstanding anything contained in sub-clause (*a*) hereof an employee suffering injury through an accident arising out of and in the course of his employment (not being an injury in respect of which he is entitled to workers' compensation) necessitating his attendance during working hours on a doctor, chemist or trained nurse, or at a hospital shall not suffer any deduction from his pay for the time (not exceeding four hours) so occupied on the day of the accident, and shall be reimbursed by the employer all expenses reasonably incurred in connexion with such attendance.

ARTICLES OF CLOTHING.

15. Where an employee is required by law or by his employer to wear any special uniform, cap, overall, or other article, it shall be supplied and paid for by the employer.

CHANGE (MONEY).

16. Where an employer requires an employee to give change to clients, such change shall be supplied by the employer.

GEAR TO BE PROVIDED.

17. The employer shall provide all gear necessary for the loading and unloading of vehicles and the securing of loads thereon.

LIFTING OF CANS.

18. Where an employee is required to lift milk or cream cans having a capacity of ten gallons or more, from the ground or other surface, more than eighteen inches below the level of the tray of the vehicle, or on to racks of double decker vehicles, an assistant must be provided.

HOUSING.

19. (*a*) Any employee required by his employer to live at a stable, yard or garage, shall be provided with suitable accommodation for such employee free of cost.

(*b*) If an employer provides proper housing accommodation for an employee and his wife and family, and requires the employee to live there, the employer shall be entitled to charge a rent not exceeding fifteen shillings per week and not exceeding half the rent at which a similar house in the same locality would ordinarily be let.

DETERMINATION TO BE EXHIBITED.

20. A copy of the Determination shall, as soon as the official print is available, be posted and kept posted in a prominent place where it is easily accessible to the employees.

NOTICE BOARD.

21. Each employer shall permit a notice board to be erected at his depot or garage for the purpose of posting any notices thereon in connexion with union business; such notice board to be in a prominent position. All notices shall be signed by an official of the union.

TIME BOOKS.

22. (*a*) Each employer, shall, at the depot or yard at or from or in connexion with which the employee works, or at an office convenient thereto, keep a record or time book showing the name of each employee in which shall be entered the time of starting and finishing work each day, the work performed and class of vehicle driven and number of horses or maker's capacity and the weekly rate of pay for such work and the amount of overtime worked and the wages and overtime paid to each employee. Provided proper facilities are provided by the employer for the purpose, such record or time book shall (so far as his starting and finishing time each day is concerned and also the work performed and class of vehicle driven and number of horses or maker's capacity) be made or entered each day by the employee at the time of starting and finishing work.

(*b*) The age of each employee receiving less than the adult wage shall be entered in the record or time book.

(*c*) Such record or time book shall, on demand, be produced by the employer or, in his absence, the person in charge or who may be reasonably presumed to be in charge of such depot, yard or office mentioned in sub-clause (*a*) hereof or the time books kept thereat to any officials (not more than two in number at any one time) of the claimant union duly authorized in writing by the President and Secretary of the local branch or sub-branch of the union at the place where the record or time book is kept. Any demand for production of the record or time book made during ordinary working hours or any ordinary working day, excepting pay day, shall be compiled with forthwith. If the time of any such demand shall not be reasonably suitable to the employer (the burden of proof whereof shall be on the employer) for a full and particular inspection and examination of such time book or record by the officials, the employer shall nevertheless produce at such time such time book or record to the officials who shall be then entitled to examine such book or record for the purpose of seeing the nature and general state and condition thereof. A time shall then be agreed upon for the further examination of particulars thereof by such officials and, if not agreed upon, such time between the above hours shall be fixed by the officials and shall not be less than 24 hours or 48 hours in the case of a demand on the day before pay day after the time of the first demand. The officials shall in fixing such time have due regard to the exigencies of the employer's business and must complete each inspection as quickly as reasonably practicable.

(*d*) Provided that an employer may, at his option, in lieu of a time book, provide a mechanical clock for the purpose of recording the time of each employee, in which case each employee shall, at the end of the week, enter or record the wages and overtime received on some card or check used in connexion with such clock.

(*e*) Where an employee performs work for which a special rate is provided a record of such work and the nature of the same shall be recorded in the time book or equivalent record.

UNION DELEGATE.

23. An employee appointed as union delegate in a depot or garage shall upon notification thereof to the employer by the branch or sub-branch secretary of the union, be recognized as the accredited representative of the union and shall be allowed the necessary time during working hours to interview the employer or his representative on matters affecting employees in the depot or yard.

DEFINITIONS.

24. (*a*) "Articulated vehicle" shall mean a vehicle with three or more axles, comprising a power unit (called "tractor truck" "Prime mover", &c.) and semi-trailer which is superimposed on the power unit and coupled together by means of a king pin revolving on a turntable and is articulated whether automatically detachable or permanently coupled.

(*b*) "Bulk milk carter" shall mean an employee solely engaged in carting milk or cream in bulk whether carting in tanks and or containers.

(*c*) "Casual employee" shall mean an employee engaged and paid as such.

PART II.—(continued.)

(This Part applies only to persons employed as Bulk Milk Carters:)

(*d*) "Employee handling money." shall mean an employee subject to this Determination who collects or pays out money and who is responsible for the safe custody of the amounts so collected or carried to be paid out.

(*e*) "Makers' capacity." shall mean the capacity shown on the certificate of registration issued under the Motor Car Acts.

(*f*) "Motor Driver's Assistant." shall mean and include any employee who accompanies the driver to assist in loading, unloading or delivering.

(*g*) "Union" shall mean and refer to the Transport Workers Union of Australia.

(*h*) "Year" shall mean the period between the first day of September in each year and the next ensuing 31st day of August.

PERIODICAL ADJUSTMENT OF WAGES.

25. The wages rates set out in clause 1 of this Part are based upon the following basic wage, and, pursuant to the provisions of Section 21 of the *Factories and Shops Act* 1934, shall be automatically adjusted by the same amount and at the same time as such basic wage as prescribed in clause 26 of this Part.

Basic Wage.

Place.	Basic Wage. (Adjustable).	Index Number Set Assigned.
	£ s. d.	
Within 20 miles of G.P.O., Melbourne	11 18 0	Melbourne
Within 10 miles of G.P.O., Geelong—same as the contemporaneous basic wage for Melbourne.		
Within 5 miles of the chief Post Office, Warrnambool—same as the contemporaneous basic wage for Melbourne		
Mildura and Gippsland Districts—same as the contemporaneous basic wage for Melbourne		
Yallourn—until further order the same amount in excess of Melbourne as at present, viz., 6s. 6d. per week		
Elsewhere—3s. less than the contemporaneous basic wage for Melbourne		

ADJUSTMENT OF BASIC WAGE.

26. (*a*). For the purposes of this Determination, the expression "Commonwealth Statistician's 'all items' retail price index numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician.

(*b*) Until the beginning of the first pay period to commence in May, 1954, the amount of the basic wage shall be as prescribed in clause 25.

(*c*) During each future successive period beginning with the first pay period to commence in a May, an August, a November, or a February, the amount of the basic wage shall be adjusted by the following method, namely, by multiplying the last published Commonwealth Statistician's "all items" retail price index number by the factor ·103 taken to one place of the decimals, the resultant whole number being the amount of the basic wage expressed in shillings; but should the decimal number reach ·5 or more the basic wage shall be taken to the next higher shilling.

PART III.

(This Part applies only to persons employed by Retail Dairymen.)

1. (*a*) ADULT EMPLOYEES.

	Weekly Wage (Including a Loading of 3s.)		
	Within 20 Miles of G.P.O., Melbourne; within 10 Miles of G.P.O., Geelong; within 5 Miles of the Chief Post Office, Warrnambool; and within the Mildura and Gippsland Districts.	At Yallourn.	All Other Parts of Victoria
	£ s. d.	£ s. d.	£ s. d.
(1) Employee driving—			
One horse	13 1 6	13 8 0	12 18 6
Two horses	13 9 6	13 16 0	13 6 6
(2) Employee driving—			
Motor bicycle with side car	13 2 6	13 9 0	12 19 6
(3) Employee driving other motor vehicle having maker's capacity of—			
25 cwt. or less	13 9 6	13 16 0	13 6 6
Over 25 cwt. but not over 3 tons	13 15 6	14 2 0	13 12 6
Over 3 tons but under 6 tons	14 0 0	14 6 6	13 17 0
Further tonnage—for each complete ton over 5 an extra 1s. per week.			
Motor drawing trailer—2s. 6d. extra per day for each loaded trailer or 1s. 3d. extra per day for each empty trailer, provided that not more than one trailer shall be drawn at any one time.			
(4) Employee driving articulated vehicle having maker's capacity of 8 tons or less	14 9 6	14 16 0	14 6 6
For each complete ton over 8—an extra 1s.			
(5) Stableman	12 16 0	13 2 6	12 13 0
(6) Head stableman	13 4 0	13 10 6	13 1 0
(7) Horse driver's assistant, motor driver's assistant, yardman	12 12 0	12 18 6	12 9 0

PART III.—(continued.)

(This Part applies only to persons employed by Retail Dairymen.)

	Per Week.
	s. d.
Further additional amounts for—	
(8) Carter collector and/or relief driver	10 0
(9) Drivers of milk vehicles	20 0
The further additional amount specified in item No. (9) herein shall not be paid to any employee who absents himself from work on any one day in a week on which he is required to work, unless such employee has a reasonable excuse accepted as such by his employer for so absenting himself from work. Provided that the foregoing shall not apply to absence from work upon the rostered day off of such employee or to any day for which he is paid pursuant to the provisions of clause 15 hereof.	
(10) Bulk milk carters and their assistants shall be paid 10 per cent. additional for all time worked during the ordinary hours on afternoon shift. For the purpose of this item "Afternoon shift" shall mean any shift on which the ordinary hours conclude after 6 p.m.	

JUNIORS.

2. (*a*) The minimum rate to be paid to junior employees is as follows:—

Under 19 years of age—65 per cent. of the total wage payable to an adult for the class of work performed.

19 years and under 20 years of age—75 per cent. of the total wage payable to an adult for the class of work performed.

20 years of age and over—the same rate of wage payable to an adult for the class of work performed.

(*b*) No junior under nineteen years of age shall be allowed to drive or be in charge of more than one horse within the Metropolitan District, and no junior under eighteen shall be permitted to have sole charge of a motor vehicle.

(*c*) Juniors shall not be employed in a greater proportion than one junior to every five drivers receiving adult wages.

HORSE STABLING.

3. Where a driver provides stabling for his horse or horses, he shall be paid 10s. per week for each horse stabled in addition to the minimum rate of wages prescribed.

CASUAL EMPLOYEE

4. (*a*) A casual employee for working ordinary time shall be paid per hour one-fortieth of the weekly rate prescribed by this Determination for the work which he performs, plus 4s. per day or portion thereof.

A minimum payment as for four hours shall be paid.

(*b*) A casual employee shall be notified at the end of the day if his services are not required on the next working day: failing such notice, a full days' wages shall be paid for the next working day.

NO DEDUCTION FROM WAGES.

5. (*a*) No deduction shall be made from wages when an employee is learning the round or receiving tuition.

(*b*) No employee shall be permitted to board and lodge with the employer on his premises, except with the written consent of the branch secretary of the union.

(*c*) No deduction shall be made by an employer for sick and accident funds or for any other reason not expressly provided for in this Part except with the written consent of the employee.

HIGHEST FUNCTION.

6. (*a*) Where an employee is called upon to perform two or more classes of work on any one day he shall for the purpose of assessing the rate of wage to be paid, be deemed to have worked throughout the whole of his working time on that day at the class for which the highest rate of wages is prescribed.

(*b*) Notwithstanding anything contained in this clause an employee may be used in the capacities of a Retail Milk Carter and Collector, provided that each separate capacity shall be performed only on one day, and such employee shall be paid weekly at the highest ruling rate of such capacities.

Provided further that no Carter-Collector may be changed from one capacity to another without having at least twelve hours off for rest.

PAYMENT OF WAGES.

7. (*a*) All wages and overtime shall be paid in the employer's time on a day to be determined by the employer but not later than Thursday of each week. The day on being fixed shall not be altered more than once in three months. All wages shall be paid enclosed in an envelope, which shall be clearly endorsed on the outside with the following particulars:—

(i) The gross amount of wages payable;
(ii) the amount of each deduction made and the nature thereof; and
(iii) the net amount of wages paid.

Provided that at the option of the employer, the particulars mentioned may be stated on a slip of paper and included in the envelope.

(*b*) All earnings including overtime shall be paid within two days of the expiration of the week in which they accrue.

(*c*) If an employer fails to make payment to any employee as precribed on a pay day upon which such employee is in attendance to be paid, or, if such employee is absent on pay day, then upon the next ensuing day upon which such employee is present, the employer shall pay to each such employee 5s. extra for each and every day or part thereof during which such default in payment continues.

(*d*) Notwithstanding anything herein contained an employer shall pay to an employee who leaves or is dismissed all moneys due to him forthwith, failing which he shall pay to the employee the sum of 5s. for each and every day or part thereof during which such default continues.

HOURS OF WORK.

8. (*a*) The ordinary working hours per week for a weekly employee shall be 40. Such ordinary number of working hours shall include time worked on a Sunday.

(*b*) The ordinary hours of work for employees other than bulk milk carters shall be worked in six days of not more than six hours and forty minutes.

(*c*) All time from the earliest starting time to the latest finishing time shall be counted as time worked, excepting for bulk milk carters and their assistants.

PART III.—(continued).

(This Part applies only to persons employed by Retail Dairymen.)

(*d*) (i) The ordinary hours of work of retail milk carters and their assistants within twenty miles of the G.P.O., Melbourne shall be between 1 a.m. and 9 a.m. Provided that the ordinary working hours of such employees who deliver milk to shops, factories, warehouses and/or offices inside the boundaries of Flinders, Lonsdale, Spring and Spencer streets, shall be between the hours of 5 a.m. and 1 p.m.

(ii) The ordinary hours of work of semi-wholesale milk carters and their assistants within twenty miles of the G.P.O., Melbourne shall be between the hours of 5 a.m. and 1 p.m.

(iii) Outside a radius of twenty miles of the G.P.O. Melbourne the starting and finishing time of the ordinary hours of work of all employees, with the exception of bulk milk carters, shall be as agreed between the employer and the Secretary of the appropriate branch or sub-branch of the Transport Workers Union of Australia.

(iv) The ordinary hours of work of bulk milk carters and their assistants shall be worked in five or six days of not more than eight and a quarter hours per day. Provided that all time from the earliest starting time to the latest finishing time other than meal time shall be counted as time worked.

WEEKLY TIMES OFF.

9. (*a*) Each employee shall, if working day work, be entitled to one clear day off in each seven days, or, if working night work, to one clear night off in each seven nights. Provided that any such employee who is required to work on his day or night off shall be paid at the rate of double time for all time worked on such day or night with a minimum as for four hours. Such rate of double time is in substitution for and not cumulative upon the additional rates prescribed in Clause 12.

(*b*) Each employer shall fix a regular day or night off, as the case may be, for each such employee and shall enter same in the time book. An employer may alter the regular day or night off of any employee by giving the employee concerned at least seven days' notice of intention to make such change. The day or night so fixed, or as so altered, shall be deemed to be the day or night off for purposes of sub-clause (*a*) hereof; provided that with a view of giving each employee as far as practicable a turn at having a Sunday or Sunday night off each employer and employee may agree that such employee shall accept a Sunday or Sunday night off in any particular week in lieu of the regular day or night off for such week, and in such case the Sunday or Sunday night shall be deemed to be the day or night off for such week.

(*c*) An employee on a weekly contract of hiring who does not work on a public holiday because it is his rostered day off shall receive an extra day's pay in respect of such day.

WEEK-END WORK.

10. Every employee who is required by his employer to work upon not less than six days in any one week and thereby works upon a Saturday and/or a Sunday, shall be paid the sum of 11s. 6d. in addition to his other wages for that week, such sum to be in lieu of other week-end penalty rates; provided that no such employee shall be entitled to such sum of 11s. 6d. notwithstanding that he has worked upon Saturday and/or Sunday unless he actually has worked at least six days in the week.

STARTING AND FINISHING TIMES.

11. (*a*) Where proper facilities are provided for an employee to sign on when beginning work and to sign off when leaving work, the work of such employee shall be deemed to commence when he signs on at the yard or depot and to finish when he leaves the yard or depot.

Where proper facilities for signing on or off are not provided, work shall be deemed to commence when the employee enters the yard or depot and to finish when he leaves the yard or depot.

Provided that in any case where the horses are stabled at the driver's own home then the driver shall be allowed twenty minutes in the morning and fifteen minutes in the evening to perform the necessary stable work.

(*b*) Each employer shall fix a regular starting time for each of his employees which shall, with respect to each employee be the same time in each day of the week. Where an employer desires to vary or change the regular starting time of any employee or employees he shall give two weeks' notice of such variation or change to the particular employee or employees concerned, and also post a notice of the intended change at the depot or yard.

OVERTIME.

12. (*a*) (i) An employer may require an employee to work reasonable overtime at overtime rates and such employee shall work overtime in accordance with such requirement.

(ii) The union shall not in any way whether directly or indirectly be a party to or concerned in any ban, limitation or restriction upon the working of overtime in accordance with the requirements of this clause.

(*b*) For all work done outside ordinary hours the rates of pay shall be time and a half for the first four hours and double time thereafter, such double time to continue until the completion of the overtime worked. Provided that double time shall be paid for all work done outside ordinary hours on Sunday. Provided further, however, that the additional amounts set out in clause 1 of this Part shall not be subject to the increased rates of pay hereinbefore referred to.

Except as provided in this sub-clause and sub-clause (*c*) hereof, in computing overtime each day's work shall stand alone.

Rest Period After Overtime.

(*c*) (i) When overtime work is necessary it shall, wherever reasonably practicable, be so arranged that employees have at least eight consecutive hours off duty between the work of successive days.

(ii) An employee (other than a casual employee) who works so much overtime between the termination of his ordinary work on one day and the commencement of his ordinary work on the next day, that he has not at least eight consecutive hours off duty between those times, shall, subject to this sub-clause be released after completion of such overtime until he has had eight consecutive hours off duty without loss of pay for ordinary working time occurring during such absence.

(iii) If on the instructions of his employer, such an employee resumes or continues work without having had such eight consecutive hours off duty he shall be paid at double rates until he is released from duty for such period and he shall then be entitled to be absent until he has had eight consecutive hours off duty without loss of pay for ordinary working time occurring during such absence.

Call Back.

(*d*) (i) An employee recalled to work overtime after leaving his employer's business premises (whether notified before or after leaving the premises) shall be paid for a minimum of three hours' work at the appropriate rate for each time he is so recalled; provided that, except in the case of unforeseen circumstances arising, the employee shall not be required to work the full three hours if the job he was recalled to perform is completed within a shorter period. This sub-clause shall not apply in cases where it is customary for an employee to return to his employer's premises to perform a specific job outside his ordinary working hours, or where the overtime is continuous (subject to a reasonable meal break) with the completion or commencement of ordinary working time.

(ii) Overtime worked in the circumstances specified in this sub-clause shall not be regarded as overtime for the purposes of sub-clause (*c*) hereof where the actual time worked is less than three hours on such recall or on each of such recalls.

HOLIDAYS.

13. (*a*) Weekly employees shall be entitled, without deduction of pay, to the following holidays—New Year's Day, Australia Day, Labour Day, Good Friday, Easter Monday, Anzac Day, Queen's Birthday, Christmas Day and Boxing Day, and to one other holiday on the day fixed as follows:—

Within 25 miles of the G.P.O., Melbourne—a day to be agreed to by the employer and his employees, and notified beforehand to the Union, and in default thereof the day upon which the Melbourne Cup is run. In any other district—

PART III.—(continued).

(This Part applies only to persons employed by Retail Dairymen.)

One day for which a whole or part holiday for the Public Service is gazetted for the district, or in default thereof a day agreed to by the employer and employees concerned and notified beforehand to the Union.

If any other day be by Act of Parliament or Proclamation substituted for any of the above-named holidays this provision shall apply only to the day so substituted.

(*b*) No weekly employee who has without the consent of his employer and without reasonable cause absented himself from his employment on the day before or the day after a holiday shall be free from deduction of pay in respect of such holiday.

(*c*) (i) For all time worked by a weekly employee on such holidays, or day or days substituted by Act of Parliament or Proclamation in lieu of same payment shall be made at the rate of ordinary time.

The minimum payment shall be as for four hours' work.

Such payments shall be in addition to any amount payable in respect of the weekly wage.

(ii) If an employee is required to work on a holiday during hours which if the day were not a holiday would be outside the range of ordinary working time as mentioned in clauses 8 and 11 he shall be paid for such hours at the rate of double time and a half.

(*d*) (i) For all time worked by a casual employee on such holidays payment shall be made at the rate of double time. The minimum payment shall be as for four hours' work.

(ii) In addition to the payment prescribed in this sub-clause the additional rate prescribed by clause 4 hereof shall be paid.

(*e*) Where a weekly employee is entitled to any holiday prescribed by this Part, his employer shall notify such employee on the working day immediately preceding such holiday if his services are required thereon, and if such notice be not given the employees shall be entitled to take such holiday without deduction of pay.

(*f*) If an employer intends to carry on business on a day generally observed as a holiday, although not prescribed as such in this Part, he shall not be entitled to make a deduction from the wages of any weekly employee who fails to present himself for duty on that day unless he shall have given the employee notice of his intention to carry on business on that day.

13A. In connexion with the visit to Australia of Her Majesty Queen Elizabeth II., where a public holiday or public half-holiday is proclaimed by Order in Council throughout any municipality or part thereof, or within and defined area, such public holiday or public half-holiday shall, so far as such municipality or part thereof, or such defined area is concerned, be deemed to be included in the list of holidays prescribed in clause 13 hereof.

Provided that an employee who fails to attend for work on the working day before and/or after such public holiday or public half-holiday without reasonable excuse shall not be entitled to be paid for such public holiday or public half-holiday.

ANNUAL LEAVE.

Period of Leave.

14. (*a*) Except as hereinafter provided a period of fourteen consecutive days' leave with payment of ordinary wages as prescribed shall be allowed annually to an employee by his employer after a period of twelve months' continuous service with such employer.

Public Holidays Excluded.

(*b*) (i) Such period of annual leave shall not include holidays observed on working days, but shall include all other non-working days.

(ii) If any holiday falls within an employee's period of annual leave and is observed on the day which in the case of that employee would have been an ordinary working day, there shall be added to that period one day, being an ordinary working day for each such holiday observed as aforesaid.

(iii) Where an employee without reasonable excuse proof whereof shall lie upon him is absent from his employment on the working day or part of the working day prior to the commencement of his annual leave or fails to resume work at his ordinary starting time on the working day immediately following the last day of the period of his annual leave the employee shall not be entitled to payment for the public holidays which fall within his period of annual leave.

Notice of Leave to be Given.

(*c*) At least seven days' notice shall be given to an employee as to when he is to commence his leave and if such notice be withdrawn by an employer, the employee if he postpones his leave, shall be compensated by the employer for any reasonable out of pocket loss occasioned thereby.

Time when Leave to be Granted.

(*d*) (i) Any leave to which an employee may become entitled hereunder shall be granted by the employer within three calendar months of the same becoming due.

Provided that if because of the conditions operating in any particular industry or of circumstances over which he has no control an employer considers it impossible for him to grant leave to any employee within the said period he may by agreement with the Union postpone such leave until a later date.

Provided that in very exceptional circumstances payment may be made for the whole or any part of the leave as has been prescribed provided that consent of the Local Branch of the Union has been obtained.

(ii) Where an employee has become entitled to annual leave hereunder, but leaves or is dismissed for any cause before such leave is granted to him, he shall be paid two weeks' wages in lieu of such leave.

Leave to be Given and Taken.

(*e*) The annual leave provided for by this clause shall be allowed and shall be taken and except as provided in sub-clause (*d*) hereof. payment shall not be made or accepted in lieu of annual leave If an employer fails to grant leave within the period of any postponement thereof mentioned in sub-clause (*d*) hereof and is convicted on that ground for a breach of this Determination and the employee is not a consenting party to such failure; the employer shall in addition to the wages payable under sub-clause (*f*) hereof also pay to such employee a further sum equal to the wages payable under sub-clause (*f*) hereof.

Payment of Wages.

(*f*) Each employee before going on leave shall be paid the wages due to him for the period for which he is entitled to leave. For the purposes of this sub-clause and sub-clause (*h*) hereof the wages shall be at the amount prescribed in this Determination for the occupation at which the employee was ordinarily employed immediately prior to the commencement of his leave or the termination of his employment as the case may be, but in the event of an employee being engaged during a period of four weeks prior to such commencement or termination on two or more occupations entitling him to different rates of pay, the wages to be paid to such employee hereunder shall be the amount of his average weekly wages for ordinary working time over such period of four weeks.

Leave in Advance.

(*g*) (i) An employer may grant annual leave to an employee before the right thereto has accrued due but where leave is taken in such a case further period of annual leave shall not commence to accrue until the expiration of the twelve months in respect of which annual leave had been taken before it accrued.

(ii) Where leave has been granted to an employee pursuant to sub-clause (*g*) (i) hereof before the right thereto has accrued due and the employee subsequently leaves or is discharged from the service of the employer before completing the twelve months' continuous service in respect of which the leave was granted, the employer may for each one complete month of the qualifying period of twelve months not served by the employee, deduct from whatever remuneration is payable upon the termination of the employment one-twelfth of the amount of wage paid on account of the annual leave, which amount shall not include any sums paid for any of the holidays prescribed in clause 13 of this Part. Provided that in cases where such leave is granted at the request of the employee, the employer may when making payment under sub-clause (*f*) hereof withhold from the employee a sum equal to one-twelfth for each complete month of the qualifying period not served by the employee at the time of going on such leave and retain such sum until the expiration of such qualifying period.

PART III.—(continued).

(This Part applies only to persons employed by Retail Dairymen.)

Proportionate Payment.

(*h*) Proportionate payment shall be made in respect of each completed month of continuous service in any qualifying twelve-monthly period when an employee lawfully leaves his employment or his employment is terminated by his employer through no fault of the employee.

Calculation of Continuous Service.

(*j*) (i) Continuity of service shall be deemed to be continuous notwithstanding—

(*a*) any interruption or termination of the employment by the employer if such interruption or termination has been made with the intention of avoiding obligations hereunder in respect of annual leave;

(*b*) any absence from work of not more than fourteen days in the twelve months on account of sickness or accident (proof whereof shall be on the employee);

(*c*) any absence on account of leave granted imposed or agreed to by the employer;

(*d*) any absence due to reasonable cause (including absences on account of sickness or accident of more than fourteen days) proof whereof shall be on the employee.

Provided that in cases of personal sickness or accident or absence with reasonable cause the employee to become entitled to the benefit of this sub-clause shall if practicable inform the employer in writing within 24 hours after the commencement of such absence of his inability to attend for duty and as far as practicable the nature of the illness, injury or cause and the estimated duration of his absence.

(ii) In calculating a period of twelve months' continuous service—

(*a*) (1) any annual leave taken therein;
(2) any absences of the kind mentioned in (*a*) and (*b*) of paragraph (i) hereof shall be counted as part of such period;

(*b*) in respect of absences of the kind mentioned in (*c*) and (*d*) of paragraph (i) hereof the employee shall serve such additional period as part of his qualification for annual leave as will equal the period of such absences.

(*c*) where an employee is absent from work for any cause whatsoever the employer shall if so requested by the employee notify the employee within fourteen days of the receipt of such request whether the employer regards such absence as breaking either conditionally or unconditionally the continuity of service of such employee.

If the employee does not make such written request within seven days of his return to work after any such absence such absence shall be deemed to have broken such continuity. If the employer does not give such notice within the said fourteen days such absence shall not be deemed to be such a break.

The employee shall make such request in writing and shall deliver same to the employer's office at the factory or depot where he is employed or if there be no such office, to the manager of such factory or depot or in his absence to the employee's foreman. The employer shall give the notification to the employee by having the same delivered to such employee personally in writing.

Calculation of Month.

(*k*) For the purpose of this clause a month shall be reckoned as commencing with the beginning of the first day of the employment or period of employment in question and as ending at the beginning of the day which in the latest month in question has the same date number as that which the commencing day had in its month and if there be no such day in such subsequent month shall be reckoned as ending at the end of such subsequent month.

Successor or Assignee or Transmittee.

(*l*) Where the employer is a successor or assignee or transmittee of a business if an employee was in the employment of the employer's predecessor at the time when he became such successor or assignee or transmittee the employee in respect of the period during which he was in the service of the predecessor shall for the purpose of this clause be deemed to be in the service of the employer.

SICK LEAVE.

15. (*a*) An employee on weekly hiring who is absent from his work on account of personal illness or injury by accident arising out of and in the course of his employment shall be entitled to leave of absence, without deduction of pay, subject to the following conditions and limitations:—

(i) He shall not be entitled to paid leave of absence for any period in respect of which he is entitled to workers' compensation.

(ii) He shall within 24 hours of the commencement of such absence, unless proved to the satisfaction of his employer that such was not reasonably practicable inform the employer of his inability to attend for duty, and, as far as practicable, state the nature of the injury or illness and the estimated duration of the absence.

(iii) He shall prove to the satisfaction of his employer that he was unable on account of such illness or injury to attend for duty on the day or days for which sick leave is claimed.

(iv) He shall not be entitled in any year (whether in the employ of one employer or of several) to leave in excess of 40 hours of working time.

For the purpose of administering paragraph (iv) of this sub-clause an employee may within one month of this Determination coming into operation or within two weeks of the employee entering his employment require an employee to make a sworn declaration or other written statement as to what paid leave of absence he has had from any employer during the then current year; and upon such statement the employer shall be entitled to rely and act.

Single Day Absences.

(*b*) In the case of an employee who claims to be allowed paid sick leave in accordance with this clause for an absence of one day only such employee if in the year he has already been allowed paid sick leave on more than one occasion for one day only, shall not be entitled to payment for the day claimed unless he produces to the employer a certificate of a duly qualified practitioner that in his, the medical practitioner's opinion the employee was unable to attend for duty on account of personal illness or on account of injury by accident. Nothing in this sub-clause shall limit the employer's rights under sub-clause (*a*) (iii) hereof.

Cumulative Sick Leave.

(*c*) Sick leave shall accumulate from year to year so that any balance of the period specified in sub-clause (*a*) (iv) of this clause which has in any year not been allowed to an employee by an employer as paid sick leave may be claimed by the employee and subject to the conditions hereinbefore prescribed shall be allowed by that employer in a subsequent year without diminution of the sick leave prescribed in respect of that year. Provided that sick leave which accumulates pursuant to this sub-clause shall be available to the employee for a period of two years but for no longer from the end of the year in which it accrues.

PART III.—(continued).

(This Part applies only to persons employed by Retail Dairymen.)

Attendance at Hospital, &c.

(*d*) Notwithstanding anything contained in sub-clause (*a*) hereof an employee suffering injury through an accident arising out of and in the course of his employment (not being an injury in respect of which he is entitled to workers' compensation) necessitating his attendance during working hours on a doctor, chemist or trained nurse, or at a hospital shall not suffer any deduction from his pay for the time (not exceeding four hours) so occupied in the day of the accident, and shall be reimbursed by the employer all expenses reasonably incurred in connexion with such attendance.

(*e*) Notwithstanding anything elsewhere contained in this Determination the provisions therein relating to sick leave shall come into operation on and from the first day of March, 1951.

CONTRACT OF EMPLOYMENT.

Weekly Employment.

16. (*a*) Except as hereinafter provided, employment shall be by the week. Any employee not specifically engaged as a casual employee shall be deemed to be employed by the week.

(*b*) Employment shall be terminated by a week's notice on either side given at any time during the week or by the payment or forfeiture of a week's wages as the case may be. This shall not affect the right of the employer to dismiss any employees without notice for malingering, inefficiency, neglect of duty, or misconduct, and in such cases all moneys due, shall be paid to the employee forthwith.

(*c*) An employee not attending for duty shall, except as provided by clauses, 13, 14, and 15 hereof lose his pay for the actual time of such non-attendance.

(*d*) Where a notice is given by an employer purporting to expire within the week next preceding Christmas Day or Good Friday but the employer expressly or impliedly allows the employee to believe that he is to resume work not later than one week after New Year's Day, or Easter Monday, as the case may be, such notice shall have no effect and the engagement shall be deemed to have continued unaffected by such notice.

(*e*) A weekly employee shall not be changed to a casual employee within the week next preceding Christmas Day or Good Friday.

(*f*) Notice to determine the engagement which is given every week or otherwise in such manner that the employee is not able to know with certainty a week before a particular date whether his engagement will or will not be determined by the employer upon that date shall not be deemed a valid notice unless given during a general or shipping or coal strike.

MEAL TIME.

17. Bulk milk carters and their assistants shall be allowed a meal break of not less than forty-five minutes or more than one hour to be taken not later than five and a half hours after commencing work.

CHANGE OF PLACE OF EMPLOYMENT.

18. When an employer transfers an employee, after he comes to work, from the place from which he usually works, to another place, fares to and from such altered place shall be paid by the employer to the employee whether the employee travels by cycle or otherwise except when transported by the employer.

GEAR TO BE PROVIDED.

19. An employer shall supply his employees with all gear to secure any loads to be carted by them, and effective lamps.

In the case of a retail milk round where the provision of an effective torch and a battery is necessary, the same shall be provided and paid for by the employer.

ARTICLES OF CLOTHING.

20. Drivers of retail and semi-wholesale and/or bulk milk vehicles shall be supplied by the employer with at least two overalls per year provided that where an employer fails to provide overalls as prescribed herein an amount of 2s 6d. per week shall be paid by such employer to the employee.

The dates of the issue of such overalls shall be recorded in the time book.

HOUSING.

21. (*a*) Any employee required by his employer to live at a stable, yard or garage, shall be provided with suitable accommodation for such employee free of cost.

(*b*) If an employer provides proper housing accommodation for an employee and his wife and family, and requires the employee to live there, the employer shall be entitled to charge a rent not exceeding 15s. per week and not exceeding half the rent at which a similar house in the same locality would ordinarily be let.

TIME BOOKS.

22. (*a*) Each employer shall, at the depot or yard at or from or in connexion with which the employee works, or at an office convenient thereto, keep a record or time book showing the name of each employee in which shall be entered the time of starting and finishing work each day, the work performed and class of vehicle driven and number of horses or maker's capacity and the weekly rate of pay for such work, and the amount of overtime worked and the wages and overtime paid to each employee.

Provided proper facilities are provided by the employer for the purpose, such record or time book shall (so far as his starting and finishing time each day is concerned and also the work performed and class of vehicle driven and number of horses or maker's capacity) be made or entered each day by the employee at the time of starting and finishing work.

(*b*) The age of each employee receiving less than the adult wage shall be entered in the record or time book.

(*c*) Such record or time book shall, on demand, be produced by the employer or, in his absence, the person in charge or who may be reasonably presumed to be in charge of such depot, yard or office mentioned in sub-clause (*a*) hereof or the time books kept thereat, to any officials (not more than 2 in number at any one time) of the Union duly authorized in writing by the President and Secretary of the local Branch or sub-branch of the Union at the place where the record or time book is kept. Any demand for production of the record or time book made during ordinary working hours on any ordinary working day, excepting pay day, shall be complied with forthwith. If the time of any such demand shall not be reasonably suitable to the employer (the burden of proof whereof shall be on the employer) for a full and particular inspection and examination of such time book or record by the officials, the employer shall nevertheless produce at such time, such time book or record to the officials who shall be then entitled to examine such book or record for the purpose of seeing the nature and general state and condition thereof. A time shall then be agreed upon for the further examination of particulars thereof by such officials and, if not agreed upon, such time between the above hours shall be fixed by the officials and shall not be less than 24 hours or 48 hours in the case of a demand on the day before pay day after the time of the first demand. The officials shall in fixing such time have due regard to the exigencies of the employer's business and must complete each inspection as quickly as reasonably practicable.

(*d*) Provided that an employer may, at his option, in lieu of a time book, provide a mechanical clock for the purpose of recording the time of each employee, in which case each employee shall, at the end of the week, enter or record the wages and overtime received on some card or check used in connexion with such clock.

(*e*) Where an employee performs work for which a special rate is provided a record of such work and the nature if same shall be recorded in the time book or equivalent record.

PART III.—(continued).

(This Part applies to all persons employed by Retail Dairymen.)

UNION DELEGATE.

23. An employee appointed as Union delegate in a depot or garage shall upon notification thereof to the employer by the Branch or sub-branch Secretary of the Union, be recognized as the accredited representative of the Union and shall be allowed the necessary time during working hours to interview the employer or his representative on matters affecting employees in the depot or yard.

NOTICE BOARD.

24. Each employer shall permit a notice board to be erected at his depot or garage for the purpose of posting any notices thereon in connexion with union business; such notice board to be in a prominent position. All notices shall be signed by an official of the Union.

DETERMINATION TO BE EXHIBITED.

25. A copy of the Determination and any variation thereto shall as soon as the official print is available be posted and kept posted in a prominent place where it is easily accessible to the employees.

COLLECTING BY RETAIL MILK CARTERS.

26. No retail milk carter other than those provided for in sub-clause (*b*) of clause 6 of this Part shall collect or be permitted to collect any accounts other than cash sales or cash collections on the round and during the ordinary course of milk delivery.

LIMITATION OF NUMBER OF CARTER-COLLECTORS.

27. An employer shall not employ more than one carter-collector for each four drivers.

LIFTING MILK CANS.

28. An assistant shall be provided where the driver of a milk waggon is required to lift into the waggon milk in cans having a capacity of ten gallons or more from the ground or other surface more than eighteen inches below the level of the tray of the truck.

DEFINITIONS.

29. (*a*) "Articulated vehicle" shall mean a road vehicle with three or more axles, comprising a power unit (called "tractor truck", "prime mover", &c.) and semi-trailer which is superimposed on the power unit, revolving on a turn-table and is articulated whether automatically detachable or permanently coupled.

(*b*) "Bulk milk carter" means a person carting milk or cream in bulk from producers to depots or pasteurising plants railways, retailers or factories, or from depots or pasteurising plants or railways to factories or to retailers.

(*c*) "Casual employee" shall mean an employee engaged and paid as such.

(*d*) "Carter Collector" shall mean an employee whose duty it is to collect money and drive a vehicle delivering milk on different days, but shall not include a milk carter making cash sales or cash collections on the round during the ordinary course of milk delivery.

(*e*) "Horse driver's assistant" and "motor driver's assistant" means any employee who accompanies the driver to assist in loading, unloading, or delivering.

(*f*) "Head stableman" means a stableman in charge of or directing the work of other stablemen.

(*g*) "Maker's capacity" shall mean the capacity shown on the certificate of registration issued under the Motor Car Acts.

(*h*) "Official of the union" shall mean persons certified as such in writing by the President and Secretary of the local branch or sub-branch of the union.

(*i*) "Retail milk carter" or "driver of a retail milk vehicle" means any person carting milk or cream, other than a person defined in sub-clause (*b*) hereof as a bulk milk carter.

(*j*) "Relief driver" shall mean a driver who at the direction of the employer delivers milk on two or more rounds in any one week.

(*k*) "Saturday" for the purpose of this Part means either Saturday or such other day as is observed as the weekly half-holiday in a particular district.

(*l*) "Semi-wholesale milk carter" shall mean any person solely carting milk or cream to milk bars, institutions, shops, hotels, hospitals on boarding houses or like places.

(*m*) "Union" shall mean and refer to the Transport Workers' Union of Australia.

(*n*) "Yardman" shall mean an employee not otherwise specified, employed in or in connexion with a stable, or yard.

(*o*) "Year" shall mean the period between the 1st day of March and the next ensuing 28th day of February.

PERIODICAL ADJUSTMENT OF WAGES.

30. The wages rates set out in clause 1 of this Part are based upon the following basic wage, and, pursuant to the provisions of Section 21 of the *Factories and Shops Act* 1934, shall be automatically adjusted by the same amount and at the same time as such basic wage as prescribed in clause 31 of this Part.

Basic Wage.

Place.	Basic Wage. (Adjustable).	Index Number Set Assigned.
	£ s. d.	
Within 20 miles of G.P.O., Melbourne	11 18 0	Melbourne
Within 10 miles of G.P.O., Geelong—same as the contemporaneous basic wage for Melbourne		
Within 5 miles of the chief Post Office, Warrnambool—same as the contemporaneous basic wage for Melbourne		
Mildura and Gippsland Districts—same as the contemporaneous basic wage for Melbourne		
Yallourn—until further order the same amount in excess of Melbourne as at present, viz., 6s. 6d. per week		
Elsewhere—3s. less than the contemporaneous basic wage for Melbourne		

ADJUSTMENT OF BASIC WAGE.

31. (*a*) For the purposes of this Determination, the expression "Commonwealth Statistician's 'all items' retail price index numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician.

(*b*) Until the beginning of the first pay period to commence in May, 1954, the amount of the basic wage shall be as prescribed in clause 30.

(*c*) During each future successive period beginning with the first pay period to commence in a May, an August, a November, or a February, the amount of the basic wage shall be adjusted by the following method, namely, by multiplying the last published Commonwealth Statistician's "all items" retail price index number by the factor ·103 taken to one place of the decimals, the resultant whole number being the amount of the basic wage expressed in shillings, but should the decimal number reach ·5 or more the basic wage shall be taken to the next higher shilling.

PART IV.

(This Part applies only to persons employed in connexion with the distribution of petrol and petroleum products.)

1. WAGES PER WEEK.

No.	Classification.	Basic Wage (Adjustable). Per Week.	Margin. Per Week.	Loading. Per Week.	Total Wage Per Week.
		£ s. d.	s. d.	s. d.	£ s. d.
1	Aerodrome attendants	12 0 0	54 0	3 0	14 17 0
2	Assistant aerodrome attendants	12 0 0	44 0	3 0	14 7 0
3	An employee appointed as a leading hand aerodrome attendant in charge of a shift—2s. 6d. per shift extra for each shift or part thereof he works as a leading hand.				
4	Employee driving a motor waggon with a combined weight of vehicle and maximum load of—				
	(*a*) under 10 tons	12 0 0	53 0	3 0	14 16 0
	(*b*) 10 tons and up to and including 13 tons	12 0 0	56 0	3 0	14 19 0
	(*c*) over 13 tons and under 19 tons	12 0 0	59 0	3 0	15 2 0
	(*d*) 19 tons and over	12 0 0	64 0	3 0	15 7 0
	(*a*), (*b*), (*c*), and (*d*) hereof include margins for salesmen-drivers collecting money and when required carting packages, fuel oil in drums or bulk, or carting, spreading and/or spreading and/or spraying bitumen products upon the street.				
5	Motor (not being a tractor) drawing a trailer—2s. 6d. extra per day.				
6	Further additional amount for an employee driver of an articulated vehicle, 7s. 6d.				
7	Employee driving oil tractor, tow motor, industrial truck, yard truck or utility vehicle	12 0 0	42 0	3 0	14 5 0
8	Washers and greasers	12 0 0	32 0	3 0	13 15 0
9	Assistant drivers	12 0 0	33 0	3 0	13 16 0
10	Further additional amount for a driver of a yard truck or tractor who is instructed by a superior officer to supervise the work of two or more employees, whether they are engaged under this Part or not, 9s.				

CONTRACT OF EMPLOYMENT.

2. The following shall be the terms and conditions of weekly employment:—

(*a*) Where an employee is usually employed without any express undertaking to employ him for at least one week his employment shall be deemed to be that of a casual employee, but in all other cases where an employee is not in express terms engaged as a casual employee, he shall be deemed to be, and be employed as a weekly employee.

(*b*) The engagement shall not be terminated on either side except upon one week's notice which may be given at any time, but an employer may pay one week's wages in lieu of giving such notice. This shall not affect the right of the employer to dismiss any employee without notice or payment in lieu of notice for inefficiency, neglect of duty or misconduct.

(*c*) Where a notice is given by an employer purporting to expire within a week next preceding Christmas Day or Good Friday, but this employer expressly or impliedly allows the employee to believe that he is to resume work not later than one week after New Year's Day or Easter Monday such notice shall have no effect and the engagement shall be deemed to have continued unaffected by such notice.

(*d*) A weekly employee shall not be changed to a casual employee within the week next preceding Christmas Day or Good Friday.

(*e*) Notice to terminate the engagement which is given every week or otherwise in such manner that the employee is not able to know with certainty a week before a particular date whether his engagement will to will not be terminated by the employer upon that date shall not be deemed a valid notice unless given during a general or shipping or coal strike.

(*f*) An employee to become entitled to payment of the weekly wage prescribed by this Part shall be available ready and willing to perform such work as the employer shall from time to time require on the days and during the hours usually worked by the class of employee comprising him, but any employee so available ready and willing to work for the whole week and not justifiably dismissed for any reason set out herein shall be entitled to a full week's wage.

(*g*) Subject to the provisions of this Part as to holidays, if an employee absents himself from work, his employer shall be entitled to deduct from his week's wages an amount corresponding with the period of absence.

MIXED FUNCTIONS.

3. Any employee who in any day does work involving different rates of pay, under this or any other Determination shall be paid the highest of such rates for the whole day.

EMPLOYEES DOING WORK OF A LOWER GRADE.

4. Should an employee be temporarily transferred for a period not exceeding one week to perform a class of work carrying a lesser minimum rate of wage than that at which he is usually employed, he shall not during such temporary transfer suffer any reduction in his usual wage.

CASUAL EMPLOYEES.

5. (*a*) A casual employee shall be paid at the rate of one-fifth of the appropriate weekly rate per day plus 5s. additional, with a minimum payment as for eight hours.

(*b*) The time to be worked by a casual employee without payment of overtime rate shall not exceed eight hours on any one day from Monday to Friday inclusive.

(*c*) A casual employee shall be notified at the end of the day if his services are not required next work day; failing such notice, a full day's wages shall be paid for the next working day.

PART IV.—(continued).

(This Part applies only to persons employed in connexion with the distribution of petrol and petroleum products.)

HOURS OF WORK.

6. (*a*) Subject to clause 9 of this Part the ordinary hours of work shall be 40 hours per week to be worked in five days of 8 hours per day Monday to Friday inclusive, between the hours of 7 a.m. and 5.30 p.m.

(*b*) In any working week in which a holiday occurs under this Part an employee's working week shall be reduced by eight hours for each holiday in that week, without reduction of ordinary weekly pay.

STARTING AND FINISHING TIMES.

7. (*a*) Where proper facilities are provided for an employee to sign on when beginning work and to sign off when leaving work, the work of such employee shall be deemed to commence when he signs on at the yard or depot in the morning and to finish when he signs off in the evening.

(*b*) Where proper facilities for signing on or off are not provided, work shall be deemed to commence when the employee enters the yard or depot in the morning and to finish when he leaves the yard or depot in the evening.

(*c*) Each employer shall fix a starting and finishing time for his employees.

ALTERATION OF STARTING TIMES.

8. (*a*) Except or shift workers, where an employer desires to vary or change the starting time of an employee or employees, he shall give one week's notice of such variation or change to the employee or employees concerned and in the case of a group of employees post a notice of the intended change at the depot or yard. Provided that where it is necessary to transfer a day worker to replace a shift worker who fails to report for duty or who for any reason is unable to continue his duties this sub-clause shall not apply, but the position shall be deemed to be covered by sub-clause (*b*) hereof.

(*b*) Change of shift: Forty-eight hours' notice of any change of shift shall be given to an employee in default of which overtime rates shall be paid for work done outside the ordinary shift hours within forty-eight hours of the time he is notified of the change.

SHIFT WORK.

9. (*a*) The ordinary hours for shift workers shall not exceed 40 per week provided that where it is necessary a maximum of up to 48 hours may be worked in any one week provided further that over any two consecutive weeks the average hours of work shall not exceed 40. No shift shall exceed 8 hours in length.

(*b*) Where employees are engaged regularly on shift work the rate of wage herein prescribed shall be increased as follows:—

(i) For ordinary shift hours on Mondays to Fridays inclusive—10 per cent.

(ii) For ordinary shift hours between midnight on Friday and midnight on Saturday—25 per cent.

(iii) For ordinary shift hours worked between midnight on Saturday and midnight on Sunday—50 per cent. Provided that all overtime after ordinary shift hours on such days shall be paid for at the rate of double time. Provided further that each shift shall be paid for at the rate applicable to the day on which the major portion of the shift is worked.

(*c*) All shifts of more than four hours shall include a paid crib time of not less than 30 minutes to be taken at a time convenient to the work in hand. Provided that no employee shall be called upon to work a greater period than five hours without a crib time.

(*d*) All work performed by an employee on his rostered days off shall be paid for at the rate of double time.

An employee whose rostered day off falls on a holiday as provided in clause 13 of this Determination and who is not required to work shall receive four hours' pay in addition to his weekly wage.

MEAL MONEY.

10. (*a*) Any employee called upon to work more than one and a half hour's overtime after his usual finishing time shall be paid 3s. 6d. meal money.

(*b*) Any employee who is called upon to work more than nine and a half hours on a Saturday, Sunday or public holiday, shall be paid the meal money above prescribed.

MEAL BREAK.

11. (*a*) Except in the case of shift workers, one hour on Monday to Friday inclusive shall be allowed for a meal between noon and 2 p.m. provided that by agreement in writing between an employer and the union the meal break may be shortened.

(*b*) If on instructions from his employer an employee is unable to have a full meal break between noon and 2 p.m. he shall be paid double time from 1 p.m. until the full meal break is allowed.

OVERTIME.

12. (*a*) All time of duty in excess of and/or outside of the hours prescribed in clauses 6, 7 and 9 of this Part shall be paid at the rate of time and a half for the first three hours on any one day and double time thereafter, such double time to continue until the employee is relieved of duty.

(*b*) All overtime shall be paid on the weekly rate of wage that the employee is being paid.

(*c*) Each day's overtime shall stand alone and be paid for in addition to the ordinary weekly or casual wage, as the case may be.

(*d*) As far as practicable, overtime shall be eliminated, but where necessary, an employer may require any employee to work reasonable overtime at overtime rates and such employee shall work overtime in accordance with these requirements, provided that such overtime shall not exceed 16 hours in any one week.

(*e*) An employee recalled to work overtime after leaving his employer's business premises (whether notified before or after leaving the premises) shall be paid a minimum of 4 hours' work at the appropriate rate for each time he is so recalled; provided that, except in the case of unforeseen circumstances arising, the employee shall not be required to work the full four hours if the job he was recalled to perform is completed within a shorter period. This sub-clause shall not apply in cases where it is customary for an employee to return to his employer's premises to perform a specific job outside his ordinary working hours, or where the overtime is continuous (subject to a reasonable meal break) with the completion of commencement of ordinary working time.

(*f*) When overtime is worked, it shall be so arranged that employees have at least 8 consecutive hours off duty between the work of successive days.

An employee, other than a casual employee, who works so much overtime between the termination of his ordinary work on one day and the commencement of his ordinary work on the next day that he has not at least 8 consecutive hours off duty between those times shall, subject to this sub-clause, be released after completion of such overtime until he has had 8 consecutive hours off duty without loss of pay for ordinary working time occurring during such absence.

If on the instructions of his employer such employee resumes or continues work without having had such 8 consecutive hours off duty he shall be paid at double rates until he is released from duty for such period and he shall then be entitled to be absent until he has had 8 consecutive hours off duty without loss of pay for ordinary working time occurring during such absence.

PART IV.—(continued).

(This Part applies only to persons employed in connexion with the distribution of petrol and petroleum products.)

PUBLIC HOLIDAYS.

13. (*a*) The following days shall be observed as holidays and all employees shall be granted such holidays without any loss of pay :—

New Year's Day, Australia Day, Good Friday, Easter Saturday, Easter Monday Labour Day (or the day observed as such), Anzac Day, Queen's Birthday, Christmas Day, Boxing Day, and any other day specially proclaimed for a national occasion.

If any other day be by Act of Parliament or Proclamation substituted for any of the above named holidays this provision shall apply only to the day so submitted.

(*b*) Melbourne Cup Day shall be an additional holiday within a radius of 25 miles of the G.P.O. Melbourne, elsewhere in Victoria an additional day to be mutually agreed between each employer and his employees.

(*c*) Any employee called upon to work on any of the holidays or day or days substituted by Act of Parliament or Proclamation in lieu of same abovementioned shall be notified the day before and in addition to his weekly wage shall be paid at ordinary rates for all time worked (except on Good Friday and Christmas Day, when the additional rate shall be time and a half) with a minimum payment as for four hours. Provided that if an employee is required to work on a holiday during hours which if this day were not a holiday would be outside the range of ordinary working time as mentioned in clauses 6, 7 and 9 of this Part his hourly rate for such work shall be double time and a half on Christmas Day and Good Friday and double time on all other holidays.

Provided further that the double time and a half and double time hereinbefore referred to in the case of shift workers shall be deemed to include all shift premiums prescribed by clause 9 of this Part.

(*d*) Casual employees called upon to work on any of the holidays abovementioned shall be paid at double rates for the full day plus 5s. additional, provided that for work done on Christmas Day and Good Friday the rates shall be double and a half times ordinary rates plus 5s. additional.

(*e*) Any employee notified to attend for work on a holiday and not so worked shall be paid at holiday rates for four hours.

13A. In connexion with the visit to Australia of Her Majesty Queen Elizabeth II., where a public holiday or public half-holiday is proclaimed by Order in Council throughout any municipality or part thereof, or within any defined area, such public holiday or public half-holiday shall, so far as such municipality or part thereof, or such defined area is concerned, be deemed to be included in the list of holidays prescribed in clause 13 hereof.

Provided that an employee who fails to attend for work on the working days before and/or after such public holiday or public half-holiday without reasonable excuse shall not be entitled to be paid for such public holiday or public half-holiday.

SUNDAY WORK.

14. All time worked on Sunday, other than by shift workers, shall stand alone and shall be paid for at the rate of double time with a minimum of four hours.

SATURDAY WORK.

15. All time worked on Saturday, other than by shift workers, shall stand alone and shall be paid for at the rate of time and a half for the first three hours and double time thereafter with a minimum of four hours.

ANNUAL LEAVE.

16. (*a*) Except as hereinafter provided all weekly employees, after each twelve months' service with an employer, shall be granted two weeks' annual leave on full pay provided that an extra week's annual leave shall be given to all employees working rostered shifts necessitating regular rostered Sunday or holiday work, with a proportionate adjustment to any employee who does not complete twelve months of such service.

(*b*) An employee whose services are terminated for any cause whatsoever or who leaves his employment in any qualifying period for annual leave shall be granted one-twenty-fifth of his ordinary wages earned during that period or in the case of a shift worker three-forty-ninths of his ordinary wages earned during that period.

(*c*) Annual leave shall be granted within six months of becoming due.

(*d*) An employee before going on annual leave shall be paid therefor at the rate at which he was ordinarily employed prior to the commencement of his leave.

(*e*) Fourteen days' notice shall be given of the commencement of annual leave.

(*f*) Payment shall not in any circumstances be made in lieu of annual leave.

(*g*) It shall be an offence for any employee who is on leave to accept other employment during the period of leave, and it shall also be an offence for any employer to knowingly engage a worker who is on annual leave.

(*h*) Subject to this sub-clause the annual leave prescribed by this clause shall be exclusive of any of the holidays prescribed by clause 13 of this Part and if any such holiday falls within an employee's period of annual leave and is observed on a day which in the case of that employee would have been an ordinary working day there shall be added to the period of annual leave time equivalent to the ordinary time which the employee would have worked if such day had not been a holiday.

Where a holiday falls as aforesaid and the employee fails without reasonable cause proof whereof shall be upon him to attend for work at his ordinary starting time on the working day immediately following the last day of the period of his annual leave he shall not be entitled to be paid for any such holiday.

TRAVELLING ALLOWANCE.

17. (*a*) Where an employer transfers an employee from his usual place of employment to another place of employment he shall pay all fares and expenses incurred in going to and from such place.

(*b*) Where an employee is required by his employer to travel as a passenger by any conveyance, he shall whilst so travelling be paid at ordinary rates up to a maximum of twelve hours out of every twenty-four of such travelling except on Sundays or holidays when payment shall be at the rate of time and a half, provided that when a sleeping berth is provided by the employer for all night travel, the maximum travelling time to be paid shall be eight hours out of every twenty-four.

(*c*) Employees whose work necessitates their absence from home overnight shall be paid all expenses reasonably incurred by such absence, with a minimum payment of 15s. per night provided that where an employee travels by boat or other conveyance in which his ticket includes meals and bed he shall not be entitled to the said allowance.

(*d*) Where an employee is transferred temporarily to work at a place which requires him to travel daily a greater distance from his home than the distance to his usual place of employment, he shall be paid any additional fares and additional travelling time so incurred for a period not exceeding one month.

UNIFORMS.

18. Where an employer requires a special uniform to be worn by employees while on duty, such uniform shall be supplied by the employer free of charge to the employee

AMENITIES.

19. The following amenities shall be provided by the employer :—

(*a*) Wash hand basins.

(*b*) Where 10 or more employees covered by this Part are employed, hot and cold showers and an adequate dressing room with individual clothing lockers.

PART IV.—(continued).

(This Part applies only to persons employed in connexion with the distribution of petol and petroleum products.)

GEAR AND EQUIPMENT TO BE PROVIDED.

20. All necessary gear and equipment shall be provided by the employer.

HEAVY ARTICLES.

21. No employee shall be permitted to lift or carry without proper appliances, goods or material of any kind exceeding 150 lbs. in weight unless an assistant is provided.

UNAUTHORIZED PERSONS ON VEHICLES.

22. An employee shall not permit any unauthorized person or persons to accompany him on his vehicle or permit any such person or persons to assist him in the delivery of goods, wares, merchandise or material unless such person or persons have been engaged as an employee or is the owner of such goods, wares or merchandise or material or is the agent of such owner.

TIME AND WAGES RECORD.

23. (*a*) Each employer shall keep records at the depot or yard where the employee usually commences work or in a place easily accessible to both the employer and the employee.

(*b*) Such records shall show the name of each employee, the time he starts and finishes work each day, the number of hours worked by him and the wages and overtime paid.

(*c*) Such records shall on demand be produced by the employer for inspection by any officials (not more than three in number at the one time) of the Union duly authorized in writing by the president and secretary of the local branch or sub-branch of the Union, at the place where the records are kept between the hours of 10 a.m. and noon and 2 p.m. and 4 p.m. on any day between the 1st and 27th inclusive in each calendar month except on pay day or the day before.

(*d*) An employer may at his option provide a mechanical clock for the purpose of such record.

(*e*) The employer and employee shall be severally responsible for the proper compilation of such time record daily.

PAYMENT OF WAGES.

24. (*a*) Wages shall be paid on the usual pay day of the employer provided that in the case of weekly employees two days' wages may be kept in hand.

(*b*) Payment of wages shall be made within ten minutes of the time on which the employee ceases duty and if it delayed beyond that time through any fault or delay of the employer, or because of the place at which the employee has to cease work, the employee shall be paid for the time of delay in excess of 10 minutes at the rate of time and a half.

(*c*) Casual hands shall be paid at the time of their services being dispensed with and at the place where the work has been performed.

(*d*) Should any employee leave or be dismissed after due notice during the course of a week, all wages shall be paid to him forthwith upon the expiration of such notice and in default thereof, the employer shall pay such employee a full day's wages for each and every day or part thereof whilst such default continues.

RIGHT OF ENTRY.

25. For the purpose of interviewing employees on legitimate union business, a duly accredited Union representative shall have the right to enter an employer's premises during the mid-day meal break before the commencement and after the cessation of work each day.

Provided that where certain employees are working under a system of shift work which precludes a representative from interviewing them during the mid-day meal break the representative shall have the right to enter the employer's premises for the purpose of interviewing such employees at such time and under such conditions as may be mutually arranged by the representative and the employer.

UNION DELEGATE.

26. An employee appointed as union delegate in a depot or garage shall upon notification thereof to the employer by the branch or sub-branch secretary of the union, be recognized as the accredited representative of the union and shall be allowed the necessary time during working hours to interview the employer or his representative on matters affecting employees in the depot or yard.

NOTICE BOARDS.

27. The employer shall permit a notice board to be erected in his depot or yard, for the purpose of posting any notices thereon in connexion with the meetings or other business of the union; such notice board shall be in a prominent position. All such notices shall be signed by a Union officer or the accredited Union delegate.

DETERMINATION TO BE EXHIBITED.

28. A copy of this Determination shall be posted and kept posted in a prominent position in an accessible place in each depot or yard.

NO REDUCTIONS IN WAGES.

29. Nothing in this Part shall in itself operate to reduce the rate for any classification in existence at the commencing date of this Determination.

EXISTING CUSTOMS.

30. Existing customs and conditions not inconsistent with this Part shall continue.

DEFINITIONS.

31. Unless a contrary intention appears, expressions used in this Part shall have meanings as follows:—

(*a*) "Motor waggon driver" means any employee engaged to drive or control any type of delivery vehicle specified in this Part irrespective of his other duties. This definition shall not exclude other duties ordinarily performed by a driver.

(*b*) "Assistant driver" means any employee who regularly accompanies a driver to assist him in driving, unloading and/or delivery, but shall not include an employee temporarily accompanying a driver to assist him only in unloading and/or delivery.

(*c*) "Aerodrome attendant" means an employee employed in driving an aviation refuelling unit on an aerodrome and operating the unit to deliver aviation gasoline, lubricating oil and/or other aviation products to aircraft or aircraft depots.

(*d*) "Assistant aerodrome attendant" means any person other than a driver who is employed in or in connexion with refuelling of aircraft.

(*e*) "Launchmaster" means the employee in charge of the crew of an aircraft refuelling launch, responsible for the observance by the crew of the company's aircraft refuelling regulations and the maintenance of the launch.

PART IV.—(continued).

(This Part applies only to persons employed in connexion with the distribution of petrol and petroleum products.)

(*f*) "Industrial truck, yard truck or tow motor driver" means an employee driving a vehicle in or around an employer's premises.

(*g*) "Official" means any person authorized in writing by the president and secretary of the local branch or sub-branch of the union.

(*h*) "Articulated vehicle" means a vehicle with three or more axles comprising a power unit (called tractor truck, prime mover), and semi-trailer which is superimposed on the power unit revolving on a turn-table; and is an articulated vehicle whether automatically detachable or permanently coupled.

(*i*) "Utility vehicle" means a truck or van with a carrying capacity of less than 1 ton used mainly for purposes other than delivery of products usually marketed by the employers.

(*j*) "Shift work" means work extending for at least two weeks, and performed either in daily recurrent periods wholly or partly between the hours of 5.30 p.m. and 7 a.m. or in regular rotating periods.

PERIODICAL ADJUSTMENT OF WAGES.

32. The wages rates set out in clause 1 of this Part are based upon the following basic wage, and, pursuant to the provisions of Section 21 of the *Factories and Shops Act* 1934, shall be automatically adjusted by the same amount, and at the same time as such basic wage as prescribed in clause 33 of this Part.

Basic Wage.

Place.	Basic Wage (Adjustable).	Index Number Set Assigned.
	£ s. d.	
Throughout the State	12 0 0	Six Capital Cities (Weighted Average)

ADJUSTMENT OF BASIC WAGE.

33. (*a*) For the purposes of this Determination, the expression "Commonwealth Statistician's 'all items' retail price index numbers" or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician.

(*b*) Until the beginning of the first pay period to commence in May, 1954, the amount of the basic wage shall be as prescribed in clause 32.

(*c*) During each future successive period beginning with the first pay period to commence in a May, an August, a November, or a February, the amount of the basic wage shall be adjusted by the following method, namely, by multiplying the last published Commonwealth Statistician's "all item" retail price index number by the factor ·103 taken to one place of the decimals, the resultant whole number being the amount of the basic wage expressed in shillings, but should the decimal number reach ·5 or more the basic wage shall be taken to the next higher shilling.

A. V. BARNS, J.P., Chairman.

J. W. RYAN, Secretary.

Melbourne, 15th February, 1954.

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VICTORIA

GOVERNMENT GAZETTE.

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No. 683] THURSDAY, JULY 29. [1954

Factories and Shops Acts.

DETERMINATION OF THE FIBROUS PLASTERERS BOARD.

NOTE.—(i.) This Determination applies to the whole of the State of Victoria.

(ii.) Fibrous Plastering was proclaimed on 17th February, 1937, as an Apprenticeship Trade under the *Apprenticeship Act* 1928 for the Metropolitan District.

Full particulars of the Apprenticeship Regulations for this trade may be obtained on application to the Secretary, Apprenticeship Commission, Melbourne. (*Price 3d.*)

IN accordance with the provisions of the Factories and Shops Acts the Wages Board which since the 14th April, 1937, has had the power to "determine the lowest prices or rates which may be paid to any person or persons or classes of persons employed in the process, trade or business of—

(*a*) manufacturing fibrous plaster, or making architectural ornaments of fibrous plaster, plaster, or cement;
(*b*) fixing fibrous plaster on walls or ceilings of buildings;
(*c*) architectural modelling;
(*d*) preparing material for or making or fixing acoustic tiles moulded into slab form, and having an earth base;
(*e*) manufacturing gypsum plaster board;
(*f*) fixing gypsum plaster board on walls or ceilings of buildings,"

has made the following Determination, namely :—

A. That as from the beginning of the first pay period to commence on or after the 27th May, 1954, the last previous Determination of this Board shall be revoked and replaced by this Determination.

PART I.

B. This Part applies to persons other than those employed inside the employer's factory or workroom manufacturing gypsum plaster board or assisting at any of the operations associated therewith.

1. WAGES.

* Apprentices and Improvers.

The wages of Apprentices and Improvers covered by this Determination shall be the same as those prescribed and adjusted from time to time for Apprentices within the Metropolitan District under the jurisdiction of the Apprenticeship Commission.

PROPORTION (by any employer).

Apprentices.	Improvers.
One apprentice to every three or fraction of three workers receiving not less than 323s. 4d. per week.	(i) Preparing material for or making or fixing acoustic tiles moulded into slab form and having an earth base— One improver to every three workers receiving not less than 323s. 4d. per week. (ii) Any other class of work— One improver to every six workers receiving not less than 323s. 4d. per week.

* Except those covered by the Apprenticeship Commission.

No person under the age of 18 years shall be employed on a single bench in the manufacture of plain fibrous plaster sheeting unless in association with a person over 18 years of age.

No person under the age of 18 years shall be employed operating a hemp teasing machine in a fibrous plaster mill.

No person under the age of 18 years shall be employed with only one adult worker in the process of lifting or fixing panelling or sheeting having an area of 4 square yards or more.

The Board has determined that no person shall be taken as an apprentice in connexion with preparing material for or making or fixing acoustic tiles moulded into slab form and having an earth base.

No. 683.—6193/54.—PRICE 6D.

OTHER EMPLOYEES.	WAGES PER WEEK OF 40 HOURS. Adjustable Rate. A.	Holiday Allowance. B.	Emergency Loading (Non-adjustable).	Total Weekly Wage.
	s. d.	s. d.	s. d.	s. d.
Persons engaged in architectural modelling or manufacturing architectural ornaments of fibrous plaster, plaster or cement, or manufacturing fibrous plaster ..	305 7	11 9	6 0	323 4
Persons engaged fixing or stopping fibrous plaster or gypsum plaster board on walls or ceilings of buildings				
Persons engaged in preparing material for or making or fixing acoustic tiles moulded into slab form and having an earth base				
All others	263 11	10 2	3 0	277 1

EXTRA RATES.

2. (*a*) Foremen, i.e., employees in charge of work and who issue instructions to four or more men under them shall be paid as above with 9s. per week additional.

(*b*) Employees (i) Demolishing old ceilings, or .. .. .. (ii) Erecting new ceilings on sites of old ceilings that have been demolished, or partly demolished or that have collapsed .. .. shall, whilst employed at either class of work have 6d. per square yard distributed equally between them, in addition to the ordinary rates.

(iii) Employees demolishing or partly demolishing old walls shall have 1½d. per square yard distributed equally between them in addition to the ordinary rates.

PRO RATA PAYMENT.

3. Any person who works less than 40 hours in any week shall be paid not less than the ordinary wages rate calculated pro rata according to the number of hours worked.

HOURS.

4. The ordinary hours shall be 40 per week to be worked in five days of eight hours each, on Monday to Friday inclusive, between the hours of 8 a.m. and 5 p.m. The lunch break shall be not less than one hour.

OVERTIME.

5. The following rate shall be paid for all work done—

(*a*) Outside the hours fixed in clause 4 of this Part
(*b*) Within the hours fixed in clause 4 of this Part in excess of 40 in any week .. .. } Time and a half for the first two hours and thereafter double time.

An employer may require any employee to work reasonable overtime at overtime rates and such employee shall work overtime in accordance with such requirement.

ALLOWANCES.

6. The following allowances shall be paid to persons employed outside the employer's usual place of business in connexion with fixing of fibrous plaster, gypsum plaster board, or acoustic tiles :—

(*a*) For work at a distance of over 30 miles from the "Centre" or for work done at such distance as prevents the employee from returning to his home the same night—

(i) £1 per day extra, with a maximum of £5 per week.
(ii) all fares necessarily incurred in travelling by the most economical means of transport by train or other public conveyance.

(*b*) For any other work an allowance in lieu of fares and travelling time from and to the "Centre" to and from the place of employment shall be paid as follows :—

	s. d.
Up to and including 12 miles	3 3 per day
Over 12 miles and including 20 miles	3 10 per day
Over 20 miles and including 30 miles	4 6 per day

These allowances shall not be payable if the employer provides or offers to provide transport free of charge, in which case 2s. 5d. per day travelling allowance shall be paid.

"Centre" shall mean the Flinders-street Railway Station if the employer's usual place of business is within a radius of 10 miles therefrom, and shall, in all other cases, mean the employer's usual place of business.

MEAL MONEY.

7. Any employee who is required to work overtime for more than two hours on any day and who has not been notified on the previous day that he would be required to work such overtime shall, unless provided with a reasonable meal by the employer, be paid an allowance of 5s. 6d.

SPECIAL RATES.

8. (*a*) Allowances, as per columns B of clause 1 of this Part, shall be made in addition to the wages set out in columns A of clause 1 of this Part as compensation for time lost on prescribed holidays. Such allowances shall be paid proportionately to the number of hours worked per week.

(*b*) For all work done on Sundays and prescribed holidays employees shall be paid at the rate of double time; and all work done on a Saturday shall be paid for at the rate of time and a half for the first two hours and double time thereafter.

The following are the prescribed holidays, viz. :—New Year's Day, Australia Day, Good Friday, Easter Monday, Anzac Day, Queen's Birthday, Labour Day, Melbourne Cup Day, Christmas Day, and Boxing Day; but if any other day be by Act of Parliament or Proclamation substituted for any of the above-named holidays double time shall be payable only for work done on the day so substituted.

PAYMENT WHEN REQUESTED TO ATTEND FOR ENGAGEMENT.

9. Any employee who has presented himself for work, as requested by the employer or his responsible representative shall—

(*a*) If not engaged, be paid a sum equal to the rate for two hours' work in addition to any expense necessarily incurred in travelling to and from the job; or,

(*b*) If engaged, be deemed to have commenced work at the hour he presented himself for engagement.

TRANSPORT AT NIGHT.

10. Any employee who completes his work during the night after trams and other public conveyances have ceased to run shall, unless provided with means of transport by the employer, be reimbursed for any expense necessarily incurred in reaching his home.

REST PAUSE.

11. (*a*) There shall be a rest period of ten minutes from the time of ceasing to the time of resuming work between the hours of 9.30 a.m. and 11 a.m. without deduction of pay.

(*b*) The employer shall provide facilities to enable the employees to obtain an adequate supply of boiling water at meal times and rest periods.

ANNUAL HOLIDAY.

12. The annual holiday shall be as prescribed by the provisions of the *Factories and Shops (Annual Holidays) Act* 1946—No. 5111, and any amendments which may be made thereto from time to time.

HOT WATER IN FACTORIES.

13. During the months of May to September, inclusive, provision shall be made by employers in every factory for the provision and maintenance of an adequate supply of running hot water piped to the tubs for the benefit of employees engaged in hand-mixing plaster in cold water.

GRINDING AND CLEANING TOOLS.

14. When an employee is discharged he shall be allowed a half-hour at ordinary rates for the purpose of grinding, cleaning, and transporting his tools. This clause shall apply only to employees whose tools are in good order when commencing work for any employer.

TRANSMISSION OF SHEETS.

15. In any establishment in which fibrous plaster sheets are manufactured, suitable mechanical means for the transmission of such sheets from casting tables to racks must be provided by each employer.

TERMINATION OF EMPLOYMENT.

16. Except where the conduct of an employee justifies instant dismissal, one hour's notice of termination of employment shall be given by either employer or employee, or one hour's pay shall be paid or forfeited in lieu thereof.

DRESSING AND DINING ROOM.

17. (*a*) A room adequate for the number of employees engaged, to use as a dressing and changing room together with lockers shall be provided in all fibrous plaster establishments.

(*b*) A room adequate for the number of employees to use as a dining room, which shall include proper heating, and heating appliances for pre-cooked food shall be provided at all fibrous plaster establishments.

PAYMENT OF WAGES.

18. (*a*) Except in the case of persons employed outside a radius of 20 miles from the employer's establishment, all payments of wages shall be made not later than five minutes after the time of ceasing work on Thursday. In the event of payment being made more than five minutes later than the time fixed above, the employee shall be paid all reasonable travelling expenses incurred and shall also receive payment at the prescribed rate for the time lost as a result of such delay in payment.

(*b*) Any employee whose service ends before pay time shall be paid at or before the time of its ending or by post or otherwise within 24 hours thereafter, provided that an employee who is entitled to a half-hour at ordinary rates in accordance with clause 14 of this Part shall be paid at the commencement of such half-hour. If wages are not paid in accordance with this provision an employee shall be paid as for ordinary working hours at the ordinary rate fixed in this Determination from the expiration of the said 24 hours until the wages are paid to the employee or his order or posted to his last known address.

PART II.

C. This part applies to persons employed inside the employer's factory or workroom manufacturing gypsum plaster board or assisting at any of the operations associated therewith.

1. WAGES PER WEEK OF 40 HOURS.

Plaster feed attendant Former attendant Former assistant Cut off attendant	£14 16s. (including 6s. shift allowance).
Dryer attendant	£14 11s. (including 6s. shift allowance).
All others	£14 1s. (including 6s. shift allowance). The shift allowance in respect of this classification shall be paid to an employee who has contracted or contracts to perform shift work if and when called upon to do so notwithstanding the fact that during any week he may be required to perform day work only.
All others whose contract of employment covers day work only	**£13 15s.**

2. Hours of Work.

(a) Day Workers.

The ordinary hours of work shall be 40 per week to be worked in five days of 8 hours each, Monday to Friday inclusive, between 8 a.m. and 5 p.m. It is a condition of the allowing of a five day week that if required employees shall comply with the reasonable and lawful orders of the employer as to working overtime including the working of overtime on Saturday.

(b) Shift Workers on a two shift system.

he ordinary hours of such shift workers shall not exceed—

(i) 40 in any week to be worked in five shifts of 8 hours on Monday to Friday inclusive, or five shifts of not more than 8 hours and one shift (Saturday) of not more than 4 hours; or

(ii) 80 in fourteen consecutive days, in which case an employee shall not, without payment for overtime, be required to work more than 8 consecutive hours on any shift or more than six shifts in any week; or

(iii) 120 in 21 consecutive days, in which case an employee shall not, without payment for overtime, be required to work more than 8 consecutive hours on any shift or more than six shifts in any week.

Such ordinary hours shall be worked continuously, except for meal breaks, at the discretion of the employer. An employee shall not be required to work for more than six hours without a break for a meal.

Except at regular change-over of shifts an employee shall not be required to work more than one shift in each 24 hours.

(c) Shift Workers on a three shift system.

The ordinary hours of employees on a three shift system shall not exceed 8 hours per day, or 40 per week, or where the shifts are rostered over two weeks 80 hours in two consecutive weeks, or where the shifts are rostered over three weeks 120 hours in three consecutive weeks, without payment for overtime. Where the roster provides for three shifts of 8 hours being worked in five days a week the commencing time of the first shift shall be 10.30 p.m. Sunday or at some other hour as may be agreed upon between the employer and the Union.

(d) Shifts to be worked in weekly rotation.

All shifts shall be worked by employees in weekly rotation, otherwise time worked by an employee on afternoon and/or night shift shall be paid for at overtime rates. Provided that by agreement between the employer and the Union the weekly rotation may be dispensed with, or overtime rates need not be paid if the ordinary working hours of an employee do not exceed the hours prescribed in sub-clause (a) of this clause.

(e) Roster to be exhibited.

A roster showing the starting and finishing times of the employees shall be exhibited in a prominent place, accessible to the employees.

Overtime.

3. (a) All time worked before the usual starting time or after the usual finishing time, or in excess of the hours prescribed in clause 2 of this Part shall be paid for at the rate of time and a half for the first two hours and double time thereafter. For the purpose of computing overtime each day's work shall stand alone, and all overtime shall be paid for not later than the next following pay day.

(b) Any employee recalled to work after having left the premises shall be paid a minimum as for four hours' work at the appropriate rate.

Holidays.

4. An employee shall be entitled to be absent without deduction of pay on the days observed as New Year's Day, Australia Day, Good Friday, Easter Monday, Labour Day, Anzac Day, Queen's Birthday, Melbourne Cup Day (Metropolitan District only), Christmas Day, and Boxing Day; but if any other day be by Act of Parliament or Proclamation substituted for any of the above-named holidays, the special rates shall be payable only for work done on the day so substituted.

Sunday and Holiday Work.

5. All time worked on a Sunday or holiday shall be paid for at double ordinary rates of pay, provided that time worked by a shift worker between the usual starting time of the shift and midnight on any Sunday or holiday shall not be deemed to be time worked on the Sunday or holiday: Provided further that where the major portion of a shift is worked on a Sunday or holiday the whole of that shift shall be regarded as having been worked on the Sunday or holiday and paid for as such.

Sick Leave.

6. (a) Any employee who, having had at least three month's service with the same employer, is absent from duty as a result of personal ill health or accident shall be entitled to sick pay as follows:—

(i) During the first year—3½ hours' ordinary pay for each complete month of service;
(ii) During any subsequent year of service—40 hours' ordinary pay.

Provided that, in either case such employee produces or forwards within 48 hours of the commencement of such absence evidence satisfactory to the employer that his or her non-attendance was due to personal ill health or accident necessitating such absence.

(b) If the full period of sick leave as prescribed above is not taken in any year such portion as is not taken shall, provided an employee remains in the service of the one employer, or any successor of such employer, be cumulative from year to year. For the purposes of this sub-clause service prior to the 1st August, 1949, shall be disregarded provided that any cumulated sick leave not exceeding 120 hours standing to the credit of the employee on the 1st May, 1952, shall not be reduced by virtue of the provisions of this sub-clause and provided further that no employer shall terminate the service of an employee during the currency of any period of sick leave with the object of avoiding his obligations under this sub-clause.

Meals.

7. (a) A day worker shall be allowed a break of not less than half an hour or more than one hour for a meal on each day of the week, Monday to Friday inclusive. The period during which such meal shall be taken when once fixed shall not be altered without seven days' notice being given by the employer to his employees.

(b) Any employee called upon to work during the ordinary meal break shall be paid overtime rates for all such time worked, provided that in the case of emergency, where it is necessary to work up to fifteen minutes after the usual ceasing time for lunch, this provision shall not apply.

(c) In the event of any employee being allowed a period of less than thirty minutes for the purpose of having a meal, no deduction shall be made for time so spent by the employee in having a meal.

(d) A shift worker shall be allowed 20 minutes each shift for crib which shall be counted as time worked: Provided that if requested by the employer the employees shall take their crib in relays so as to avoid stoppage of work.

(e) An employer shall provide the employees with a suitable place, protected from the weather, in which to take their meals.

(f) Employees shall be provided with boiling water or facilities for same.

MEAL ALLOWANCE.

8. Where an employee is required to work overtime in excess of one hour on any day, he shall be paid 3s. 6d. for a meal unless notice to work has been given to such employee on or before the termination of the previous day's work. If notified the previous day that he will be required to work, and he is subsequently informed that he is not required, he shall be paid the sum of 3s. 6d.

PROTECTIVE AIDS.

9. Where necessary employees shall be supplied by the employer with respirators and hand pads.

ANNUAL HOLIDAY.

10. The annual holiday shall be as prescribed by the provisions of the *Factories and Shops (Annual Holidays) Act* 1946 —No. 5111, and any amendments which may be made thereto from time to time.

MIXED FUNCTIONS.

11. An employee engaged for more than two hours on any day or shift on duties carrying a higher rate than his ordinary classification shall be paid the higher rate for such day or shift.

Any employee may be called upon to relieve for periods which do not exceed two hours in any one day or shift and be paid at the rate prescribed for his ordinary classification.

An employee who is required temporarily to perform work for which a lower rate is fixed than that for his ordinary classification shall not suffer any reduction whilst so employed. Provided that any work of less than one week's duration shall be deemed to be temporary.

TIME AND PAYMENT OF WAGES.

12. (a) All wages and overtime shall be paid not later than Thursday in each week. The employer may hold not more than one day's pay in hand.

(b) Where the employment is terminated by the employer, or by the employee after giving one week's notice, before the regular pay time the employee shall be paid all moneys due to him not later than five minutes after the termination of the work.

TERMINATION OF EMPLOYMENT.

13. The employment of an employee may be terminated only by one week's notice or the payment or forfeiture of one week's wages in lieu thereof, provided that the employer may dismiss an employee at any time for misconduct or wilful disobedience and shall be liable for payment only up to the time of dismissal.

GENERAL CONDITIONS.

14. (a) Suitable lavatory accommodation, dressing rooms, and lockers to ensure protection for clothes left therein, shall be provided by the employer for the employees.

(b) Hot and cold showers shall be provided by the employer.

DEFINITION.

15. "Union" means "The Victorian Fibrous Plasterers and Plaster Workers' Union."

STANDING DOWN EMPLOYEES.

16. Notwithstanding any provision elsewhere herein contained any employer may deduct payment for any day an employee cannot usefully be employed because of any strike or any stoppage of work by any cause for which the employer cannot be held responsible.

PART III.

D. This Part applies to all persons covered by this Determination.

PERIODICAL ADJUSTMENT OF WAGES.

1. The adult wages rates set out in clause 1 of Part I., and clause 1 of Part II., are based upon the following basic wage and, pursuant to and in accordance with the provisions of section 21 of the *Factories and Shops Act* 1934, the Board hereby determines that such rates shall be automatically adjusted by the same amount and at the same time as such basic wage, as prescribed in clause 2 of this Part.

Basic Wage.

Place.	Basic Wage (Adjustable).	Index Number Set Assigned.
	£ s. d.	
Throughout the State..	11 17 0	Melbourne

ADJUSTMENT OF BASIC WAGE.

2. (a) For the purposes of this Determination, the expression "Commonwealth Statistician's 'all items' retail price index numbers," or any like expression means the numbers stated to be such index numbers in any document purporting, and not proved to be wrongly so purporting, to be printed by the Commonwealth Government Printer or to be signed by or on behalf of the Commonwealth Statistician.

(b) Until the beginning of the first pay period to commence in August, 1954, the amount of the basic wage shall be as prescribed in clause 1 of this Part.

(c) During each future successive period beginning with the first pay period to commence in an August, a November, a February, or a May, the amount of the basic wage shall be adjusted by the following method, namely, by multiplying the last published Commonwealth Statistician's "all items" retail price index number by the factor ·103 taken to one place of decimals, the resultant whole number being the amount of the basic wage expressed in shillings, but should the decimal number reach ·5 or more the basic wage shall be taken to the next higher shilling.

3. The holiday allowances in clause 1 of Part I. shall be 1/26th of the corresponding adjustable rates calculated to the nearest penny, half or less than half of a penny in a result to be disregarded.

A. V. BARNS, J.P., Chairman.

J. W. RYAN, Secretary.

Melbourne, 19th May, 1954.

By Authority: W. M. HOUSTON, Government Printer, Melbourne.